



LIVE WELL
SAN DIEGO



COUNTY SERVICE AREA 69 (CSA-69) – 2018 MEETING MINUTES

FEBRUARY – THURSDAY, FEBRUARY 8, 2018

MAY – THURSDAY, MAY 10, 2018

SEPTEMBER – THURSDAY, SEPTEMBER 13, 2018

NOVEMBER – THURSDAY, NOVEMBER 8, 2018



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
EMERGENCY MEDICAL SERVICES AGENCY
6255 MISSION GORGE ROAD, MAIL STOP S-555
SAN DIEGO, CA 92120-3599
(619) 285-6429 • FAX (619) 285-6531

NICK YPHANTIDES, MD, MPH
CHIEF MEDICAL OFFICER

CSA-69 ADVISORY COMMITTEE MEETING
Warren Savage, Chair/ James Bingham, Vice-Chair
c/o Emergency Medical Services
12216 Lakeside Avenue
Lakeside, CA 92040

Minutes Thursday, February 8, 2018

IN ATTENDANCE

Members

- *Bingham, James – Lakeside Fire Protection District
- *Butz, John – Lakeside Union School District Board
- *Fox, Ken – Santee School District Board
- *Jones, Brian – City of Santee
- *Houlahan, Stephen – City of Santee
- *Liebig, Peter – Lakeside Fire Protection District
- *Meadows-Pitt, Mary – Sharp Grossmont Hospital
- *Robeson, Robert – Lakeside Chamber of Commerce

County Staff

- Ameng, RN, Diane
- del Toro Cummings, Nicole (recorder)
- Kirkpatrick, Jim
- Lee, Chris
- Parr, Andy
- Shahri, Sheri
- Wolchko, Janet

Agency Representatives

- Butz, Don – Lakeside Fire Protection District
- Garlow, John – City of Santee
- Martin, Tom – Lakeside Community Planning Group
- Matsushita, Justin – City of Santee Fire Department
- Molloy, Bernard – Lakeside Fire Protection District
- Smith, Richard – City of Santee Fire Department

*Voting Member

1. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

James Bingham, Vice Chair called the meeting to order at 4:02 pm. Introductions were made.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made by Robert Robeson, seconded John Butz to approve the February 8, 2018 CSA-69 Advisory Committee minutes. Motion carried.

4. BUDGET REPORT

A. Financial Review – Sheri Shahri

CSA-69 Financial Review Q2 FY 2017/18

1) Revenue Growth by Source

Resident transports	\$ 1,390,215	
Non-resident transports	\$ 471,829	
Total Ambulance Transport Revenue		\$1,862,044
Benefit Fee		\$ 346,548
Property tax		\$ 238,730
Interest, Penalties & Other		\$ 27,913
Ground Emergency Medical Transport (GEMT)		\$ 90,106
Total Revenue		\$2,565,341

- Resident Transport Fee total does not include December 2017
- FY 2016/17 interest was posted in Q3/Q4
- FY 2016/17 GEMT received in Q3/Q4
- Total Revenue increased 2% Year-to -date

2) Expense Growth by Category

Ambulance	\$ 2,010,788	
Billing & Collection Services	\$ 91,457	
County-Admin Services	\$ 69,883	
Total Expenses		\$ 2,172,128

- Billing & collection expenditures FY 2016/17 did not include all actuals as of December 31, 2017. Billing and Collection Services increase is due to timing differences in the receipt and payment of ambulance invoices.
- County Admin Services includes Wildan and Sacramento Fire.
- Total Expense was up 7%.

B. Budget Subcommittee Report

- 1) Budget proposal goes to County Fiscal. Board of Supervisors reviews the County budget and agencies contracts.
- 2) Cash Account Projections topic discussion:

- a. Cash account projections include a four (4) year comparison history moving forward and does not include the Fifth Unit Pilot Program. (Fifth Unit Pilot Program discussion under VI Old Business)
- b. Yearlong review of cost, increases, models of services and associated fees.
- c. Transport fees, ordinance rates and increase in calls.

