

July 7, 2020

STATEMENT OF PROCEEDINGS

The Minutes of the

***IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY
REGULAR MEETING***

COUNTY OF SAN DIEGO

STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
REGULAR MEETING
MEETING AGENDA
TUESDAY, JULY 7, 2020, 9:00 AM
BOARD OF SUPERVISORS NORTH CHAMBER
1600 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA

A. REGULAR SESSION – Regular Meeting was called to order at 9:00 a.m.

PRESENT: Supervisors Greg Cox, Chairman; Jim Desmond, Vice-Chairman; Dianne Jacob; Kristin Gaspar; Nathan Fletcher; also, Andrew Potter, Clerk of the Board of Supervisors.

(Please note, California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, all members of the In-Home Supportive Services Public Authority attended the meeting via teleconference and participated in the meeting to the same extent as if they were present.)

B. Public Communication: No Speakers

C. Approval of the Statement of Proceedings/Minutes for the meetings of April 21, 2020 and June 23, 2020.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Gaspar, the San Diego County In-Home Supportive Services Public Authority approved the Statement of Proceedings/Minutes for the meetings of April 21, 2020 and June 23, 2020.

AYES: Cox, Jacob, Gaspar, Fletcher, Desmond

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Agenda Items

Agenda #	Subject
1.	APPROVE THE RECOMMENDED FISCAL YEAR 2020-21 ADMINISTRATIVE BUDGET FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY AND SET AUGUST 10, 2020 TO BEGIN PUBLIC HEARINGS
2.	APPROVAL OF A REVISED FISCAL YEAR 2020-21 EMPLOYMENT AGREEMENT WITH THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY EXECUTIVE DIRECTOR [FUNDING SOURCES: FEDERAL AND STATE REVENUE RECEIVED BY THE HEALTH AND HUMAN SERVICES AGENCY]

1. SUBJECT: APPROVE THE RECOMMENDED FISCAL YEAR 2020-21 ADMINISTRATIVE BUDGET FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY AND SET AUGUST 10, 2020 TO BEGIN PUBLIC HEARINGS (DISTRICTS: ALL)

OVERVIEW

The Public Authority Governing Body is asked to approve the recommended In-Home Supportive Services (IHSS) Public Authority administrative budget for Fiscal Year 2020-21 and to direct the scheduling of related public hearings and budget deliberations.

The In-Home Supportive Services (IHSS) program provides in-home assistance to approximately 31,690 low-income, aged, blind, and disabled individuals enabling many to remain safely in their homes thereby reducing the need for more costly placements in nursing homes or other care facilities. Additionally, the IHSS Public Authority provides a number of services to the approximately 28,000 IHSS individual providers including payroll services, funding for health and dental benefits, and provider enrollment including criminal background checks. The IHSS Public Authority also provides registry services to IHSS recipients in need of an Individual Provider. In Fiscal Year 2019-20, the IHSS individual providers are expected to perform approximately 40 million hours of service for IHSS recipients in San Diego County. In Fiscal Year 2020-21 it is estimated that it could grow to over 44 million hours.

This recommended IHSS Public Authority administrative budget of \$34,631,945 for Fiscal Year 2020-21 represents an increase of 10.7% from the Fiscal Year 2019-20 Adopted Budget of \$31,291,681 mainly to cover increased health benefit contributions for eligible IHSS individual providers per the Memorandum of Understanding (MOU) with United Domestic Workers of America (UDWA), of which the Governing Body authorized signature on October 10, 2017 (1), and implementation of the federally and State required Electronic Visit Verification (EVV) system in the IHSS program.

This action supports the County's *Live Well San Diego* vision by providing support to low-income, aged, blind, and disabled individuals enabling many to remain safely in their homes.

RECOMMENDATION(S)

EXECUTIVE DIRECTOR/CHIEF ADMINISTRATIVE OFFICER

1. Approve the Fiscal Year 2020-21 recommended administrative budget for the County of San Diego In-Home Supportive Services Public Authority.
2. Set August 10, 2020 as the date to begin the legally required public hearings.

FISCAL IMPACT

Funding for operations in the amount of \$34,631,945 is based on federal and State revenue received by the Health and Human Services Agency. The recommended administrative budget is subject to the Governing Body's review and approval. A resolution of adoption is expected to be before the Governing Body in August 2020.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Gaspar, the San Diego County In-Home Supportive Services Public Authority took action as recommended, on Consent, setting a Hearing for August 10, 2020.

AYES: Cox, Jacob, Gaspar, Fletcher, Desmond

2. **SUBJECT: APPROVAL OF A REVISED FISCAL YEAR 2020-21 EMPLOYMENT AGREEMENT WITH THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY EXECUTIVE DIRECTOR (DISTRICTS: ALL)**

OVERVIEW

This Public Authority Governing Body Letter requests In-Home Supportive Services (IHSS) Public Authority approval of a revised Employment Agreement between the IHSS Public Authority and Vickie L. Molzen. Today's actions align with the County of San Diego's *Live Well San Diego* vision by supporting the administration of IHSS which provides vital services to low-income aged, blind and disabled individuals.

RECOMMENDATION(S)

EXECUTIVE DIRECTOR/CHIEF ADMINISTRATIVE OFFICER

The Chairman of the IHSS Public Authority Governing Body execute a revised Employment Agreement between the IHSS Public Authority and Vickie L. Molzen, effective July 3, 2020.

FISCAL IMPACT

Funds for this recommendation are included in the Fiscal Year 2020-21 preliminary operating fund budget for the IHSS Public Authority budget. If approved, this request will result in an increase in costs and revenues of \$2,620 in Fiscal Year 2020-21. The funding sources is federal and State revenue received by the Health and Human Services Agency.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

Noting for the record that this item authorizes execution of a revised employment agreement including salary and benefits between the Public Authority and its Executive Director; ON MOTION of Supervisor Jacob, seconded by Supervisor Gaspar, the San Diego County In-Home Supportive Services Public Authority took action as recommended, on Consent.

AYES: Cox, Jacob, Gaspar, Fletcher, Desmond

There being no further business, the Board of Supervisors of the San Diego County In-Home Supportive Services Public Authority adjourned at 4:11 p.m.

ANDREW POTTER
In Home Supportive Services Public Authority
County of San Diego, State of California

Notes By: Caro

NOTE: This Statement of Proceedings sets forth all actions taken by the In-Home Supportive Services Public Authority on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

TUESDAY, JULY 7, 2020

Approved by the Board of Supervisors, on Tuesday, September 29, 2020.



GREG COX
Chairman

Attest:



ANDREW POTTER
Clerk of the Board