



County of San Diego

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CSA-17 ADVISORY COMMITTEE MEETING

Mark Muir, Chair/ Don Heiser, Vice-Chair
c/o Emergency Medical Services
635 S. Highway 101
Solana Beach, CA 92075

Minutes

Tuesday, February 5, 2019

Members Present

City of Del Mar – Parks, Sherryl
City of Encinitas – Mosca, Joe
City of Solana Beach – Harless, Kelly
Rancho Santa Fe Fire Protection District – Nancy Hillgren
Torrey Pines Planning Group – Cerny, Barbara
Member at Large – Heiser, Don
Member at Large – Zovanyi, Peter

County Staff Present

Bechtol, Robert
del Toro, Nicole (recorder)
Kirkpatrick, Jim
Parr, Andy
Shahri, Sheri

Agency Representatives Present

Austin, David – American Medical Response (AMR)
Blumeyer, Jon – Encinitas Fire Department
Cox, Fred – Rancho Santa Fe Fire Protection District
McQuead, Dave – Rancho Santa Fe Fire Protection District
Smith, Zach – CSA17 EMS Coordinator
Stein, Mike – Encinitas Fire Department
Twohy, Frank – Rancho Santa Fe Fire Protection District

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS

- A. Don Heiser, CSA-17 Chair called the meeting to order at 4:03 pm.
- B. Moment of silence for Patricia Peltier.
- C. Pledge of Allegiance.
- D. Introductions were made.
- E. There were no announcements.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments/petitions submitted.

III. APPROVAL OF MINUTES

A motion was made by Sherryl Parks, seconded by Nancy Hillgren to approve the November 7, 2019 CSA-17 Advisory Committee minutes. Motion carried. Joe Mosca abstained.

IV. MANAGEMENT TEAM REPORT

A. Introduction to CSA-17 (for all members)

1. Andy Parr provided a Power Point orientation presentation on the [CSA-17 Introduction](#), which included the history, the advisory committee, revenue, and agenda scheduling. He also covered CSA-17 Governance and the agenda process.

ACTION/REQUEST: Peter Zovanyi requested the following:

- **The CSA-17 Introduction Power Point presentation be emailed to the advisory members**
 - **An orientation packet/binder be provided for new members before arrival**
 - **A contact list be provided between members, county staff, and fire chiefs**
2. The Fire Chiefs provided a brief overview/ description on their agencies:
 - Mike Stein presented on cities of Encinitas, Solana Beach, and Del Mar
 - Fred Cox presented on Rancho Santa Fe Fire Protection District

B. Budget Discussion – Sheri Shahri, EMS Admin Analyst

1. Presentation of the Proposed 19/20 Budget

The [CSA-17 Budget Presentation FY 19-20](#) Power Point was provided and covered the following: Budget for Approval and Vote, Cash Balance Projections.

Budget Questions/Discussion:

- **The FY19/20 budgets for City of Del Mar, City of Encinitas, Rancho Santa Fe, City of Solana Beach, North County Dispatch, AMR, Wittman Enterprises, Sacramento Fire, Wildan, County Costs, and Mutual aid.**
- CSA business consultant- actual contract amount unknown as of the date of the presentation. Will update contract amount once contract is signed.
- Monitor/Defibrillators, Public Access Defibrillators and One Time Startup for Auto-CPR's
- High reserves balances declining, and projections show Excess Cash completely used as of FY28-29
- Reducing transport costs
- Cash Balance Projections

2. Budget Subcommittee Report

The chiefs have put together a proposed budget which includes increasing the amount that each agency gets to provide better service to the communities with a total of \$234,400 distributed between the four agencies. This includes managing programs such as EKG monitors, auto pulse devices, placement of AEDs, community CPR, improving communication systems, getting lifeguards involved, increase training such as active shooter, and a proposal for the Medical Director that would support the north zone agencies.

REQUEST: Joe Mosca requests additional information on the expenditures prior to the meeting.

A motion was made by Nancy Hillgren, seconded by Barbara Cerny to approve the FY19-20 Budget. Motion carried.

C. Current Year Financial Discussion – Sheri Shahri, EMS Admin Analyst

1. Presentation of the 18/19 Q2 report

The [CSA-17 Financial Review Q2 FY 18-19](#) Power Point was presented, which covered the following: Revenue Growth by Source, Expense Growth by Source, Monthly Resident and Non-Resident Transports and Collections.

Questions/Discussion: Declination in transports YTD FY18/19 vs. YTD FY17/18.

A motion was made by Nancy Hillgren, seconded by Barbara Cerny to approve the Financial Review Q2 Report FY 18-19. Motion carried.