A motion was made by Brian Jones, seconded by Ken Fox to approve the proposed budget. Motion carried.

5. STAFF/ AGENCY REPORTS

A. County Report

- 1) Flu cases continue to go up
 - a. Number of cases went from 14,289 to 15,135; number of deaths from 206 to 231
 - b. Capacity Plan moved from Level 2 to Level 1, monitoring bed availability
 - c. Recommend vaccination
- 2) Hepatitis A Health Emergency cancelled; no new cases as of December 2017.
- 3) Transfer of Care (TOC) offload data is available to the public on the EMS website and on EMSA website in April. TOC data collection has CSA-69 compliance at 80%.
- 4) EMS fee increase for certification as of July 1, 2018 will go from \$40 to \$63 and to \$83 in 2019.
- 5) EPCR LEMSIS go live date is June 19, 2018. Information is on the website.
- 6) Morphine shortage is nationwide. February 5, 2018 a memo was sent to all EMS providers from our Medical Director on ways to manage the morphine shortage, use of Fentanyl and IV Tylenol which needs Scope of Practice. Developing policies to get Fentanyl to be used effective July 1, 2018.
- 7) Love Your Heart Day is February 14, 2018. Blood pressure screening event that agencies can participate in. Free blood pressure screenings will be available throughout the County. Last year over 20,000 screenings were done in San Diego County, 53% had elevated blood pressure, 77% of those had been taking blood pressure medication.
- 8) The County collects Transfer of Care data that is a metric that says how long it takes for the hospital to accept a patient when they are delivered to the emergency department. The County has selected CSA-69 to be the pilot area for a rapid response unit for Seniors in Crisis which be rolling out sometime this year.

B. Agency Reports

- 1) Santee Fire District Report – Justin Matsushita
 - Five new employees, currently in their initial training
 - December was the busiest ever season for transports
 - Lost one (1) employee to cancer. Rick Williams had 26 years of service His memorial service will be on February 24
- 2) Lakeside Fire Department – Bernie Molloy
 - Two (2) new employees

- Rechassy units
- Love Your Heart participation at the Community Center and Library 11a-3p
- Fire at Station 3 shop facility. Engine total loss, no CSA property loss
- Flu hit fire personnel
- CSA-69 incident call volume increased 6%

6. OLD BUSINESS

EMT Fifth Unit Pilot Program Presentation:

- 1) Alternate staffing models using EMTs
- 2) Additional unit goals:
 - Need assistance picking up missed calls
 - Study of alternate model feasibility
 - Study of alternate staffing hour feasibility
 - Study of alternate unit location feasibility
 - Maintain service level and accountability to CSA residents
 - Decrease private billing of CSA residents
 - Flexibility for serving the CSA community
- 3) EMT Compensation:
 - Two (2) paramedics
 - BLS level unit/ALS capability
 - Six (6) EMTs part-time at 32 hours with health benefits; three (3) EMTs part-time at 29.9 or less hours not as many benefits
 - Billing capture rate
 - Cost sustainability – personnel costs only
- 4) Models: increase in ambulance fee transports for resident and nonresidents and staffing a Fifth Unit.

Discussion on staffing, management costs and partnering with the County.

7. NEW BUSINESS

A. Membership Confirmation and review of current members and terms.

B. Election of Chairperson and Vice Chairperson

- 1) Nomination for Jim Bingham as CSA-69 Chairperson.
A motion made by John Butz, seconded by Mary Meadows-Pitt. Motion Carried.
- 2) Nomination for John Butz as CSA-69 Vice-Chair.
A motion made by Jim Bingham, seconded by Robert Robison. Motion carried.

8. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, May 10, 2018, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 5:45 pm.



