



County of San Diego

JEFF COLLINS
DIRECTOR
(858) 974-5924
Fax (858) 467-9662

PUBLIC SAFETY GROUP
SAN DIEGO COUNTY FIRE
SAN DIEGO COUNTY EMERGENCY MEDICAL SERVICES OFFICE
5560 Overland Avenue, Suite 400, San Diego, CA 92123-1239
www.SanDiegoCountyEMS.com

ANDREW (ANDY) PARR
EMS ADMINISTRATOR
Deputy Director, Departmental Operations
(619) 285-6429

CSA-17 ADVISORY COMMITTEE MEETING

Kelly Harless, Chair/ Kellie Hinze, Vice Chair
c/o Emergency Medical Services
Zoom Meeting

Minutes

Tuesday, May 3, 2022

Members Present

City of Encinitas – Hinze, Kellie
City of Encinitas – Lyndes, Joy (Alt)
City of Solana Beach – Harless, Kelly
Rancho Santa Fe Fire Protection District – Hillgren, Nancy
Member at Large – Twohy, Frank
Member at Large – Peter Zovanyi

County Staff Present

Christison, Brian
del Toro, Nicole (recorder)
Gall, Jessica
Parr, Andy
Regier, Marc
Torres, Sary

Agency Representatives Present

Crane, Kristen – City of Del Mar
Forney, Paul – AMR
Herren, Christopher - NCDJPA
McQuead, Dave – Rancho Santa Fe FPD
Rempel, Claudia – AMR
Slattery, Brian – Rancho Santa Fe FPD
Stein, Mike – Encinitas FD

Guests

Brook, Michael – Digitech Billing Agency
Wieczorek, Tom – CPSM
Zavadsky, Matt – CPSM

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS

- A. Kelly Harless, Chair, called the meeting to order at 4:01 pm.
- B. The group recited the Pledge of Allegiance.
- C. Introductions were made.
- D. There were no announcements.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

III. APPROVAL OF MINUTES

A motion was made by Frank Twohy, seconded by Kellie Hinze to approve the February 1, 2022 CSA 17 Advisory Committee meeting minutes. Motion carried.

IV. MANAGEMENT TEAM REPORT

A. Budget and Financial Report

The [CSA-17 3rd Quarter FY 2021-2022 Financial Overview](#) was presented by Matt Zavadsky from the Center of Public Safety Management (CPSM), which covered the following: Volume Analysis, Revenues, Expenses, Operations Analysis, Reserve Analysis, Revenue Projection, Expense Projection, and Net Projection.

i. Accept the Financial Report

A motion was made by Peter Zovanyi, seconded by Kellie Hinze to accept the Financial Report. Motion carried.

B. EMS County Report

i. EMS Agency Report – Andy Parr, EMS Administrator

- The following County staff were introduced: EMS – Sary Torres, Admin Analyst II, Vicki Macedo, Admin Analyst III, Jessica Gall, QA Specialist, Brian Christison, EMS Coordinator; County Fire – Marc Regier, Assistant Director.
- EMSA waivers come to a close JUNE 30, 2022 (Date change, again) In March 2020 EMSA, under the authority granted by Executive Order, implemented an array of waivers and alterations to standard EMS rules. These changes included:
 - Substituting simulations or other adjustments for clinical and internship contacts for EMT and paramedic students
 - Waiving the biannual EMT skills competency verification
 - Authorizing EMTs, AEMTs, and paramedics to practice their respective scope in stationary settings
 - Approval for Local Optional Scope of Practices for COVID-19 testing and vaccination administration
- American College of Surgeons - Trauma Center Verification Surveys: The triennial ACS “verification” visits for all 6 County Trauma Centers have been scheduled for this winter and spring. All six of our Trauma Centers have completed their surveys. Each of the Trauma Centers will report on their own findings - but we’d like to let you know that County EMS Staff is assisting on these reviews and completes the County Trauma Center compliance surveys concurrently with the ACS reviews.
- San Diego County Fire / EMS Division Advisory Committees – Bylaw Updates Coming Soon! Continuing the work of moving County EMS to be a Division of San Diego County Fire the bylaws for both the CSA 17 Advisory Committee and the Emergency Medical Care Committee need to be updated to reflect these organizational changes. Please look for these DRAFT (mostly housekeeping) Bylaw changes on upcoming Advisory Committee meeting agendas.
- Paradise Valley Hospital now a STEMI Receiving Center: The County EMS office has completed a review of Paradise Valley Hospital’s application to become a STEMI Receiving Center. This review included all requirements per policy S-020 STEMI Critical Care System Designation and an on-site facility review by the EMS team. Go-live date was Monday, May 2nd at 07:00.
- County EMS Personnel Fees mark year two of three incremental increases: EMS personnel fees will increase by \$20 again this year marching toward the CoSD Board Policy B-29 requirement for cost recovery for providing EMS credentialing services. The new recertification fee for EMT Certification, Paramedic Accreditation and MICN Authorization will be \$126 (currently \$106) beginning July 1, 2022.
- Medication shortages: Pharmaceutical backorders continue to present challenges to our paramedic agencies. Epinephrine prefilled syringes, normal saline, and dextrose 50% are currently in shortage and several agencies have reached critical stock levels. Please see the EMS Medical Director’s memos posted to the County EMS webpage for guidance.
- County Meetings are Still Virtual (for now): County EMS holds several community meetings each month. Up to 6 of these meetings are so-called “Brown Act” meetings and require specific notification and recordation. The California State Legislature has passed a law (AB361) allowing partial relief from the public meeting requirements. This relief must be reaffirmed at each regular meeting held virtually. This relief ends at the Advisory Committee’s discretion or until 2023 whichever comes first.

