



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**San Diego County  
California**

For the Fiscal Year Beginning

**July 2021**

*Christopher P. Morrill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **San Diego County, California** for its annual budget for the fiscal year beginning **July 2021**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

This award is valid for a period of one year only. The County believes that the current budget continues to conform to program requirements, and will submit it to GFOA to determine its eligibility for another award.

Published September 2022

Office of Financial Planning

Damien Quinn, Director



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# Board of Supervisors



Nora Vargas  
Supervisor  
District One



Joel Anderson  
Supervisor  
District Two



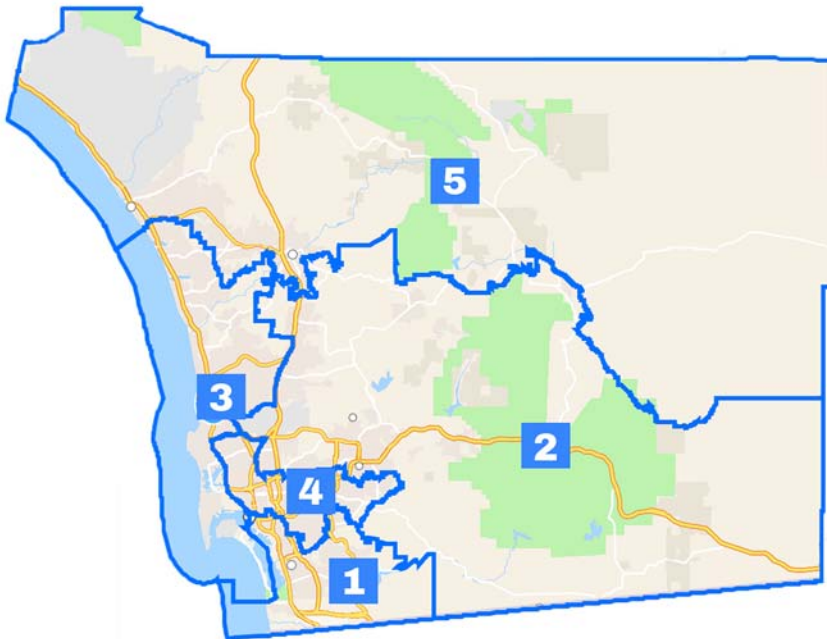
Terra Lawson-Remer  
Supervisor  
District Three



Nathan Fletcher  
Supervisor  
District Four



Jim Desmond  
Supervisor  
District Five



Note: This map reflects the Supervisorial District boundaries as adopted by the County of San Diego Independent Redistricting Commission on December 14, 2021 including technical adjustments approved on January 12, 2022.





# Organizational Chart

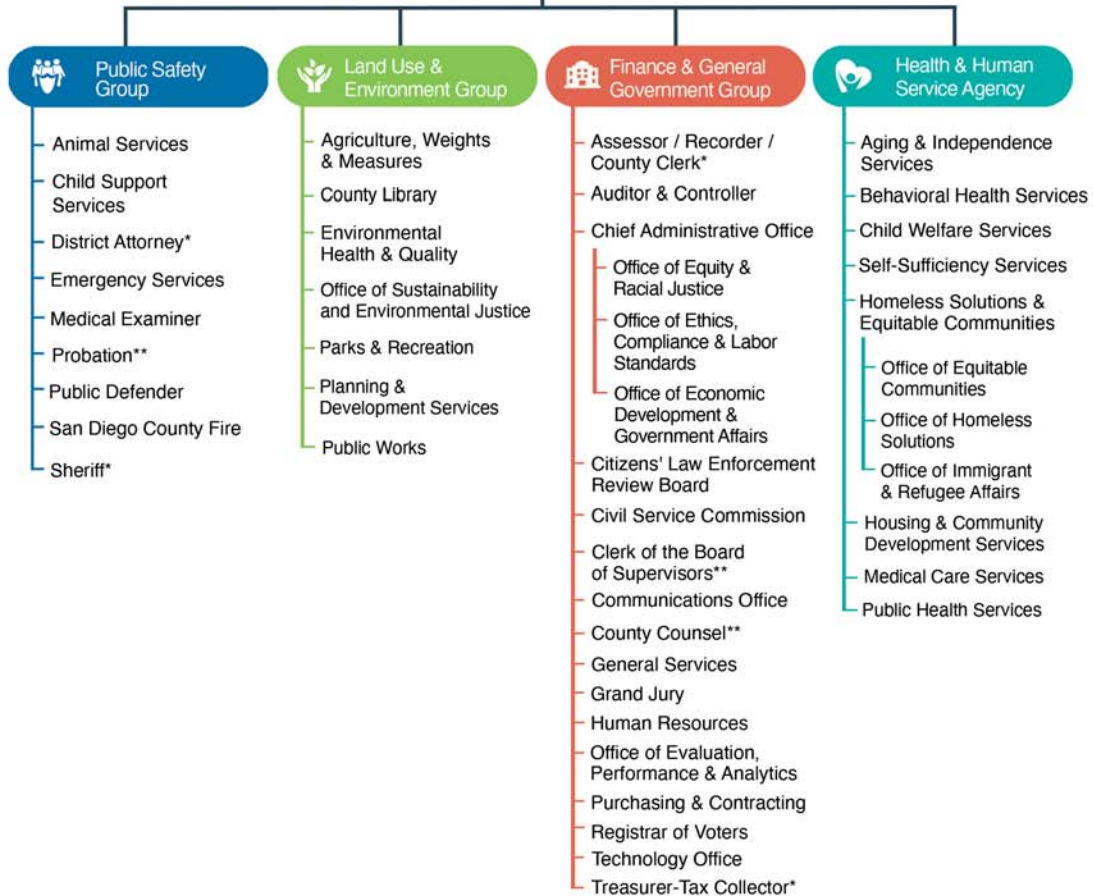


## County of San Diego Organizational Chart

Citizens of San Diego County

Board of Supervisors\*

Chief Administrative Officer



\*Elected Officials  
\*\*Reports to the Board of Supervisors



## Message from the Chief Administrative Officer

### Building Our Future

With your help, we are building the future of the County of San Diego!

A future that is just, sustainable and resilient. One committed to equity for all. Strong enough to withstand adversity and bounce back. And farsighted enough to promote progress and still preserve our environment and natural resources for future generations.

Our new \$7.36 billion budget for fiscal year 2022–23 meets that vision, building out the framework our Board of Supervisors has established.

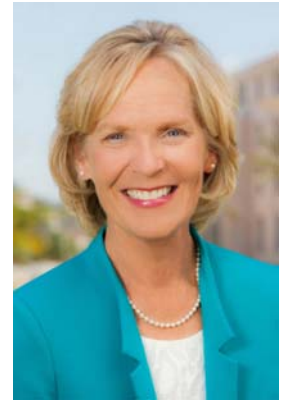
It includes support to transform our behavioral health system and to treat substance use. Funding to create places to stay for those experiencing homelessness. Money and added staff to support families at home and on the job. Actions and new offices to provide racial justice and equity throughout our services. Investment in our communities, from new facilities to community gardens. Staff and resources to assist immigrants get established in their new home. It includes actions to address climate change and environmental justice. And it increases use of data to drive decisions and measure results.

While committing to new goals, we continue to deliver our traditional essential services, using funds responsibly for health and social services, public safety and land use. The new budget is 1.8% larger than last year's, it enhances services and adds employees to serve you.

For example, 100 new positions to help get food, health care and other essential services to those in need. One hundred new positions for Child Welfare Services and 40 for Child Support Services to strengthen families. One hundred fifteen positions to continue redirecting our behavioral health system from crisis response to continuous care. Ninety positions for Public Defender to provide legal defense and improve transitions back to the community. And 71 new public health positions to heighten our public health capacity.

Our new budget is one for all, shaped by diverse community input and an evaluation of equity across our operations to eliminate longstanding disparities in our communities.

It is rooted in the here and now — and in building the future of San Diego County.



Helen N. Robbins-Meyer  
Chief Administrative Officer

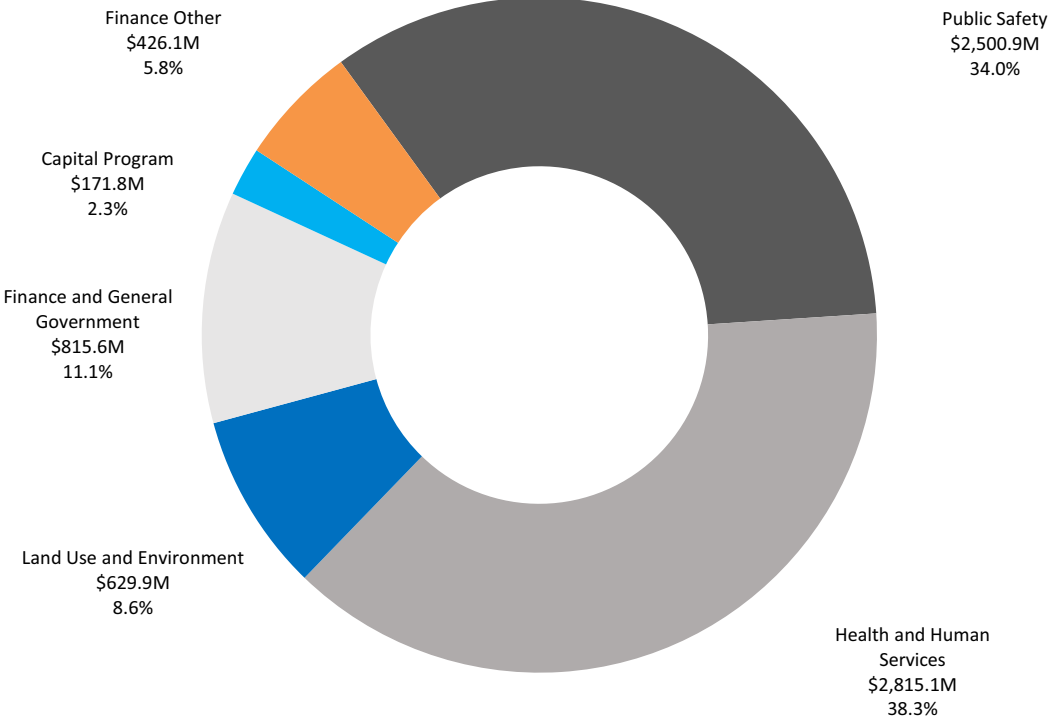




# Budget at a Glance

## Adopted Budget by Group/Agency: All Funds

**Total Adopted Budget: \$7.36 billion**



Adopted Budget by Group/Agency: All Funds					
	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	Change	% Change	
Public Safety	\$ 2,247.6	\$ 2,500.9	\$ 253.3	11.3	
Health and Human Services*	2,842.4	2,815.1	(27.2)	(1.0)	
Land Use and Environment	615.4	629.9	14.5	2.4	
Finance and General Government	778.5	815.6	37.2	4.8	
Capital Program	282.7	171.8	(110.9)	(39.2)	
Finance Other	466.5	426.1	(40.4)	(8.7)	
<b>Total</b>	<b>\$ 7,233.0</b>	<b>\$ 7,359.5</b>	<b>\$ 126.5</b>	<b>1.7</b>	

Note: In the chart and table, the sum of individual amounts may not total due to rounding.

\* Reflects the reduction of \$242.2 million related to one-time spending for the COVID-19 pandemic. Adjusted to exclude this decrease the Health and Human Services budget increases by 8.3% or \$215.0 million when compared to the Fiscal Year 2021–22 Adopted Budget





Appropriations total \$7.36 billion in the Adopted Budget for Fiscal Year 2022–23. This is an increase of \$126.5 million or 1.7% for Fiscal Year 2022–23 from the Fiscal Year 2021–22 Adopted Budget. Looking at the Operational Plan by Group/ Agency, there are appropriation increases in the Public Safety Group, Land Use and Environment Group and Finance and General Government Group, while there are decreases in the Health and Human Services Agency, Capital Program and Finance Other.

The Public Safety Group is increasing by \$253.3 million. Key investments made this year include \$17.7 million to support indigent legal defense and immigrant rights legal defense and for Defense Pilot Program for post-conviction relief activities to provide clients opportunities to mitigate their criminal records for their successful reintegration to the community. Additional increases are predominantly due to strong projected receipts in Proposition 172, the *Local Public Safety Protection and Improvement Act of 1993* as sales tax revenues rebound from the economic impact of the pandemic. This increase primarily includes one-time investments of \$63.0 million for services provided at the South County Trauma Center, best practices training to Probation staff on de-escalation and youth development, improvements to the George Bailey Detention Facility renovation and the purchase of property on I-15 and SR-76 for a future public safety facility. The renovation of the George Bailey Detention Facility continues to improve Sheriff facilities for the health and safety of incarcerated persons and safety of staff and complies with the Board of State and Community Corrections requirements. Increases also include ongoing support to the enhancement of medical and mental healthcare of incarcerated persons and assist with National Commission on Correctional Healthcare accreditation and the deployment of body-worn cameras in jails.

The overall decrease of \$27.2 million in Health and Human Services Agency is due to a reduction of over \$242.2 million in one-time pandemic response costs offset by an increase of \$215.0 million. These decreases are offset by increases of over \$108.0 million in workforce investments and continued increases to address an expansion of essential services and priority areas. In addition, there are increases of over \$70.0 million in new invest-

ments to the Behavioral Health Continuum of Care and \$10.0 million in new funds for a program to build service capacity with city partners to serve the homeless population.

Land Use and Environment Group is increasing overall by \$14.5 million. This includes increases of \$69.7 million in Salaries & Benefits tied to the addition of staff years across all LUEG departments and negotiated labor agreements, and Services & Supplies increases related to the road maintenance and resurfacing projects, traffic signal improvements, the Watershed Protection Program to fund Total Maximum Daily Load (TMDL), implementation of the Regional Decarbonization Framework, establishing the Office of Sustainability and Environmental Justice and the preparation of a revised Climate Action Program (CAP) and Supplemental Environmental Impact report to reduce greenhouse gas (GHG) emissions in the unincorporated areas and from County operations. This increase also includes an expenditure transfer for continued investments to improve water quality, support affordable housing opportunities, and promote sustainable management of resources for \$30.9 million. This is funded by one-time General Purpose Revenue which has a net effect of a decrease of expenditures. These increases are offset by decreases related to completion of various one-time projects.

The overall increase of \$37.2 million in Finance and General Government Group is primarily due to increases in Salaries & Benefits tied to the addition of staff years across all departments, negotiated labor agreement increases in salaries and benefits for existing positions, increases in temporary labor costs for implementation of the new Vote Center model, establishing the new Economic Development and Government Affairs department enhanced focus on community engagement, translation services and service delivery through technology. Finance and General Government Group also provides support services to a number of County departments, including information technology, facility and fleet services, and human resources.

In addition, decreases are reflected in the Capital Program due to a reduction in one-time capital projects and in Finance Other due to completion of one-time projects.

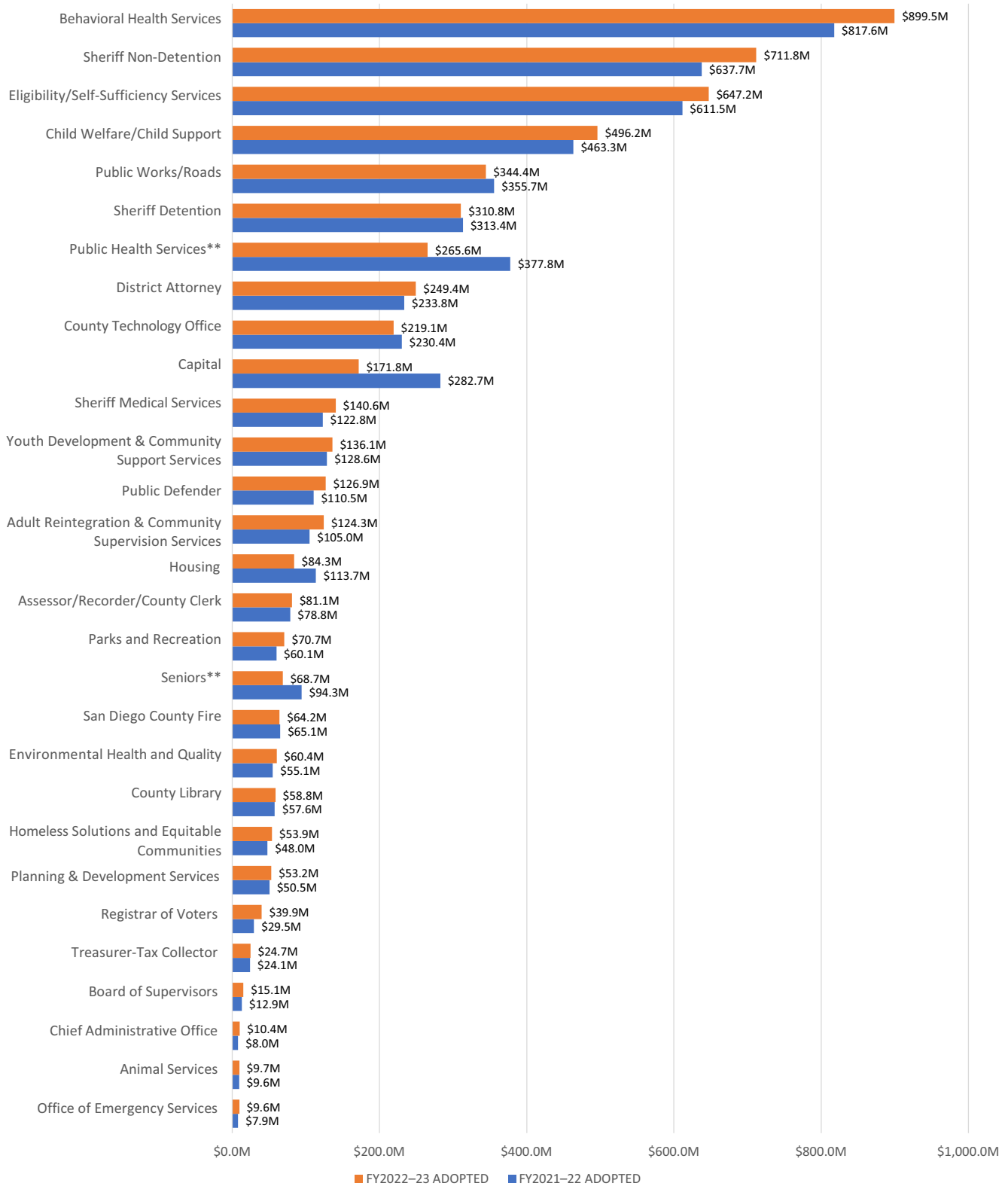






## Adopted Budget by Select Program

### Fiscal Year 2022–23\*

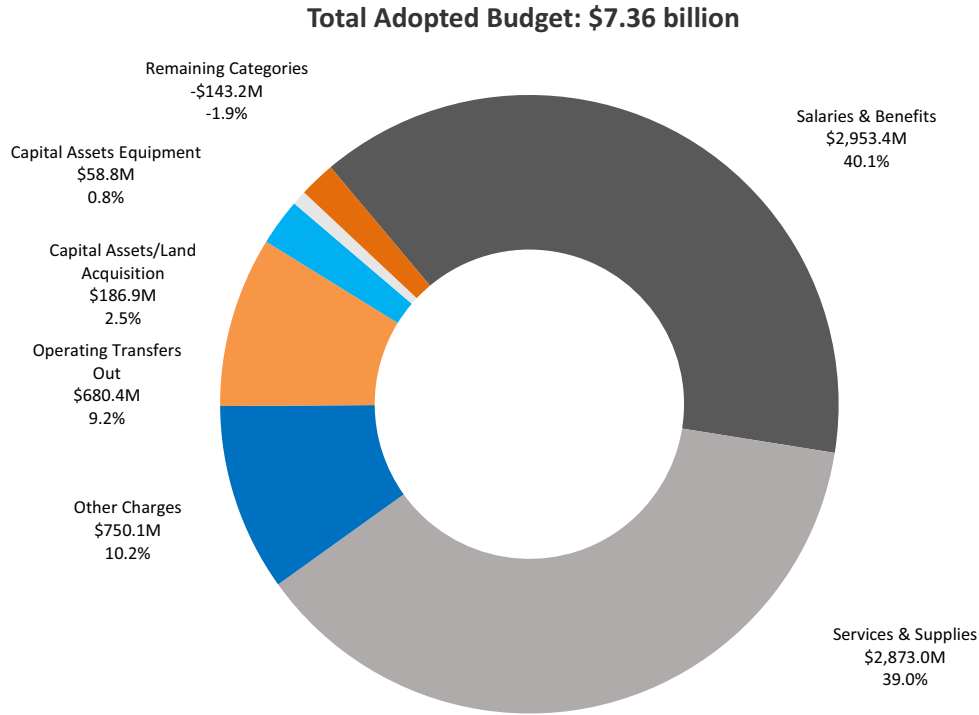


\*See Adopted Budget by Categories of Expenditures: All Funds section for high level explanation of budgetary changes and one-time reductions year-over-year.

\*\*These declines are being driven by decreases in one-time spending related to the COVID-19 pandemic.



**Adopted Budget by Categories of Expenditures: All Funds**



Adopted Budget by Categories of Expenditures: All Funds					
	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	Change	% Change	
Salaries & Benefits	\$ 2,703.5	\$ 2,953.4	\$ 249.9	9.2	
Services & Supplies	2,921.5	2,873.0	(48.5)	(1.7)	
Other Charges	727.0	750.1	23.2	3.2	
Operating Transfers Out	620.8	680.4	59.6	9.6	
Capital Assets/Land Acquisition	311.0	186.9	(124.2)	(39.9)	
Capital Assets Equipment	47.5	58.8	11.4	23.9	
Remaining Categories*	(98.3)	(143.2)	(44.9)	45.6	
<b>Total</b>	<b>\$ 7,233.0</b>	<b>\$ 7,359.5</b>	<b>\$ 126.5</b>	<b>1.7</b>	

Note: In the chart and table, the sum of individual amounts may not total due to rounding.

\*Remaining Categories includes amounts for Expenditure Transfer & Reimbursements and Capital Assets Software.

The Adopted Budget overall increase is primarily due to increases in Salaries & Benefits of \$249.9 million tied to increased staffing levels across the organization and negotiated labor costs increases; increases in Other Charges, Operating Transfers Out, and Capital Assets Equipment of \$94.2 million related to various capital projects, acquisition of a twin-engine firefighting helicopter, information technology (IT) projects, changes in the Sheriff's related to medical and mental health ser-

vices contract and to account for transfers into the General Fund for activities supported by the Proposition 172 Special Revenue Fund.

These increases are offset by decreases in one-time Capital Assets/Land Acquisition of \$124.2 million; decreases in Services & Supplies of \$48.5 million primarily driven by the reduction for prior year one-time COVID-19 response costs.



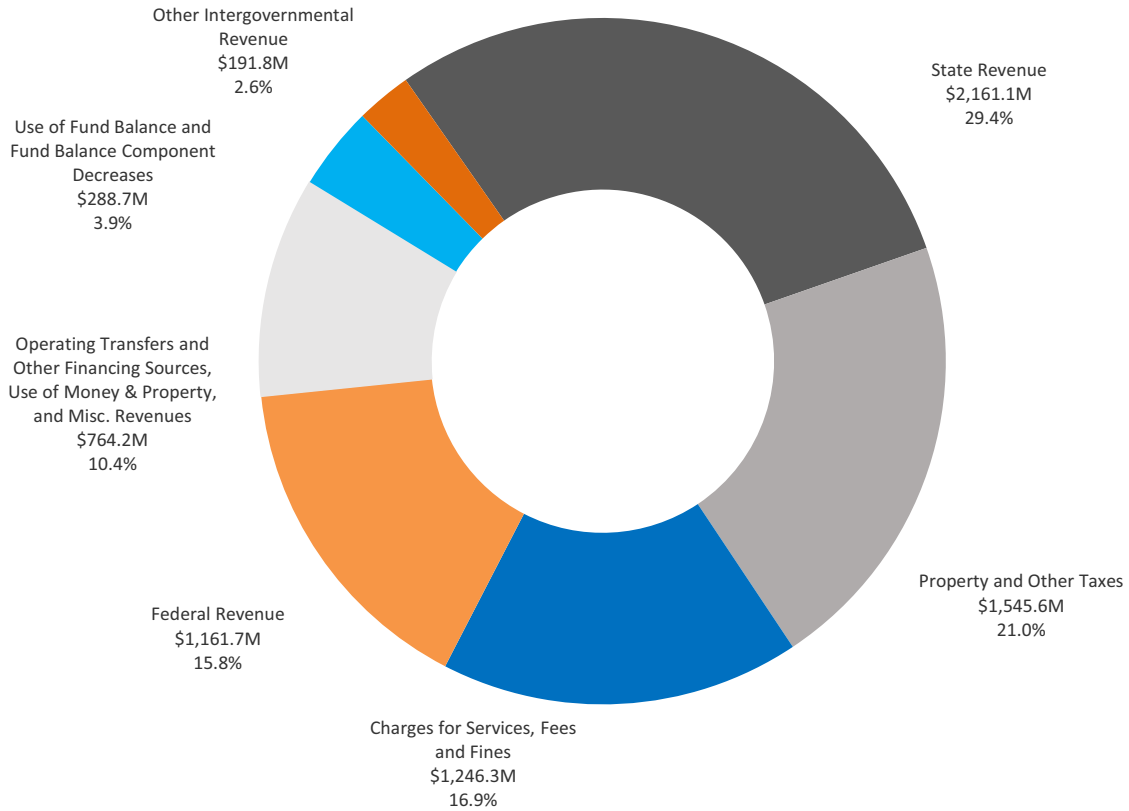


There is also an increase of \$44.9 million in Expenditure Transfer & Reimbursements due to changes in one-time spending levels. Since this is a transfer of expenditure, it has a net effect of a decrease to appropriations.



**Adopted Budget by Categories of Revenues: All Funds**

**Total Adopted Budget: \$7.36 billion**



Adopted Budget by Categories of Revenues: All Funds					
	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	Change	% Change	
State Revenue	\$ 1,850.0	\$ 2,161.1	311.1	16.8	
Property and Other Taxes	1,446.7	1,545.6	98.9	6.8	
Charges for Services, Fees and Fines	1,223.4	1,246.3	22.8	1.9	
Federal Revenue	1,348.1	1,161.7	(186.4)	(13.8)	
Operating Transfers and Other Financing Sources, Use of Money & Property, and Misc. Revenues	799.5	764.2	(35.4)	(4.4)	
Use of Fund Balance/Fund Balance Component Decrease	394.0	288.7	(105.3)	(26.7)	
Other Intergovernmental Revenue	171.2	191.8	20.7	12.1	
<b>Total</b>	<b>\$ 7,233.0</b>	<b>\$ 7,359.5</b>	<b>\$ 126.5</b>	<b>1.7</b>	

Note: In the chart and table, the sum of individual amounts may not total due to rounding.

For Fiscal Year 2022–23, the combination of intergovernmental revenues such as, State Revenue (\$2.2 billion), Federal Revenue (\$1.2 billion) and Other Intergovernmental Revenue (\$191.8 mil-

lion) supplies 47.8% of the funding sources for the County's budget. These Intergovernmental Revenues represent the most significant changes. Together, they increased by \$145.4 million.



State revenues increased overall by \$311.1 million primarily due to an increase in PSG for the Proposition 172 Fund, which supports regional law enforcement services, Pretrial Services Program, and the Juvenile Justice Realignment Block Grant for the Youth Development Academy. These increases were offset by an overall decrease of federal revenues by \$186.4 million primarily driven by the reduction in HHSA for federal emergency response funding for prior year one-time COVID-19 response costs.

Use of Fund Balance and Fund Balance Component Decreases decreased overall by \$105.3 million, for planned use of \$288.7 million on a one-time basis. The majority of Use of Fund Balance is utilizing funding sources outside of the General Fund. Most significant uses are for major maintenance projects such as the George Bailey Detention Facility renovation project, public works improvement projects, various Parks capital projects, funding for the third installment of the Chula Vista Bayfront project, acquisition of twin-engine firefighting helicopter, and negotiated labor agreements.

Property and Other Taxes increased by \$98.9 million primarily due to the anticipated 6.0% Assessed Value (AV) growth in Fiscal Year 2022–23 partially associated with the change in actual assessed value in Fiscal Year 2021–22 which increased by 4.0% compared to a budgeted increase of 3.0%.

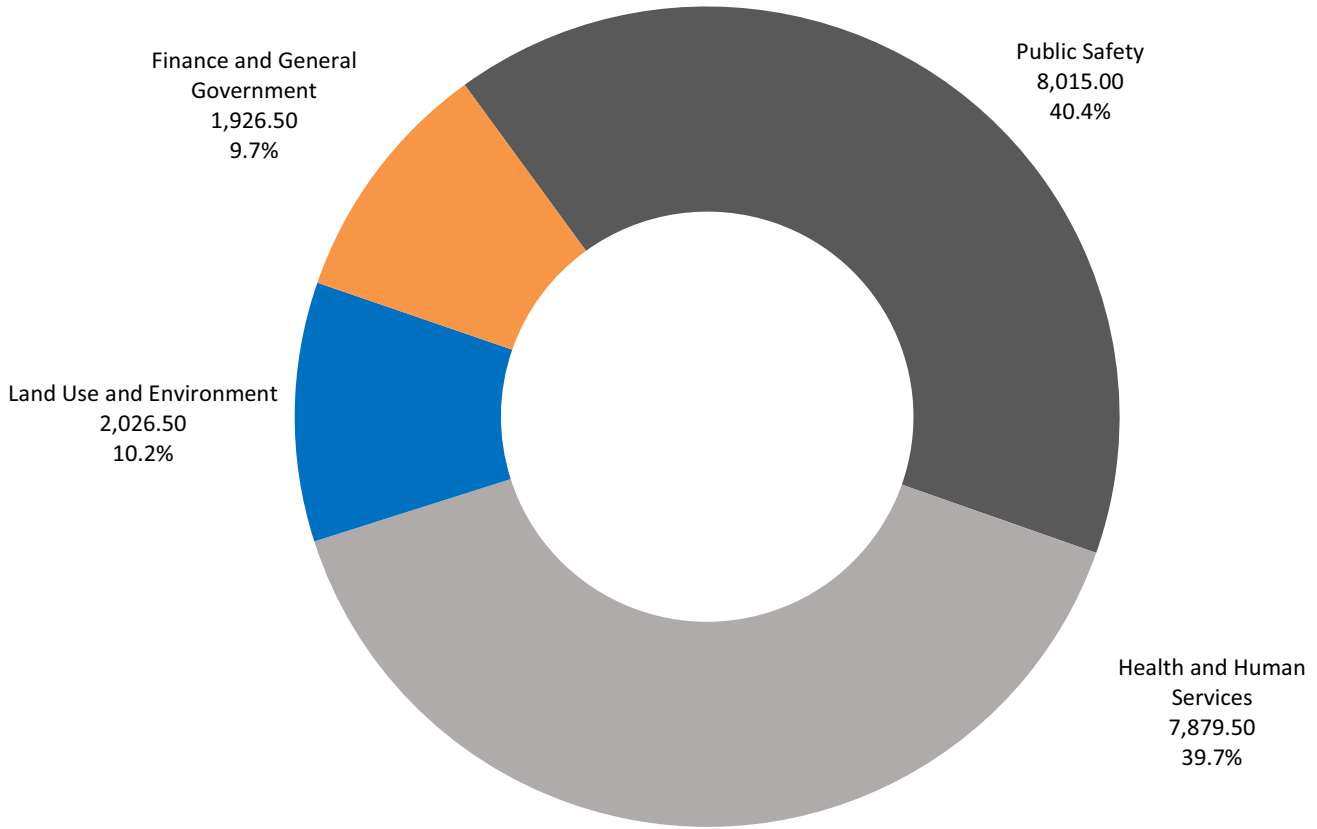
Another 16.9% or \$1.2 billion of the County budget comes from Charges for Current Services and Fees and Fines. Charges for current services are increasing by \$22.8 million primarily in LUEG due to increases in fee revenue.

Operating Transfers and Other Financing Sources, Use of Money & Property, and Miscellaneous Revenues are decreasing by \$35.4 million overall primarily due to a decrease in funding for one-time capital projects and in net changes in one-time funding in capital projects and operational needs.



**Adopted Staffing by Group/Agency: All Funds**

**Total Adopted Staffing: 19,847.50**



	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	Change	% Change
Public Safety	7,834.00	8,015.00	181.00	2.3
Health and Human Services	7,284.50	7,879.50	595.00	8.2
Land Use and Environment	1,855.50	2,026.50	171.00	9.2
Finance and General Government	1,808.50	1,926.50	118.00	6.5
<b>Total</b>	<b>18,782.50</b>	<b>19,847.50</b>	<b>1,065.00</b>	<b>5.7</b>

<sup>1</sup>A staff year in the Operational Plan context equates to one permanent employee working full-time for one year.

Note: In the chart and table, the sum of individual amounts may not total due to rounding.

Total staff years for Fiscal Year 2022–23 increased by 1,065.00 from the Adopted Budget for Fiscal Year 2021–22, an increase of 5.7% to a total of 19,847.50 staff years. This net increase is attributable to increased staffing in all of the Groups.

Public Safety Group's staffing increase of 181.00 is predominantly to support programs and activities to help restore lives of justice involved individuals such as retroactive case review, post-conviction relief activities and Fresh Start program in Public



Defender; pretrial services and Youth Development Academy in Probation; and transitional age youth diversion program in the District Attorney.

Health and Human Services Agency staffing increase of 595.00 is to address increasing caseloads, such as CalFresh, Medi-Cal, and In-Home Support Services, and to bolster several County priority areas including but not limited to Behavioral Health Services, Child Welfare Services, and Public Health Services.

Land Use and Environment Group staffing increase of 171.00 is due to increased workload, new programs and mandated services, new Park facilities, and increased efforts in community engagement, policy development and implementation, and data analysis.

Finance and General Government Group staffing increase of 118.00 is due to increased workload in facility and fleet maintenance for County departments, property assessment and related public requests, legal advocacy and analysis of County programs, enterprise transparency activities, language services, community outreach, and economic development coordination.



Changes by department are summarized in the table on the following pages. Additional detail on staff year changes can be found in the respective Group/Agency sections.

Total Staffing by Department within Group/Agency (staff years)						
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	Change	% Change	Fiscal Year 2023–24 Approved Budget
<b>Public Safety</b>	<b>7,470.00</b>	<b>7,834.00</b>	<b>8,015.00</b>	<b>181.00</b>	<b>2.3</b>	<b>8,063.00</b>
Public Safety Executive Office	14.00	14.00	15.00	1.00	7.1	15.00
District Attorney	991.00	1,006.00	1,026.00	20.00	2.0	1,026.00
Sheriff	4,381.00	4,695.00	4,727.00	32.00	0.7	4,727.00
Child Support Services	497.00	461.00	461.00	—	0.0	461.00
Office of Emergency Services	21.00	21.00	33.00	12.00	57.1	33.00
Animal Services	61.00	61.00	62.00	1.00	1.6	62.00
Medical Examiner	57.00	60.00	66.00	6.00	10.0	66.00
Probation	1,007.00	1,009.00	1,034.00	25.00	2.5	1,082.00
Public Defender	414.00	442.00	532.00	90.00	20.4	532.00
San Diego County Fire	27.00	65.00	59.00	(6.00)	(9.2)	59.00
<b>Health and Human Services</b>	<b>6,772.50</b>	<b>7,284.50</b>	<b>7,879.50</b>	<b>595.00</b>	<b>8.2</b>	<b>7,879.50</b>
Self Sufficiency Services	2,529.00	2,613.00	2,732.00	119.00	4.6	2,732.00
Aging & Independence Services	449.00	492.00	613.00	121.00	24.6	613.00
Behavioral Health Services	1,006.50	1,113.50	1,207.50	94.00	8.4	1,207.50
Child Welfare Services	1,492.00	1,531.00	1,630.00	99.00	6.5	1,630.00
Public Health Services	709.00	837.00	730.00	(107.00)	(12.8)	730.00
Administrative Support	457.00	383.00	433.00	50.00	13.1	433.00
Housing & Community Development Services	130.00	130.00	156.00	26.00	20.0	156.00
Medical Care Services	—	—	222.00	0.00	0.0	222.00
Homeless Solutions and Equitable Communities	—	185.00	156.00	(29.00)	(15.7)	156.00
<b>Land Use and Environment</b>	<b>1,956.50</b>	<b>1,855.50</b>	<b>2,026.50</b>	<b>171.00</b>	<b>9.2</b>	<b>2,026.50</b>
Land Use and Environment Executive Office*	13.00	21.00	33.00	12.00	57.1	33.00
Agriculture, Weights and Measures	179.00	179.00	199.00	20.00	11.2	199.00
Air Pollution Control District	164.00	—	—	—	0.0	—
County Library	284.50	286.50	294.50	8.00	2.8	294.50
Environmental Health and Quality	309.00	313.00	333.00	20.00	6.4	333.00

\* Includes the new Office of Sustainability and Environmental Justice staffing increases.







Total Staffing by Department within Group/Agency (staff years)						
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	Change	% Change	Fiscal Year 2023–24 Approved Budget
Parks and Recreation	235.00	249.00	285.00	36.00	14.5	285.00
Planning & Development Services	232.00	237.00	272.00	35.00	14.8	272.00
Public Works	540.00	570.00	610.00	40.00	7.0	610.00
<b>Finance and General Government</b>	<b>1,754.50</b>	<b>1,808.50</b>	<b>1,926.50</b>	<b>118.00</b>	<b>6.5</b>	<b>1,926.50</b>
Finance and General Government Group Executive Office**	25.00	32.00	42.50	10.50	32.8	42.50
Board of Supervisors	60.00	72.00	82.00	10.00	13.9	82.00
Assessor/Recorder/County Clerk	419.50	419.50	446.50	27.00	6.4	446.50
Treasurer-Tax Collector	123.00	123.00	123.00	—	0.0	123.00
Chief Administrative Office	16.50	26.50	25.00	(1.50)	(5.7)	25.00
Auditor and Controller	236.50	235.50	233.50	(2.00)	(0.8)	233.50
County Technology Office	14.00	14.00	17.00	3.00	21.4	17.00
Citizens' Law Enforcement Review Board	8.00	8.00	9.00	1.00	12.5	9.00
Civil Service Commission	3.00	3.00	3.00	—	0.0	3.00
Clerk of the Board of Supervisors	28.00	28.00	30.00	2.00	7.1	30.00
County Counsel	148.00	150.00	165.00	15.00	10.0	165.00
Grand Jury	—	—	—	—	0.0	—
Human Resources	122.00	124.00	131.00	7.00	5.6	131.00
County Communications Office	21.00	21.00	23.00	2.00	9.5	23.00
General Services	395.00	395.00	427.00	32.00	8.1	427.00
Purchasing and Contracting	66.00	68.00	74.00	6.00	8.8	74.00
Registrar of Voters	69.00	69.00	75.00	6.00	8.7	75.00
Office of Evaluation, Performance and Analytics	—	20.00	20.00	—	0.0	20.00
<b>Total</b>	<b>17,953.50</b>	<b>18,782.50</b>	<b>19,847.50</b>	<b>1,065.00</b>	<b>5.7</b>	<b>19,895.50</b>

\*\*This includes the new Economic Development & Government Affairs (EDGA) staffing increases.





## Message from the Chief Financial Officer

As the County's Chief Financial Officer, I want to share a message in this year's adopted operational plan to call attention to an important priority—budget equity.

Our County has always strived through our budget to serve and protect all San Diegans, especially our most vulnerable. But we know we can always do more. To that end we made budget equity a major priority. We are striving to create a present and future that is just, sustainable, resilient, and committed to equity for all.

We have added Equity, Belonging and Community Engagement to the two plans we use to guide our day-to-day operations, our Strategic Plan, and our County General Management System. We've reinforced those additions with racial equity assessments and data analysis.

Perhaps most importantly, we've put a new tool into action to ensure our budget is equitable—our Budget Equity Assessment Tool. It was created by our offices of Equity and Racial Justice and Financial Planning, with input from community groups.

This tool requires all County departments each year to ask themselves six general budget-equity questions. They are designed to ensure that we deeply study the effects of our spending plans on all County residents. To fuse equity into all departments' budgets. To ensure that our programs serve the needs of all people—Black, Indigenous, people of Color, LGBTQIA+, people with disabilities, people of low-income, the young, the older, immigrants, refugees and communities that have historically faced inequality and inequity.

The questions ask, "how much, and what percentage of your budget are you spending to advance equity?" "How will your budget benefit communities that have suffered inequity?" "Could your budget potentially cause those communities unintended harm?" "Did you, or do you plan to, engage the public in your search?" "How will your department ensure the public can see our public documents and policies, and has easy access to meetings and hearings?" And finally, "what data and lived-experiences did you use to make your equity budgeting decisions?"

These questions will guide us. And they will be supported by several new equity-based departments and offices, including the Department of Homeless Solutions and Equitable Communities; the Office of Sustainability and Environmental Justice; the Office of Labor Standards and Enforcement; and the Office of Economic Development & Government Affairs.

We will not do this alone; your participation, community engagement will be key. Together we can create a future with equity for all.

Ebony N. Shelton  
Deputy Chief Administrative Officer/Chief Financial Officer







# Investing in Equity, Diversity and Inclusion

## Creating an Equitable County Government through Targeted Universalism Principles and Belonging

As an enterprise, we seek to engage employees as well as the underserved communities in setting County department priorities. Following our Diversity & Inclusion (D&I) Strategic Plan on delivering four desired outcomes, which include: Exceptional service to our diverse customers; Inclusion for all employees and customers; A motivated and engaged workforce; and, organizational effectiveness and innovation, the County has taken continuous action to address the long-standing inequities and strengthen our region. This D&I Strategic Plan has strengthened our diversity and inclusion efforts throughout the county and provided the framework we follow to ensure our employees and customers can be authentic and feel respected. Those efforts include expanding the following:

### D&I Executive Council

Diverse executive leadership creating a culture that keeps diversity and inclusion at the forefront for leaders throughout the enterprise by guiding the County's diversity and inclusion strategy.

### D&I Employee Training

Through the Department of Human Resources Diversity Executive Council initiatives, the team is actively engaged in offering materials and training such as Cultural Competency and Unconscious Bias Trainings that reflect the County's commitment to a diverse workforce.

### D&I Champions

The D&I Lead and Department Champions work throughout the enterprise to provide learning opportunities about diversity, inclusion, and cultural competency.

### Employee Resource Groups

The County of San Diego has ten thriving Employee Resource Groups that play an important role in advancing our commitment to diversity and creating and sustaining an inclusive workplace. ERGs provide employees networking and professional development activities, support County initiatives, and promote cultural awareness.

### Office of Ethics & Compliance

Department dedicated to fostering a culture of integrity, implementing the Code of Ethics, promoting ethics and compliance through developed policies, programs and trainings, and reviewing discrimination, fraud, waste and abuse complaints.

### Human Resources Equity, Diversity & Inclusion Unit

The Department of Human Resources further extended the diversity and inclusion strategy by creating the Equity, Diversity and Inclusion division. The division focuses on identifying a framework to assess policies, procedures, and practices in sup-

port of integrating equity, identifying and undoing systemic racism, promoting equitable opportunities for career advancement, recruiting diverse leadership and monitoring progress. In partnership with the D&I Executive Council, leadership and employee resources were created to enhance skills and knowledge to provide a culturally competent foundation for addressing and responding to bias.

### San Diego County Leon Williams Human Relations Commission

31-member community commission established to promote positive human relations, respect and integrity of every individual in the County of San Diego.

### Office of Equity & Racial Justice

Department devoted to engaging the community to co-create transformative, enduring, structural and systemic change in San Diego County government. This office bridges San Diego County departments and community voices to design bold policies and practices to advance equity.

### County Procurement Tiger Team

The Procurement Tiger Team working group analyzed Department of Purchasing & Contracting practices and identified opportunities to remove barriers and reduce challenges in County contracting, including maximizing the diversity of the County supplier base and creating further public accountability and compliance.

### Live Well Communities

The County's Live Well Communities project works to address historically underserved residents of the county. By acknowledging community voices as subject matter experts, the County through the Live Well Communities approach, can respond to those priorities by implementing large-scale procedural changes, specific programs and services to address disproportionalities that have created barriers for residents to live well.



## Other County Programs

The County offers a number of programs that work to address long-standing inequities, disparities, and disproportionality in our communities, some examples of these programs include: the Cultural Broker Program in Central Region which is aimed at reducing the disproportionate number of African American children in the Child Welfare System; the Safe Destination Nights program which is a collaboration between various County departments to provide evening activities for teens in areas with a history of higher rates of youth crime and gang involvement; and, Achievement Centers that provide an opportunity for justice-involved youth who present non-criminal at-risk behavior to receive services that help maintain important family and community relationships.

Recognizing racism underpins health inequities throughout the region and has a substantial correlation to poor outcomes in many facets of life, the Board of Supervisors declared racism a public health crisis on January 12, 2021 (8). With this declaration, the Board directed several changes to County operations to begin laying the foundation for structural, systemic and enduring changes to the County.

Some of these changes include adding Equity and Belonging into the County's mission, vision, values and strategic plan. Creating a process to solicit community input to identify County policies and practices that lead to or perpetuate racial or ethnic disparity. This will be a part of the annual strategic plan for the OERJ. Staff

from the OERJ will facilitate a series of Leon Williams Human Relations Commission (HRC) subcommittee meetings annually to gather input on County policies and practices.

Incorporating a section titled Equity Impact Statement in the Board Letter template for all County departments to identify and determine a systematic approach with standardized guidelines to express the equity impact of recommended actions. Enhancing data collection capabilities to identify racial disparities among programs and services that are meant to improve health, social, economic, educational, and criminal justice circumstances, and prioritize funding proportional to need when possible.

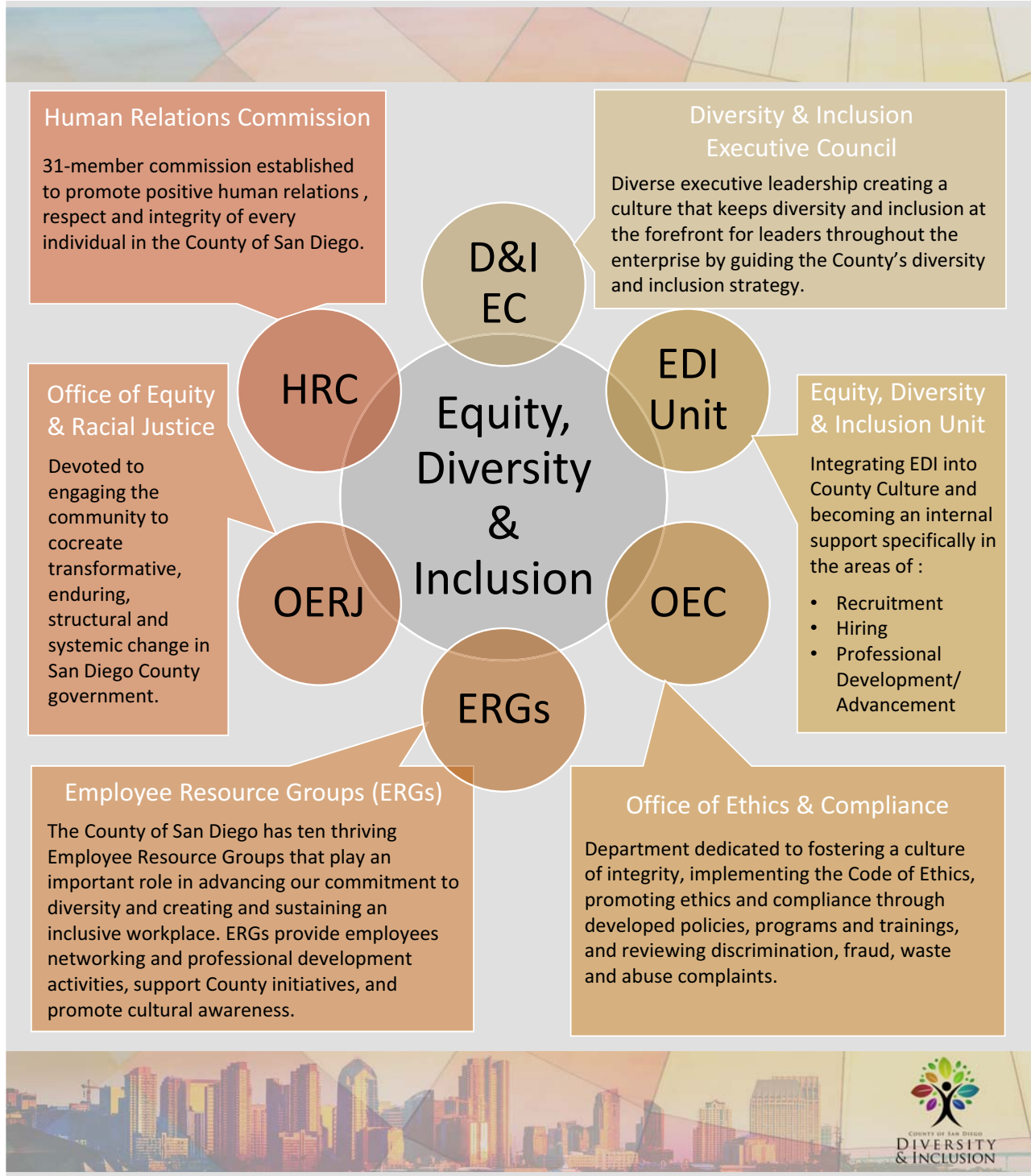
Lastly, updating the County's strategic plan with Enterprise-Wide Goals that focus on the concepts of Belonging and Equity 2.0, also known as Targeted Universalism. Targeted Universalism means setting universal goals pursued by targeted processes to achieve those goals. Within a targeted universalism framework, universal goals are established for all groups concerned. Strategies are developed to achieve those goals by focusing on what is needed for the different groups situated within structures, culture, and across geographies to obtain the universal goal. Departments have begun developing these goals and creating strategies to monitor progress. Many of these goals are represented in the graphic on the next page. Full incorporation of these goals into the County's operational plan is planned for the Fiscal Year 2022–24 operational plan cycle.







# COUNTY of SAN DIEGO D&I PARTNERSHIP MODEL









# San Diego County Facts and Figures

## POPULATION<sup>1</sup>:

Year:	2019	2020	2021
Total:	3,340,312	3,331,279	3,315,404

<sup>1</sup>San Diego County is the second most populous county in California and fifth most populous in the United States.

Source: California Department of Finance.

Note: Population for 2020 was restated.

## INCORPORATED CITIES: 18

## CIVILIAN LABOR FORCE:

Year:	2020	2021
Total:	1,538,400	1,543,700

Source: California Employment Development Department.

## UNEMPLOYMENT RATE:

Year:	2020	2021
Percentage:	9.2%	6.5%

Source: California Employment Development Department.

## EMPLOYMENT MIX: (Industry)<sup>1</sup>

	2020 Employees	2021 Employees
Professional and Business Services	253,400	279,000
Government <sup>2</sup>	235,900	244,600
Trade, Transportation and Utilities	220,500	227,300
Educational and Health Services	211,800	217,200
Leisure and Hospitality	130,400	182,600
Manufacturing	112,900	115,100
Construction	87,800	83,300
Financial Activities	74,000	74,500
Other Services	40,600	51,300
Information Technology	21,900	22,500
Farming	8,400	8,000
Mining and Logging	300	300
<b>Total</b>	<b>1,397,900</b>	<b>1,505,700</b>

<sup>1</sup>Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, and household domestic workers.

<sup>2</sup>Excludes the U.S. Department of Defense.

Source: California Employment Development Department

## TEN LARGEST EMPLOYERS:

	2019 Employees	2020 Employees
U.C. San Diego	35,847	35,802
Sharp Healthcare	18,700	19,468
County of San Diego	18,025	17,954
City of San Diego	11,545	11,820
San Diego Community College District	6,805	5,400
General Atomics (and affiliated companies)	6,777	6,745
San Diego State University	6,371	6,454
Rady Children's Hospital-San Diego	5,541	5,711
YMCA of San Diego County	5,517	5,057
Sempra Energy	4,741	5,063

Sources: San Diego Business Journal Book of Lists (2020) & County of San Diego Fiscal Year 2019–20 Adopted Operational Plan.

Notes: The Naval Base San Diego was excluded. 2021 San Diego County's Largest Employers List was discontinued by the San Diego Business Journal.



CONSUMER PRICE INDEX:			
Year:	2019	2020	2021
Amount:	299.43 (2.4% increase)	303.93 (1.5% increase)	319.76 (5.2% increase)

Source: U.S. Department of Labor, Bureau of Labor Statistics, February 2021 (CPI-U for the San Diego-Carlsbad Metropolitan Area, not seasonally adjusted, annual).

MEDIAN HOUSEHOLD INCOME <sup>1</sup> :			
Year:	2018 <sup>1</sup>	2019 <sup>1</sup>	2020 <sup>1</sup>
Amount:	\$ 74,855	\$ 78,980	\$ 82,426

<sup>1</sup>Each amount adjusted annually for inflation according to its respective year.  
Source: U.S. Census Bureau

MEDIAN HOME PRICE <sup>1</sup> :				
Year:	January 2020	January 2021	January 2022	June 2022
Single Family Homes	\$ 670,000	\$ 744,000	\$ 882,500	\$ 987,225
Attached Homes	\$ 440,000	\$ 485,000	\$ 587,500	\$ 638,000

<sup>1</sup>Median price of all single family and attached homes sold.  
Source: San Diego Regional Chamber of Commerce.

TOP TEN PROPERTY TAXPAYERS (as of July 2021):	
	2021
San Diego Gas & Electric Company	\$ 186,218,788
Qualcomm Inc.	\$ 26,904,410
Irvine Co.	\$ 14,564,317
Kilroy Realty, LP	\$ 12,947,124
UTC Venture, LLC	\$ 10,655,100
Host Hotels and Resorts, LP	\$ 10,164,091
Scripps Health	\$ 8,497,072
AAT La Jolla Commons LLC	\$ 8,469,702
Pacific Bell Telephone Co.	\$ 8,353,910
BSK Del Partners, LLC	\$ 8,308,473

Source: County of San Diego, Auditor and Controller, Property Tax Services Division.





