



**COUNTY OF SAN DIEGO
ARTS AND CULTURE COMMISSION
STRATEGIC PLANNING SUBCOMMITTEE**

September 20, 2023 at 2 PM

County Operations Center, 5560 Overland Ave., 2nd Floor Conference Rooms B&C, San Diego, CA 92123

SUBCOMMITTEE MINUTES

Meeting starts at 2:03 PM.

1. ROLL CALL

Present:

Jim Gilliam

Bob Lehman

Sharlene O'Keefe

Felicia Shaw

Absent:

Lucas O'Connor

2. APPROVAL OF MINUTES (Attachment A)

ACTION: As motioned by Gilliam, seconded by O'Keefe, approve the August 31, 2023 subcommittee minutes.

Ayes: Gilliam, Lehman, O'Keefe, Shaw

Opposed: None

3. PUBLIC COMMENTS

None

4. DISCUSSION ITEMS

a. Strategic Planning

- Shaw does presentation over strategic planning 101
- Draft timeline discussed

| Date | Topic |
|--|--|
| October 18, 2023 | Strategic Planning 101, determine retreat date |
| Weekend of Oct 27-29? November 9, 2023 | Retreat: SWOT, VMV |
| November 15 (special meeting) | Long Range Goals, Objectives |
| Nov 29 | Community Outreach Planning |
| December 13* | Rough Draft, Outcomes/Evaluation |
| | WINTER BREAK |
| January/February | Community Outreach/Plan Public for input |
| January 17 (special meeting) | |

**COUNTY OF SAN DIEGO
ARTS AND CULTURE COMMISSION – STRATEIC PLANNING SUBCOMMITTEE
MEETING MINUTES – MAY 17, 2023**

| | |
|-----------------------------------|---|
| January 31 | |
| Feb 21 | Community Input Debrief, Draft 2 SP |
| March 6 | |
| March 20 (special meeting) | Funding, FINAL DRAFT |
| April 3 | Incorporate input from Commission Meeting |
| April 17 | OFFICIAL RELEASE/Subcommittee Sunsets |

- Retreat to move to November 15 as a 5 hour long retreat, location to be determined
 - Rest of timeline to be adjusted
 - Retreat to be facilitated by County staff. Agenda to include SWOT analysis, Mission, Vision, Values, and team building
 - Discussion over
- b. Commission Presentation
- Same presentation to be given to full commission, with the ask that commissioners dedicate to monthly meetings for strategic planning
- c. Selection of next meeting dates
- October 3 at 9:30 AM – Retreat planning
 - November 8 at 2 PM
 - November 29 at 2 PM
 - Locations to be determined

5. ADJOURNMENT

Meeting adjourned at 3:35 PM