D. EMS Section Report – Andy Parr, EMS Administrator

1. Health Services Capacity Task Force – meets on a regular basis to see the All Hazards impact of surge on hospitals. It is a five level plan, with Level 1 being the highest, representing severe disaster and Level 5 being the lowest, representing a normal base line. This year we are steady at Level 4 with daily surveillance. All ambulance providers are encouraged to be diligent on their collection of care data.
2. Love Your Heart Day February 14, 2019 – an annual event in which organizations from across the U.S. and Mexico join together to provide free blood pressure screenings to the public. Locations are posted on the website at loveyourheartsd.com
3. The contract between the county and the agencies includes the county providing a Medical Director, Dr. Kristi Koenig. She also serves as the CSA-17 Medical Director.

E. Ground Ambulance Provider Report – Dave Austin, CSA Program Manager

1. The [CSA-17 Quarterly Performance Reports for October, November, and December](#) were sent to the Advisory Committee members prior to the meeting and were also presented which covered: Response Time Compliance, Mutual Aid/Auto Aid Summary Reports, Transports to Hospitals by Units and by Community. Pleased to report another solid quarter of compliance overall.
2. Community Service and Public Education: For the quarter, completed 255 hours, with 2,095 served of which 886 were CPR trained.
 - Community CPR days- Schools and Churches
 - AED training
 - BP screening
 - Child car seat inspections
 - Ambulance show and tell
3. CARES – Cardiac Arrest Registry to Enhance Survival
 - National for 2017 – 10.4% survival rate
 - CSA 17 for 2017 – 14.8% survival rate
 - Bystander CPR – 51%
 - Public AED used – 14.3%
4. Multi Year Cardiac Survivor Luncheon

5. Continuing Education: Quarterly CE continues to be provided by Zach Smith and Guest Lecturers with the support of the Training Chiefs.
 - o October – PALS renewal
 - o November – PTSD and vicarious Trauma in EMS Professional
 - o December – Cardiac Arrest/Pediatric Respiratory Emergencies
6. Awesomeness On The Street, an AMR case review document by Dr. Brad Schwartz was provided to read of unusual cases that are seen, but that paramedics may not encounter every day.

F. Operations Chief's Meeting Report – Dave McQuead, Deputy Chief RSF FPD

1. Hiring – all agencies are going through succession planning
 - o Solana Beach – one (1) new personnel
 - o Rancho Santa Fe – two (2) new personnel in April
 - o Encinitas – one (1) new personnel
2. Training – Active Shooter
 - o As first responders, we must have a strategic plan
 - o San Marcos had an active shooter drill at Cal State San Marcos, North Zone agency participation
 - o Del Mar will be doing an active shooter drill
3. Agency Difference

Rancho Santa Fe does not have a beach but has a lot of trail systems, and a course for marathons. The fire fighters have gotten together, gone out to the reserves and through the trails, and have worked with County copters with hoisting mechanisms to be prepared in the event that they have to extract a patient that may be miles away from a road.

V. OLD BUSINESS

LAFCO Update – Andy Parr

- o No change.
- o For the new members, this is a long standing issue regarding property tax negotiations for annexation of CSA-17 to the Harmony Grove area. The Advisory Committee is not interested in annexing the area without a property tax negotiation that is fair and equitable to the rest of the people in the CSA. The County's position doesn't believe a property tax negotiation is necessary because the fees associated with users of this service more than pay for the service in those areas. Harmony Grove is growing quickly and there is a desire to figure this out.
- o A [Harmony Grove Power Point presentation](#) was provided that covered: Ground Ambulance Operating Areas, Harmony Grove Ambulance Operating Area, and Practical Differences.

Questions/Discussion

Transport fees and comparison to current market rates; property taxes and benefit taxes.

Frank Twohy, resident of Elfin Forest and Harmony Grove, spoke on behalf of the community. The community feels that CSA-17 would be a better provider, however the funding is confusing to the community.

RECOMMENDATION/ REQUEST by Nancy Hillgren: As a high priority, have the new consultant do a thorough analysis, one with an ambulance, and the other without an ambulance to compare what the long range cost impact is. Nancy would like the members to be able to listen to the Harmony Grove and Elfin Forest residents who are directly affected.

VI. NEW BUSINESS

A. Committee Member confirmation and process

A chart was provided of members and their terms. Members have indefinite terms; Members at Large have two year terms, which have expired.

It was agreed to by consent to re-elect Don Heiser and Peter Zovanyi as the Members at Large.

Peter Zovanyi and Don Heiser spoke on their background and knowledge with the CSA-17 Advisory Committee.

B. Election of Chair person and Vice-Chair person

It was agreed to by unanimous consent that Don Heiser be selected as Chair and Joe Mosca as Vice-Chair.

ACTION: County EMS will fix the staggered positions from here going forward and place this as an agenda item so it occurs every year on schedule.

New members are encouraged to contact County EMS for any questions.

C. Badge Pinning Ceremony February 28, 2019 at 4:00pm for fire staff personnel such as new hires, promotees and retirees from City of Encinitas, City of Solana Beach, and City of Del Mar.

VII. FUTURE AGENDA ITEMS

None

VIII. SET NEXT MEETING/ADJOURNMENT

Next CSA-17 Advisory Committee Meeting May 7, 2019.
The meeting was adjourned at 6:34 pm in memory of Patricia Peltier.