FISCAL YEAR 2021–22 ASSESSED VALUATION:	\$589.2 billion
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Source: San Diego County Assessor/Recorder/County Clerk (Gross less regular exemptions).

ESTIMATED TOTAL HOUSING UNITS:	1,237,638
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Source: U.S. Census Bureau, San Diego County Housing Units, July 1, 2021, (V2021).

LAND USE: (in descending order) <sup>1</sup>	
	2021 Acres
Parkland	1,414,373
Vacant or Undeveloped Land	556,879
Residential	381,143
Public/Government	119,503
Agriculture	111,583
Other Transportation	108,207
Commercial/Industrial	33,959
<b>Total</b>	<b>2,725,648</b>

<sup>1</sup>The acres available for land use may vary year to year due to survey updates that include tide level changes.  
Source: San Diego Association of Governments.

AGRICULTURAL PRODUCTION:		
	2020 Value	2020 Acres
Nursery & Flower Crops (e.g., indoor plants, trees & shrubs, bedding plants, cut flowers, etc.)	\$ 1,274,784,274	11,731
Fruit & Nut Crops (e.g., avocados, citrus, berries, etc.)	\$ 344,250,521	27,455
Vegetable Crops (e.g., tomatoes, herbs, mushrooms, etc.)	\$ 122,665,855	2,918
Livestock & Poultry Products (e.g., chicken eggs, milk, etc.)	\$ 40,676,017	N/A
Livestock & Poultry (e.g., cattle & calves, chickens, hogs & pigs, etc.)	\$ 18,132,855	N/A
Field Crops (e.g., pastures, ranges, hay, etc.)	\$ 4,515,221	182,444
Apiary (e.g., honey, pollination, bees & queens, etc.)	\$ 4,433,270	N/A
Timber Products (e.g., firewood and timber)	\$ 868,398	N/A
<b>Grand Totals</b>	<b>\$ 1,810,326,411</b>	<b>224,548</b>

Source: San Diego Agricultural Commissioner/Sealer of Weights & Measures.



MAJOR MILITARY BASES AND INSTALLATIONS:	
	City
Marine Corps Air Station Miramar (3rd Marine Aircraft Wing)	San Diego
Marine Corps Base Camp Pendleton (largest West Coast expeditionary training facility)	North County
Marine Corps Recruit Depot San Diego	San Diego
Naval Base Coronado (including Naval Air Station North Island and Naval Amphibious Base)	Coronado
Naval Base Point Loma (including Space and Naval Warfare Systems Command-SPAWAR)	San Diego
Naval Medical Center San Diego	San Diego
Naval Base San Diego (principal home port of the Pacific Fleet)	San Diego
United States Coast Guard Sector San Diego	San Diego

Source: U.S. Department of Defense Base Structure Report, 2019.

TOURIST ATTRACTIONS:	
Anza-Borrego Desert State Park <sup>1</sup> , Borrego Springs	Palomar Observatory, Palomar Mountain
Balboa Park and Museums, San Diego	Petco Park, San Diego
Belmont Park, San Diego	Point Loma and Cabrillo National Monument, San Diego
Birch Aquarium at Scripps, La Jolla	San Diego Convention Center, San Diego
Del Mar Racetrack, Del Mar	San Diego Zoo Safari Park, Escondido
Gaslamp Quarter National Historic District, San Diego	San Diego Zoo, San Diego
Hotel Del Coronado, Coronado	SeaWorld San Diego, San Diego
Legoland California, Carlsbad	Sesame Place San Diego, Chula Vista
Maritime Museum, San Diego	Torrey Pines Golf Course, La Jolla
Mission Bay Aquatic Park, San Diego	Torrey Pines State Beach & Reserve, San Diego
Mount Soledad Veterans Memorial, La Jolla	U.S. Olympic Training Center, Chula Vista
Old Town San Diego State Historic Park, San Diego	USS Midway Museum, San Diego

<sup>1</sup>Anza-Borrego Desert State Park is primarily in San Diego County but also in Imperial and Riverside Counties.  
Source: San Diego Tourism Authority.

<b>TOTAL VISITORS 2021:</b>	<b>23,798,000</b>
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Source: San Diego Tourism Authority. San Diego Visitor Industry Summary (calendar year through 2021).





# San Diego County Profile and Economic Indicators

## History & Geography

San Diego County became one of California's original 27 counties on February 18, 1850, shortly after California became the 31st State in the Union. The County functions under a Charter adopted in 1933, including subsequent amendments. At the time of its creation, San Diego County comprised much of the southern section of California. The original boundaries included all of modern San Diego County, along with portions of what are now Imperial, Riverside, San Bernardino and Inyo counties.

The original territory of nearly 40,000 square miles was gradually reduced until 1907, when the present boundaries were established. Today, San Diego County covers 4,261 square miles, approximately the size of the State of Connecticut, extending 70 miles along the Pacific Coast from Mexico to Orange County and inland 75 miles to Imperial County along the international border shared with Mexico. Riverside and Orange counties form the northern border. It is the most southwestern county in the contiguous 48 States.

For thousands of years, Native Americans have lived in this region. The four tribal groupings that make up the indigenous American Indians of San Diego County are the Kumeyaay (also referred to as Diegueño or Mission Indians), the Luiseño, the Cupeño and the Cahuilla. San Diego County has the largest number of Indian reservations (18) of any county in the United States. The reservations are small, with total land holdings of an estimated 193 square miles.

The explorer Juan Rodriguez Cabrillo arrived by sea in the region on September 28, 1542. Although he named the area San Miguel, it was renamed 60 years later by Spaniard Sebastian Vizcaino. He chose the name San Diego in honor of his flagship and, it is said, his favorite saint, San Diego de Alcalá.

San Diego County enjoys a wide variety of climate and terrain, from coastal plains and fertile inland valleys to mountain ranges and the Anza-Borrego Desert. The Cleveland National Forest occupies much of the interior portion of the County. The climate is mild in the coastal and valley regions, where most resources and population are located. The average annual rainfall is less than 12 inches for the coastal regions.

## County Population

San Diego County is the southernmost major metropolitan area in the State. According to the State of California Department of Finance as of May 2021, the County's population estimate for January 1, 2021 was 3.32 million, which declined 0.5 percent or roughly 16,000 from the January 1, 2020 estimate. San Diego County is the second largest county by population in California and the fifth largest county by population in the nation, as measured by the U.S. Census Bureau based on 2020 population estimates. Population estimates from the San Diego Association of Governments (SANDAG) for the year 2035

indicate that the San Diego regional population will grow to approximately 3.62 million, a 28.7 percent increase from calendar year 2000 and an increase of 9.2 percent compared to 2021.

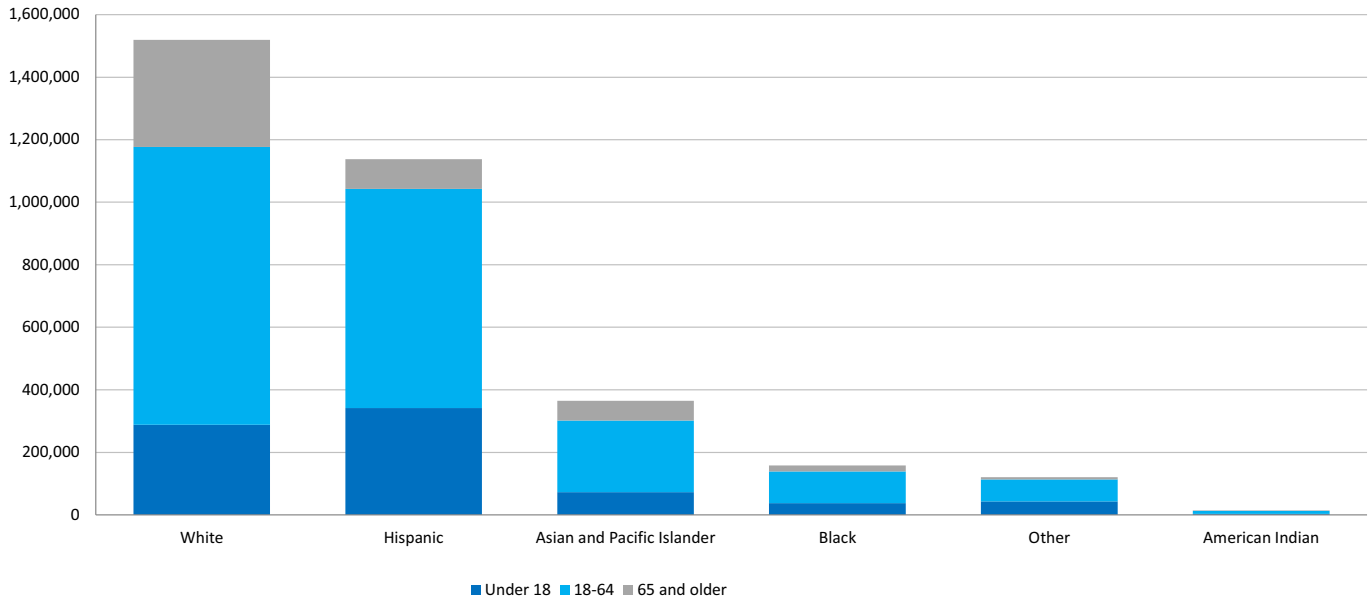
SAN DIEGO COUNTY POPULATION:				
	2000	2020	2021	Year Incorporated
Carlsbad	78,247	114,664	115,501	1952
Chula Vista	173,556	273,384	274,449	1911
Coronado	24,100	21,422	22,357	1890
Del Mar	4,389	4,271	4,258	1959
El Cajon	94,869	103,576	103,243	1912
Encinitas	58,014	62,243	62,289	1986
Escondido	133,559	151,803	151,688	1888
Imperial Beach	26,992	27,978	27,774	1956
La Mesa	54,749	59,621	59,578	1912
Lemon Grove	24,918	26,432	26,345	1977
National City	54,260	62,496	62,749	1887
Oceanside	161,029	176,969	176,754	1888
Poway	48,044	49,096	48,936	1980
San Diego	1,223,400	1,421,462	1,411,034	1850
San Marcos	54,977	97,281	96,302	1963
Santee	52,975	57,430	56,800	1980
Solana Beach	12,979	13,872	13,827	1986
Vista	89,857	102,570	103,268	1963
Unincorporated	442,919	504,709	498,252	1850
<b>Total</b>	<b>2,813,833</b>	<b>3,331,279</b>	<b>3,315,404</b>	

Source: U.S. Census - 2010 data and California Department of Finance 2020 and 2021 estimates as of May, 2021.

The accompanying charts show the most recent race, ethnicity and age composition for the regional population as well as the change in the region's historical racial and ethnic composition projected to 2035. SANDAG projects that in 2035, San Diego's population will continue to grow in its diversity with: 37.9 percent White; 36.0 percent Hispanic; 16.5 percent Asian and Pacific Islander; 4.7 percent African American; and 4.9 percent all other groups including American Indian. A significant growth in the region's Asian and Pacific Islander population and a decline in the region's White population is seen in this projection.

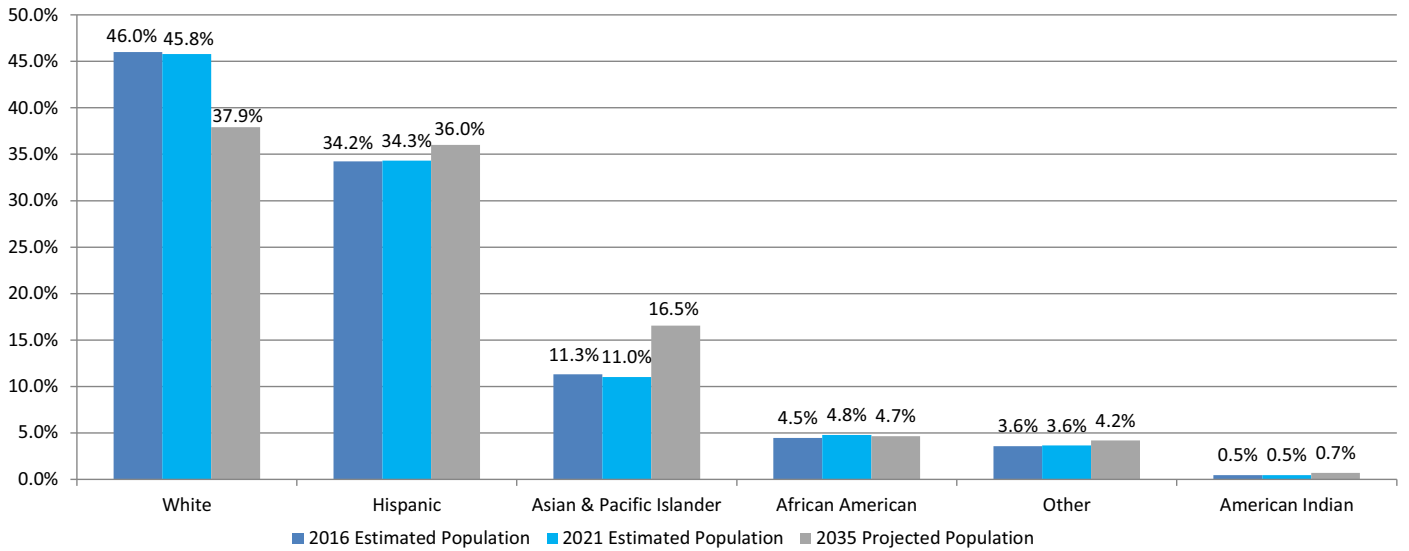


**San Diego County Population Distribution by Race, Ethnicity and Age**  
 2021 Total Population: 3,315,404



Source: San Diego Association of Governments 2021 Demographic & Socio Economic Estimates, as of August 2022 reflects latest data available.

**San Diego County Population Distribution by Race and Ethnicity**  
 2016, 2021 and 2035 Projection  
 Percentage of Total Population



Note: Percentages represent the share of each group compared to the total population and the sum of individual percentages may not total 100% due to rounding.  
 Sources: U.S. Census Bureau; San Diego Association of Governments 2021 Demographic & Socio Economic Estimates and Series 14 Regional Growth Forecast, as of August 2022 reflects latest data available

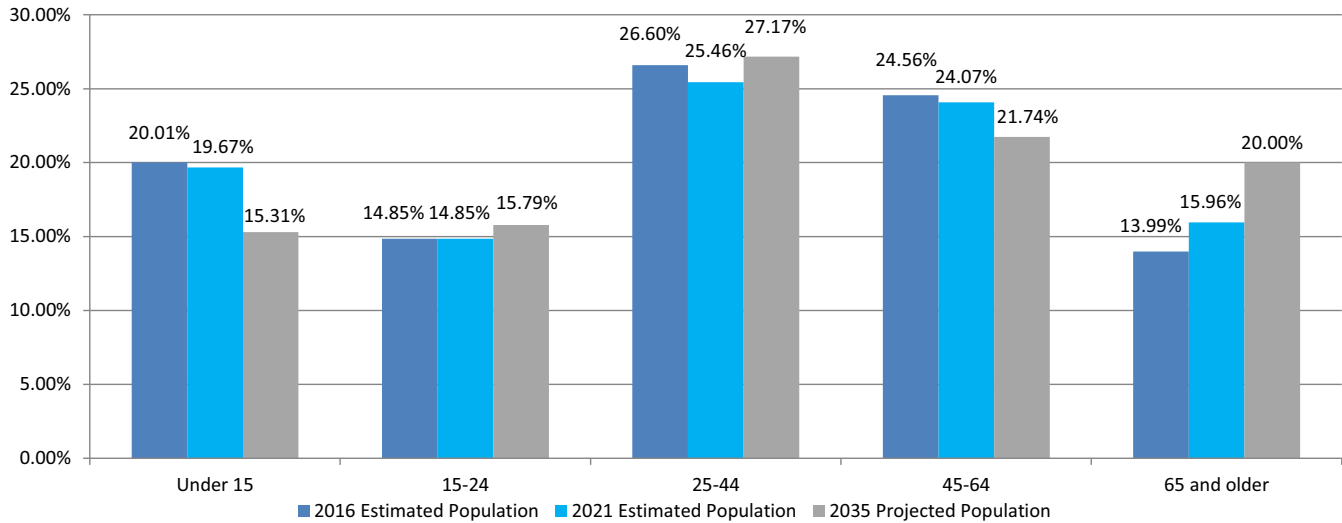




The accompanying chart shows the change in regional population trends in various age segments, with the number of individuals under 15 years of age and aged 45 to 64 to decline from the

2021 estimates, and the number of individuals aged 15 to 44 and 65 and older estimated to increase by 2035.

### San Diego County Population Distribution by Age 2016, 2021 and 2035 Projection

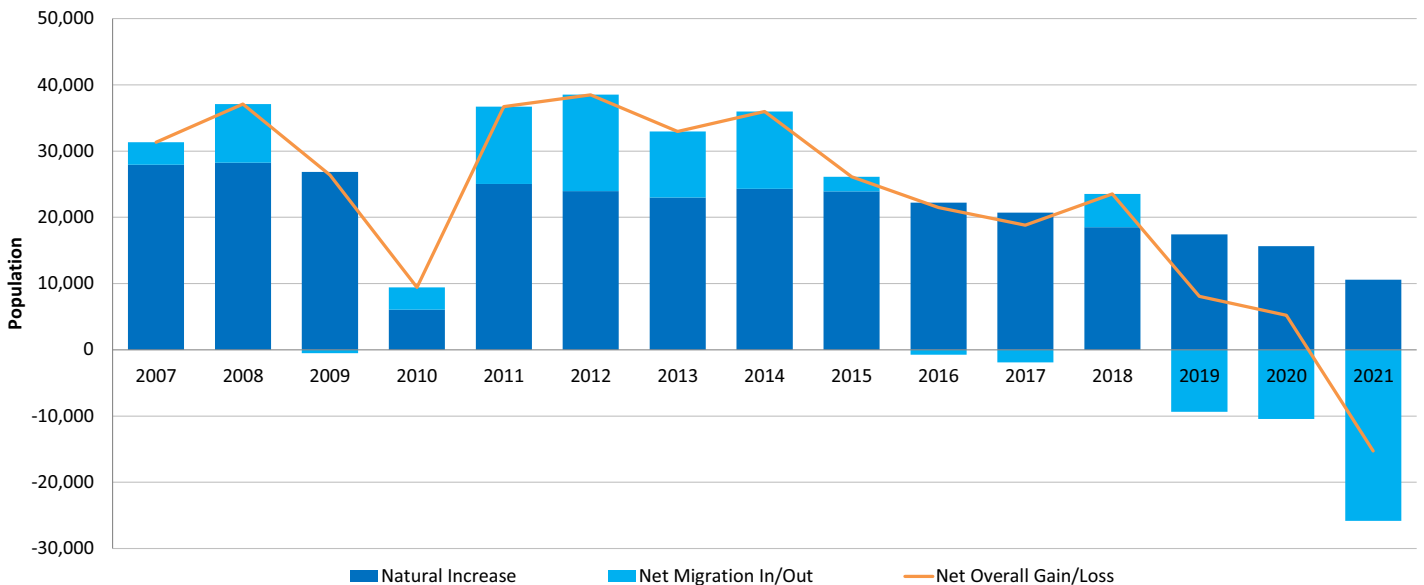


Sources: U.S. Census 2000; San Diego Association of Governments 2021 Demographic & Socio Economic Estimates and Series 14 Regional Growth Forecast, as of August 2022 reflects latest data available.  
 Note: In these charts, the sum of individual percentages may not total 100% due to rounding.

San Diego County's population has grown approximately 0.7 percent annually on average since 2007, as presented in the accompanying chart. Net domestic migration is the primary source of

the decrease in population change, offset by natural increase (local births minus deaths).

### San Diego County Population Change: 2006 through 2021



Note: Natural Increase consists of Births minus Deaths. Net Migration is a measure of people moving into and away from San Diego County, both foreign and domestic. San Diego County Population Change is on a fiscal year basis beginning July 1st.  
 Source: California Department of Finance E-6 Report: Population Estimates and Components of Change by County - July 1, 2010-2021.



## Economic Indicators

### U.S. Economy

Gross domestic product (GDP) is one of the main indicators of the health of the nation's economy, representing the net total dollar value of all goods and services produced in the U.S. over a given time period. See the accompanying chart for a historical comparison of GDP over the past 10 years. GDP growth is driven by a variety of economic sectors, including personal consumption expenditures, gross private domestic investment, net exports of goods and services and government consumption expenditures and gross investment.

According to the U.S. Department of Commerce Bureau of Economic Analysis (BEA), real GDP increased 5.7 percent (from the 2020 annual level to the 2021 annual level) in contrast to a decrease of 3.4 percent seen in 2020 (Bureau of Economic Analysis [BEA]. Gross Domestic Product, Fourth Quarter and Year 2021 (Second Estimate). February 2022). The increase reflected increases in all major components: consumer spending, business investment, exports, housing investment, and inventory investment. Imports increased (ibid).

The national economy was significantly impacted by the response to the global COVID-19 pandemic and the significant increase in GDP reflected the continued economic recovery from the sharp decline in 2020. According to the BEA, "Real GDP increased 7.0 percent at an annual rate (1.7 percent at a quarterly rate) in the fourth quarter of 2021, following an increase of 2.3 percent at an annual rate (0.6 percent at a quarterly rate) in the third quarter. In the fourth quarter, COVID-19 cases resulted in continued restrictions and disruptions in the operations of establishments in some parts of the country. Government assistance payments in the form of forgivable loans to businesses, grants to state and local governments, and social benefits to households all decreased as provisions of several federal programs expired or tapered off" (ibid).

Commenting on the economic recovery of the COVID-19 pandemic, the UCLA Anderson March Economic Outlook stated that the 5.7 percent increase in 2021 is the fastest economic growth since the 1980s and predicts a slowdown in the following years (UCLA Anderson Forecast. March 2022 Economic Outlook). As the US economic growth slows down, the level of GDP is expected to remain below the historic 2.2 percent trend rate of growth in these later years. The UCLA forecast stated that the US economy will grow 2.8 percent in 2022, 2.0 percent in 2023, and 1.9 percent in 2024, and expects the GDP growth to pick back up to trend rates by the end of 2024 (UCLA Anderson Forecast. June 2022 Economic Outlook).

According to the Federal Open Market Committee (FOMC), indicators of economic activity and employment have continued to strengthen. Job gains have been strong in recent months, and the unemployment rate has declined substantially. Inflation

remains elevated, reflecting supply and demand imbalances related to the pandemic, higher energy prices, and broader price pressures. The current geopolitical conflict is causing tremendous human and economic hardship. The implications for the U.S. economy are highly uncertain, but in the near term the related events are likely to create additional upward pressure on inflation and weigh on economic activity (Federal Reserve System FOMC Press Conference, March 16, 2022). In light of these developments, the Committee decided to raise the target range for the federal funds rate at 1/4 to 1/2 percent in March 2022 and continuously increased to 2-1/2 percent in July 2022 as inflation remains elevated and geopolitical events continue to create additional upward pressure on inflation. FOMC anticipates that ongoing increases in the target range will be appropriate (Federal Reserve System Press Conference, March 16, 2022 and July 27, 2022).

Economists see a growing risk of recession as the relentlessly strong U.S. economy whips up inflation bringing the heavy-handed response from the Federal Reserve. The looming risk of a downturn alongside alarmingly high inflation, which hit 7.9 percent in February, captures the Fed's balancing act: It is attempting to cool the economy enough to bring down inflation, but not so much that it spurs a pullback in spending and rising unemployment (The Wall Street Journal, Recession Risk is Rising, Economists Say, April 10, 2022). According to the Bureau of Labor Statistics, the Consumer Price Index (CPI) rose to 9.1 percent for the year ended in June before seasonal adjustment, the largest 12-month increase since the period ending November 1981 (Bureau of Labor Statistics CPI Summary, July 13, 2022). The increase was broad-based, with the indexes for gasoline, shelter, and food being the largest contributors. The energy index rose 7.5 percent over the month and contributed nearly half of all items increase, with the gasoline index rising 11.2 percent (ibid). UCLA forecast does not see consumer price increases easing any time soon and for inflation to remain high for the next two years. UCLA also expects the Fed to raise interest rates at every one of its meetings during the rest of the year and will be able to bring core inflation down to its 2 percent target until after 2024, even with the extent of monetary policy tightening expected this year and into 2023. (UCLA Anderson Forecast. June 2022 Economic Outlook).

Current U.S. gasoline prices reflect high crude oil prices brought on by geopolitical risks. U.S. gasoline inventories ended March 2.6 percent below the previous five-year average (2017-2021). The U.S. Energy Information Administration (EIA) expect refinery utilization to continue increasing and remain elevated through the summer as long as crack spreads remain high, which will contribute to gasoline inventories rising above the five-year average







by June (U.S Energy Information Administration, Summer Fuels Outlook April 2022). Increased global consumption of liquid fuels during the first half of 2022, combined with constraints on global refining capacity and rising crude oil prices, puts upward pressure on prices for petroleum products. The average U.S. retail price for regular-grade motor gasoline in first half of 2022 was \$4.11 per gallon (gal), an increase of \$1.33/gal from the first half of 2021. Retail diesel prices in first half of 2022 averaged \$4.91/gal, an increase of \$1.85/gal from the first half of 2021 (U.S Energy Information Administration, Short-Term Energy Outlook, July 2022).

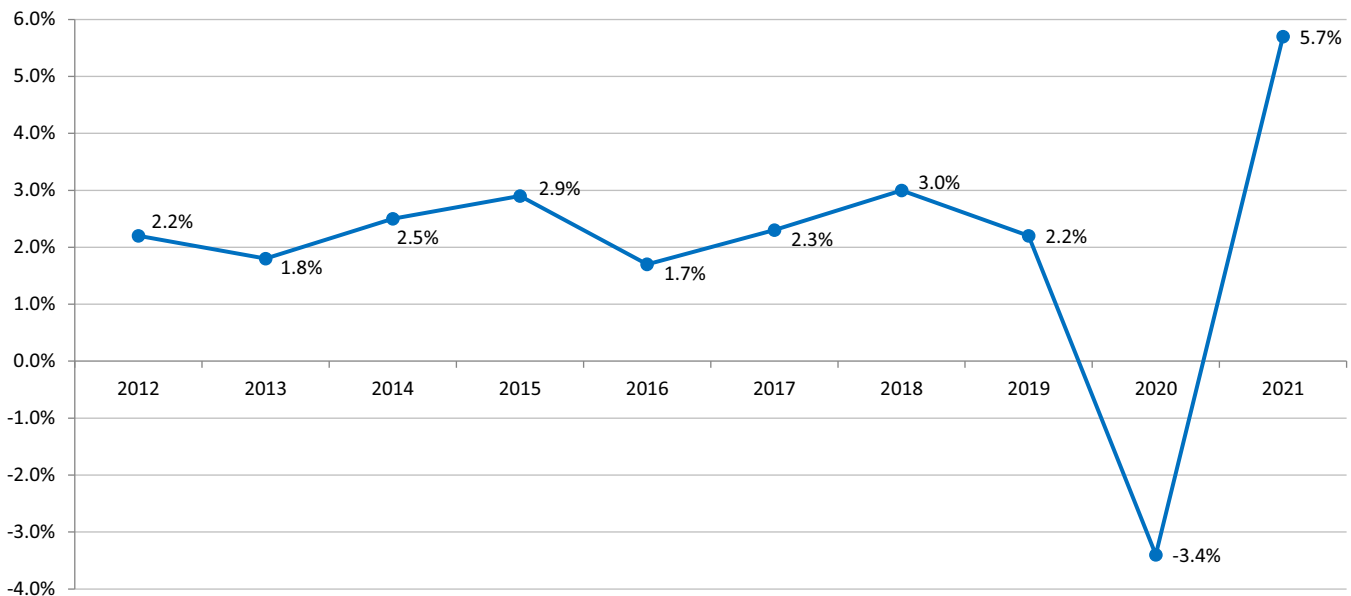
As for unemployment, the national rate had dropped to 5.3 percent, a decrease of 2.8 percent from the increase in 2020 due to the COVID-19 pandemic. According to the Bureau of Labor Statistics (BLS), from January 2021 to January 2022, unemployment rates decreased in 49 states and the District of Columbia, and were essentially unchanged in 1 state. (Bureau of Labor Statistics, U.S. Department of Labor, The Economics Daily, Unemployment rates lower in 49 states and D.C. from January 2021 to January 2022). To kickoff 2022, the January unemployment rate was 4.4 percent, a year over year decrease of 2.4 percent (ibid). In June, the unemployment rate dropped to 3.8 percent similar to the rates prior to the pandemic (U.S. Bureau of Labor Statistics Local Area Unemployment Statistics, July 22, 2022).

In the February 2022 monthly update of Housing Market Indicators, the U.S. Department of Housing and Urban development (HUD) stated that the housing markets was mixed overall. From a year over year basis, price increases remain high with annual

gains ranging from 18 to 19 percent, purchases of new homes declined 19.3 percent from a year ago, and January sales of existing homes rose 6.7 percent, the highest since last January, but 2.3 percent below a year earlier (U.S. Department of Housing and Urban Development. Housing Market Indicators Monthly Update. February 2022). The US experienced a decade of underbuilding coinciding with a demographic wave of Millennials who are aging into their prime earning and home buying. This collision of demographically high demand with a decade of underbuilding promises to keep home prices high even as mortgage interest rates rise, demand cools, and supply rebounds (UCLA Anderson Forecast. June 2022 Economic Forecast). UCLA expect home prices to continue increasing but at a more measured rate compared to the past two years and slightly below the rate of home price appreciation of the past decade. UCLA also expects housing completions to increase throughout 2022 as supply constraints for home builders begin to ease (ibid).

According to the Mortgage Bankers Association (MBA), rates on 30-year conforming mortgages jumped 23 points for the week ending March 18, the largest weekly increase since March 2020. Mortgage rates are currently at 4.5 percent compared to recent rates at or below 3.5 percent, and the MBA’s March 2022 forecast expects mortgage rates to continue to trend higher through the course of 2022 (Mortgage Applications Decrease in Latest MBA Weekly Survey, March 23, 2022). Something to be cautious of during this buying and selling frenzy is the number of homes in forbearance (pause or reduction in payments). The Housing Market Indicators reflect that only 0.25 percent of borrowers

### U.S. Gross Domestic Product Annual Percent Change 2012 through 2021



Notes: The percent change in Gross Domestic Product (GDP) is measured by calendar year based on chained 2012 dollars.  
Source: Bureau of Economic Analysis



were in forbearance programs before the pandemic, but as of January 2022 1.3 percent or approximately 0.6 million homeowners were in forbearance programs, down from 5.35 percent one year ago (ibid). MBA predicts a 30-year fixed rate mortgage interest rate of 5.2 percent in the third and fourth quarters of 2022, and a 5.0 percent in the first and second quarters of 2023 (MBA Mortgage Finance Forecast, July 18, 2022).

Looking forward, the Federal Reserve Board has forecasted the following: the projected Unemployment rate at 3.7% in 2022, 3.9% in 2023, and 4.1% in 2024, and the personal consumption expenditures (PCE) inflation rate at 4.3% in 2022, 2.7% in 2023 and 2.3% in 2024 (Federal Reserve System. Summary of Economic Projections, June 15, 2022).

While production and employment has essentially recovered from the pandemic, the inflation coupled with the current geopolitical conflict poses substantial risks to the recovery (UCLA Anderson Forecast. March 2022 Economic Outlook).

### California Economy

California's economy is large and diverse, with global leadership in innovation-based industries including information technology, aerospace, entertainment and biosciences. A global destination for millions of visitors, California supports a robust tourism industry (pre-COVID-19), and its farmers and ranchers provide for the world. California accounts for more than 14 percent of the nation's GDP which is, by far, the largest of any State according to the BEA (Gross Domestic Product by State, 3rd Quarter 2021, December 23, 2021, accessed on March 27, 2022). California has been severely negatively impacted by the COVID-19 pandemic. The pandemic-induced downturn negatively impacted California's economic performance significantly in 2020. By the end of 2021, the golden state recorded well over 5 million total Coronavirus cases, the state with the second highest number of cases (Los Angeles Economic Development Corporation. LAEDC 2022 Economic Forecast. February 2022). Amidst this turmoil, California's economy has, in many areas, fully recovered from the sudden and dramatic fallout of the pandemic, and some parts of the economy have even exceeded their pre-pandemic trend (The Beacon Outlook California, Spring 2022).

In 2021, California's economy was forecast to grow at 3.0 percent (Los Angeles Economic Development Corporation [LAEDC]. LAEDC 2021 Economic Forecast. February 2021), however the state moved through the recovery process and is expected to have grown by 6.7 percent in 2021, and is projected to continue growing, albeit at progressively lower rates of 4.2 percent in 2022 and 2.7 percent in 2023 (Los Angeles Economic Development Corporation. LAEDC 2022 Economic Forecast. February 2022). California state revenues are currently at an all-time high due in large part to significant growth in tax receipts during the pandemic (ibid).

Several sectors are showing growth in 2021 with technology as its primary driver. Technology, logistics and construction are expected to continue California's economy with faster growth than the U.S. with defense buildup and infrastructure strengthening California's growth in the out years (UCLA Anderson Forecast. March 2022 Economic Outlook). While California has significantly recovered from the pandemic-induced downturn, significant challenges remain. The pandemic is still negatively affecting the state's economy, particularly in industries that rely on high degrees on in-person interaction (Los Angeles Economic Development Corporation. LAEDC 2022 Economic Forecast. February 2022). According to UCLA Anderson, major coastal cities will delay recovery in hospitality and retail due to two reasons. First, international arrivals are at 60 to 70 percent below pre-pandemic level and therefore tourism recovery depends highly on domestic travel, most especially cities close to international airports. Second, the work-from-home environment for many industries. If those workers are not in the office, then restaurants and other businesses dependent on employees' gathering in central locations will recover more slowly (UCLA Anderson Forecast. March 2022 Economic Outlook).

As for unemployment, the labor market made an impressive recovery in 2021 with the year being characterized by expansionary fiscal and monetary policy, increasing vaccination numbers, and the lifting of pandemic-related restrictions. However, the unemployment rate of 7.3 percent in 2021 is still higher than the pre-pandemic level of about 4.0 percent in 2019. The leisure and hospitality industry particularly experienced the greatest job losses between 2019 and 2020. In 2021, leisure and hospitality gained more jobs than any other industry, but the total employment figures remain below pre-pandemic levels (Los Angeles Economic Development Corporation. LAEDC 2022 Economic Forecast. February 2022). As recovery continues, all industries in the state are projected to expand over the next two years with the professional and business services industry expected to add the most jobs out of any in California as it adds back workers lost to the pandemic; leisure and hospitality falling behind second as people return to pre-pandemic activity in term of tourism and entertainment; and trade, transportation, and utilities rounding out the third top contributor to future employment growth as investment in infrastructure starts to come online (ibid). In June 2022, the unemployment rate in California dropped to 4.0 percent, slightly higher than the national rate of 3.8 percent (U.S. Bureau of Labor Statistics Local Area Unemployment Statistics, July 22, 2022).

Today, the challenges facing California's economy are very much the same as they were prior to the pandemic. In fact, the pandemic has acted as an accelerant to these long-standing issues. Housing scarcity has pushed median home prices in the state above \$650,000, double the national figure, and the contraction of California's labor force during the pandemic has exacerbated





ongoing labor shortages (The Beacon Outlook California, Spring 2022). Labor availability issues remain with little relief through December 2021. In California, many employment sectors have fully recovered or are close to complete recovery. But the labor force has not. California is still 400,000 potential workers short of the labor force peak that prevailed just before the pandemic hit (California Economic Forecast. Are We Getting Back to Normal Yet? February 1, 2022).

California's housing market continued to see considerable strength in 2021, with median home prices growing 20 percent over the year, fueled by healthy consumers, low inventory, and low mortgage rates (ibid). The average median California home listing increased 11 percent from \$650,748 in 2020 to \$721,996 in 2021. California's median home listing hit an all-time high of around \$750,000 from March to June 2021 before falling to about \$685,000 in December 2021 (Los Angeles Economic Development Corporation. LAEDC 2022 Economic Forecast. February 2022). In the first quarter of 2022, house prices in California averaged \$685,000, an increase of 13 percent on a year-over-year basis. (The Beacon Outlook California, Summer 2022). Consequently, the high prices for homes moves construction along with increased building of residential properties. This is aided by three senate bills which makes it easier to build homes in California (UCLA Anderson Forecast. March 2022 Economic Outlook). UCLA estimates an additional 123,000 new units in 2022 and housing growth up to 151,000 units in 2024, but the UCLA forecast adds, "will it make a difference in housing affordability? No, not really. But it is still a contributor to more housing stock in California and to more construction employment" (ibid).

California faces distinct challenges regarding housing affordability and accessibility that have only been aggravated by the pandemic. This combination encouraged a record-setting number of California residents to seek alternative, more affordable places to live during the pandemic (Los Angeles Economic Development

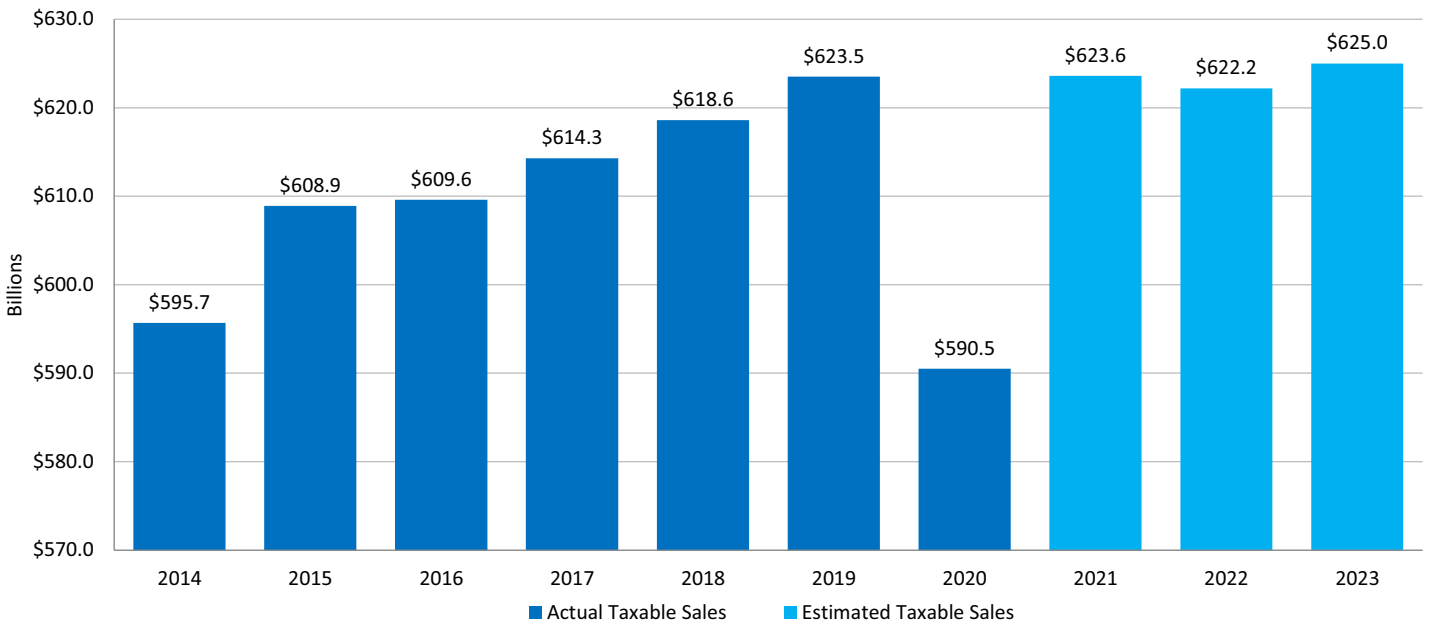
Corporation. LAEDC 2022 Economic Forecast. February 2022). In rental markets, coastal California has increased by approximately 3 percent since the first quarter of 2021. Over the same period, apartment rents in inland communities have surged by 16 percent. This is likely driven by the ability of workers to work remotely during the pandemic and therefore move to more affordable markets (The Beacon Outlook California, Spring 2022).

Consumer spending remained strong in 2021, encouraged by multiple rounds of Federal and California stimulus checks, the American Rescue Plan Act Child Tax monthly credits, and other supplemental aids due to the pandemic, causing a significant recovery in taxable sales (SANDAG Regional Economic Update; April 14, 2022). Although consumer spending has returned to pre-pandemic level, data shows a shift in where consumers are spending their money. From the Fourth Quarter of 2019 through the Third Quarter of 2021, consumers spent about 30 percent more in durable goods and over 15 percent more on nondurable goods, while spending less in transportation and recreation services (ibid). As for sales tax, HDL Companies estimates a state-wide sales tax of \$2.30 billion in the Fourth Quarter of 2021 and a year over year increase of 14.9 percent (HDL Companies Local Tax Revenues: Recent Effects, Future Trends. February 2022). HDL expects a slower growth of sales tax in Fiscal Year 2022-23, but above the Fiscal Year 2018-19 pre-pandemic levels, forecasting a year over year increase of 3.8 percent and 4.2 percent in the Third and Fourth Quarters of 2022, and a 3.4 percent and 2.9 percent year over year increase in the First and Second quarter of 2023 (ibid). The accompanying chart presents the historical and estimated trend in taxable sales in California.

Overall, 2022 should represent a continued return to normalcy along many social and economic dimension in California, from housing to labor markets to business and consumer behavior (ibid).



**California Annual Taxable Sales Trend**  
2014 through 2023



Note: Taxable sales are stated in calendar year 2012 dollars.  
Source: UCLA Anderson Forecast, December 2021

**San Diego Economy**

As of 2021, the San Diego region is home to more than 3.3 million residents, the second largest county in California and fifth largest in the nation in terms of population according to the U.S. Census Bureau (U.S. Census Bureau. County Population Totals: 2010-2021, accessed on March 20, 2022). In 2020, San Diego County accounted for more than \$207.7 billion, or 7.8 percent of California’s GDP, based on data from the BEA (Bureau of Economic Analysis. Real Gross Domestic Product by County, accessed on March 30, 2022) and 8.4 percent of the State’s population, based on U.S. Census Bureau data (ibid).

The San Diego region includes the largest concentration of U.S. military in the world, making the military presence an important driver of the region’s economy. In addition, San Diego is a thriving hub for the life sciences/biomedical and technology-oriented industries, and in non-pandemic years San Diego is a popular travel destination. The region’s quality of life attracts a well-educated, talented workforce and well-off retirees which have contributed to local consumer spending.

In January 2022, the San Diego Business Journal hosted its annual economic forecast and several of the panelists are optimistic for the local outlook. Keynote speaker Michael Pugliese, VP and economist at Wells Fargo, said the Omicron surge disrupted the normalization process that had begun after the vaccine became widely available in 2021. Yet his overall outlook for 2022 was cautiously optimistic, colored in part by the fact that

the Omicron surge appeared to be waning in late January (San Diego Business Journal. Outlook Cautiously Upbeat at SDBJ’s 2022 Economic Trends Summit. January 2022). The current challenge for the labor market is that employment growth could be even faster if it were not for limits on labor supply. Mark Cafferty, President & CEO of the San Diego Regional Economic Development Corporation said, “In this region, middle-income jobs, high income jobs rebounded quickly, but our low-income jobs, as you can imagine, when you think of the sectors that are usually the lower wage sectors of the economy, the bottom fell out of them quite quickly, especially when we were fully shut down. Anything that was sort of foot traffic retail, foot traffic engagement was just decimated, and the jobs took a lot longer to come back because of the starts and stops that we continued to go through as people were trying to, quote unquote, open the economy” (ibid).

UCLA Anderson Forecast estimates San Diego’s GDP at \$256 billion in 2021 and for Southern California’s real GDP growth to be 4.2% in 2022 and 2.2% in 2023 (UCLA Anderson Forecast, Pandemic continues to influence consumer behavior, affect economy on national, state and local levels, December 2021). Based on the total spending in the U.S. economy, spending particularly in durable goods in perspective is about seven or eight years’ worth of growth in under two years, compared to public transportation, entertainment, healthcare and tourism that remains down. (San Diego Business Journal. Outlook Cautiously Upbeat at SDBJ’s 2022 Economic Trends Summit. January 2022) Accord-





ing to the San Diego Tourism Authority (SDTA), San Diego concluded 2021 with 23.8 million visitors, an increase from 14.3 million in 2020 but still shy 32 percent of the 35.1 million pre-pandemic visitors in 2019. Total visitation to San Diego is expected to reach 87 percent of 2019 visitation in 2022 with 30.7 million visitors. This is due in part to the resilient jobs recovery and increasing compensation growth bolstering households' excess savings and the residing pent-up demand for travel. (San Diego Tourism Authority, Tourism Economics San Diego Travel Forecast, March 2022).

The COVID-19 pandemic led to changes in consumer behavior. Tracking the consumer activity, Google Mobility, a source of aggregated, anonymous big data that analyzes the movement of a community based on map location, shows retail & recreation, grocery & pharmacy, parks, transit stations and workplaces visits in San Diego below the baseline, while residential continues to be above the baseline (Google COVID-19 Mobility Report. California Mobility Data. March 28, 2022). Even if government restrictions are not as tight as they were 12 months ago, mobility data across San Diego shows people being a little more cautious, spending more time at home either for leisure or from working at home (San Diego Business Journal. Outlook Cautiously Upbeat at SDBJ's 2022 Economic Trends Summit. January 2022).

Despite the decline in consumer activity, the sales tax collection in San Diego has shown a strong growth in 2021, especially in general retail. According to Bobby Young, Director of Client Services at HDL, "Even with inflation, higher interest rates on the rise, and higher gas prices, we are still likely to see somewhat of growth out of sales tax and it has a lot to do with the fact that most of our spending is demand spending, the day-to-day items that we need to live" (HDL Companies. Sales Tax Trends & Economic Drives California Forecast March 2022). HDL's short-term forecast calls for continued expansion but a deceleration in

growth in Fiscal Years 2022–23 and 2023–24 (ibid). With an increase in consumer purchases, more sales tax is collected by the County of San Diego. As of the Second Quarter to the Board of Supervisors in mid-March, the County was projected to anticipate additional Sales & Use Tax revenue of \$4.6 million in Fiscal Year 2021–22.

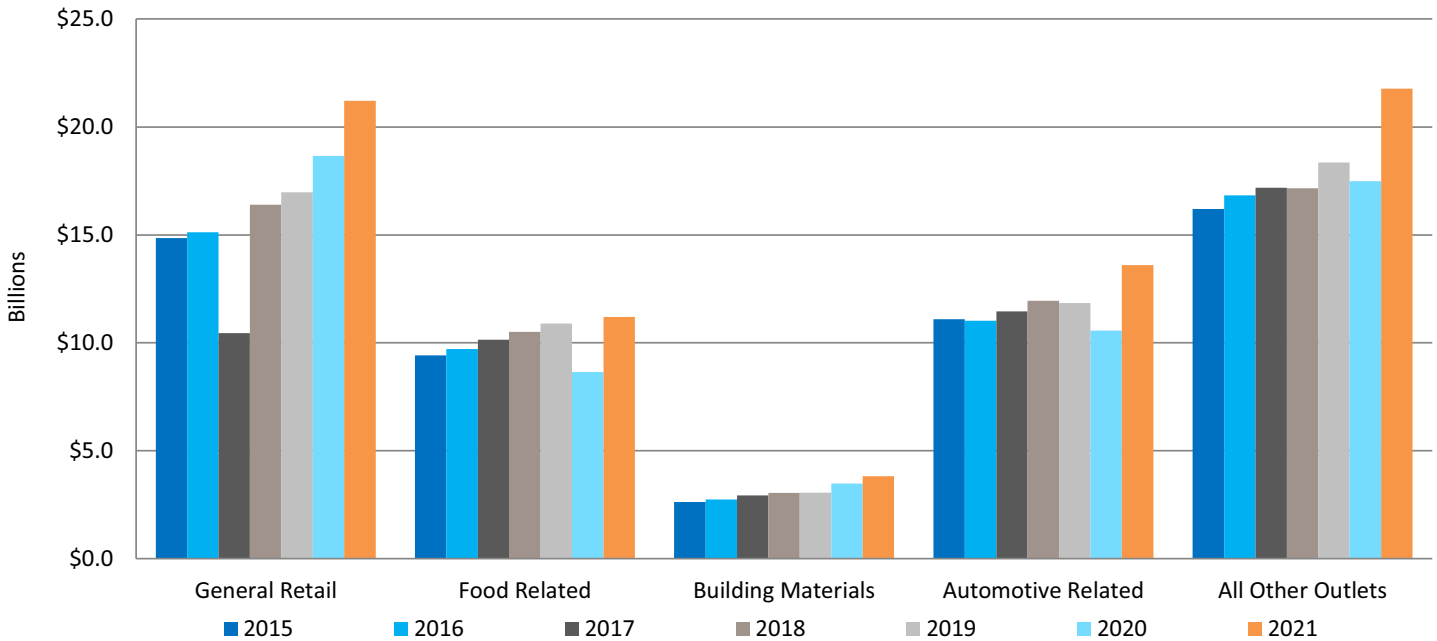
Since the Great Recession, the County's reliance on sales tax revenue has increased. Due to changes in funding and service delivery models by the State, sales tax revenue has become critical to supporting essential program areas in Public Safety, and Health and Human Services through dedicated revenue sources including Proposition 172 and Health and Public Safety Realignment. As of the Second Quarter, the County Proposition 172, Health and Public Safety Realignment, and Sales & Use Taxes revenues are expected to be higher than the Fiscal Year 2021–22 budgeted levels by \$51.4 million. Consumer activity also supports the County's program revenue for Behavioral Health through the Mental Health Services Act and road repair activities through the State Gas Tax. As of the Second Quarter, the County Mental Health Services Act and State Gas Tax program revenues are expected to be higher than the Fiscal Year 2021–22 budgeted levels by \$12.1 million.

The San Diego County Taxable Sales by Category chart nearby records annual, actual data and does not reflect the discussion above; it shows increasing trends in all categories for 2021.

Pre-COVID-19, the visitor industry was the region's second largest export industry and, employed "199,800 residents in fields directly related to the hospitality industry, including lodging, food service, attractions, and transportation," (San Diego Tourism Authority. San Diego County 2021 Visitor Industry General Facts, accessed on March 31, 2022).



**San Diego County Taxable Sales by Category  
2015 through 2021**



Source: California Department of Tax and Fee Administration.

Although the same industry is still missing jobs that were lost due to the pandemic, employment under the Leisure and Hospitality industry shows an increase to an annual average of 161,600 in 2021 (U.S. Bureau of Labor Statistics State and Area Employment, San Diego, Leisure and Hospitality Industry. Accessed on March 31, 2022). Declining tourism resulting from COVID-19 impacts the County's revenue from Transient Occupancy Tax (TOT), the County's hotel room tax collected in the unincorporated area. In Fiscal Year 2020–21, this revenue source was projected to realize a shortfall of \$0.6 million, in Fiscal Year 2021–22 TOT revenue was budgeted at a lower amount due to decreased air travel and overall tourism to the region, and as of Second Quarter in Fiscal Year 2021–22 TOT revenue was expected to be \$0.7 million higher than budget but still slightly lower than the Fiscal Year 2018-19 baseline by about \$0.2 million. The hotel industry has rebounded since the lock down from COVID-19 has been lifted.

As for employment, the San Diego labor market has gained jobs with the largest job gain continuing to occur in sectors hit hardest by the pandemic. Within Southern California, the recovery of San Diego's labor market has lagged the Inland Empire but outperformed the Los Angeles metro. (Beacon Economics Regional Outlook California, San Diego Fall 2021). With more than 40 percent of pre-pandemic jobs yet to be regained, the trajectory of

recovery among different industries has varied significantly. While industries such as Leisure and Hospitality and Other Services have seen strong growth in recent months, they still have a long way to go to recover all the jobs lost following April 2020's historic decline (ibid). Given the full reopening, San Diego will continue to add to its payroll as labor markets settle. According to the U.S. Bureau of Labor Statistics, San Diego's preliminary employment is at 1.5 million jobs in January 2022, showing a job recovery of approximately 86 percent of the job loss from the pandemic (U.S. Bureau of Labor Statistics Local Area Unemployment Statistics, accessed March 31, 2022).

Unemployment rose sharply during the start of the pandemic from 3.2 percent in March 2020 to 15.7 percent in April 2020, and significantly declined to 4.1 percent in December 2021 (California Employment Development Department. San Diego-Carlsbad MSA Labor Force Data, accessed on March 31, 2022). By June 2022, the local San Diego unemployment rate was 3.2 percent, slightly lower than the U.S. average of 3.8 percent and lower than the State's rate of 4.0 percent (U.S. Bureau of Labor Statistics Local Area Unemployment Statistics, July 22, 2022). Unemployment constrains consumer spending and associated County revenues, while increasing the County's costs due to demand for the County's essential safety net services that residents rely upon in times of uncertainty and need.

