

**PHS Volunteer Report Summary by Branch**  
July 1, 2022 - Jun 30, 2023

	Branch	# of Volunteers	Volunteer Program Benefits		Volunteer Program Costs			NET BENEFIT
			# of Hrs.	Benefit of the services provided by volunteers in \$	Supervision Cost	Supply & Material Costs	Total Volunteer Costs	
1	Admin <sup>1</sup>	3	450	\$ 16,794	\$ 1,080	\$ -	\$ 1,080	\$ 15,714
2	CCS <sup>2</sup>	18	3,052	\$ 113,901	\$ 10,357	\$ 1,694	\$ 12,051	\$ 101,849
3	EISB <sup>3,4</sup>	1	69	\$ 2,575	\$ 1,069	\$ 302	\$ 1,371	\$ 1,204
4	HSHB <sup>5</sup>	4	2,459	\$ 91,770	\$ 4,029	\$ 3,664	\$ 7,692	\$ 84,078
5	MCFHS <sup>6</sup>	6	296	\$ 11,047	\$ 10,180	\$ -	\$ 10,180	\$ 867
6	PHPR <sup>7,8</sup>	17	1,193	\$ 77,561	\$ 2,055	\$ 2,541	\$ 4,596	\$ 72,965
7	TB <sup>9</sup>	2	80	\$ 7,067	\$ 7,717	\$ -	\$ 7,717	\$ -
<b>TOTAL</b>		<b>51</b>	<b>7,599</b>	<b>\$ 320,715</b>	<b>\$ 36,487</b>	<b>\$ 8,201</b>	<b>\$ 44,688</b>	<b>\$ 276,027</b>

**Highlights of Activities:**

1. Supported with a successful Live Well San Diego Annual Public Health Champions Awards Ceremony, analysis of the Quality Improvement Self-Assessment, and development of the Quality Checklist to clean up Branch Scorecards. (Admin)
2. Volunteer work with CCS Physical and Occupational Therapy Staff as an internship and provide direct services to clients and clinical case management under the direct supervision of a therapist. (CCS)
3. Development of Monkeypox and meningococcal materials, assistance within the EISB Internship Handbook. (EISB)
4. Assessed and processed lab reports, development of health promotion social media materials, as well as participation in County of San Diego Youth Sector activities. (EISB)
5. Volunteers continued ongoing validation of electronic laboratory reports from high-volume laboratories for syphilis, gonorrhea, and chlamydia. Performed accurate manual data entry of gonorrhea and chlamydia laboratory reports to ensure the 2022 case closure deadline is met. (HSHB)
6. Provided students in nutrition and public health programs to gain practical experience to meet their educational requirements. Overall goal was to place 6 students within the CalFresh Healthy Living program to gain direct experience with program development, implementation, and evaluation. (MCFHS)
7. Volunteers have been continuing to support needs for COVID-19 response, including helping the Rapid Response Team and other healthcare facilities with providing bivalent boosters. (PHPR)
8. Volunteers have actively supported the Human Monkeypox emergency response. They have helped with providing vaccinations and observation at pop-up events when demand was high. (PHPR)
9. Advancing efforts to promote TB clinical skills among participants from UC San Diego graduate medical educational programs. (TB)



**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2022 - JUNE 30, 2023  
Deadline: July 21, 2023**

**1. DEPARTMENT INFORMATION:**

Department: Health and Human Services Agency  
 Division/Unit: Public Health Services - HIV, STD and Hepatitis Branch

**2. VOLUNTEER PROGRAM BENEFITS:**

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	4 Hours	2459	X	\$37.32	=	\$91,769.88
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Types of work performed by GENERAL VOLUNTEERS in this category:  
 Volunteers supported the County's Harm Reduction Services planning and operational activities. Internship activities included developing internal planning and required program policies and procedures, developing program documents, and supporting the development of the program's evaluation and communications plan. Student interns assist with Sexually Transmitted Disease (STD) surveillance activities, validation of STD electronic laboratory reports, and quality assurance of incoming reports of syphilis, gonorrhea, and chlamydia. When possible, they shadow a Health Information Management Technician and a Communicable Disease Investigator to expand their understanding of public health surveillance and other activities. California Department of Public Health provided a Career Pathways volunteer to learn and work disease investigation activities for HIV and STDs.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$37.32	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:  
 N/A

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
N/A					\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

No. of Vol.	Total Hours	0		Total Value =	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:  
 N/A

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	4	2459	\$91,769.88
2b.	0	0	\$0.00
2c.	0	0	\$0.00

<b>Total Vol.</b>	<b>4</b>	<b>Total Hours</b>	<b>2,459</b>	<b>Total Value =</b>	<b>\$91,769.88</b>
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**3. DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____

<b>TOTAL VALUE =</b>	<b>\$0.00</b>
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**4. VOLUNTEER PROGRAM COSTS:**

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours	78	X	Rate	\$46.43	=	\$3,621.54
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b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours	16	X	Rate	\$25.44	=	\$407.04
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
2 x laptops	\$1,972.08
2x email service	\$125.76
2x wireless network access	\$1,565.76

<b>TOTAL OF OTHER PROGRAM COSTS</b>	<b>=</b>	<b>\$3,663.60</b>
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<b>d. TOTAL OF VOLUNTEER PROGRAM COST</b>	<b>=</b>	<b>\$7,692.18</b>
(add 4a, 4b, and 4c)		

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$91,769.88
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$7,692.18

<b>TOTAL PROGRAM BENEFIT</b>	<b>\$84,077.70</b>
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**6. RECRUITING:**

Please describe your recruiting programs:

Recruited student interns through local universities and professional development programs, as well as via inquiries from students for volunteer opportunities. Holly Jagielinski, Program Director at San Diego Mesa College Health Information Technology/Management (HITM) Program, was also able to identify potential students and initiate onboarding process based on her expertise. The California Department of Public Health reached out to local health jurisdictions seeking local health department volunteers.

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Interns successfully supported operational planning for implementation of harm reduction services, assisted in writing program applications and researching grant opportunities and funding for harm reduction services, and provided support developing public facing website for harm reduction services.

They continued ongoing validation of electronic laboratory reports from high-volume laboratories for syphilis, gonorrhea, and chlamydia. Performed accurate manual data entry of gonorrhea and chlamydia laboratory reports to ensure the 2022 case closure deadline is met.

The California Pathways volunteer was trained in all aspects of disease investigation and after training, conducted disease investigation responsibilities.

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2022-23:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Our goal is to continue to develop and provide internship opportunities related to HSHB programs and find potential interns through local universities and student professional development networks.

Partnering with local educational institutions to develop public health workforce by training students and meet the following program goal: Validate electronic laboratory reporting of syphilis, gonorrhea, and chlamydia results.

The goal is to develop, train and grow a larger workforce that can conduct communicable disease investigations.

**9. GENERAL INFORMATION:**

Name of person completing report:	<u>Lauren Brookshire</u>		
Phone: <u>619-293-4705</u>	Mail Stop: <u>P-505</u>	E-Mail:	<u><a href="mailto:lauren.brookshire@sdcounty.ca.gov">lauren.brookshire@sdcounty.ca.gov</a></u>
Volunteer Coordinator:	<u>Omar Roque</u>		
Phone: <u>619-540-4210</u>	Mail Stop: <u>P-578</u>	E-Mail:	<u><a href="mailto:omar.roque@sdcounty.ca.gov">omar.roque@sdcounty.ca.gov</a></u>

**10. DEPARTMENT CERTIFICATION:**

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**DEPARTMENT HEAD SIGNATURE**

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**DATE**