County of San Diego

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CSA-69 ADVISORY COMMITTEE MEETING

James Bingham, Chair/John Butz, Vice-Chair
c/o Emergency Medical Services
12216 Lakeside Avenue
Lakeside, CA 92040

Minutes
Thursday, May 10, 2018

IN ATTENDANCE

Members

Bingham, James – Lakeside Fire Protection District
Butz, John – Lakeside Union School District Board
Houlahan, Stephen – City of Santee
Meadows-Pitt, R.N., Mary – Sharp Grossmont Hospital
Robeson, Robert – Lakeside Chamber of Commerce
Savage, Warren – City of Santee
Vacio, Mike – San Miguel Fire Protection District

County Staff

Ameng, R.N., Diane
Cavanaugh, Adria
del Toro Cummings, Nicole (Recorder)
Kirkpatrick, Jim
Parr, Andy
Shahri, Sheri
Wolchko, Janet I.

Agency Representatives

Butz, Don – Lakeside FPD
Dare, Kristen – Santee Chamber
Martin, Tom – Lakeside Planning
Matsushita, Justin – City of Santee Dire Department
Garlow, John – City of Santee
Molloy, Bernard – Lakeside Fire Protection District
Peasley, James – Santee Chamber

1. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

James Bingham, CSA69 Chair called the meeting to order at 4:04 pm. Introductions were made.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made by Stephen Houlahan, seconded by Robert Robeson to approve the February 8, 2018 CSA-69 Advisory Committee minutes. Motion carried.

4. BUDGET REPORT

A. Financial Report Q3, July 1-March 31 FY2017/18– Sheri Shahri

1) Revenue by Source

Resident transports	\$ 2,098,579	
Non-resident transports	\$ <u>685,958</u>	
Total Ambulance Transport Revenue		\$2,784,537
Benefit Fee		\$1,519,172
Property tax		\$ 385,228
Interest, Penalties & Other		\$ <u>284,252</u>
Total Revenue		\$4,973,189

- Property taxes and benefit fees are collected November-January and April-June.
- Interest, penalties and other includes Ground Emergency Medical Transport (GEMT) revenue of \$111,000 received in FY2017/18.
- Benefit fees from CSA69 are currently \$53.77. Projected rate increase to \$55.38 has been proposed by the Board of Supervisors which is a 3.01 % increase per dwelling unit.

2) Expenditure by Source

Ambulance	\$ 3,266,114	
Billing & Collection Services	\$ 130,210	
County-Admin Services	\$ <u>114,904</u>	
Total Expenses		\$ 3,511,228

- Increase in growth rate of Ambulance and Billing and Collection Services is due to timing and processing of invoice.
 - Ambulance FY2016/17 did not include all invoices due to late billing.
 - County Admin Services was fully staffed, FY2016/17 did not include all Q3 amounts.

3) Budget History

Revenue was given for FY2015/16 through FY2017/18. Final numbers for 2017/18 will be provided by Q4.

Q3 FY2015/16 Actual	Q3 FY2016/17 Actual	Q3 FY2017/18* Actual	Budgeted for FY2017/18
\$4,658,878	\$4,704,154	\$3,936,742	\$6,783,639

Expenditures were given for Q3 FY 2015/16 through Q3 2017/18. Final numbers for 2017/18 will be provided by Q4.

Q3 FY2015/16 Actual	Q3 FY2016/17 Actual	Q3 F 2017/18* Actual	Budgeted for FY2017/18
\$3,359,210	\$3,090,191	\$3,498,516	\$6,884,802

4) FY2018/19 Proposed Budget projection:

Total Revenue:	\$7,016,896
Total Expenditures:	\$7,246,403
Savings/Deficit	\$ (229,507)

- 5) Monthly resident transport two (2) highest months were December and February. Non-resident transports two (2) highest months were December and October.
- 6) YTD collections were given. Payor Mix includes: Medicare, Medicare HMO, and Insurance had the largest percentages in the payor mix.