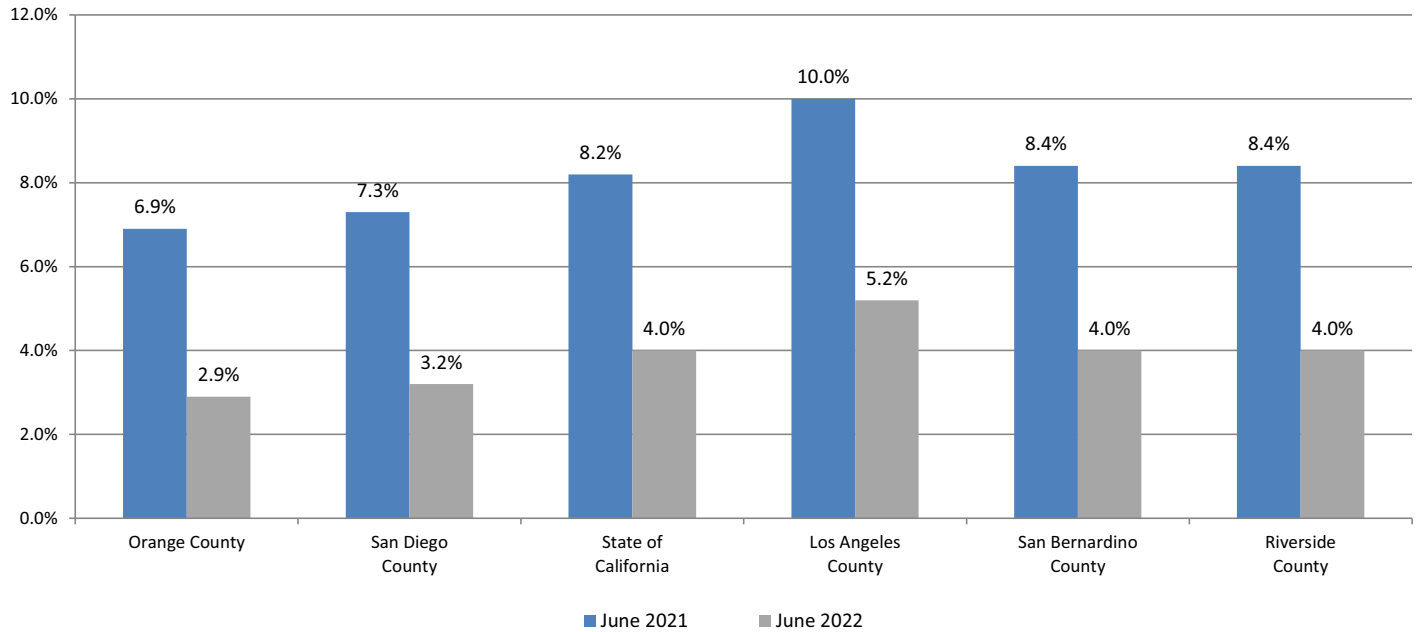






### Unemployment Rate Comparison by Select California Regions

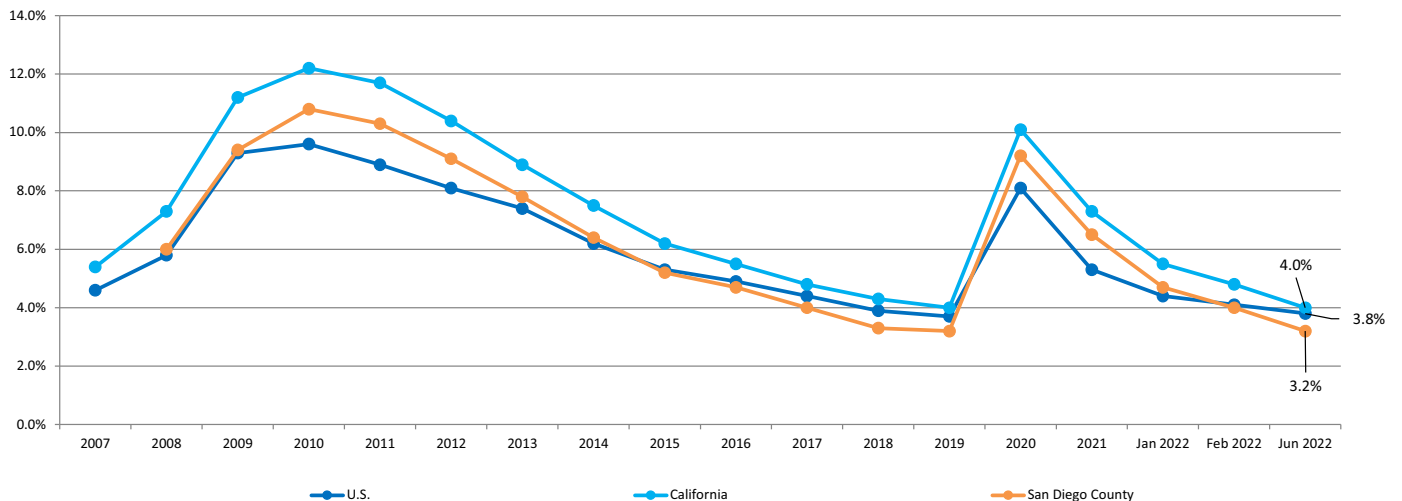
June 2021 and June 2022



Source: California Employment Development Department  
 Note: Data not seasonally adjusted and June 2022 are preliminary numbers

### Annual Average Unemployment Rate Comparison U.S., California and San Diego County

2007 through June 2022



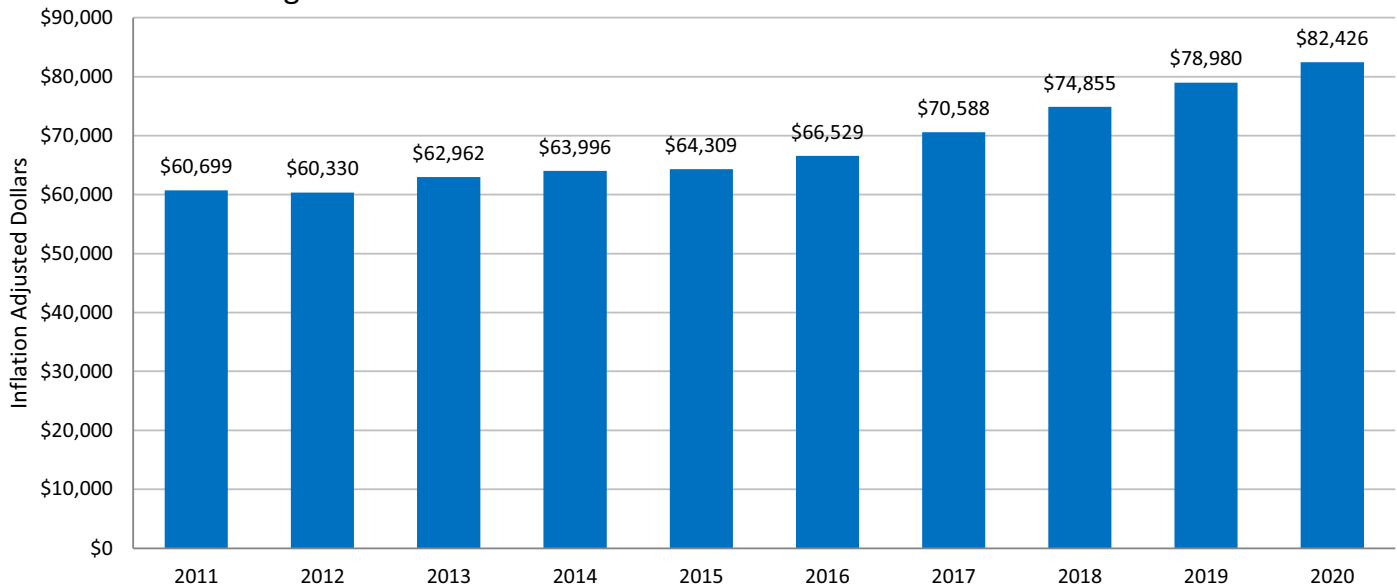
Unemployment rates are measured by calendar year; for 2022, January, February, and preliminary June monthly data is shown. Data not seasonally adjusted. Sources: California Employment Development Department and Bureau of Labor Statistics, U.S. Department of Labor.



When it came to wages, low earning and middle wage San Diego County workers made more than the State average, however high earners on average made less than the State average in 2020 (California Employment Development Department. Occupational Employment Statistics, accessed on March 30, 2021).

The chart shows the median household income for San Diego County in 2020 was nearly \$82,426 but diminishing factors including inflation and the real estate market can reduce that overall buying power.

**San Diego County Median Household Income**  
2011 through 2020



Note: Median Household Income is measured by calendar year and is presented in inflation adjusted dollars.  
Source: U.S. Census Bureau

Having reopened the economy in 2021, the supply chain disruption and greater consumer demand for goods has caused higher inflation. Prices in the San Diego area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 2.0 percent for the two months ending in January 2022. Regional Commissioner Chris Rosenlund noted that the January increase was influenced by higher prices for shelter and electricity (Bureau of Labor Statistics. Consumer Price Index, San Diego Area. January 2022). Over the last 12 months, CPI-U rose 8.2 percent, the largest over-the-year increase for San Diego since July 1982. Food prices rose 9.6 percent. Energy prices jumped 39.9 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy rose 6.0 percent over the year (ibid). The Federal Reserve announced the federal funds rate hike in March 2022. This measure is the first in a series of hikes that the Fed has planned to address inflation. The principal problems weighing heavy on consumers this year are not going to disappear quickly. Moreover, higher interest rates are coming, which will directly impact auto loans, consumer loans, and prob-

ably home mortgages. Though Inflation is the target as the Fed prepares to push interest rates higher, its prevalence will remain for much of 2022 before any tightening policies have an impact (California Economic Forecast. Our Economic Well-Being...in view of recent annoyances like Inflation, product shortages, a correcting stock market, and now war. March 7, 2022).

San Diego is one of the least affordable areas in the country. According to the San Diego Regional EDC, the median home price in San Diego came in at \$836,700 in December 2021 (San Diego Regional EDC. Economic Snapshot Q4 2021, accessed on March 31, 2022). Home prices in the San Diego metro area rose

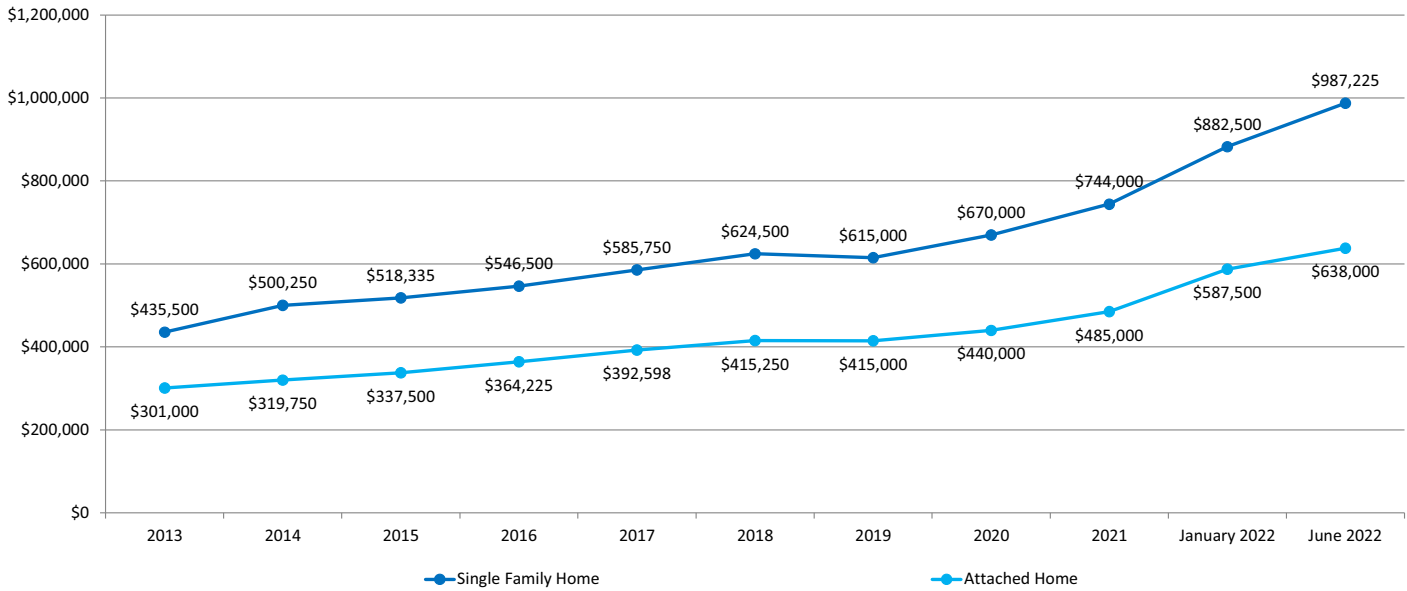
27.1 percent year-over-year in January 2022, the fifth-highest price increase in the nation, according to the S&P Case-Shiller Indices (The San Diego Union-Tribune. After slight slowdown, San Diego home prices shoot up near record highs. March 29, 2022). The chart illustrates median home price changes over time.







## San Diego County Median Price of Homes Sold 2013 through 2022



Note: Median home price of all single family and attached homes sold in January of each year and June 2022  
Source: San Diego Regional Chamber of Commerce

Experts attribute the growth in sales to an uptick in mortgage interest rates, as buyers rushed to lock down their home purchases before rates move higher. (San Diego Association of Realtors. Monthly Indicators. February 2022). Housing inventory was at an all-time low of 860,000 as February 2022 began, down 17 percent from a year ago and equivalent to 1.6 monthly supply (ibid). CoreLogic Deputy Chief Economist Selma Hepp said the increase is unsurprising given low inventory of for-sale homes, in part, driven by potential home sellers who would need to compete for higher-priced homes with larger interest rates if they parted with their property. (The San Diego Union-Tribune. After slight slowdown, San Diego home prices shoot up near record highs. March 29, 2022). Homebuilding in San Diego County in 2021 hit a 15-year high, and the recent surge in building new apartments is expected to continue in 2022. Yet the region still isn't coming close to meeting demand and housing prices keep surging as a result. Ultimately, the best way to stabilize the housing market is new construction (The San Diego Union-Tribune. Fix the California housing crisis with both conventional and unconventional means. March 11, 2022).

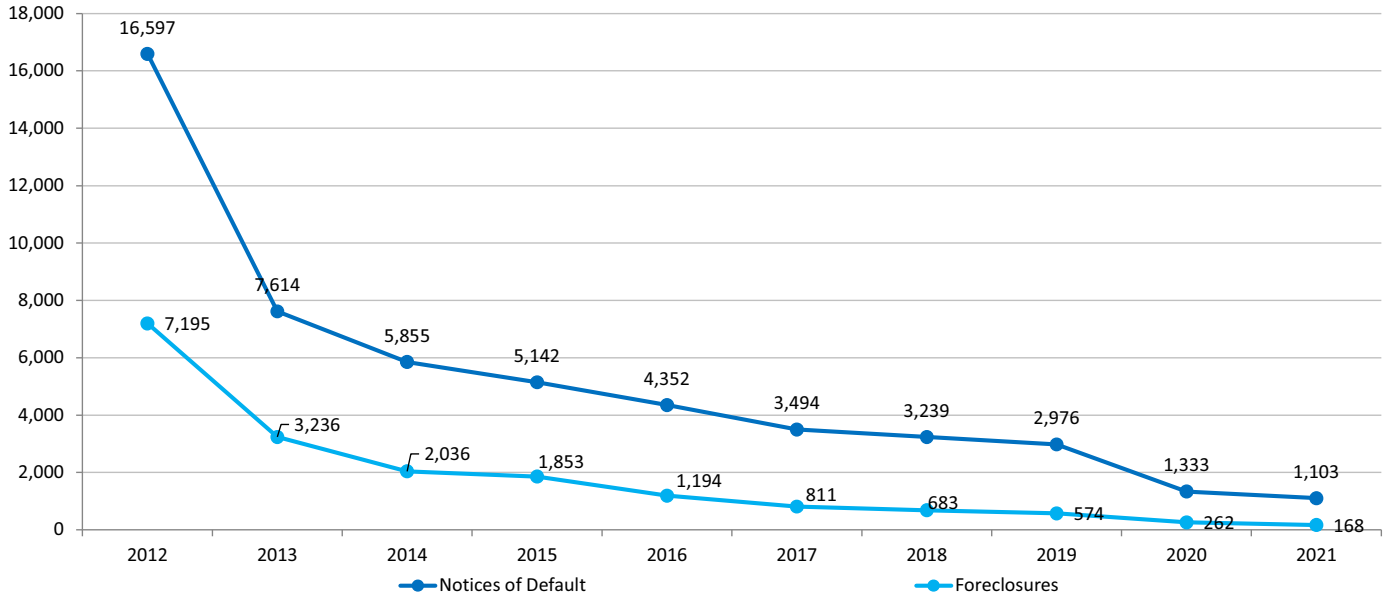
Looking to construction as an indicator of future activity in the residential real estate market, the San Diego Regional EDC reports that in the fourth quarter of 2021 shows that housing permits decreased by 89 in 2021 compared to 2020 but increased 1,276 compared to 2019, driven by multi-family units

(San Diego Regional EDC. Economic Snapshot, accessed on March 31, 2022). At the 2022 State of San Diego County Address in March 2022, Chair Nathan Fletcher said “This year alone we are on pace to issue more than 1,600 building permits for new housing in the unincorporated region of our county. Up almost 50 percent from the year before. We are getting out of the decades of litigation that bogged down progress. We made the tough decision to implement a change in how we approve housing and in doing so green lighted 4,000 units of housing that can be built cheaper. And faster” (The 2022 State of San Diego County Address, March 30, 2022).

Outside of the single-family home sector and pre-COVID-19, according to market rental rate data from Zillow rents in San Diego were higher than the national average but increased at about the same rate (Zillow Research. Zillow Observed Rent Index, accessed on March 31, 2022). At the end of 2021, rental rate went into double digits at 17.2 percent on a year-over-year basis (ibid). In 2022, rents could rise up to 9.1 percent based on the state Assembly Bill (AB 1482) signed into Law in January 2020 starting August 1st. Rent increases are limited to 5 percent plus the change in inflation (CPI-U) or 10 percent whichever is lower, although there are limited exemptions to the law including single-family homes and condominiums (The San Diego Union-Tribune, San Diego rents could rise 9.1 percent. Here's what renters and landlords should know. March 28, 2022).



### San Diego County Total Notices of Default and Foreclosures 2012 through 2021



Notes: A Notice of Default is an official notice of payment delinquency to a borrower with property as security under a mortgage or deed of trust; it prescribes the terms that must be met in order to prevent foreclosure proceedings. Foreclosures are measured by the number of Trustee's Deeds recorded.  
Source: San Diego County Assessor/Recorder/County Clerk

According to the Assessor/Recorder/County Clerk, foreclosures compared to total deeds recorded averaged 0.3 percent over the three-year period of 2003 through 2005, then rose significantly reaching 16.9 percent in 2008 and has declined to 0.1 percent in 2021. Total deeds recorded in 2021 were 162,000, an increase of 17.1 percent from the previous year. Notices from lenders to property owners that they were in default on their mortgage loans peaked at 38,308 in 2009, and foreclosures reached a high of 19,577 in 2008. In comparison, San Diego County saw 1,103

Notices of Default in 2021, down 17.3 percent from the 2020 level. The percentage of properties with delinquent mortgage loans that went into foreclosure averaged at approximately 11.6 percent from 2003 through 2005. During the Great Recession, this indicator peaked at 57.5 percent in 2008 but since has declined to 15.2 percent in 2021, a decrease of 4.4 percent and overall decrease in terms of the number of foreclosures from 2020. The accompanying chart shows the historical levels of both Notices of Default and Foreclosures.



# Governmental Structure

## Governmental Structure

The County of San Diego is one of 58 counties in the State of California. The basic provisions for the government of the County are contained in the California Constitution, the California Government Code and the Charter of the County of San Diego. A county, which is a legal subdivision, is also the largest political division of the State having corporate powers. The California Constitution acknowledges two types of counties: general law counties and charter counties. General law counties adhere to State law as to the number and duties of county elected officials. Charter counties have a degree of “home rule,” or local authority, in specified areas. A charter, however, does not give county officials any additional authority over local regulations, revenue-raising abilities, budgetary decisions or intergovernmental relations. (Source: California State Association of Counties.)

San Diego County is one of 14 charter counties in California. The Charter of the County of San Diego provides for:

- ◆ The election, compensation, terms, removal and salary of a governing board of five members, elected by district.
- ◆ An elected Sheriff, an elected District Attorney, an elected Assessor/Recorder/County Clerk, an elected Treasurer-Tax Collector, the appointment of other officers, their compensation, terms and removal from office.
- ◆ The performance of functions provided by statute.
- ◆ The powers and duties of governing bodies and all other county officers and the consolidation and segregation of county offices.

## Board of Supervisors

The County of San Diego is governed by a five-member Board of Supervisors elected to four-year terms in district, nonpartisan elections. Each Board member is limited to no more than two terms and must reside in the district from which he/she is elected. The Board of Supervisors sets priorities and approves the County’s two-year budget. The County may exercise its powers only through the Board of Supervisors or through agents and officers acting under authority of the Board or authority conferred by law. The Board of Supervisors appoints the following officers: the Chief Administrative Officer (CAO), the County Counsel, the Probation Officer and the Clerk of the Board of Supervisors. All other non-elected officers are appointed by the CAO.

## Chief Administrative Officer

The CAO assists the Board of Supervisors in coordinating the functions and operations of the County; is responsible for carrying out all of the Board's policy decisions that pertain to the functions assigned to that officer; and supervises the expenditures of all departments.

## Governing Authority

The State Legislature has granted each county the power necessary to provide for the health and well-being of its residents. There are 18 incorporated cities in San Diego County and a vast number of unincorporated communities. The County provides a full range of public services to its residents, including law enforcement, detention and correction, emergency response services, health and human services, parks and recreation, libraries and roads. The County also serves as a delivery channel for many State services, such as foster care, public health care and elections.

## Business Groups

County services are provided by four business Groups (Public Safety, Health and Human Services, Land Use and Environment, and Finance and General Government), each headed by a General Manager who reports to the CAO. Within the Groups, there are four departments that are headed by elected officials: the District Attorney and the Sheriff in the Public Safety Group, and the Assessor/Recorder/County Clerk and the Treasurer-Tax Collector in the Finance and General Government Group.



# General Management System

## THE GENERAL MANAGEMENT SYSTEM REIMAGINED

The County has reimagined its operational approach to planning and decision making by integrating the General Management System (GMS) with the strategic framework adopted by the Board of Supervisors. It takes the GMS in a direction that is reflective of today's communities while preserving the core management principles of strategic planning, operational accountability, enterprise-wide collaboration, and employee connection.

At the core of the reimagined GMS is Community Engagement, based on the principle that all that we do should be for, and created in partnership with, the people we serve. The outer ring is included to reflect the core values of everything we do: integrity, equity, access, belonging and excellence. A just, sustainable, and resilient future for all.

These five GMS components form an annual cycle that is renewed each fiscal year with review of the Strategic Plan and development of a new Operational Plan. More information about the GMS and the Strategic Plan is available online at: [www.sdcounty.ca.gov/cao/](http://www.sdcounty.ca.gov/cao/).



### Context for Strategic and Operational Planning

To be effective, the goals that the County sets and the resources that are allocated must be consistent with the purpose of the organization. The context for all strategic and operational planning is provided by the County's vision, a vision that can only be realized through strong regional partnerships with our community stakeholders and employees.

**Vision:**

A just, sustainable, and resilient future for all.

**Mission:**

Strengthen our communities with innovative, inclusive, and data-driven services through a skilled and supported workforce.

**Values:**

The County recognizes that “The noblest motive is the public good.” As such, there is an ethical obligation to uphold basic standards as we conduct operations. The County is dedicated to:

**Integrity**

- ◆ Earn the public’s trust through honest and fair behavior, exhibiting the courage to do the right thing for the right reason, and dedicating ourselves to the highest ethical conduct.

**Equity**

- ◆ Apply an equity lens to appropriately design programs and services so that underserved communities have equitable opportunities. Using data driven metrics, lived experiences and the voices of our community we weave equity through all policies and programs.

**Excellence**

- ◆ Ensure exceptional service delivery to our customers by practicing fiscal prudence, encouraging innovation and leveraging best practices that promote continuous improvement to build strong, vibrant communities.

**Sustainability**

- ◆ Secure the future of our region, by placing sustainability at the forefront of our operations deeply embedded into our culture. Dedicate ourselves to meeting our residents' current resource needs without compromising our ability to meet the needs of generations to come.

**Access**

- ◆ Build trust with the residents we serve through transparent communication and neighborhood engagement that is accessible in the languages, facilities and methods that meet their needs.

**Belonging**

- ◆ Foster a sense of belonging, not just inclusion, for the people we serve and for the employees of the County who provide those services on a daily basis.



## Equitable County Government

Our goal is to create a County government culture of equity, belonging and racial justice. We are in the process of taking bold actions to lay a solid foundation to make significant, systemic and structural change. We are doing this through engaging community voices, creating an equity and racial justice lens on all County operations, and enhancing our data analysis to find disparities and root out systemic racism. In order to lay a solid foundation for having a lens of Equity and Belonging in all County operations, it is essential that we incorporate these concepts into our Mission, Vision, Values and strategic plan.

Over the next year, we will be working with our employees to gain feedback on the mission, vision and values and how best to include equity in belonging. We will also be applying an equity lens on our strategic plan by developing goals and objectives using a Targeted Universalism framework.

## Strategic Planning

The County ensures operations are strategically aligned across the organization by developing a five year Strategic Plan that sets forth the priorities it will accomplish with its resources. The Strategic Plan is developed by the Chief Administrative Officer (CAO), the Assistant CAO (ACAO), the General Managers and the Strategic Planning Support Team based on the policies and initiatives set by the Board of Supervisors and an enterprise review of the issues, risks and opportunities facing the region and reflects the changing environment, economy and community needs. All County programs support at least one of these five Strategic Initiatives through Audacious Goals, Enterprise-Wide Goals and Department Objectives that make achievement of the initiatives possible. The Strategic Initiatives include:

- ◆ Equity
- ◆ Sustainability
- ◆ Community
- ◆ Empower
- ◆ Justice

To ensure that the Strategic Plan incorporates a fiscal perspective, the CAO, ACAO and General Managers annually assess the long-term fiscal health of the County and review a five year forecast of revenues and expenditures to which each County department contributes. This process leads to the development of preliminary short- and medium-term operational objectives and the resource allocations necessary to achieve them. The complete Strategic Plan is available online at: [www.sdcounty.ca.gov/cao/](http://www.sdcounty.ca.gov/cao/).

For more information on the County's Strategic Initiatives and structure, refer to the Strategic Framework and Alignment section of the Operational Plan.

## Operational Planning

The Operational Plan provides the County's detailed financial recommendations for the next two fiscal years. However, pursuant to Government Code §29000 et seq., State law allows the Board of Supervisors to formally adopt only the first year of the Operational Plan as the County's budget. The Board approves the second year of the plan in principle for planning purposes. To demonstrate that resources are allocated to support the County's Strategic Plan, all program objectives in the Operational Plan and department performance measures are aligned with the Strategic Initiatives, Audacious Goals and/or Enterprise-Wide Goals.

The four business groups (Public Safety, Health and Human Services, Land Use and Environment, and Finance and General Government) and their respective departments develop specific objectives as part of the preparation of the Operational Plan. Objectives are clear discussions of anticipated levels of achievement for the next two fiscal years. They communicate core services and organizational priorities. The objectives include measurable targets for accomplishing specific goals plus a discussion of the resources necessary to meet those goals. The Operational Plan also details each department's major accomplishments during the past fiscal year.

## Performance Measurement

The County demonstrates performance to citizens through reporting meaningful and clear performance measures. Each department is required to measure performance in terms of outcomes, or how they affect people's lives, not just a count of the activities they perform. The most significant measures are reflected in this document as part of the respective narrative section of each department's budget presentation.

## Evaluation and Accountability

Evaluation and Accountability is the portion of the GMS that requires the County to track, report, analyze and adjust, as necessary, the operations under way to ensure services are delivered and goals are accomplished as planned. A number of processes have been established over the years for accountability. There are monthly department reviews of programs and finances, quarterly business group reviews with an annual exchange by strategic initiative to the CAO, a quarterly meeting of the Risk Overview Committee to address significant legal, financial, contractual and operational risks to the County and a quarterly Audit Committee that advises the CAO on internal and external audits, risk assessments, as well as internal controls and governance matters. This level of accountability extends to





employee performance reviews where performance expectations and goals for the rating period are outlined and reviewed on an annual basis.

### Continuous Collaboration

Through Continuous Collaboration we ensure that we are all working together across County departments to serve the community with the most effective, efficient, and accessible services. This allows us to pursue goals, solve problems, share information and leverage resources as an enterprise. It can be as simple as a monthly leadership meeting held by the CAO to cross-functional collaboration on grants, from a briefing on agenda items to Board staff to implementing shared initiatives with multiple stakeholders and partners, both internal and external to the County.

### Employee Investment and Engagement

This final component of the GMS ensures employees are engaged and committed to excellence across the organization. As an enterprise we are actively working to engage and inspire our workforce, attract and retain talent to our organization, and highlight the meaningful contributions of our County team. A few ways the County recognizes, rewards and motivates employees is by offering wellness programs, opportunities for training and continued education that support and encourage their well-being, professional growth, development and career success. Examples include fitness classes, onsite farmers markets, leadership academies and seminars, mentor programs and a tuition reimbursement program. This investment in the workforce ensures they are valued and have the skill to provide the exceptional customer service and delivery to our residents, businesses and visitors.







# Strategic Framework and Alignment

## Strategic Framework

In Fiscal Year 2021–22 the County of San Diego underwent a large organizational shift with the majority of the members of the Board of Supervisors being newly elected. This marked the first time in two decades there are five sitting Supervisors who have been in office for two years or less. As the County looks toward the future, it was clear now is the time to build upon the successes of the past, identify opportunities for improvement in our current processes, and ensure our operations are aligned with the policy initiatives of the Board of Supervisors.

The County began a new strategic planning process in the Summer of 2021, which included convening a Strategic Planning Team. The 2021 Strategic Planning Team consisted of staff experts from across the enterprise who possess unique subject matter expertise as well as an extensive operational knowledge and have served as integral members of teams that have been implementing the new programs brought forward by the Board of Supervisors this year.

The overall themes that came out of the robust discussions were the desire to be a government that listens to, partners with, and supports the community we serve, while sustainably planning for the future. This process also included a reimagining of the County's governance documents include the Vision Statement, Mission Statement, and Values. There are new Strategic Initiatives, and Audacious Goals that go along with each to guide the departments in outcome-based goal setting that aligns with the County's Vision. In the County's Strategic Framework, Groups and Departments support five Strategic Initiatives: Equity, Sustainability, Community, Empower, and Justice. Audacious Goals assist departments in aligning with and supporting the County's Vision and Mission. In addition, department objectives demonstrate how departments contribute to the larger Audacious Goals.

## Strategic Alignment

Within each of the four Strategic Initiatives are branches used as different measurement tools to check the performance of the County. Each individual branch serves an intended purpose and supports the overall Strategic Initiative through strategic alignment.

- ◆ **Strategic Initiatives**—serve as a guide for departments to set internal goals and help translate the County's Vision into action.
- ◆ **Enterprise Performance Indicators**—are measures of performance.
- ◆ **Audacious Goal**—a set of focused goals for departments to collaborate on for the greatest impact to our community.
- ◆ **Department Objectives**—drive an outcome; the outcome may be mandated by State or federal regulations or set by the department rather than from the Enterprise-Wide Goal focus groups.
- ◆ **Performance Measures**—the metrics used to show the progress in accomplishing the Enterprise-Wide Goals. They measure the individual department's contribution.

**Strategic Initiatives**

Strategic Initiatives provide the framework for the County to set measurable goals. These initiatives are designed to span the entire organization, break down silos, and extend across groups for all departments to see their work contributing to the overall success of the region.

**STRATEGIC INITIATIVES** provide the framework for the County to set measurable goals. These initiatives are designed to span the entire organization, break down silos, and extend across groups for all departments to see their work contributing to the overall success of the region.

**SUSTAINABILITY:**

**Economy**

- Align the County's available resources with services to maintain fiscal stability and ensure long-term solvency.
- Create policies to reduce and eliminate poverty, promoting economic sustainability for all.

**Climate**

- Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.

**Environment**

- Protect and promote our natural and agricultural resources, diverse habitats and sensitive species.
- Cultivate a natural environment for residents, visitors and future generations to enjoy.

**Resiliency**

- Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.

**EQUITY:**

**Health**

- Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
- Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.

**Housing**

- Utilize policies, facilities, infrastructure, and finance to provide housing opportunities that meet the needs of the community.

**Economic Opportunity**

- Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses, especially communities of color and low income.
- Advance opportunities for economic growth and development to all individuals and the community.

**EMPOWER:**

**Workforce**

- Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.

**Transparency and Accountability**

- Maintain program and fiscal integrity through reports, disclosures, and audits.

**Innovation**

- Foster new ideas and the implementation of proven best practices to achieve organizational excellence.



**COMMUNITY:**

**Engagement**

- Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.

**Safety**

- Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.

**Quality of Life**

- Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.

**Communications**

- Create proactive communication that is accessible and transparent.
- Offer interpreters for community meetings or translations of information to ensure residents have every opportunity to make informed decisions while listening to, participating in or using County services or programs.

**Partnership**

- Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.

**JUSTICE:**

**Safety**

- Ensure a fair and equitable justice system in the defense and prosecution of crimes, investigations of abuse and neglect, and support and services for victims.
- Focus efforts to reduce disparities and disproportionality across the justice system.

**Restorative**

- Contribute to a system of restorative justice that strives to repair harm to victims and to the community at large, as well provide inclusive opportunities for justice involved individuals to contribute to the region.

**Environmental**

- Advance equal protection and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies with an urgent focus on communities of color and low-income communities recognizing they historically lacked the same degree of protection from environmental and health hazards.
- Ensuring equal access to decision-making processes that create healthy environments in which to live, learn and work.

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# Sustainability

The County of San Diego is building a sustainable future for all. The County's strategic plan guides County activities to ensure the work that the County does furthers sustainability as it relates to the region's economy, climate, environment, and communities.

## Economy

The County has an ongoing commitment to fiscal sustainability to ensure continued and effective provision of services to the community. This is evidenced in the various policies and practices that are outlined in the Summary of Financial Policies section. Specific efforts to promote economic sustainability for all evidenced in two new offices:

### Office of Economic Development and Government Affairs

A new Office of Economic Development and Government Affairs (EDGA) is proposed for Fiscal Year 2022–23 to promote economic sustainability and prosperity. The office will be charged with creating and implementing a vibrant economic development strategy to position the County as a regional leader in driving inclusive economic growth and community development. This Office is planned to engage actively with the community fostering collaborative efforts in arts and culture and administering grant programs including Neighborhood Reinvestment, Community Enhancement, and others that focus on non-profit organizations, community-based organizations, and the everyday needs of San Diego communities.

### Office of Labor Standards and Enforcement

The Office of Labor Standards and Enforcement (OLSE) was recently established in recognition that sustainable, equitable, and inclusive economic development is essential for a healthy regional economy. OLSE will protect vulnerable workers from employers failing to abide by County labor standard ordinances, such as the Working Families Ordinance, which was established by the County in early 2022. Workers and businesses across San Diego County will have access to resources and a central location for education, questions and connection on important worker related issues.

## Climate

The County is actively working for a greener future for the region through innovative and focused approaches to the climate crisis, the expanded protection of natural resources, equitable land use decisions, and sustainability planning for internal operations across the enterprise.

## Regional Decarbonization Framework

The County's science-based Regional Decarbonization Framework promotes public and private interests working together to move the region toward zero carbon emissions in transportation, buildings, energy, and land use by mid-century. The Framework will help policymakers across San Diego identify ways their cities and the unincorporated areas of the county can decarbonize while working in harmony with neighboring jurisdictions as well as community, industry, environmental, business, and labor groups.

## Office of Sustainability and Environmental Justice

The newly established Office of Sustainability and Environmental Justice (OSEJ) will provide dedicated resources to focus on regional sustainability initiatives such as the Regional Decarbonization Framework, addressing environmental justice issues, and working with communities and agencies at the local, state, and federal levels. It will also be home to the Food System Initiative, as well as the County's Tribal Liaison. OSEJ will advance equity and environmental justice in communities that have been disproportionately impacted by environmental burdens. OSEJ will work hand-in-hand with the community and other regulatory agencies, such as the San Diego County Air Pollution Control District and the Port of San Diego, as well as regional jurisdictional partners to identify and address environmental injustices within the unincorporated area, as well as incorporated cities.

## Climate Action Plan Update

Our GHG-reducing Climate Action Plan Update will support healthy lifestyles, conserve open space, reduce waste, improve air quality, enhance community resiliency, conserve agriculture, and reduce water and energy costs in the unincorporated communities and at County facilities.

## Teleworking & Reducing Employee Vehicle Miles Traveled

The County's long-term teleworking and alternate work schedule plans have reduced employee vehicle miles traveled. Saving 69 million miles of driving since September 2020. This reduced 20 thousand metric tons of greenhouse gases (GHGs), which is equal to the amount of electricity used by 3,872 homes in one year.



## EV Roadmap & Consumer Education

To reduce pollution from gas-powered vehicles, we are increasing the number of electric vehicles in the County fleet and adding more EV charging stations at County facilities. We also introduced the EV Consumer Guide website for residents that encourages their use of EVs: [www.sandiegocounty.gov/content/sdc/sustainability/ev-consumerguide.html](http://www.sandiegocounty.gov/content/sdc/sustainability/ev-consumerguide.html). The site offers resources such as vehicle search, benefits, costs and charging options.

## County Facilities

The investment in our County facilities continues, with 65 of our buildings being LEED certified. We have also built 9 Zero Net Energy buildings and completed construction in Fiscal Year 2021–22 on Ohio Street and the Crisis Stabilization Unit. Twenty percent of our power load is on our Photovoltaic systems. We are also focusing on facility assessments and an enterprise footprint reduction effort for this fiscal year.

## County Departmental Sustainability Plans

All County departments developed sustainability plans with the assistance of a consultant by reviewing current practices and identifying opportunities to implement new strategies to reduce our carbon footprint. In addition to current sustainability practices, each department identified three short-term commitments that will be implemented in Fiscal Year 2022–23 with existing planned resources, as well as one mid- and one long-term commitment that can be implemented in the future after further review and evaluation of resource needs.

## Environment

### Conservation & Protection

We protect species by purchasing property to preserve as open space and provide for stewardship through the Multiple Species Conservation Program. Through County investment, partner organizations and grant funding of approximately \$221 million, we have acquired and preserved 25,460 acres of land since 1998. The Purchase of Agricultural Conservation Easements (PACE) program specifically preserves farmland. Since 2012, we have invested \$8.3 million and preserved 3,040 acres over 42 properties.

### Tree Canopy

In our County Parks, we will continue to increase the tree canopy and reduce greenhouse gas emissions reductions targets by planting 3,500 trees per year. The trees will sequester roughly 124 metric tons of CO<sub>2</sub> annually as they mature, which reduces greenhouse gas emissions by the equivalent of over 26 gasoline-powered passenger vehicles driven for one year. In our unincorporated area, we will focus on conducting a tree canopy assess-

ment to determine where trees are lacking in the entire unincorporated area and subsequently focus tree planting activities in these locations to benefit our communities and help facilitate our CAP goals.

## Water Quality & Green Infrastructure

The County protects waterways and public health through advanced water quality testing and preventing pollution from entering storm drains. San Diego County is the first testing program in the nation to offer same-day water quality results by employing cutting-edge technology. We also continue to reduce pollution in the Tijuana River Valley and work internationally to prevent sewage flows from entering the U.S. from Mexico.

Through public education, inspection, water quality monitoring and code compliance, the Watershed Protection Program ensures that residents and businesses throughout the unincorporated area using best management practices to prevent polluted runoff from leaving their properties. The County's Green Streets/Clean Water Plan identifies green infrastructure project opportunities that use natural processes like filtration through plants and soil to treat stormwater runoff and improve water quality.

## Agriculture

This budget protects the region's \$1.8 billion agricultural industry (5,100 farms) by eradicating invasive pests in plant shipments that would cause agricultural, economic, and environmental harm.

## Resiliency

The County strives to strengthen communities in all interactions by actively pursuing legislative policies and collaborating with stakeholders to enhance services that allow residents to transition to self-sufficiency to increase economic sustainability and reduce poverty. In strengthening communities, we also strive to build trust and transparency through responsible governance by aligning available resources through services and initiatives.

## Meeting Immediate Needs of Residents

The County empowers residents and communities by cultivating their ability to adapt to changing circumstances caused by economic events, stress, weather, health events, and social or societal demands. In anticipating the community's needs, the County has established programs to link individuals to needed services, such as Mobile Crisis Response Teams (MCRT), designed to engage individuals who require behavioral health services to reduce law enforcement interventions when clinically appropriate and San Diego Advancing and Innovating Medi-Cal (SDAIM) to improve the quality of life and health outcomes for all residents. In listening and understanding the evolving needs of residents, we continue to provide multiple ways to offer essential



services, including electronic, telephonic, in person, and via outreach, and seek collaborations with the community to increase public awareness of efforts to ensure equitable access to essential services.

### Housing for All

The County continues its efforts to address the housing needs of the region. Proposed for Fiscal Year 2022–23 are resources to provide upfront funding for housing programs across the region and using existing County-owned excess property to promote equality by increasing housing opportunities for our most vulnerable populations.

### San Diego Operational Area Emergency Plan

The County Resiliency Program ensures that our County government remains proactive and well-integrated in its approach to strengthen the fabric of our community in order to survive, adapt and thrive no matter what crisis may occur. A shared approach across County departments, as well as greater collaboration across the county, state and national levels improves our ability to solve problems, share information and leverage

resources to fortify our infrastructure, protect our economy and make our county safer, all of which make our county more resilient. In support of this, the County will update and enhance the San Diego Operational Area Emergency Plan, which provides a comprehensive emergency management system and provides for a coordinated response to natural and human-caused disasters that is inclusive of all stakeholders and communities.

### Hazard Mitigation Plans

We will also update and enhance the San Diego County multi-jurisdictional Hazard Mitigation Plan and integrate climate change effects on regional, natural and human-caused disaster, increase public awareness of hazards, create decision tools for emergency management, and assist with the development of local policies. We are also proactively working to protect our community from loss through wildfire protection activities such as roadside vegetation management. In addition, County departments will provide additional staff and skilled volunteers who will train and volunteer to assume disaster response and recovery roles as Emergency Operations Center responders, 211 operators, shelter workers/managers, and in recovery support.







## Equity in Operations

The County has placed special emphasis on the need to serve all San Diegans and is working to weave equity into the fabric of all its operations. Creating an Office of Equity and Racial Justice was among the most visible steps, but actions are taking place throughout the organization. This year, we've added Equity, Belonging and Community Engagement to our General Management System and Strategic Plan, which form the County's business model and guide our day-to-day operations. For the first time, this budget was created with an equity assessment tool. Our chief financial officer's message in this document details how the tool was applied when forming the budget.

The following are just a few examples of how we are fusing equity into all aspects of County activity.

### Socially Equitable Cannabis Program

As the County creates a path for residents to operate cannabis facilities in the unincorporated area, it is also redressing the disproportionate impact that past criminalization had on communities of color. The permitting program now being developed collaboratively by the Office of Equity and Racial Justice and Planning & Development Services will give greater opportunities to people with cannabis-related arrests or convictions, or those who are low-income or in communities with high arrest rates.

### Hiring

In an ongoing effort to reduce bias in County hiring, the Department of Human Resources will implement a blind applicant screening process. Personally identifiable information, such as name, address, schools and dates of graduation, will be redacted from employment applications sent to hiring departments. This is a demonstrated best practice that helps to maintain a workforce that reflects the communities we serve. And to promote inclusivity and belonging in the workforce, a human resources information system upgrade will enable County employees to self-identify as non-binary.

### Justice

Reducing inequities and disproportionality are a focus in the County's work to transform its justice system. This includes deepened involvement in the community, building trusted and open partnerships, and an attention to both addressing underlying causes and providing ongoing support to achieve success. In the Alternatives to Incarceration initiative, the County provides services, like mental health and sobering services, for people who don't pose a public safety threat. Collaborative court programs provide intensive mental health treatment. Medical and mental health resources are being added to expand care, treatment, and support when people leave jail. A Pretrial Services

Program allows people to stay in their communities while ensuring attendance at court appointments. The Public Defender will add resources to represent immigrants facing removal hearings in federal court and will continue to provide post-conviction relief through their Fresh Start program. Emergency Medical Services will expand Community Health and Injury Prevention with a Community Paramedicine program to enhance responsiveness to community needs by focusing on underserved areas of the region.

### Office of Equitable Communities

The Health and Human Services Agency's new Office of Equitable Communities will advance efforts to achieve equity among all San Diegans. It is using a regional model to deepen engagement and ensure we meet the needs of underserved communities. New regional community coordinators will lead collaborations focused on health and social equity, economic inclusion, and poverty reduction. A dozen new community health workers will facilitate access to services and improve the quality and cultural competence of service delivery. The Agency's Office of Immigrant and Refugee Affairs fosters a community that is welcoming to new residents, working with stakeholders to advance equity and opportunity for immigrant and refugee populations.

### Healthy Places Index

We are using the state's Healthy Places Index to guide how we direct our efforts for maximum impact on equity. The index provides neighborhood-level data of social conditions that affect the health of residents, giving us a clearer picture of communities that need our attention. That is informing how we prioritize resources such as COVID-19 vaccine distribution, rental assistance grants, Parks and Recreation funds for youth sports, and Public Works community needs assessments.

## Language Access and Community Engagement

The County Communications Office is adding staff positions, and in partnership with the Office of Equity and Racial Justice, is building an internal infrastructure for language services and community engagement. This will centralize coordination of multiple individual departments' additions of staff and resources to engage underserved members of the community and make sure people who don't speak English proficiently can access County services. These resources help implement new County policy to provide translations of vital materials or interpretation at key events in languages spoken by substantial portions of the population.





## American Rescue Plan Act (ARPA)

On June 8, 2021 the San Diego County Board of Supervisors (Board) took critical action in advancing support to vulnerable San Diego residents impacted by the COVID-19 pandemic and approved the framework for the use of American Rescue Plan Act (ARPA) funding totaling \$653.5 million. The spending plan adopted strives to address the complex factors that influence health and equity including educational attainment, housing, transportation options and neighborhood safety. To that end, in addition to allocating funds for public health response efforts, funds were also dedicated to boost the availability of programs to reduce food insecurity, increase access to healthy foods, and improve nutrition, health, and behavioral health for our most vulnerable residents. Funds were also allocated for expanded senior and youth services and child care programs to support individuals and families. There was also a significant investment of fund for efforts to address homelessness. The entire ARPA Framework by program area is displayed in the list below.

As we transition into this new phase of the pandemic, the one-time costs for the public health response efforts are subsiding but spending to address many of the social and economic impacts of the pandemic remains. While the entire allocation of ARPA funds was previously appropriated when the Framework was adopted, the funds are available to spend over the next several years. Many of these investments to help individuals and businesses recover are currently underway and will continue into future years using funds previously appropriated in the budget.

### Prior and Ongoing COVID-19 Response (\$311.5M)

- ◆ Prior & Ongoing COVID-19 Response Efforts Through September 2021 (\$236.5M)
- ◆ Post September 2021 Efforts (\$75M)

### Premium Pay for Government Essential Workers (\$36M)

- ◆ Hazard Pay for County Employees (\$36M)

### Mental Health Services (\$32M)

- ◆ Behavior Health Services Support for Children and Youth (\$30M)
- ◆ In-Home Supportive Services: Technology for Social Inclusion and Wellbeing (\$2M)

### Homeless Services (\$85M)

- ◆ Housing, Shelter, Including Acquisition of Facilities and Wrap-Around Services (\$70M)
- ◆ Housing Vouchers & Local Rent Subsidy Program & Services (\$10M)
- ◆ LGBTQ Homeless Services/Housing (\$5M)

### Food Assistance (\$20M)

- ◆ Food Distribution Programs (\$9M)
- ◆ Expansion of Mas Fresco More Fresh Nutrition Incentive Program (\$2M)
- ◆ Nutrition Incentives Beyond Supplemental Nutrition Assistance Program to Medi-Cal (\$1M)
- ◆ Community Food Production Projects (\$7M)
- ◆ Food System Sustainability and Equity Procurement Guidelines (\$1M)

### Senior & Youth Services (\$10M)

- ◆ Youth Services Fund - Career Pathways for Foster Youth (\$5M)
- ◆ No-Cost Transportation to Youth and Seniors (\$3M)
- ◆ Grant Program for Youth Sports and Youth Camps (\$2M)

### Child Care Subsidies (\$16M)

- ◆ Child Care Workforce Investment (\$10M)
- ◆ Child Care Voucher Program for Targeted Populations (\$2M)
- ◆ Child Care Grant Program (\$2M)
- ◆ Child Care Facility Development and Improvement (\$2M)

### Direct Stimulus Payments (\$40M)

- ◆ Innovation in Foster Care: Cash Transfer for Youth At-Risk Families (\$15M)
- ◆ Direct Cash Assistance for Populations Disproportionately Impacted (\$15M)
- ◆ Stimulus Payments to Low Income Immigrants Excluded from Federal/State Benefits (\$10M)

### Legal Services (\$15M)

- ◆ Eviction Counseling and Outreach/Prevention Services for Tenants and Landlords in Financial Need (\$15M)

### Small Business & Non-Profit Stimulus Payments (\$56M)

- ◆ Small Business & Non-Profit Stimulus Program (\$33M)
- ◆ Restaurant Fee Waivers (\$7.5M)
- ◆ Special Event Fee Waiver (\$1.5M)
- ◆ Arts & Culture (Augment Community Enhancement Funds) (\$5M)
- ◆ Rental Assistance for Small Landlords With No Other Source of Rental Assistance (\$5M)
- ◆ Security Deposit Assistance Program (\$4M)

### Infrastructure (\$32M)

- ◆ Broadband for County Region (\$10M)
- ◆ Investments in Stormwater, Sewer and Drinking Water (\$13M)
- ◆ Investment Electric Vehicle Replacement/Infrastructure (\$5M)
- ◆ Invest in Local, Independent Fire Districts (\$4M)



## Awards and Recognition 2021–22

Serving and improving communities by expanding programs and services, streamlining services or processes, maintaining budgets, finding ways to reduce taxpayer costs, and incorporating new technologies is a continual goal for the County of San Diego workforce. As a rewarding by-product, the County is often recognized for its efforts in this regard.

Here's a look at the recognition the County received for its leadership and excellence in operations.

### San Diego County Taxpayers Association

The San Diego County Taxpayers Association awards good governance policies annually as part of its Golden Awards.

This year, the San Diego County District Attorney's Office received a Golden Watchdog Award in the Public Health and Safety category for its efforts in Prosecuting EDD Fraud, protecting individuals, and in this case—significant taxpayer dollars. In the Spring of 2021, District Attorney Summer Stephan charged three defendants for fraudulently using the names of 64 inmates to file false unemployment claims with the Employment Development Department (EDD) totaling \$1.3 million.

### National Association of Counties (NACo)

The National Association of Counties recognizes innovative county government programs from across the nation each year. In 2021–2022, the County of San Diego received 61 NACo awards.

- ◆ **“Academia de Alguacil”—Sheriff's Academy** is the first-of-its-kind Spanish language sheriff's academy sponsored by the San Diego County Sheriff's Department. Academia de Alguacil is a five-week Sheriff's Academy delivered entirely in Spanish. It was coordinated in partnership with the San Diego County Office of Education's Migrant Education Program and has been provided twice since its creation. Though the Sheriff's Department has hosted several iterations of the Citizens' Academy along with the San Diego District Attorney's Office, this program was foundationally different. Unlike the Citizens' Academy, this Academia de Alguacil was specifically designed to build relationships with Spanish-only speaking community members. Participants were parents of children who participated in the migrant education program. Academia de Alguacil is designed with cultural needs at the forefront with curriculum and presentations entirely in Spanish and built around reoccurring needs and themes communicated to and observed by our deputies in the communities.
- ◆ The San Diego Department of Child Support Services won for its **Expanded Service Delivery** program in which it expanded its customer service delivery model to engage with customers in a way that is more favorable for the customer. Child Support goes the extra mile to provide customers more ways to connect at any time, in the method that works best for them,

which might be during a lunch break, from the safety of their home or while out in the community thriving. The department aims to reduce the amount of time the customer must spend dealing with their matter so they can get back to their family or daily routine. Toward this end, Child Support created a safe environment for customers and staff to engage in-person, if the customer had a desire or need to meet in-person. Millennials compose nearly 50% of Child Support's caseload, thus, case managers were equipped with text-based communication, allowing for a two-way communication medium that is popular with the millennial age group. Additionally, SDDCSS' launched a Live Chat feature and provides the ability for customers to interact with their case manager via Zoom.

- ◆ Teen pregnancy remains a significant driver of social and economic inequality among young adults. Through its new **“Youth with Dreams”** program, the Department of Child Support Services encourages teen and young adult parents to continue reaching for their dreams. Youth with Dreams aims to increase young customers' access to essential resources like education, employment and other needs for leading a self-sufficient life. Often, these young parents are trying to raise themselves along with their children. Teen parents are less likely to continue their education and are more likely to live in poverty. Their children are more likely to suffer health and cognitive disadvantages and be involved with child welfare and the correctional system which perpetuates intergenerational poverty. This program's goal is finding ways to reduce barriers that young adult and teen customers face and to dismantle stereotypes associated with teen and young adult parents.
- ◆ The County of San Diego won a Best in Category in the Employment and Training category for its **Investing Learn to Earn Virtual Event** for creating a video game-style environment to engage employees enrolled in the County's deferred compensation plan. This was launched in partnership with Nationwide, the plan's Third Party Administrator. The Learn to Earn event is intended to improve financial literacy with regard to investment understanding and asset allocation. The event incorporates elements of gamification; awarding points for various activities which can be redeemed for a chance to win prizes.

