



Instructions for Completion of County of San Diego Stormwater Intake Form

This document provides additional explanation and instruction to assist applicants in completing the County of San Diego Stormwater Intake Form. It is not required as part of the form submittal.

Part 1. Project Information

Each of these fields is required. If an Assessor's Parcel Number (APN) or street address is not available, record the nearest cross street(s) or other information that best describes the project location.

Part 2. Applicant / Project Proponent Information

Provide the requested contact information for the individual responsible for completing the form. If any information cannot be provided indicate that it is unavailable or not applicable.

Part 3. Required Information for All Development Projects

Sub-part A Each of these three fields is required.

1. Existing (pre-development) impervious surfaces (ft²) means the total area of all impervious surfaces on the site in its pre-development condition (i.e., prior to the proposed project). For example, the total area occupied by existing parking lots, access roads, etc.

A material is **impervious** if it prevents or substantially reduces infiltration of water into the soil. Runoff factors (C) describe how much of the rain falling on a surface runs off rather than soaking in. Impervious surfaces typically have high runoff factors (0.90), meaning that almost all rainfall is converted into runoff. Materials considered to be impervious include, but are not limited to, most types of roofing (except green roofs), concrete, asphalt, and grouted unit pavers. See the County of San Diego BMP Design Manual (BMPDM) Appendix B.1.3 for additional information on evaluating runoff factors.

2. Created or replaced impervious surfaces (ft²) means the total area of all new impervious surfaces to be created on the developed site (streets, rooftops, parking areas, etc.), including any existing impervious surfaces that will be replaced.

3. Total disturbed area (ft²) means the sum of all surfaces within the project boundary that will be disturbed as a result of construction.

Disturbed areas include all surfaces affected by any construction or demolition activity, including, but not limited to, clearing, grading, grubbing, or excavation, or any other activity that results in a land disturbance. This also includes any activities necessary for the installation of underground and overhead linear facilities (e.g., conduits, substructures, pipelines, towers, poles, cables, wires, connectors, switching, regulating and transforming equipment and associated ancillary facilities).

Sub-part B

California Construction General Permit (Order No. 2009-0009-DWQ)

Check the box if coverage is required for the project under the California Construction General Permit. This normally means that the project will result in at least one acre (43,560 ft²) of disturbance (see above). However, applicants are responsible to determine the applicability of these requirements.



Additional information on obtaining **California Construction General Permit** coverage can be found on the California State Water Resource Control Board (SWRCB) website at:



http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.html

Waste Discharge Identification Number (WDID#)

All projects subject to the Construction General Permit must obtain a WDID# from the SWRCB.

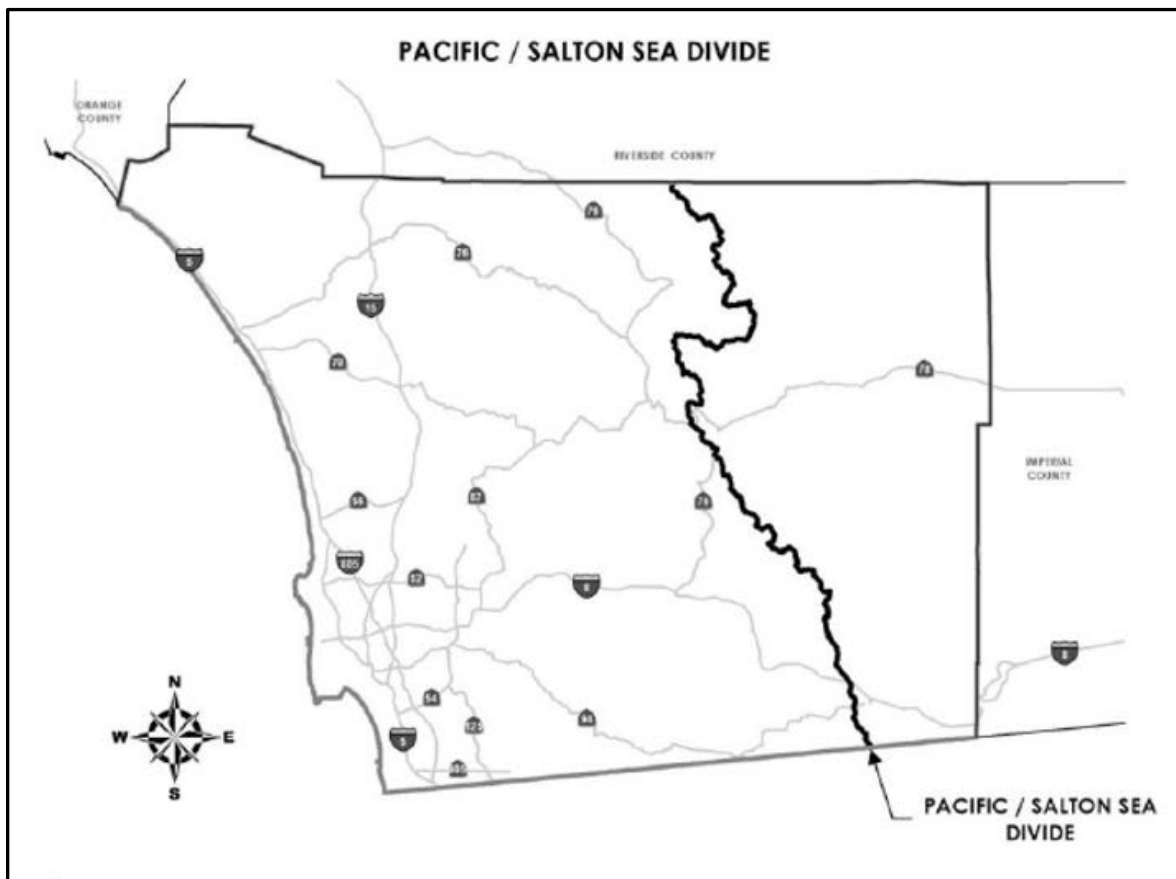
- Include the WDID# in the space provided if it is known at the time of Stormwater Intake Form completion.
- If a WDID# has not yet been issued, indicate this in the box.
- The WDID# will also later be required on construction plan sheets.

