



San Diego County Probation Department

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Tamika Nelson, Chief Probation Officer

August 14, 2024

Maryanne Pintar, Chair
Citizens' Law Enforcement Review Board
1600 Pacific Highway, Suite 251
San Diego, CA 92101

POLICY RECOMMENDATION: CLERB CASE #23-088/HALL

Dear Chair Pintar,

The Probation Department supports the Citizens' Law Enforcement Review Board's (CLERB) independent review of our policies and the recommendation for improvement.

On May 14, 2024, CLERB recommended the Probation Department:

- 1) Implement a policy which would require that staff document when a juvenile housed in the custody of Probation refuses a shower, meal, or any other regular program, recreation or exercise, regardless of their housing assignment.

As to item #1, The following revisions to related Institutional Services Policy Sections will be submitted through the Department's Policy and Legislation Unit for review.

6.2.2.1 (Programs and Activities/Document Activities): The verbiage in *italics* would be added at the end of the current section:

Each unit/dorm's Shift Leader shall record on a daily basis the period of time the youths engaged in recreational and exercise activities. This documentation shall be recorded in the unit/dorm logs and programming sheets as necessary, for information and record keeping purposes. Minimum documentation requirements include the commencement and completion time of the activity, the type of activity engaged in, and the names of the youth involved in the activity. *In the event a youth does not participate in any activity (regardless of the reason), it shall be documented on the unit programming sheet(s) and message log as necessary.*

10.3.4 (Dress Code, Personal Care Items and Hygiene/Personal Hygiene Standards): The verbiage in *italics* would be added to the third bullet point:

Youth who repeatedly refuse to brush their teeth or shower, shall be referred to the medical/dental clinic for examination/education/counseling. *Refusing or voluntarily declining to brush one's teeth or shower shall be documented on the unit programming sheet(s) and message log as necessary.*

1001.3(i) (Behavior Management Program/Responsibilities): The verbiage in *italics* would be added at the end of the current section:

Monitoring and documenting each youth's activities throughout the program. *This includes documenting non-participation in any program or activity.*

We appreciate the time and effort of the CLERB and appreciate the dedicated service to the Citizens of San Diego County and for this policy recommendation. It is our goal to provide the highest level of service to the residents of San Diego County.

Sincerely,



TAMIKA NELSON
Chief Probation Officer

TN: rl