- ◆ The County of San Diego Department of General Services was awarded for employing a **Monitor-Based Commissioning Program** to ensure that financial investments and energy savings from energy efficiency projects are sustained over time. Monitoring-based commissioning (MBCx) is a planned methodology of monitoring equipment performance data in order to maintain and continuously improve building performance over time. To date, this program has resulted in up to \$750,000 in annual energy costs being avoided, with another \$100,000 in previously lost savings being restored.
  - ◆ In response to the need for services for justice-involved youth who were at-risk of detention, the County of San Diego developed the **Achievement Centers Promote Positive Youth Development** program. Probation opened Achievement Centers in the north and central regions during Fiscal Year 2019–20. Achievement Centers, sometimes known as evening reporting centers, act as alternatives to detention, promote long-term success for at-risk youth, and maintain community safety. Achievement Centers offer youth on probation with after-school programming that supports positive youth development in areas that are essential to their overall success including tutoring/educational assistance, career exploration/work readiness training, group/individual counseling, and recreational activities along with nutritious snacks and dinner. The program is restorative and helps youth successfully exit the juvenile justice system while not disrupting their educational and positive community connections.
  - ◆ The County of San Diego Office of Emergency Services (OES) won for its **2021 PSPS Regional Resiliency Working Group and Results** program. It is comprised of a diverse set of regional partners who have experience with PSPS events. The working group held a series of meetings, conducted a public survey that yielded 2,305 responses, held a virtual public forum to review public survey results, and offered a public question-and-answer session. OES then compared existing PSPS mitigation gap solutions to identify remaining PSPS mitigation gaps and research opportunities to further improve operational area coordination.
  - ◆ The County of San Diego Office of Emergency Services launched **ShakeReadySD—Early Earthquake Warning for the SD Emergency Mobile Application**. The department partnered with the United States Geological Survey and Peraton, its information technology outsourcer, to enhance the application to include early earthquake warning capability. ShakeReadySD is powered by the USGS ShakeAlert™ system which utilizes a vast seismic network located in California, Oregon, and Washington. Once the first waves of a significant earthquake is detected near the user, ShakeReadySD sends an audible and visible alert to the SD Emergency user’s mobile device. The application has the goal of providing at least 5 seconds of warning before shaking arrives so that protective action such as Drop, Cover and Hold On can be taken.
- ShakeReadySD also provides a map so that the SD Emergency user can view information about the earthquake event, including the location, magnitude, and the users’ location in relation to the epicenter. In addition to Early Earthquake warning, ShakeReadySD provides an educational component to SD Emergency to help the public prepare for, respond to, and recover from earthquakes. ShakeReadySD provides alerting for users within the state of California and is available in English and Spanish.
- ◆ One of the primary concerns for many health department leaders right now is how to keep the organizational culture alive in the world of hybrid work, in which rituals and organizational artifacts are less accessible, and people have less face-to-face interaction with their colleagues and leaders. The County developed **A New Virtual Class Called Mastering the Art of Remote Work** with assistance from The Knowledge Center which identified 5 pillars to reinforce HHS culture in the hybrid work environment. The pillars are communication, connection, collaboration, culture, and commitment. The virtual course aligns with the vision of the health group’s Government without Walls committee, which promotes operational excellence and connects our workforce to County culture. Each pillar comes with sets of practical strategies that learners can apply to their everyday work to build trust and embody County values of stewardship, commitment, and integrity.
  - ◆ The **Tenant Peer Support Service** program provides housing navigation and ongoing tenant support services for persons with serious mental illness who are experiencing homelessness and who are enrolled in treatment at outpatient mental health clinics. TPSS connects clients to permanent supportive housing resources, including Section 8 Housing Choice Vouchers and Mainstream Vouchers. The program’s services are designed to promote housing retention and client dignity, increase clients’ daily living skills, and support clients in their recovery goals.
  - ◆ In an effort to improve educational outcomes for foster youth, **Fostering Academic Success in Education (FASE)** was piloted in August 2020 and consists of partners from Child Welfare Services, San Diego County Office of Education and Sweetwater Union High School District. While all children may encounter adverse childhood experiences, youth in foster care disproportionately face complex or developmental trauma. After one academic year, the outcomes are promising, particularly since most of the academic year students were distance learning.
  - ◆ The San Diego County Board of Supervisors infused local and federal funding to create a regional response to San Diego County residents at risk of housing displacement during the COVID-19 pandemic. The **Emergency Rental Assistance Program** covers rental assistance for residents who have suffered an economic hardship due to the pandemic by providing rent





and utilities assistance to households in need. In order to meet the demand, the County of San Diego had to implement, design and operationalize a brand-new program within a matter of weeks. This included developing new IT infrastructure, on boarding and training new staff, policy and program design and community engagement. Between September 2020 and November 2021, the County has assisted almost 27,000 families and over \$167 million in payments have been awarded.

- ◆ The County of San Diego received \$4 million to administer the **Security Deposit Assistance Program** to provide funding for security deposits to eligible County residents who are facing negative economic impacts due to the COVID-19 pandemic. Eligible households that are relocating and are in need of security deposit assistance may be awarded up to two months of rent, for a maximum award amount of \$7,000. The County implemented and operationalized the program within weeks. Specialized staff were assigned and provided adequate training on the program policy and processes. The County developed IT infrastructure to support applicant and administrative portal. Outreach efforts served as a significant means of ensuring the region was informed of the Security Deposit Assistance Program.
- ◆ The County's **Community Care Coordination (C3) for Veterans** program designed to provide enhanced services to eligible veterans in all County of San Diego detention and reentry facilities received an award. The program goals include immediate access to housing and long-term housing stability, connections to supportive services, and a reduction in justice involvement. The program outcomes are measured regularly through multiple data points to provide both short-term and long-term feedback on program effectiveness. This allows for immediate system adjustments, as well as measures the long-term impacts on the veterans and on the community.
- ◆ The County Health and Human Services Agency Office of Homeless Solutions and Equitable Communities provide **Regional Homeless Services** including outreach and access to public assistance programs, case management, clinical assessment, housing navigation and links to community services and resources. The team is integrated with multiple community partners and staff collaborate closely with city jurisdictions, city and County housing authority staff, law enforcement, community-based organizations, non-profits, and faith-based organizations to deliver streamlined services to individuals and families who are homeless or at risk. This team is a countywide expansion of best practices from 2020.
- ◆ **Housing Our Youth (HOY): Youth-Informed, Peer Supported Housing and Support** is a youth specific housing program throughout San Diego County which has been designed and implemented to meet the needs of youth and young adults up to 24 years. The youth are at-risk of or experiencing home-

lessness and are among the following prioritized populations: justice involved, pregnant and parenting, former foster care experience, and youth at risk of commercial sexual exploitation or human trafficking. The HOY program was designed based on youth advisory board input, a Coordinated Community Plan to End Youth Homelessness and uniquely brings together seven youth providers, working together, to provide immediate housing, peer support, care coordination, service navigation and wrap-around supportive services as needed to help youth remain stably housed and prepare for self-sufficiency.

- ◆ In San Diego County, disproportionate rates of COVID-19 infections, hospitalizations, and deaths were observed in ZIP codes with higher populations of color. Anticipating the importance of trusted health messengers, **Academic Detailing by ZIP Code** was designed and implemented to provide current, evidence-based information and local resources to healthcare practices located in underserved communities to reduce health disparities increased by SARS CoV-2.
- ◆ Monoclonal Antibodies are an effective therapy to prevent the transmission of COVID to close contacts of persons who are COVID-19 positive, and to help prevent hospitalization and mortality in persons with mild to moderate COVID-19 who are at risk for progression to serious disease. The County of San Diego convened local, state, and federal resources to provide monoclonal antibody therapy in designated locations in community settings to those affected by COVID-19, at no cost to the individual regardless of health insurance or immigration status. To date, we have implemented a total of nine **Monoclonal Antibody Regional Centers (MARC)s** throughout the county and provided this life-saving treatment to more than 5,300 individuals since Feb. 9, 2022.
- ◆ The **Pharmacy Leadership Network** is a collaboration between pharmacy leadership and the County to coordinate and enhance therapeutic distributions and communications in response to the pandemic. This promotes cooperation and coordination between County and healthcare systems to quickly respond to changes and promote efficiency in response to the pandemic, such as the distribution of various therapeutic options: remdesivir, monoclonal antibodies, vaccines, to ensure timely and equitable distribution.
- ◆ A **Pharmacy/County Collaboration on COVID-19 Vaccinations** received an award. The collaboration is between pharmacies, pharmacists, health-systems and the County to vaccinate. Pharmacies and health-systems provide critical access to vaccination to all residents, through vaccination superstations and individual pharmacies. Pharmacies provide access to vaccines seven days a week, with extended hours, and vaccinate residents of all ages to promote timely and equitable vaccination. Pharmacies administered 50% of all COVID-19 vaccination doses in San Diego County.





- ◆ The County of San Diego Health and Human Services Agency’s Self-Sufficiency Services Centre City Family Resource Center has adopted a new **Storefront Customer Service** delivery structure to enhance the ability to deliver services in a safe and efficient manner during the COVID-19. We have completed a new walk-up storefront remodel designed to include service windows for quick transactions eliminating the need for a dedicated lobby where staff are able to provide essential services with increased accessibility, significant shortened wait times, maximizing the use of available technology. The team has provided service to over 85,000 customers using this new model since July 2020, averaging 250 customer visits per day with an average wait time of 15 minutes. This model has proven to be successful, and Self-Sufficiency Services is looking to expand this service delivery model across all Family Resource Centers countywide.
- ◆ The County of San Diego identified a unique opportunity to serve the community in a virtual manner by leveraging technology using artificial intelligence. In October 2021, a **Virtual Assistant** was launched to provide customers answers to frequently asked questions for CalFresh, CalWORKs, and Medi-Cal programs 24 hours a day, 7 days a week. Not only does the Virtual Assistant assist customers during non-business hours, it also reduces call center volume and in-person customer visits to Family Resource Centers to obtain information. In addition, the Virtual Assistant provides staff with easy navigation to documents and information.
- ◆ The County did not pause hiring during the pandemic, but quickly realized there needed to find a safe way to interview candidates for the Human Services Specialist position offered within Self-Sufficiency Services. Utilizing Microsoft Teams, the office found a way to set up **Virtual Hiring Halls** where both candidates and panelists could participate from the safety of their home. Done quarterly, the office successfully interviews an average of 400 candidates over the three consecutive Saturdays to minimize workload impact.
- ◆ The County of San Diego developed a **Virtual Universal Initial Training** program to conduct its 12-week training for Human Service Specialists which covers the major Self-Sufficiency Services programs, CalFresh, Medi-Cal and CalWORKs. The pandemic brought new challenges as the safety of staff was the utmost priority. The office quickly transitioned to an online platform for initial training, trainees work from their assigned location, where they can safely social distance and are instructed through Microsoft Teams. Designated staff on site assist during CalWIN and systems training. The training also incorporates Virtual Reality for Interactive Interviewing practice which has helped while interview waivers have been in place.
- ◆ To help alleviate the local affordable housing crisis, the County launched a dynamic, multifaceted Affordable Housing Program that leverages local resources to dramatically increase production of homes for low-income residents. Two key components of the Affordable Housing Program are the **Innovative Housing Trust Fund** and the use of excess County owned properties. Both components represent local resources being leveraged to increase the production of affordable homes for low-income residents through the public/private partnerships. Additionally, many affordable housing developments will offer wraparound supportive services through partnerships with non-profit service providers. Like many areas in California, San Diego County is facing an affordable housing crisis. The region has lost 3,500 affordable housing units in the last 20 years. The average rental price for a two-bedroom unit in San Diego County is \$1,900 a month, and more than half of all households pay over 30% of their income on housing with the lowest-income renters spending more than 60% on rent. This leaves little left over for meals, transportation, medical care and other necessities, and in some cases, may contribute to some people becoming vulnerable to homelessness.
- ◆ Populations in congregate settings such as skilled nursing facilities (SNFs) and homeless shelters are at high risk of severe coronavirus disease. The availability of COVID-19 monoclonal antibody has been shown to decrease hospitalization and death in persons with mild to moderate COVID-19 symptoms and is also beneficial when administered for post-exposure prophylaxis. To address to the logistical challenges of providing the treatment to these vulnerable persons, the County of San Diego created of a **Mobile Monoclonal Antibody Team**. The team has collaborated with multiple skilled nursing facilities and a homeless shelter to administer the treatment onsite. The team has also provided education to skilled nursing facilities and shelter staff on the administration thus creating greater capacity for monoclonal antibody treatment or prevention in these populations.
- ◆ The County adopted a **Sixth Cycle Housing Element** that addresses its housing needs and incorporates an equity lens to foster the development of balanced and integrated communities. The housing element includes a total of 60 programs to address regulatory barriers, increase housing production, incentivize the production and preservation of affordable housing, provide opportunities for development of housing for special needs populations, and promote community integration. Together, these programs will help facilitate the construction of 6,700 housing units at various income levels, and conserve and rehabilitate almost 300 units.
- ◆ As part of the County of San Diego's implementation of its Electric Vehicle Roadmap, Planning & Development Services released the **Electric Vehicle Consumer Guide** website to provide the public with resources to help answer popular questions about owning zero-emissions vehicles.





- ◆ The purpose of the **Accelerate to Zero Emissions Regional Collaboration** is to develop a vision and implement a regional electric vehicle strategy that will accelerate investment in zero-emissions vehicles and EV infrastructure to reduce greenhouse gas emissions from transportation and improve local air quality.
- ◆ As part of the County of San Diego’s implementation of its 2018 Climate Action Plan, Planning & Development Services implemented a **Landscaping Ordinance Update** to reduce outdoor water use and increase residential tree planting requirements. Through implementation of the amended ordinance, the County will reduce greenhouse gases in the atmosphere, conserve natural resources, and improve water quality. To assist customers with the implementation of the ordinance, County staff updated the Water Efficient Landscape Design Manual to describe the importance of reducing water use and increasing tree planting and provide resources for complying with the ordinance requirements.
- ◆ The County’s **Purchase of Agricultural Conservation Easement Program Update** promotes the long-term preservation of agricultural land by compensating willing property owners for placing perpetual easements on their agricultural property. These easements also reduce greenhouse gas emissions by limiting future uses to agricultural operations and extinguish future development potential.
- ◆ The Board of Supervisors updated the County Zoning Ordinance, Subdivision Ordinance, and Grading Ordinance to implement Final Engineering Flexibility on Aug. 18, 2021. **Final Engineering Flexibility** allows applicants some flexibility in the land development process when responding to outside agency conditions, without having to necessarily go through new permitting with the County as was previously required.
- ◆ The County Board of Supervisors approved and allocated grant funding on Dec. 9, 2020 to provide support to business owners in the unincorporated area and assist with their recovery from the economic impacts associated with the COVID-19 public health emergency. As part of the **Business Revitalization and Assistance Grants** program, the Board provided a total of \$250,000 for 42 eligible applicants for permanent upgrades such as painting, minor landscaping, lighting, signage, and the addition of outdoor dining or workspace. Through the grant program, qualifying applicants were eligible for a grant of up to \$8,000 to revitalize the exterior of their businesses, adding value to the local economy and enhancing the community experience by creating a positive visual impact and increasing customer traffic to community-based businesses. Grants were reimbursed after work was verified to be completed and the applicant satisfied the conditions of the grant funding. Work had to be completed after March 1, 2020, or within 12 months from the signing the funding agreement with the County of San Diego. To date Planning & Development Services has paid out \$97,985 to 15 applicants with more applications pending.
- ◆ Planning & Development Services has updated an existing **Project Issue Resolution** process to promote open conversation with customers by creating tools to better understand how issues are elevated to management. The changes focus on increasing transparency and encourages the customer to work with Planning & Development Services to resolve interpretations that may be unclear while empowering staff to pro-actively resolve and elevate issues.
- ◆ Planning & Development Services Building, and Code Compliance Divisions implemented a streamlined permit process for building permit applications related to code violations. There have been instances where customers would apply for a building permit without disclosing any information about the code violation, which sometimes created misunderstanding between the customer and the department, hindering the ability to resolve the violation. To better assist our customers, PDS developed a new process **Simplifying the Building Permit Process for Code Violations** and guidance document to accompany the building permit application, which describes in detail the code violation(s) that require the issuance of a building permit.
- ◆ Planning & Development Services prepared **Covid Enforcement Flexibility Criteria** that allowed businesses to quickly adapt and stay open while complying with various state and local health regulations. The department coordinated with the County Fire Authority, Department of Environmental Health and Quality, and Department of Public Works in developing these criteria. The goal was to temporarily remove barriers and regulations that could impact the ability to make changes quickly while developing specific criteria to ensure the changes made did not impact the community and were safe. As part of this process, regulations were relaxed on signage, pick up and drop off areas, outdoor dining, and dining within the right of way.
- ◆ In a county-wide effort, the **Little Free Libraries Initiative** will fund and install 100 free libraries in partnership with San Diego County and City Parks departments, San Diego County Library, and multiple community organizations such as the San Diego Council on Literacy, Words Alive, the Children's Initiative, and United Way of San Diego. The purpose of this program is to provide access to books and reading in underserved communities in multiple languages and topics to inspire all ages to embrace diversity, foster a life-long love of reading, and build thriving communities.
- ◆ **Story Trails** was developed to provide story time and literacy engagement for everyone amid the beautiful parks in San Diego to expand reading opportunities beyond the walls of libraries. This literacy and community engagement project was coordinated by San Diego County Library with San Diego



County Parks and 9 additional municipal parks departments. The 19 Story Trail sites offered residents from Oceanside to Imperial Beach access to original stories in English and Spanish, written and illustrated by librarians, during the entire month of April 2021. Story Trails were offered to celebrate Día de los Niños and encourage all ages to get outside and read.

- ◆ The Watershed Protection Program is currently piloting a **Waterscape Rebate Program**. The Program offers rebates for County of San Diego unincorporated residents that are designed to encourage landscape upgrades on private property that help protect water quality. This innovative approach to stormwater management has the dual benefit of direct investment in local communities and environmental protection. To maximize the impact of our program, we partnered with the local water supply agency on a portion of our rebate offerings to augment benefits that also reduce water consumption and contribute to sustainability goals for the region. The impact of our program can be measured in terms of completed projects or pollutant load estimates created using models we developed for this specific purpose.
- ◆ The County of San Diego’s **Building Better Roads** program was established as a collaborative effort between local stakeholders including cities, agencies, private industries, and industry associations to identify innovative, cost-effective, and sustainable pavement preservation treatments that can be easily and efficiently implemented throughout the state with the recent infusion of road maintenance funding. The goals of the Working Group are to bring together the extensive knowledge, experience, and ideas from stakeholders to (1) identify best practices to sustain local resources, including dwindling aggregate reserves; (2) develop sustainable best practices, which also benefits agencies in the development and implementation of climate action plans and sustainability goals; (3) develop and evaluate road resurfacing solutions that are cost-effective; and (4) work together to identify and implement solutions that are viable region wide.
- ◆ The County launched the **Project Clean Water marketing campaign**, a 4-year stormwater behavior change effort in March 2021 in the San Diego region. The goal of this campaign is to raise awareness of stormwater pollution issues and expand source control efforts by encouraging San Diegans to engage in pollution-reducing behaviors. A “52 Ways to Love Your Water” pledge provides simple, weekly actions aligned with wet and dry season messaging to build foundational knowledge.
- ◆ The Department of Environmental Health and Quality Plan Check Program provides state law and local ordinance mandated plan check services for retail food facilities, mobile food facilities, wholesale food distribution warehouses, public swimming pools, body art facilities, and massage facilities

throughout the County. The **Plan Check Digital Review Portal** was created to assist the plan check specialist with plan review, standardization of correction and approval letters, transfer of data to the records database and time accounting, as well as ensure all copies of documentation are saved to the approved documents repository. The implementation of the Plan Check Portal achieved the following measurable results for DEHQ: Improved data tracking; Reduced paper waste with an increase in digital plan submittal by 140% from Fiscal Year 2019–20 to Fiscal Year 2020–21; Staff time savings for staff time equating up to 1600 hours with 75% more time savings projected for having one digital repository directory of data storage; and Created a better customer experience for both internal and external customers.

- ◆ Vector Control implemented **Eye Gnat Trap Improvements** in which program staff reengineered the traps to reduce the time it would take for a technician to empty the old bait and add new bait mixture every two weeks. With the original trap model, it took two technicians 8 to 10 hours per week. The 2021 reengineered trap reduced workload to one technician for 6 to 8 hours per week, a reduction of more than 50%.
- ◆ The **Progressive Trail Challenge** is 15 easy, moderate and tough hikes at parks and preserves across San Diego. The challenge provides a way for people to experience trails on their own time, at their own pace, and at their personal comfort level. Parks in the challenge were hand-picked based on their accessibility, location, scenic opportunity, wildlife and vegetation, existing patronage, nearby staff and accessibility.
- ◆ The County Department of Parks and Recreation opened a new campground in the **Tijuana River Valley Regional Park** in April 2020. The 79-acre campground site features 51 campsites for both tent and RV use and a Yurt Village, consisting of 6 small and 4 large yurts large enough to accommodate a household or small group. The Yurt Village was designed with youth and school groups in mind as an educational retreat focusing on underserved populations. The campground also features a nature education center for families and school and youth groups, including disadvantaged youth who may not have had the opportunity to experience camping in a natural environment. The nature education programs and events hosted at the campground promote environmental stewardship and offer a unique connection to nature in the South Bay.
- ◆ The Department of Agriculture, Weights and Measures' Pesticide Regulation Program held a **Free Unwanted Pesticide Disposal Event** in November 2020 for San Diego county farmers. To efficiently leverage resources and streamline the process for farmers, the program utilized virtual communication technologies to pre-screen and inspect pesticides registered for the event. By adopting this virtual approach, 4 program inspectors successfully screened and inspected 453 individual







pesticides in 13 business days to determine eligibility and identify any safety concerns. As a result, 32 farmers safely disposed 8,861 lbs. of pesticides at the event.

- ◆ The Department's Agricultural Lab is used to process plant and insect samples from the public and the agriculture industry. Throughout 2020, the **Agricultural Lab Improvement Plan** was implemented in order to enhance services provided to the local agriculture industry and improve efficiency of lab operations. The improvement plan also identified new collaborative opportunities with the Department's University of California Cooperative Extension partners. In October 2021, a progress report concluded that the lab improvement plan achieved the following: Decreased cost of processing lab samples by about \$167,6,0700; Identified and enhanced partnerships with the UCCE and Master Gardeners to improve homeowner options for plant pest identification and general garden and landscape help including referring over 80 customers to UCCE and Master Gardeners in 2021; and Added two outdoor drop boxes for collection of plant pest specimens.
- ◆ Agriculture, Weights & Measures developed two new **Submeter Applications** to increase efficiency and sustainability of internal processes and customer service. Each year, the department tests tens of thousands of submeters, the utility meters installed in multi-unit buildings so landlords can distribute the costs of utilities to individual tenants accurately. The submeter apps replace the previous system of paper forms and manual spreadsheets. Instead of submitting paper forms filled out on the spot, customers complete them at their convenience on a mobile device. The apps also allow for easy appointment scheduling, evenly distributing delivery times for quicker service. The apps include an automatic tracking system, increasing consistency and efficiency and automatically notifying customers when their devices are ready for pickup.
- ◆ The County's Citrus Quarantine Program provides training, technical resources, and services including inspection, sampling, and issuance of compliance agreements to facilitate movement of citrus commodities within the County and the State. The Program also conducts outreach to residents, citrus growers and others to help prevent the spread of citrus pests and diseases, such as the Asian Citrus Psyllid and Huanglongbing, the most serious disease of citrus in the world. The program developed **Collaborating to Protect Citrus**, an innovative outreach to prevent the unregulated planting of large groves of citrus in new housing development projects. Developers and homeowners do not realize that any planting of 25 citrus trees or more requires a landowner to follow certain agricultural laws and regulations to prevent the spread of pests and diseases detrimental to agriculture and the local food supply. The actions required to comply with these regulations may be costly and burdensome to a developer and/or homeowner. In order to prevent this situation, the Citrus Quarantine Program worked with the County Department of Planning and Development Services to include compliance notifications in project permit packets. In addition, the program works with Planning & Development Services to conduct outreach to developers that may be planning to plant citrus. The Citrus Quarantine Program informs the developer of the requirements of maintaining commercial quantities of citrus, so that they can make an informed decision on whether to plant citrus.
- ◆ **San Diego CARES** which stands for Conduct screening; Assess for signs and symptoms of strangulation, Report to law enforcement; Evaluate patient; and Safety Plan, is a county-wide partnership aimed at improving domestic violence and strangulation screening and response practices through equipping healthcare professionals with training, tools, and patient resources. This is a partnership between the District Attorney's Office, Emergency Medical Services, Public Health Services, and major healthcare organizations in San Diego County. The initiative grew out of the establishment of the 2017 Countywide Strangulation Protocol for law enforcement. Following that, the San Diego Health CARES initiative was launched in October 2019. To-date, almost 400 healthcare professionals have been trained in the San Diego Health CARES protocol. In the last four years, there has been a three-fold increase in felony filings for strangulation-related crimes and more than twice as many cases are able to be prosecuted when a forensic evidentiary examination is performed.
- ◆ The County has leveraged the COVID-19 pandemic as a means to enhance and expand our local **Healthcare Associated Infections Program** to address and respond to the growing number of multidrug resistant organisms and antibiotic resistant infectious agents. Our program is unique in that we are staffed with some very prominent in-house field-based infection control support and have extensive outreach to our local congregate medical facilities. Through strategic planning efforts, provisioning of supplies to high-risk medical settings and field response during COVID-19, some early successes of the program have been realized. With a growing number of threats due to multidrug resistant organisms sweeping through southern California, our team is working actively with our local medical partners to inform, equip and respond.
- ◆ The County **Establishment of a Response Team for COVID Cases at Places of Employment** program was developed as a pre-outbreak assessment team to identify outbreaks in business settings in a manner that would not have been otherwise identified. In addition, novel approaches, collaboration with other County Departments, and working with other disease control investigators helped to mitigate COVID-19 spread through early detection, outreach and education, and referral to County-provided services among business settings within the community.



- ◆ The County of San Diego exercised flexibility, adaptability and innovation in local COVID-19 response efforts to an influx of migrants coming through San Diego County on their path to United States citizenship. A specialized team of COVID-19 disease investigators was established, **Migrant Protection Program/Entry Without Inspection COVID-19 Response Team**, in order to work with the migrant population which had experienced high risk exposure and outcomes due to international travel, close quarters exposure, minimal access to testing and vaccines prior to their arrival to San Diego County. This specialized team worked closely with County, State, and Federal partners to appropriate isolation and to ensure awareness of resources available to them. Through this team, efforts to further reduce the spread of illness both within this special population and within the broader county population were undertaken and continue to operation today.
- ◆ In response to the COVID-19 pandemic, the County implemented the **Community Health Worker Model/Project SAVE** project which contracted with organizations employing community health workers who directly connected with communities impacted by long-standing health disparities. The workers served as trusted messengers in those communities and provided communication and outreach about prevention methods, testing, vaccinations, and other resources, as well as supporting residents accessing these resources through Project SAVE (Scheduling Assistance for Vaccine Equity). The Communication & Outreach Collaborative was formed, composed of the County and partners utilizing the model, to promote sharing best practices, leveraging partnership opportunities, and working together to address COVID-19 related challenges in the community. The County has adapted communication strategies based on information and feedback received by community health workers on the ground and speaking directly with residents.
- ◆ To effectively communicate varied and changing guidance to diverse stakeholders during the COVID-19 pandemic, the County utilized a **Sector Model** adapted from the Live Well San Diego vision. Sector teams identified needs of their stakeholders and developed tools, communication materials, and answered organization-specific questions about COVID-19 topics. This innovative work was conducted completely virtually to promote health and safety during the pandemic. From March 2020 through November 2021, the Sectors have conducted over 723 live telebriefings with over 87,500 views total, completed 290 presentations with 11,581 attendees, and sent 1,621 e-blasts to more than 19,800 recipients each week. The sector model gave stakeholders access to real-time information and resources from experts at the County, which helped to facilitate increased trust and partnership with local government in the region. The sector-specific approach also allowed teams to focus on vulnerable populations in their sector and receive feedback directly from the community.
- ◆ The **Healthcare Provider Status Task Force** was created to establish a communication platform with over 1,400 Long-Term Care facilities through Microsoft applications (Share-Point and Microsoft forms) to evaluate operational status and critical needs such as PPE, testing, and vaccinations. Taskforce members remained in constant communication throughout the pandemic through email, phone calls, and survey responses, with these facilities to provide up to date information and necessary supplies and services to protect residents against COVID-19.
- ◆ Health and Human Services' **County of San Diego Vaccination Strategy** partnered with multiple healthcare organizations, city jurisdictions, community-based clinics and fire agencies in the region to open community vaccination sites all over the region. Including the state's first Vaccination Super Station which opened at Petco Park on Jan. 11, 2021, in partnership between the County, UC San Diego Health, San Diego Padres, and the City of San Diego. This drive-up Super Station was open seven days a week and had the capacity to vaccinate over 5,000 individuals per day.
- ◆ The County's **Meter Lab COVID-19 Safe Operation Plan** was developed by Agriculture, Weights & Measures to address requirements for new multifamily building developments to have water utilities sub-metered. Each year, the department tests tens of thousands of submeters. Submeter testing requires customers to deliver and retrieve them at the laboratory. To avoid laboratory closures during COVID-19 restrictions, the department developed a meticulous safety protocol in April 2020.
- ◆ When the COVID-19 pandemic began in 2020, the County developed a **Cross Border Vaccination Efforts** binational strategy to address the pandemic in the San Diego-Tijuana border region. The County established an incident command structure and created 9 sectors and 13 sub-sectors to facilitate regular communication, coordination, resource allocation, and to address other needs. The sharing of vital testing, tracing, treatment, and vaccination resources made it possible for COVID-19 tests to be performed at the border, where over 150,000 individuals cross northbound each day. Through various pilot programs, over 39,000 vaccines were delivered to Baja California residents who lived, worked, and played across the border. The Binational Sector, working on behalf of the County in cross-border efforts, hosted 37 telebriefings with strategic binational partners in attendance, and aided in the sharing of educational materials, and personal-protective-equipment. The County paved the way in fostering binational intergovernmental communication, coordination, and collaboration to support one another and address mutual concerns brought on by the COVID-19 pandemic.
- ◆ The County Technology Office implemented **Account Auto-Provisioning** to automate the account lifecycle for employees to increase efficiency, increase security posture, reduce risk,





increase productivity, eliminate manual process and minimize errors. The project was to automate account management from a human resources job action as the trigger. Key job actions were identified such as hire, termination, transfer, retire, rehire, and leave of absence that would trigger needed automated changes to account status such as disable account, terminate account, enable account, create account or edit an account. The purpose was to automate account changes minimizing delays and errors in manual processes. Doing this also has benefits with security, efficiency, costs, and productivity. The outcome was as expected and here are a few examples: Automated account creation with default groups and access so the employee can login and work on the first day of employment; Automated account deletion after termination so that the employee cannot login and minimizes risk of any access after termination; Automated transfers between departments so account access was setup with the default groups and the employee can be productive right away; and Automated disabling accounts for leave of absences which also automatically enables the account when the employee returns.

- ◆ The County Technology Office implemented the **JELS Child Welfare eDocument Transfer** for better efficiency. The Justice Electronic System (JELS) first implemented in 2010, has grown precipitously over the past 12 years to include over 30 individual County and local agencies, and provide service to over 2000 individual users. In 2021, JELS was further expanded to automate the electronic distribution of necessary CWS Child Welfare Reports and Minute Orders from Dependency Court proceedings to the privately held computer case management systems of Delinquency Legal Services, Children's Legal Services, and Voices for Children. The County Technology Office, paid for these interfaces to be built to private systems, including paying the costs of these outside agencies' technology companies, something that government agencies normally do not do. As a result, over 50,000 multi-page reports formerly printed, collated, and delivered by County CWS to the DLS, CLS, and CASA organizations, are no longer manually handled. For a one-time cost of \$15,000, this program saves the County about \$75,000/annually in labor costs. More importantly, it provides those agencies with enhanced functionality.

## Additional Honors

The County of San Diego was the recipient of four California State Association of Counties 2021 Challenge Awards. These awards are presented to the most innovated programs across the categories. The County received awards for the following:

- ◆ The County's Child Welfare Services department received a Challenge Award for its **Fostering Academic Success in Education** pilot program. In order to help improve educational outcomes for foster youth in San Diego County, In August

2020, the three-year collaborative pilot program, which was modeled after the Gloria Molina Foster Youth Education Program in Los Angeles, included partners from the County of San Diego Health and Human Services Agency, Child Welfare Services, San Diego County Office of Education, and Sweetwater Union High School District. The pilot provides comprehensive educational case management ensuring each student receives all the support needed for educational success. As a result of high-level collaboration among the program partners, 85% of the students in the pilot program improved their grade point average, and the seniors in the program achieved 100% graduation rate as well as 95% of them being enrolled in college.

- ◆ The Housing and Community Development department received a Challenge Award for its **COVID-19 Response Emergency Rental Assistance Program**. When thousands of San Diego County residents became at risk of housing displacement due to impacts of the COVID-19 pandemic, the Board of Supervisors infused local and federal funding to create a regional response to support residents who have suffered an economic hardship due to the pandemic by providing rental assistance. In order to meet the immediate need, the County had to implement, design and operationalize a brand-new program within a matter of weeks. This included developing an online application and case management system, on boarding and training new staff, development of policy and program design, and community outreach and engagement. Between September 2020 and June 2021, the County was able to assist provide almost \$60M in payments to tenants and landlords.
- ◆ County Health and Human Services won a Merit Award for its **Operationalizing a Sector-specific Approach During a Pandemic** project. During the COVID-19 pandemic, the Education and Outreach Branch of the County of San Diego Emergency Operations Center was charged with ensuring that timely and accurate information was distributed to the diverse population of 3.3 million San Diego County residents. The Education and Outreach Branch leveraged the Live Well San Diego collective impact framework and vision so that existing partnerships and sectors could be quickly activated and expanded. The County-developed sector teams consisted of subject-matter experts who communicated sector-specific information, virtually, to thousands of stakeholders across the region through telebriefings, emails and presentations. Over 16 months, sector teams hosted 634 telebriefings with over 72,500 views; completed 280 COVID-19 presentations with over 10,500 attendees and sent 1,377 e-blasts to over 15,000 stakeholder contacts. Sector teams built new partnerships and strengthened existing connections among partners that led to the creation of tools that supported vulnerable communities, businesses, houses of worship, schools, and healthcare providers. From the outset, the sectors engaged vulnerable populations to ensure that the pandemic response was equitable.
- ◆ The County's Public Health Services earned a Merit Award for its program **Using Non-traditional Data to Understand COVID-19 Locally**. Early in the COVID-19 response, Public



Health began providing COVID-19 data publicly through daily briefings and their website. Community Health Statistics unit began meeting virtually with researchers from several local universities, to share this information, relay questions from public health and align efforts toward understanding the pandemic as it was impacting San Diego County. Through this communication, the County was able to get early and reliable answers to questions and researchers were able to direct their efforts toward meaningful and impactful areas of research.

In other significant awards:

- ◆ The Department of Purchasing and Contracting received the **Achievement in Excellence Procurement Award**, a national program to benchmark organizational excellence in procurement. The National Procurement Institute's prestigious annual award is earned by those organizations that demonstrate excellence by obtaining a high score based on criteria designed to measure innovation, professionalism, productivity, e-procurement, and leadership attributes of the procurement organization. The County has earned this award for 22 consecutive years.
- ◆ Two staff members from the Office of Emergency Services, Stephen Rea and Jessica Williams, are a part of the San Diego County Collaborative Technical Assistance Team and have recently been awarded the Central Valley Flood Protection Board's **2022 FMA Integrated Flood Management Award**. The Integrated Flood Management Award recognizes teams or individuals who have prepared and/or implemented a locally-approved, state-approved, or federally-approved multi-objective flood management plan. Candidate projects demonstrate innovative advancements in water management as well as collaborative partnerships with community groups and the public. Project outcomes benefit many stakeholder interests such as environmental, flood control, recreational, and emergency planning and responsiveness.
- ◆ Aging & Independence Services received the **2021 Aging Innovations Award** for its Aging Roadmap in July 2021. The County's submission was one of the top three most innovative initiatives for older adults across the nation.
- ◆ The County's Aging & Independence Services received three **Aging Achievement Awards** for the following programs CalFresh Healthy Living Empowering Older Adults to Advocate for Positive Community Change, Home Safe Strategies to Prevent Homelessness, and Older Adult and Disability Sector Disaster Support: A Replicable Framework for Integrating AAAs into Local Emergency. The Aging Achievement Awards presented in April 2022 highlight successful programs in the field of aging and recognize the most contemporary, effective, and replicable programs.
- ◆ The District Attorney's Office recognized Nancy Pham, an Adult Protective Services Specialist, in November 2021 with a **Chief Commendation Award** for her work on a case with the District Attorney and FBI involving a scam against seniors. This was a milestone as it was the first time the DA's office presented this award to an adult protective services specialist social worker.
- ◆ The National Adult Protective Services Association honored Chris Alire, an Adult Protective Services manager, with a **Presidential Award** in recognition of outstanding contribution in the field of adult protective services. He was awarded in November 2021 for his dedication to elders and persons with disabilities and a commitment to improving the quality of services to this population.
- ◆ Four Behavioral Health Services staff, Dr. Luke Bergmann, Dr. Nicole Esposito, Dr. Piedad Garcia, and Cecily Thornton-Stearns were recognized in May 2022 as **Top Professionals in the Behavioral Health Field** by the San Diego Business Journal.
- ◆ The American Public Works Association awarded the Crisis Stabilization Unit project, located inside the Oceanside Live Well Health Center on Mission Avenue, as the **Project of the Year** in the Structures category in April 2022.
- ◆ Promises2Kids awarded Child Welfare Services the **Changemakers for Children Award** in November 2021. The award celebrates the outstanding leadership of individuals, corporate partners and community partners who have each played a critical role in the lives of foster children.
- ◆ The Housing and Community Development Services department won the **Ruby Award**, given to an Outstanding Government Agency for taking risks and an initiative to support affordable housing and community development. The Ruby Awards are San Diego County's largest affordable housing community recognition event.
- ◆ The San Diego South Region for Health and Human Services received **Communities of Excellence** recognition in November 2021 for its commitment to the health and wellbeing of residents and pursuit of community performance excellence.
- ◆ The County's Department of Homeless Solutions & Equitable Communities Community Operations Officer, Barbara Jiménez, was recognized by Councilmember Vivian Moreno during Hispanic Heritage Month in October 2021 for work in public health during the COVID-19 pandemic and being instrumental in helping to provide resources to residents. She was also recognized by Project 2 Vida and Mana de San Diego for her work in the community.
- ◆ The County's Tuberculosis Control and Refugee Health program received the Centers for Disease Control **2021 Tuberculosis Elimination Champions Award**, which is a coordinated effort to build a tuberculosis elimination framework that serves the County's diverse population by engaging multi-sector stakeholders and communities impacted by the disease. Throughout the pandemic, stakeholders have collaborated to address latent TB infection screening, testing, treatment, and surveillance, expanding telehealth, and leveraging synergies with COVID-19 and influenza vaccination sites.
- ◆ The County received the **CalFresh Task Force Award for County Liaison of the Year and the CalFresh Task Force Award for CalFresh Outreach Partner & County Collaboration**, for going above and beyond to answer community partner questions, resolve any potential issues, and act as a resource to assist applicants and partners.







- ◆ The County's Self Sufficiency Services was awarded the **IT Solutions Management (ISM) Award of Excellence** by the American Public Human Services Association for its implementation of virtual reality within its department. This award celebrates state and local health and human service agencies that are in the forefront of information technology development and implementation.

NICE Cxone awarded Self Sufficiency Services its **CX Excellence Award for Outstanding Customer Experience**. This award recognizes the unique journey of pioneers who transformed their businesses by embracing artificial intelligence, embarking on a digital transformation, embracing the power of business analytics, and/or automating processes to drive business results.







# Financial Forecast and Budget Process

## Five-Year Financial Forecast

The County’s two-year Operational Plan (the first year of which is adopted by the Board of Supervisors as the County’s budget) is informed by the results of the Five-Year Forecast, which is an informal planning tool designed to review the long-term outlook of the County’s major cost drivers, service needs, and available funding sources. Typically, it is updated annually to help identify opportunities or issues and serves as the foundation to guide decision making during the development of the two-year Operational Plan.

The intent of the Five-Year Forecast is not to create a five-year budget, but rather to be used as a planning tool to indicate the relative directionality of revenues and expenditures and to answer the following questions:

- ◆ Will revenues be adequate to maintain services at current levels?
- ◆ Will staffing levels change?
- ◆ Is there a need to expand existing programs or initiate new ones?
- ◆ Is additional debt necessary to meet capital needs?

The forecast is developed by first applying known and anticipated changes to salaries and benefits, operating costs, and revenues. Other factors considered include changes to required levels/scope of services and priorities of the Board of Supervisors (Board), demographic trends, economic indicators, and federal and State policy changes.

## Review of Economic Indicators and Demographic Trends

Economic indicators are reviewed to assess overall economic health at the federal, State, and local level. These include unemployment statistics, median household income, taxable sales, as well as several indicators around the health of the real estate market.

Demographic data and trends including overall population changes and age, ethnicity and race distribution are reviewed for shifts in trends that may impact service needs.

## Forecast of Revenues

Property tax revenue is the main driver of the County’s General Purpose Revenue (GPR), so assessed value of real property (land and improvements) is monitored closely. GPR is the only form of revenue which the Board has discretion on how to spend. Assessed Value is analyzed in conjunction with Five-Year Financial Forecast activities and ongoing planning activities, which in turn provides direction for the budget. Assessed Value is forecasted to grow at 6.00% in Fiscal Year 2022–23 and 4.00% in Fiscal Year 2023–24.

Other funding sources (i.e. program revenues) are received for specific purposes such as to provide services on behalf of federal or State government. Revenue projections in many program areas are still recovering as a result of the COVID-19 recession. For more information about other funding sources, refer to the All Funds: Total Funding Sources section.

For more information and charts on Assessed Values, refer to the Property Tax Revenue subsection in the General Purpose Revenue section.

## Forecast of Expenditures

One of the most significant cost drivers in the current long-term outlook remains a possible decrease in the assumed rate of return (ARR) and other changes in actuarial assumptions for the San Diego County Employees Retirement Association (SDCERA). The current outlook reflects the SDCERA Board of Retirement’s current ARR of 7.00%, which is the rate in place at the time of the forecast. Forecasted retirement expenditures anticipate SDCERA will continue to lower the ARR during future reviews of economic and demographic assumptions, which will result in higher annual County retirement costs beginning in Fiscal Year 2023–24. The forecast also reflects negotiated Salary & Benefits increases in place at the time of the forecast and assumed a 3.00% increase for labor negotiations planning purposes.

## Capital Projects

The County’s long-term capital needs have been identified and are included in the County’s Capital Improvement Needs Assessment (CINA). Projects anticipated over the next five years are identified, ranked and prioritized. As a result of ongoing monitoring of all County facilities, and the ensuing forecasted needs, the County is working to revitalize building infrastructure and reduce ongoing maintenance and repair by implementing a Facilities Operational Improvement Program for aged facilities. This program helps to identify County-owned structures which are



greater than 40 years old and are considered for replacement or major renovation, and is considered in the formation of the CINA.

Results of the CINA and anticipated financing strategies are contemplated in the Five Year Financial Forecast. Select projects identified for funding in Fiscal Year 2022–23 are detailed in the Capital Program section of this document.

### Debt

The County’s long-term financial obligations are issued and administered according to San Diego County Administrative Code, Board Policy and other guidelines. For information on the County’s long-term obligations, including debt management policies, credit ratings and debt service payments, refer to the charts and narrative in the Debt Management Policies and Obligations section.

To support the annual payments related to the County taxable pension obligation bonds (POBs) in Fiscal Year 2017–18, the County began using fund balance committed specifically for the repayment of its POBs. Beginning in Fiscal Year 2016–17, General Fund fund balance, generated from unused funds for pension stabilization, was committed to help pay a portion of annual debt service for the POBs to assist with the funding of the County’s overall retirement costs. By using committed (now restricted) fund balance to help support payments of the POBs, ongoing discretionary revenue is made available to help absorb the anticipated rising annual costs of retirement, which are expected to be impacted by actual investment performance and anticipated changing economic and demographic assumptions. This amount, and other amounts that have been appropriated for pension stabilization, are now restricted to funding pension-related liabilities, pursuant to an amendment of the County Charter (Article VIII Budget and Accounting, Section 800.1 Pension Stabilization) that was passed by voters in November 2018.

## Budget Process

### CAO Recommended Operational Plan

The budget process begins annually with submittal of the Chief Administrative Officer’s (CAO) Recommended Operational Plan. This document is a comprehensive overview of the CAO plan for the County’s operations for the next two fiscal years. It is submitted to the Board of Supervisors in May of each year. It includes:

- ◆ Summary tables outlining financing sources and expenditures for all County funds, plus an overview of staffing levels;

- ◆ A summary of the County’s projected reserves, debt management policies and short-term and long-term financial obligations;
- ◆ A detailed section by group/agency and department/program describing each entity’s functions, mission, current fiscal year anticipated accomplishments, operating objectives for the two upcoming fiscal years, performance measures; and budget tables for staffing by program, expenditures by category, and revenue amounts and sources;
- ◆ An explanation of the capital program planning process along with a description of the capital projects with new appropriations recommended, the operating impact of notable capital projects scheduled for completion during the next two fiscal years, and budget summaries for capital projects by fund; and
- ◆ Other supporting material including budget summaries, a glossary and an index.

### Public Review and Hearing

Prior to adopting a budget, the CAO presents the Board of Supervisors and the public with an overview of the information contained in the CAO Recommended Operational Plan. The operational plan presentation takes place in May and is an opportunity for the Board and the public to understand key changes from year to year and ask questions. In addition, the Board conducts a public hearing in mid-June for 10 calendar days. Pursuant to California Government Code §29081, the budget hearing may be continued from day to day until concluded, but not to exceed a total of 14 calendar days.

All requests for revisions to the CAO Recommended Operational Plan, whether from members of the Board of Supervisors, County staff, County advisory boards or members of the public, must be submitted to the Clerk of the Board in writing by the close of the public hearing in June to be included in a Revised Recommended Operational Plan. These may include:

### Change Letter

Change Letter is the phase where changes to the CAO Recommended Operational Plan are submitted by the CAO and/or members of the Board of Supervisors. The CAO Change Letter updates the CAO Recommended Operational Plan with information that becomes available after the latter document is presented to the Board of Supervisors. Such modifications may be due to Board actions that occurred subsequent to the submission of the CAO Recommended Operational Plan, or as a result of changes in State or federal funding, or other actions. The CAO Change Letter typically contains a schedule of revisions by department along with explanatory text.







## Referrals to Budget

Referrals to Budget are items on which the Board has deferred action during the current fiscal year so that they may be considered in the context of the overall budget. Each business group tracks their Referrals to Budget. As the Board's Budget Deliberations approach, the status of each referral is updated and included in a compilation of all the referrals made throughout the year. This document is submitted to the Board for review and action during Budget Deliberations.

## Citizen Advisory Board Statements

Citizen Advisory Board Statements are the comments of citizen committees on the CAO Recommended Operational Plan.

## Budget Deliberations

Budget Deliberations occur at a public meeting of the Board after the conclusion of public hearings. During budget deliberations, the Board discusses the CAO Recommended Operational Plan, any requested amendments and public testimony/recommendations with the CAO and other County officials, as necessary. Based on these discussions, the Board gives direction to the CAO regarding the expenditure and revenue levels to be included in the final Operational Plan. Board Budget Deliberations are completed by the end of June.

## Referrals from Budget

Referrals from Budget are requests made by the Board during Budget Deliberations for additional information to assist them in making decisions during the fiscal year. The applicable business group is responsible for providing the requested information to the Board of Supervisors.

## Budget Adoption

Budget Adoption occurs following the Board's Budget Deliberations. The budget, as finally determined, is adopted by resolution requiring a majority vote of the Board of Supervisors. Any changes to the CAO Recommended Operational Plan received after the close of the public hearings, but prior to adoption require a four-fifths vote of approval by the Board. Budget adoption occurs in June.

## Adopted Operational Plan

The Adopted Operational Plan shows the Board of Supervisor's adopted budget for the immediate fiscal year and the plan

approved in principle for the following fiscal year. The Adopted Operational Plan is an update of the CAO Recommended Operational Plan reflecting revisions made by the Board during Budget Deliberations. Unlike the CAO Recommended Operational Plan, which displays the two prior fiscal years' adopted budgets and the recommended amounts for the two upcoming fiscal years, the Adopted Operational Plan provides perspective by displaying actual expenditures and revenue at the group/agency and department level for the two prior fiscal years, as well as the adopted and amended budget for the immediate prior fiscal year.

The amended budget for each department is the budget at the end of the fiscal year. It reflects the adopted budget plus any amounts carried forward from the previous year through the encumbrance process and any changes that were authorized during the year. Any budget-to-actual comparisons are best made using the amended budget as a base.

## Budget Modifications

State Law permits modifications to the adopted budget during the year with approval by the Board or, in certain instances, by the Auditor and Controller. There are two options for requesting a mid-year budget adjustment from the Board of Supervisors which are described in the following sections.

### Board of Supervisors Regular Agenda Process

Budget modifications are generally made due to unforeseen and program-specific changes. In compliance with Government Code §29130, increases in appropriations require a four-fifths vote of approval by the Board after the budget is adopted. Such changes could include requests for additional appropriations as a result of additional unanticipated revenues for specific programs, or a contract modification. Items placed on the agenda that have a fiscal or budgetary impact are reviewed and approved by the Deputy Chief Administrative Officer/Chief Financial Officer. Contract modifications also require the approval of the Purchasing Agent. County Counsel reviews and approves all Board agenda items.

### Quarterly Status Reports

The CAO provides a quarterly budget status report to the Board that may also recommend changes to appropriations to address unanticipated needs or make technical adjustments to the budget. These reports are placed on the Board's regular agenda and are also posted on the County website.







# Financial Planning Calendar: 2022 Dates

## Calendar Year 2022

- Feb 1** Office of Financial Planning (OFP) issues Operational Plan instructions
- County's budgeting application, Performance Budgeting (PB), opens for Recommended Operational Plan development  
Countywide Operational Plan Kickoff
- Mar 9** PB Closes to Groups for Recommended Op Plan  
Deadline for Groups and Departments to submit final narratives to OFP, including: Anticipated Accomplishments, Objectives, Recommended Changes and Operational Impacts (from Year 1 to Year 2), and Performance Measures  
Deadline for Groups and Departments to complete financial and narrative information for Capital section including: Recommended Appropriations, Operational Impact (from Year 1 to Year 2), Photos of new projects, and Final Capital Improvement Needs Assessment report
- Mar 15** Deadline for Groups to submit the following sections to OFP: All Funds: Total Appropriations, All Funds: Total Staffing, and Appendix D (Health and Human Services Agency only)
- Mar 25** Deadline for Groups and Departments to submit Classification Activity Reports (CARs) for Recommended Operational Plan to Department of Human Resource in a package
- Apr 15** Draft copy of balanced CAO Recommended Operational Plan sent to the Chief Administrative Officer and Deputy Chief Administrative Officer/Chief Financial Officer
- Apr 26** PB opens for Change Letter development
- May 5** Recommended Budget document released to the public
- May 18** PB closes to Groups and Departments (Change Letter)  
Deadline for Groups and Departments to submit all final Change Letter and financial narratives to OFP  
OFP send request to Groups for Referrals to Budget
- May 19-20** Budget Presentations
- Jun 13** Presentation and Public Hearing on CAO Recommended Op Plan (9:00 AM)
- Jun 13-22** Budget Hearings at the County Administration Center
- Jun 16** Public Hearing on CAO Recommended Op Plan (5:30 PM)
- Jun 22** Last day for written testimony on budget to Clerk of the Board, including Change Letter Budget board letter, resolution(s) to adopt budget, and any referrals to budget filed with the Clerk of the Board
- Jun 24** Revised Recommended Budget document available online
- Jun 28** Budget Deliberations & Budget Adoption
- Aug 3** Deadline for Groups and Departments to submit all final Adopted Operational Plan narratives to OFP



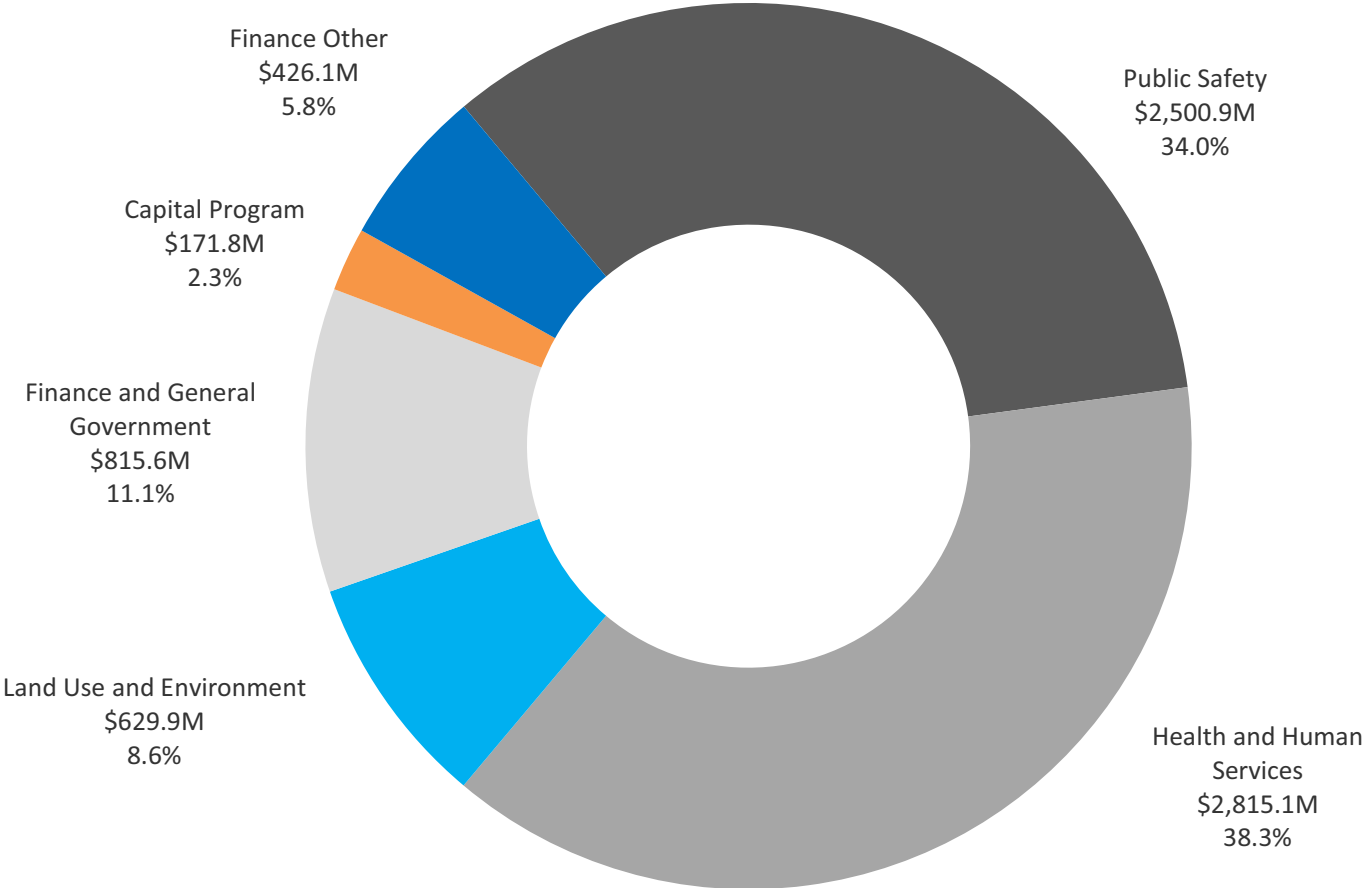


# All Funds: Total Appropriations

## Total Appropriations by Group/Agency

Appropriations total **\$7.36 billion in the Adopted Budget for Fiscal Year 2022–23** and \$6.96 billion for Fiscal Year 2023–24. This is an increase of \$126.5 million or 1.7% for Fiscal Year 2022–23 from the Fiscal Year 2021–22 Adopted Budget. Looking at the Operational Plan by Group/Agency, there are appropriation increases in the Public Safety Group, Land Use and Environment Group and Finance and General Government Group, while there are decreases in the Health and Human Services Agency, Capital Program and Finance Other.

