



**COUNTY OF SAN DIEGO  
ARTS AND CULTURE COMMISSION  
STRATEGIC PLANNING SUBCOMMITTEE**

**September 20, 2023 at 2 PM**

**County Operations Center, 5560 Overland Ave., 2<sup>nd</sup> Floor Conference Rooms B&C, San Diego, CA 92123**

**SUBCOMMITTEE MINUTES**

Meeting starts at 2:03 PM.

**1. ROLL CALL**

Present:

Jim Gilliam

Bob Lehman

Sharlene O'Keefe

Felicia Shaw

Absent:

Lucas O'Connor

**2. APPROVAL OF MINUTES (Attachment A)**

ACTION: As motioned by Gilliam, seconded by O'Keefe, approve the August 31, 2023 subcommittee minutes.

Ayes: Gilliam, Lehman, O'Keefe, Shaw

Opposed: None

**3. PUBLIC COMMENTS**

None

**4. DISCUSSION ITEMS**

a. Strategic Planning

- Shaw does presentation over strategic planning 101
- Draft timeline discussed

<b>Date</b>	<b>Topic</b>
<b>October 18, 2023</b>	Strategic Planning 101, determine retreat date
Weekend of Oct 27-29? November 9, 2023	Retreat: SWOT, VMV
<b>November 15 (special meeting)</b>	Long Range Goals, Objectives
Nov 29	Community Outreach Planning
<b>December 13*</b>	Rough Draft, Outcomes/Evaluation
	WINTER BREAK
January/February	Community Outreach/Plan Public for input
<b>January 17 (special meeting)</b>	

**COUNTY OF SAN DIEGO  
ARTS AND CULTURE COMMISSION – STRATEIC PLANNING SUBCOMMITTEE  
MEETING MINUTES – MAY 17, 2023**

January 31	
<b>Feb 21</b>	Community Input Debrief, Draft 2 SP
March 6	
<b>March 20 (special meeting)</b>	Funding, FINAL DRAFT
April 3	Incorporate input from Commission Meeting
<b>April 17</b>	OFFICIAL RELEASE/Subcommittee Sunsets

- Retreat to move to November 15 as a 5 hour long retreat, location to be determined
    - Rest of timeline to be adjusted
  - Retreat to be facilitated by County staff. Agenda to include SWOT analysis, Mission, Vision, Values, and team building
  - Discussion over
- b. Commission Presentation
- Same presentation to be given to full commission, with the ask that commissioners dedicate to monthly meetings for strategic planning
- c. Selection of next meeting dates
- October 3 at 9:30 AM – Retreat planning
  - November 8 at 2 PM
  - November 29 at 2 PM
  - Locations to be determined

**5. ADJOURNMENT**

Meeting adjourned at 3:35 PM