



# County of San Diego

**JEFF COLLINS**  
DIRECTOR  
San Diego County Fire  
(619) 339-0283

**PUBLIC SAFETY GROUP**  
SAN DIEGO COUNTY FIRE  
SAN DIEGO COUNTY EMERGENCY MEDICAL SERVICES OFFICE  
5560 Overland Avenue, Suite 400, San Diego, CA 92123-1204  
[www.SanDiegoCountyEMS.com](http://www.SanDiegoCountyEMS.com)

**ANDREW (ANDY) PARR**  
EMS ADMINISTRATOR  
Deputy Director, Departmental Operations  
(619) 285-6429

## **EMERGENCY MEDICAL CARE COMMITTEE (EMCC) MEETING**

Paul Forney, Chair/ Lisha Wiese, Vice Chair  
c/o SD County Emergency Medical Services Office  
County Administration Center  
1600 Pacific Highway, BOS Room 302, San Diego, CA 92101

### **Minutes** **Thursday, March 28, 2024**

#### **Members Present**

Bojanowski, R.N., Michael – American Red Cross  
Calderwood, Michael – SD County Fire Chiefs' Association  
Cote, R.N., Chara – Base Hospital Nurse Coordinators  
Forney, Paul – SD County Ambulance Association  
Graydon, R.N., Cheryl – Emergency Nurses' Association  
Jordan, Jonathan – SD County Fire Districts' Association  
Kahn, M.D., Christopher – District 4  
Maxwell, Paul – SD County Paramedic Association  
Muns, Harry – SD County Fire Chiefs' Association (Alt)  
Scott, M.D., Christopher – SD County Medical Society  
Wells, R.N., Christine – Base Hospital Nurse Coordinators (Alt)  
Wiese, Lisha – Hospital Association of SD/Imperial Counties

#### **In Attendance**

Chandler, Craig – Stryker  
Clyons, Jeff – SDFRD  
Idman-Gervais, Dianne – Sharp Grossmont  
Jackson, Ennis – AMR/RCCP  
Meadows-Pitt, Mary – Sharp Grossmont  
Rihan, Sam – Heartland Fire  
Sullivan, Don – AMR  
Vithalani, Veer – Palomar Health

#### **Not in Attendance**

District 1  
District 2  
District 3  
District 5  
County Paramedic Agencies Committee  
Law Enforcement Agencies  
Military Agencies

#### **County Staff**

Assof, Michael  
Christison, Brian  
Collins, Jeff  
del Toro, Nicole (recorder)  
Meick, Tyler  
Parr, Andy  
Trousdale, Brad

---

### **I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS**

- A. Paul Forney, EMCC Chair, called the meeting to order at 9:30 AM. A quorum was declared.
- B. The group recited the Pledge of Allegiance.
- C. There were no introductions.
- D. There were no announcements.

---

### **II. PUBLIC COMMENTS/ PETITIONS**

There were no public comments or petitions.

---

### **III. APPROVAL OF MINUTES**

---

**A motion was made by Christopher Kahn, seconded by Harry Muns to approve the February 22, 2024 EMCC minutes. Motion carried.**

---

#### **IV. STANDING COMMITTEE REPORTS**

---

**A. Prehospital/Hospital Subcommittee – Chara Cote, RN**

The group met. Long discussion on policy P-408 and discussed policy S-610.

**B. Education and Research Subcommittee – Cheryl Graydon, RN**

Did not meet.

**C. Disaster Planning Subcommittee – Lisha Wiese**

Hospitals are preparing for a County wide disaster exercise on 4/30, with several tabletops going on; will surge on different hospitals.

---

#### **V. COUNTY REPORT**

---

**A. Administrative Report – Andy Parr, EMS Administrator**

- Health Services Capacity Plan Level: Plan Level 5 – Baseline Surveillance  
Southern California Fire Preparedness Level: Plan Level 1
- The Comprehensive Base Station Hospital and Trauma Catchment Area Consultant:  
The consultant's work continues. This document will include 6 different models for us to compare as models for the future of the EMS base hospital system in San Diego County. The Consultant will also be looking at the Trauma Center Catchment Area Map to assure that Trauma Centers receive an optimal balance of Trauma calls at each center and other demographic updates for the catchment map.

The consultant's initial findings and recommendations were presented at 5 in-person sessions November 7-9. The presentation is also available for viewing on the County Engagement page.

Additional information and timelines are posted on the County EMS webpage.

- Community Engagement Page: [Base Station Hospital & Trauma Catchment Review | Engage San Diego County](#)
- CoSD EMS Informational Page: [Comprehensive Evaluation of the Base Hospital System and Trauma Center Catchment Area Designation \(sandiegocounty.gov\)](#)
- Protocols:  
The 2024-2025 EMS Treatment Protocol Revision cycle concluded on October 1. A survey was posted online from September 1 – October 1 for the EMS community to provide feedback on treatment protocols. The survey received over 70 responses from various system participants ranging from EMTs to physicians.

