



# County of San Diego

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## **CSA-69 ADVISORY COMMITTEE MEETING**

Laura Koval, Chair/ Jim Bingham, Vice Chair  
c/o Emergency Medical Services  
Zoom Meeting

### **Minutes**

**Thursday, September 9, 2021**

#### **IN ATTENDANCE**

##### **Members**

Bingham, James – Lakeside Fire Protection District  
Dare, Kristen (Alt) – Santee Chamber of Commerce  
El-Hajj, Diane – Santee School District Board  
Koval, Laura – City of Santee  
Meadows-Pitt, Mary – Sharp Grossmont Hospital  
Peasley, Jim – Santee Chamber of Commerce  
Raddatz, Kim – San Miguel Fire Protection District  
Robak, Steve – Lakeside Community Planning Group  
Robeson, Robert – Lakeside Chamber of Commerce

##### **County Staff**

Anady, Kat  
Cavanaugh, Adria  
Collins, Jeff  
del Toro, Nicole (recorder)  
Keane, Melissa  
Moog, Jill  
Parr, Andy  
Pia, Francis  
Smith, PhD, Josh  
Thrush, Dorothy

##### **Agency Representatives**

Bagley, Aaron – City of Santee  
Best, Marlene – City Manager, City of Santee  
Muns, Harry – San Miguel Fire Protection District  
Garlow, John – City of Santee Fire Department  
Kulis, Michael – District 2  
Matsushita, Justin – City of Santee Fire Department  
Molloy, Bernard – Lakeside Fire Protection District

##### **Guests**

Brook, Michael – Digitech Billing Agency  
Crawford, Kevin – Kevin Crawford Consulting  
Kearney, Kay – Digitech Billing Agency  
Wieczorek, Tom – CPSM  
Zavatsky, Matt – CPSM

#### **I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS**

- A. Laura Koval, Chair, called the meeting to order at 4:00 pm.
- B. In lieu of introductions, attendance was captured online.
- C. There were no announcements.

#### **II. PUBLIC COMMENTS/PETITIONS**

There were no public comments or petitions submitted.

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### III. APPROVAL OF MINUTES

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A motion was made by Vice-Chair Jim Bingham, seconded by Rob Robeson to approve the May 13, 2021 CSA-69 Advisory Committee minutes. Motion carried.

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### IV. MANAGEMENT TEAM REPORT

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#### A. Budget and Financial Report

The [CSA 69 FY 2020-2021 4<sup>th</sup> Quarter Financial Overview](#) PowerPoint was presented by Consultants Tom Wieczorek Matt Zavadsky from the Center of Public Safety Management (CPSM), which covered the following: Revenue, Expenses, and Reserve Analysis.

The revenue collected during FY 20/21 is significantly higher than it was in FY 19/20. It is a reflection of later collections that came in for the previous fiscal year. Historically, we have used dollars collected based on the date it was collected. Will do another analysis for the committee over the next week going back to FY 19/20 to show a representation of the dollars that were collected in FY 20/21 that were actually attributable to services that were provided in FY 19/20 as opposed to date of collection.

#### 1. Accept the Financial Report

A motion was made by Jim Bingham, seconded by Rob Robeson to accept the Financial Report. Motion carried.

#### B. County Report – Andy Parr

##### 1. EMS Agency Report

- Transition to Public Safety Group is completed.
- Flu: The Flu Season is almost upon us again. The “PHO Flu Order” is evergreen, and runs through the designated influenza season (November 1 – March 31). The flu letter requires, among other things, that healthcare personnel (including EMS Credentialed Personnel) wear a mask in patient care areas if they choose to not be vaccinated for the flu.
- Assess and Refer/P-801 options available: In response to the latest COVID surge, P-801 response modification and Assess and Refer options have been re-activated. If you would like to exercise either of these options, please send your request to [EMSNotifications@sdcountry.ca.gov](mailto:EMSNotifications@sdcountry.ca.gov).
- First World Field Epidemiologist Day on September 7 recognizing the work that the epidemiologists do in the medical care system.
- SART Declaration: The Board of Supervisors recognized the Sexual Assault Response Team program for their 30 year anniversary providing services to the County of San Diego. They presented a Proclamation making AUG 31-SART Day in San Diego County.
- Procurements: County EMS encourages interested parties to register in BuyNet to receive procurement information as it is released. There are instructions posted on our website. Upcoming procurements include:
  - RFQ for AED site management (Closed on 8/20)
  - RFP for Evaluation of Base Station System and Trauma Catchment area designation (anticipated release late 2021)