B. Budget Subcommittee Report

- 1) More detail was requested regarding past data and future data projections on CSA69 revenue and expenditures.
- A seven (7) year comparison of revenue and expenditure growth data was given as well as comparison to CSA17. (Note: CSA17 has subsidized First Responders)
 - Seven (7) year annual revenue growth rate (CAGR) was predicted at 3.87%.
 - Seven (7) year expenditure growth rate CAGR was predicted at 4.36%.
- 2) CSA69 Status Quo was compared to CSA69 with added 5th unit and no additional revenue.
- Status Quo would be four (4) ambulances with continued gap between revenue and growth of expenditures. By FY2025/26, CSA69 funds would be expended as well as the excess 180-day reserve to cover expenses when needed.
 - Adding the 5th unit with no additional revenue, cost of each unit is approximately \$1.5 million.
- 3) Status Quo with \$1,000 increase in revenue to fees. \$1,000 is needed to cover expenditures. Current transport fee is \$1050 for non-residents. Possibility is to double the transport fee to keep CSA69 budget solvent.
- 4) Budget Growth Review: FY2015/16 and FY2017/18, proposed budget for 2019
- Rate of expenditure growth is 4.3%.
 - Over a 4-year period, average growth of contract expense was 7.4%.

- Agency expenditure growth of FY2017/18 compared to FY2016/17 and projected FY2018/19 was discussed. Agency budget expenditures include public service agency personnel costs. Call volume and services went up as well as personnel increases.

Discussion topics:

- Increasing non-resident fees.
- Cost of transport by subsidized agency transport.
- Agency line item budget requirements.
- Resident transport/benefit fees are currently paid by CSA69 resident property taxes assessed by dwelling unit. To make the CSA solvent, rates would have to be raised by \$1,000 per current transport.
- Utilizing a 5th Unit 24/7, 365 days or during peak hours when the highest number of calls occur between 10am and 10pm.
- Dispatch agency costs.
- Support of EMT units to existing units on call.
- The County is in process to hire a business consultant to review CSA budget and contracts. Results will be brought back to CSA for review.
- Finding a model to keep the rate of growth of contracts less than the rate of growth of revenue.
- Maintaining the model of two (2) paramedics. Suggest an incremental increase of transport rates over eight (8) years, \$250 increment to be added every two years until the \$1,000 threshold is made. In addition, look at the peak time only fifth unit. Bring data back in September.

Action Item:

Vote for a specific direction by the Advisory Committee.

Consider and review the request of the CSA69 Advisory Committee to maintain the current model of two (2) firefighter paramedics on transporting ambulances, raise the transport rate \$250 every two (2) years over eight (8) years to reach \$1000 and consider a peak time 365-day unit, 12 hours a day.

A motion was made by Stephen Houlahan, seconded by Mike Vacio. Motion carried.

5. STAFF/ AGENCY REPORTS

A. County Report - Diane Ameng

1) Pertussis

- a. San Diego County number of cases in 2017 were 4X higher than the California rate.
- b. The next pertussis outbreak is anticipated this year, 2018 or in 2019.
- c. Young infants may initially be afebrile, have mild symptoms and respiratory problems.
- d. It is recommended for healthcare workers to immunize with the Tdap vaccine.

- 2) Influenza
 - a. The County flu mandate ended in April.
 - b. Data report: 20,757 documented cases, 300 ICU cases, 341 deaths. There have been no reports of ICU cases or deaths in the last two (2) weeks.
- 3) EMS credentialing fees as of July 1 increase from \$40 to \$63. Next year to \$83.
- 4) Morphine shortage
 - a. Fentanyl is being used as an alternate pain medication to morphine.
 - b. IV acetaminophen was proposed to the state as a local optional scope of practice and an alternative practice as fentanyl becomes in short supply.
 - c. Ketamine is the next medication being considered as an alternate scope of practice.
- 5) Protocol updates are effective July 1, 2018.
- 6) 'Sidewalk CPR' countywide event is May 17.

