

**COUNTY OF SAN DIEGO
COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD**

**REGULAR MEETING
March 21 2024, 10:00 A.M.
AT 1600 PACIFIC HIGHWAY, SAN DIEGO, ROOM 302
MINUTES**

Attendance by Virtual Meeting made available.

[Zoom Link](#)

Phone Option: 1-669-900-9128; Webinar ID: 827 1364 5735

- A. Call to Order at 10:12 a.m. Chair Hagerty introduced Nancy Lane, a new Board Member for seat 5. Ms. Lane was appointed the Executive Business Officer, Acting Vice Chancellor, Finance and Business of the District on September 1, 2023. She has almost 9 years of experience working with community colleges, having worked with the District as a General Accounting Supervisor and Manager of Fiscal Services from March 2015 through January 2022, and as Sr. Director of Fiscal Services and Acting Assistant Superintendent/Vice President of Finance at Palomar College from January 2022 through August 2023. Prior to that, Ms. Lane was a Financial Analyst and Sr. Credit & Collections Representative at Siemens Industry. She received her Bachelor's Degree in Business/Accounting from Capella University, Master of Business Administration from Texas A&M University – Commerce and is a Certified Management Accountant and German English Translator.

The rest of the Board members also introduced themselves to Ms. Lane.

- B. Roll Call/Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) pursuant to Assembly Bill 2449 by an Oversight Board Member (*if necessary and applicable*)

PRESENT: Board Members: Brian Hagerty, Scott Buxbaum Patrick Sanchez, Corinne Wilson, Nancy Lane, and Samuel Merrill

ABSENT: Mayor Rebecca Jones

Other Attendees: Palmer Hilton, Attorney at Law; Charissa Japlit, Assistant Group Finance Director and Max Endoso, Principal Admin Analyst.

- C. Pledge of Allegiance

- D. Approval of Statement of Proceedings / Minutes of January 18, 2024

Supporting documentation and attachments for items listed on this agenda can be viewed online at <http://www.sdcounty.ca.gov/community/san-diego-county-oversight-board.html> or in the Health & Human Services Agency's Financial & Support Services Division, 1255 Imperial Avenue, 6th Floor, San Diego, CA 92101.

ASSISTANCE FOR THE DISABLED:

Agendas and records are available in alternative formats upon request. Contact the Health & Human Services Agency at (619) 323-7301 with questions or to request a disability-related accommodation. Individuals requiring sign language interpreters should contact the Americans with Disabilities Coordinator at (858) 505-6521. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.

On motion of Chair Hagerty and seconded by Member Wilson, THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD approved the minutes of the January 18, 2024, meeting. Oversight Board staff did a roll call vote of each OB member to indicate approval or non-approval. Motion passed.

AYES: Hagerty, Sanchez, Buxbaum, Lane, Merrill, and Wilson

- E. Formation of Consent Calendar – Under this item, the Oversight Board may place action items under Section H on the consent calendar to be voted on in one motion.

Items to which no opposition has been expressed by the public or this body may be placed on the Consent Calendar to be voted on without discussion.

No items were placed on the consent calendar.

- F. Public Communication Speakers: Members of the public may address the Oversight Board on subject matters within the Board’s jurisdiction, but not an item on this agenda. Comments on items on the agenda will be taken as each item comes up. Each speaker is limited to three minutes. *No comments were received by the Board or were presented at the meeting*

- G. Discussion Item(s)

1. Amend Bylaws, ARTICLE II – OFFICERS, Section 6. Election, to clarify years on a term and schedule of election.

Chair Hagerty provided background and opened discussion to the Board, a summary of which is provided here:

Over the past few months, we've reviewed our bylaws, and we've asked Meyers Nave to provide clarifying language on how long an elected official’s term lasts, how often they can serve and when they're elected. It was vague in the previous version of the bylaws.

What we've done under Article 2 Section 6 is to clarify that a term is for four years, and an officer can only hold the same office for 2 consecutive terms. There is no limit to how many times a member can serve as an officer, but we do limit it to 2 terms in a row and then a member can come back four years later and serve as an officer again. We have made these changes with the assistance of Meyers Nave, and we've circulated the changes around.

There was no further discussion from the other Board members.