- RFP for Paramedic Ambulance Services for CSA 17 (anticipated release October 2021)
- New Ambulance Diversion policy in effect: The updated Ambulance Diversion policy took effect on July 1. The intention is to send ambulances to hospitals that were open, however, during the surge of patients, 16 out of the 18 Emergency Departments declared to be on diversion, meaning closed for ambulance traffic. This was not working, therefore, County EMS took action to remove all diversion from the hospitals off for a period of time and reset in the morning.
- Capacity Plan: The All-Hazard Health Service Capacity Management Plan is currently at a Level 1 Full Activation. EMS Epidemiologists have continued the continuous system monitoring that has proven critical throughout the pandemic response. The current Plan Level is prominently posted on the County EMS webpage at SanDiegoCountyEMS.com.
- Grantville offices are now permanently closed: County EMS staff are working remotely and only occasionally in the office.

### C. Operations Chief's Meeting Report

#### **Lakeside Fire District Report – Bernie Molloy**

1. Lakeside and Santee have been combined to staff Medic 1 at the request of the County, on Mondays for August and September, to address the increasing call volume and high call volume.
2. Lakeside has a high vaccination workforce status, therefore no issue with having to quarantine employees.
3. Tragic passing of a firefighter paramedic on July 8.
4. In process of hiring reserve firefighter, and opening up process for four additional firefighters.
5. No PPE shortages.
6. Continue to monitor changes in COVID.
7. Call volume – seen fluctuation due to COVID. Most recently seen a surge in number of calls in east county. Call volume has come back up: in 2019 = 8,770, in 2020 = 8,549, in 2021 = 8,968.
8. As of July 1, added a mutual aid trans, the new billing code.
9. Ambulances are very busy.
10. Thanked CPSM for taking a deeper dive into the numbers.

#### **Santee Fire Department – Aaron Bagley**

1. COVID-19 continues to be a challenge: 75% vaccinated; causing staffing issues in conjunction with some staff being assigned to the fires.
2. Currently hiring; interviewing five. Having a lot less applicants.
3. Implemented a new continuous quality improvement program and a continued education program. Contracted with a nurse to provide QA of calls to integrate into our continued education program. Mary Meadows-Pitt and everyone at Grossmont Hospital that has provided training over the years was thanked.
4. New equipment purchased – Lucas CPR device that will go on Medic 4.
5. Purchasing a new ambulance.

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## V. OLD BUSINESS

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### A. Consultant's Report on CSA 69

#### 1. Progress Report

Jeff Collins, County Fire Group Program Manager, provided an update on the dissolution of the CSA 69. The action of the CSA 69 dissolution came before the Board of Supervisors to set a hearing on October 5. The Board of Supervisors will have a chance to vote on approving a resolution to file an application with LAFCO. Have letters of support from City of Santee and Lakeside Fire Protection District. Currently finalizing the resolution that will go before the Board of Supervisors including the terms and conditions. All parties are working very well on a mutually agreeable solution. If the Board moves forward with would the dissolution, will file the application with LAFCO. It is expected to be completed by June 30, 2022.

#### 2. Consultant's Report Scorecard

EMS Administrator Andy Parr shared the [Consultant's Report Scorecard](#). Q&A followed.

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## VI. NEW BUSINESS

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### A. Pandemic related funding for CSAs

Adria Cavanaugh, EMS Program Coordinator, provided an update. CSA 69 received a little over \$50k from the CARES Act funding. It will be reported at the end of this month and will be applied to lost revenue for the CSA due to a reduction in transports in FY 20-21. A report will be submitted to accept the funding. The County will be working with the Fire Protection Districts to distribute ARPA funding for COVID related projects.

### B. Next Meeting Date

The next meeting date falls on the Veteran's Day holiday.

**ACTION: Nicole del Toro will send out an email to the committee with other date options.**

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## VII. FUTURE AGENDA ITEMS

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No future agenda items.

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## VIII. SET NEXT MEETING/ADJOURNMENT

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The next meeting date and location is TBD.

**ACTION: Nicole del Toro will send an email to the committee for their preference whether the next meeting should be in person or via Zoom, along with other date options.**

The meeting was adjourned at 4:52 pm.