

**CIVIL SERVICE COMMISSION MINUTES**

**January 3, 2024**

A meeting of the Civil Service Commission was held at 2:30 p.m., in-person in room 402-A at the County Administration Center; 1600 Pacific Hwy.; and via Videoconference/Teleconference.

Present:

P. Kay Coleman  
Bryan J. Fletcher  
Melissa Johnson  
Will Rodriguez-Kennedy  
Peter B Smith

Comprising a quorum of the Commission

Support Staff Present:

Todd Adams, Executive Officer  
Morgan Foley, Commission Legal Advisor.

**Approved**  
**Civil Service Commission**  
**March 6, 2024**

**SAN DIEGO COUNTY CIVIL SERVICE COMMISSION  
REGULAR MEETING AGENDA  
JANUARY 3, 2024**

CLOSED SESSION: No Items for Discussion

2:30 p.m. OPEN SESSION: Attend in-person at the County Administration Center, 1600 Pacific Highway, 4<sup>th</sup> Floor, Room 402A, San Diego, California; or

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Notice pursuant to Government Code Section 54954.2.

**OPEN SESSION AGENDA**

**ORDER OF BUSINESS**

A. **ROLL CALL**

**Present:** Coleman, Fletcher, Johnson, Rodriguez-Kennedy, Smith

B. **APPROVAL OF MINUTES:** Regular meeting of November 15, 2023.

**Motion by Commissioner Coleman to approve the minutes of November 15, 2023; seconded by Commissioner Fletcher.**

**Motion carried with all Commissioners present in favor (Commissioner Rodriguez-Kennedy was absent for this vote).**

C. **NON-AGENDA PUBLIC COMMENT:**

None.

D. **AGENDA ITEM DISCUSSION:**

None.

E. **FORMATION OF CONSENT AGENDA**

Item Nos. 2-9 are available for approval on the Consent Agenda.

Motion by Commissioner Smith to approve the Consent Agenda; seconded by Commissioner Coleman.

Motion carried with all Commissioners present in favor.

F. DISCUSSION ITEMS

Item no. 1 is pulled for discussion.

AGENDA ITEMS

**ELECTIONS**

1. Election of President and Vice President of the Civil Service Commission for 2024.

Commissioner Coleman motioned to nominate Commissioner Smith as the President and Commissioner Rodriguez-Kennedy as the Vice President of the Civil Service Commission for 2024; seconded by Commissioner Fletcher.

Motion carried with all Commissioners in favor.

**CONFIRMATION OF ASSIGNMENTS**

2. Commissioner Smith: Rico J. Dominguez, Esq., on behalf of **2023-045P**, Deputy Sheriff-Detentions/Courts Services, appealing the Citizens' Law Enforcement Review Board's sustained finding.

**Confirmed.**

3. Commissioner Johnson: Rico J. Dominguez, Esq., on behalf of **2023-046P**, **2023-047P**, **2023-048P**, and **2023-049P**, Deputy Sheriffs, appealing the Citizens' Law Enforcement Review Board's sustained finding.

**Confirmed.**

4. Commissioner Rodriguez-Kennedy: Rico J. Dominguez, Esq., on behalf of **2023-050P**, and **2023-051P**, Deputy Sheriffs, appealing the Citizens' Law Enforcement Review Board's sustained finding.

**Confirmed.**

5. Commissioner Fletcher: Jennifer Spirit, Senior Advocacy Center Organizer, SEIU Local 221, on behalf of **2023-052**, former Supervising Correctional Counselor, appealing a Final Order of Termination and Charges from the Sheriff's Department.

**Confirmed.**

6. Commissioner Smith: Jennifer Spirit, Senior Advocacy Center Organizer, SEIU Local 221, on behalf of **2023-053**, Senior Laundry Worker, appealing an Order of Suspension and Charges from the Sheriff's Department.

**Confirmed.**

#### **SELECTION PROCESS**

##### **Appeal**

7. **2023-054**, Applicant, appealing his non-selection for the classification of Painter by the Department of General Services.

RECOMMENDATION: Deny request for a selection process hearing

**Recommendation adopted on consent.**

#### **SEAL PERFORMANCE APPRAISAL**

##### **Request**

8. **2023-055**, former Deputy County Counsel, Office of County Counsel, requesting the sealing of a performance appraisal covering the period November 17, 2022, to May 17, 2023.

RECOMMENDATION: Grant request

**Recommendation adopted on consent.**

#### **EXTENSION OF TEMPORARY APPOINTMENTS**

9. Health and Human Services Agency

2 Pharmacists: **2023-056** and **2023-057**

RECOMMENDATION: Ratify

**Ratified.**

ADJOURNED: 2:41 p.m.

**NEXT MEETING OF THE CIVIL SERVICE COMMISSION: FEBRUARY 7, 2024**

**ASSISTANCE FOR THE DISABLED:** Agendas and records are available in alternative formats upon request. Contact the Civil Service Commission office at (619)531-5751 with questions or to request a disability-related accommodation. Individuals requiring sign language interpreters should contact the Americans with Disabilities Coordinator at (619)531-4908. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.