Part 4. Priority Classification and SWQMP Form Selection

Select one of the three possible choices for priority classifications listed on the far left-hand side of the page.

Standard Projects

- **A project is a Standard Project if it is located east of the Pacific/Salton Sea Divide.**
Determine your project location by placing its approximate location on the map below. If the project is located to the right of the Pacific/Salton Sea Divide (the thick line), it is a Standard Project.



- **If the project is NOT located east of the Pacific/Salton Sea Divide**, evaluate the remaining criteria described below for Priority Development Projects (PDPs) and/or Green Streets PDP Exemption Projects. If none of these criteria apply, it is a Standard Project.

If this is a **Standard Project**...



Complete a **Standard SWQMP Form** available on the County Development Resources Page at:



<https://www.sandiegocounty.gov/dpw/watersheds/DevelopmentandConstruction.html>

Priority Development Projects (PDPs)

- **A project is a Priority Development Project if it is part of an existing PDP**

This means a project that is associated with a permit number previously categorized as a PDP. This may include new phases of development, construction changes, or activities resumed on a portion of the property that has not fully addressed its stormwater management requirements.

- **A project is also a Priority Development Project if it meets any of the criteria below.** Except as otherwise specified, these criteria apply to any commercial, industrial, residential, mixed-use, or public development projects on public or private land.

Criterion a. The project creates or replaces a total of 10,000 ft² or more of impervious surface.

Check this box if the area recorded in Part 3, Sub-part ④, item 2 is equal to or greater than 10,000 ft².

Criterion b. The project creates or replaces a combined total of 5,000 ft² or more of impervious surface within one or more of the following uses:

(1) *Parking lots* -- This includes any land area or facility for the temporary parking or storage of motor vehicles used personally, for business, or for commerce.

(2) *Streets, roads, highways, freeways, and driveways* -- This includes any paved impervious surface used for the transportation of automobiles, trucks, motorcycles, and other vehicles.

(3) *Restaurants* -- This includes any facility that sells prepared foods and drinks for consumption, including stationary lunch counters and refreshment stands selling prepared foods and drinks for immediate consumption (Standard Industrial Classification (SIC¹) code 5812).

SIC code 5812 (Eating Places): Establishments primarily engaged in the retail sale of prepared food and drinks for on-premise or immediate consumption. Caterers and industrial and institutional food service establishments are also included in this industry.

(4) *Hillsides* -- This includes any portion of the development on a natural slope that is twenty-five percent or greater.

Note: Criterion b applies to any combination of impervious surfaces within any of these four categories.

Criterion c. The project creates or replaces a combined total of 5,000 ft² or more of impervious surface within either or both of the following uses:

(1) *Automotive repair shops* -- This means shops with any of the following Standard Industrial Classification (SIC) codes: 5013, 5014, 5541, 7532-7534, or 7536-7539.

SIC code 5013 (Motor Vehicle Supplies and New Parts): Establishments primarily engaged in the wholesale distribution of motor vehicle supplies, accessories, tools, and equipment; and new motor vehicle parts.

SIC code 5014 (Tires and Tubes): Establishments primarily engaged in the wholesale distribution of tires and tubes for passenger and commercial vehicles.

SIC code 5541 (Gasoline Service Stations): Gasoline service stations primarily engaged in selling gasoline and lubricating oils. These establishments frequently sell other merchandise, such as tires, batteries, and other automobile parts, or perform minor repair work. Gasoline stations combined with other activities, such as grocery stores, convenience stores, or carwashes, are classified according to the primary activity.

