



**SAN DIEGO COUNTY  
ARTS AND CULTURE COMMISSION**

**JANUARY 29, 2025, 1 PM**  
**County Administration Center, 1600 Pacific Hwy, Room 207A, San Diego, CA 92101**

**SPECIAL MEETING MINUTES**

Meeting called to order at 1:06 PM.

**1. ROLL CALL**

Present:

Jim Gilliam

Jennifer Jeffries

Bob Lehman

Lucas O'Connor

Sharlene O'Keefe

Renée Richetts

Felicia Shaw

Absent:

Ladan Akbarnia

Jay Bell

Monica Hernandez

Ada Shido

Juliet Rodriguez

Annaleece Wakefield

**2. PUBLIC COMMENTS**

Patricia Frischer spoke to recommend having a one-year workplan on hand when speaking to Board offices about the budget request.

**3. APPROVAL OF COMMISSION MINUTES FOR DECEMBER 18, 2024**

ACTION: Moved by Richetts, seconded by Lehman, approve the minutes for the December 18, 2024 meeting.

AYES: Jim Gilliam, Jennifer Jeffries, Bob Lehman, Lucas O'Connor, Renée Richetts, Felicia Shaw,

OPPOSED: none

ABSTAINED: Sharlene O'Keefe

**4. DISCUSSION ITEMS**

a. Budget Proposal Update

Discussion over changes to the previously approved budget, including separation of the staffing requests from the program requests and removal of the request for a grant program funding until more time can be put into the structure of a grant program.

**Proposed Budget Addition to Economic Development and Government Affairs for Arts and Culture**

**SERVICES AND SUPPLIES**

		2025/26	2026/27	Info
<b>KNOWLEDGE</b>				
	Launch a countywide arts survey to assess existing organizations, artists, cities, and other stakeholders, regarding the needs and inequities in the county	In kind	100,000	In partnership with San Diego ART Matters, hire a firm to develop and conduct the survey, launch campaign to participants, review and analyze survey result
	Evaluate data and develop strategies to address the survey results	In kind	50,000	Develop strategies for improvement and implementation
<b>ENGAGEMENT</b>				
	Convene countywide workshops and briefings for arts and culture practitioners on issues impacting the community, education, funding, and professional development	9,000	9,000	Speaker fees, marketing, meeting materials, refreshments
	Speakers Bureau	3,000	3,000	
<b>COMMUNICATION</b>				
	Develop and implement a marketing and communication plan and website to provide the public with access to arts and culture services, programs, funding initiatives and information	50,000	25,000	Hire a firm to develop the plan and website
<b>CAPACITY</b>				
	Annual commission retreat to plan, develop and implement the strategic plan	3,000	3,000	Facilitator fee, meeting materials, refreshments
	<b>TOTAL</b>	<b>65,000</b>	<b>190,000</b>	

**STAFF AND BENEFITS**

	Add 1 FTE Public Art Manager position (Administrative Analyst III) to oversee all county public art projects and programs	155,400	160,062	Not resourced for 2025
	Add 1 FTE Arts and Culture Manager position (Administrative Analyst III) to implement the strategic plan, arts grant program, and projects, programs and initiatives	155,400	160,062	Not resourced for 2025
	<b>TOTAL</b>	<b>310,800</b>	<b>320,124</b>	

**SAN DIEGO COUNTY ARTS AND CULTURE COMMISSION  
MEETING MINUTES – JANUARY 29, 2024**

ACTION: Moved by Lehman, seconded by Richetts, approve the proposed budget addition to Economic Development and Government Affairs for Arts and Culture.

AYES: Jim Gilliam, Jennifer Jeffries, Bob Lehman, Lucas O'Connor, Sharlene O'Keefe, Renée Richetts, Felicia Shaw,

OPPOSED: none

**5. ADJOURNMENT**

Meeting adjourned at 1:44 PM.