

PHS Volunteer Report Summary by Branch
July 1, 2022 - Jun 30, 2023

	Branch	# of Volunteers	Volunteer Program Benefits		Volunteer Program Costs			NET BENEFIT
			# of Hrs.	Benefit of the services provided by volunteers in \$	Supervision Cost	Supply & Material Costs	Total Volunteer Costs	
1	Admin ¹	3	450	\$ 16,794	\$ 1,080	\$ -	\$ 1,080	\$ 15,714
2	CCS ²	18	3,052	\$ 113,901	\$ 10,357	\$ 1,694	\$ 12,051	\$ 101,849
3	EISB ^{3,4}	1	69	\$ 2,575	\$ 1,069	\$ 302	\$ 1,371	\$ 1,204
4	HSHB ⁵	4	2,459	\$ 91,770	\$ 4,029	\$ 3,664	\$ 7,692	\$ 84,078
5	MCFHS ⁶	6	296	\$ 11,047	\$ 10,180	\$ -	\$ 10,180	\$ 867
6	PHPR ^{7,8}	17	1,193	\$ 77,561	\$ 2,055	\$ 2,541	\$ 4,596	\$ 72,965
7	TB ⁹	2	80	\$ 7,067	\$ 7,717	\$ -	\$ 7,717	\$ -
TOTAL		51	7,599	\$ 320,715	\$ 36,487	\$ 8,201	\$ 44,688	\$ 276,027

Highlights of Activities:

1. Supported with a successful Live Well San Diego Annual Public Health Champions Awards Ceremony, analysis of the Quality Improvement Self-Assessment, and development of the Quality Checklist to clean up Branch Scorecards. (Admin)
2. Volunteer work with CCS Physical and Occupational Therapy Staff as an internship and provide direct services to clients and clinical case management under the direct supervision of a therapist. (CCS)
3. Development of Monkeypox and meningococcal materials, assistance within the EISB Internship Handbook. (EISB)
4. Assessed and processed lab reports, development of health promotion social media materials, as well as participation in County of San Diego Youth Sector activities. (EISB)
5. Volunteers continued ongoing validation of electronic laboratory reports from high-volume laboratories for syphilis, gonorrhea, and chlamydia. Performed accurate manual data entry of gonorrhea and chlamydia laboratory reports to ensure the 2022 case closure deadline is met. (HSHB)
6. Provided students in nutrition and public health programs to gain practical experience to meet their educational requirements. Overall goal was to place 6 students within the CalFresh Healthy Living program to gain direct experience with program development, implementation, and evaluation. (MCFHS)
7. Volunteers have been continuing to support needs for COVID-19 response, including helping the Rapid Response Team and other healthcare facilities with providing bivalent boosters. (PHPR)
8. Volunteers have actively supported the Human Monkeypox emergency response. They have helped with providing vaccinations and observation at pop-up events when demand was high. (PHPR)
9. Advancing efforts to promote TB clinical skills among participants from UC San Diego graduate medical educational programs. (TB)



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2022 - JUNE 30, 2023
Deadline: July 21, 2023**

1. DEPARTMENT INFORMATION:

Department: Health & Human Services Agency
 Division/Unit: PHS / Epidemiology & Immunizations Services Branch

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	1	Hours	69	X	\$37.32	=	\$2,575.08
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Types of work performed by GENERAL VOLUNTEERS in this category:
 The volunteer assists in the development of health promotion materials for existing social media toolkits. They also support Community Health Promotion and Health Information Specialist staff in reviewing website content, documents, and materials. The volunteer also assist in the preparation and editing of documents and other general administrative tasks.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours			X	\$37.32	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:
 N/A

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
N/A					\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

No. of Vol.	Total Hour	0			Total Value =	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:
 N/A

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	1	69	\$2,575.08
2b.	0	0	\$0.00
2c.	0	0	\$0.00

Total Vol.	1	Total Hours	69	Total Value =	\$2,575.08
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____

TOTAL VALUE =	\$0.00
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4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours	4	X	Rate	\$106.90	=	\$427.60
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b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours	6	X	Rate	\$106.90	=	\$641.40
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Laptop services for 1 vol. (\$80.65/month for 2 months)	\$161.30
Email services for 1 vol. (\$5.24/month for 2 months)	\$10.48
Wired network access for 1 vol. (\$65.34/month for 2 months)	\$130.68

TOTAL OF OTHER PROGRAM COSTS	=	\$302.46
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d. TOTAL OF VOLUNTEER PROGRAM COST (add 4a, 4b, and 4c)	=	\$1,371.46
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5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$2,575.08
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$1,371.46

TOTAL PROGRAM BENEFIT	\$1,203.62
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6. RECRUITING:

Please describe your recruiting programs:

Received a referral from Dr. Shah about an undergraduate student, Juliana Ishimine, interested in public health and health promotion.

Kym Hodge and Lora Cayanan met with the volunteer via Microsoft teams to discuss the volunteer opportunity and their goals. Following the meeting, Lora provided the volunteer with next steps to apply to become a volunteer.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

The volunteer program was responsible for the development of MPOX and meningococcal materials, as well as assisted with the EISB Internship Handbook.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2022-23:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Program goals include shadowing Dr. Seema Shah to gain professional understanding of the County of San Diego’s public health efforts. Goals also include the development of health promotion social media materials, assistance with data entry and administrative tasks and participation in County of San Diego Youth Sector activities. Goals also include attending branch meetings and outreach events to gain knowledge on public health topics.

9. GENERAL INFORMATION:

Name of person completing report:	Nicholas Beatman		
Phone:	619-987-2502	Mail Stop:	_____ E-Mail: nicholas.beatman@sdcounty.ca.gov
Volunteer Coordinator:	Omar Roque		
Phone:	619-540-4210	Mail Stop:	P-578 _____ E-Mail: omar.roque@sdcounty.ca.gov

10. DEPARTMENT CERTIFICATION:

DEPARTMENT HEAD SIGNATURE

DATE