



COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2020 - JUNE 30, 2021
Deadline: July 16, 2021

1. DEPARTMENT INFORMATION:

Department:	HHSA
Division/Unit:	Central and South Region

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Volunteers: 1 Hours: 196 x \$33.61 = \$6587.56

Types of work performed by GENERAL VOLUNTEERS in this category:
Covid tribal and cities and government sector meeting support
Write and distribute weekly newsletters

- b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Volunteers: Hours: x \$33.61 = \$

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:



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c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	x	VCL	=	Dollar Benefit

No. of Volunteers:	Total Hours:	Total Value:	=	\$
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):



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	No. of Volunteers		Hours		Dollar Benefit
2a.	1		196		6587.56
2b.	_____		_____		_____
2c.	_____		_____		_____
Total Volunteers	1	Total Hours	196	Total Value	\$6587.56

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Total Value:	\$ _____

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours: 12	x	Rate: 34.55	=	\$ 414.60
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- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours: 2	x	Rate: 22.25	=	\$ 44.50
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- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
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TOTAL OF OTHER PROGRAM COSTS

\$



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d. **TOTAL OF VOLUNTEER PROGRAM COST**
(Sum of 4a, 4b and 4c)

\$ 459.10

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

- a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 6587.56
- b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$
- c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) \$ 459.10

TOTAL PROGRAM BENEFIT

\$ 6128.46

6. RECRUITING:

Please describe your recruiting programs:

Many offices were closed during the COVID-19 pandemic. Prospective volunteers were encouraged to visit the County of San Diego Volunteer website which provides a link to pages for Central & South Region where they can fill out a volunteer application. Volunteers are encouraged to invite their friends and family to apply for volunteer positions as it is a valuable tool in gaining employment within the County of San Diego, other government employers, or in the public sector.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Volunteers have been integral in providing COVID-19 outreach and program support to the Community Health Action Team.



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8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2020-21:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Our goal is to continue reaching out to the community to encourage volunteering. We would like to reach those who would like to gain valuable work experience, recent graduates with a degree in a related field, or those simply looking to give back to their community. In doing so volunteers can build their resumes, establish working relationships, and connect with their communities. We will continue to assist volunteers in their journey's within the County, whether that be other volunteer opportunities or transitioning into a paid position. Our volunteer goal for 2020-21 is 3 volunteers. We will continue our outreach and working with our programs to create opportunities.

9. GENERAL INFORMATION:

Name of Person Completing Report:	Tamika Brown		
Phone Number	(619) 338-2888	Mail Stop:	W408
Email:	Tamika Brown@sdcounty.ca.gov		

Volunteer Coordinator:			
Phone Number:		Mail Stop:	
Email:			

10. DEPARTMENT CERTIFICATION:

DEPARTMENT HEAD SIGNATURE

DATE