



**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2022 - JUNE 30, 2023  
Deadline: July 21, 2023**

**1. DEPARTMENT INFORMATION:**

Department: Health and Human Services Agency  
 Division/Unit: Office of Strategy & Innovation

**2. VOLUNTEER PROGRAM BENEFITS:**

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	3 Hours	391	X	\$37.32	=	\$14,592.12
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Types of work performed by GENERAL VOLUNTEERS in this category:

Volunteers supported a program evaluation, provided data support, and wrote a literature review for the Office of Strategy and Innovation. The program evaluation assessed previous Love Your Heart events to produce a report of recommendations for future events. The volunteer providing data supported worked on the Ending Veteran Homelessness initiative, including the LOE (Line of Effort) Working Groups. The literature review volunteer conducted research about COVID-19 vaccine perceptions and wrote about how they compare to other vaccines.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	0 Hours	0	X	\$37.32	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	<u>X</u>	<u>VCL</u>	<u>=</u>	<u>Dollar Benefit</u>
_____	_____	_____	_____	_____	\$0.00
_____	_____	_____	_____	_____	\$0.00
_____	_____	_____	_____	_____	\$0.00
_____	_____	_____	_____	_____	\$0.00

\_\_\_\_\_ \$0.00

**No. of Vol.** 0 **Total Hours** 0 **Total Value =** \$0.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	3	391	\$14,592.12
2b.	0	0	\$0.00
2c.	0	0	\$0.00

**Total Vol.** 3 **Total Hours** 391 **Total Value =** \$14,592.12

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_

**TOTAL VALUE =** \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours	5	X Rate	\$26.63	=	\$133.15
Hours	16	X Rate	\$47.55	=	\$760.80
Hours	4	X Rate	\$61.30	=	\$245.20

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description

preparation, volunteer placement, recognition, etc.)

Hours 20 X Rate \$31.94 = \$638.80

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Email Services (\$5.24/month per volunteer)	\$36.68
Network Access (\$65.34/month per volunteer)	\$457.38
Virtual Private Network Access (\$10.72/month per volunteer)	\$32.16
Power BI Access (\$8.16/month per volunteer)	\$16.32

TOTAL OF OTHER PROGRAM COSTS = \$542.54

d. TOTAL OF VOLUNTEER PROGRAM COST (add 4a, 4b, and 4c) = \$2,320.49

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$14,592.12
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$2,320.49

**TOTAL PROGRAM BENEFIT** \$12,271.63

**6. RECRUITING:**

Please describe your recruiting programs:

One of the volunteers was recruited through the Veteran Skillsbridge Fellow Program, which was facilitated by DHR, and shared with all groups in the County. One of our current projects is focused on ending veteran homelessness, and was a great fit for the skillsbridge opportunity.

Other volunteers were recruited through professional connections and recruitment flyers shared with local universities.

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

OSI was not involved in any special activities or achievements during this period.

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2022-23:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

OSI did not have any volunteer program goals during fiscal year 2022-23. However, our team leads the Live Well Center for Innovation and Leadership, a formal partnership between the County of San Diego and San Diego State University. The goal of this partnership is to strengthen the linkage between health and human services practice and its academic base, including through internships and volunteer opportunities. The team currently leads the Internship Subcommittee, which aims to increase accessibility and representation in student internship opportunities at the County. To achieve this goal, we have partnered with DHR and other departments to improve website accessibility, explore platforms for posting volunteer and internship opportunities, and increase awareness of student opportunities at the County.

**9. GENERAL INFORMATION:**

Name of person completing report:	<u>Allison Hirahara</u>		
Phone: <u>(619) 977-5839</u>	Mail Stop: <u>W-294</u>	E-Mail:	<u>allison.hirahara@sdcounty.ca.gov</u>
Volunteer Coordinator:	<u>Allison Hirahara</u>		
Phone: <u>(619) 977-5839</u>	Mail Stop: <u>W-294</u>	E-Mail:	<u>allison.hirahara@sdcounty.ca.gov</u>

**10. DEPARTMENT CERTIFICATION:**

  
DEPARTMENT HEAD SIGNATURE

7/12/23  
DATE