



**COUNTY OF SAN DIEGO  
ARTS AND CULTURE COMMISSION**

**August 16, 2023, 2 PM**

**County Administration Center, 1600 Pacific Highway, Room 302, San Diego, 92101**

**MINUTES**

Meeting called to order at 2:01 PM.

**1. ROLL CALL**

Present:

Ladan Akbarnia  
Jim Gilliam  
Bob Lehman  
Michael Kozma  
Lucas O'Connor  
Sharlene O'Keefe  
Ever Parmely-Den Herder  
Felicia Shaw  
Ada Shido  
Monica Hernandez  
Jay Bell

Absent:

Renée Richetts

**2. PUBLIC COMMENTS**

None

**3. APPROVAL OF COMMISSION AND SUBCOMMITTEE MINUTES (Attachment A)**

a. **ACTION:** As motioned by Felicia Shaw, seconded by Jim Gilliam, approved the minutes for the following:

1. August 3, 2023 Bylaws Subcommittee
2. July 28, 2023 Public Art Policy Subcommittee
3. June 21, 2023 Regular

**Ayes:** Ladan Akbarnia, Jim Gilliam, Bob Lehman, Lucas O'Connor, Sharlene O'Keefe, Ever Parmely-Den Herder, Michael Kozma, Felicia Shaw, Ada Shido, Monica Hernandez, Jay Bell.

**Opposed:** None

**4. DISCUSSION ITEMS**

a. Public Art Policy Subcommittee Report

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- Approval of Proposed Changes to Board of Supervisors Policy F-23 (Attachment B)
  - Discussion over process and participation from General Services staff on subcommittee meetings
  - Discussion on whether new standing public art committee should be established. It was suggested by subcommittee chair Gilliam that we wait to see what happens to F-23 before working on future policies.
  - Edit to policy to add donor recognition on artwork plaque if applicable
  - **ACTION:** As motioned by Jay Bell, seconded by Sharlene O'Keefe, approve proposed changes to Board of Supervisors Policy F-23.  
**Ayes:** Ladan Akbarnia, Jim Gilliam, Bob Lehman, Lucas O'Connor, Sharlene O'Keefe, Ever Parmely-Den Herder, Michael Kozma, Felicia Shaw, Ada Shido, Monica Hernandez, Jay Bell.  
**Opposed:** None
  
- b. Bylaws Subcommittee Report
  - Approval of Proposed Draft of Bylaws (Attachment C)
  - Approval of Proposed Changes to Article IIIw (Attachment D)
    - Question on process. Staff explained that it would go forward before the Board of Supervisors for approval Bylaws would require only one meeting, ordinance would require two meetings and will go into effect 30 days after the second meeting.
    - Question on ability to recognize organizations/give certificates. Confirmed that item b in duties in ordinance would allow for this.
    - **ACTION:** As motioned by Jim Gilliam, seconded by Monica Hernandez, approve proposed bylaws and proposed changes to Article IIIw.  
**Ayes:** Ladan Akbarnia, Jim Gilliam, Bob Lehman, Lucas O'Connor, Sharlene O'Keefe, Ever Parmely-Den Herder, Michael Kozma, Felicia Shaw, Ada Shido, Monica Hernandez, Jay Bell.  
  
**Opposed:** None
  
- c. Change in regular meeting time
  - Item tabled to discuss with item E.
  
- d. Creation of New Ad Hoc Subcommittees
  - Discussion over other subcommittees that would be needed, such as a planning subcommittee for cultural matters, budget, operating procedures, strategic planning
  - **ACTIONS:** Ladan Akbarnia motions to form an Ad Hoc subcommittee for strategic planning for title to be chosen by the members of the subcommittee, appoint Bob Lehman, Jim Gilliam, Felicia Shaw, Jay Bell, Lucas O'Connor, Sharlene O'Keefe to subcommittee, and have a sunset date of 4/17/2024. Seconded by Jim Gilliam.
    - **Ayes:** Ladan Akbarnia, Jim Gilliam, Bob Lehman, Lucas O'Connor, Sharlene O'Keefe, Ever Parmely-Den Herder, Michael Kozma, Felicia Shaw, Ada

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Shido, Monica Hernandez, Jay Bell.

- **Opposed:** None
  - Meeting of subcommittee scheduled for August 31 at 10 AM.
- e. Special Meeting in September
- Discussion over if meetings should permanently move one hour earlier and whether to have a special meeting in September. Agreement to do next meeting at 1 PM to try.
  - **ACTION:** Lucas O'Connor motions to move the October meeting from 1PM – 3PM. Sharlene O'Keefe seconds the motion.  
**Ayes:** Ladan Akbarnia, Jim Gilliam, Bob Lehman, Lucas O'Connor, Sharlene O'Keefe, Ever Parmely-Den Herder, Michael Kozma, Felicia Shaw, Ada Shido, Monica Hernandez, Jay Bell.

**Opposed:** None

**5. STAFF REPORT**

- a. Workshop Series

**6. ADJOURNMENT**

Meeting adjourned at 3:29 PM.