### Total Appropriations by Group/Agency Fiscal Year 2022-23: \$7.36 billion



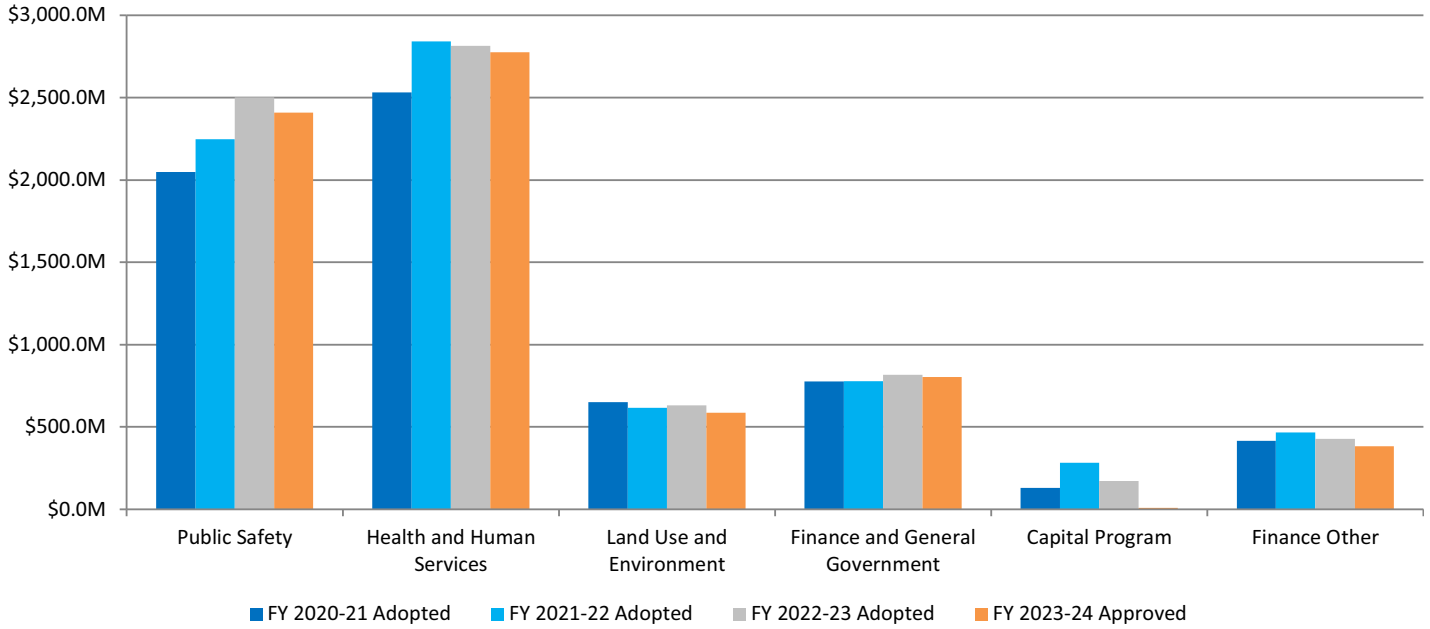
Note: In the chart and table, the sum of individual amounts may not total due to rounding.

The chart above shows each Group/Agency's share of the Fiscal Year 2022–23 Adopted Budget, while the bar chart and table on the following page compare the Fiscal Years 2022–23 and 2023–24 appropriations to the two prior fiscal years. The percentage change is also calculated for the variance between the Fiscal Year 2022–23 Adopted Budget and the Fiscal Year 2021–22 Adopted

Budget. An overview of the County's Operational Plan for Fiscal Year 2022–23 by Group/Agency highlights changes and key areas of focus. Appendix A: All Funds Budget Summary provides a summary of expenditures and financing sources by revenue category for the entire County and for each Group/Agency.

### Total Appropriations by Group/Agency

Fiscal Years 2020-21 through 2023-24



Total Appropriations by Group/Agency (in millions)						
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	% Change	Fiscal Year 2023–24 Approved Budget	
Public Safety	\$ 2,047.0	\$ 2,247.6	\$ 2,500.9	11.3	\$ 2,409.5	
Health and Human Services	2,532.9	2,842.4	2,815.1	(1.0)	2,774.9	
Land Use and Environment	650.1	615.4	629.9	2.4	586.2	
Finance and General Government	776.4	778.5	815.6	4.8	802.6	
Capital Program	129.7	282.7	171.8	(39.2)	8.8	
Finance Other	415.8	466.5	426.1	(8.7)	381.3	
<b>Total</b>	<b>\$ 6,551.9</b>	<b>\$ 7,233.0</b>	<b>\$ 7,359.5</b>	<b>1.75</b>	<b>\$ 6,963.3</b>	

### Public Safety Group (PSG)

A net increase of \$253.3 million or 11.3% from the Fiscal Year 2021–22 Adopted Budget. This includes an increase in Salaries & Benefits of \$71.8 million due to negotiated labor agreements, and the addition of 181.00 staff years for increased case responsibilities and activities to address requirements in state legislation and retroactive case review as well as to support the Fresh Start program, Collaborative Courts, Mental Health Unit, Indigent Defense, and post-conviction relief activities in the Public

Defender’s Office; to support the new Youth Development Academy and Pretrial services in the Probation Department; implementation of body-worn camera program in detention services and to support medical operational management responsibilities legislative mandates, law enforcement services requested by a contract city, the Grossmont Cuyamaca Community College District, and the North County transit District, and increased workload to process evidence and seized property in the Sheriff’s







Department; to address workload changes to support key initiatives that include the South County Trauma Recovery Center (TRC), services for victims of crime, and transitional age youth diversion program in the District Attorney; and to support goal of justice system integration of programs and initiatives to reduce in custody populations and improve justice system outcomes in Public Safety Group Executive Office, increased caseloads at the Medical Examiner, to support fire and emergency medical services in San Diego County Fire Protection District, to coordinate emergency responses and the Animal Control Officer academy in Animal Services, and to support the County Security Initiative program in the Office of Emergency Services. There is a \$16 million investment for the acquisition of a twin-engine firefighting helicopter to strengthen fire protection in the region. The twin-engine helicopter is safer, can fight wildfires at night, carry more water and reach more remote locations.

The budget also includes increases in activities supported by sales tax-based revenues, including Proposition 172, *the Local Public Safety Protection and Improvement Act of 1993* funds and funds received through 2011 Public Safety Realignment.

The Public Safety Group will continue to provide core services, supporting the County's Strategic Initiatives and operating an efficient, effective and responsive criminal justice system.

Key areas of focus include:

- ◆ Developing recommendations as part of the Alternatives to Incarceration initiative to permanently and safely reduce jail populations by working with stakeholders and community members with input from the independent consultant to create alternatives to jail and support individuals who do not pose a public safety threat.
- ◆ Expanding medical care and enhancing access to mental health services in County jails, thus improving overall public health and reducing recidivism, helping the Sheriff's Department make significant progress towards achieving compliance with the National Commission on Correctional Health Care (NCCCHC) standards in pursuit of accreditation.
- ◆ Completing the pilot period of the legal representation program in the Public Defender's office for detained immigrants appearing in immigration court and collecting and presenting information on the activities and outcomes of the program.
- ◆ Improving youth outcomes and help youth achieve their full potential. Continue to work with community partners, families, schools and justice partners to provide diversion and community-based service opportunities and support for youth housed in Probation facilities.
- ◆ Strengthening evacuation readiness and the ability for emergency personnel to respond to wildfires by identifying critical roads that would benefit from additional roadside vegetation clearance.
- ◆ The District Attorney's Office will include transition age youth in countywide diversion opportunities. Services are based in restorative justice principles, and other practices focused on addressing the underlying cause of any unsafe behaviors.
- ◆ Providing post-conviction relief to those clients affected by recent legislative amendments to ensure they get the full benefit of the law and to safeguard community trust that the Public Defender's office will advocate for clients after their case is over and when new laws are enacted.
- ◆ Conducting a contractor-led assessment on gun violence community needs. Develop and recommend options for community-based gun violence reduction and disruption programs.
- ◆ Initiating the Pathways to HOPE Project, a therapeutic mentorship program for children who have experienced abuse and/or violence related trauma, in the District Attorney.
- ◆ Supporting regionalized systems to address trauma and the impact on public safety with resources for acute crisis-care, case management, counseling and supportive services.
- ◆ Implement a pilot program to retrofit, harden, and create defensive space for homes in fire risk areas in Dulzura, Potrero and Campo. County Fire also includes additional firefighting staffing support within the San Diego County Fire District's services territory.
- ◆ Updating and enhancing the San Diego Operational Area Emergency Operations Plan consistent with the Whole Community Approach to Emergency Management, which is fully inclusive of all stakeholders and communities. The plan also describes a comprehensive emergency management system which provides for a coordinated response to natural and human caused disasters.
- ◆ Through the Justice Involved Parents & Children team, the Department of Child Support Services is employing restorative justice practices by serving families with current and formerly incarcerated participants, by providing additional resources that will empower them and contribute to their well-being.
- ◆ Assisting in the healing process of those who have lost a loved one by providing timely and compassionate service and enabling the timely sharing of detailed information with customers (families, law enforcement agencies, hospitals, insurance companies, media, etc.) regarding the cause and manner of death.
- ◆ Providing Pretrial services, including monitoring and community-based services to support judicial officers in making Pretrial release decisions that impose the least restrictive conditions to address public safety and that support defendant in returning to court for the proceedings.
- ◆ Using a new case management system's improved reporting capabilities to analyze community data and the Department of Animal Services' operational data, including intake and





## ALL FUNDS: TOTAL APPROPRIATIONS

outcome data by animal species, age and type, to identify areas of greatest need for targeted community support and outreach.

- ◆ Partnering with San Diego Gas & Electric (SDG&E) to jointly conduct power line pole inspections and providing training and education simultaneously to ensure appropriate fire-break clearance around utility poles and to recommend the removal of dead, diseased, defective and dying trees that could fall into the lines.
- ◆ Short, mid and long-term goals related to sustainability, including evaluating and creating a plan for conversion of fleet to hybrid/electric vehicles to reduce fuel use (or greenhouse gas emissions); evaluating current space usage of physical facilities to identify opportunities to repurpose or reduce unused/underused space; and promoting and expanding opportunities for virtual customer service practices to reduce vehicle miles traveled.
- ◆ Facility improvements including significant repairs and system modernization and to address ADA issues and suicide prevention at the George Bailey Detention Facility, renovations at East Mesa Juvenile Detention Facility to a homelike environment and trauma-informed facility, and pre-design and pre-construction of a new and construction of a second Fire Station.

### Health and Human Services Agency (HHS)

A net decrease **\$27.2 million or 1.0%** from the Fiscal Year 2021–22 Adopted Budget. While there are continued increases across service delivery areas, including a large investment in workforce to address growth in safety net programs and County priority areas, the budget reflects the removal of one-time costs for COVID-19 response efforts that occurred during Fiscal Year 2021–22, which is driving the net decline in appropriations. The reduction for one-time costs associated with various response efforts tied to the COVID-19 pandemic is \$242.2M. Absent the adjustment for the pandemic response, the budget would be increasing by 215 million.

Highlights of these increases include over \$108 million in workforce investments, including the addition of 595.00 staff years across all departments in the Agency, and for negotiated labor agreements that provides equitable salaries, implementation of equity increases and compensation that ensures recruitment, retention, and just and fair benefits. The demand for safety net programs, such as CalFresh and Medi-Cal, has continued to increase as a result of the economic impacts of the pandemic. Additionally, caseloads continue to rise in areas such as the In-Home Support Services (IHSS) program as the population in the region ages. Direct services staff are requested to ensure continued timely, effective and efficient services to those in need of these programs. As in the last several years, positions are also

requested to address several key priority areas across departments by continuing to expand availability of services and promote equitable delivery of services and improved outcomes. As one example, Community Health Workers are being added to the Homeless Solutions and Equitable Communities Department to provide support for public health education and health promotion programs, facilitate access to services, and improve the quality and cultural competence of service delivery within the community. These positions will also provide critical services to communities disproportionately impacted by public health threats, including COVID-19.

In addition to staffing, there are numerous significant increases to services promoting priority areas and expanding essential services. Investments to the Behavioral Health Continuum of Care continue with an increase of over \$70 million and include areas such as increased school-based outpatient treatment services for children and a continued expansion of crisis diversion services and long-term care beds. In the area of homelessness, \$10 million in additional funds for a new program to build service capacity in the region by partnering with cities to acquire shelters or locations to serve the homeless population are included, as is over \$11 million in stimulus funding to provide much needed funding for the development of affordable housing for those experiencing or at risk of homelessness. Increased services to continue help to address the economic and social impacts of the pandemic such as in food, nutrition, and tenant and legal services also continue into Fiscal Year 2022–23.

Major changes include:

- ◆ The addition of 595.00 staff years as noted above, with the largest increases in Aging & Independence Services (AIS) (121.00 staff years) primarily to augment staff to support continued growth in caseload for In-Home Support Services and Adult Protective Services (APS) programs to ensure the overall safety of vulnerable elders and dependent adults, Behavioral Health Services (BHS) (115.00 staff years) for support requirements associated with service increases Self-Sufficiency Services (SSS) (100.00 staff years) to meet increased demand for essential safety net services, including the Medi-Cal and CalFresh programs, and Child Welfare Services (CWS) (100.00) to support Emergency Response (ER) services, support implementation of Family First Prevention Services Act (FFPSA) and expansion of Family Strengthening & Prevention Initiative services. The remaining 159.00 staff years span several departments and include increases to enhance public health capacity and bolster Public Health Services infrastructure, enhance present and future nursing & pharmacy operations, support affordable housing programs, programs to end homelessness, and Community Health Workers to provide support for public health education and health promotion programs.





- ◆ Decreases tied to prior year one-time emergency response costs for the Testing, Tracing and Treatment Strategy (T3), Great Plates Delivered program, COVID-19 Positive Recovery Stipend Program, and vaccination costs that occurred during Fiscal Year 2021–22.
- ◆ Increases supporting the Behavioral Health Continuum of Care including but not limited to services for school-based outpatient treatment services for children, increased mental health services for youth with high acuity needs in foster home settings, and continued expansion of crisis stabilization services.
- ◆ Increases to provide meals, supportive services to assist older individuals as well as younger adults with disabilities to live as independently as possible funded with Older Americans Act (OAA) American Rescue Plan Act (ARPA).
- ◆ Increases tied to negotiated labor agreements that provides equitable salaries, implementation of equity increases and compensation that ensures recruitment, retention, and just and fair benefits.
- ◆ Increases for implementation of the Family First Transition Act (FFTA) transition grant which is designed to provide one-time flexible funding to assist with the implementation of FFPSA programs including additional support for evidence based-child abuse prevention, mental health services and in-home parenting skill programs.
- ◆ Increases for software technology to support teleworking and allowing for increased efficiency, productivity, and improved customer response times.
- ◆ Increases to align benefit payments with projected caseload trends in Child Care Program.
- ◆ Increases in employment services and ancillary support for CalWORKs recipients.
- ◆ Increases to address the needs of persons experiencing homelessness or are at risk of homelessness by providing much needed funding for the development of affordable housing through one-time HOME Investment Partnership - American Rescue Plan (HOME-ARP) funding.
- ◆ Increases to advance the implementation of addressing homelessness including a new program to build service capacity in the region by partnering with cities to acquire shelters or locations to serve the homeless population, a coordinated eviction prevention program that will provide legal services, housing counseling and outreach and prevention services to people at-risk of or experiencing homelessness, and increases for the APS Home Safe program to provide housing navigation and stabilization services.
- ◆ Increases in the In-Home Supportive Services program for health benefit contributions for eligible IHSS home care workers tied to an increase in paid service hours, for the County's IHSS Maintenance of Effort (MOE) covering the

annual statutory 4% increase in the County's share of program costs, and for increased IHSS Public Authority staffing to support continued caseload growth and increased recruitment of IHSS caregivers.

These investments reinforce the Agency's commitment to improving outcomes for the most vulnerable people in addition to moving the Agency forward in priority areas.

Key areas of focus include:

- ◆ Protecting public health by continuing to enhance the Agency's ability to manage public health emergencies with a focus on continuing culturally competent response efforts through a health equity lens.
- ◆ Strengthening the Behavioral Health Continuum of Care to transform Behavioral Health from a crisis system to a chronic and continuous system of care, including continued progress under the Drug Medi-Cal Organized Delivery System to support individuals with substance use disorders and building of behavioral health service capacity through the expansion of crisis services stabilization units and Mobile Crisis Response Teams (MCRT) to support individuals and families who are experiencing a behavioral health crisis.
- ◆ Providing for the increasing aging population by ensuring the optimal mix of services and staffing are in place, continuing to promote food security and senior nutrition, support services, family caregiving and other aging services with an emphasis on coordinating support for those particularly at risk because of the pandemic, providing access to home-based and caregiver services through the IHSS program, ensure timely delivery of services supporting increased overall safety for vulnerable elders and dependent adults through the APS program, ensure dependent and older adults, children and the deceased will continue to receive timely, person-centered services to meet their needs in a dignified respectful manner through the Public Administrator/Public Guardian/Public Conservator program, and assisting in the effort to implement a Home Safe program to reduce adult homelessness or experience of being unhoused by older adults.
- ◆ Focusing on affordable housing and homelessness through participation in the State's No Place Like Home program, overseeing the completion of affordable housing projects awarded through the Innovative Housing Trust Fund, as well as continuing to improve the integration of housing, health and human services for the homeless population through initiatives like Project One For All, which serves homeless individuals who are seriously mentally ill through comprehensive wraparound services that are paired with housing, and strengthening housing supports for homeless in the unincorporated area.



## ALL FUNDS: TOTAL APPROPRIATIONS

- ◆ Promoting child and family strengthening through a partnership with the Child and Family Strengthening Advisory Board and continued investments improving service delivery by identifying and implementing culturally competent, family centered, child-focused and trauma-informed best practices.
- ◆ Enhancing service delivery and reducing administration and infrastructure costs through efforts to maximize telework opportunities and continue strategic IT investments that support person-centered service delivery and integrate systems to support coverage and care efforts that include treatment, assistance, protection and prevention.

### Land Use and Environment Group (LUEG)

A net increase of \$14.5 million or 2.4% from the Fiscal Year 2021–22 Adopted Operational Plan. This increase primarily relates to the addition of 171.00 staff years across all LUEG departments and negotiated labor agreements. Other increases relate to the road maintenance and resurfacing projects, traffic signal improvements, the Watershed Protection Program to fund Total Maximum Daily Load (TMDL), implementation of the Regional Decarbonization Framework, establishing the Office of Sustainability and Environmental Justice and the preparation of a revised Climate Action Program (CAP) and Supplemental Environmental Impact report to reduce greenhouse gas (GHG) emissions in the unincorporated areas and from County operations.

Major changes include:

- ◆ The addition of 171.00 staff years in the following departments: Land Use and Environment Group Executive Office to support the implementation of the Regional Decarbonization Framework and policy development; Agriculture, Weights and Measures to support the Pest Detection and Integrated Pest Management divisions due to increased workload; County Library to support library operations; Environmental Health and Quality to support new regulations in the Hazard Materials program and to reduce land development plan review times; Parks and Recreation to support park operations at new and expanded park facilities, capital project and California Environmental Quality Act support, and increased conservation and monitoring activities; Planning & Development Services to support increased workload, implementation of the Climate Action Plan and departmental efforts related to the California Environmental Quality Act; and Department of Public Works to support the Capital Improvement Program, Permanent Road Division management and to ensure compliance with the Bacteria Total Maximum Daily Load (TMDL) requirements. In addition, new positions are added to support increased efforts in community engagement, policy development and data analysis for all departments. This results in a total increase of \$23.0 million.

- ◆ Support ongoing road maintenance and resurfacing projects as well as other road safety improvements for a total increase of \$13.7 million.
- ◆ Continued investments to improve water quality, support affordable housing opportunities, and promote sustainable management of resources for \$30.9 million. This is funded by one-time General Purpose Revenue which has a net effect of a decrease of expenditures. The central funding is supported by resources in Countywide Finance Other.
- ◆ Implementation of the Regional Decarbonization Framework for an increase of \$3.0 million.
- ◆ Sustainability efforts related to the Climate Action Plan Update, General Plan Update, transportation and housing for a total increase of \$9.7 million.
- ◆ The expansion of the San Diego/Safe Destination Lights program, increase trails inventory and conserved lands, and increase park sustainability and reduce carbon footprint for a total increase of \$9.1 million.
- ◆ Increased efforts in community engagement, policy development and implementation, and data analysis to support evidence-based decision making.
- ◆ The completion of one-time projects and procurements such as design and construction of pedestrian sidewalks and bike lanes, improvements to local water systems, capital projects within the Watershed and Sanitation Districts resulted in a total decrease of \$24.3 million.

Key areas of focus include:

- ◆ Focusing on our commitment to sustainable practices and solutions and ensuring they are reflected through our services across the region.
- ◆ Implementing departmental sustainability plans and the County's Teleworking and Alternative Work Schedule initiative.
- ◆ Committed to helping the County be a leader in sustainability efforts to implement the Regional Decarbonization Framework which will provide a framework for the region to achieve zero carbon.
- ◆ Protecting public health, safeguarding environmental quality, and helping to prevent disease through education and awareness of vector-borne diseases and proper disposal of household hazardous, electronic and universal waste.
- ◆ Protecting a sustainable watershed by improving the health of local waters and minimizing downstream pollutants.
- ◆ Protecting San Diego County's \$1.8 billion agricultural industry from damaging pests, noxious non-native weeds and diseases. Agriculture supports economic development through its contributions to national and international trade, employment, and the production of healthy and high-quality crops necessary for health.





- ◆ Maintaining County roadway infrastructure in good condition to reduce impact to vehicles, enhance road safety and improve transportation facilities for customers.
- ◆ Expanding and protecting park resources by acquiring additional parkland throughout the County to provide opportunities for high quality parks and recreation experiences and expanding management, monitoring, maintenance, operations and ongoing stewardship of existing and future park land.
- ◆ Engaging in a robust outreach process that is based on transparency and includes informing, involving and collaborating with stakeholders so they can confidently participate and have equal access in the decision-making process.

### Finance and General Government Group (FGG)

A net **increase of \$37.2 million or 4.8%** from the Fiscal Year 2021–22 Adopted Budget. The increase is primarily due to personnel costs associated with staffing increases in various departments described below, due to negotiated labor agreements, and increases in temporary labor costs for implementation of the new Vote Center model. Finance and General Government also provides support services to a number of County departments, such as information technology, facility and fleet services, and human resources. As a result, overall services and supplies decreases are proposed primarily for contracted services and facility major maintenance projects, with partially offsetting increases in facility security systems, IT software licenses, and applications services. An increase is also proposed for transportation and fleet equipment for County departments.

Major changes include:

- ◆ Increase of 118.00 staff years primarily to improve delivery of services in property assessment and recording functions, enhance facility and fleet management for County departments, improve legal support and analysis services for new and existing County programs, fully implement Vote Centers for elections, provide coordinated countywide economic development activities including opportunities in arts and culture, expand Board Office staffing, and improve community outreach, digital services, and transparency into County services.
- ◆ Implementation of Vote Center model, including staffing and resources required to respond to increased level of registered voters and increased demand for public records related to election process.
- ◆ Establishment of the Office of Economic Development and Government Affairs to coordinate regional efforts through the creation of a Comprehensive Economic Development Strategy (CEDS).
- ◆ Creation of a centralized Public Records Act Unit to act as the main point of contact for public requests, and to coordinate County department responses and to increase transparency into County government.
- ◆ Implementation of centralized Community Engagement activities, including a language services plan and coordination of enterprise translation services.
- ◆ Accelerated development of Digital Services program to focus on enhancing the customer experience on the County's internal and external websites, while strengthening the County's data architecture and information management.
- ◆ Enhanced focus on energy efficiency through facility projects, Electronic Vehicle (EV) purchases, and new energy management software system.
- ◆ Augmentation of staffing and resources for onboarding, training, and administering new County staffing levels across the enterprise.

Key areas of focus include:

- ◆ Facilitating community engagement and digital services to elevate the public's access to and participation in County government.
- ◆ Identifying opportunities to improve sustainability efforts in all departments, including reduction of the County's facility footprint through office consolidation, collaboration, and teleworking policies. Continue to reduce the County's total energy consumed (Energy Use Intensity) and greenhouse gas emissions (GHG).
- ◆ Fostering regionwide economic development efforts through a comprehensive strategy involving key organizations and stakeholders and implementation of the new Office of Economic Development and Government Affairs.
- ◆ Improving and refining the Budget Equity Assessment Tool and process to ensure that budgetary decisions improve outcomes for Black, Indigenous and People of Color (BIPOC) and low-income and other traditionally underrepresented communities by eliminating inequalities in how resources are allocated.
- ◆ Maintaining a well-managed Treasurer's Investment Pool.
- ◆ Initiating central coordination of translation services at the County to ensure culturally sensitive and accurately translated communications that meet the needs of San Diego's multilingual and diverse communities.
- ◆ Establishing a new Public Records Act Unit that will function as a central point of contact for all Public Records Act requests and make it easier for the public to obtain government records and increase transparency into County processes.





## ALL FUNDS: TOTAL APPROPRIATIONS

- ◆ Ramping up the Office of Evaluation, Performance and Analytics to institute enterprise-wide data standards and governance, cross-departmental data sharing, and performance analytics to inform evidence-based policy decisions.
- ◆ Replacing aging infrastructure and facilities with modern, energy-efficient, well-designed facilities for customers and employees.
- ◆ Strengthening the customer service culture by ensuring every customer has a positive experience.
- ◆ Support expansion of Electric Vehicle (EV) charging infrastructure and use of EV.
- ◆ Strengthening a transparent and independent citizen complaint process to the extent allowed by law, which provides relevant feedback and recommendations to the Sheriff and Chief Probation Officer.
- ◆ Model the use of an equity and belonging lens in the design, decision making, and implementation in all that we do.

### Capital Program

A net **decrease of \$110.9 million or 39.2%** from the Fiscal Year 2021–22 Adopted Budget. The amount budgeted in the Capital Program for capital projects can vary significantly from year to year based on the size and scope of capital needs in the coming years. The Fiscal Year 2022–23 Capital Program includes \$163.1 million for capital projects and \$8.7 million for the Edgemoor Development Fund to pay debt service on the 2014 Refunding Certificates of Participation. Together, with the amounts in the other Capital Program Funds, appropriations for Fiscal Year 2022–23 total \$171.8 million. The projects included in the Capital Program funds are as follows:

- ◆ \$20.0 million for the construction of the Third Avenue Mental Health Inpatient Facility;
- ◆ \$11.0 million for the Edgemoor Psychiatric Unit;
- ◆ \$1.0 million for the completion of the food access initiative located at various facilities across San Diego County; and
- ◆ \$43.6 million for various other major maintenance projects to be capitalized.
- ◆ \$25.0 million for the County Administration Center (CAC) phased renovations;

- ◆ \$20.0 million for the major systems renovation at the Hall of Justice;
- ◆ \$7.5 million to acquire land for the Multiple Species Conservation Program;
- ◆ \$2.9 million for the construction of a Sheriff Station located near Interstate 15 and State Route 76;
- ◆ \$1.0 million for the major systems renovation at the North County Regional Center;
- ◆ \$1.0 million for improvements of the Smuggler's Gulch located in the Tijuana River Valley Regional Park; and
- ◆ \$0.2 million for the acquisition and construction of the Jacumba Fire Station #43.
- ◆ \$15.5 million for the construction of the Lindo Lake Improvements (Phase II).
- ◆ \$5.0 million for the acquisition and construction of the San Luis Rey River Park (SLRRP) Rio Prado Acquisition and Improvement.
- ◆ \$4.4 million for the construction of the Mira Mesa Epicentre.
- ◆ \$0.9 million for the construction of the Stelzer Ranger Station Renovation.
- ◆ \$2.0 million for the construction of the Sweetwater Bike Skills Park Restroom.
- ◆ \$2.0 million for the construction of the Tijuana River Valley Regional Park (TRVRP) Active Recreation and Community Park.

In Fiscal Year 2023–24, appropriations decrease by \$163.1 million from Fiscal Year 2022–23 and the program includes funding of \$8.8 million for the Edgemoor Development Fund.

### Finance Other

A **net decrease of \$40.4 million or 8.7%** from the Fiscal Year 2021–22 Adopted Budget. Many of the appropriations in this group vary little from year to year, but some are one-time and can fluctuate significantly.

The decrease is primarily due to decreases in one-time capital projects, offset by increases in Public Liability ISF and one-time projects funded with General Purpose Revenue.

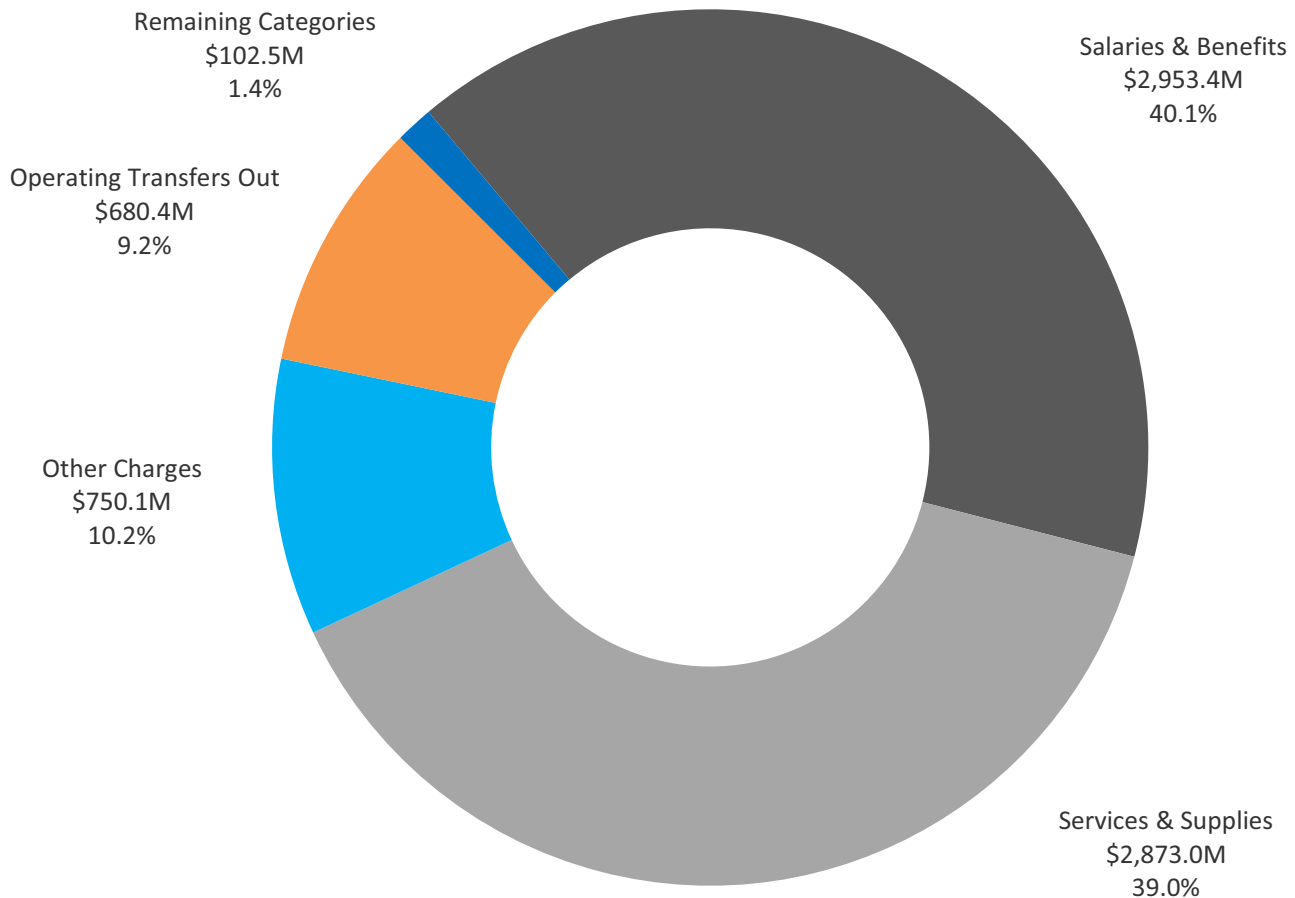




## Total Appropriations by Categories of Expenditures

The chart below shows the Adopted Budget detailed by categories of expenditures. As noted previously, the Fiscal Year 2022–23 Adopted Budget is **increasing overall by \$126.5 million or 1.7%** to \$7.36 billion from the Fiscal Year 2021–22 Adopted Budget and decreasing by \$396.2 million or 5.4% to \$6.96 billion in Fiscal Year 2023–24.

### Total Appropriations by Categories of Expenditures Fiscal Year 2022-23: \$7.36 billion



Note: In the chart and table, the sum of individual amounts may not total due to rounding.

### Salaries & Benefits

Salaries & Benefits are **increasing by a net of \$249.9 million or 9.2%** in Fiscal Year 2022–23. This change is due to negotiated labor agreements and a net staffing increase of 1,065.00 staff years. This net increase is attributable to additional staffing in all groups with over half of the increase in the Health and Human Services Agency to address the demand for safety net programs, such as CalFresh and Medi-Cal, that has continued to increase as a result of the economic impacts of the pandemic. Additionally, caseloads that were on an upward trajectory prior to the pandemic, such as the In-Home Support Services (IHSS)

program where need increases as the population in the region ages, continue to rise.

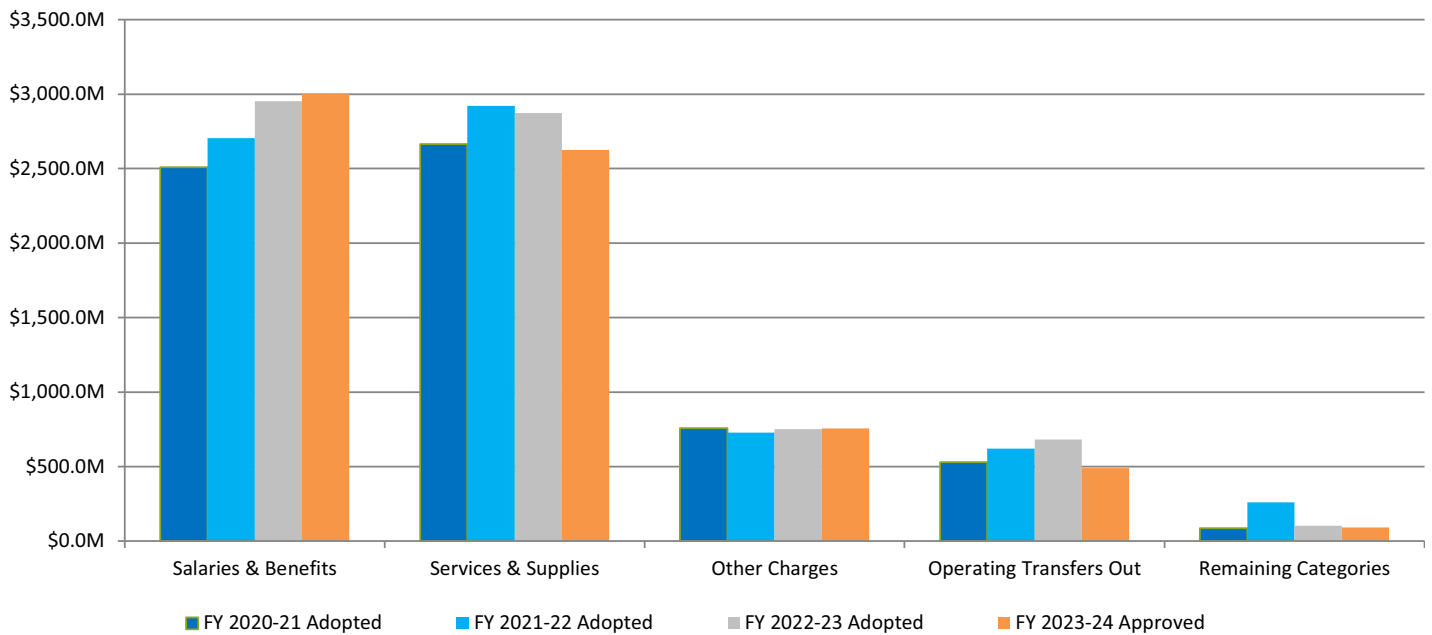
In Fiscal Year 2023-24, Salaries & Benefits are increasing by a net of \$48.6 million or 1.6%, due to negotiated labor agreements and net staffing increase of 48.00 staff years due to addition in the Probation Department for the Youth Development Academy, and the reduction of a negative salary adjustment in Fiscal Year 2022–23 to support anticipated full staffing levels in the Sheriff’s Department.

See the All Funds: Total Staffing section for a summary of staffing changes by business group.



### Total Appropriations by Categories of Expenditures

Fiscal Years 2020-21 through 2023-24



Total Appropriations by Categories of Expenditures (in millions)						
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	% Change	Fiscal Year 2023–24 Approved Budget	
Salaries & Benefits	\$ 2,510.2	\$ 2,703.5	\$ 2,953.4	9.2	\$ 3,002.1	
Services & Supplies	2,666.2	2,921.5	2,873.0	(1.7)	2,623.9	
Other Charges	759.1	727.0	750.1	3.2	755.9	
Operating Transfers Out	529.9	620.8	680.4	9.6	491.3	
Remaining Categories:						
<i>Capital Assets/Land Acquisition</i>	143.0	311.0	186.9	(39.9)	100.9	
<i>Capital Assets Equipment</i>	39.4	47.5	58.8	23.9	33.5	
<i>Capital Assets Software</i>	—	0.1	0.1	—	0.1	
<i>Expenditure Transfer &amp; Reimbursements</i>	(110.4)	(98.3)	(143.2)	45.6	(44.4)	
<i>Contingency Reserves</i>	—	—	—	—	—	
<i>Fund Balance Component Increases</i>	—	—	—	—	—	
<i>Management Reserves</i>	14.5	—	—	—	—	
<b>Total</b>	<b>\$ 6,551.9</b>	<b>\$ 7,233.0</b>	<b>\$ 7,359.5</b>	<b>1.7</b>	<b>\$ 6,963.3</b>	

### Services & Supplies

Services & Supplies are **decreasing by a net of \$48.5 million or 1.7%** in Fiscal Year 2022–23. This category accounts for expenditures for items such as office supplies, contracted services, facil-

ity leases, facility maintenance, minor equipment, utility usage, services provided by internal service funds (ISFs) and various other requirements.







While individual accounts are increasing or decreasing by varying amounts, the most significant decrease is \$133.4 million in the Health and Human Services Agency largely driven by the reduction for prior year one-time COVID-19 response costs. An additional decrease of \$0.1 million in Finance & General Government Group are proposed primarily based on a decreases of one-time and ongoing information technology expenditures projected by departments using the IT Outsourcing contract and in projects categorized as non-capital major maintenance projects, with partially offsetting increases in facility security systems, IT software licenses, and applications services. This is offset by increases of \$35.5 million in the Land Use and Environment Group related to the ongoing road maintenance and resurfacing projects, traffic signal improvements, the Watershed Protection Program to fund Total Maximum Daily Load (TMDL), implementation of the Regional Decarbonization Framework, and the preparation of a revised Climate Action Program (CAP) and Supplemental Environmental Impact report to reduce greenhouse gas (GHG) emissions in the unincorporated areas and from County operations; \$17.4 million in Finance Other due to increases in Public Liability ISF, offset by decreases in one-time capital projects; and \$32.1 million in the Public Safety Group mostly due to support the new Youth Development Academy and Pretrial services in the Probation Department, for fire and emergency medical services in San Diego County Fire Protection District, State and federal homeland security initiatives primarily for contracted services and regional communication services, for law enforcement investigative expenses and equipment associated with the High Intensity Drug Trafficking Areas (HIDTA) program, Cal-ID program latent case management system and fingerprint processing equipment, Information Technology software including connection equipment projects, to implement a pilot program to retrofit, harden, and create defensible space for homes with a high fire risk in Dulzura, Potrero, and Campo, and start-up costs related to additional staffing.

A decrease of \$249.1 million or 8.7% in Fiscal Year 2023–24 is primarily due to the anticipated completion of one-time projects and COVID response efforts.

### Other Charges

Other Charges are **increasing by a net of \$23.2 million or 3.2%** in Fiscal Year 2022–23. This category includes items such as aid payments, debt service payments, interest expense, right-of-way easement purchases and various other payments including contributions to trial courts. The overall increase is largely driven in the Public Safety Group primarily in the Sheriff's Department to support the comprehensive medical and mental health services contract.

An increase of \$5.8 million or 0.8% is projected in Fiscal Year 2023–24.

### Operating Transfers Out

Operating Transfers Out, the accounting vehicle for transferring the resources of one fund to pay for activities in another, is **increasing by a net of \$59.6 million or 9.6%** in Fiscal Year 2022–23.

The most significant increases are in the Public Safety Group Executive Office associated with the Proposition 172 Fund, *the Local Public Safety Protection and Improvement Act of 1993*, to support regional law enforcement services and public safety focused services, facility, fleet, and other operational costs, to partially fund the acquisition of a twin-engine firefighting helicopter, to support the comprehensive medical and mental health services contract, rebudget of medical equipment and supplies and start-up costs related to staff added in Fiscal Year 2021-22, and for Information Technology projects. An additional increase in the Public Safety Group Sheriff's Department is for one-time capital major maintenance projects including improvements to support the George Bailey Detention Facility. This is offset by \$57.3 million in Finance Other for Contributions to Capital Program.

A decrease of \$189.1 million or 27.8% is projected for Fiscal Year 2023–24 primarily due to the nonrecurrence of one-time items from the prior year.

### Capital Assets/Land Acquisition

Capital Assets/Land Acquisition, which includes capital improvement projects and property acquisitions, is **decreasing by \$124.2 million or 39.9%** in Fiscal Year 2022–23.

Appropriations vary from year to year depending upon the cost of the various projects funded. See All Funds: Total Appropriations Capital Program for a list of planned capital projects.

A decrease of \$85.9 million or 46.0% is projected for Fiscal Year 2023–24 due to a decrease in planned appropriations to support one-time projects.

### Capital Assets Equipment

Capital Assets Equipment is **increasing by \$11.4 million or 23.9%** in Fiscal Year 2022–23. This account primarily includes routine Internal Service Fund (ISF) purchases of replacement vehicles and heavy equipment. It also includes appropriations for information technology hardware and communications equipment.



## ALL FUNDS: TOTAL APPROPRIATIONS

While the amounts may vary from year to year, the most significant increase is in the Public Safety Group Sheriff's Department for a twin-engine firefighting helicopter.

A decrease of \$25.3 million or 43.0% is anticipated in Fiscal Year 2023–24.

### Expenditure Transfer & Reimbursements

Expenditure Transfer & Reimbursements are **decreasing by \$44.9 million or 45.6%** in Fiscal Year 2022–23. Activity in this account reflects the transfer of expenses for services provided to another department within the same fund. A transfer can occur because a department's funding source requires the expenditures to be recorded in that department for revenue claiming purposes, although the actual services are being provided by another department. This amount includes investments to improve water quality, support affordable housing opportunities, and promote sustainable management of resources for \$30.9

million. This is funded by one-time General Purpose Revenue which has a net effect of a decrease of expenditures. The central funding is supported by resources in Finance Other.

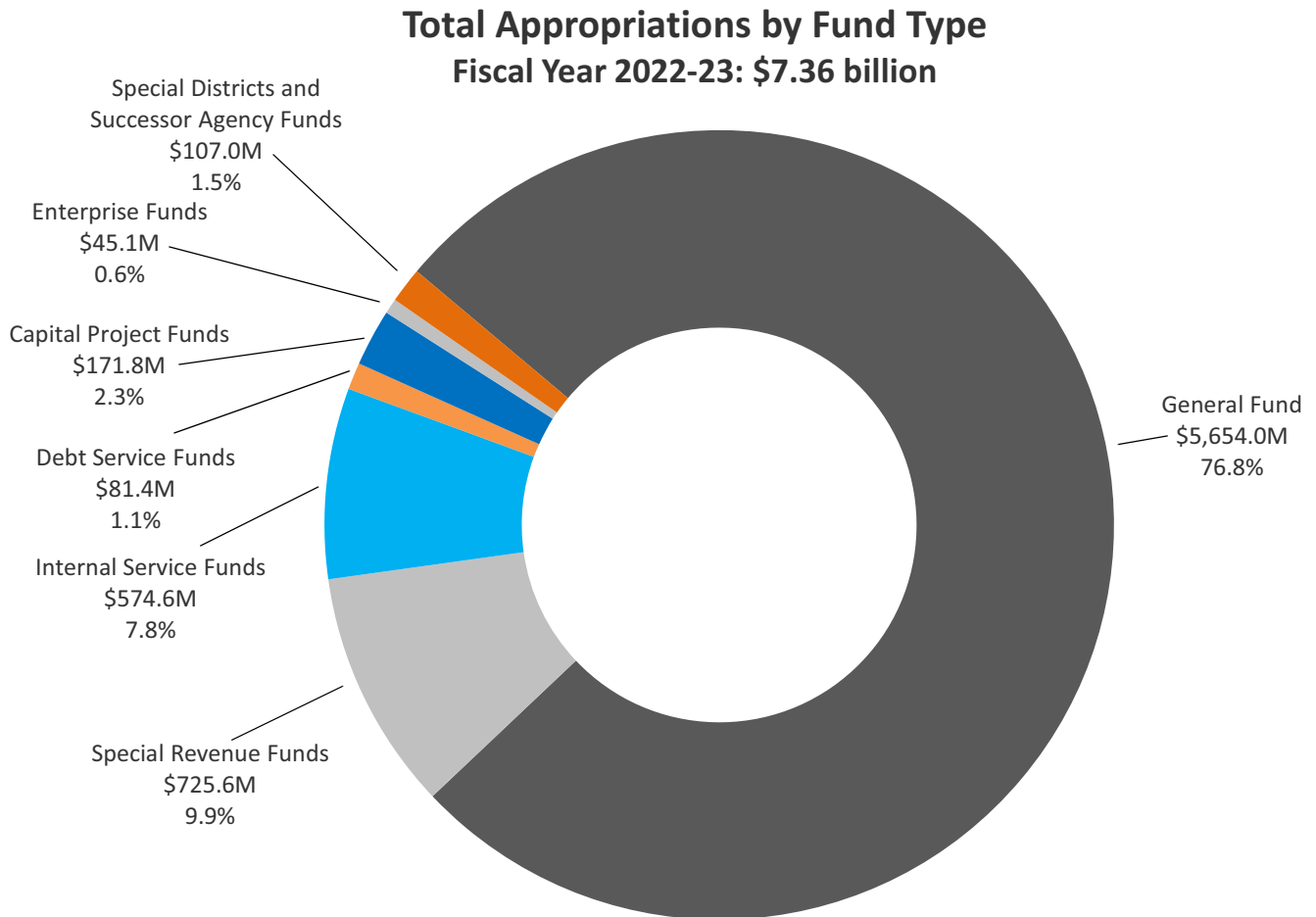
The Expenditure Transfer & Reimbursements accounts are negative amounts to avoid the duplication of expenditures. One example is the agreement between the Health and Human Services Agency (HHS) and the Department of Child Support Services (DCSS) for Bureau of Public Assistance Investigations services. The DCSS investigates suspected fraudulent public assistance cases for the HHS. The DCSS offsets the budgeted expenses with a negative amount in the Expenditure Transfer & Reimbursements account. HHS budgets the expense for that activity in a Services & Supplies account offset by the appropriate State or federal revenue account.

An increase of \$98.8 million or 69.0% is anticipated in Fiscal Year 2023-24 due to completion of centrally funded one-time projects.



## Total Appropriations by Fund Type

The financial transactions of the County are recorded in individual funds and account groups. The State Controller prescribes uniform accounting practices for California counties. Various revenue sources are controlled and spent for purposes that require those funds to be accounted for separately. Accordingly, the funds/fund types described below provide the basic structure for the Operational Plan. Appendix B: Budget Summary and Changes in Fund Balance provides expenditure amounts for County funds by Type of Fund and by Group/Agency. (See also "Measurement Focus and Basis of Accounting" in the Summary of Financial Policies section).



### Governmental Fund Types

The **General Fund** is the County's primary operating fund and accounts for all financial resources except those required to be accounted for in another fund.

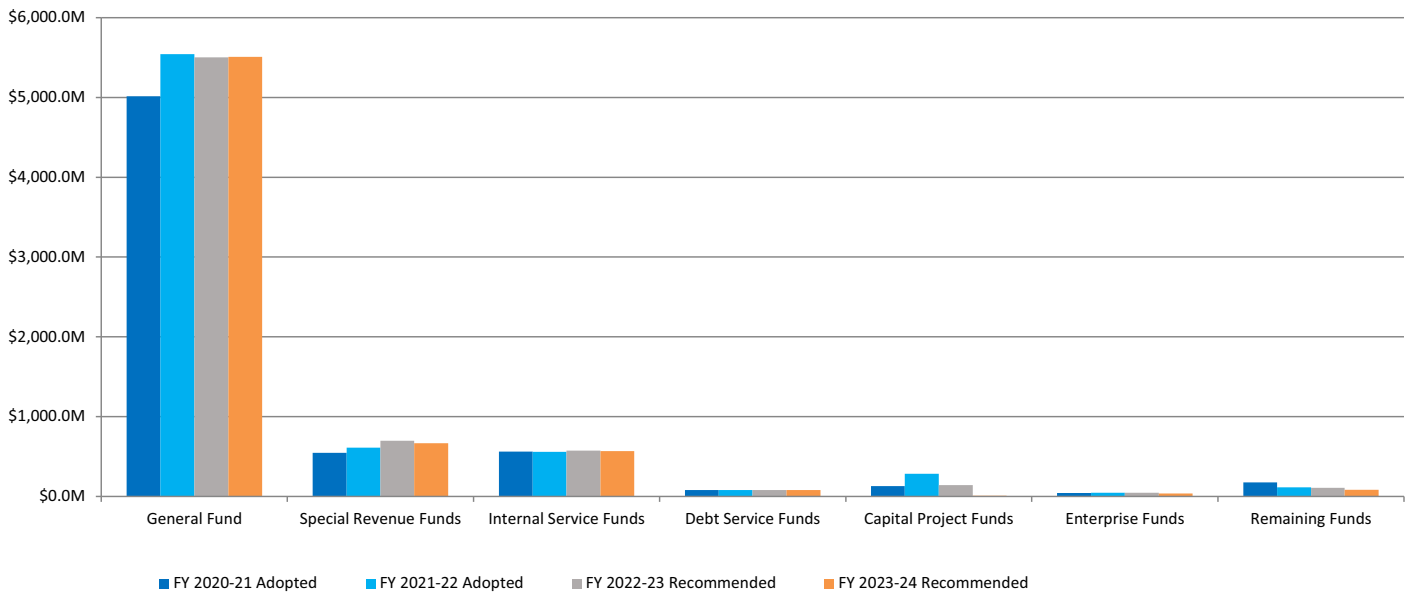
**Special Revenue Funds** account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes (other than for major capital projects). Examples include Road, Library, Asset Forfeiture and Proposition 172 funds.

**Debt Service Funds** account for the accumulation of resources for the payment of principal and interest on general long-term debt.

**The Debt Service Funds** include bond principal and interest payments and administrative expenses for Pension Obligation Bonds. A discussion of the County's long and short-term financial obligations can be found in the Debt Management Policies and Obligations section.

**Capital Project Funds** account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds) and capitalized major maintenance projects.

