



# County of San Diego

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**CSA-17 ADVISORY COMMITTEE MEETING**  
Kelly Hinze, Chair/ Tracy Martinez, Vice Chair  
c/o Emergency Medical Services  
**Minutes**  
**Tuesday, February 6, 2024**

**Members Present**

City of Del Mar – Martinez, Tracy  
City of Solana Beach – MacDonald, Jill  
Rancho Santa Fe Protection District – Stine, Tucker  
Torrey Pines Planning Group – Shopes, Liz  
Citizen at Large – Twohy, Frank

**County Staff Present**

Assof, Michael  
Christison, Brian  
del Toro, Nicole (recorder)  
Haidari, Tareq  
Keane, Melissa  
Parr, Andy  
Trousdale, Brad

**Agency Representatives Present**

Herren, Christopher – North Comm  
Ruiz, Sal – AMR  
Slattery, Brian – Rancho Santa Fe FD  
Thomas, Yanik – AMR  
Valdez, Carlos – AMR

**Guests**

Wieczorek, Tom  
Zavadsky, Matt

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**I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS**

- A. Tracy Martinez, Vice-Chair, called the meeting to order at 4:01 pm.
- B. The Pledge of Allegiance was recited.
- C. Introductions were made. A quorum was declared.
- D. There were no announcements.

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**II. PUBLIC COMMENTS/PETITIONS**

There were no public comments or petitions submitted.

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**III. APPROVAL OF MINUTES**

A motion was made by Tucker Stine, seconded by Jill MacDonald to approve the November 7, 2023 CSA 17 meeting minutes. Motion carried. Joy Lyndes abstained due to not being in attendance at the November meeting.

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**IV. MANAGEMENT TEAM REPORT**

**A. Budget and Financial Report**

The Financial Dashboard was presented by Matt Zavadsky, consultant from the Center of Public Safety Management (CPSM). This dashboard is live on the County EMS CSA 17 website ([San Diego County Service Area – 17 Emergency Medical Services Financial Dashboard](#)), and includes the

following data: Transport Volume, Revenues, Total Expenses, EMS Agency Expenses, Operational and Reserve Analysis.

There were some changes in the CSA 17 Operations that were done over the last year, and the overall transport revenue has decreased about 8.9%.

**ACTION: There was a recommendation to form a budget subcommittee consisting of three members to meet on a monthly basis. The members will include Frank Twohy, Tucker Stine, and Tracy Martinez. The support staff will include: Andy Parr, Melissa Keane, Brian Christison, Brad Trousdale, Nicole del Toro, Matt Zavadsky.**

#### **B. LEMSA Report – Brad Trousdale, EMS Specialist**

1. Health Services Capacity Plan Level: Plan Level 4 – Enhanced Surveillance  
Southern California Fire Preparedness Level: Plan Level 1
2. Comprehensive Base Station Hospital and Trauma Catchment Area Consultant: The County's consultant's work is ongoing. This work includes providing 6 different models for us to compare as models for the future of the EMS base hospital system in San Diego County. The Consultant will also be looking at the Trauma Center Catchment Area Map to assure that Trauma Centers receive an optimal balance of Trauma calls at each center and other demographic updates for the catchment map.

The consultant's initial findings and recommendations were presented at 5 in-person sessions November 7-9. The presentation is also available for viewing on the County Engagement page.

Additional information and timelines are posted on the County EMS webpage.

- o Community Engagement Page: [Base Station Hospital & Trauma Catchment Review | Engage San Diego County](#)
  - o CoSD EMS Informational Page: [Comprehensive Evaluation of the Base Hospital System and Trauma Center Catchment Area Designation \(sandiegocounty.gov\)](#)
3. New online reporting platform for APS referrals: Aging & Independence Services (AIS) has transitioned to a new online reporting platform for APS referrals. To report suspected elder or dependent adult abuse or self-neglect, use the new link below:

<https://sandiego.leapsportal.net/LEAPSIntake/NewPublicIntakeReport.aspx>

You do not need a username and password to use the new online system. In addition, a SOC 341 form is no longer required if you use the online referral option above. Referrals can still be made by calling the AIS Call Center at 800-339-4661.

The [Mandatory Reporting](#) page has been updated and the San Diego County EMS Office is in the process of revising policy S-411 Reporting of Suspected Child, Dependent Adult, or Elder Abuse/Neglect to reflect these changes.

#### **C. Ground Ambulance Provider Report – Carlos Valdez, Operations Manager, AMR**

1. CSA-17 Quarterly Performance Reports for October, November, and December 2023 were included in the Board packets and were presented to the group which covered: Response Compliance, Mutual Aid, Transport by Community, and Transport Destination by Unit. Pleased to report another solid quarter of compliance overall.
2. Community and Public Education – Provided a total of 360 hours, taught 1,748 people hands-only CPR, participated in 19 events. The following events were held: car seat safety events, blood pressure events and screenings, hands-only CPR and AED use events, first on the scene class, staffed health information tables, and provided medical standbys for the Sharp golf tournament and 5K run, participated in an annual red ribbon event and a holiday parade.
3. Patient Experience Survey – The results are in for the patient experience survey. The survey showed an average score of 92.91 based off the demographic and geographic location compared to other locations. The current patient satisfaction score is 97.74.

#### **D. Operations Chief's Meeting Report – Brian Slattery, Rancho Santa Fe Fire Department**

- Full staffing in the coastal agencies; 1 vacancy RSF
- Purchased a type 6 unit in Elfin Forrest
- New UTV in service for trail rescues
- Genesis evacuation training live 5/1
- First on the Scene class at Encinitas Community Center 3/2
- Escondido onboarding with North Comm 4/1
- Continue on the drone program
- Medic 232 unit conversion anticipated for 4/1

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## V. OLD BUSINESS

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### A. Consultant's Report on CSA 17 Update – Andy Parr, EMS Administrator

The [Consultant's Report](http://www.SanDiegoCountyEMS.com) is available online at [www.SanDiegoCountyEMS.com](http://www.SanDiegoCountyEMS.com).

### B. LAFCO Update – Andy Parr, EMS Administrator

LAFCO is in the middle of working on Municipal Service Reviews on healthcare districts. There is no update on Fire and EMS districts.

### C. Lifeguard Report

The Lifeguard Report will be available in November.

### D. 24 Hour Ambulance Request in Encinitas

The 24-Hour Ambulance Request detail are being ironed out, with a April 1 operational date. This is not an additional ambulance, but two 12-hour ambulances put together to be one 24-hour ambulance.

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## VI. NEW BUSINESS

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### A. Budget and Fee Discussion

This topic was discussed earlier under Agenda item IV, A.

### B. Selection of a Budget Subcommittee

This topic was discussed earlier under Agenda item IV, A.

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## VII. FUTURE AGENDA ITEMS

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### A. Update on the Budget Subcommittee

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## VIII. SET NEXT MEETING/ADJOURNMENT

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The next Advisory Committee meeting is scheduled for Tuesday, May 7, 2024 at 4:00 pm and will be held in person at Solana Beach City Hall, 635 Hwy 101, Solana Beach, CA 92075. Meeting adjourned at 4:56 pm.