

PHS Volunteer Report Summary by Branch
July 1, 2022 - Jun 30, 2023

	Branch	# of Volunteers	Volunteer Program Benefits		Volunteer Program Costs			NET BENEFIT
			# of Hrs.	Benefit of the services provided by volunteers in \$	Supervision Cost	Supply & Material Costs	Total Volunteer Costs	
1	Admin ¹	3	450	\$ 16,794	\$ 1,080	\$ -	\$ 1,080	\$ 15,714
2	CCS ²	18	3,052	\$ 113,901	\$ 10,357	\$ 1,694	\$ 12,051	\$ 101,849
3	EISB ^{3,4}	1	69	\$ 2,575	\$ 1,069	\$ 302	\$ 1,371	\$ 1,204
4	HSHB ⁵	4	2,459	\$ 91,770	\$ 4,029	\$ 3,664	\$ 7,692	\$ 84,078
5	MCFHS ⁶	6	296	\$ 11,047	\$ 10,180	\$ -	\$ 10,180	\$ 867
6	PHPR ^{7,8}	17	1,193	\$ 77,561	\$ 2,055	\$ 2,541	\$ 4,596	\$ 72,965
7	TB ⁹	2	80	\$ 7,067	\$ 7,717	\$ -	\$ 7,717	\$ -
TOTAL		51	7,599	\$ 320,715	\$ 36,487	\$ 8,201	\$ 44,688	\$ 276,027

Highlights of Activities:

1. Supported with a successful Live Well San Diego Annual Public Health Champions Awards Ceremony, analysis of the Quality Improvement Self-Assessment, and development of the Quality Checklist to clean up Branch Scorecards. (Admin)
2. Volunteer work with CCS Physical and Occupational Therapy Staff as an internship and provide direct services to clients and clinical case management under the direct supervision of a therapist. (CCS)
3. Development of Monkeypox and meningococcal materials, assistance within the EISB Internship Handbook. (EISB)
4. Assessed and processed lab reports, development of health promotion social media materials, as well as participation in County of San Diego Youth Sector activities. (EISB)
5. Volunteers continued ongoing validation of electronic laboratory reports from high-volume laboratories for syphilis, gonorrhea, and chlamydia. Performed accurate manual data entry of gonorrhea and chlamydia laboratory reports to ensure the 2022 case closure deadline is met. (HSHB)
6. Provided students in nutrition and public health programs to gain practical experience to meet their educational requirements. Overall goal was to place 6 students within the CalFresh Healthy Living program to gain direct experience with program development, implementation, and evaluation. (MCFHS)
7. Volunteers have been continuing to support needs for COVID-19 response, including helping the Rapid Response Team and other healthcare facilities with providing bivalent boosters. (PHPR)
8. Volunteers have actively supported the Human Monkeypox emergency response. They have helped with providing vaccinations and observation at pop-up events when demand was high. (PHPR)
9. Advancing efforts to promote TB clinical skills among participants from UC San Diego graduate medical educational programs. (TB)



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2022 - JUNE 30, 2023
Deadline: July 21, 2023**

1. DEPARTMENT INFORMATION:

Department: Health & Human Services Agency
 Division/Unit: PHS / California Children's Services

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	18	Hours	3052	X	\$37.32	=	\$113,900.64
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Types of work performed by GENERAL VOLUNTEERS in this category:

Volunteers provide support to the CCS Physical and Occupational Therapists by assisting with treatment services as needed, maintaining a clean therapy space by washing mats and therapeutic equipment after each treatment, and doing laundry and general maintenance. They may also provide clerical support to the Office Support Specialist as needed. Student Interns affiliated with a university that has an MOA with San Diego County work with CCS Physical and Occupational Therapy Staff as an internship and provide direct services to clients and clinical case management under the direct supervision of a therapist. They are typically volunteering for a short period of 2-4 months and are learning to become physical or occupational therapists and must be at entry level at the end of their internship.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.		Hours		X	\$37.32	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
N/A					\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

No. of Vol.		Total Hours	0		Total Value =	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

N/A

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	18	3052	\$113,900.64
2b.	0	0	\$0.00
2c.	0	0	\$0.00

Total Vol.	18	Total Hours	3,052	Total Value =	\$113,900.64
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours X Rate =

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours X Rate =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
3 month computer rental per Student Intern X8	\$1,693.92
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS =

d. TOTAL OF VOLUNTEER PROGRAM COST (add 4a, 4b, and 4c) =

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$113,900.64
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$12,051.30

TOTAL PROGRAM BENEFIT

6. RECRUITING:

Please describe your recruiting programs:

We developed a page on the County's Volunteer portal specifically for candidates wishing to volunteer at the CCS Medical Therapy Units under our program's specific criteria. Several OT and PT schools in Southern California have our program listed on their Volunteer Program List. CCS has MOA's with several Physical and Occupational Therapy Schools. Each year our therapists sign up to be a Clinical Instructor for a student.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

N/A

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2022-23:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The CCS student program has begun to regrown after the Covid-19 Pandemic restrictions. More therapists are interested in becoming Clinical Instructors for students as their case loads are leveling off and staffing levels are consistent. CCS would like to increase the amount of Student Interns by adding 5 more students next year. The volunteer program is rebuilding as well with the use of the Volunteer Portal and Hands-On Connect. As this will no longer be a tool to use, CCS would very much like to see the inception of another volunteer portal that can be more user friendly and adaptable to our needs. A goal for our volunteer program would be for each therapy unit to have at least 2 volunteers consistently throughout the year.

9. GENERAL INFORMATION:

Name of person completing report:	<u>Kerri Matheson, MPT</u>		
Phone: <u>619-528-4004</u>	Mail Stop: <u>P-586</u>	E-Mail: <u>kerrilynn.matheson@sdcounty.ca.gov</u>	
Volunteer Coordinator:	<u>Omar Roque</u>		
Phone: <u>619-540-4210</u>	Mail Stop: <u>P-578</u>	E-Mail: <u>omar.roque@sdcounty.ca.gov</u>	

10. DEPARTMENT CERTIFICATION:

DEPARTMENT HEAD SIGNATURE

DATE