**Total Appropriations by Fund Type**  
Fiscal Years 2020-21 through 2023-24



\*Remaining Funds include Special Districts and Miscellaneous Local Agencies

Total Appropriations by Fund Type (in millions)						
	Fiscal Year 2020-21 Adopted Budget	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2022-23 Adopted Budget	% Change	Fiscal Year 2023-24 Approved Budget	
General Fund	\$ 5,013.8	\$ 5,540.9	\$ 5,654.0	2.0	\$ 5,519.0	
Special Revenue Funds	547.5	611.9	725.6	18.6	666.1	
Internal Service Funds	562.7	559.0	574.6	2.8	566.1	
Debt Service Funds	81.5	81.5	81.4	(0.1)	81.5	
Capital Project Funds	129.7	282.7	171.8	(39.2)	8.8	
Enterprise Funds	41.7	45.1	45.1	0.0	37.7	
Remaining Funds	175.0	111.9	107.0	(4.4)	84.1	
<b>Total</b>	<b>\$ 6,551.9</b>	<b>\$ 7,233.0</b>	<b>\$ 7,359.5</b>	<b>1.7</b>	<b>\$ 6,963.3</b>	





## Proprietary Fund Types

**Internal Service Funds** account for the financing of goods or services provided by one department to other departments of the County, or to other governmental units, on a cost-reimbursement basis. Examples include the Facilities Management, Fleet, Purchasing and Contracting, Employee Benefits, Public Liability and Information Technology Internal Service Funds.

**Enterprise Funds** account for any activity for which a fee is charged to external users for goods or services. Enterprise funds are also used for any activity whose principal external revenue sources meet any of the following criteria:

- ◆ Any issued debt is backed solely by fees and charges.
- ◆ Cost of providing services must legally be recovered through fees and charges.
- ◆ Government's policy is to establish fees or charges to recover the cost of provided services.

Examples include the Airport, Wastewater and Jail Commissary Funds.

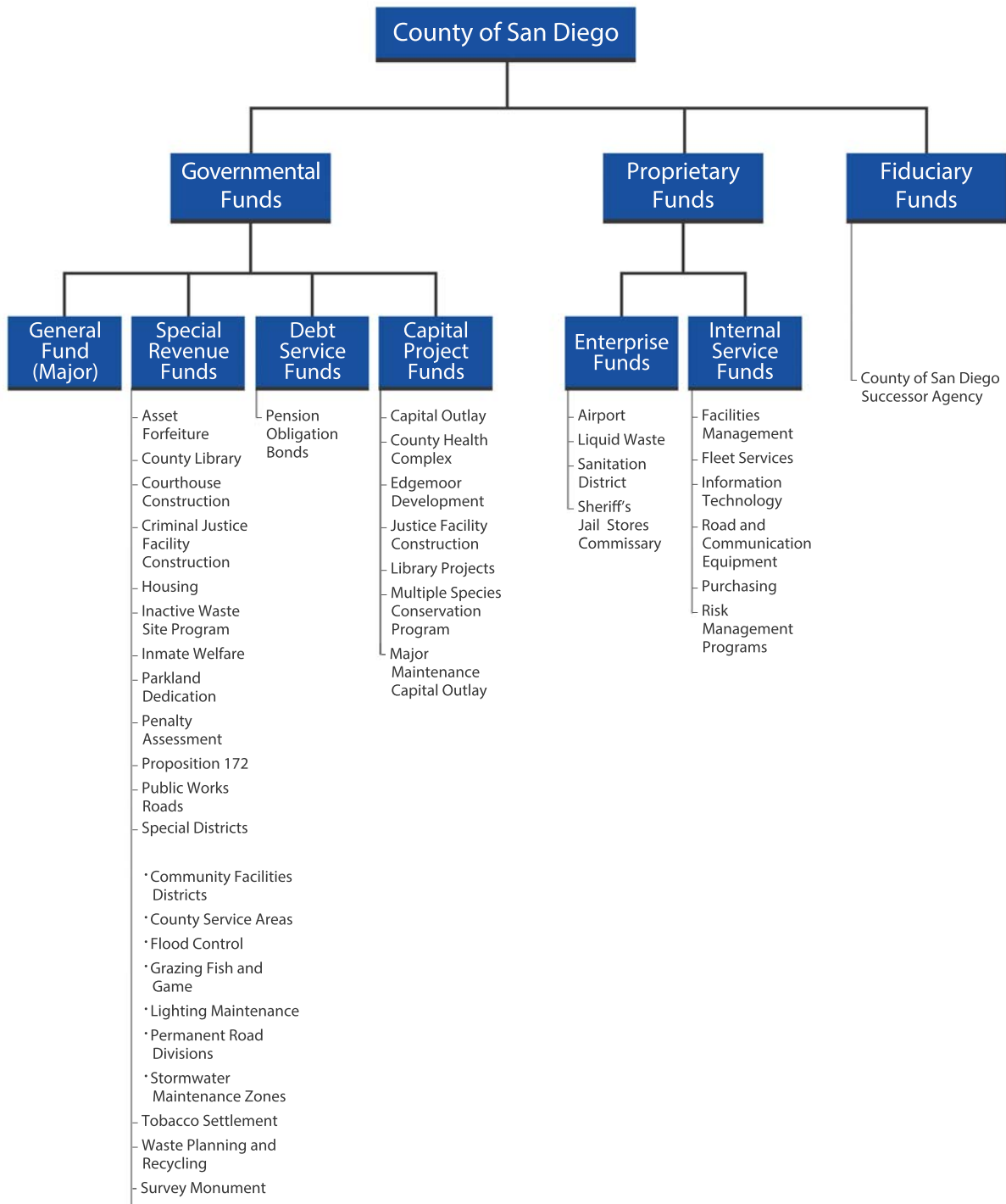
## Fiduciary Funds

**Special Districts** are separate legal entities governed by the Board of Supervisors that provide for specialized public improvements and services deemed to benefit properties and residents financed by specific taxes and assessments. The special districts provide authorized services including sanitation, flood control, road, park, lighting maintenance, fire protection or ambulance service to specific areas in the County.

**Successor Agency Funds** are used to pay the outstanding obligations of the dissolved Redevelopment Agencies and taxing entities where the County is the Successor Agency. Redevelopment Agencies were originally established to account for the proceeds of redevelopment area incremental taxes, interest revenues and temporary loans which were used to eliminate blighted areas, improve housing, expand employment opportunities and provide an environment for the social, economic and psychological growth and well-being of all residents of the County. The State of California, through the passage of Assembly Bill X1 26, Redevelopment Agency Dissolution, dissolved all redevelopment agencies as of February 1, 2012. As a requirement of the dissolution process, all funds, assets and obligations of the redevelopment agencies were transferred to successor agencies for payment or disbursement.



**County Budgetary Fund Structure**



\*Effective March 1, 2021





## Department Fund Relationship

The table below summarizes the relationship between County funds and each of the County’s business groups as of July 1, 2022. Funds are summarized by fund type and categorized as governmental, proprietary or fiduciary.

Department Fund Relationship							
	GOVERNMENTAL				PROPRIETARY		FIDUCIARY
	General Fund	Special Revenue Fund	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Successor Agency Funds
<b>Public Safety Group (PSG)</b>							
Animal Services	✓						
Child Support Services	✓						
District Attorney	✓	✓					
Medical Examiner	✓						
Office of Emergency Services	✓						
Probation	✓	✓					
Public Defender	✓						
PSG Executive Office	✓	✓					
San Diego County Fire	✓	✓					
Sheriff	✓	✓			✓		
<b>Health and Human Services Agency (HHS)</b>							
Administrative Support	✓	✓					
Aging & Independence Services	✓						
Behavioral Health Services	✓						
Child Welfare Services	✓						
County of San Diego Successor Agency							✓
Housing & Community Development Services	✓						✓
Homeless Solutions and Equitable Communities	✓						
Medical Care Services	✓						
Public Health Services	✓						
Self-Sufficiency Services	✓						
<b>Land Use and Environment Group (LUEG)</b>							
Agriculture, Weights and Measures	✓	✓					
County Library		✓					





**ALL FUNDS: TOTAL APPROPRIATIONS**

Department Fund Relationship							
	GOVERNMENTAL				PROPRIETARY		FIDUCIARY
	General Fund	Special Revenue Fund	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Successor Agency Funds
Environmental Health and Quality	✓						
LUEG Executive Office	✓						
Parks and Recreation	✓	✓					
Planning & Development Services	✓						
Public Works	✓	✓			✓	✓	
<b>Finance and General Government (FGG) Group</b>							
Assessor/Recorder/County Clerk	✓						
Auditor and Controller	✓						
Board of Supervisors	✓						
Clerk of the Board of Supervisors	✓						
Chief Administrative Office	✓						
Citizens' Law Enforcement Review Board	✓						
Civil Service Commission	✓						
County Counsel	✓					✓	
County Communications Office	✓						
County Technology Office	✓					✓	
FGG Group Executive Office	✓						
General Services						✓	
Grand Jury	✓						
Human Resources	✓					✓	
Office of Evaluation, Performance and Analytics	✓						
Purchasing and Contracting						✓	
Registrar of Voters	✓						
Treasurer-Tax Collector	✓						
<b>Capital Program</b>	✓			✓			
<b>Finance Other</b>	✓		✓			✓	





## Appropriations Limits

Spending limits for the County are governed by the 1979 passage of California Proposition 4, *Limitation of Government Appropriations (enacted as Article XIII B of the California Constitution, commonly known as the Gann initiative or Gann Limit)*. Proposition 4 places an appropriations limit on most spending from tax proceeds.

The limit for each year is equal to the prior year's spending with upward adjustments allowed for changes in population and the cost of living. Most appropriations are subject to the limit. However, Proposition 4 and subsequently Proposition 99 (1988), *Tobacco Tax and Health Protection Act, Proposition 10 (1998), California Children and Families First Act* and Proposition 111

(1990), *Traffic Congestion Relief and Spending Limitations Act*, exempt certain appropriations from the limit. These exemptions include capital outlay, debt service, local government subventions, new tobacco taxes, appropriations supported by increased gas taxes, and appropriations resulting from national disasters.

When the limit is exceeded, Proposition 4 requires the surplus to be returned to the taxpayers within two years. Appropriations in the two-year period can be averaged before becoming subject to the excess revenue provisions of the Gann Limit. As shown in the following table, the County continues to remain far below the Gann Limit.

San Diego County Appropriations Limit (in millions)					
	Fiscal Year 2017–18	Fiscal Year 2018–19	Fiscal Year 2019–20	Fiscal Year 2020–21	Fiscal Year 2021–22
Gann Limit	\$ 5,264	\$ 5,509	\$ 5,752	\$ 5,982	\$ 6,301
Appropriations subject to the limit	\$ 1,967	\$ 2,121	\$ 2,264	\$ 2,201	\$ 2,369





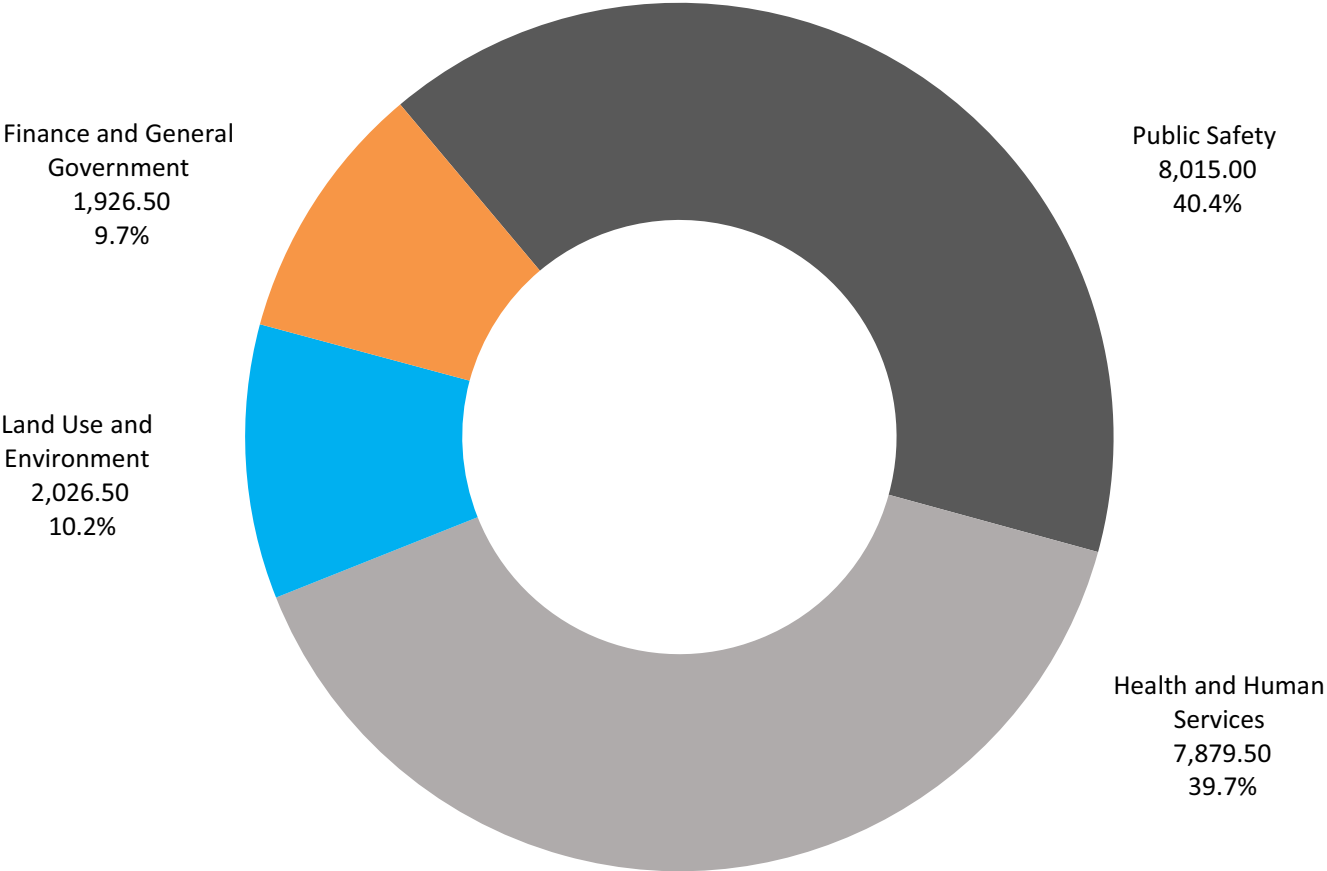
# All Funds Total Staffing

## Total Staffing by Group/Agency

Total staff years<sup>1</sup> for Fiscal Year 2022–23 **increased by 1,065.00** from the Adopted Budget for Fiscal Year 2021-22, an increase of 5.7% to a total of 19,847.50 staff years.

This net increase is attributable to increased staffing in all groups. The staffing changes are summarized by business group in the chart below.

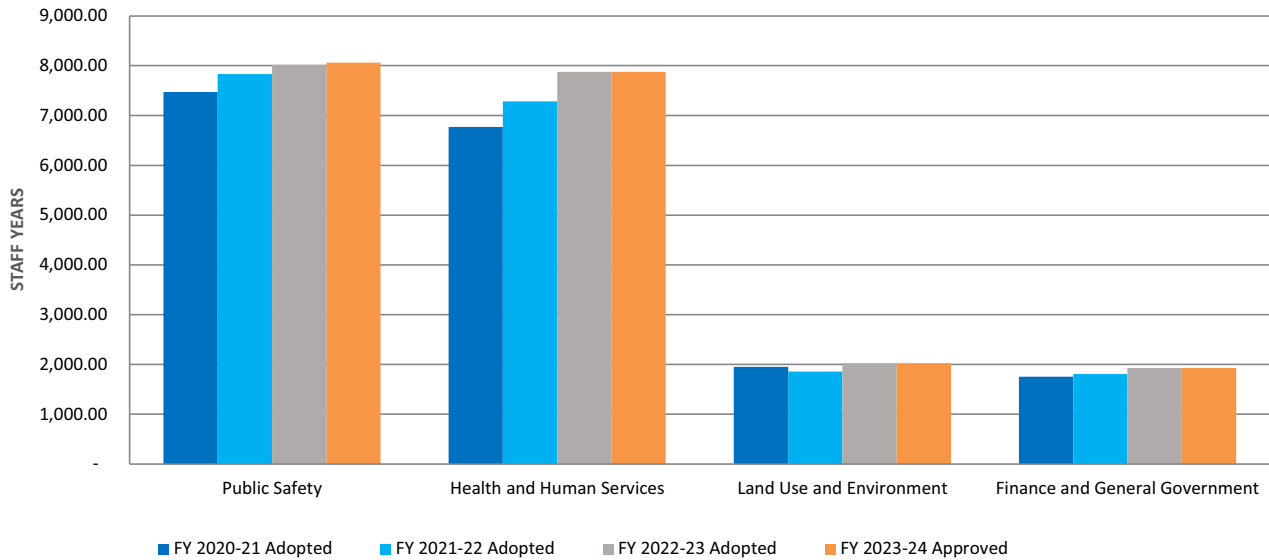
### Total Staffing by Group/Agency Fiscal Year 2022-23: 19,847.50 Staff Years



<sup>1</sup>One staff year is equivalent to one permanent employee working full-time for one year.

**ALL FUNDS TOTAL STAFFING**

**Total Staffing by Group/Agency**  
Fiscal Years 2020-21 through 2022-23



Total Staffing by Group/Agency (staff years)						
	Fiscal Year 2020-21 Adopted Budget	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2022-23 Adopted Budget	Change	% Change	Fiscal Year 2023-24 Approved Budget
Public Safety	7,470.00	7,834.00	8,015.00	181.00	2.3	8,063.00
Health and Human Services	6,772.50	7,284.50	7,879.50	595.00	8.2	7,879.50
Land Use and Environment	1,956.50	1,855.50	2,026.50	171.00	9.2	2,026.50
Finance and General Government	1,754.50	1,808.50	1,926.50	118.00	6.5	1,926.50
<b>Total</b>	<b>17,953.50</b>	<b>18,782.50</b>	<b>19,847.50</b>	<b>1,065.00</b>	<b>5.7</b>	<b>19,895.50</b>

**Public Safety Group (PSG)**

PSG has a **net increase of 181.00 staff years, or 2.3%**, to address key initiatives and operational requirements.

- ◆ Public Safety Group Executive Office increases by 1.00 staff year for the integration of justice system programs and initiatives to reduce in custody populations and improve justice system outcomes.
- ◆ District Attorney increases by 20.00 staff years to address workload changes and to support key initiatives that include the South County Trauma Recovery Center (TRC), State Senate Bill (SB) 775, Felony murder: resentencing, services for victims of crime, and transitional age youth diversion program.
- ◆ Sheriff’s Department increases by a net of 32.00 staff years for the implementation of the Body- Worn Camera program in detention facilities; to fulfill the requirement to release records under the legislative mandate of the Senate Bill (SB)

1421, Peace officers: release of records and under the California Public Records Act; to support medical operational management responsibilities; increased workload to process evidence and seized property; to support the administration of Homeland Security Program Grant and provide analysis for the Regional Auto Theft Task Force; to oversee the County Security Initiative program; to support the County’s Very High Frequency (VHF) radio system and the management of information technology equipment; for increase in law enforcement security services requested by the Health and Human Services Agency at the San Diego County Psychiatric Hospital; for law enforcement services requested by a contract city and North County Transit District; offset by a decrease due to the termination of the agreement with Grossmont Cuyamaca Community College District.





- ◆ Office of Emergency Services increases by 12.00 staff years due to the transfer of staff from County Fire as a result of reorganization efforts to centralize fiscal and finance functions and for staff to support the County Security Initiative program.
- ◆ Department of Animal Services increases by 1.00 staff year to coordinate emergency responses and the Animal Control Officer academy.
- ◆ Medical Examiner increases by 6.00 staff years to address increased caseload in investigations, toxicology, pathology and administration, and to further enhance the department's data analytics.
- ◆ Probation Department increases by 25.00 staff years for the operations of the Pretrial Services Program, to support the Youth Development Academy, and to assist Child Welfare Services with background checks.

- ◆ Public Defender increases by 90.00 staff years for increased case responsibilities and activities to address requirements in state legislation and retroactive case review; for trial, investigative and clerical support; to support the Fresh Start program, Collaborative Courts, Mental Health Unit, Indigent Defense, and post-conviction relief activities: IT support; and increased finance activities.
- ◆ County Fire decreases by 6.00 staff years due to the transfer of staff to the Office of Emergency Services (11.00 staff years) to centralize fiscal and finance functions, offset by an increase of (5.00 staff years) to support the Roadside Vegetation Management and the Community Paramedicine programs.

In Fiscal Year 2023–24, there is an increase of 48.00 staff years in Probation Department for the Youth Development Academy.

Total Staffing by Department within Group/Agency (staff years)						
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	Change	% Change	Fiscal Year 2023–24 Approved Budget
<b>Public Safety</b>	<b>7,470.00</b>	<b>7,834.00</b>	<b>8,015.00</b>	<b>181.00</b>	<b>2.3</b>	<b>8,063.00</b>
Public Safety Executive Office	14.00	14.00	15.00	1.00	7.1	15.00
District Attorney	991.00	1,006.00	1,026.00	20.00	2.0	1,026.00
Sheriff	4,381.00	4,695.00	4,727.00	32.00	0.7	4,727.00
Child Support Services	497.00	461.00	461.00	—	0.0	461.00
Office of Emergency Services	21.00	21.00	33.00	12.00	57.1	33.00
Animal Services	61.00	61.00	62.00	1.00	1.6	62.00
Medical Examiner	57.00	60.00	66.00	6.00	10.0	66.00
Probation	1,007.00	1,009.00	1,034.00	25.00	2.5	1,082.00
Public Defender	414.00	442.00	532.00	90.00	20.4	532.00
San Diego County Fire	27.00	65.00	59.00	(6.00)	(9.2)	59.00



## Health and Human Services Agency (HHS)

HHS has a **net increase of 595.00 staff years or 8.2%** from the Fiscal Year 2021–22 Adopted Budget. The increases are spread among the programs to address increasing caseloads and bolster several County priority areas. There were also transfers within the Agency that occurred mid-year among divisions.

- ◆ Self-Sufficiency Services (SSS): increase of 119.00 staff years; 100.00 staff years to continue to deliver essential safety net services to residents timely, effectively and efficiently. Over the last 2 years, SSS has added over 316,000 new participants to its programs and continues to receive a record high of new applications each month. This includes a 40.5% participation increase to CalFresh and a 38% increase to Medi-Cal. Both of these programs act as the main social safety net for low-income San Diegans combating food insecurity and allowing our most vulnerable to meet their health care needs. In addition, the increased staff years will also address workload impact associated with existing caseload due to the expiration of COVID-19 federal and State waivers; 20.00 staff years due to the transfer of the Office of Military & Veterans Affairs (OMVA) to SSS to enhance the alignment of integrated functions within HHS; and 1.00 staff year due to a transfer from Homeless Solutions and Equitable Communities (HSEC) to support operational needs; offset partially by a decrease of 2.00 staff years due to a transfer to Administrative Support for operational needs.
- ◆ Aging & Independence Services (AIS): increase of 121.00 staff years; 60.00 staff years in the In-Home Support Services (IHSS) program to address continued growth in caseloads and ensure timely and thorough assessments to support the provision of services to IHSS recipients to maximize their independence in the home of their choice; 34.00 staff years in the Adult Protective Services (APS) program to provide timely delivery of services supporting increased overall safety for vulnerable elders and dependent adults with the continued growth due to the State expansion by lowering the age to 60 in APS; 13.00 staff years in Public Administrator/Public Guardian/Public Conservator (PA/PG/PC) to address continued growth in caseloads and to continue to provide timely person-centered services; 6.00 staff years in APS Home Safe program to reduce adult homelessness or experience of being unhoused by older adults; and 8.00 staff years to support Multipurpose Senior Services Program (MSSP), Aging Roadmap, California Department of Aging (CDA), and Ombudsman programs.
- ◆ Behavioral Health Services (BHS): net increase of 94.00 staff years; 46.00 staff to provide oversight and enhanced direction to the growing mental and substance use disorders (SUD) services across the County; 37.00 staff years to support and enhance service delivery in County operated mental health clinics; 15.00 staff years for inpatient health services primarily to reduce reliance on temporary staffing for increased healthcare custodial needs at the San Diego County Psychiatric Hospital (SDCPH) and Edgemoor Hospital; 12.00 staff years to support services for youth engaged with the justice system; 5.00 staff years to provide administrative and clinical oversight to support the harm reduction strategy as approved by the Board of Supervisors on December 7, 2021 (22); offset by a transfer of 21.00 staff years to Medical Care Services Department (MCSD) to enhance present and future Pharmacy operations.
- ◆ Child Welfare Services (CWS): net increase of 99.00 staff years; 68.00 staff years to support Emergency Response (ER) services; 15.00 staff years to support the multi-faceted needs and ensure the safety of youth entering foster care, compliance with additional State requirements, and expansion of Family Strengthening & Prevention Initiative services; 10.00 staff years to the Placement Integration Unit to support quality placement efforts to locate relatives, maintain children in a familiar environment, and support the child's sense of safety, permanency, and well-being; 7.00 staff years to create the Department of Child & Family Well-Being to align the County's child abuse and neglect prevention efforts and support implementation of the Family First Prevention Services Act (FFPSA); offset by a transfer of 1.00 staff year to Administrative Support Services to support operational needs.
- ◆ Public Health Services (PHS): net decrease of 107.00 staff years; 172.00 staff years due to a transfer to the new Medical Care Services Department (MCSD) to enhance present and future Nursing operations; 8.00 staff years due to a transfer to Administrative Support to support operational needs; offset by an increase of 24.00 staff years to support the transition of the Immunization Program from Contractor to In-House; 11.00 staff years to enhance public health capacity and bolster Public Health Services infrastructure; 8.00 staff years to support investigations and data analysis of infectious diseases and augment capacity in Office of Vital Records and Statistics; 8.00 staff years to augment staffing capacity for TB Elimination and Contact Investigation Team to conduct surveillance and contact tracing for active TB cases; 7.00 staff years in California Children's Services (CCS) unit to enhance case management and support the children's well-being; 5.00 staff years to support water quality testing that will reduce exposure to contaminated water and reduce potential illnesses in the community; 4.00 staff years to support the Clean Syringe Services program to provide direct patient care in the STD clinics; 3.00 staff years to provide oversight and support the Getting to Zero Initiative program; 2.00 staff years due to transfer from Homeless Solutions and Equitable Communities (HSEC) to support operational needs; and 1.00 staff year for implementation of the Office of Violence Prevention (OVP) program.







- ◆ **Administrative Support:** net increase of 50.00 staff years; 42.00 staff years due to a transfer of Office of Strategy and Innovation (OSI) from HSEC to enhance the alignment of the integrated functions within HHSA; 17.00 staff years across various administrative support departments to support operational needs in human resources, fiscal, information technology and other administrative support; 8.00 staff years due to a transfer from PHS to support operational needs; 2.00 staff years transfer from SSS for operational needs; 1.00 staff year transfer from CWS for operational needs; offset by a transfer of 20.00 staff years due to the transfer of OMVA to SSS to enhance the alignment of the integrated functions within HHSA.
- ◆ **Housing & Community Development Services (HCDS):** increase of 26.00 staff years; 14.00 staff years in Housing Choice Voucher (HCV) programs to administer and issue additional vouchers awarded to Housing Authority; 5.00 staff years to administer, coordinate, and monitor the County's increasing affordable housing efforts for local, state, and federal programs; 4.00 staff years to support HOME Investment Partnership - American Rescue Plan (HOME-ARP) and HUD Cares Act programs; and 3.00 staff years to provide IT and Fiscal support for increased workload in HCV, community development programs, and to streamline document imaging process.
- ◆ **Medical Care Services Department (MCSD):** increase of 222.00 staff years; 172.00 staff years due to a transfer from PHS to enhance present and future Nursing operations; 21.00 staff years due to a transfer from BHS to enhance present and future Pharmacy operations; 13.00 staff years tied to the implementation of the California San Diego Advancing and Innovating Medi-Cal (Cal-SDAIM) program; 8.00 staff years for Clinical and Nursing Support to address the operational aspects of nursing programs; and 8.00 staff years to augment Pharmacy staffing for program sustainability and to enhance the pharmaceutical services delivery to County programs in the Clinical Pharmacy.
- ◆ **Homeless Solutions and Equitable Communities (HSEC):** net decrease of 29.00 staff years; 42.00 staff years due to the transfer of OSI to Administrative Support to enhance the alignment of integrated functions within the HHSA; 2.00 staff years due to transfer to PHS to support operational needs; 1.00 staff year due to transfer to SSS to support operational needs; offset by an increase of 12.00 Community Health Workers to provide support for public health education and health promotion programs, facilitate access to services, and improve the quality and cultural competence of service delivery within the community; and increase of 4.00 staff years to support operational needs and programs to end homelessness and devote efforts to upstream prevention.

In Fiscal Year 2023–24, no change in staffing is recommended.

Total Staffing by Department within Group/Agency (staff years)						
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	Change	% Change	Fiscal Year 2023–24 Approved Budget
<b>Health and Human Services</b>	<b>6,772.50</b>	<b>7,284.50</b>	<b>7,879.50</b>	<b>595.00</b>	<b>8.2</b>	<b>7,879.50</b>
Self Sufficiency Services	2,529.00	2,613.00	2,732.00	119.00	4.6	2,732.00
Aging & Independence Services	449.00	492.00	613.00	121.00	24.6	613.00
Behavioral Health Services	1,006.50	1,113.50	1,207.50	94.00	8.4	1,207.50
Child Welfare Services	1,492.00	1,531.00	1,630.00	99.00	6.5	1,603.00
Public Health Services	709.00	837.00	730.00	(107.00)	(12.8)	730.00
Administrative Support	457.00	383.00	433.00	50.00	13.1	433.00
Housing & Community Development Services	130.00	130.00	156.00	26.00	20.0	156.00
Medical Care Services	—	—	222.00	222.00	0.0	222.00
Homeless Solutions and Equitable Communities	—	185.00	156.00	(29.00)	(15.7)	156.00



## Land Use and Environment Group (LUEG)

LUEG has a **net increase of 171.00 staff years or 9.2%**.

- ◆ Land Use and Environment Group Executive Office: increases by 12.00 staff years. Within the Executive Office, 6.00 staff years will support regional decarbonization efforts, increased efforts in community engagement, policy development and implementation, and data analysis. In the newly established Office of Sustainability and Environmental Justice, 6.00 staff years will coordinate the office’s sustainability and environmental justice efforts with each of the County’s four business groups, focus on funding/grant management and assess costs, benefits, and priorities for sustainability activities.
- ◆ Agriculture, Weights and Measures: increases by 20.00 staff years to support the Pest Detection and Integrated Pest Management divisions due to increased workload, support increased efforts in community engagement, policy development and implementation, and data analysis and to meet new Electric Vehicle Charging Station testing mandate.
- ◆ County Library: increases by 8.00 staff years to support library operations and administration and support increased efforts in community engagement, policy development and implementation, and data analysis.
- ◆ Environmental Health and Quality: increases by 20.00 staff years to support the Microenterprise Home Kitchen program, support increased efforts in community engagement, policy development and implementation, and data analysis, increased plan check reviews in the Food and Housing Division, support the Hazardous Materials Division and reduce land development plan review times in the Land and Water Quality Division.
- ◆ Parks and Recreation: increases by 36.00 staff years to support the Multiple Species Conservation Plan, support daily operations and maintenance of the new and expanded parks under construction in Calavo Park, Lindo Lake, Waterfront Park and Park Circle, support increased efforts in community engagement, policy development and implementation, and data analysis, support the Capital Projects program and provide administrative support across all divisions and operations within the department.
- ◆ Planning & Development Services: increases by 35.00 staff years to support public outreach and education and manage the sustained increased workload in Code Compliance, support increased efforts in community engagement, policy development and implementation, and data analysis, support Transportation and Housing priorities, support sustained increased workload within Land Development and Building divisions, provide administrative and information technology support for all divisions, support the implementation of the Climate Action Plan and regional sustainability and support departmental efforts related to the California Environmental Quality Act.
- ◆ Public Works: increases by 40.00 staff years to support the Capital Improvement Program, provide administrative, information technology and fleet management support for all divisions, support environmental review and compliance, support the Permanent Road Division management, support the Litter Abatement & Vegetation Management, support Road Resurfacing Program to implement the Pavement Condition Index (PCI) to 70, to implement the Strategic Plan to Reduce Waste by achieving 75% waste diversion by 2025, to ensure compliance with the stormwater Bacteria Total Maximum Daily Load (TMDL) requirements, support increased efforts in community engagement, policy development and implementation, and data analysis, comply with Working Families Ordinance requirements for contractors and leases and support the Airport operations.

In Fiscal Year 2023–24, no change in staffing is recommended.





Total Staffing by Department within Group/Agency (staff years)						
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	Change	% Change	Fiscal Year 2022–23 Approved Budget
<b>Land Use and Environment</b>	<b>1,956.50</b>	<b>1,855.50</b>	<b>2,026.50</b>	<b>171.00</b>	<b>9.2</b>	<b>2,026.50</b>
Land Use and Environment Executive Office	13.00	21.00	33.00	12.00	57.1	33.00
Agriculture, Weights and Measures	179.00	179.00	199.00	20.00	11.2	199.00
Air Pollution Control District	164.00	—	—	—	0.0	—
County Library	284.50	286.50	294.50	8.00	14.5	294.50
Environmental Health and Quality	309.00	313.00	333.00	20.00	14.8	333.00
Parks and Recreation	235.00	249.00	285.00	36.00	7.0	285.00
Planning & Development Services	232.00	237.00	272.00	35.00	2.8	272.00
Public Works	540.00	570.00	610.00	40.00	6.4	610.00

### Finance and General Government Group (FGG)

FGG has a **net increase of 118.00 staff years or 6.5%**.

- ◆ Finance and General Government Group Executive Office: net increase of 10.50 staff years.
  - ◆ Increase of 16.50 staff years for the newly created Office of Economic Development & Government Affairs (EDGA) as follows:
    - ◆ 8.50 staff years for the legislative program, including federal policy representation in Washington DC, local program oversight, and analysis and support for EDGA;
    - ◆ 3.00 staff years for the Economic Development and Prosperity division of EDGA to implement countywide economic coordination and arts and culture initiatives;
    - ◆ 5.00 staff years for a Grants Office to oversee the County's Community Enhancements, Neighborhood Reinvestment Program, and other selected programs.
    - ◆ EDGA staffing level will be achieved through the addition of 7.00 new staff years, transfer of 4.50 staff years from the CAO's Office of Strategy & Intergovernmental Affairs, transfer of 2.00 staff years from Auditor and Controller, and internal transfer of 3.00 staff years from the FGG Executive Office's Office of Financial Planning.
    - ◆ Decrease of 3.00 staff years to reflect internal transfer of positions from the FGG Executive Office's Office of Financial Planning to EDGA as described above.
    - ◆ Decrease of 3.00 staff years to reflect transfer of positions currently under the FGG Executive Office's Data Performance and Analytics Unit to the recently created Office of Evaluation, Performance and Analytics.
  - ◆ Decrease of 3.00 staff years to reflect transfer of positions currently under the FG3 Executive Office's Data Performance and Analytics Unit to the recently created Office of Evaluation, Performance and Analytics, replacing 3.00 staff years created for that office in the current fiscal year.
  - ◆ Decrease of 3.00 staff years to reflect internal realignment of positions between Office of Financial Planning and Executive Office to achieve new program initiatives described above.
- ◆ Board of Supervisors: increase of 10.00 staff years in the district offices to support outreach and other activities for residents located in each district. This increase reflects a Board action taken on July 13, 2021 (18) to address staffing needs.
  - ◆ District 1: increases by 2.00 staff years.
  - ◆ District 2: increases by 2.00 staff years.
  - ◆ District 3: increases by 2.00 staff years.
  - ◆ District 4: increases by 2.00 staff years.
  - ◆ District 5: increases by 2.00 staff years.
- ◆ Assessor/Recorder/County Clerk: increase of 27.00 staff years to realign operational needs, mitigate risks to the Assessment roll, and assist the public more efficiently by improving customer service wait time and reducing delays in processing mail-in requests.
- ◆ Chief Administrative Office: net decrease of 1.50 staff years. Decrease of 4.50 staff years due to a transfer to the FG3 Executive Office for the newly established Office of Economic Development & Government Affairs, offset by 2.00 staff years



## ALL FUNDS TOTAL STAFFING

added to the Office of Equity and Racial Justice for operational support, including social equity programs and 1.00 staff year added to the Office of Ethics and Compliance for human resource and administrative support.

- ◆ Auditor and Controller: decrease of 2.00 staff years due to realignment of operational needs in the Office of Economic Development & Government Affairs to support grant administration activities.
- ◆ County Technology Office: increase of 3.00 staff years for support of Community Engagement and Digital Services initiatives, including the transfer of an existing position from County Communications Office.
- ◆ Citizens Law Enforcement Review Board: increase of 1.00 staff year for analytical support of operations, driven by increases in departmental activities.
- ◆ Clerk of the Board of Supervisors: increase of 2.00 staff years to support the centralized Public Records Act Unit for increased enterprise transparency.
- ◆ Office of County Counsel: increase of 15.00 staff years to provide legal support and advice on implementation, program design, and regulatory compliance across all County groups.
- ◆ County Communications Office: net increase of 2.00 staff years. Increase of 2.00 staff years to support Community Engagement initiative, and 1.00 staff year for coordination of enterprise translation services. Decrease of 1.00 staff year to reflect transfer of existing position to County Technology Office for support of Community Engagement and Digital Services initiatives.
- ◆ Department of Human Resources: increase of 7.00 staff years to provide expanded human resources support to the enterprise due to the overall growth in Countywide staffing,

increased focus on equity initiatives, and increased activities for internal service fund operations related to procurement and workers' compensation.

- ◆ General Services: increase of 32.00 staff years.
  - ◆ Increase of 29.00 staff years in the Facilities Management Internal Service Fund, including 15.00 staff years to support increased facility maintenance obligations and operational needs associated with program growth in mail services, 6.00 staff years to support growth in real estate projects related to development, surplus property and affordable housing, 4.00 staff years to keep pace with overall administrative and analytical demand from enterprise activities, 3.00 staff years to support growth in capital and major maintenance project management, and 1.00 staff year to support energy & sustainability initiatives.
  - ◆ Increase of 3.00 staff years in the Fleet Internal Service Fund to support implementation of the Electric Vehicle (EV) Roadmap, increased operational requirements for management of vehicle inventory, and COC Fleet Garage operations.
- ◆ Department of Purchasing and Contracting: increase of 6.00 staff years to support continued increase in demand for procurement and contracting support, primarily in Health and Human Services Agency.
- ◆ Registrar of Voters: increase of 6.00 staff years to support increased temporary staffing requirements of new Vote Center model, and to keep pace with increases in voter registration, election activities, and public information requests.

In Fiscal Year 2023–24, no change in staffing is recommended.





Total Staffing by Department within Group/Agency (staff years)						
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	Change	% Change	Fiscal Year 2022–23 Approved Budget
<b>Finance and General Government</b>	<b>1,754.50</b>	<b>1,808.50</b>	<b>1,926.50</b>	<b>118.00</b>	<b>6.5</b>	<b>1,926.50</b>
Finance and General Government Group Executive Office	25.00	32.00	42.50	10.50	32.8	42.50
Board of Supervisors	60.00	72.00	82.00	10.00	13.9	82.00
Assessor/Recorder/County Clerk	419.50	419.50	446.50	27.00	6.4	446.50
Treasurer-Tax Collector	123.00	123.00	123.00	—	0.0	123.00
Chief Administrative Office	16.50	26.50	25.00	(1.50)	(5.7)	25.00
Auditor and Controller	236.50	235.50	233.50	(2.00)	(0.8)	233.50
County Technology Office	14.00	14.00	17.00	3.00	21.4	17.00
Citizens' Law Enforcement Review Board	8.00	8.00	9.00	1.00	12.5	9.00
Civil Service Commission	3.00	3.00	3.00	—	0.0	3.00
Clerk of the Board of Supervisors	28.00	28.00	30.00	2.00	7.1	30.00
County Counsel	148.00	150.00	165.00	15.00	10.0	165.00
Grand Jury	—	—	—	—	0.0	—
Human Resources	122.00	124.00	131.00	7.00	5.6	131.00
County Communications Office	21.00	21.00	23.00	2.00	9.5	23.00
General Services	395.00	395.00	427.00	32.00	8.1	427.00
Purchasing and Contracting	66.00	68.00	74.00	6.00	8.8	74.00
Registrar of Voters	69.00	69.00	75.00	6.00	8.7	75.00
Office of Evaluation, Performance and Analytics	—	20.00	20.00	—	0.0	20.00





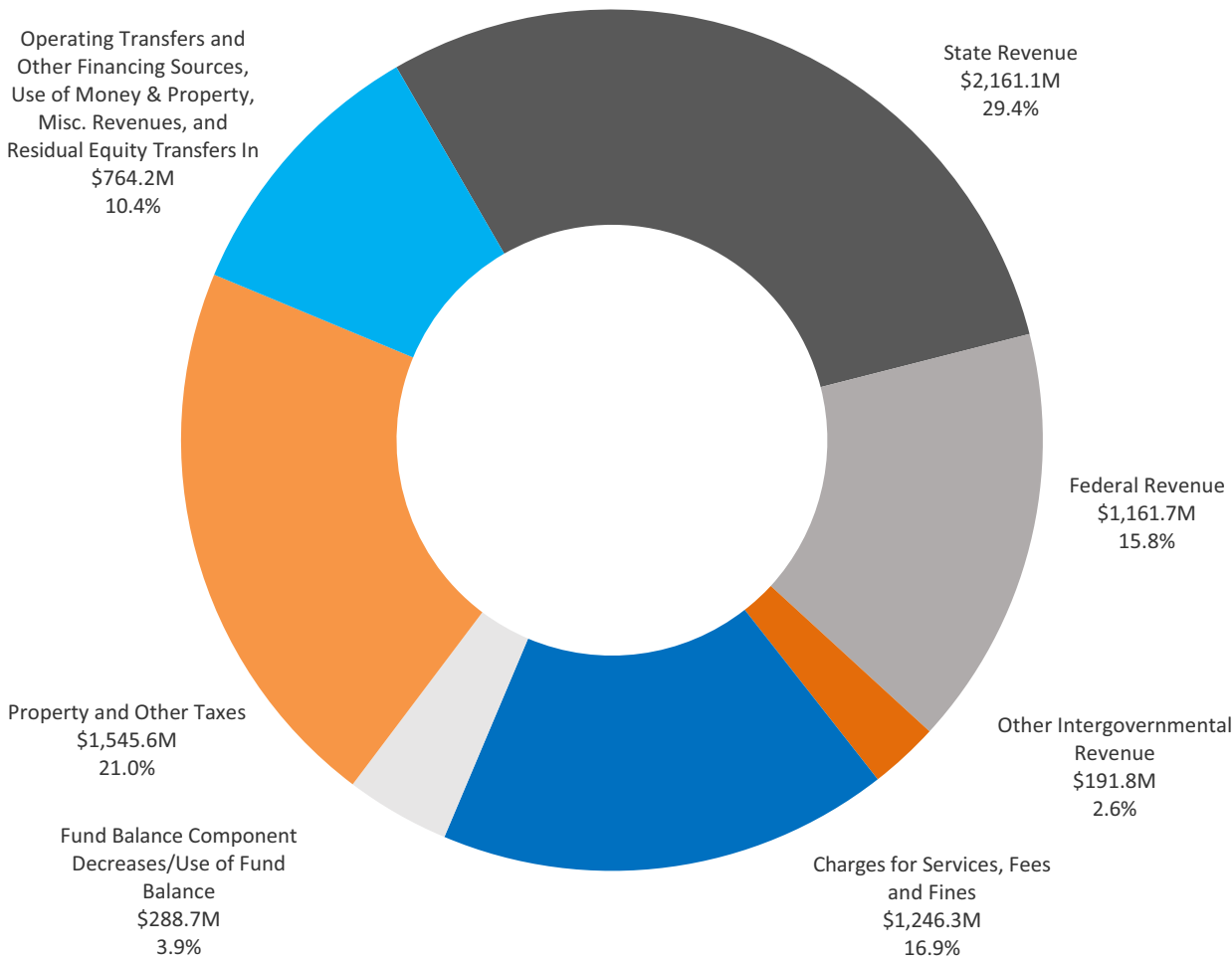


# All Funds: Total Funding Sources

## Total Funding by Source

Total resources available to support County services for **Fiscal Year 2022–23** are **\$7.36 billion**, an increase of **\$126.5 million** or **1.8%** from the Fiscal Year 2021–22 Adopted Budget. Total resources decrease by \$396.2 million or 5.4% to \$6.96 billion in Fiscal Year 2023–24. For Fiscal Year 2022–23, the combination of State Revenue (\$2.2 billion), Federal Revenue (\$1.2 billion) and Other Intergovernmental Revenue (\$191.8 million) supplies 47.8% of the funding sources for the County's budget. Interfund Operating Transfers, Use of Money & Property, Miscellaneous Revenues, Residual Equity Transfers In and Other Financing Sources make up 10.4% of the funding sources (\$764.2 million). Another 16.9% (\$1.2 billion) comes from Charges for Current Services, and Fees and Fines. Use of Fund Balance and Fund Balance Component Decreases supply 3.9% (\$288.7 million) of the funding sources.

**Total Funding by Source**  
**Fiscal Year 2022-23: \$7.36 billion**



Note: In the chart and table, the sum of individual amounts may not total due to rounding.

Finally, revenues in the Property and Other Taxes category, received from property taxes, Property Tax in lieu of Vehicle License Fees, the Teeter program, Sales & Use Tax, Real Property Transfer Tax, Transient Occupancy Tax and miscellaneous other

revenues account for 21.0% (\$1.5 billion) of the financing sources for the County's budget. The majority of the revenues in this category (95.0%) are in the General Fund with the balance in the Library Fund, the Road Fund and miscellaneous other funds.

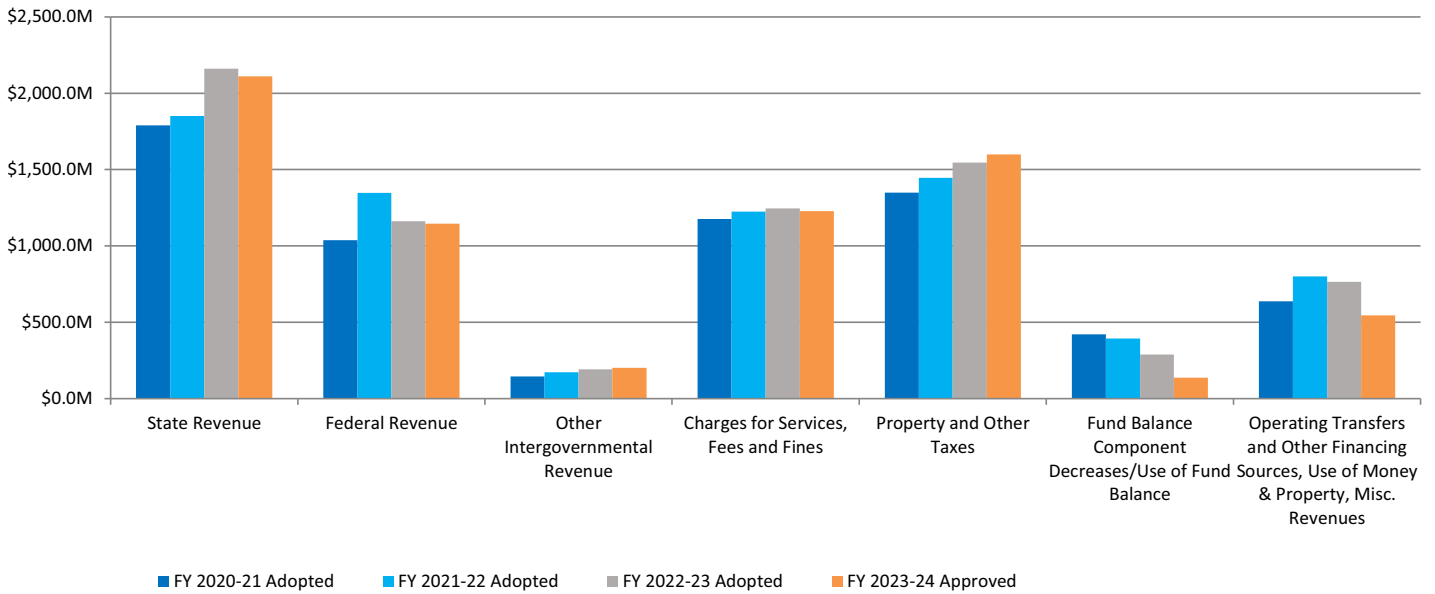




**ALL FUNDS: TOTAL FUNDING SOURCES**

Total Funding by Source (in millions)					
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	% Change	Fiscal Year 2023–24 Approved Budget
Program Revenue	\$ 4,711.4	\$ 5,288.3	\$ 5,405.6	22	\$ 5,102.5
Use of Fund Balance/Fund Balance Component Decrease	421.0	394.0	288.7	(26.7)	136.0
General Purpose Revenue	1,419.5	1,550.7	1,665.2	7.4	1,724.8
<b>Total</b>	<b>\$ 6,551.9</b>	<b>\$ 7,233.0</b>	<b>\$ 7,359.5</b>	<b>1.7</b>	<b>\$ 6,963.3</b>

**Total Funding by Source**  
Fiscal Years 2020-21 through 2023-24





Total Funding by Source (in millions)						
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	% Change	Fiscal Year 2023–24 Approved Budget	
State Revenue	\$ 1,788.3	\$ 1,850.0	\$ 2,161.1	16.8	\$ 2,109.5	
Federal Revenue	1,036.5	1,348.1	1,161.7	(13.8)	1,146.2	
Other Intergovernmental Revenue	143.8	171.2	191.8	12.1	201.0	
Operating Transfers and Other Financing Sources, Use of Money & Property, Misc. Revenues	636.2	799.5	764.2	(4.4)	545.1	
Charges for Services, Fees and Fines	1,177.2	1,233.4	1,246.3	1.9	1,227.2	
Property and Other Taxes	1,348.9	1,446.7	1,545.6	6.8	1,598.2	
Fund Balance Component Decrease	91.6	58.1	55.7	(4.2)	45.2	
Use of Fund Balance	329.4	335.9	233.1	(30.6)	90.8	
<b>Total</b>	<b>\$ 6,551.9</b>	<b>\$ 7,233.0</b>	<b>\$ 7,359.5</b>	<b>1.7</b>	<b>\$ 6,963.3</b>	

### Overall Change

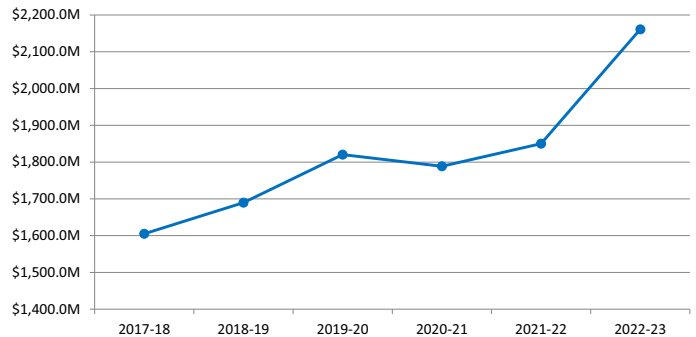
In the Total Funding by Source table, the \$126.5 million increase in the Fiscal Year 2022–23 Recommended Budget shows increases in total funding sources. The General Fund section addresses significant revenue changes by source in the General Fund. Changes other than those in the General Fund are highlighted below.

### Change by Source

#### State Revenue

State Revenue increases by **\$311.1 million or 16.8%** overall in Fiscal Year 2022–23. The increases in State Revenue are in the Health and Human Services Agency (HHS) of \$199.9 million, in the Public Safety Group (PSG) of \$92.6 million, in the Land Use and Environment Group (LUEG) of \$24.9 million and in the Finance and General Government Group (FGG) of \$4.6 million partially offset by decrease in the Capital Program of \$10.9 million. The increase of \$240.1 million in the General Fund is described in the next section.

All Funds:  
State Revenue History



State revenues outside of the General Fund increase by \$71.0 million. Increase of \$58.2 million in PSG for the Proposition 172 Fund which supports regional law enforcement services and \$23.7 million in LUEG for Department of Public Works (DPW) primarily for anticipated gas tax receipts from the Highway User's Tax Account and Road Repair and Accountability Act of 2017 and for Ramona Airport median paving funded by Cal Fire. Decrease of \$10.9 million in the Capital Program due to completed one-time projects.

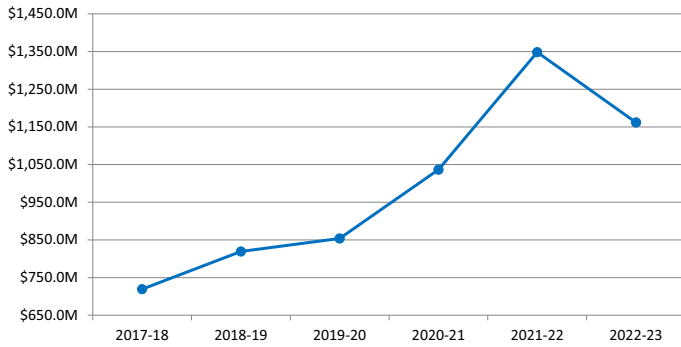
#### Federal Revenue

Federal Revenue decreases by a net of **\$186.4 million or 13.8%** overall in Fiscal Year 2022–23. Of the decreases in Federal Revenue, \$180.4 million are in the General Fund which is described in the next section.