B. Agency Reports

- 1) Santee Fire District Report – Justin Matsushita
 - 'Sidewalk CPR' instruction will be given at Target in Santee.
 - A joint mass casualty incident (MCI) drill is scheduled in July with participation by Lakeside, Santee and Hartford Fire. MCI drills are high profile incidents such as active shooter, bus accident or a building collapse where there is need for multiple patient care.
 - Santee summer concert series are from June 14 to August 23. Medical personnel are present for medical emergencies.
 - Comment regarding cost comparison with firefighter paramedics. Agencies to have firefighter paramedics and personnel costs are consistent with other areas such as Carlsbad, Coronado, Vista and Oceanside.
- 2) Lakeside Fire Department – Bernie Molloy
 - The February 14 'Love your Heart' event was held at the Library.
 - Lakeside Fire switched to fentanyl as an opioid pain management alternative to morphine. Engine companies are using fentanyl, ambulances are using morphine stock.
 - IV acetaminophen was purchased as an alternative pain management.
 - Two (2) new paramedics have finished the academy.
 - Lakeside will have a new ambulance.
 - 'Sidewalk CPR' training location on May 17 will be at the Smart and Final on Camino Canada.

6. OLD BUSINESS

No old business was discussed.

7. NEW BUSINESS

No new business was discussed.

8. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, September 13, 2018, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 5:20 pm.



County of San Diego

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CSA-69 ADVISORY COMMITTEE MEETING
James Bingham, Chair/John Butz, Vice-Chair
c/o Emergency Medical Services
12216 Lakeside Avenue
Lakeside, CA 92040

Minutes
Thursday, September 13, 2018

IN ATTENDANCE

Members

Bingham, James – Lakeside Fire Protection District
Fox, Ken – Santee School District
Houlahan, Stephen – City of Santee
Martin, Tom – Lakeside Community Planning Group
Meadows-Pitt, R.N., Mary – Sharp Grossmont Hospital
Peasley, Jim – Santee Chamber of Commerce
Robeson, Robert – Lakeside Chamber of Commerce
Savage, Warren – City of Santee
Vacio, Mike – San Miguel Fire Protection District

County Staff

Ameng, R.N., Diane
Bechtol, Robert
del Toro Cummings, Nicole (Recorder)
Kirkpatrick, Jim
Parr, Andy
Shahri, Sheri
Wolchko, Janet I.

Agency Representatives

Garlow, John – City of Santee
Jordan, Jon – Lakeside Fire
Matsushita, Justin – City of Santee Fire Department
Molloy, Bernard – Lakeside Fire Protection District

1. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

James Bingham, CSA69 Chair, called the meeting to order at 4:03 pm. Introductions were made. Three (3) new members to CSA69 Advisory Committee meeting were introduced: Tom Martin, representing Lakeside Community Planning Group; Jim Peasley, primary representative and Kristin Dare, alternate representative to Santee Chamber of Commerce.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made by Stephen Houlahan, seconded by Robert Robeson to approve the May 10, 2018 CSA-69 Advisory Committee minutes. Motion carried.

4. STAFF REPORTS

A. Budget and Financial Report for Q4 and End of Year (EOY) – Sheri Shahri

1) Revenue by Source

Resident transports	\$ 2,856,578	
Non-resident transports	\$ <u>965,095</u>	
Total Ambulance Transport Revenue		\$3,821,673
Benefit Fee		\$2,546,214
Property tax		\$ 600,945
Interest, Penalties & Other		\$ <u>509,282</u>
Total Revenue		\$7,478,114

- Interest, penalties and other includes Ground Emergency Medical Transport (GEMT), \$305,236. GEMT amounts are not guaranteed and will fluctuate from year to year which impacts the Compound Annual Growth Rate (CAGR) for this report.
- Benefit fees were approved to go up FY2018/19 by 3.01% to \$55.39 for November 2018. Previous FY2017/18 benefit fees were \$53.77.

2) Expenditure by Source

Ambulance	\$ 6,361,298	
Billing & Collection Services	\$ 204,272	
County-Admin Services	\$ 163,980	
Wildan	\$ 4,544	
Sacramento Fire Contracts	\$ <u>15,826</u>	
Total Expenses		\$ 6,749,920

- Ambulance expense is up 15% from last year due to an increase in contract pricing/ contract renewal.
- Billing and collection services includes prior year invoices, \$33,000.

