



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2022 - JUNE 30, 2023
Deadline: July 21, 2023**

1. DEPARTMENT INFORMATION:

Department: Parks and Recreation

Division/Unit: _____

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	1,822 Hours	80146.26	X	\$37.32	=	\$2,991,058.42
-------------	-------------	----------	---	---------	---	----------------

Types of work performed by GENERAL VOLUNTEERS in this category:

All volunteers performed outstanding customer service in addition to the following work:

Park Operations: opened and closed parks, maintained campgrounds and park facilities, planted trees and native plants, removed invasive plant species, built and maintained gardens, and more.

Nature and History Centers: Provided tours, fed animals, maintained animal enclosures, opened and closed facilities, provided support for special events, dispensed park and program information, fed and maintained animal enclosures, and assisted in researching and maintaining the historical archives.

Community and Teen Centers: Provided arts and crafts activities, supported special events, coached sporting activities, delivered enrichment classes, and supported after-school programs.

Student interns: Supported park operations.

Special events, community, and corporate groups: Planted trees and native plants, removed invasive plant species, and habitat restoration.

Court-ordered community service: Supported park operations.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	170 Hours	999.5	X	\$37.32	=	\$37,301.34
-------------	-----------	-------	---	---------	---	-------------

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

The Department of Parks and Recreation worked with various institutions, including CAL Fire Crews, Richard J. Donovan Correctional Facility Crew, Community Involved Vocational Inmate Crew Services (CIVICS) program, and the Urban Conservation Corps.

Primary activities included park maintenance, trail and habitat restoration, planting trees and native plants, removing invasive plant species, removing trash, and cleaning park facilities.

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
No. of Vol.	0	Total Hours	0	Total Value =	\$0.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

The County of San Diego Department of Parks and Recreation has no “SPECIALIZED VOLUNTEERS” during the current period.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	1,822	80146.26	\$2,991,058.42
2b.	170	999.5	\$37,301.34
2c.	0	0	\$0.00
Total Vol.	1,992	Hours 81,146	Total Value = \$3,028,359.76

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: <u>Monetary donations for meals and refreshments</u>	Value: <u>\$2,360.00</u>
Item Donated: <u>Monetary donation for volunteer event supplies</u>	Value: <u>\$1,400.00</u>
Item Donated: <u>Monetary donation for books</u>	Value: <u>\$110.00</u>
Item Donated: <u>Monetary donation for advertising</u>	Value: <u>\$321.30</u>
Item Donated: _____	Value: _____

TOTAL VALUE = \$4,191.30

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours X Rate =

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours X Rate =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
<u>Uniforms (Work Shirts, Polo, Hats, Jackets, Patches, Nametags)</u>	<u>\$11,710.03</u>
<u>Advertising (Recruitment)</u>	<u>\$321.30</u>
<u>Recognition (Volunteer lunches and snacks)</u>	<u>\$2,360.00</u>
<u>Volunteer Event and Program Supplies</u>	<u>\$1,510.00</u>
<u>DHR Invoices (Background Checks)</u>	<u>\$1,529.10</u>

TOTAL OF OTHER PROGRAM COSTS =

d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$3,028,359.76</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$4,191.30</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$159,657.42</u>

TOTAL PROGRAM BENEFIT

\$2,872,893.65

6. RECRUITING:

Please describe your recruiting programs:

The Department of Parks and Recreation recruits volunteers in multiple ways, including:

Word of mouth: Our volunteers share their experiences and invite new volunteers to join us.

Websites: The department website, sdparks.org, and the County Volunteer Program webpages are the primary websites for the volunteer program. Additionally, the department recruits through volunteermatch.org and workamper.com.

Social Media: The department sends graphics, links, and posts to its 19 social media channels.

Special Events: Community and group volunteers participate in events, and we invite them to become registered volunteers.

Printed Materials: Flyers, brochures, and more are distributed at park locations and distributed at community events.

Community Partnerships: The department has partnerships with groups like the San Diego County Parks Society, CaliforniaVolunteers, HandsOn San Diego, I Love a Clean San Diego, the Water Conservation Garden, and more.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

The department has had a variety of activities and achievements over the past year, including following:

- Planting trees is a high priority of the department. Volunteers planted nearly 4,000 trees during the past year, which included community and corporate group events, public volunteer days, partnerships with local organizations, and more.

- Through a partnership with the Department of Animal Services, the department now hosts numerous pigs at park locations. Volunteers have built enclosures and habitats for the pigs. Additionally, they continually help feed and maintain the pigs and enclosures.

- Local members of the Navy supported the Warrior Hike Challenge. The Challenge is an adventure that explores the steep ups and downs of El Cajon Mountain and is designed to test the physical and mental stamina of our active duty and retired military personnel, their families, and

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2022-23:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

During the last year, the Department of Parks and Recreation recruited a new coordinator to oversee the Volunteer Services Program. Updated goals for the following year include:

- Recruit 200 registered volunteers and increase overall volunteer hours to 85,000 hours.
- Update the Volunteer Handbook and include a Campground and Park Hosts specialty section.
- Updated volunteer assignment descriptions to include expanded activities.
- Enhance group and corporate group registration for tree-planting events.
- Translate public volunteer event flyers and graphics to threshold languages.
- Identify opportunities to acquire a volunteer management software system for increased efficiency.
- Expand information regarding volunteer programs on sdparcs.org.
- Have at least ten sites for Green Friday, Coastal Cleanup, Creek to Bay Cleanup, and five sites for San Diego Tree Week.

9. GENERAL INFORMATION:

Name of person completing report:	<u>Tony Richardson</u>		
Phone: <u>(858) 966-1335</u>	Mail Stop: <u>O-29</u>	E-Mail:	<u>anthony.richardson@sdpc.org</u>
Volunteer Coordinator:	<u>Tony Richardson</u>		
Phone: <u>(858) 966-1335</u>	Mail Stop: <u>O-29</u>	E-Mail:	<u>anthony.richardson@sdpc.org</u>

10. DEPARTMENT CERTIFICATION:

<hr/> DEPARTMENT HEAD SIGNATURE	<hr/> DATE
--	-------------------