**ALL FUNDS: TOTAL FUNDING SOURCES**

**All Funds:**  
Federal Revenue History

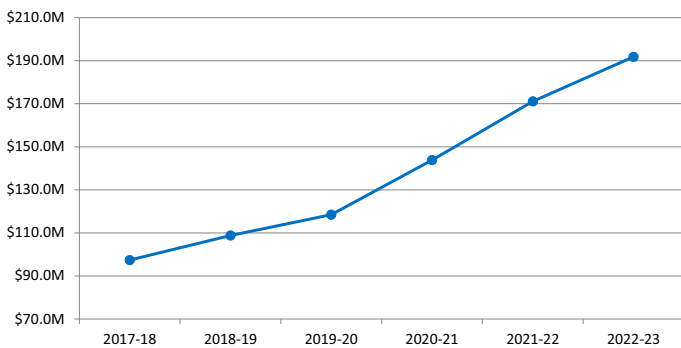


The overall decrease of \$6.0 million outside of the General Fund includes a \$4.2 million decrease in the Capital Program for completed one-time projects and \$1.8 million decrease in LUEG for DPW due to completed capital projects in the Airport Enterprise Fund.

**Other Intergovernmental Revenue**

Other Intergovernmental Revenue **increases by a net of \$20.7 million or 12.1%** overall in Fiscal Year 2022–23. Of the increases, \$20.6 million are in the General Fund is described in the next section.

**All Funds:**  
Other Intergovernmental Revenue History



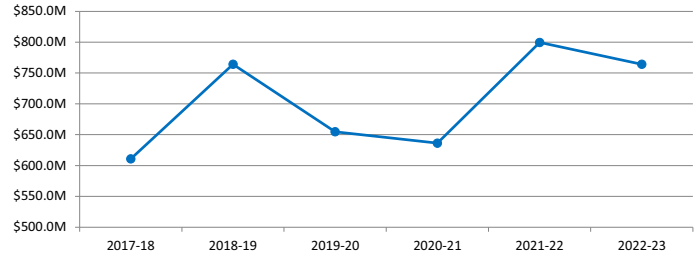
The overall increase of \$0.1 million outside the General Fund is primarily in PSG for San Diego County Fire due to anticipated increase in Resident Transport Fee revenue for ambulance services in County Service Area (CSA) 17, San Dieguito Ambulance, and CSA 69, Heartland Paramedic.

**Operating Transfers and Other Financing Sources, Use of Money & Property, Miscellaneous Revenues, and Residual Equity Transfers In**

Operating Transfers and Other Financing Sources, Use of Money

& Property, Miscellaneous Revenues, and Residual Equity Transfers In **decrease by a net of \$35.4 million or 4.4%** overall in Fiscal Year 2022–23.

**All Funds:**  
Operating Transfers and Other Financing Sources, Use of Money & Property, Misc. Revenues, and Residual Equity Transfers In History

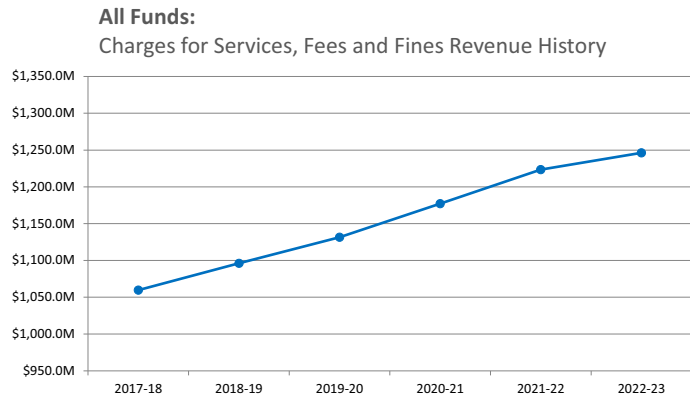


- ◆ Other Financing Sources (primarily Operating Transfers between funds) decrease by a net of \$3.8 million or 0.6%. The General Fund increases by \$90.6 million. The most significant changes outside of the General Fund include decrease of \$85.4 million in the Capital Program for one-time projects. In LUEG, the \$10.8 million decrease primarily in DPW for one-time transfers for projects in the San Diego County Sanitation District and Road Fund. In PSG, the \$1.4 million.
- ◆ Revenue from Use of Money & Property decreases by \$0.6 million or 1.2% in Fiscal Year 2022–23. The General Fund decreases by \$0.3 million. This decrease in the General Fund is described in the next section. Outside of the General Fund, a net decrease is \$0.3 million. In Finance Other, \$0.8 million decrease is for Employee Benefits ISF due to interest earnings reduced slightly given volatility in rates over the past two years. This is offset by a net increase of \$0.5 million in LUEG mainly for increase in vehicle usage rental revenue in the Equipment ISF program partially offset by a decrease in the Department of Parks and Recreation due to the decrease in revenue from rents and leases.
- ◆ Miscellaneous Revenues decrease by \$31.0 million or 29.1% in Fiscal Year 2022–23. The General Fund decreases by \$29.1 million, and is described in the next section. A decrease of \$1.9 million outside of the General Fund primarily includes:
  - ◆ Decrease of \$1.2 million in PSG due to anticipated decrease in sales of commissary goods to incarcerated people in the Sheriff Jail Stores Commissary Enterprise fund.
  - ◆ Decrease of \$0.6 million in the Capital Program for one-time projects.
  - ◆ Decrease of \$0.1 million in FGG for DGS to align with projected revenue for acquisition leasing.
- ◆ There is no change in Residual Equity Transfers In.



### Charges for Services, Fees and Fines

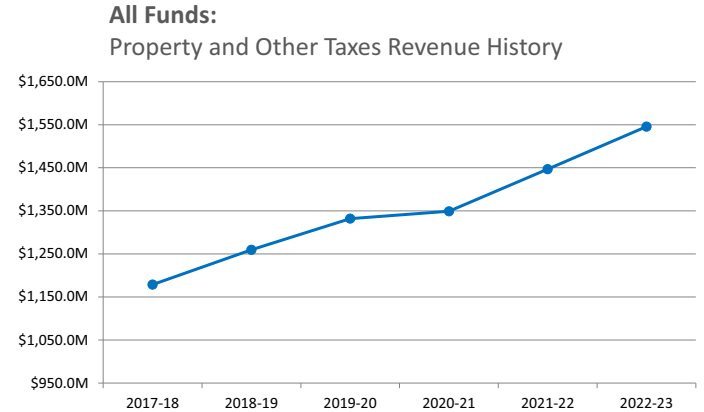
Charges for Services, Fees and Fines **increase by a net of \$22.8 million or 1.9%** overall in Fiscal Year 2022–23.



- ◆ Charges for Current Services increase by a net of net of \$10.1 million or 0.9% in Fiscal Year 2022–23. There is an overall increase of \$4.1 million in the General Fund, and is described in the next section. Outside of the General Fund, the overall increase is \$6.0 million. An increase of \$9.0 million is in Finance Other for Public Liability ISF (\$8.2 million), Pension Obligation Bonds (\$0.5 million) and Employee Benefits ISF (\$0.3 million); \$3.5 million in FGG for DGS (\$12.8 million) due to cost of services provided to client departments, in the Purchasing ISF (\$2.4 million) due to increase of ongoing operational costs and allocation of records management program's operational costs to user departments, partially offset by decrease in IT ISF (\$11.7 million) primarily due to decrease in departmental operation, maintenance and one-time costs; \$2.8 million in LUEG for DPW (\$2.5 million) primarily for proposed rate increase of Five-Year Sewer Service Rate Package in San Diego County Sanitation District and in the Department of Parks and Recreation (\$0.3 million) due to anticipated increase in camping use; and \$0.4 million in PSG for the San Diego County Fire for non-resident ambulance transports in the CSAs. These are partially offset by \$9.7 million decrease in Capital Program for one-time projects.
- ◆ Licenses, Permits & Franchises increase by \$14.1 million or 32.1% in Fiscal Year 2022–23. There is an overall \$14.1 million increase in the General Fund, and is described in the next section. There is no change outside of the General Fund.
- ◆ Fines, Forfeitures & Penalties decrease by \$1.4 million or 3.0% in Fiscal Year 2022–23. There is an overall \$0.7 million decrease in the General Fund, and is described in the next section. A \$0.7 million decrease outside of the General Fund is in PSG for Public Safety Group Executive Office due to decrease in penalty assessment revenue.

### Property and Other Taxes

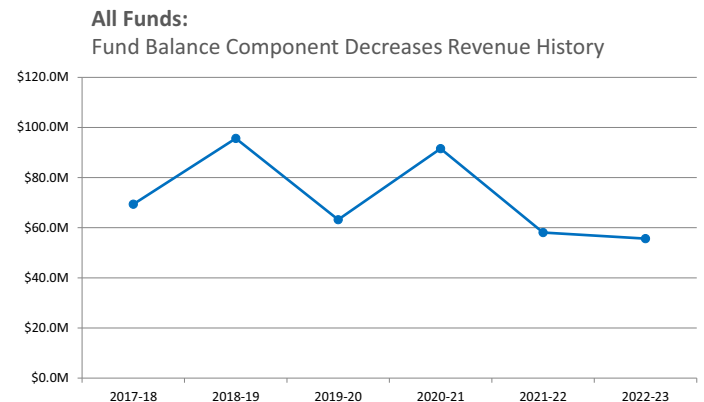
Property and Other Taxes **increase by \$98.9 million or 6.8%** in Fiscal Year 2022–23.



The overall increase of \$94.3 million is in the General Fund, and is described in the next section. Outside of the General Fund, there is an increase of \$4.6 million. The increase of \$3.4 million in PSG is for San Diego County Fire primarily for increase in property tax collections in the San Diego County Fire Protection District and \$1.2 million in LUEG is for County Library (\$2.1 million) from increase in property taxes and for the Department of Parks and Recreation (\$0.1 million) due to projected property tax revenue partially offset by decrease for DPW (\$1.0 million) due to the reduction TransNet-funded projects in the Road Fund.

### Fund Balance Component Decreases

The Use of Fund Balance Component Decreases **decrease by \$2.4 million or 4.2%** in Fiscal Year 2022–23. A total of \$55.7 million is budgeted for existing Pension Obligation Bonds (\$43.7 million), for the third installment of the Chula Vista Bayfront project (\$8.3 million), road resurfacing projects across all districts (\$2.9 million), and to fund one-time costs in Department of Environmental Health and Quality (\$0.8 million).

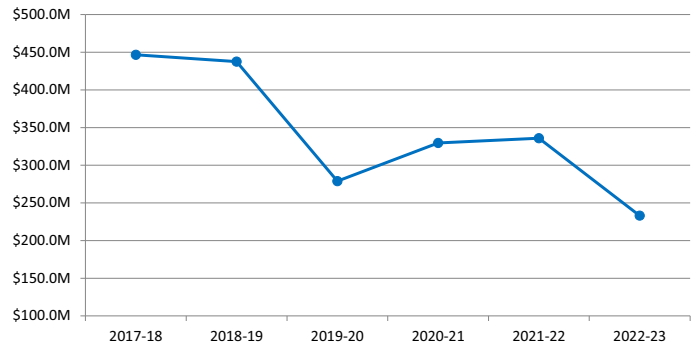


**Use of Fund Balance**

Finally, the Use of Fund Balance **decreases by a net of \$102.8 million or 30.6%** in Fiscal Year 2022–23. A total of \$233.1 million is budgeted for one-time uses, which is comprised of \$70.2 million in General Fund Use of Fund Balance and \$162.9 million in Use of Fund Balance outside of the General Fund such as Proposition 172, the Road Fund, the Library Fund, Tobacco Settlement Fund, Edgemoor Development Fund, Public Works Enterprise Fund, various Internal Service and Special Districts Funds. The \$162.9 million includes investments in the George Bailey Detention Facility renovation (\$29.5 million), various public works improvement projects (\$24.1 million), one-time salary and benefits costs (\$14.9 million), use of Securitized Tobacco Settlement Special Revenue Fund for health related services (\$13.4 million), acquisition of a twin-engine firefighting helicopter and to support the comprehensive medical and mental health services contract (\$13.2 million), countywide replacement acquisition program for Fleet Management ISF (\$10.0 million), one-time investments in library materials and equipment (\$6.0 million), IT, communications, temporary help, and other operational costs, various major maintenance projects, fire and emergency medical services costs, core services to incarcerated persons, law

enforcement activities, stabilization of Department of Purchasing & Contracting ISF rates, the purchase of property on I-15/SR-76 for a future public safety facility. Primary uses of General Fund Use of Fund Balance include one-time operational support of the Office of Evaluation, Performance and Analytics to be transitioned to ongoing resources once established and continued investments for translation service.

**All Funds:**  
Use of Fund Balance Revenue History





Fiscal Year 2022–23 All Funds by Department & Funding Source

Public Safety Group

Revenues				
	Fees & Other Revenues	Intergovernmental Revenues	General Purpose Revenue Allocation	Department Total
Public Safety Executive Office	\$ 87,838,788	\$ 371,413,438	\$ 64,717,777	\$ 523,970,003
Animal Services	1,619,045	—	8,100,995	9,720,040
Child Support Services	322,421	53,492,076	—	53,814,497
District Attorney	96,998,962	26,760,111	125,608,560	249,367,633
Medical Examiner	603,156	—	14,173,258	14,776,414
Office of Emergency Services	1,005,551	4,472,500	4,103,559	9,581,610
Probation	39,859,514	130,247,239	91,339,081	261,445,834
Public Defender	6,355,890	7,037,176	113,534,868	126,927,934
San Diego County Fire	28,177,013	7,777,458	52,266,228	88,220,699
Sheriff	566,141,051	101,050,764	495,885,108	1,163,046,923
<b>Group Total</b>	<b>\$ 828,921,391</b>	<b>\$ 702,250,762</b>	<b>\$ 969,729,434</b>	<b>\$ 2,500,901,587</b>

Health and Human Services Agency

Revenues				
	Fees & Other Revenues	Intergovernmental Revenues	General Purpose Revenue Allocation	Department Total
Administrative Support	\$ 41,098,943	\$ 117,293,785	\$ 17,625,227	\$ 176,017,955
Aging & Independence Services	3,806,375	212,797,985	21,938,745	238,543,105
Behavioral Health Services	103,844,085	751,908,533	43,729,998	899,482,616
Child Welfare Services	3,898,789	425,413,673	13,065,629	442,378,091
County Successor Agency	7,700,172	—	—	7,700,172
Homeless Solutions and Equitable Communities	3,541,827	40,633,230	9,726,635	53,901,692
Housing & Community Development Services	2,394,905	73,802,266	8,142,013	84,339,184
Medical Care Services Department	8,695,289	28,393,014	6,920,342	44,008,645
Public Health Services	8,116,775	198,223,840	15,207,779	221,548,394
Self-Sufficiency Services	9,629,676	591,512,520	46,055,899	647,198,095
<b>Group Total</b>	<b>\$ 192,726,836</b>	<b>\$ 2,439,978,846</b>	<b>\$ 182,412,267</b>	<b>\$ 2,815,117,949</b>



Land Use and Environment Group

Revenues				
	Fees & Other Revenues	Intergovernmental Revenues	General Purpose Revenue Allocation	Department Total
Land Use and Environment Executive Office	\$ 1,813,140	\$ —	\$ 9,642,113	\$ 11,455,253
Agriculture, Weights and Measures	6,538,537	14,634,962	9,810,018	30,983,517
County Library	52,843,326	5,912,083	—	58,755,409
Environmental Health and Quality	52,957,255	4,279,871	3,146,745	60,383,871
Parks and Recreation	23,843,657	3,530,342	43,345,630	70,719,629
Planning & Development Services	26,786,111	2,337,870	24,085,226	53,209,207
Public Works	189,148,581	140,872,153	14,386,267	344,407,001
University of California Cooperative Extension	—	—	—	—
<b>Group Total</b>	<b>\$ 353,930,607</b>	<b>\$ 171,567,281</b>	<b>\$ 104,415,999</b>	<b>\$ 629,913,887</b>

Finance and General Government Group

Revenues				
	Fees & Other Revenues	Intergovernmental Revenues	General Purpose Revenue Allocation	Department Total
Finance & General Government Executive Office	\$ 2,615,330	\$ 201,671	\$ 27,055,933	\$ 29,872,934
Assessor/Recorder/County Clerk	52,359,490	—	28,755,657	81,115,147
Auditor and Controller	8,192,843	1,052,101	32,295,387	41,540,331
Board of Supervisors	540,264	—	14,547,132	15,087,396
Chief Administrative Office	4,347,924	—	7,285,909	11,633,833
Citizens' Law Enforcement Review Board	48,489	—	1,750,394	1,798,883
Civil Service Commission	68,338	—	551,961	620,299
Clerk of the Board of Supervisors	798,998	—	4,065,159	4,864,157
County Communications Office	1,925,236	—	3,716,585	5,641,821







Revenues				
	Fees & Other Revenues	Intergovernmental Revenues	General Purpose Revenue Allocation	Department Total
County Counsel	19,219,167	—	20,317,658	39,536,825
County Technology Office	209,406,344	—	9,693,556	219,099,900
General Services	235,254,858	3,761,728	3,716,585	242,460,484
Grand Jury	—	—	772,301	772,301
Human Resources	14,740,224	250,000	20,138,054	35,128,278
Office of Evaluation, Performance and Analytics	2,500,000	2,000,000	—	4,500,000
Purchasing and Contracting	17,354,517	—	—	17,354,517
Registrar of Voters	7,005,431	5,950,501	26,993,490	39,949,422
Treasurer-Tax Collector	16,749,313	—	7,915,689	24,665,002
<b>Group Total</b>	<b>\$ 593,126,766</b>	<b>\$ 13,216,001</b>	<b>\$ 209,298,763</b>	<b>\$ 815,641,530</b>

Capital

Revenues				
	Fees & Other Revenues	Intergovernmental Revenues	General Purpose Revenue Allocation	Department Total
Capital Program	\$ 148,769,686	\$ 22,997,721	\$ —	\$ 171,767,407
<b>Group Total</b>	<b>\$ 148,769,686</b>	<b>\$ 22,997,721</b>	<b>\$ —</b>	<b>\$ 171,767,407</b>



 **ALL FUNDS: TOTAL FUNDING SOURCES**

Finance Other

Revenues				
	Fees & Other Revenues	Intergovernmental Revenues	General Purpose Revenue Allocation	Department Total
Community Enhancement	\$ 766,923	\$ -	\$ 4,623,163	\$ 5,390,086
Contributions to Capital Program	29,750,000	-	54,410,000	84,160,000
Countywide General Expense	8,333,334	-	118,033,435	126,366,769
Lease Payments-Bonds	12,259,503	-	11,771,701	24,031,204
Local Agency Formation Commission Administration	-	-	514,281	514,281
Neighborhood Reinvestment Program	-	-	10,000,000	10,000,000
Pension Obligation Bonds	81,411,260	-	-	81,411,260
Public Liability ISF	42,019,120	-	-	42,019,120
Workers Compensation Emp Ben ISF	52,233,952	-	-	52,233,952
<b>Group Total</b>	<b>\$ 226,774,092</b>	<b>\$ -</b>	<b>\$ 199,352,580</b>	<b>\$ 426,126,672</b>

Countywide Totals

Revenues				
	Fees & Other Revenues	Intergovernmental Revenues	General Purpose Revenue Allocation	County Total
<b>County Total</b>	<b>\$ 2,344,249,378</b>	<b>\$ 3,350,010,611</b>	<b>\$ 1,665,209,043</b>	<b>\$ 7,359,469,032</b>



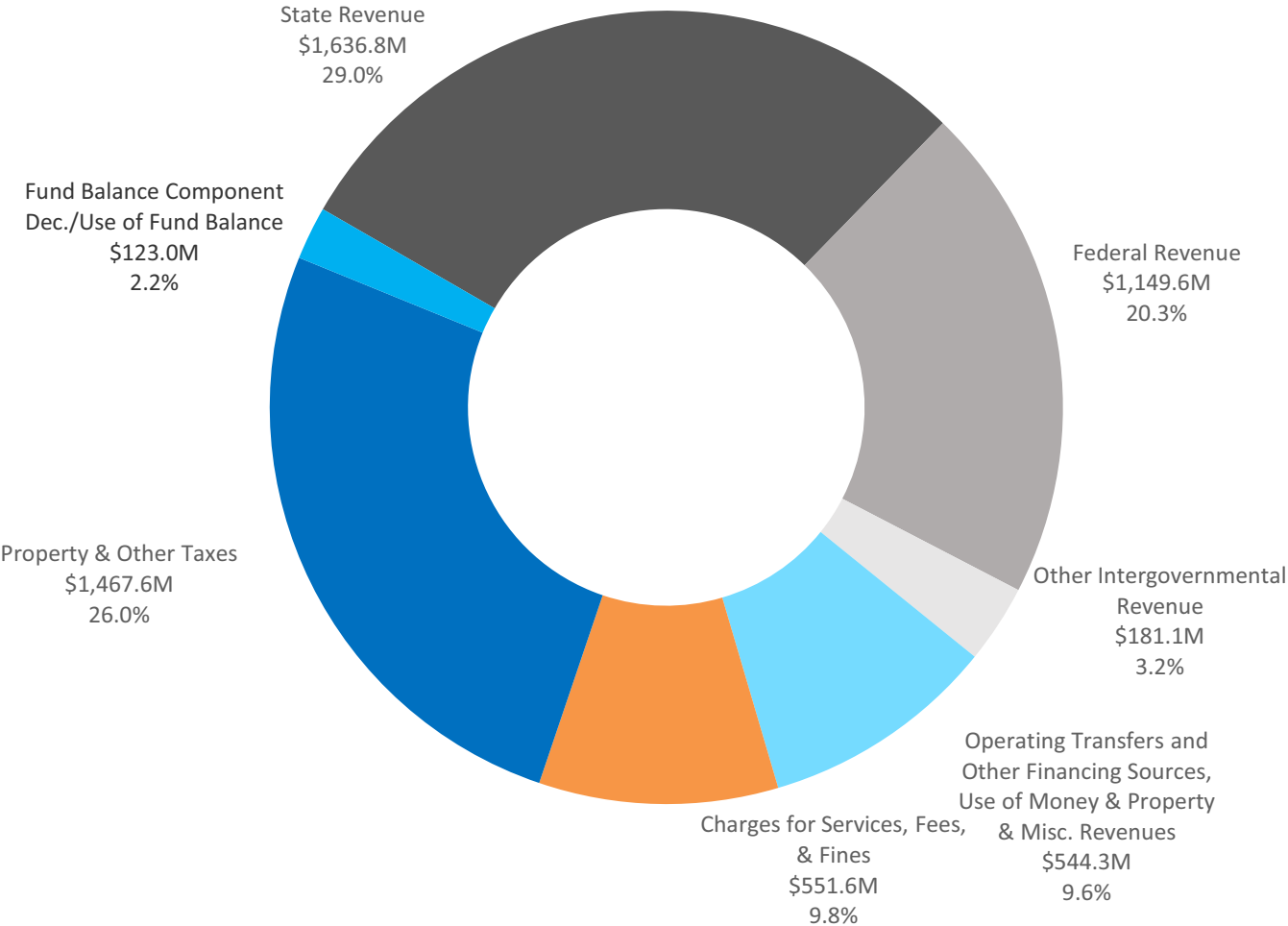


# General Fund

## Overview of General Fund Financing Sources

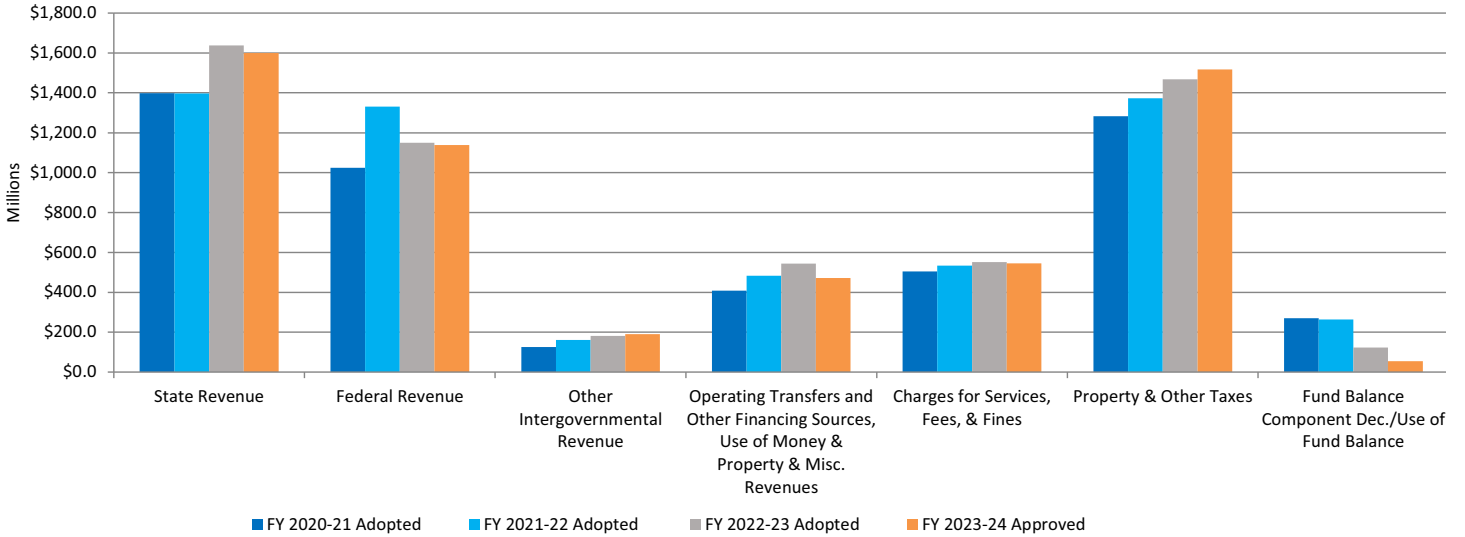
The General Fund is the County's largest single and primary operating fund. It is used to account for all financial resources of the County except those required to be accounted for in other funds. In this Adopted Operational Plan, General Fund Financing Sources **total \$5.65 billion for Fiscal Year 2022-23, a \$113.1 million or 2.0% increase from the Fiscal Year 2021-22 Adopted Budget.** Increase in General Fund was primarily due to increases in Current Secured Property Tax revenues due to projected assessed value growth, increases in revenues in Sheriff's department to support the George Bailey Detention Facility, acquisition of a twin-engine firefighting helicopter, and support the comprehensive medical and mental health services contract, Information Technology, wireless radio and various one-time projects, increases in revenues supporting Probation activities such as, support of Pretrial Services Program, and the Youth Development Academy serving justice-involved youth with behavioral health and services, State revenue to backfill fees eliminated by California Assembly Bill 1869, Criminal Fees, and Juvenile Probation Activities Funding in Local Revenue Fund 2011, Enhancing Law Enforcement Activities Subaccount (ELEAS) Fund, Redevelopment revenues, offset by decreases in General Fund primarily due to reduced use of General Fund fund balance and reduction of federal emergency response funding for COVID vaccination and T3 efforts. In comparison, the ten-year average annual growth rate through Fiscal Year 2022-23 was 4.3%. General Fund Financing Sources decrease by \$135.0 million or 2.4% in Fiscal Year 2023-24 primarily due to reduction in the use of one-time resources.

### General Fund Financing Sources Fiscal Year 2022–23: \$5.65 billion



**General Fund Financing by Sources**

Fiscal Years 2020-21 through 2023-24



**General Fund Financing Sources (in millions)**

	Fiscal Year 2020-21 Adopted Budget	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2022-23 Adopted Budget	% Change	Fiscal Year 2023-24 Approved Budget
State Revenue	\$ 1,398.5	\$ 1,396.8	\$ 1,636.8	17.2	\$ 1,599.8
Federal Revenue	1,024.1	1,330.0	1,149.6	(13.6)	1,138.7
Other Intergovernmental Revenue	125.5	160.5	181.1	12.8	190.3
Operating Transfers and Other Financing Sources, Use of Money & Property & Misc. Revenues	407.6	483.0	544.3	12.7	471.7
Charges for Services, Fees, & Fines	504.4	534.2	551.6	3.3	545.3
Property & Other Taxes	1,283.2	1,373.2	1,467.6	6.9	1,518.0
Fund Balance Component Decreases	76.9	53.8	52.8	(1.9)	42.8
Use of Fund Balance	193.6	209.3	70.2	(66.5)	12.5
<b>Total</b>	<b>\$ 5,013.8</b>	<b>\$ 5,540.9</b>	<b>\$ 5,654.0</b>	<b>2.0</b>	<b>\$ 5,519.0</b>

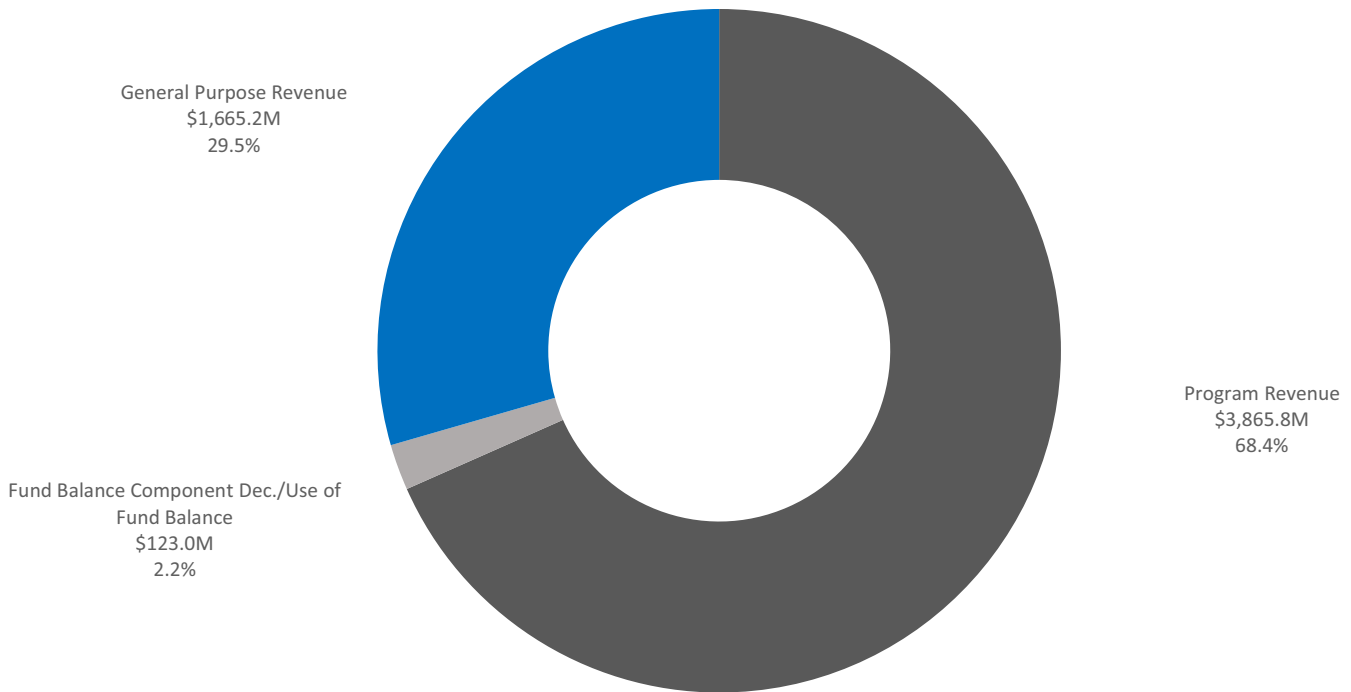


## General Fund Financing Sources by Category

The preceding section presented General Fund financing sources by account type. This section looks at General Fund financing sources according to how they are generated. From that perspective, these financing sources can be categorized as one of three funding types: Program Revenue, General Purpose Revenue and Use of Fund Balance (including Fund Balance Component Decreases).

In Fiscal Year 2022–23, Program Revenue increased by \$138.8 million or 3.7%, while General Purpose Revenue (GPR) increased by \$114.5 million or 7.4% and the Fund Balance Component Decreases/Use of Fund Balance decreased by \$140.2 million or 53.3% from the Fiscal Year 2021–22 Adopted Budget.

**General Fund Financing Sources by Category**  
**Fiscal Year 2022-23: \$5.65 billion**



General Fund Financing Sources by Category (in millions)						
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	% Change	Fiscal Year 2023–24 Approved Budget	
Program Revenue	\$ 3,323.9	\$ 3,727.1	\$ 3,865.8	3.7	\$ 3,738.9	
Use of Fund Balance/Fund Balance Component Decreases	270.5	263.2	123.0	(53.3)	55.3	
General Purpose Revenue	1,419.5	1,550.7	1,665.2	7.4	1,724.8	
<b>Total</b>	<b>\$ 5,013.8</b>	<b>\$ 5,540.9</b>	<b>\$ 5,654.0</b>	<b>2.0</b>	<b>\$ 5,519.0</b>	

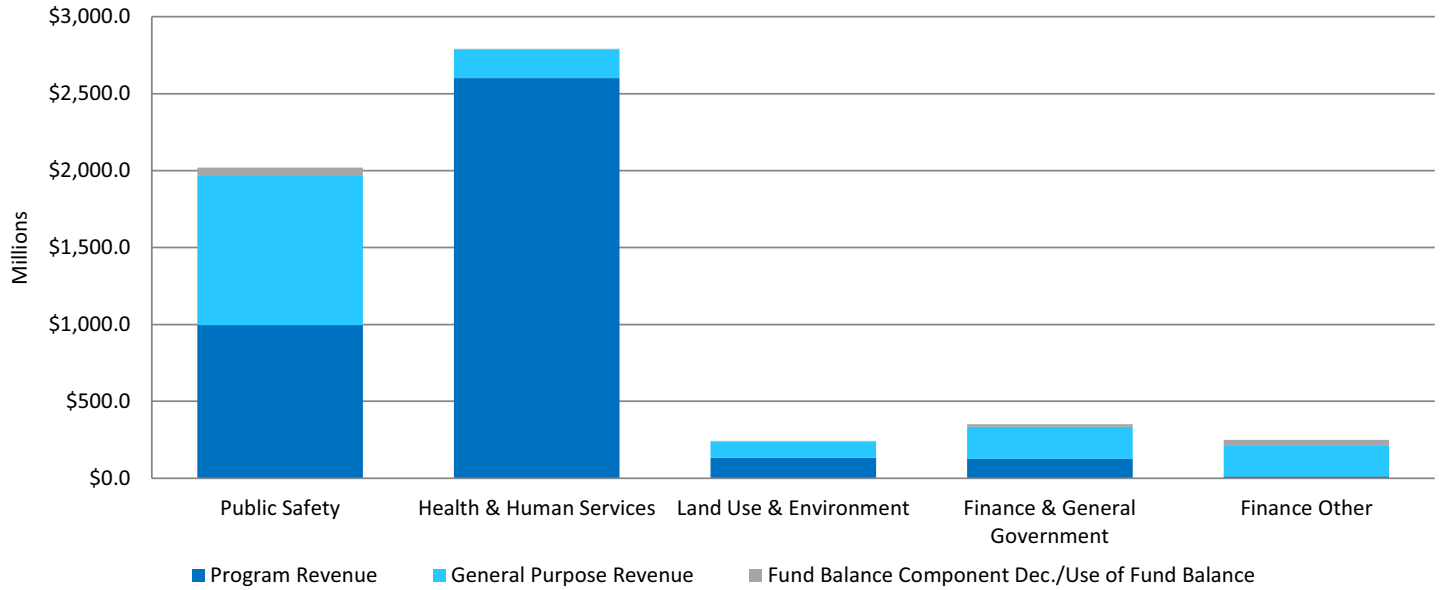
In Fiscal Year 2023–24, GPR increased by 3.6% (\$59.6 million), Program Revenue decreased by 3.3% (\$126.9 million) and the planned Use of Fund Balance decreased by 55.0% (\$67.7 mil-

lion). Uses of fund balance in Fiscal Year 2023–24 are tentative and subject to revision during the next Operational Plan development cycle.



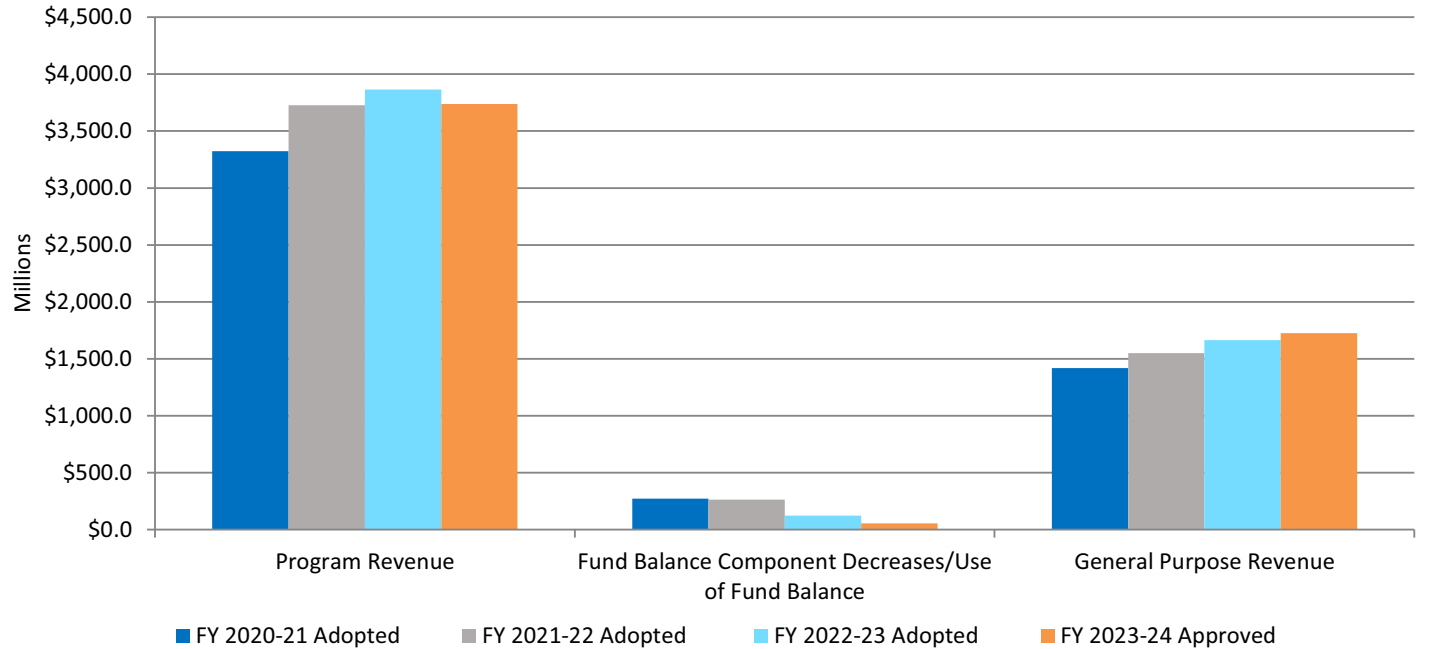
### General Fund Financing by Group and Category

Fiscal Year 2022-23: \$5.65 billion



### General Fund Financing Sources by Category

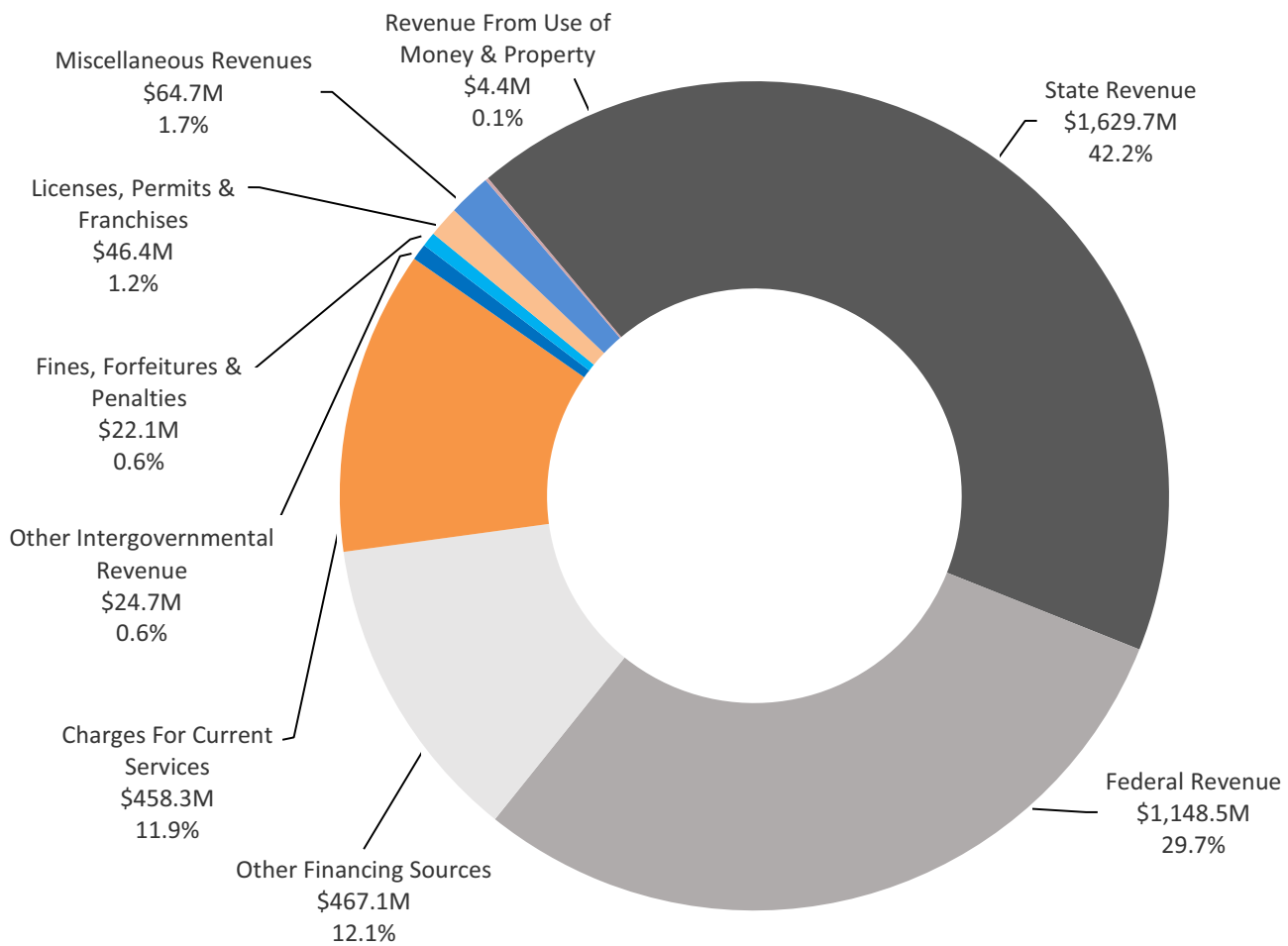
Fiscal Years 2020-21 through 2023-24



## General Fund Program Revenue

Program Revenue, as the name implies, is dedicated to and can be used only for the specific programs with which it is associated. This revenue makes up 68.4% of General Fund financing sources in Fiscal Year 2022–23, and is derived primarily from State and federal subventions, grants, and fees charged by specific programs. Of the County's Program Revenue, the Health and Human Services Agency manages 67.3%, the Public Safety Group manages 25.7% and the balance is managed across the County's other business groups. Program Revenue is expected to increase by 3.7% (\$138.8 million) from the Fiscal Year 2021–22 Adopted Budget compared to an average annual growth for the last ten years of 4.0%.

**General Fund Program Revenue by Source**  
**Fiscal Year 2022-23: \$3.87 billion**





General Fund Program Revenue by Source (in millions)					
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	% Change	Fiscal Year 2023–24 Approved Budget
State Revenue	\$ 1,391.3	\$ 1,389.6	\$ 1,629.7	17.3	\$ 1,592.6
Federal Revenue	1,023.2	1,329.1	1,148.5	(13.6)	1,137.6
Other Financing Sources	323.4	376.5	467.1	24.1	427.4
Charges For Current Services	435.2	454.2	458.3	0.9	455.8
Other Intergovernmental Revenue	22.8	24.0	24.7	2.7	25.2
Fines, Forfeitures & Penalties	18.6	23.6	22.1	(6.3)	15.7
Licenses, Permits & Franchises	34.7	32.3	46.4	43.8	48.7
Miscellaneous Revenues	70.6	93.8	64.7	(31.0)	32.2
Revenue From Use of Money & Property	4.1	4.1	4.4	9.2	3.7
<b>Total</b>	<b>\$ 3,323.9</b>	<b>\$ 3,727.1</b>	<b>\$ 3,865.8</b>	<b>3.7</b>	<b>\$ 3,738.9</b>

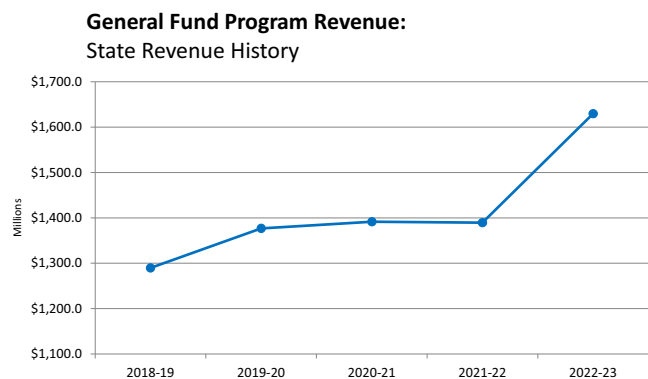
### General Fund Change in Program Revenue

The \$138.8 million increase in Program Revenue in the Fiscal Year 2022–23 Adopted Budget is the result of increases and decreases in various funding sources, as indicated in the General Fund Program Revenue by Source table. These changes are highlighted below.

### General Fund Change in Program Revenue by Source

#### State Revenue

State Revenue increases by \$240.1 million or 17.3%.



There is an overall net increase of \$199.9 million in the Health & Human Services Agency (HHSA) primarily in Realignment revenue to support Salaries & Benefits and Services & Supplies based on projected Statewide sales tax receipts and vehicle license fees dedicated to health and human service programs, State mental health services funding driven by increased mental health ser-

vices, State funding for residential and intensive outpatient treatment and grant funding, IHSS State revenue tied to the increases in health benefit contributions due to caseload growth, State revenue for the Adult Protective Services Home Safe program, State revenue from Housing and Disability Advocacy Program (HDAP) to expand housing and service supports for people at risk of or experiencing homelessness, revenue from Homeless Housing Assistance and Prevention (HHAP) State grant to support housing and services for youth and the initial site studies for the Compassionate Emergency Solutions and Pathways to Housing project, social services State revenue associated with anticipated growth in the Medi-Cal allocation, State revenue funding to align with estimated CalWORKs Child Care State One benefit payments, and State revenue for the Family Stabilization Program.

An overall net increase of \$34.4 million in Public Safety Group (PSG) primarily in the Probation Department to support the Pre-Trial Services program, from the Juvenile Justice Realignment Block Grant for the Youth Development Academy, State revenue to backfill fees eliminated by California Assembly Bill 1869, Criminal Fees, from Juvenile Probation Activities Funding in Local Revenue Fund 2011, Enhancing Law Enforcement Activities Subaccount (ELEAS) Fund, in the Public Defender's Office for the Public Defense Pilot Program grant from the Board of State and Community Corrections (BSCC) and for one-time Re-Sentencing Pilot Program, in the Child Support Services for revenue allocation provided by the California Department of Child Support Services, in the District Attorney's Office for the Juvenile Diversion Initiative and in the San Diego County Fire associated with Climate Investment Fire Prevention Grant for Community Risk Reduction fuel reduction and evacuation readiness program as well as revenue to implement a pilot program for Wildfire Mitigation Grant.

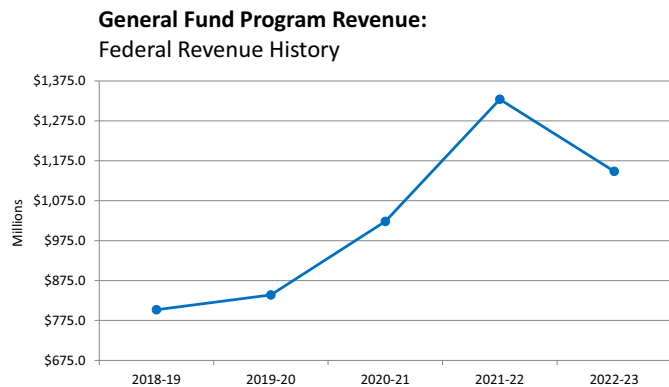


An overall net increase of \$4.6 million in Finance and General Government Group (FGG) primarily in Registrar of Voters in Help America Vote Act (HAVA) funding for full payment of the voting system and other reimbursable costs tied to the November 2022 Gubernatorial General election.

An overall net increase of \$1.2 million in Land Use and Environmental Group (LUEG) primarily in the Agriculture, Weights and Measures due to an overall increase in State supplemental funding.

### Federal Revenue

Federal Revenue **decreases by a net of \$180.6 million, or 13.6%.**



The net decrease of \$181.1 million in HHSA primarily from federal emergency funding for COVID vaccination and Testing, Tracing, and Treatment Strategy (T3) efforts, in Federal Emergency Management Agency (FEMA) homeland security funding tied to the completion of the Great Plates Delivered Program, removal of prior year one-time Epidemiology and Laboratory Capacity (ELC) and ELC Expansion grants, removal of one-time funds for Center for Disease Control and Prevention (CDC) Health Disparities, federal COVID-19 response and stimulus funds associated with prior year one-time costs for COVID-19, one-time federal funds used to glideslope services while realignment revenues recovered, prior year one-time federal stimulus funds for the COVID-19 Positive Recovery Stipend Program, social services federal administrative revenue tied to an anticipated decrease of the CalWORKs single allocation and to align with the estimated expenditure level, completion of one-time funding of CARES Act revenue issued by Housing and Urban Development (HUD) under Community Development Block Grant (CDBG) and Emergency Solution Grant (ESG), and in CDBG revenue associated with the ending of the CARES funding augmentation.

The net decrease in LUEG of \$9.5 million primarily in the Department of Environmental Health and Quality due to American Rescue Plan Act (ARPA) funds ending for waiver of restaurant industry annual permit fees, waiver of temporary events permits, and fee revenue loss.

The net decrease in FGG of \$1.1 million primarily in the Office of Evaluation, Performance and Analytics in ARPA funding, partially offset by an increase in the Registrar of Voters in federal Help America Vote Act (HAVA) funding for full payment of the voting system and other reimbursable costs tied to the November 2022 Gubernatorial General election.

A net increase in PSG of \$11.1 million primarily in the Sheriff's Department for the Urban Areas Security Initiative Grant, Homeland Security Grant Program and the Operation Stonegarden Grant Program, and in Child Support Services for revenue allocation provided by the California Department of Child Support Services offset by a decrease in County Fire due to one-time prior year ARPA revenue.

### Other Financing Sources

Other Financing Sources (including Operating Transfers from Other Funds) **increases by a net of \$90.6 million or 24.1%.**

An overall increase of \$90.6 million in PSG primarily in the Proposition (Prop) 172 Fund, the Local Public Safety Protection and Improvement Act of 1993, for costs related to regional law enforcement services and public safety focused services and one-time funds for twin-engine helicopter and to support operational needs in Sheriff, Probation and District Attorney. More information about Proposition 172 funding appears in the following section.

### Charges For Current Services

Charges For Current Services **increases by a net of \$4.0 million or 0.9%.** Revenues increase by \$6.0 million in LUEG and \$1.6 million in FGG, offset by decreases of \$3.4 million in HHSA and \$0.2 million in PSG.

- ◆ In LUEG, an overall increase of \$6.0 million include increases of \$2.2 million in the Planning & Development Services due to increases in plan check fees for building plans, \$1.1 million in the Department of Parks and Recreations due to anticipated increase in camping use, \$1.0 million in the Department of Public Works primarily for work funded by Road Program, \$0.9 million in the Department of Environmental Health and Quality primarily due to increases in Third Party Reimbursement to use more Hazardous Materials Settlement Trust Fund to support Certified Unified Program Agency (CUPA) program, \$0.6 million in the LUEG Executive Office to support additional staffing, and \$0.2 million in the Agriculture, Weights and Measures due to an increase in pesticide management projects.
- ◆ In FGG, the net increase of \$1.6 million include increases of \$1.3 million in the County Counsel primarily due to an anticipated increase in reimbursable staff costs for public liability and workers' compensation legal services, \$1.0 million in the Registrar of Voters due to the higher number of billable jurisdictions that will participate in the November 2022 Gubernatorial General election.



torial General Election and \$0.5 million in the Assessor/Recorder/County Clerk primarily in AB 2890 Recovered Costs revenue to align with anticipated supplemental assessment revenues. These are offset by decreases of \$1.0 million in the Department of Human Resources in cost allocation plan amounts for reimbursement of administrative services provided to other County departments and \$0.2 million in the Auditor and Controller in revenue related to a decrease in collection of administrative fees in the Office of Revenue and Recovery due to State legislation that limits the fees.

- ◆ In HHSA, the net decrease of \$3.4 million primarily in Intergovernmental Transfer (IGT) revenue to cover costs tied to prior year one-time projects.
- ◆ In PSG, the net decrease of \$0.2 million include decreases of \$2.7 million in the PSG Executive Office for collections in Contribution for Trial Courts including legislative changes eliminating fees, \$2.7 million in the Probation Department due to the elimination of fees charged to persons supervised and \$0.8 million in the Child Support Services per the Governor's proposed budget to provide funds directly to families as a full pass-through for assigned arrears for families formerly assisted by CalWORKS. These are offset by an increase of \$5.1 million in the Sheriff's Department associated with State funds allocated from the Local Revenue Fund 2011, Trial Court Security Subaccount, Trial Court Security Growth Special Account and Supplemental Trial Court Security, and to recover negotiated salaries and benefit costs and service adjustments for contracted law enforcement services to nine contract cities, transit entities, the State of California 22nd District Agricultural Association and tribes, and \$0.9 million increase in the San Diego County Fire in one-time Assistance By Hire revenue to continue level of support for fire and emergency medical services.