3) Budget Year over Year

Revenue		
FY2017/18 Actual		\$ 7,478,114
FY2018/19 Budget		\$ 7,016,896
Expenditures:		
FY2017/18 Actual		\$ 6,749,920
FY2018/19 Budget		\$ 7,246,423

- The GEMT amount is estimated by COSD Fiscal and can fluctuate. Actuals will be collected in subsequent years at a lower amount.

4) Cash Balance was projected from FY2017/18 through FY2028/29

- 5) Resident and non-resident transports were given from July to June FY2016/17 through FY2017/18.
- 6) Net collection historic average, FY2016/17 and FY2017/18 July to June were presented.
- 7) Payer mix included FY2016/17 and FY2017/18 percentages of Medicare, Medicare HMO, Medi-Cal, Medi-Cal HMO, Insurance and private payer.

B. At the May 10, 2018 CSA69 Advisory Committee meeting, CSA69 members requested a fee increase model presentation and fee increase projections to maintain the current model of two (2) firefighter paramedics on transporting ambulances, an additional half time unit (12 hours) and an additional full-time unit.

A power point presentation on CSA69 Fee Increase Models was provided, which included the following:

- 1) Biennial fee increases of \$250 with an additional half time unit (12 hours)
 - Resident fees are based on 6,800 transports at \$900 per transfer. Calculations are based on a \$250 increase every other year. Collected amounts for resident fees are 33%.
 - Non-resident fees are \$1,050, the average number of transports are 2,300, collection rates are at 33%.
 - Revenue collected includes transport fees, benefit fees, taxes and GEMT. Additions and reductions from the reserve and required 180-day amount are to be retained in the cash reserve. \$250 every other year will have to continue to retain the required 180-day amount of cash reserve.
- 2) Biennial fee increases of \$250 for an additional full-time unit were calculated. At the end of FY 2020/21 the cash balance will be below the required 180-day recommended reserve.
- 3) GEMT fund calculations come from the County ORACLE system. First four (4) revenue entries were from prior years FY2013/14 - FY2016/17 in the amount of \$201,408, \$103,828 is an estimate for FY2017/18. Once payments are caught up the annual amount will be much smaller.
*An explanation of GEMT was given. GEMT is a state fund for ground medical transport of Medicaid/Medi-Cal patients. The County submits a claim to the state for supplemental reimbursement payment of uncompensated costs for Medi-Cal service transports.
- 4) Impact of fee increase for FY18/19 and FY25/26
Subsidized cost per transfer goes up drastically for both resident and non-resident FY2018/19 to FY2025/26. By FY2025/26 the subsidized cost will increase from \$1407.15 (FY2018/19) to \$2,497 (FY2025/26).

C. County Report

- 1) The County uses the Health Services Capacity Plan to manage the surge of patients during the flu season or for other reasons. The current plan is going through a revision and has evolved to be more of an 'All Hazard Capacity Plan'. Working collaboratively with the entire Health Care Community, the County uses the plan to monitor and manage the larger system including monitoring EMS transport destinations, and to track

offload times and hospital bed availability. The plan can be used during the influenza season, fires or a natural disaster to monitor and hopefully lessen the severity on system community resources.

- 2) County EMS is monitoring out-of-county fire line paramedic staffing via daily updates from the Fire Service Operational Area Coordinator.
- 3) New policies and treatment protocols were in effect as of July 1, 2018. These include management of pain medication and the use of fentanyl. The State has also approved the use of ketamine as a local scope of practice for management of pain. A Ketamine policy will be released on or about July 2019.
- 4) County EMS fees
 - Fees were raised on July 1, 2018 from \$40 to \$63. The next increase will be in July 2019 to \$83.
 - Effective July 1, 2018 Paramedics and Mobile Intensive Care Nurses (MICNs) that renew their credential on time can do so with no fee. Renewing expired credentials are charged the renewal fee.
- 5) It was recommended for an increase awareness and vigilance of Middle East Respiratory System (MERS) symptoms. Persons who have traveled in or near the Arabian Peninsula for the annual Haj will be asked questions regarding their trip when returning to the United States.