County staff are diligently reviewing these public comments to incorporate into draft protocols. The draft protocols will be presented at the Base Station Physicians' Committee (or BSPPC) on March 19 and April 16.

LOSOP Update:

Port of Entries

- County EMS submitted a new LOSOP with Imperial County EMS that is designed to address the complexities with patients presenting via Mexican ambulance at the international border with medications and equipment that are out of scope for paramedics.
- The LOSOP will be presented to the EMDAC Scope of Practice Committee to start the initial review process.
- County EMS Fees and the next Fiscal Year:  
The EMS Office is currently working closely with the County's Emergency Services Administration Unit to review LEMSA fees. The fees being reviewed are personnel fees, specialty care fees and EMS permit fees. More information will be forthcoming as the analysis

and calculations take shape. If you have questions or comments, please reach out via email [EMSNotifications@sdcountry.ca.gov](mailto:EMSNotifications@sdcountry.ca.gov).

- Health Officer Order for Annual Influenza Season:  
The annual influenza season is upon us. The health officer order is evergreen and in force through the designated influenza season (November 1-March 31). The influenza letter requires, among other things, that healthcare personnel (including EMS credentialed personnel) wear a mask in patient care areas if they choose to not be vaccinated for influenza. As a reminder, the "Jury Duty letter" has been discontinued, as any jury summons can be deferred for any reason anytime.  
You can view the health order here: [Health Officer Order \(HOO\) - Annual Influenza Season](#)
- Current Medication Shortages:  
County EMS is continuously monitoring potential medication shortages and has issued a temporary exemption on ketamine, which is in effect until June 20, 2024. We recommend auditing your inventory levels and communicating with your medication vendors on how they may be impacted.

Additional information on medication shortages, as well as mitigation strategies, can be found on our new Medication Shortages page: [Medication Shortages \(sandiegocounty.gov\)](#)

- County EMS Office Holiday Closure Advisory: Cesar Chavez Day, April 1, 2024

---

## VI. SYSTEM POLICY REVIEW (Endorsement Vote)

---

There were no polices for review.

---

## VII. POLICY PRESENTATIONS

---

### A. Non-Substantive Policy Updates

- *S-411 Reporting of Suspected Child, Dependent Adult, or Elder Abuse/Neglect*
- *B-450 EMT Scope of Practice*
- *T-710 Designation of a Trauma Center*
  
- Policy Sunsets (July 1, 2024)
  - *P-301A Paramedic Training Program Application Form*
  - *P-302A Application for Out-of-County Paramedic Internship*
  - *S-306A Application for Authorization as Approved Provider of Prehospital CE in SD County*
  - *B-351A EMT Training Programs Application*
  - *B-325 Perilaryngeal Airway Adjuncts Training Program Requirements*
  - *D-822 Perilaryngeal Airway Adjuncts Service Provider Designation*
  - *S-610A Transfer of Care Procedure*
  - *P-806 ALS First Responder Inventory*
  - *P-807 Wildland ALS Kit Inventory*
  - *B-834 BLS First Responder Inventory*
  - *P-408 Variation from San Diego County Protocols for Advanced Life Support*
  - *P-408A QCS Confidential Prehospital QA Report – MD Variation Detail*

**ACTION: These agenda items to be discussed/continued at the April 25 EMCC Meeting.**

---

## VIII. REPORTS

---

- A. Base Hospital/Trauma Catchment Review
  - B. Community Paramedicine
  - C. Ambulance Ordinance Update: Goals and Process
  - D. NEMSIS 3.5 Transition & CEMSIS Progress
-

**ACTION:** These agenda items to be discussed/continued at the April 25 EMCC Meeting.

---

**IX. OLD BUSINESS**

---

A. Seat Vacancies Update

**ACTION:** This agenda item to be discussed/continued at the April 25 EMCC Meeting.

---

**X. NEW BUSINESS**

---

A. Presentation on AB-40 and S-610 Revisions

Michael Assof, EMS Coordinator, shared the following presentation with the group: [AB-40 Overview and S-610 Revisions](#)

Followed by long group discussion.

**A motion was made by Harry Muns to endorse Policy S-610 as written, with a request from County EMS staff to provide guidance or items that need to be accomplished for Transfer of Care to be considered complete. No second motion was made.**

**ACTION:**

- 1) A request was made to review Policy S-610 in April to get guidelines to what a TOC procedure looks like.
- 2) Policy S-610 will be put back on the agenda for April EMCC meeting and County EMS staff will provide guidelines attached to the policy.

B. Fee Schedule Presentation

Andy Parr, EMS Administrator, shared the following presentation with the group: [San Diego County Fire EMS Office FY 2024-25 Fee Package](#)

Followed by group discussion and Q and A.

**ACTION:**

- 1) A request was made for a Maddy Fund presentation.

---

**XI. NEXT MEETING/ADJOURNMENT**

---

The next EMCC meeting is scheduled for Thursday, April 25, 2024, 9:30 am at the County Administration Center, BOS Room 302. Meeting adjourned at 11:05 am.