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2. Approval of Conflict-of-Interest Code

Chair Hagerty provided background and opened discussion to the Board, a summary of which is provided here:

In the past, the State has requested the official acknowledgment of a conflict of interest code, which can be adopted by reference from their state regulations known as California Code of Regulations section 18730. The proposed key points for incorporation remain unchanged since the code's initial implementation in 2018. While there is no statutory requirement to periodically review the conflict of interest code, the Clerk of the Board has recommended doing so especially now that we have new members since 2018. The code designates the seven Board members and Counsel, who are covered by the regulations. Form 700 is utilized for reporting business interests annually, upon entering office, and upon leaving. The code also outlines material thresholds for reporting business interests and regulations regarding accepting gifts or value. Additionally, it specifies elements to report regarding financial interests and prohibits certain actions and gifts from the public. Despite the comprehensive coverage of the state's conflict of interest regulations, the proposal to adopt them by reference is reiterated for consideration.

There was no further discussion from the other Board members.

3. Approve Amendment No. 3 to the Professional Services Agreement with Meyers Nave

Chair Hagerty provided background and opened discussion to the Board, a summary of which is provided here:

Amendment #3 to the Professional Services Agreement with Meyers Nave was prompted by the departure of Steven Mattas and Claire Lai. Options were considered regarding changing firms or attorneys, with the decision made to continue with Meyers Nave and appoint new counsel to represent the board during meetings. Palmer Hilton, an attorney with Meyers Nave, introduced himself as one of the attorneys to represent the Board including a senior partner for Counsel. The firm has been serving since July 2018, and the decision to retain them was based on their track record. Additionally, it was noted that hourly rates had not been adjusted for four years until May 2022, when a 5% increase was agreed upon, followed by another 4% increase in summer 2023. The proposal includes similar annual increases for the next two years, deemed reasonable based on market conditions. The open-ended contract managed by County Counsel allows for yearly adjustments. Member

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Sanchez inquired about the contract term, clarified as effectively open-ended and year-to-year through County Counsel. Chair Hagerty explained the recent increase in the contract's total capacity and confirmed that the proposed rate increases are for two years, not indefinite.

H. Action Item(s)

1. Adopt a resolution entitled, A RESOLUTION OF THE SAN DIEGO COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD APPROVING AMENDMENT TO ARTICLE II SECTION 6 OF THE OVERSIGHT BOARD BYLAWS

- Attachment 1 to the Resolution is the amended Bylaws.

On motion of Member Buxbaum and seconded by Member Merrill, THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD approved A RESOLUTION OF THE SAN DIEGO COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD APPROVING AMENDMENT TO ARTICLE II SECTION 6 OF THE OVERSIGHT BOARD BYLAWS. Oversight Board staff did a roll call vote of each OB member to indicate approval or non-approval. Motion passed.

AYES: Hagerty, Sanchez, Buxbaum, Lane, Merrill, and Wilson

2. Adopt a resolution entitled, RESOLUTION OF THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD ADOPTING A CONFLICT-OF-INTEREST CODE FOR THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD

On motion of Member Lane and seconded by Member Merrill, THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD approved A RESOLUTION OF THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD ADOPTING A CONFLICT-OF-INTEREST CODE FOR THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD. Oversight Board staff did a roll call vote of each OB member to indicate approval or non-approval. Motion passed.

AYES: Hagerty, Sanchez, Buxbaum, Lane, Merrill, and Wilson

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3. Adopt a resolution entitled, A RESOLUTION OF THE SAN DIEGO COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD APPROVING AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH MEYERS NAVE

On motion of Chair Hagerty and seconded by Member Buxbaum, THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD approved A RESOLUTION OF THE SAN DIEGO COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD APPROVING AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH MEYERS NAVE. Oversight Board staff did a roll call vote of each OB member to indicate approval or non-approval. Motion passed.

AYES: Hagerty, Sanchez, Buxbaum, Lane, Merrill, and Wilson

- I. Communications Received: None.
- J. Future Agenda Item(s): LRPMP update from Successor Agencies
- K. Set Future Meeting Date(s): April 18, 2024, 10 a.m., May 16, 2024, 10:00 a.m., June 20, 2024, July 18, 2024, 10:00 a.m.
- L. Adjournment at 10:38 a.m.

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