D. Fire Agency/Operation Chiefs Meeting Reports - Bernie Molloy

A power point presentation on CSA69 Incidents Per Year from 2011 – 2017 was given, which included the number of service calls and average of incidents per CSA69 ambulance; the number of incidences that increased from 2011 to 2017; and mutual aid incidents.

Lakeside – Bernie Molloy

- Have two (2) new CSA69 ambulance paramedics. Four (4) open positions. Applications are now being accepted.
- Front line ambulance mileage:
 - 66,000 miles per calendar year on Medic 1 unit
 - 2, 61,000 miles on Medic 2 unit.
- Lakeside is initiating a recruitment hiring video on their website

Santee – Justin Matsushita

- Have one (1) new medic unit and one (1) out for re-chassis versus a new purchase.
- Ambulances accumulate approximately 75mi/year, have a 2-year frontline status.
- Five (5) paramedics are finishing probation.
- Santee is initiating a recruitment hiring video on the website.
- Open house on October 13, 10 am – 2 pm at Station 5 by the Santee Lakes. There will be a 3rd grade poster contest.
- There was an anticipated heat advisory July 24-26 that triggered a surge in staffing for Santee and Lakeside. A report will be sent to the County.

4. OLD BUSINESS

A. Request from the committee regarding 5th Ambulance Funding

- 1) Advice and direction from the CSA69 committee regarding budgets from agencies and contractors will go to County fiscal for approval.
- 2) Information was explained regarding the consultant procurement, process of hiring a consultant (who will provide reports for future forecast and revenue projections), and the timing and selection.

Discussion on CSA69 financial status:

- Reviewing the \$250 increase for transports.
- Total revenue versus expenditures.
- Determining year to year collection growth, incident numbers and transport volume. The ability to calculate the number of transports is based on current trends in healthcare, the healthcare delivery system and the need for ambulance service.
- Solvency of CSA69. Breakeven point for required cash balance. Non-resident charges, every year increase. Growth built into the collections.
- Maintain increase of \$250 each year for residents and non-residents adds \$750,000 a year. The cost of adding an ambulance is currently \$1.7 million and goes up about half million each year.
- Review data and calculations for no additional unit, 4 units (status quo), 4.5 units and 5 units.
- CSA69 Advisory Committee direction for the next step

Action Item:

Calculation projection: resident fee increase of \$250 every other year for four cycles/eight years and a non-resident fee increase of \$250 every year for eight years. Expenditures at 4.0 units (no additional unit), 4.5 units and 5.0 units.

A motion was made by Stephen Houlahan, seconded by Jim Peasley to approve the request for calculation projection of resident and non-resident increases for a period of eight years and expenditures for the current model of 4 units, and additional half time unit (12 hours) and an additional full-time unit.

6. NEW BUSINESS

No new business

8. SET NEXT MEETING/ADJOURNMENT

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The meeting was adjourned at 5:04 pm.



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James Bingham, Chair/ John Butz, Vice-Chair
c/o Emergency Medical Services
12216 Lakeside Avenue
Lakeside, CA 92040

Minutes
Thursday, November 8, 2018

There was not a quorum present. Informational Meeting only.

IN ATTENDANCE

Members

Bingham, James – Lakeside Fire Protection District
Dare, Kristen – Santee Chamber of Commerce
Peasley, Jim – Santee Chamber of Commerce
Robeson, Robert – Lakeside Chamber of Commerce
Savage, Warren – City of Santee

County Staff

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Agency Representatives

Garlow, John – City of Santee
Matsushita, Justin – City of Santee Fire Department
Molloy, Bernard – Lakeside Fire Protection District

Guests

Wood, Larry

1. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

James Bingham, Vice Chair called the meeting to order at 4:10 pm. Introductions were made. The group recited the Pledge of Allegiance.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

There was no quorum of members to approve the September 13, 2018 minutes.

