



SAN DIEGO COUNTY SHERIFF'S OFFICE

Kelly A. Martinez, Sheriff

Rich Williams, Undersheriff

November 12, 2024

MaryAnne Pintar, Board Chairperson
Citizens' Law Enforcement Review Board
1600 Pacific Highway, Suite 251
San Diego, CA 92101

CLERB POLICY RECOMMENDATION: 22-031

Dear Chairperson Pintar,

The San Diego County Sheriff's Office welcomes and supports the Citizens' Law Enforcement Review Board's (CLERB) independent review of complaints alleging improper actions by members of the Sheriff's Office. The San Diego County Sheriff's Office continuously strives to respond with professionalism and concern to the citizens we serve, and the CLERB process provides invaluable input to that end.

CLERB sent the following policy change recommendation related to San Diego County Sheriff's Office Policy and Procedure:

1. It is recommended the San Diego Sheriff's Office (SDSO) update Detentions Services Bureau (DSB) Policy and Procedures Section L.2, titled Sanitation and Hygiene Inspections, to retain hard copies of weekly inspections for a period of two years as required by the County of San Diego Retention Policy Schedule.

Thank you for your recommendation regarding SDSO DSB P&P Section L.2. SDSO has updated Section L.2 to require two years retention of weekly hygiene inspection forms as specified in the current Sheriff's Retention Schedule (revised 2024).

In closing, we appreciate the time and effort of the Citizens' Law Enforcement Review Board.

Thank you for your service to the citizens of San Diego County and the policy recommendation. Our goal is to provide the highest quality public safety services to everyone in San Diego County.

Sincerely,

KELLY A. MARTINEZ, SHERIFF

A handwritten signature in blue ink that reads "David W. Perkins".

David Perkins, Lieutenant
Division of Inspectional Services
KAM:DP

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