



County of San Diego

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CSA-17 ADVISORY COMMITTEE MEETING

Kelly Harless, Chair/ Kellie Hinze, Vice Chair
c/o Emergency Medical Services
Zoom Meeting

Minutes

Tuesday, November 2, 2021

Members Present

City of Del Mar – Martinez, Tracy
City of Encinitas – Hinze, Kellie
City of Encinitas – Lyndes, Joy (Alt)
City of Solana Beach – Harless, Kelly
Rancho Santa Fe Fire Protection District – Hillgren, Nancy
Torrey Pines Planning Group – Shopes, Liz
Member at Large – Twohy, Frank

County Staff Present

Cavanaugh, Adria
Collins, Jeff
del Toro, Nicole (recorder)
Gall, Jessica
Parr, Andy

Agency Representatives Present

Cox, Fred – Rancho Santa Fe Fire Protection District
Ford, Robbie – Solana Beach/Del Mar/Encinitas FD
Forney, Paul – AMR
Gordon, Josh
McQuead, Dave – Rancho Santa Fe FPD
Ruiz, Sal – AMR/ CSA-17 EMS Coordinator

Guests

Abbott, Stephen - LAFCO
Brook, Michael – Digitech Billing Agency
Crawford, Kevin – Kevin Crawford Consulting
Kearney, Kay – Digitech Billing Agency
Wieczorek, Tom – CPSM
Zavadsky, Matt – CPSM

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS

- A. Kellie Hinze, Vice-Chair, called the meeting to order at 4:01 pm.
- B. The group recited the Pledge of Allegiance.
- C. Introductions were made.
- D. A moment of silence was observed for the unexpected loss of Deanna Sawdey, AMR Supervisor and longtime paramedic for CSA-17.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

III. APPROVAL OF MINUTES

A motion was made by Vice Chair Kellie Hinze, seconded by Frank Twohy to approve the August 3, 2021 CSA 17 Advisory Committee meeting minutes. Motion carried. Liz Shopes abstained due to not being in attendance at the last meeting.

IV. MANAGEMENT TEAM REPORT

A. Budget and Financial Report

[The CSA-17 1st Quarter FY 2021-2022 Financial Overview](#) was presented by Matt Zavadsky from the Center of Public Safety Management (CPSM), which covered the following: Revenues, Expenses, Operations Analysis, Reserve Analysis, Revenue Projection, Expense Projection, Net Projection, and Volume Analysis.

ACTION: EMS staff can pass along (Chair Kelly Harless') concerns about raising fees, to District 3 and District 5.

i. Accept the Financial Report

A motion was made by Chair Kelly Harless, seconded by Vice Chair Kellie Hinze to accept the Financial Report. Motion carried.

B. EMS County Report

i. EMS Agency Report – Andy Parr, EMS Deputy Director

- The transition from HHSa to PSG (County Fire) – is organizationally complete but there is still more work to be done with budget coordination and program alignment.
- Board Letter Watch – Today the Board received the Community Health and Injury Prevention (CHIP) Project report for the SDCo FPD. Included in that approval was an update on the AB 1544 plan for the LEMSA to complete when the regulations are approved by EMSA.
- Flu – The Flu Season is upon us. Have slightly higher numbers of flu than last year. The “PHO Flu Order” is evergreen and is in force through the designated influenza season (November 1 – March 31). The flu letter requires, among other things, that healthcare personnel (including EMS Credentialed Personnel) wear a mask in patient care areas if they choose to not be vaccinated for the flu.
- Procurements –
 - RFP for Evaluation of Base Station System and Trauma Catchment area designation (anticipated release is prior to the end of the calendar year). Will be hiring a consultant to do this work and provide a report.
 - RFP for Paramedic Ambulance Services for CSA 17. Hope to be out before the end of the calendar year. The public has been notified that the contract will be extended for six additional months, from December 31, 2021 to June 30, 2022 due to unavoidable delays with the RFP approval process.
- EMSA Waivers – In March 2020 EMSA, under the authority granted by Executive Order, implemented an array of waivers and alterations to standard EMS rules. These changes included:
 - Substituting simulations or other adjustments for clinical and internship contacts for EMT and paramedic students
 - Waiving the biannual EMT skills competency verification
 - Authorizing EMTs, AEMTs, and paramedics to practice their respective scope in stationary settings
 - Approval for Local Optional Scope of Practices for COVID-19 testing and vaccination administrationAll of these emergency standards were extended from September to conclude on December 31, 2021, including for training courses that began prior to this date.
- Capacity Plan – The All-Hazard Health Service Capacity Management Plan is currently at a Level 2 Escalated Activation. EMS Epidemiologists have continued the continuous system monitoring that has proven critical throughout the pandemic response. Continue to have major diversion issues.
- Base Hospital Assignment Update – The Base Hospital Assignments are due for a refresh. Looking to make some adjustments with the San Diego City contract with Falck. May make some adjustments with the base hospital assignments.
- EMSA Annual Award Star of Life – The annual EMS Authority Star of Life awards are open for nomination at the state level. These awards honor special advocacy, heroic acts, innovations, or special contributions to improve EMS in the state by EMS personnel, medical providers, local officials, members of the law enforcement community, citizens, and first responders.