- Capacity Plan: The All-Hazard Health Service Capacity Management Plan was lowered to a Level 4 Enhanced Surveillance. The plan level was de-escalated on April 12 with the input of the Health Services Capacity Task Force's Operational Core Group. EMS Epidemiologists have continued the system monitoring that has proven critical throughout the pandemic response.
- Procurements: County EMS encourages interested parties to register with the County's BuyNet webportal to receive procurement information as soon as it is released. There are instructions posted on our website. Upcoming procurements include:
 - RFP for Evaluation of Base Station System and Trauma Catchment area designation
 - RFP for Paramedic Ambulance Services for CSA 17 (Note: That due to unavoidable delays in the RFP approval process CoEMS, with the support of CoDPC, has extended the CSA-17 contract with AMR until July 1, 2022. Further extensions may be necessary).
- EMS Protocol Review for 2022: The EMS team has finished the final protocol reviews for 2022. Thanks to all those who submitted suggested revisions. The revised protocols have been finalized and distributed in advance of education and training updates. Implementation of the revised protocols is scheduled for July 1st, 2022.
- LEMSIS Updates: The County EMS Elite schematron and data dictionary have been distributed to specific third-party PCR vendors. LEMSA staff have been working closely with 3rd party vendors to prepare for this data integration. The integration pilot project has been completed and the integration of subsequent agencies has begun. If you are interested in starting the integration process, please contact your PCR vendor. EMS Agencies may bypass the process of third-party integration by joining LEMSA and the no-cost Elite PCR.
- San Diego County EMS Office – Strategic Plan Is Underway: San Diego County Fire has contracted with a local firm to conduct a Strategic Analysis and to create a Strategic Plan for San Diego County EMS. This new plan will dovetail with the existing San Diego County Fire Strategic Plan and will align the strategic vision of County EMS with the strategic vision of County Fire. Representatives of selected stakeholder groups are being solicited and will be asked to join the consultant in listening sessions so their voices can be heard in support of the creation of the plan. This work will take place soon and the timeline for the release of the plan will be this Summer.
- New San Diego County EMS Office Logo: Please join us in celebrating our new logo for EMS.

C. Ground Ambulance Provider Report – Paul Forney, AMR Ops Manager/CSA-17 Program Manager

1. CSA-17 Quarterly Performance Reports for January, February and March 2022 were included in the Board packets. The Quarterly Performance Reports were presented which covered: Response Time Compliance Summary, Mutual Aid, Transport by Community. Pleased to report another solid quarter of compliance overall in the CSA.
2. Community Service and Public Education – Donated 280 hours of community service to residents and visitors in CSA 17 with 19 events. Trained 574 middle school aged students in hands only CPR and AED usage.
3. Continuing Medical Education – Provided a temporary program assistant for Sal Ruiz to help with his workload. Sal completed the following: ACL credential recertification for all fire department personnel; basic life support recertification for marine safety personnel supporting the lifeguards; refreshers on newer cardiac monitors; developed first on the scene course which is open to members of the public or specific groups. Auto pulse system in service at every fire station in CSA 17. Cardiac arrest survival rate is 13%.

D. Operations Chief's Meeting Report – Brian Slattery, Deputy Chief RSF Fire on behalf of Josh Gordon, Acting Deputy Chief Encinitas/Solana Beach/Del Mar

- Rancho Santa Fe
 - Currently trying to fill 5 positions; 1 battalion chief, 4 firefighter-paramedic positions.
 - Auto pulses and new airway bags have been placed on every engine.
 - Purchased 7 iPads for EKG connectivity to transmit to hospitals.
- Coastal Agencies
 - Filled 2 vacancies; 2 firefighter-paramedics.
 - Auto pulses have been placed on all engines.

V. OLD BUSINESS

-
- A. Consultant's Report on CSA 17 – Andy Parr, EMS Administrator

The [Consultant's Report Scorecard](#) was shared with the group.

- B. LAFCO Update – Andy Parr, EMS Administrator
No action on Harmony Grove issue.
- C. Lifeguard Report
Report will be available in November.
- D. Ground Ambulance Provider Procurement Update – Andy Parr, EMS Administrator
The procurement continues to be delayed. Working through the issues of the terms and conditions of how the RFP is being released. Will be asking AMR for an additional 3-month extension after July 1.

VI. NEW BUSINESS

-
- A. Brown Act requirements for Teleconference Meetings – AB 361: A Resolution Authorizing Teleconferenced Public Meetings Pursuant to Government Code Section 54953

This bill allows Brown Act committees to meet virtually if they choose, through the calendar year 2022.

A motion was made by Kelly Harless, seconded by Frank Twohy to reaffirm the resolution to continue meeting virtually. Motion carried.

VII. FUTURE AGENDA ITEMS

-
- A. CSA 17 Advisory Committee Bylaws

VIII. SET NEXT MEETING/ADJOURNMENT

The next Advisory Committee meeting is scheduled for Tuesday, August 2, 2022 and will be held virtually via Zoom. Meeting adjourned at 5:10 pm.