



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2021 - JUNE 30, 2022
Deadline: July 15, 2022**

1. DEPARTMENT INFORMATION:

Department: Health and Human Services Agency
 Division/Unit: Public Health Services (PHS) / PHS Administration

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	5 Hours	663	X	\$35.56	=	\$23,576.28
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Types of work performed by GENERAL VOLUNTEERS in this category:

Student interns supported national public health accreditation for Public Health Services. PHS had to resubmit documents to maintain reaccreditation, as is required every 5 years. These unpaid interns helped review and prepare documents, review and edit narratives, and help design and maintain various tracking systems. They also, to comply with school requirements, participated in regular team meetings, trainings, and other activities to broaden their exposure and understanding of public health.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$35.56	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
No. of Vol.	Total Hours	0	Total Value =		\$0.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	5	663	\$23,576.28
2b.	0	0	\$0.00
2c.	0	0	\$0.00
Total Vol.	5	Hours 663	Total Value = \$23,576.28

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours X Rate =

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours X Rate =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS =

d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$23,576.28</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$10,164.00</u>

TOTAL PROGRAM BENEFIT

6. RECRUITING:

Please describe your recruiting programs:

Recruited student interns through local universities and professional development programs. Responded to inquiries from students for volunteer opportunities.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Successfully submitting a package for public health reaccreditation. Assisted the Performance Management/Quality Improvement Committee meetings.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2021-22:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Our goal is to find high potential interns, through SDSU or other schools, that can contribute to the PHS performance and improvement management activities.

9. GENERAL INFORMATION:

Name of person completing report: Omar Roque
Phone: 619-540-4210 Mail Stop: P-578 E-Mail: Omar.Roque@sdcounty.ca.gov
Volunteer Coordinator: Omar Roque
Phone: 619-540-4210 Mail Stop: P-578 E-Mail: Omar.Roque@sdcounty.ca.gov

10. DEPARTMENT CERTIFICATION:

Hernandez, Elizabeth A. Digitally signed by Hernandez, Elizabeth A.
Date: 2022.07.12 07:14:29 -07'00'

DEPARTMENT HEAD SIGNATURE

DATE