*INSTRUCTIONS – FORM B*

1. Form B shall be utilized to complete the Transmittal Letter as required in Section 2.2 of this RFP.
2. Fill in all necessary information in order to complete Form B.
3. Form B, in Word format, is available at: [www.sdcre.com](http://www.sdcre.com) and shall be used to complete Form B. Do not include the instruction page in the proposal.

FORM B

TRANSMITTAL LETTER

OFFEROR: Click or tap here to enter text.

RFP Date: Click or tap here to enter text.

County of San Diego

Real Estate Services Division

Attention: Angela Jackson-Llamas

5560 Overland Avenue, Suite 410

San Diego, California 92123

The undersigned (“Offeror”) submits this proposal in response to the Request for Proposals dated September 6, 2024 (“RFP”), issued by the County of San Diego (“County”) for the development and management of an affordable housing community, located at 3177 Ocean View Boulevard in the City of San Diego (Assessor Parcel Numbers 545-611-36, 545-621-22 and 545-532-18). Capitalized terms not otherwise defined in this transmittal shall have the meanings set forth in the RFP.

Enclosed, and by this reference incorporated and made a part of this proposal, is the tabbed response to the RFP as outlined in Section 4 including all forms and required material.

Offeror acknowledges access to all materials posted on the following website with respect to the Project: [www.sdcre.com](http://www.sdcre.com) as of Click or tap here to enter text., including all addenda and questions and answers matrices issued in connection with thisRFP.

Offeror represents and warrants that it has read and understands the RFP and agrees to abide by the contents and terms of the RFP.

Offeror understands that the County is not bound to shortlist any Offeror and may reject each proposal that the County may receive.

Offeror further understands that all costs and expenses incurred by it in preparing this proposal and participating in the Project selection process will be borne solely by Respondent.

Offeror agrees that the County will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in the RFP.

This proposal shall be governed by and construed in all respects according to the laws of the State of California.

Authorized representative of Offeror (Name): Click or tap here to enter text.

By executing this form each Team Member confirms that the representative named above is authorized to act as agent on behalf of the Offeror and the principal contact for the Offeror in dealings with the County.

Offeror's business address:

Click or tap here to enter text.

(No.) (Street) (Floor or Suite)

Click or tap here to enter text.

(City) (State or Province) (ZIP or Postal Code) (Country)

State or Country of Incorporation/Formation/Organization: Click or tap here to enter text.

*[insert appropriate signature block from following]*

1. Sample signature block for corporation or limited liability company:

Click or tap here to enter text.

By:

Print Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

2. Sample signature block for partnership or joint venture:

Click or tap here to enter text.

By:

Print Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

*[Add signatures of additional general partners or members as appropriate]*

3. Sample signature block for attorney in fact:

Click or tap here to enter text.

Print Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

 Attorney in Fact

4. Sample signature block for a Offeror not yet formed as a legal entity:

Click or tap here to enter text.

By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name: Click or tap here to enter text.

Title: Click or tap here to enter text.