



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2019 - JUNE 30, 2020
Deadline: July 17, 2020**

COUNTY OF SAN DIEGO
2020 JUN 19 PM 4:19
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department:	Office of Emergency Services (OES)
Division/Unit:	Public Safety

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Volunteers: 6 Hours: 1188.5 x \$29.95 = \$ 35,592.56

Types of work performed by GENERAL VOLUNTEERS in this category:

1. Front desk duties: Answering phones & email correspondence, AlertSanDiego sign-ups for community members, Organizing & Filing documents, note-taking for OES meetings for our Emergency Services Coordinators (ESCs), Giving access to the public who come to the OES office at our gates.
2. Training for the Emergency Operations Center (EOC) on different roles and responsibilities when activated.
3. Attending public outreach events to promote Emergency Preparedness
4. Fulfilling Outreach material orders for the public to distribute to their fellow community members.
5. Staff support and research for various OES programs such as: CERT, YERA, Partner Relay, HIRT, emPower, Civ/Mil affairs, Recovery etc.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Volunteers: Hours: x \$29.95 = \$

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:
OES does not utilize this type of volunteers.

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician,



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sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	x	VCL	=	Dollar Benefit
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____

No. of Volunteers: _____ **Total Hours:** _____ **Total Value:** _____ = \$ _____

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	No. of Volunteers		Hours		Dollar Benefit
2a.	_____		_____		_____
2b.	_____		_____		_____
2c.	_____		_____		_____
Total Volunteers		Total Hours		Total Value	\$

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

Total Value: \$



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4. VOLUNTEER PROGRAM COSTS:

a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours: 156 x Rate: 33.20 = \$5, 179.20

b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours: x Rate: = \$

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS \$



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d. **TOTAL OF VOLUNTEER PROGRAM COST**
 (Sum of 4a, 4b and 4c)

\$

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

- a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$
- b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$
- c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) \$

TOTAL PROGRAM BENEFIT

\$

6. RECRUITING:

Please describe your recruiting programs:

1. On the SanDiegoCounty.gov website, you click on 'jobs' and it takes you to the Human Resources page and then you find us under the 'Internships/Volunteers' tab.
2. On the sdcountyemergency.com website, the official OES website, there is a 'Volunteering' tab that provides information on volunteer opportunities including those of volunteer agencies such as American Red Cross, CERT, and Citizen Corps
3. OES student worker and volunteer program information is found on the website sandiego.networkofcare.org

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

1. Volunteers & Interns took part in the 2019 Regional Full-Scale Exercise for the Operational Area of San Diego County. The exercise was focused on simulating a mass fatality incident that would be coordinated in both north and south county. How would the incident be coordinated given the different responding agencies and the use of mutual aid resources were the main areas the OA was focusing on
2. Volunteers & Interns get to attend and promote Emergency Preparedness for various natural & human-caused hazards at public outreach events such as: TRACE (high school students with disabilities), SONY's Employee Emergency Prep Day
3. Volunteers & Interns attend face-to-face trainings offered through the San Diego Urban Area Security Initiative (SDUASI) & TEEX (National Emergency Response & Recovery Training). Classes include: Threat & Hazard Assessment, Critical Infrastructure Resilience & Security, and Medical Countermeasures.



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4. Volunteers & Interns have been part of the EOC & MOC COVID-19 Activation. They serve the primary role of Staff Support. This is the longest EOC activation in the history of the OA.
5. Volunteers & Interns took part in the annual Emergency Management Assessment Program (EMAP) reporting. This is how they familiarized themselves with the daily activities of the Office of Emergency Services. By examining documents such as COOPs, COGs, MOAs, EOC documents, WEA protocols etc. this is how they learned which products are crafted and produced by this office. This is how they learned the roles and responsibilities of Emergency Management professionals.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2019-20:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The County of San Diego- Office of Emergency Services (OES) Student Worker, Internship and Volunteer program provides an opportunity for students and volunteers to gain valuable Emergency Management (EM) experience generally required by employers. OES provides both paid and unpaid opportunities for Volunteers and Students from various learning institutions including high schools, technical institutes, vocational and community colleges, and universities within the County, to work and become familiar with:

1. The concept of Public Service
2. The functions, programs and operations of local, state and federal governments
3. Undergraduate and Transitional career work experience in EM
4. Career knowledge and work experience for graduate students during the course of their studies.

9. GENERAL INFORMATION:

Name of Person Completing Report:		Valentine Dama	
Phone Number:	858-715-2248	Mail Stop:	O-25
Email:	Valentine.Dama@sdcounty.ca.gov		

Volunteer Coordinator:		Ryan DeHart	
Phone Number:	858-565-5590	Mail Stop:	O-25
Email:	Ryan.dehart@sdcounty.ca.gov		

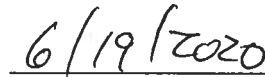


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10. DEPARTMENT CERTIFICATION:



DEPARTMENT HEAD SIGNATURE



DATE