¹ For additional information on SIC codes, see the NAICS website at: <https://www.naics.com/sic-codes-industry-drilldown/>

SIC code 7532 (Top, Body, and Upholstery Repair Shops and Paint Shops): Establishments primarily engaged in the repair of automotive tops, bodies, and interiors, or automotive painting and refinishing. Also included in this industry are establishments primarily engaged in customizing automobiles, trucks, and vans except on a factory basis.

SIC code 7533 (Automotive Exhaust System Repair Shops): Establishments primarily engaged in the installation, repair, or sale and installation of automotive exhaust systems. The sale of mufflers, tail pipes, and catalytic converters is considered to be incidental to the installation of these products.

SIC code 7534 (Tire Retreading and Repair Shops): Establishments primarily engaged in repairing and retreading automotive tires. Establishments classified here may either retread customers' tires or retread tires for sale or exchange to the user or the trade.

SIC code 7536 (Automotive Glass Replacement Shops): Establishments primarily engaged in the installation, repair, or sales and installation of automotive glass. The sale of the glass is considered incidental to the replacement.

SIC code 7537 (Automotive Transmission Repair Shops): Establishments primarily engaged in the installation, repair, or sales and installation of automotive transmissions. The sale of transmissions and related parts is considered incidental to the installation or repair of these products.

SIC code 7538 (General Automotive Repair Shops): Establishments primarily engaged in general automotive repair.

SIC code 7539 (Automotive Repair Shops, Not Elsewhere Classified): Establishments primarily engaged in specialized automotive repair, not elsewhere classified, such as fuel service (carburetor repair), brake relining, front-end and wheel alignment, and radiator repair.

(2) *Retail gasoline outlets (RGOs)* -- Includes any outlets that are either a) 5,000 square feet or more; or b) have a projected Average Daily Traffic of 100 or more vehicles per day.

Note: Criterion c applies to any combination of impervious surfaces within either of these two categories.

Criterion d. The project discharges directly to an Environmentally Sensitive Area (ESA) AND creates or replaces 2,500 ft² or more of impervious surface

Environmentally Sensitive Area (ESA) includes 303(d) impaired water bodies, areas of special biological significance, state water quality protected areas, water bodies designated with RARE beneficial use, or other environmentally sensitive areas.

“Discharging directly to” includes flow that is conveyed overland a distance of 200 feet or less from the project to the ESA, or conveyed in a pipe or open channel any distance as an isolated flow from the project to the ESA (i.e. not commingled with flows from adjacent lands).

Applicants can determine if a project is discharging directly to an ESA by running a Property Summary Report on the County Dept. of Planning and Development Services website. The form is located at <https://gis-public.co-san-diego.ca.us/ISRP/home>. The Assessor's Parcel Number (APN) for each parcel within the project boundary must be known to run this query.

Criterion e. The project disturbs one or more acres of land (43,560 ft²) and is expected to generate pollutants post-construction

The total disturbed area for the project was recorded in Part 3, Sub-part Ⓐ, item 3. All projects are generally presumed to generate pollutants post-construction. Also note that construction activity disturbing less than one acre may still trigger PDP requirements if it is part of a larger common plan of development that exceeds the 1-acre threshold.

Criterion f. The project is a redevelopment project that creates or replaces 5,000 ft² or more of impervious surface on a site already having at least 10,000 ft² of impervious surface

Redevelopment projects that create and/or replace 5,000 square feet or more of impervious surface (collectively over the entire project site on an existing site of 10,000 square feet or more of impervious surfaces).

Consult with County staff if you're not sure if your project is redevelopment or new development.

If this is a Priority Development Project...



Complete a **PDP SWQMP Form** available on the County Development Resources Page at:



<https://www.sandiegocounty.gov/dpw/watersheds/DevelopmentandConstruction.html>

Green Streets PDP Exemption Projects

- **Green Streets PDP Exemption Projects** are those claiming exemption from PDP classification per WPO Section 67.811(b)(2) because they consist exclusively of *either*:
 - Development of *new* sidewalks, bike lanes, and/or trails; *or*
 - Improvements to *existing* roads, sidewalks, bike lanes, and/or trails.
- This category does not include green street elements that are part of a larger project. For example, a bike lane that is part of a residential subdivision.
- Green Streets PDP Exemption Projects must meet the specific design requirements described in BMPDM Appendix K.

If this is a Green Streets PDP Exemption Project...



Complete a **Green Streets PDP Exemption SWQMP Form** available on the County Development Resources Page at:



<https://www.sandiegocounty.gov/dpw/watersheds/DevelopmentandConstruction.html>

Part 5. Applicant Signature

- Sign and date under *Applicant / Project Proponent Signature* to certify that all responses are true and correct.
- Submit your completed Intake Form to the County. County staff will confirm your project classification and SWQMP Form selection.
- You will also need to include a copy of your Intake Form as an attachment to your completed SWQMP form submittal.

Additional Information

- You may be required to submit additional documentation or support for any selections made or exemptions claimed in your completed form.