



County of San Diego

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CSA-17 ADVISORY COMMITTEE MEETING

Kelly Harless, Chair/ Kellie Hinze, Vice Chair
c/o Emergency Medical Services
Zoom Meeting

Minutes

Tuesday, November 1, 2022

Members Present

City of Del Mar – Tracy Martinez
City of Encinitas – Kellie Hinze
City of Encinitas – Lyndes, Joy (Alt)
City of Solana Beach – Harless, Kelly
Torrey Pines Planning Group – Shopes, Liz
Member at Large – Twohy, Frank
Member at Large – Peter Zovanyi

County Staff Present

Christison, Brian
del Toro, Nicole (recorder)
Gall, Jessica
Parr, Andy
Regier, Marc
Smith, PhD, Josh
Torres, Sary

Agency Representatives Present

Brown, Clem – Del Mar
Brown, David – Encinitas
Edelbrock, Jon – Del Mar
Forney, Paul – AMR
Gordon, Josh – Encinitas, Solana Beach, Del Mar Fire
Herren, Christopher – NCDJPA
Rempel, Claudia – AMR
Ruiz, Sal – AMR
Sanchez, Jorge – Encinitas Fire
Shook, Jason – Solana Beach
Stein, Mike – Encinitas FD

Guests

Kearney, Kay – Digitech Billing Agency
Wieczorek, Tom – CPSM
Zavadsky, Matt – CPSM

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS

- A. Kelly Harless, Chair, called the meeting to order at 4:00 pm.
B. The group recited the Pledge of Allegiance.
C. Roll call was taken; and introductions were made.
D. The following announcements were made:
- Member Peter Zovanyi is retiring from the Advisory Committee effective today;
 - Chair Kelly Harless' membership term ends at the end of this year;
 - Chief Mike Stein is retiring November 3, Josh Gordon will be the interim.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

III. APPROVAL OF MINUTES

A motion was made by Peter Zovanyi, seconded by Tracy Martinez to approve the August 2, 2022 CSA 17 Advisory Committee meeting minutes. Motion carried.

IV. MANAGEMENT TEAM REPORT

A. Budget and Financial Report

The new Financial Dashboard was presented by Josh Smith, Sr Epidemiologist. This dashboard is live on the County EMS CSA 17 website ([San Diego County Service Area – 17 Emergency Medical Services Financial Dashboard](#)), and includes the following data: Transport Volume, Revenue, Total Expenses, EMS Agency Expenses, Operational and Reserve Analysis.

i. Accept the Financial Report

A motion was made by Frank Twohy, seconded by Peter Zovanyi to accept the Financial Report. Motion carried.

B. EMS Agency Report

i. EMS Agency Report – Brian Christison, Program Coordinator

- EMSA Policy Update: October 17th EMSA announced a policy update regarding the termination of Governor Newsom's State of Emergency Executive Orders, (N-11-22 and N-4-22). **Effective February 28, 2023**, this announcement:
 - Rescinds the utilization of out-of-state medical personnel to render medical services
 - Terminates waivers associated with the utilization of EMSA Cal-Mat teams Beyond 60 days of service
 - Terminates EMS Personnel Licensing, Certification, Training and Scope of Practice waivers:
 - whereby Paramedics, AEMT, and EMT certified personnel will no longer be able to:
 - Perform their current SOP in hospitals, Alternate Care Sites, Shelters, or any other static site
 - Provide vaccinations (COVID, Flu, and/or MPX)
 - Conduct Covid and Influenza testing
 - And paramedics will no longer authorized to Administer or monitor mAb (Monoclonal Antibody Treatments)
- Procurements: CSA 17 and Base Hospital and Trauma Catchment Area updates were provided.
- Community Paramedicine regulations approved: The Community Paramedic and Triage to Alternate Destination regulations have been approved. A special, off-cycle EMS Commission meeting was called on October 13 to approve this version. The regulation language completed final review with the state Office of Administrative Law. The regulations became effective November 1, and EMSA has reported the language will be published on their website very soon. We look forward to developing the process and framework to drive this initiative forward.
- Duty Officer: Reporting an EMS delivery system issue or incident to the Duty Officer is through the 619-588-0397 phone number. The EMS Office has noticed an uptick in direct, informal contacts to EMS Office staff during urgent situations. These informal updates are often important and informative, but EMS Duty Officer items need to be routed through the San Diego Interagency Command Center to ensure redundancy, active engagement, and accountability. We ask our partners to use the official notification pathway.
- EMT Renewals: In the spring of odd-numbered years (2023, 2025, etc.), the County EMS Credentialing Team is inundated with EMT renewal applications. Agencies are asked to work with their EMT staff to make sure their applications are submitted early to avoid the rush. As a reminder, EMT Skills Verifications are no longer waived.

