



# Fallbrook Airpark Advisory Committee

Fallbrook Community Airpark ♦ 2155 South Mission Road ♦ Fallbrook, CA 92028 ♦ (760) 723-8395

*David Duffer*  
Chairperson

*Ken Kalbfell*  
Vice Chairperson

*Bob Hume*  
Fallbrook  
Representative

*Phil Delaney*  
Fallbrook  
Representative

*Tom Wilson*  
Fallbrook  
Representative

The regular meeting was called to order on Monday, November 4, 2024, at 7:03 p.m. at the Fallbrook Public Library.

**ROLL CALL**           Members present represent a quorum.

David Duffer           Present

Ken Kalbfell           Present

Tom Wilson            Present

Phil Delaney          Present

Bob Hume              Present (Arrived 7:13 p.m.)

**COUNTY OF SAN DIEGO STAFF PRESENT**

Carmela Gutierrez, Project Manager, Real Estate, County of San Diego Airports  
Meadow Chase, Airport Manager, Fallbrook Community Airpark

**PUBLIC COMMUNICATION**

There was no public communication.

**APPROVAL OF MINUTES**

The minutes from the Monday, August 5, 2024, regular meeting were noted and approved without changes. Motion was made by Mr. Ken Kalbfell and Mr. Tom Wilson to approve without changes, passing with the ayes of all present.

**AIRPORT DIRECTOR’S REPORT (Meadow Chase On Behalf Of Jamie Abbott)**

In Mr. Jamie Abbott’s absence, Ms. Meadow Chase stated there were no updates available on the draft County of San Diego Airports Sustainability Management Plan (SMP), with it expected to become available to the FAAC and to the public upon completion. Ms. Chase also stated the rehabilitation of Runway 18/36 at Fallbrook Airpark, a project remaining contingent on funding from the Federal Aviation Administration (FAA), was nearly at 70% design, with 100% design projected in November, 2024, and the bidding process projected to commence in February, 2025, or March, 2025.

**AIRPORT MANAGER’S REPORT (Meadow Chase)**

Under security items, Ms. Meadow Chase reported two separate incidents in September, 2024, and October, 2024, involving trespassers inside the Aircraft Operations Area (AOA) at Fallbrook Airpark, originating from the Viewing Area. Ms. Chase stated additional signage had been posted at the main vehicle gate to Fallbrook Airpark to further facilitate efforts to address recurring issues involving the public in the Viewing Area, including dumping of large items, littering, sex in and out of vehicles, prostitution, underage drinking, and drug use.

Under maintenance items, Ms. Chase stated erosion control measures were recently completed in areas adjacent to Runway 18/36 and other airport surfaces at Fallbrook Airpark. Ms. Chase also stated mowing was scheduled to commence the week of November 18, 2024, at Fallbrook Airpark, potentially resulting in closures of Runway 18/36 and other airport surfaces.

Ms. Chase presented a historical graph depicting the monthly operations counts at Fallbrook Airpark for 2024 and four years prior. She reported the operations counts as 3,638 in August, 2024, 2,692 in September, 2024, and 2,802 in October, 2024.

**FALLBROOK TENNIS CLUB (Melissa Nale)**

With the current lessee of the Fallbrook Tennis and Pickleball Club also in attendance and taking an opportunity to speak, Ms. Melissa Nale, a member of the public, made a presentation to the FAAC on the Fallbrook Tennis and Pickleball Club, relaying concerns relating to safety, security, and maintenance at the Fallbrook Tennis and Pickleball Club.

**FAAC ANNUAL REPORT (David Duffer)**

Mr. David Duffer presented the draft Annual Report for the FAAC for the year 2024. Motion was made by Mr. Ken Kalbfell and Mr. Phil Delaney to approve that the Chair finalize the draft Annual Report for the FAAC for the year 2024 with any changes desired and sign and send to the County of San Diego Board of Supervisors, passing with the ayes of all present.

**NEW BUSINESS**

There was no new business.


**COMMITTEE MEMBERS’ COMMENTS**

The FAAC discussed the state of communication with the County of San Diego Airports staff in attendance.

**ADJOURNMENT**

The date, time, and location were set for the next regular meeting on Monday, February 3, 2025, at 7:00 p.m., to be held in person at the Fallbrook Public Utility District located at 990

East Mission Road, Fallbrook, California 92028, if available. Mr. Ken Kalbfell made a motion for the meeting to be adjourned at 9:33 p.m. Mr. Tom Wilson seconded. The motion carried.

By   
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Meadow Chase, FAAC Secretary