

**October 24, 2023**

**STATEMENT OF PROCEEDINGS**

*The Minutes of the*

***SAN DIEGO COUNTY FIRE PROTECTION  
DISTRICT  
REGULAR MEETING***

**COUNTY OF SAN DIEGO**

STATEMENT OF PROCEEDINGS  
COUNTY OF SAN DIEGO SAN DIEGO COUNTY FIRE PROTECTION DISTRICT  
REGULAR MEETING  
**TUESDAY, OCTOBER 24, 2023, 9:00 AM**  
COUNTY ADMINISTRATION CENTER, ROOM 310  
1600 PACIFIC HIGHWAY  
SAN DIEGO, CA 92101

A. REGULAR SESSION – Regular Meeting was called to order at 9:16 a.m.

PRESENT: Directors Nora Vargas, Chair; Terra Lawson-Remer, Vice-Chair; Joel Anderson; Jim Desmond; also, Andrew Potter, Clerk of the Board of Supervisors.

ABSENT: (District 4 Seat Vacant)

B. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Director, if applicable.

C. Non-Agenda Public Communication: Opportunity for members of the public to speak to the Board on any subject matter within the Board’s jurisdiction but not an item on today’s agenda.

D. Approval of the Statement of Proceedings/Minutes for the meeting of September 12, 2023.

**ACTION:**

ON MOTION of Director Anderson, seconded by Director Lawson-Remer, the Board of Directors of the San Diego County Fire Protection District approved the Statement of Proceedings/Minutes for the meeting of September 12, 2023.

AYES: Vargas, Anderson, Lawson-Remer, Desmond

ABSENT: (District 4 Seat Vacant)

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

**Agenda Items**

<b>Agenda #</b>	<b>Subject</b>
1.	COUNTY FIRE PROTECTION DISTRICT - FIRE INSPECTION REPORTING FOR FISCAL YEAR 2022-23

**1. SUBJECT: COUNTY FIRE PROTECTION DISTRICT - FIRE INSPECTION REPORTING FOR FISCAL YEAR 2022-23 (DISTRICTS: 1, 2, AND 5)**

**OVERVIEW**

San Diego County Fire (County Fire) operates a robust pre-fire inspection program to promote safety and well-being for residents in the San Diego County Fire Protection District (SDCFPD). County Fire also conducts inspections within the Deer Springs Fire Protection District, by written agreement. The inspection program is mandated under California Health and Safety Code Sections 13146.2 and 13146.4, which require the fire agency of record in a service area to annually inspect any building used as a school, hotel, motel, lodging house, apartment building, and/or residential care building for compliance with fire and safety regulations. In Fiscal Year 2022-23, San Diego County Fire completed 100% of mandated inspections, comprising 215 specific sites. The local agency is required to report its findings annually to its governing board.

Today's request is for the Board of Directors to adopt a resolution acknowledging receipt of the report of the Fiscal Year 2022-23 mandated fire inspections.

**RECOMMENDATION(S)  
EXECUTIVE DIRECTOR**

1. Receive the County Fire's report of State-mandated inspections, as required by California Health and Safety Code Section 13146.4.
2. Adopt a resolution entitled: A RESOLUTION OF SAN DIEGO COUNTY BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY FIRE PROTECTION DISTRICT TO ACCEPT THE REPORT OF THE COMPLETION OF THE FISCAL YEAR 2022-23 FIRE INSPECTIONS.

**EQUITY IMPACT STATEMENT**

The San Diego County Fire Protection District (SDCFPD) recognizes the systematic impacts that inequitable policies may create for residents of the County of San Diego. More than 80% of the SDCFPD's jurisdictional area qualifies as a disadvantaged unincorporated community, based on a San Diego Local Agency Formation Commission report on the funding, administration, and performance of the former County Service Area No. 135 (now SDCFPD). In addition, one aspect of fire prevention is ensuring fire and safety codes are complied with, including facilities housing the most vulnerable. By performing these fire inspections, SDCFPD is ensuring equitable safety for residents of our county.

**SUSTAINABILITY IMPACT STATEMENT**

The proposed action to adopt a resolution acknowledging receipt of the report of the Fiscal Year 2022-23 mandated fire inspections contributes to the County of San Diego's Sustainability Goals to protect the health and wellbeing of citizens. These actions will impact the sustainability of health and wellbeing by correcting potentially hazardous conditions and imposing safety measures in schools, apartment complexes, group care facilities, residential care facilities, commercial spaces, office complexes, jails, law enforcement stations, transient housing units, and daycare facilities. San Diego County Fire continues to engage with communities by working with property owners and managers during these inspections to build, enhance, and maintain resiliency.

**FISCAL IMPACT**

There is no fiscal impact associated with today's request to adopt a resolution acknowledging receipt of the annual report of the Fiscal Year 2022-23 mandated fire inspections. There will be no change in net General Fund cost and there will be no additional staff years. The actual inspections are done with no cost to property owners and are funded with General Fund.

**BUSINESS IMPACT STATEMENT**

N/A

**ACTION:**

ON MOTION of Director Desmond, seconded by Director Vargas, the Board of Directors of the San Diego County Fire Protection District took action as recommended, on Consent, adopting Resolution No. 23-126, entitled: A RESOLUTION OF THE SAN DIEGO COUNTY BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY FIRE PROTECTION DISTRICT TO ACCEPT THE REPORT OF THE COMPLETION OF THE FISCAL YEAR 2022-23 FIRE INSPECTIONS.

AYES: Vargas, Anderson, Lawson-Remer, Desmond

ABSENT: (District 4 Seat Vacant)

There being no further business, the Board of Directors of the San Diego County Fire Protection District adjourned at 6:24 p.m.

ANDREW POTTER  
Clerk of the Board of Directors of the  
San Diego County Fire Protection District

Notes By: Vizcarra

NOTE: This Statement of Proceedings sets forth all actions taken by the San Diego County Fire Protection District on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.


Approved by the Board of Directors, on Tuesday, December 5, 2023.



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NORA VARGAS  
Chair

Attest:



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ANDREW POTTER  
Clerk of the Board