C. Ground Ambulance Provider Report – Paul Forney, AMR Ops Manager/CSA-17 Program Manager

1. [CSA-17 Quarterly Performance Reports for July, August and September 2022](#) were included in the Board packets and were presented to the group which covered: Response Time Compliance Summary, Mutual Aid, Transport by Community. Pleased to report another quarter of compliance overall in the CSA.

2. Community Service and Public Education – Provided over 150 hours of community service. Taught Hands Only CPR; performed blood pressure and car seat checks. Continue to meet monthly with the CSA 17 Operations Chiefs to plan our activities for October and the rest of Q4. Produced a PSA in conjunction with Rancho Santa Fe FPD covering back to school safety tips and put out on various social media channels.

3. Continuing Medical Education – Sal Ruiz provided first on the scene class at RSF; a total of 70 hours of CME training; training for new hire Fire Fighters, flu vaccinations, community courses, instructor development; training from UCSD burn center. All agencies effectively transitioned this month to a paperless electronic controlled substance inventory control system. Acquiring more automatic external defibrillators to deploy in various public locations; deploying opioid overdose kits where each AED is located and adding bleed control kits.

D. Operations Chief's Meeting Report – Josh Gordon, Acting Deputy Chief Encinitas/Solana Beach/Del Mar

- The work that AMR is doing in the communities was recognized and appreciated.
- Working on safety videos.

V. OLD BUSINESS

- A. Consultant's Report on CSA 17 – Andy Parr, EMS Administrator
The Consultant's Report is a work in progress. The Financial Dashboard was built and will now be checked off the list, which was one of the 18 recommendations on the Scorecard.
- B. LAFCO Update – Andy Parr, EMS Administrator
No new news.
- C. Lifeguard Report
- The following PowerPoint presentations were shared with the group:
 - [City of Del Mar](#) – presented by Jon Edelbrock, Lifeguard Chief, City of Del Mar
 - [City of Solana Beach](#) – presented by Jason Shook, Captain, Solana Beach Marine Safety
 - [City of Encinitas](#) – presented by David Brown, Captain, Encinitas Marine Safety Division
- D. Ground Ambulance Provider Procurement Update – Andy Parr, EMS Administrator
After a year, we are very close to completing this new competitive procurement for ambulance services. Hoping to have a complete report back to the Board in February.
- E. CSA 17 Bylaws Update
The updates to the CSA 17 Bylaws were accepted by the Board of Supervisors and are posted on our website.
- F. Incident at Fiesta Del Sol in Solana Beach (Chief Stein)
This topic was discussed separately offline between Chief Stein, Chair Harless, Chris Herren from North County Dispatch, and the City Manager of Solana Beach. Josh Gordon provided a brief synopsis on the incident. Group discussion followed by Q and A.

VI. NEW BUSINESS

- A. Brown Act requirements for Teleconference Meetings – AB 361: A Resolution Authorizing Teleconferenced Public Meetings Pursuant to Government Code Section 54953

This bill allows Brown Act committees to meet virtually if they choose, through the calendar year 2022. Waiting for County Counsel to inform us on the continuation of teleconferenced meetings.

A motion was made by Peter Zovanyi, seconded by Kelly Hinze to continue meeting virtually until February 7, 2023. Motion carried.

- B. Discussion on Reserves and Financials
EMS Administrator Andy Parr would like to have the contract in place before further discussion takes place. Under the anticipated updated terms of the contract, new calculations are needed to update the financial forecast and reserve numbers.

ACTION: The recommendation is when the numbers come out, a possible special meeting could occur in early January 2023.

VII. FUTURE AGENDA ITEMS

- A presentation from the San Diego County EMS Office on the County's method for multiple casualty incidents when transporting patients; what tools/services/policies/pathways are available to mobilize and access additional ambulances/other vehicles.

VIII. SET NEXT MEETING/ADJOURNMENT

The next Advisory Committee meeting is scheduled for Tuesday, February 7, 2023 and will be held virtually via Zoom. Meeting adjourned at 5:46 pm.