



**COUNTY OF SAN DIEGO  
ARTS AND CULTURE COMMISSION**

**June 21, 2023, 2 PM**

**County Administration Center, 1600 Pacific Highway, Room 402A, San Diego, 92101**

**MINUTES**

Meeting called to order at 2:02 PM.

**1. ROLL CALL**

Present:

Ladan Akbarnia

Jim Gilliam

Bob Lehman

Lucas O'Connor

Sharlene O'Keefe

Ever Parmely-Den Herder

Renée Richetts

Absent:

Jay Bell

Monica Hernandez

Felicia Shaw

Ada Shido

**2. PUBLIC COMMENTS**

None

**3. APPROVAL OF MINUTES (Attachment A)**

ACTION: As motioned by O'Keefe, seconded by O'Connor, approved the minutes for the May 17, 2023 meeting.

Ayes: Akbarnia, Gilliam, Lehman, O'Connor, O'Keefe, Parmely-Den Herder, Richetts

Opposed: None

**4. PRESENTATIONS/TRAINING**

- a. Board Policy F-23 (Attachment B) – Stephen Schmidt, Deputy Director for Capital Construction and Scott Christman, Chief for Capital Projects | Department of General Services
  - i. Policy applies to public art in new buildings
  - ii. Art consultant chosen through general contractor
    - Past ones include Gail Goldman, Leah Goodwin (Southeast Live Well Center), Naomi Naussbaum
    - Cost of consultant part of set aside

**COUNTY OF SAN DIEGO  
ARTS AND CULTURE COMMISSION  
MEETING MINUTES – JUNE 21, 2023**

- Found through requests for information (RFI's)
- iii. 0.5% of project with a \$500,000 cap
- iv. Questions regarding:
  - Open call for artists and consultants
  - Federal laws related to public art – Visual Artists Rights Act (VARA)
    - a. Deaccession policy (none currently)
  - Signage policy for public art (none)
    - a. Commission propose possibility of braille on signage, bilingual aspects
    - b. Some currently include artist statement
    - c. Possibility of QR code
- b. Public Records Act –  
Postponed to future meeting.

**5. DISCUSSION ITEMS**

- a. Appointments to Public Art Policy Subcommittee
  - i. Public comment: Patricia Frischer – add 4<sup>th</sup> member

ACTION: As motioned by Lehman, seconded by Richetts, appoint Bell, Gilliam, Akbarnia, Parmely-Den Herder, O'Keefe to the Public Art Policy Subcommittee.

Ayes: Akbarnia, Gilliam, Lehman, O'Connor, O'Keefe, Parmely-Den-Herder, Richetts  
Opposed: None

First Public Art Policy Subcommittee meeting will be July 14 from 9-11 AM

- b. Bylaws Subcommittee (Attachment C – Work in Progress Bylaws)  
Next meeting June 28 9:30-11:30 Bylaws subcommittee meeting
- c. Selection of members to attend Boards, Committees, and Commissions orientation  
Richetts, O'Keefe, Akbarnia, Lehman, Hernandez to attend orientation
- d. Special meeting in July  
No special meeting in July to allow time for subcommittees to do work.

**6. STAFF REPORT**

A series of workshop will be coming towards the end of August – grants 101, Community Enhancement/Neighborhood Reinvestment Program, and Know Your Rights. More information to come.

Special District 4 Election will be on August 15.

**7. ANNOUNCEMENTS**

Richetts presented at Southeast County Arts Network.

**COUNTY OF SAN DIEGO  
ARTS AND CULTURE COMMISSION  
MEETING MINUTES – JUNE 21, 2023**

City of San Diego is doing Creative San Diego, and SDRACC is doing a District 4 candidate forum on July 7.

**8. ADJOURNMENT**

Meeting adjourned at 4:04 PM.



**COUNTY OF SAN DIEGO  
ARTS AND CULTURE COMMISSION  
BYLAWS SUBCOMMITTEE**

**August 3, 2023, 10 AM**

**County Administration Center, 1600 Pacific Highway, Room 402A, San Diego, 92101**

**MINUTES**

Meeting called to order at 10:02 AM

**1. ROLL CALL**

Present:

Jay Bell

Jim Gilliam

Sharlene O'Keefe

Renee Richetts

Felicia Shaw

Absent: Ladan Akbarnia

**2. PUBLIC COMMENTS**

None

**3. APPROVAL OF MINUTES (Attachment A)**

ACTION: Motioned by Gilliam, Seconded by Bell, approved the minutes from the July 19, 2023 subcommittee meeting.

AYES: Bell, Gilliam, O'Keefe, Richetts, Shaw

OPPOSED: None

**4. DISCUSSION ITEMS**

- a. Amendments to Bylaws and Arts and Culture Commission Ordinance

Proposed edits include:

- Section 84.800 – include arts education
- Section 84.803 – edits to pronouns
- Section 84.804 – clarification that absences should be unexcused, and that a procedure should be defining what unexcused absences will be
- Section 84.808 – clarification on duties and responsibilities of the commission

ACTION: Motioned by Bell, Seconded by Gilliam, approved the final draft of the bylaws for the Commission as well as proposed changes to San Diego County Administrative Ordinance Article IIIw.

AYES: Bell, Gilliam, O'Keefe, Richetts, Shaw

OPPOSED: None

**5. ADJOURNMENT**

Meeting Adjourned at 12:00 PM



**COUNTY OF SAN DIEGO  
ARTS AND CULTURE COMMISSION  
PUBLIC ART POLICY SUBCOMMITTEE**

**July 28, 2023 at 9 AM  
County Administration Center, 1600 Pacific Highway, Room 402A, San Diego, 92101**

**SUBCOMMITTEE MINUTES**

Meeting called to order at 9:08 AM.

**1. ROLL CALL**

Present:

Ladan Akbarnia

Jay Bell

Jim Gilliam

Sharlene O'Keefe

Ever Parmely-Den Herder

**2. PUBLIC COMMENTS**

None

**3. APPROVAL OF MINUTES (Attachment A)**

ACTION: As motioned by Akbarnia, seconded by Gilliam, approved the July 14, 2023 minutes.

Ayes: Akbarnia, Bell, Gilliam, O'Keefe, Parmely-Den Herder

Opposed: None

**4. DISCUSSION ITEMS**

- a. Amendments to Board Policy F-23 (Attachment B)

Discussion around expanding policy to include renovations, the need for a public art fund for projects that may not be suited for a public art piece, and if there should be guidelines around which renovations should count.

- It was determined to not add a public art fund, as further Board action may be needed, as well as a broader policy governing its use.

Discussed need for a broader County policy around visual art and public art, to include parks.

ACTION: As motioned by O'Keefe, seconded by Akbarnia, approve the proposed changes to Board Policy F-23.

AYES: Akbarnia, Bell, Gilliam, O'Keefe, Parmely-Den Herder

OPPOSED: None

**5. ADJOURNMENT**

Meeting adjourned at 11:05 AM.