

**CIVIL SERVICE COMMISSION MINUTES**

**October 7, 2020**

A meeting of the Civil Service Commission was held at 2:30 p.m., via Teleconference.

Present via Teleconference:

A.Y. Casillas  
Bryan Fletcher  
A. Melissa Johnson  
Ira Sharp  
Peter B. Smith

Comprising a quorum of the Commission

Support Staff Present via Teleconference:

Todd Adams, Executive Officer  
Gena Burns, Commission Legal Advisor

**Approved**  
**Civil Service Commission**  
**December 2, 2020**

**SAN DIEGO COUNTY CIVIL SERVICE COMMISSION  
REGULAR MEETING AGENDA  
OCTOBER 7, 2020**

CLOSED SESSION: No Items for Discussion

2:30 p.m.            OPEN SESSION: Via Teleconference

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Notice pursuant to Government Code Section 54954.2.

**OPEN SESSION AGENDA  
Teleconference**

**ORDER OF BUSINESS**

A.    **ROLL CALL**

**Present: Casillas, Fletcher, Johnson, Sharp, Smith**

B.    **WELCOME NEW COMMISSIONER A. MELISSA JOHNSON**

C.    **APPROVAL OF MINUTES:** Regular meeting of September 2, 2020.

**Motion by Commissioner Casillas to approve the minutes  
of September 2, 2020; seconded by Commissioner  
Fletcher. Carried.**

D.    **PUBLIC COMMENT:** Members of the public may address any matter relating to the Civil Service Commission, other than the items that are on this agenda. (See instructions on first page.)

**None.**

E.    **AGENDA ITEM DISCUSSION:** If you have contacted the Commission office regarding pulling an item on the agenda for discussion, we will hear your comments after the consent agenda is approved.

**None.**

F.    **FORMATION OF CONSENT AGENDA**

**Items 1-16 form the Consent Agenda.**

**Motion by Commissioner Sharp to approve the Consent Agenda; seconded by Commissioner Casillas. Carried.**

**G. DISCUSSION ITEMS**

**No items were pulled for discussion.**

**AGENDA ITEMS**

**CONFIRMATION OF REASSIGNMENTS AND ASSIGNMENTS**

1. Commissioner Smith: Warren Beck, Esq., on behalf of **2019-064**, former Senior Protective Services Worker, appealing a Final Order of Removal and Charges from the Health and Human Services Agency. (Previously assigned to former Commissioner Bailey.)

**Confirmed.**

2. Commissioner Fletcher: Corbett Williams, Esq., on behalf of **2019-072**, former Protective Services Program Manager, appealing an Order of Removal and Charges from the Health and Human Services Agency. (Previously assigned to former Commissioner Bailey.)

**Confirmed.**

3. Commissioner Casillas: Edward J. Southcott, Esq., on behalf of **2020-018**, Crime Prevention Specialist, appealing an Order of Immediate Suspension by the Sheriff's Department. (Previously assigned to former Commissioner Bailey.)

**Confirmed.**

4. Commissioner Sharp: **2020-023**, former Human Resources Specialist, appealing a Final Order of Removal and Charges from the Department of Public Works. (Previously assigned to former Commissioner Bailey.)

**Confirmed.**

5. Commissioner Smith: Jim Cunningham, Esq., on behalf of **2020-047**, Equipment Operator, appealing a Final Order of Suspension and Charges from the Department of Parks and Recreation.

**Confirmed.**

6. Commissioner Fletcher: Richard Pinckard, Esq., on behalf of **2020-048**, former Deputy District Attorney IV, appealing a Final Order of Removal from the District Attorney's Office.

**Confirmed.**

7. Commissioner Casillas: Adriana Meza, Representation Specialist, SEIU Local 221, on behalf of **2020-049**, Library Technician II, appealing a Final Order of Suspension from the County Library.

**Confirmed.**

8. Commissioner Sharp: **2020-050**, Supervising Office Assistant, alleging discrimination by the Probation Department.

**Confirmed.**

9. Commissioner Smith: Amy Margolies, Esq., on behalf of **2020-051P**, former Deputy Sheriff, appealing an Order of Termination and Charges from the Sheriff's Department.

**Confirmed.**

## **REINSTATEMENT REQUEST**

### **Late Appeal**

10. Adriana Meza, Representation Specialist, SEIU Local 221, on behalf of **2020-052**, former Sheriff's Detentions Licensed Vocational Nurse, requesting acceptance of late appeal of a Notice of Automatic Separation from County Service Due to Absence Without Leave from the Sheriff's Department.

RECOMMENDATION: Deny Request

**Item No. 10 Denied.**

## **SELECTION PROCESS**

### **Appeals**

11. **2020-053**, Environmental Health Specialist Trainee, appealing her non-selection for the classification of

Environmental Health Specialist I by the Department of Environmental Health.

RECOMMENDATION: Deny Request

**Item No. 11 Denied.**

**Findings**

12. **2020-054**, Applicant, appealing the Department of Human Resources' removal of his name from the employment list for Deputy Sheriff Cadet-Detentions/Court Services.

RECOMMENDATION: Ratify. Appellant has been successful in the appellate process provided by Civil Service Rule 4.2.2 and his names have been returned to the employment list.

**Item No. 12 ratified.**

**OTHER MATTERS**

**Extension of Temporary Appointments**

13. Health and Human Services Agency

1 Laboratory Assistant: **2020-055**  
3 Office Assistants: **2020-056 through 2020-058**

RECOMMENDATION: Ratify

**Item No. 13 ratified.**

14. Health and Human Services Agency

10 Laboratory Assistants: **2020-059 through 2020-068**

1 Licensed Vocational Nurse: **2020-069**

37 Office Assistants: **2020-070 through 2020-106**

10 Public Health Nurses: **2020-107 through 2020-116**

1 Senior Laboratory Assistant: **2020-117**

29 Staff Nurses: **2020-118 through 2020-146**

RECOMMENDATION: Ratify

**Item No. 14 ratified.**

**INFORMATION**

15. **2020-038**, Office Assistant, withdrawing her appeal of a Final Order of Suspension and Charges from the Health and Human Services Agency. (Commissioner Sharp)

16. **2020-039**, former Stock Clerk, withdrawing his appeal of an Order of Termination and Charges from the Sheriff's Department. (Previously assigned to former Commissioner Bailey.)

**Item Nos. 15 and 16 withdrawn.**

ADJOURNED: 2:45 p.m.

**NEXT MEETING OF THE CIVIL SERVICE COMMISSION: NOVEMBER 4, 2020**

**ASSISTANCE FOR THE DISABLED:**

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