4. MANAGEMENT TEAM REPORT

A. Budget and Finance Report – Robert Bechtol, EMS Admin Analyst

1. The [CSA-69 Financial Review Q1 FY 18-19](#) was presented, which covered the following: Revenue by Source, Expenditures by Source, Budget History, Transports, Collections, and Payor Mix Data.

Data was pulled a month early, per the request of the advisory committee, to receive information well in advance prior to the meetings. If data is received late after the power point has been produced, Robert Bechtol will bring the info verbally to the meeting.

A request was made to add non-payments in Payor Mix Data or on another chart. However, non-payments are difficult to apply. Fairly rare.

A. County Report – Jim Kirkpatrick

1. New EMS Coordinator, Cory Osth, overseeing hospitals and specialty care programs. He comes from County's Office of Emergency Services and brings experience in both healthcare and emergency management.
2. Influenza
 - First death in the County reported
 - Reminder: the County Health Officer's flu mandate order is in effect which requires healthcare providers to get the flu vaccination or wear a mask when involved with patients until March 31st.
3. Capacity Plan
 - Approved by Health Services Capacity Taskforce
 - Has been renamed to the All Hazard Health Services Capacity Management Plan
 - Flu elevates the plan
 - Gives us more monitoring tools
 - Data elements include TOC offload times
4. Regulation Changes
 - EMS-C regs are out for public comment until November 10, 2018 on the EMSA website
5. Local optional scope of practice application
 - Ketamine approved for field use pain management July 1, 2019
 - Fentanyl also in shortage
 - IV acetaminophen used
6. Membership/Appointment Process requirements
 - Letter from your organization
 - Completed application

B. Operations Chief's Meeting Reports

Lakeside Fire District Report – Bernie Molloy

1. September 29th Open House
2. Programs, Community Center Halloween at Lindo Lake
3. Recruiting up to five (5) position hires due to retirements
4. Bringing on reserve firefighter positions, mostly paramedic students
5. Monitoring the flu season, supplemental staffing of Medic 1, if needed
6. Reporting transports

7. Dashboard data into LEMSYS, working with Josh Smith. Working with Barbara Stepanski on automatically reporting in CARES.
8. Stats as of yesterday: 11,222 calls, with four ambulances. Mutual aid calls outside of CSA 1,715, and Mutual aid calls into CSA 628 times.

Santee Fire Department – Justin Matsushita

1. Open House and poster contest in Oct was a large turnout
2. Pancake breakfast, Station 5 at 9:00am
3. October engagement:
 - a. Station tours
 - b. Classes/training
 - c. Fire prevention school assemblies
 - d. Wearing helmets and seatbelts
 - e. How to access 911 appropriately
 - f. Certify all personnel on CPR
 - g. Mid December Fire Chief Rich Smith is retiring

5. OLD BUSINESS

Recommendation to the Board of Supervisors raising ambulance transportation fees over an 8-year period. No quorum for a vote.

CSA 69 Fee Increase Models presentation was provided, which was requested by the Advisory Committee on September 13, 2018. The models show the raising of the resident fees \$250 bi-annually and the raising of non-resident fees of \$250 annually for 8 years.

For the committee's recommendation to raise transport fees for residents and non-residents. The recommendation will be brought back on the February agenda for a vote. To ensure the budget is ready in February, we will need to move forward as presented using the existing charts, as a consensus item and make comments to HSA executives and the district office.

6. NEW BUSINESS

Last month the Chiefs were given a worksheet to prepare a 5-year budget request. We requested that information be returned to us in time for the Operations Chiefs meeting in early December. When we receive that information, we will create a draft budget that will come before the budget subcommittee in late January 2019 (date TBD), then before the advisory committee on February 14, 2019 to approve the committee's recommendation.

Budget subcommittee members include: Jim Bingham, John Butz and Stephen Houlahan.

7. FUTURE AGENDA ITEM

None.

8. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet Thursday, February 14, 2018, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040. The meeting was adjourned at 4:45 pm.