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February 12, 2025

TO: All Mayors of Cities in San Diego County

FROM: Andrew Potter  
City Selection Committee Secretary

**CITY SELECTION COMMITTEE (CSC) SPECIAL MEETING  
MONDAY, MARCH 10, 2025, AT 10:30 A.M.**

As a Mayor of a city within the County of San Diego, Government Code Section 50270 designates you to serve on the City Selection Committee (CSC). The CSC is responsible for the nomination, selection and appointment of representatives to various committees and commissions. It is necessary for the CSC to meet to appoint a representative to serve on the Air Pollution Control District (APCD) Governing Board, representing District 3. Please see below for the details:

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*Air Pollution Control District (APCD) Governing Board Appointment – District 3*

In accordance with the Rules and Regulations of the City Selection Committee of the County of San Diego, Section 4.5, “Nomination and Selection of Members of the San Diego County Air Pollution Control District Governing Board,” the City Selection Committee needs to make an appointment to fill one regular member seat for a four-year term that expires on March 9, 2025. At the Committee’s meeting on January 13, 2025, the appointment to represent District 3 on the APCD was continued to the next meeting of the City Selection Committee because there were tie votes.

California Health and Safety Code section 40100.6(a)(3)(A) provides that five members of the APCD Board shall be selected as follows, “One city council member from each of the five supervisorial districts. Those five members shall be selected by city selection committees representing the cities of that supervisorial district.” California Health and Safety Code Section 40100.6(a)(3)(B) provides that, “A city shall not have more than two members.”

The current City Selection Committee Rules provide that subcommittees of the City Selection Committee shall nominate and select members of the APCD Governing Board. The Supervisorial District 3 City Selection Subcommittee consists of the cities of Carlsbad, Coronado, Del Mar, Encinitas, San Diego, and Solana Beach.

California Government Code section 50275 provides that “a city selection committee shall formulate and adopt rules and regulations to govern the conduct of their meetings and the selection of city representatives” including “the manner in which voting by the city selection committee shall be conducted.” In addition, California Government Code section 50272 provides that “a majority vote of the representatives of the number of cities within a county entitled to representation on the committee is necessary to appoint representatives to boards, commissions, or agencies.”

To address the potential of another tie vote, staff is proposing amendments to the City Selection Committee Rules and Regulations that allow the full City Selection Committee to vote to resolve a tie. The proposed revisions will only apply to the ACPD appointments.

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To address this appointment and the proposed Rules changes, the Chair has called a Special Meeting to be held at the Four Points Sheraton Hotel, 8110 Aero Drive, San Diego, CA 92123, on **Monday, March 10 at 10:30 a.m.** Please see the attached agenda, as well as supporting documents for the agenda items.

**Please confirm your attendance no later than Monday, March 3, 2025 by e-mailing Program Manager Teresa Zurita at [teresa.zurita@sdcounty.ca.gov](mailto:teresa.zurita@sdcounty.ca.gov).** A quorum of ten City Selection Committee members must be present in order to take action on these items.

If you are unable to attend the meeting, please provide a letter or e-mail designating a Vice/Deputy Mayor or Councilmember from your agency to attend and vote at the meeting in your place (California Government Code Section 50271).

If you have any questions, please feel free to contact me or Program Manager Teresa Zurita at 619-531-5434 or via e-mail [teresa.zurita@sdcounty.ca.gov](mailto:teresa.zurita@sdcounty.ca.gov) or [andrew.potter@sdcounty.ca.gov](mailto:andrew.potter@sdcounty.ca.gov).

Respectfully submitted,



ANDREW POTTER

City Selection Committee Secretary

Attachments

cc: County Counsel  
Office of Economic Development and Government Affairs  
Air Pollution Control District

AP:TZ