



**JEFF COLLINS**  
DIRECTOR  
San Diego County Fire  
(619) 339-0283

**PUBLIC SAFETY GROUP**  
SAN DIEGO COUNTY FIRE  
SAN DIEGO COUNTY EMERGENCY MEDICAL SERVICES OFFICE  
5560 Overland Avenue, Suite 400, San Diego, CA 92123-1204  
[www.SanDiegoCountyEMS.com](http://www.SanDiegoCountyEMS.com)

**ANDREW (ANDY) PARR**  
EMS ADMINISTRATOR  
Deputy Director, Departmental Operations  
(619) 285-6429

**CSA-17 ADVISORY COMMITTEE MEETING**  
Kelly Hinze, Chair/ Tracy Martinez, Vice Chair  
c/o Emergency Medical Services  
**Minutes**  
**Tuesday, November 12, 2024**

**Members Present**

City of Del Mar – Martinez, Tracy  
City of Solana Beach – MacDonald, Jill  
Rancho Santa Fe FPD – Hillgren, Nancy  
Torrey Pines Planning Group – Shopes, Liz  
Citizen at Large – Twohy, Frank

**County Staff Present**

del Toro, Nicole (recorder)  
Christison, Brian  
Haidari, Tareq  
Keane, Melissa  
Parr, Andy  
Trousdale, Brad

**Agency Representatives Present**

Elliott-Norgrove, Kaitlyn – City of Del Mar  
Grant, T – City of Del Mar  
Hombs, Todd – AMR  
Jones, Ashley – City of Del Mar  
Herren, Christopher – North Comm  
Mikelson, Jim – Rancho Santa Fe FPD  
Pennell, Joey – City of Solana Beach  
Rhodes, Cindy – City of Del Mar  
Uruburu, Greg – City of Solana Beach  
Zalik, Drew – City of Encinitas

**Guests**

Brooks, Michael – Digitech  
Wieczorek, Tom – CPSM  
Zavadsky, Matt – CPSM

---

**I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS**

- A. Vice Chair Tracy Martinez called the meeting to order at 4:08 pm.
- B. The Pledge of Allegiance was recited.
- C. There were no introductions. A quorum was declared.
- D. There were no announcements.

---

**II. PUBLIC COMMENTS/PETITIONS**

There were no public comments or petitions submitted.

---

**III. APPROVAL OF MINUTES**

**A motion was made by Frank Twohy, seconded by Nancy Hillgren to approve the August 6, 2024 CSA 17 meeting minutes. Motion carried.**

---

**IV. MANAGEMENT TEAM REPORT**

- A. Budget and Financial Report – Andy Parr, EMS Administrator**

The Financial Dashboard is live on the County EMS CSA 17 website ([San Diego County Service Area – 17 Emergency Medical Services Financial Dashboard](#)), and includes the following data: Transport Volume, Revenues, Total Expenses, EMS Agency Expenses, Operational and Reserve Analysis.

**a. Dashboard Update**

The Financial Dashboard is updated on a monthly basis.

**B. Budget Subcommittee Report**

**a. Proposed CSA 17 Ambulance Transport Fee Update**

The CSA 17 Advisory committee gave County EMS staff their direction to initiate a board letter to go to the Board of Supervisors proposing that the CSA 17 ambulance transport fee be aligned with the San Diego County Fire Protection District ambulance rates. This agenda item will go before the Board of Supervisors in April 2025.

**C. LEMSA Report – Brad Trousdale, EMS Specialist**

- Monitoring the Effects of Hurricane Helene on the Medical Supply Chain: The San Diego County EMS Office is monitoring the ongoing situation regarding Hurricane Helene and its significant impact on intravenous fluid manufacturing capacity, as detailed in a recent press release by Baxter. Baxter reported they are increasing the highest demand IV fluids for direct customers from 40% to 60% and for distributors from 10% to 60%, effective October 9.

Please see the EMS Medical Director's guidance on this evolving situation:

- [Monitoring the Effects of Hurricane Helene and East Coast Port Dockworker Strike on the Medical Supply Chain](#)
- [Prehospital Guidance for Normal Saline Shortage Mitigation](#)
- Statewide CA EMS Awards Nominations: EMSA is currently accepting nominations for the 2024 California EMS Awards. The nomination deadline is December 31, 2024. We encourage all EMS providers, supervisors, and managers to submit nominations for individuals they believe are deserving of recognition.

You can submit a nomination here: [CA EMS Awards Nominations | EMSA](#)

- County EMS Office Holiday Closure Advisories: – Thanksgiving, November 28-29, 2024

**D. Ground Ambulance Provider Report – Todd Holmes, Supervisor, AMR**

1. [CSA-17 Quarterly Performance Reports for July, August, September 2024](#) were included in the Board packets and were presented to the group which covered: Response Compliance, Mutual Aid, Transport by Community, and Transport Destination by Unit. Pleased to report another solid quarter of compliance overall.
2. A video was shared on some of the community outreach that AMR provides for the district.

**a. Field Provider Recognition**

A story was shared about a patient/swimmer in Del Mar who suffered chest trauma from a shark bite. EMT Cindy Rhodes was recognized, who played a big part in the call and in the success of the patient surviving his injuries.

**E. Operations Chief's Meeting Report – Jim Mickelson, Deputy Chief, Rancho Santa Fe Fire Protection District**

- Uptick in wild land fires since Halloween; everyone is home, except for Rancho Santa Fe FPD.
- Coastal – 4 new firefighters graduate from new hire academy and putting 3 more through; RSF has 2 new hires in orientation.
- Both departments are working on drone programs; making progress; resources will be available to anyone in the North Zone.
- AMR was thanked for working with Rancho Santa Fe FPD on a foot race called Keeping it Rural starting in December.

---

**V. OLD BUSINESS**

**A. Consultant's Report on CSA 17 Update – Andy Parr, EMS Administrator**

The Consultant's Report and Scorecard are available online at [www.SanDiegoCountyEMS.com](http://www.SanDiegoCountyEMS.com) at [San Dieguito EMS District/County Service Area 17](#).

B. LAFCO Update – Andy Parr, EMS Administrator  
LAFCO is currently occupied with working on the Health Care District Municipal Services Review.  
There are no new updates.

C. Lifeguard Report

The following PowerPoint presentations were shared with the group:

- [Solana Beach Marine Safety](#)
- [Encinitas Lifeguard](#)
- [City of Del Mar Community Services](#)

D. Encinitas Area Ambulance Re-deployment Update

Operational metrics related to the April ambulance redeployment are being monitored.

---

## VI. NEW BUSINESS

A suggestion was made by Frank Twohy requesting to continue receiving the process on the fee package board letter as a standing agenda item.

**ACTION: Progress updates from County EMS to the Advisory Committee on the fee adjustment board letter will be distributed when available.**

---

## VII. FUTURE AGENDA ITEMS

A. Elect Chair and Vice Chair

A new chair and vice chair will be elected at the February meeting.

---

## VIII. SET NEXT MEETING/ADJOURNMENT

The next Advisory Committee meeting is scheduled for Tuesday, February 4, 2025 at 4:00 pm, in person at Solana Beach City Hall, 635 Hwy 101, Solana Beach, CA 92075. Meeting adjourned at 5:12 pm.