



## OWTS REPLACEMENT/ REPAIR PERMIT APPLICATION AND AUTHORIZATION FORM

<b>SITE ADDRESS:</b>	<b>APN:</b>
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<b>OWNER NAME:</b>	<b>PHONE:</b>	<b>EMAIL:</b>
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**OWNER MAILING ADDRESS:**

<b>CONTRACTOR NAME:</b>	<b>PHONE:</b>	<b>EMAIL:</b>
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**A SITE PLAN MUST BE SUBMITTED WITH ALL APPLICATIONS**

**Procedure:**

1. The *OWTS Replacement/ Repair Permit Application and Authorization* form shall be signed by the licensed septic contractor and property owner and submitted along with a site plan and all required information for DEHQ review. An Owner-Builder must complete a consultaton prior to permit issuance.
2. The licensed septic contractor shall evaluate the condition of septic tanks and disposal fields, determine the cause of failure, and recommend a replacement or repair that conforms to the LAMP and County ordinance to the maximum extent practicable. In all cases, the licensed septic contractor should strive to provide recommendations that result in 100% disposal field replacement.
3. Recommendations for substandard repair require a variance request that lists all substandard conditions (e.g., system design, setbacks, sizing, etc.) and a brief explanation of the reason that conformance is iunachievable.
4. An Environmental Health Specialist shall review the application submittal for conformance with the LAMP and County ordinance. A field inspection by DEHQ shall be required for most substandard repair proposals or at any time there is not adequate information to authorize a recommendation at the Duty Counter. Field inspections of borings or excavations to evaluate groundwater conditions may also be required.
5. If a proposal can be authorized, an Environmental Health Specialist shall sign the form and initial applicable Terms of Approval; and the property owner and/or licensed septic contractor will be provided a copy of the invoice.

**FAILURE DESCRIPTION:**

<b>PERMIT TYPE :</b>	<b>TANK REPLACEMENT ONLY</b>	<b>SYSTEM REPAIR</b>	<b>SYSTEM REPLACEMENT</b>	<b>SUBSTANDARD REPAIR</b>
	<b>TANK DESTRUCTION</b>		<i>(Must be based on health cert. or perc data)</i>	<i>(Variance section must be completed)</i>

**VARIANCE REQUEST:**

<b>LAMP requirement or County ordinance not met:</b>	<b>Reason not met:</b>

**STRUCTURE(S) CONNECTED TO OWTS:**

**BASIS FOR SIZING THE DISPOSAL AREA:**

**OWTS DESIGN DETAILS:**

<b>Septic Tank</b>	Volume: _____ Gal	Make/Model: _____	<i>Manufacturer's installation instructions must be submitted for all plastic and fiberglass tanks</i>			
<b>Leach Lines</b>	Length: _____ ft	Trench Width: _____ ft	Trench Depth: _____ ft	Rock Depth: _____ ft	Total Active Length: _____ ft	
<b>Deep Bed</b>	Length: _____ ft	Bed Width: _____ ft	Bed Depth: _____ ft	Cap Depth: _____ ft	Rock Depth: _____ ft	
<b>Vertical Pit</b>	Diameter: _____ in	Over-Drill Depth: _____ ft	Groundwater Depth: _____ ft	Cap Depth: _____ ft	Rock Depth: _____ ft	Effective Depth: _____ ft

**Pump Systems and STS-OWTS must be designed by an Qualified Professional**

**ADDITIONAL COMMENTS:**

OWTS Replacement/Repair Permit Application and Authorization Form

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<b>OWNER-BUILDER ACKNOWLEDGEMENT AND SIGNATURE - An Owner-Builder must complete a consultation prior to issuance of a permit.</b>		
Initial	I understand a frequent practice of unlicensed persons is to have the property owner obtain a permit by "Owner-Builder" that erroneously implies that the property owner is providing the labor and material personally; and unlicensed persons claiming to be contractors take advantage of property owners by promising guidance through the owner-builder process for a consulting fee, but they may be breaking the law.	
Initial	I understand if I employ or otherwise engage any persons, other than California Licensed Contractors, and the total value of my construction is at least five hundred dollars (\$500), including labor and materials, I may be considered an "employer" under state and federal law, which requires that I register with the State and Federal Government, withhold payroll taxes, provide workers' compensation disability insurance, and contribute to unemployment compensation for each "employee." I also understand my failure to abide by these laws may subject me to serious financial risk.	
Initial	I, as the Owner-Builder, may be held liable and subject to serious financial risk for any injuries sustained by an unlicensed person and their employees while working on my property and my homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an Owner-Builder and am aware of the limits of my insurance coverage for injuries to workers on my property.	
Initial	I understand the potential financial risk of being the responsible party of record and that subcontractors and suppliers who are not paid on schedule may file mechanics liens against my property.	
Initial	I understand that I may protect myself from potential financial risk by hiring a Licensed Contractor because an individual must demonstrate experience, pass a qualifying exam, submit fingerprints, undergo a criminal background check, obtain a contractor bond and workers' compensation insurance, and pay fees before they are issued a contractor's license in California.	
Initial	I consent to being the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern Owner-Builders, as well as employers.	
<b>Property Owner-Builder Signature</b>	<b>Property Owner-Builder Print Name</b>	<b>Date</b>

<b>LICENSED CONTRACTOR AND PROPERTY OWNER ACKNOWLEDGEMENT AND SIGNATURES</b>		
<i>I HEREBY CERTIFY THAT I HAVE PREPARED THIS APPLICATION AND THAT MY REQUIRED LICENSE IS CURRENT AND ACTIVE WITH THE CALIFORNIA CONTRACTORS STATE LICENSE BOARD AND THAT I AM IN COMPLIANCE WITH ALL WORKERS COMPENSATION LAWS.</i>		
<b>Contractor Signature</b>	<b>Contractor License #</b>	<b>Date</b>

<b>I AGREE TO ALL POTENTIAL TERMS OF PERMIT APPROVAL BELOW THAT MAY BE DETERMINED BY DEHQ AT THE TIME OF PERMIT ISSUE OR FINAL INSTALLATION INSPECTION.</b>		
<b>Property Owner Signature</b>	<b>Property Owner Print Name</b>	<b>Date</b>

<b>TERMS OF PERMIT APPROVAL (Final determination made by DEHQ at OWTS installation inspection.)</b>		
Initial	Permit issued for repair purposes and approved for the existing use only.	
Initial	Future building permits or changes of use or occupancy that would likely increase the amount of wastewater or encroach on setbacks to the OWTS or Reserve Area shall not be approved unless conformance is demonstrated with the LAMP and County ordinance in effect at such future time.	
Initial	A substandard repair has been installed which may have limited long term function and will likely eliminate options for future property development.	
Initial	A future OWTS failure may require extensive engineering, pumping to a higher elevation, supplemental treatment with annual operating permit, or connection to public sewer.	

<b>DEHQ OWTS Replacement/Repair Permit Authorization Approval</b>		
This approval is for the OWTS replacement/repair proposal as provided only. All changes or modifications must be approved prior to installation.		
<b>Environmental Health Specialist (EHS) Signature</b>	<b>EHS Print Name</b>	<b>Date</b>