C. Ground Ambulance Provider Report – Paul Forney, AMR Ops Manager/CSA-17 Program Manager

1. [CSA-17 Quarterly Performance Reports for July, August and September 2021](#) were included in the Board packets. The Quarterly Performance Reports were presented which covered: Response Time Compliance Summary, Mutual Aid, Transport by Community. Pleased to report another solid quarter of compliance overall in the CSA.
2. Community and Public Service – Held a couple of back-to-school vaccination events for returning high school students in cooperation with San Dieguito High School District and partner fire agencies; provided first and second doses to over 70 junior and senior students; In Encinitas, provided multiple blood pressure checks, car seat safety checks, and staffed a booth at the Dog Days Summer event.
3. Continuing Education – Sal Ruiz, AMR/CSA 17 EMS Coordinator. Provided over 71 continuing medical education hours to the providers in the district, working on expanding public outreach programs and the menu of options available to the public. In May, the International Association of Fire Chiefs released a new program called First on the Scene that was held at Rancho Valencia Resort and trained about 60% of their staff. It is a 3-hour program; certification is \$2 and is good for 4 years. It was the first class to be delivered in San Diego County. It teaches tips on how to call 9-1-1, hands only CPR, public access AEDs, AED deployment, basic hemorrhage control, basic deployment of Narcan, epi pen use and how to move victims from an emergency situation without injury. Looking for additional opportunities to deliver this class to. Currently working on a pathway where folks/organizations can reach out and request classes.

D. Operations Chief's Meeting Report – Dave McQuead, Deputy Chief RSF Fire

- October 9 Joint Fire Prevention Week at Del Mar Fairgrounds, represented by all fire, EMS and lifeguard agencies. Event well attended.
- CPR training has started in schools by Solana Beach and AMR.
- Emergency management staff and coastal agencies have been working with County of San Diego Office of Emergency Services dealing with beach clean-up regarding the oil spill. Incident is still active.
- September 4 CPR success story in Rancho Santa Fe.
- Purchases: Completed first engine project - all front line engines and ambulances within Rancho Santa Fe now have an auto pulse. Purchased 10 additional AEDs to go on district vehicles, primarily prevention officers who are out in the field doing fire inspections. On coastal side, also purchasing additional auto pulses.
- Another busy fire season started in mid July – mid October.
- New hires: Joint academy between coastal agencies and Rancho Santa Fe; Encinitas 1, Del Mar 1, RSF 3; coastal agencies doing another hiring process in December. For every new hire, there are retirements.
- Retirements: Chief Frank Twohy - Volunteer Recruitment and Coordinator retiring 11/27 from the Volunteer and Reserve Program; Captain Jeff Pinacho from Del Mar Fire retiring 11/30 after 32 years of service, and Chief Fred Cox from Rancho Santa Fe Fire Protection District retiring 12/15 after 32 years of service.

V. OLD BUSINESS

- A. Consultant's Report on CSA 17 – Andy Parr, EMS Administrator
EMS Administrator Andy Parr shared and discussed the CSA 17 Consultant's Report Scorecard. Recommendation #7 to develop a clinical performance dashboard to monitor compliance with clinical bundles and Recommendation #9 manage the clinical bundles against the ESO Solutions EMS Index. This work has begun. Sal Ruiz is working closely with Josh Smith, EMS Sr Epidemiologist; hoping to present real data at the February meeting.
- B. LAFCO Update – Andy Parr, EMS Administrator
No update. Stephen Abbott introduced himself as being the new fire services consultant, retained by LAFCO, replacing Ed Sprague. Is still in the information gathering phase. May be hearing from him in the next several weeks.
- C. Lifeguard Report
This report will be available in February.

VI. NEW BUSINESS

- A. Ground Ambulance Provider Procurement Update – Andy Parr, EMS Administrator
Will be out before the end of the calendar year. AMR has been extended to 6/30/2022.
- B. Brown Act requirements for Teleconference Meetings – AB 361: A Resolution Authorizing Teleconferenced Public Meetings Pursuant to Government Code Section 54953
This bill allows Brown Act committees to meet virtually if they choose, through the calendar year 2022. Must reaffirm every 30 days with a meeting and a quorum.

ACTION: All committee members will be notified of the next meeting date in 30 days and a quorum must be established.

A motion was made by Vice Chair Kellie Hinze, seconded by Tracy Martinez to continue to meet virtually on the 30-day basis as needed. Motion carried.

- C. Budget Subcommittee
Due to being in the middle of a five-year contract, there is no longer an urgency to have a budget subcommittee. One of the elements of the consultant's report, is to establish a committee. It was suggested to meet after the February 1, 2022 meeting.

VII. FUTURE AGENDA ITEMS

- Fentanyl Overdose – is it affecting our community.
- Baby Aspirin – does the change in guidance have an impact on our group?
ACTION: It is premature to make this decision.
- Tracking patient's progress once they've reached acute care.
ACTION: EMS Administrator Andy Parr can report back on this data.

VIII. SET NEXT MEETING/ADJOURNMENT

The next meeting to discuss teleconferencing for future meetings will be held on or about December 2, 2021. The next regular quarterly Advisory Committee meeting is scheduled for Tuesday, February 1, 2022. Meeting adjourned at 5:17 pm.