### Other Intergovernmental Revenue

Other Intergovernmental Revenue **increases by a net of \$0.6 million or 2.7%**. A net increase of \$1.2 million in HHSA primarily in the Housing and Community Development Services in Housing Authority revenue to support program administration increases in Salaries & Benefits and Services & Supplies. This is offset by a net decrease of \$0.6 million in LUEG in the Department of Public Works (\$0.5 million) primarily due to fewer projects in the Road Fund and in the Planning & Development Services (\$0.1 million) from SANDAG grants for Valley Center and Alpine Community Plan updates and for the remainder of work to be completed on the Casa de Oro Specific Plan.

### Fines, Forfeitures & Penalties

Fines, Forfeitures & Penalties **decreases by a net of \$1.5 million or 6.3%**, primarily in PSG in the PSG Executive Office for collections in Contribution for Trial Courts.

### Licenses, Permits & Franchises

Licenses, Permits & Franchises **increases by \$14.1 million or 43.8%**. A net increase of \$13.2 million in LUEG primarily in the Department of Environmental Health and Quality (\$12.0 million) due to fee revenue previously covered by the ARPA funds in Fiscal Year 2021–22, permit fee revenue increase related to the department's Fiscal Year 2022–23 Cost Recovery Proposal, and permit fee revenue increase due to business recovery from COVID-19, in the Planning & Development Services (\$1.0 million) due to increased demand for services and approved increases in building permit fees, in the Agriculture, Weights and Measures (\$0.2 million) due to the increase in budgeted revenue related to cost recovery proposals. A net increase of \$0.9 million in FGG primarily in the County Communications Office (\$0.8 million) in Public Educational Governmental (PEG) Access Fee revenue due to one-time expenditures for CNC TV studio renovations and in the Assessor/Recorder/County Clerk (\$0.1 million) due to increased number of marriage licenses issued.

### Miscellaneous Revenues

Miscellaneous Revenues **decreases by a net of \$29.0 million or 31.0%**.

An overall decrease of \$33.0 million in HHSA primarily in the Housing & Community Development Services tied to prior year one-time funding for the Innovative Housing Trust Fund.

The net decrease of \$2.2 million in PSG includes a decrease of \$1.5 million in the San Diego County Fire due to prior year one-time revenues in Firestorm 2007 Trust Fund for Community Risk Reduction program, donations from Fire Foundation and support for the transfer of staff from County Fire to Office of Emergency Services, and a decrease of \$1.2 million in the Sheriff's Department due to reimbursements from the RCS Trust Fund for the completion of one-time RCS site improvement, relocation and acquisition projects in Fiscal Year 2021-22 and reimbursement of costs associated with the Unsheltered Feeding Program. These are offset by an increase of \$0.2 million in the Office of Emergency Services for the transfer of property tax revenue from County Service Area (CSA) 17 and 69 to Office of Emergency Services, and an increase of \$0.3 million in the Department of Animal Services mainly to fund quarterly community microchipping clinics and one-time cost for centralized resource hub with the department's trust fund.

An overall increase of \$4.5 million in LUEG include increases of \$3.7 million in the Department of Parks and Recreation due to a Fire Mitigation grant from the San Diego River Conservancy and \$0.8 million in Agriculture, Weights and Measures to support costs due to staffing increases.



An overall increase of \$1.7 million in FGG primarily in the Department of Human Resources (\$1.6 million) due to reimbursement from the Employee Benefits Internal Service Fund for its portions of the Employee Benefits and Workers' Compensation divisions and realignment of benefits and insurance revenues, and in the Auditor and Controller (\$0.1 million) in revenue associated with the administration of court ordered victim restitution.

### Revenue from Use of Money & Property

Use of Money & Property **increases by \$0.4 million or 9.2%**, primarily in FGG in the FGG Executive Office due to parking garage revenue.

### Select General Fund Program Revenues

Following are some of the largest and most closely watched program revenues. Please see the individual Group and department sections for more specific information on the various other program revenues.

#### 1991 and 2011 Health and Human Services Realignment Revenues

1991 and 2011 Health and Human Services Realignment Revenues (**\$773.0 million in Fiscal Year 2022–23 and \$745.7 million in Fiscal Year 2023–24**) are projected to be received from the State to support health and social services programs.

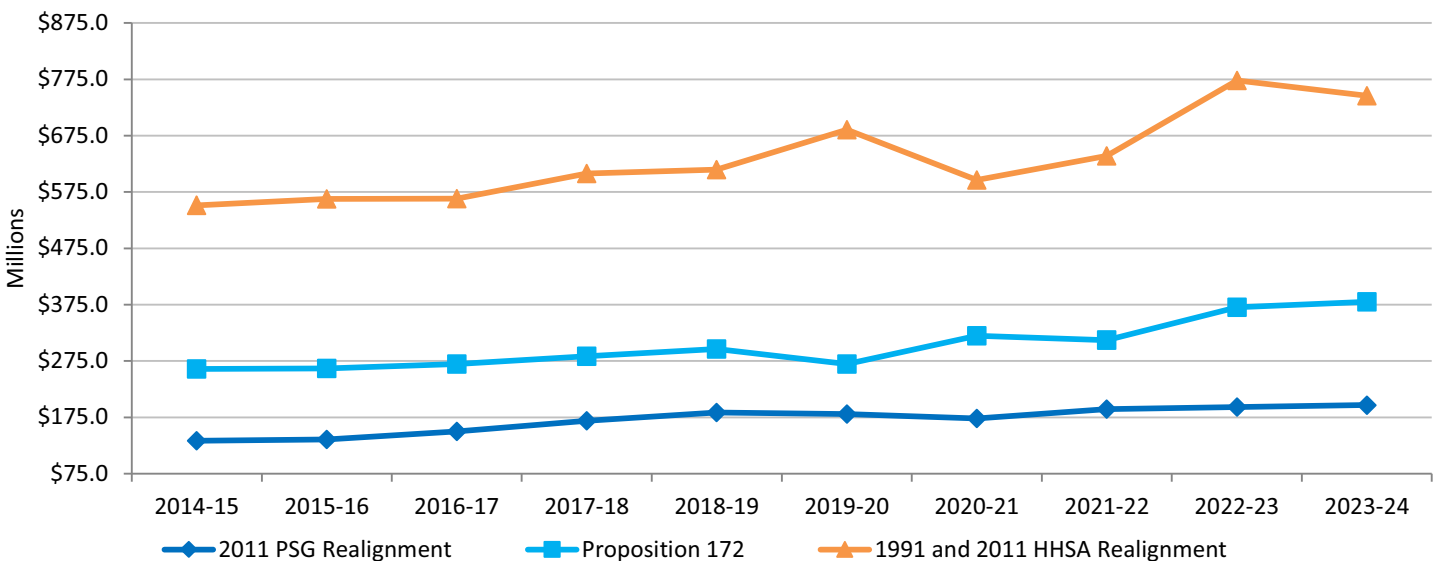
The term "1991 Realignment" refers to the transfer in 1991 of responsibility from the State to counties for certain health, mental health and social services programs, along with the provision of dedicated sales tax and vehicle license fee (VLF) revenues to pay for these services. In Fiscal Year 2011-12 the State further realigned an additional amount of social services and behavioral health services over a two-year period (some additional mental health programs were realigned in Fiscal Year 2012-13) and as in 1991, the State dedicated additional sales tax revenues to support them.

For Fiscal Year 2022–23, it is projected that 27.7% of the HHSA's General Fund budget is funded with Realignment Revenues as compared to only 13.6% in Fiscal Year 2010-11, the last year prior to the implementation of 2011 Realignment. This assumes an underlying statewide sales tax increase of 3.7% and VLF increase of 3.1% for Fiscal Year 2022–23 due to the economic recovery. These revenues are projected to increase by 21.0% (\$134.0 million) compared to the Fiscal Year 2021–22 budget (\$638.9 million) to align with projected statewide sales tax and vehicle license fees. A decrease of 3.5% (\$27.2 million) is anticipated for Fiscal Year 2023–24.

The following chart shows the realized and projected revenues for 1991 and 2011 Health and Social Services Realignment, Proposition 172, and 2011 PSG Realignment.

## Proposition 172, 1991 and 2011 Realignment Sales Tax Revenue

Fiscal Year 2014-15 to Fiscal Year 2023-24



Note: Fiscal Year 2014–15 to 2020–21 figures represent actual revenues. Fiscal Year 2021–22 through Fiscal Year 2023–24 figures represent projected revenue as included in the Fiscal Years 2022–24 Adopted Operational Plan. Starting in 2011, the 1991 Realignment was adjusted to exclude funding for Mental Health support that was transferred to the 2011 Realignment. Also beginning in 2011, CalWORKs funding was incorporated into the 1991 Realignment.



## 2011 Public Safety Realignment Revenues

2011 Public Safety Realignment revenues (**\$193.2 million in Fiscal Year 2022–23 and \$196.9 million in Fiscal Year 2023–24**) are budgeted to support adult and juvenile justice programs. The revenue source is a dedicated portion of State sales tax and State and local Vehicle License Fees (VLF). The revenues provided for realignment are deposited into the Local Revenue Fund 2011 and allocated to specific accounts and subaccounts as directed by statute. Funds allocated to the Community Corrections Subaccount support Public Safety Services in accordance with 2011 Public Safety Realignment which provides funding for the transfer of responsibility for certain offenders from the State to the County, pursuant to Assembly Bill (AB) 109; provides resources for housing, treatment and services for adult and juvenile offenders; and other services promoting a justice reinvestment strategy. These budgeted revenues increase in Fiscal Year 2022–23 by 1.86% (\$3.5 million) compared to Fiscal Year 2021–22. This change in revenues is relatively flat following a significant increase from Fiscal Year 2020–21. The projected increase in sales tax revenue and VLF is due to the continued recovery from the economic impact of COVID-19 pandemic and based on formulaic assumptions provided by the State of California and assumes an underlying statewide sales tax increase rate of 3.5% for Fiscal Year 2022–23.

2011 Realignment for Public Safety includes the following subaccounts: Enhancing Law Enforcement Activities (various programs), Trial Court Security, Community Corrections, District Attorney and Public Defender Revocation activities and Juvenile Justice (Youthful Offender Block Grant and Juvenile Reentry).

## Proposition 172, Public Safety Sales Tax Revenues

Proposition 172, Public Safety Sales Tax Revenues (**\$370.3 million in Fiscal Year 2022–23 and \$380.1 million in Fiscal Year 2023–24**) support regional public safety services provided by three Public Safety Group departments: Sheriff, District Attorney and Probation. The revenue source is a dedicated one-half cent of a Statewide sales tax, approved by voters in 1993, which is distributed to counties based on the relative levels of taxable sales in each county compared to the total taxable sales in all qualified counties. In turn, counties distribute a portion of the Proposition 172 receipts to local cities according to ratios established pursuant to Government Code 30055(d).

For Fiscal Year 2022–23, these revenues increase by 18.6% (\$58.2 million) from Fiscal Year 2021–22 budgeted amount. This assumes an underlying statewide sales tax increase rate of 3.1% for Fiscal Year 2022–23 following a significant increase of 12.25% in Fiscal Year 2021–22. It is anticipated that these revenues will have a modest growth in Fiscal Year 2023–24 as the economy continues to recover. The previous chart shows the realized revenues for Proposition 172 for Fiscal Years 2014–15 through 2021–22 and projected levels for Fiscal Years 2022–23 through 2023–24.

## Tobacco Settlement Revenues

Tobacco Settlement Revenues (**\$15.1 million in Fiscal Year 2022–23 and \$15.1 million in Fiscal Year 2023–24**) are dedicated to healthcare-based programs pursuant to Board of Supervisors Policy E-14, Expenditure of Tobacco Settlement Revenue in San Diego County. These revenues are the result of the Master Settlement Agreement in 1998 between the California Attorney General and other states and the four major tobacco manufacturers at that time. The agreement provided more than \$206.0 billion in Tobacco Settlement Payments over 25 years in exchange for the release of all past, present and future claims related to the use of tobacco products. California agreed to distribute its share of the settlement to counties based on population.

To reduce the risk of volatility or non-receipt of the Tobacco Settlement Payments, some counties and states opted to securitize these payments. Securitization is a process whereby the owner of the receivable sells the right to that income stream to a third party in exchange for an up-front payment. The County of San Diego securitized its share of the Tobacco Settlement Payments, and deposited the net proceeds of \$412.0 million into the Tobacco Securitization Endowment Fund based on a securitization of \$466.8 million in January 2002. These funds are spent pursuant to the Board of Supervisors Policy.

In May 2006, the County restructured its 2001 securitization and securitized additional anticipated receipts, adding \$123.5 million to the endowment fund. These proceeds were intended to enable the County to fund health care programs annually through approximately year 2034.

The \$15.1 million budgeted in Fiscal Year 2022–23 reflects \$15.1 million in Securitized Tobacco funds for Operating Transfers to fund various Health and Social Services programs. No change is proposed from the prior year.





## General Fund General Purpose Revenue/ Fund Balance Component Decreases

### General Fund Use of Fund Balance/Fund Balance Component Decreases (previously Designations)

General Purpose Revenue (GPR) makes up 29.5% of the General Fund Financing Sources. Please see the separate discussion of GPR in the following section. Use of Fund Balance, including Fund Balance Component Decreases, (\$123.0 million in Fiscal Year 2022-23 and \$55.3 million in Fiscal Year 2023-24), represents 2.2% of General Fund Financing Sources in Fiscal Year 2022-23. Fund Balance is the result of careful management of resources Countywide in past years. It is both a resource that can be used for one-time expenses and one that serves as a mitigation for unexpected events or requirements. By its nature, fund balance is not suitable for the support of ongoing operations.

The Fund Balance Component Decrease of \$52.8 million in Fiscal Year 2022–23 consists of:

- ◆ \$42.8 million from fund balance restricted for Pension Obligation Bonds (POB) to serve as an alternative funding source for a portion of existing POB costs that have been supported by GPR.
- ◆ \$8.3 million from fund balance committed to Chula Vista Bayfront project.
- ◆ \$0.9 million from fund balance committed for Department of Environmental Health and Quality for mandated inspections of regulated facilities to offset decreased permit fee revenue from the economic impact of COVID-19 on businesses in the Food and Housing Division.
- ◆ \$0.8 million from fund balance Assigned to Hall of Justice Lease Payments for the 2019 Justice Facilities Refunding.

The following list details the one-time operation activities of General Fund Use of Fund Balance budgeted for Fiscal Year 2022–23 (\$70.2 million):

- ◆ Labor costs due to negotiated salary and benefit payments.
- ◆ Contracted services for security.
- ◆ Office expenses for Office of Evaluation Performance and Analytics.
- ◆ Community Enhancement program.
- ◆ To partially fund the purchase of a twin-engine firefighting helicopter.
- ◆ Rebudget item for translation coordination activities.
- ◆ Rebudget of one-time start-up costs for the Office of Equity and Racial Justice.
- ◆ Capital Projects:
  - ◆ Lindo Lake Improvement (Phase II)
  - ◆ San Luis Rey River Park Rio Prado Acquisition and Improvement
  - ◆ Mira Mesa Epicentre
  - ◆ Stelzer Ranger Station Renovation
  - ◆ Sweetwater Bike Skills Park Restroom
  - ◆ Tijuana River Valley Regional Park Active Recreation and Community Park.







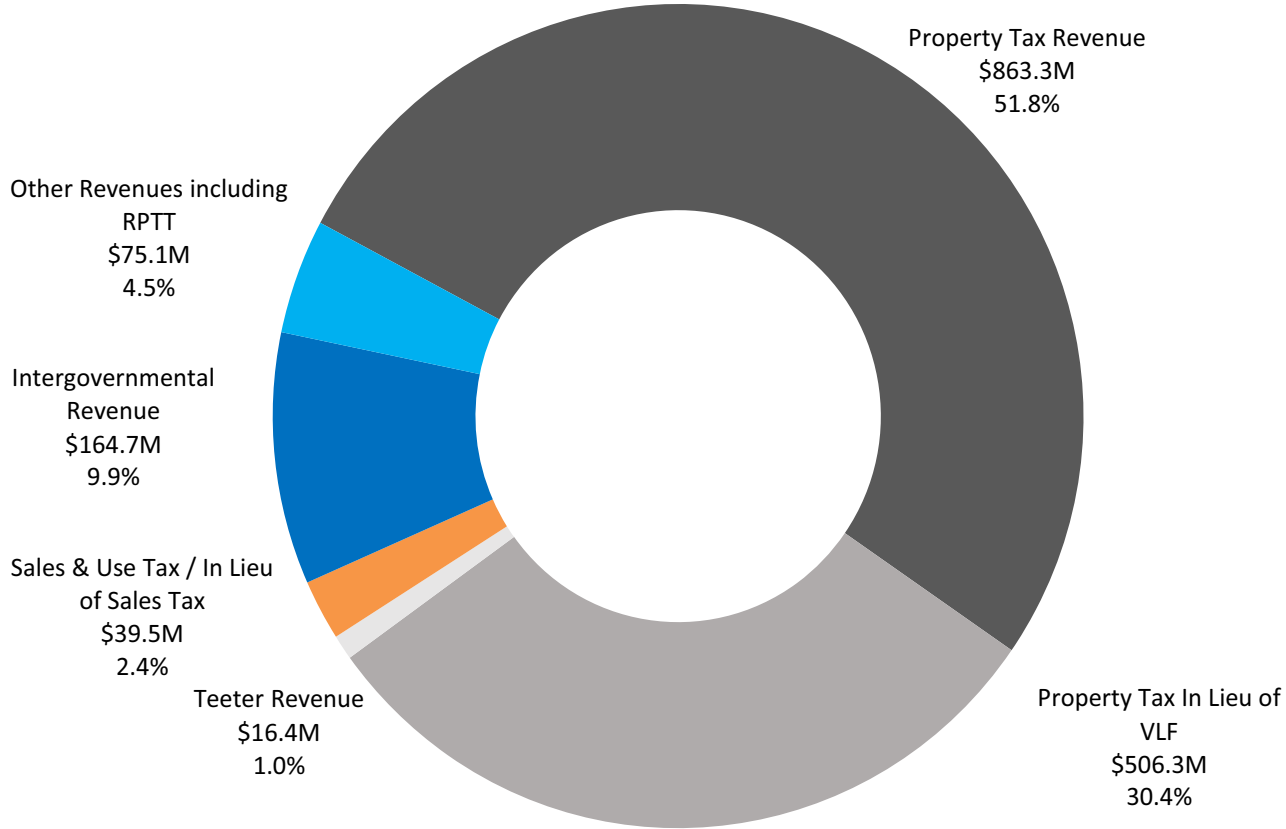


# General Purpose Revenue

## General Purpose Revenue by Source

General Purpose Revenue (GPR) represents approximately 29.5% of the General Fund's financing sources. This revenue comes from property taxes, property tax in lieu of vehicle license fees (VLF), the Teeter program, sales and use tax, real property transfer tax (RPTT), Aid from Redevelopment Successor Agencies, and other miscellaneous sources. It may be used for any purpose that is a legal expenditure of County funds. Therefore, the Board of Supervisors has the greatest flexibility in allocating this revenue. The following section presents details of the major components of General Purpose Revenue.

### General Purpose Revenue by Source Fiscal Year 2022–23: \$1,665.2 million



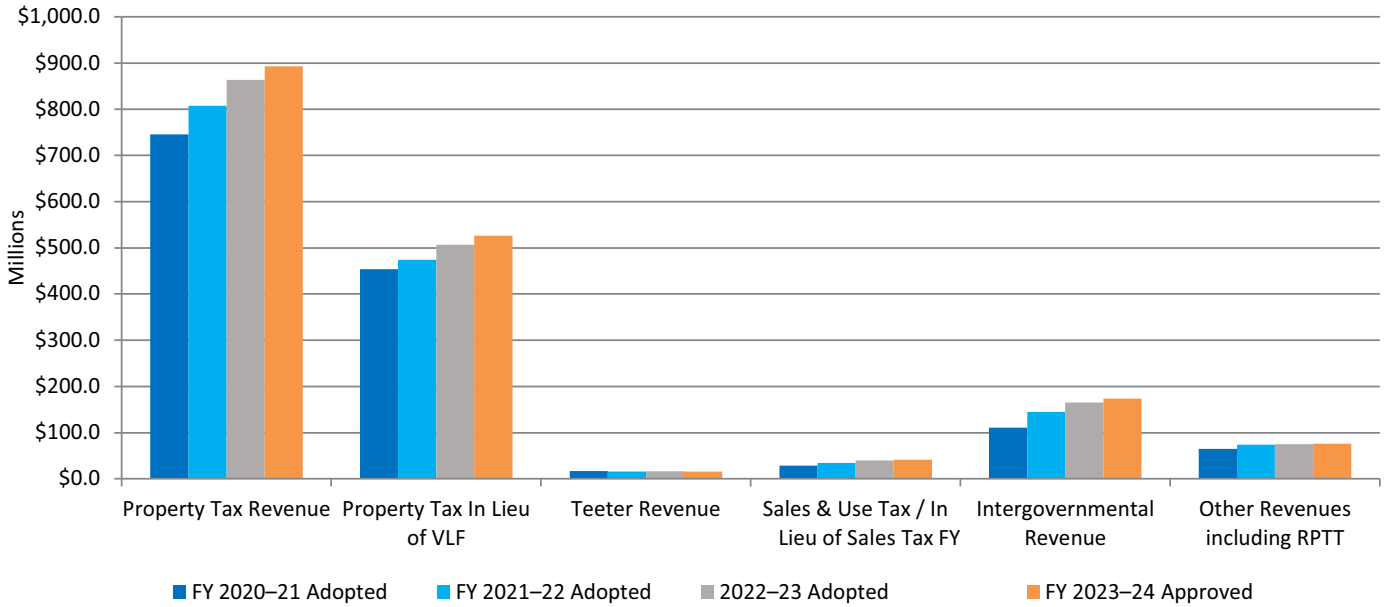
For Fiscal Year 2022–23, the \$1,665.2 million budgeted for GPR is an increase of \$114.5 million or 7.4% from the Fiscal Year 2021–22 budgeted amount of \$1,550.7 million primarily due to increase in AV growth, Sales & Use Tax, and continuing growth in pass-through distributions from former redevelopment agency

and higher residual revenue. These resources are projected to increase to \$1,724.8 million in Fiscal Year 2023–24. The charts on the following page present GPR by source and a historical view of GPR. The accompanying table includes a summary by account of historical and projected GPR.



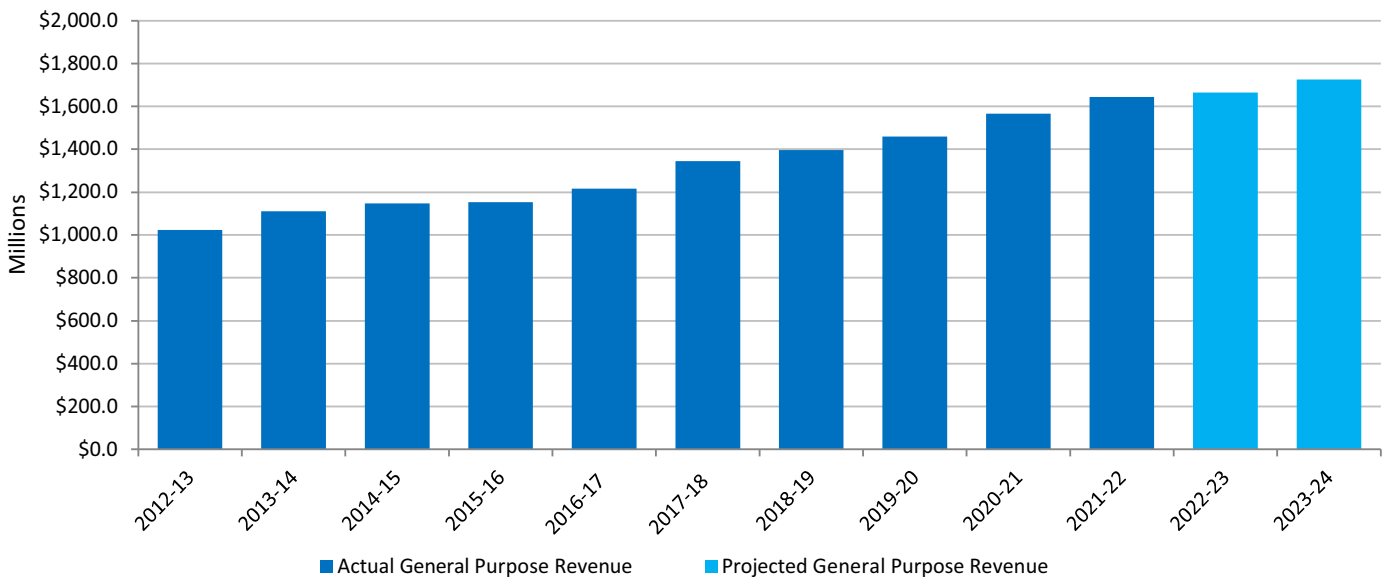
### General Purpose Revenue by Source

Fiscal Years 2020–21 through 2023–24



### General Purpose Revenue History

Fiscal Year 2012–13 to Fiscal Year 2023–24



Notes: General Purpose Revenue (GPR) for Fiscal Years 2012–13 through 2021–22 represents actual revenue. For Fiscal Years 2022–23 to 2023–24, the projections are included in the Fiscal Years 2022–24 Adopted Operational Plan.





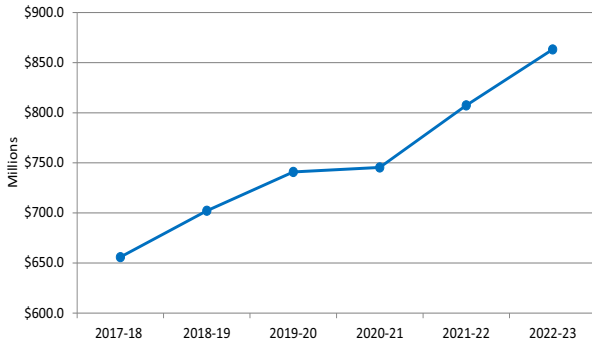
General Purpose Revenue					
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	% Change	Fiscal Year 2023–24 Approved Budget
Property Taxes Current Secured	\$ 717,228,809	\$ 777,016,010	\$ 831,749,072	7.0	\$ 861,519,054
Property Taxes Current Supplemental	7,786,494	8,782,362	\$8,738,450	(0.5)	\$8,694,758
Property Taxes Current Unsecured	20,253,714	21,516,714	\$22,727,801	5.6	\$22,666,034
Property Taxes Current Unsecured Supplemental	56,325	57,169	\$58,027	1.5	\$58,897
<b>Total Property Tax Revenue</b>	<b>\$ 745,325,342</b>	<b>\$ 807,372,255</b>	<b>\$ 863,273,350</b>	<b>6.9</b>	<b>\$ 892,938,743</b>
<b>Total Property Tax In Lieu of VLF</b>	<b>\$ 453,778,023</b>	<b>\$ 473,900,762</b>	<b>\$ 506,268,955</b>	<b>6.8</b>	<b>\$ 525,959,998</b>
Teeter Tax Reserve Excess	\$ —	\$ 10,617,708	\$ 10,791,321	1.6	\$ 10,421,925
Teeter Property Tax All Prior Years	16,463,777	5,206,472	\$5,562,875	6.8	\$5,173,473
<b>Total Teeter Revenue</b>	<b>\$ 16,463,777</b>	<b>\$ 15,824,180</b>	<b>\$ 16,354,196</b>	<b>3.3</b>	<b>\$ 15,595,398</b>
<b>Total Sales &amp; Use Tax/In Lieu of Sales Tax</b>	<b>\$ 28,567,283</b>	<b>\$ 34,782,693</b>	<b>\$ 39,547,604</b>	<b>13.7</b>	<b>\$ 41,178,292</b>
State Aid Homeowner’s Property Tax Relief (HOPTR)	\$ 4,714,725	\$ 4,714,725	\$ 4,714,725	0.0	\$ 4,714,725
Federal In-Lieu Taxes	922,548	922,547	\$1,100,000	19.2	\$1,100,000
Local Detention Facility Revenue/State Aid Booking Fees	2,460,342	2,460,342	\$2,460,342	0.0	\$2,460,342
Aid From City of San Diego	2,500,000	2,500,000	\$2,500,000	0.0	\$2,500,000
Aid from Redevelopment Agencies/Aid from Redevelopment Successor Agencies	100,198,270	133,975,512	\$153,918,804	14.9	\$162,603,983
<b>Total Intergovernmental Revenue</b>	<b>\$ 110,795,886</b>	<b>\$ 144,573,126</b>	<b>\$ 164,693,871</b>	<b>13.9</b>	<b>\$ 173,379,050</b>
Property Taxes Prior Secured	\$ 400,000	\$ 400,000	\$ 400,000	0.0	\$ 400,000
Property Taxes Prior Secured Supplemental	7,520,357	8,437,956	\$8,395,766	(0.5)	\$8,353,787
Property Taxes Prior Unsecured	150,000	150,000	\$150,000	0.0	\$150,000
Property Taxes Prior Unsecured Supplemental	400,000	400,000	\$400,000	0.0	\$400,000
Other Tax Aircraft Unsecured	2,268,909	2,234,875	\$2,201,352	(1.5)	\$2,168,332
Transient Occupancy Tax	2,585,395	4,789,263	\$5,373,163	12.2	\$5,373,163
Real Property Transfer Taxes (RPTT)	25,718,441	24,957,073	\$25,206,644	1.0	\$25,458,711
Franchises, Licenses, Permits	4,914,515	4,840,797	\$4,768,185	(1.5)	\$4,696,662
Fees, Fines & Forfeitures	1,194,615	1,134,885	1,078,140	(5.0)	\$1,024,233
Penalties & Cost Delinquency Taxes	8,179,610	16,064,628	16,912,884	5.3	\$17,272,345
Interest On Deposits & Investments	9,105,307	8,708,313	8,084,934	(7.2)	\$7,870,148
Interfund Charges/Miscellaneous Revenues	2,100,000	2,100,000	2,100,000	0.0	\$2,600,000
<b>Total Other Revenues including RPTT</b>	<b>\$ 64,537,149</b>	<b>\$ 74,217,790</b>	<b>\$ 75,071,068</b>	<b>1.1</b>	<b>\$ 75,767,381</b>
<b>Total General Purpose Revenue</b>	<b>\$ 1,419,467,459</b>	<b>\$ 1,550,670,807</b>	<b>\$ 1,665,209,044</b>	<b>7.4</b>	<b>\$ 1,724,818,862</b>



**Property Tax Revenue**

Property Tax Revenue, (**\$863.3 million in Fiscal Year 2022–23 and \$892.9 million in Fiscal Year 2023–24**), including current secured, current supplemental, current unsecured and current unsecured supplemental, represents 51.8% of the total General Purpose Revenue in Fiscal Year 2022–23 and 51.8% in Fiscal Year 2023–24.

**General Purpose Revenue:**  
Property Tax Revenue History

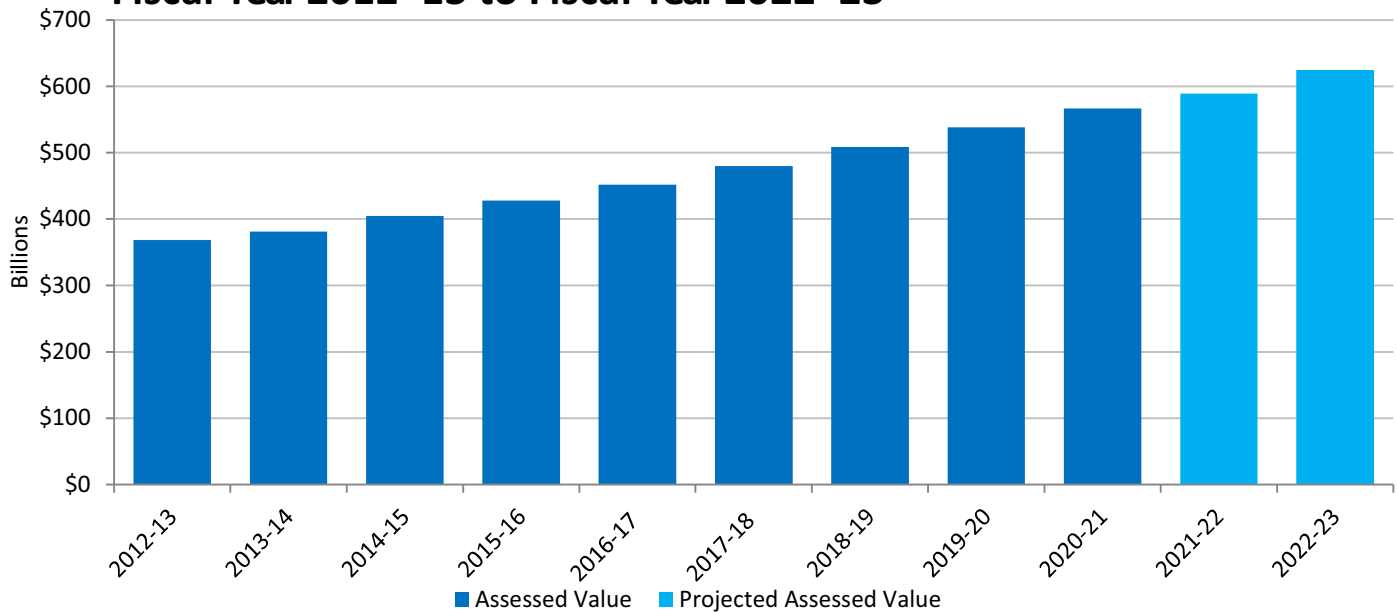


The term "current" refers to those taxes that are due and expected to be paid in the referenced budget year. For Fiscal Year 2022–23, property tax revenue is budgeted to be \$55.9 million or 6.9% higher than the budget for Fiscal Year 2021–22. The

increase is mainly due to the 6.0% Assessed Value (AV) growth in Fiscal Year 2022–23. Property tax revenue is projected to increase 3.4% or \$29.7 million for Fiscal Year 2023–24. Property Tax Revenue in the State of California is a funding source for local governments and school districts and is based on ad valorem property taxation, whereby the amount due is calculated by applying a 1% tax rate to the assessed value of real property (land and improvements) and certain business personal property owned by tenants. The assessed value of property is tracked on the secured, unsecured and supplemental tax rolls. Counties generate the property tax bills and collect the tax payments on behalf of the taxing entities within their respective boundaries. In some cases, there are additional ad valorem taxes and special assessments approved by the voters, which are included on the tax bills as well. Property tax payment amounts received by counties are then distributed to the various taxing entities.

In 2014, improvement in the residential market and positive change in both ownership and new construction activity resulted in an increase of 6.2% in the assessed value of real property. For 2015, 2016, 2017, 2018, 2019, 2020, and 2021 the final growth rate was 5.7%, 5.6%, 6.35%, 6.13%, 5.72%, 5.33% and 4.02% respectively. For Fiscal Year 2022–23, an assumed rate of 6.00% is projected in overall assessed value of real property. The Fiscal Year 2023–24 revenue is estimated using a 4.00% assessed value growth.

**Locally Assessed Secured Property Values  
Fiscal Year 2012–13 to Fiscal Year 2022–23**



Note: The projected locally assessed secured values assume a 6.0% growth rate for Fiscal Year 2022–23 and 4.0% growth rate for Fiscal Year 2023–24.  
Source: San Diego County Auditor and Controller



### Current Secured Property Tax Revenue

Current Secured property tax revenue (**\$831.7 million in Fiscal Year 2022–23 and \$861.5 million in Fiscal Year 2023–24**) is expected to increase by \$54.7 million in Fiscal Year 2022–23 from the adopted level for Fiscal Year 2021–22.

This revenue is generated from the secured tax roll, that part of the roll containing real property, including residential and commercial property as well as State-assessed public utilities. The Fiscal Year 2022–23 revenue amount assumes an increase of 6.00% in the local secured assessed value compared to the actual current local secured assessed value amount for Fiscal Year 2021–22 of 4.02%. The Fiscal Year 2021–22 current secured revenue assumed a 3.00% increase in the local secured assessed value over the actual local secured assessed value amount for Fiscal Year 2020–21; however, the actual current local secured assessed value increased by 4.02% (gross less regular exemptions). For Fiscal Year 2023–24, local secured assessed value is assumed to grow by 4.00%. The budget also makes certain assumptions regarding the County's share of countywide property tax revenues, the delinquency rate, exemptions and the amount of tax roll corrections and refunds on prior year assessments.

### Current Supplemental Property Tax Revenue

Current Supplemental property tax revenue (**\$8.7 million in Fiscal Year 2022–23 and \$8.7 million in Fiscal Year 2023–24**) is expected to slightly decrease by \$0.1 million in Fiscal Year 2022–23 from the adopted level for Fiscal Year 2021–22. This revenue is derived from net increases to the secured tax roll from either new construction or changes in ownership that occur subsequent to the January 1 lien date and are therefore more difficult to predict. These actions are captured on the supplemental tax roll.

### Current Unsecured Property Tax Revenue

Current Unsecured property tax revenue (**\$22.7 million in Fiscal Year 2022–23 and \$22.7 million in Fiscal Year 2023–24**) is not based on a lien on real property and is expected to increase by \$1.2 million in Fiscal Year 2022–23 from the adopted level for Fiscal Year 2021–22 based on prior year actual receipts. The unsecured tax roll is that part of the assessment roll consisting largely of business personal property owned by tenants.

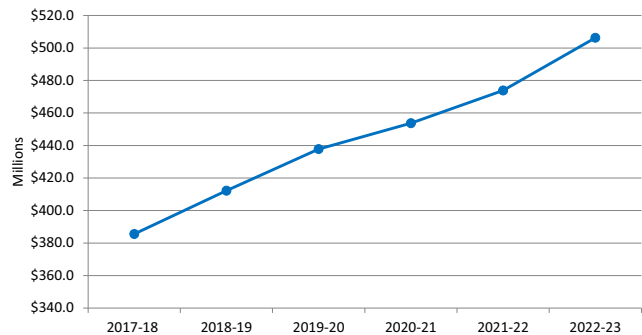
### Current Unsecured Supplemental Property Tax Revenue

Current Unsecured Supplemental property tax revenue (**\$0.1 million in Fiscal Year 2022–23 and \$0.1 million in Fiscal Year 2023–24**) is derived from supplemental bills that are transferred to the unsecured tax roll when a change in ownership occurs and a tax payment is due from the prior owner, or a subsequent change in ownership following the initial change in ownership occurs prior to the mailing of the initial supplemental tax bill. When this occurs, the bill is prorated and a portion of the original supplemental tax bill that is attributable to the initial change in ownership or completion of new construction becomes an unsecured supplemental tax bill.

### Property Tax in Lieu of Vehicle License Fees (VLF)

Property Tax in Lieu of Vehicle License Fees (VLF) comprises 30.4% (**\$506.3 million**) of the General Purpose Revenue amount in Fiscal Year 2022–23 and 30.5% of the projected amount (**\$526.0 million**) in Fiscal Year 2023–24.

**General Purpose Revenue:**  
Property Tax in Lieu of VLF History



Beginning in Fiscal Year 2004–05, this revenue source replaced the previous distribution of vehicle license fees to local governments. Per the implementing legislation, revenue levels for this funding source are based on the growth or reduction in net taxable unsecured and local secured assessed value. With a projected 6.00% increase in the combined taxable unsecured and local secured assessed value in Fiscal Year 2022–23, revenues are anticipated to be \$32.4 million higher than budgeted for Fiscal Year 2021–22. The budgeted increase is partially associated with the change in actual assessed value in Fiscal Year 2021–22 which increased by 4.02% compared to a budgeted increase of 3.00%. The Fiscal Year 2023–24 revenue is estimated using a 4.00% assessed value growth.



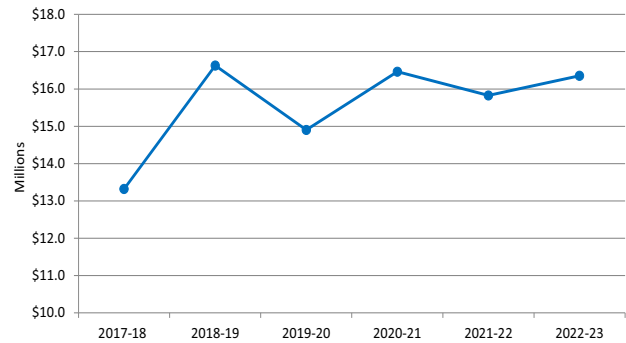
**Teeter Revenue**

Teeter Revenue (**\$16.4 million in Fiscal Year 2022–23 and \$15.6 million in Fiscal Year 2023–24**) represents approximately 1.0% of General Purpose Revenue in Fiscal Year 2022–23 and 0.9% of the projected amount in Fiscal Year 2023–24. Teeter Revenue is expected to increase by \$0.5 million in Fiscal Year 2022–23 from the adopted level for Fiscal Year 2021–22 primarily due to projected higher collections from a higher prior year receivables. Teeter Revenue is expected to decrease by \$0.8 million in Fiscal Year 2023–24 from the recommended level for Fiscal Year 2022–23 primarily due to improving delinquency rates, indicating the strength of the local real estate market.

In Fiscal Year 1993-94, the County adopted the alternative method of secured property tax apportionment available under Chapter 3, Part 8, Division 1, of the Revenue and Taxation Code of the State of California (also known as the “Teeter Plan,” named after its author). This alternative method provides funding for each taxing entity included in the Teeter Plan with its total secured property taxes and special assessments during the year for which the taxes are levied, regardless of whether all taxes due were paid by the property owner in that year. Under this plan, the County advances funds to these taxing entities to cover the unpaid (delinquent) taxes (the “Teetered taxes”). The County’s General Fund benefits from this plan by being entitled to future collections of penalties and interest that are due once the delinquent taxes are paid.

Teeter Revenue is projected based on the anticipated collection of the County’s portion of the Teetered taxes from all prior years as well as the interest and penalty payments, which appear in the Teeter Tax Loss Reserve Excess account. See the General Purpose Revenue table for the amount of revenue pertaining to these components. A legal requirement of the Teeter Plan requires the County to maintain a tax loss reserve fund to cover losses that may occur if delinquent taxes are not paid and the property goes into default and is sold for less than the amount of outstanding taxes and assessments. Throughout the year, all interest and penalties collected on Teetered secured and supplemental property taxes are first deposited into the Teeter Tax Loss Reserve Fund. Any excess amounts above 25% of the total delinquent secured taxes and assessments may be transferred to the General Fund.

**General Purpose Revenue:**  
Teeter Revenue History

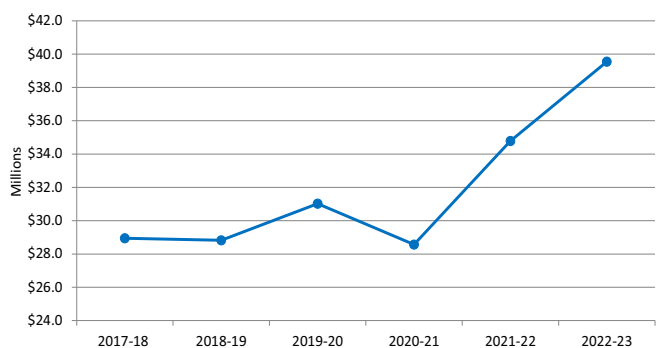


**Sales & Use Tax Revenue**

Sales & Use Tax Revenue (**\$39.5 million in Fiscal Year 2022–23 and \$41.2 million in Fiscal Year 2023–24**) represents approximately 2.4% of General Purpose Revenue in Fiscal Year 2022–23 and 2.4% in Fiscal Year 2023-2024. This revenue is derived from taxable sales by retailers who sell or rent tangible personal property in unincorporated areas of the county, or from use taxes from consumers who purchase tangible personal property from out of State. Use taxes are also imposed on the storage, use, lease or other consumption of tangible personal property at any time a sales tax has not been paid by the retailer.

Sales & Use Tax Revenue in Fiscal Year 2022–23 is estimated to be \$4.8 million or 13.7% higher than the Fiscal Year 2021–22 Adopted Operational Plan and is estimated to be \$1.6 million higher in Fiscal Year 2023–24. The increase in Fiscal Year 2022–23 is primarily due to the rebound from pandemic especially the County pools.

**General Purpose Revenue:**  
Sales and Use Tax Revenue History



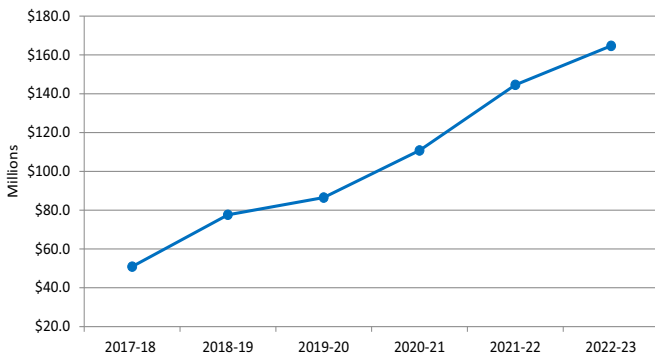
**Intergovernmental Revenue**

Intergovernmental Revenue (**\$164.7 million in Fiscal Year 2022–23 and \$173.4 million in Fiscal Year 2023–24**) comprises 9.9% of the General Purpose Revenue amount in Fiscal Year 2022–23 and 10.1% of the projected amount in Fiscal Year 2023–24. For Fiscal Year 2022–23, the amount budgeted is \$20.1 million or 13.9% higher than the Fiscal Year 2021–22 Adopted Operational Plan



due to continuing growth in pass-through distributions and recognition of higher residual revenue from the distribution of former redevelopment funds. Funding for this revenue source comes from various intergovernmental sources including Redevelopment Successor Agencies, the City of San Diego (pursuant to a Memorandum of Understanding [MOU] related to the County's Central Jail), the federal government (Payments in Lieu of Taxes [PILT] for tax-exempt federal lands administered by the Bureau of Land Management, the National Park Service, and the U.S. Fish and Wildlife Service), and the State of California (reimbursement to the County for the Homeowner's Property Tax Relief [HOPTR] program). Under the HOPTR program, homeowners are exempted from paying property taxes on the first \$7,000 of the assessed value of their personal residence and the State reimburses local taxing entities for the related loss of revenue.

**General Purpose Revenue:**  
Intergovernmental Revenue History



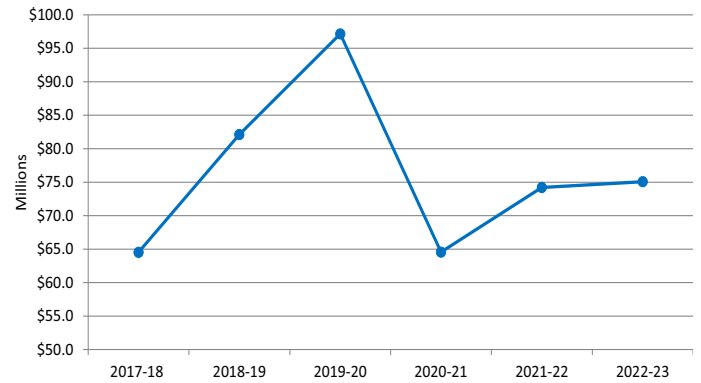
The largest portion of this funding is from aid from Redevelopment Successor Agencies generated by "pass-through" agreements in place prior to redevelopment dissolution.

Redevelopment agencies were dissolved by the California Legislature in ABx1 26 on June 28, 2011. The California Supreme Court upheld the constitutionality of the dissolution on December 29, 2011 and extended the date of dissolution to February 1, 2012. Based on Section 34183 of the Health and Safety Code, the county auditor-controller shall remit from the Redevelopment Property Tax Trust Fund to each affected taxing agency property tax revenues in an amount equal to that which would have been received under Section 33401, 33492.14, 33607, 33607.6, or 33676. These "residual funds" not allocated for specific purposes will be distributed to affected taxing agencies under Section 34183 of the Health and Safety Code. The County General Fund and Library Fund, as affected taxing entities, receive a share of this "residual fund" tax distribution.

## Other Revenues

Other Revenues for Fiscal Year 2022–23 total **\$75.1 million and increase to \$75.8 million in Fiscal Year 2023–24** and are approximately 4.5% of the total General Purpose Revenue amount in Fiscal Year 2022–23 and 4.4% in Fiscal Year 2023–24. The Fiscal Year 2022–23 amount represents a 1.1% or \$0.9 million increase from the Fiscal Year 2021–22 Adopted Operational Plan.

**General Purpose Revenue:**  
Other Revenues History



Various revenue sources make up this category including Real Property Transfer Tax (RPTT), interest on deposits and investments, fees, fines, forfeitures, prior year property taxes, penalties and cost on delinquency taxes, franchise fee revenue and other miscellaneous revenues.

## Interest on Deposits & Investments

Interest on deposits and investments (**\$8.1 million in Fiscal Year 2022–23 is \$0.6 million or 7.2% lower than the Fiscal Year 2021–22 Adopted Operational Plan and \$7.9 million in Fiscal Year 2023–24**) is expected to decrease due to a lower projected cash balance in various funds in the County Pool applied to a low projected interest rate based on the Federal interest rate which is near zero. The County apportions interest earnings for all funds held in the County Pool on a quarterly basis (California Government Code Section 53647). Interest on deposits is broken down into interest earned through cash balances from various funds in the county pool as well as from borrowing premiums, interest related to property tax apportionments and miscellaneous interest generated through one-time items.

## Real Property Transfer Taxes (RPTT)

RPTT revenue (**\$25.2 million in Fiscal Year 2022–23 and \$25.5 million in Fiscal Year 2023–24**) is anticipated to increase by \$0.2 million or 1.0% from the Fiscal Year 2021–22 Adopted Operational Plan. RPTT is paid when any lands, tenements or other realty exceeding \$100 in value are sold and granted, assigned, transferred or conveyed to the purchaser. The tax rate is set by





## GENERAL PURPOSE REVENUE

the State is \$0.55 per \$500 of assessed valuation. The County realizes 100% of the revenues from transactions in the unincorporated area and 50% from transaction in incorporated areas.

### Penalties & Cost Delinquency Taxes

Penalties and cost on delinquency taxes (**\$16.9 million in Fiscal Year 2022–23 is \$0.8 million or 5.3% higher than the Fiscal Year 2021–22 Adopted Operational Plan and \$17.3 million in Fiscal Year 2023–24**) are projected to increase from the Fiscal Year 2021–22 Adopted Operational Plan, based on prior year receipts and AV growth assumption which could increase the amount of

penalties to be collected. These revenues are received from penalties assessed on late payment of current year taxes (those taxes paid late, but before the end of the fiscal year).

### Other Miscellaneous Revenues

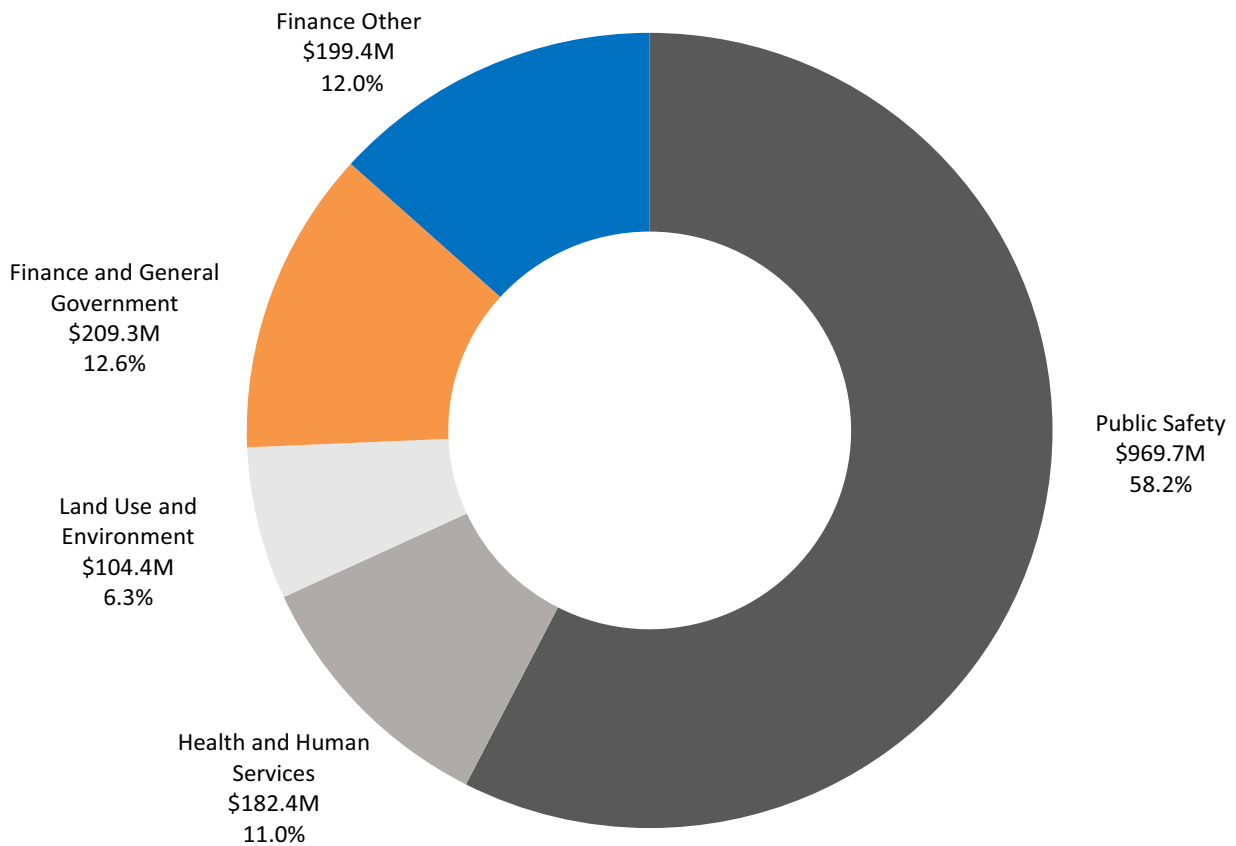
Other Miscellaneous Revenues are projected to be **\$24.9 million in Fiscal Year 2022–23 and \$25.2 million in Fiscal Year 2023–24**, which is an increase of \$0.4 million or 1.5% from the Fiscal Year 2021–22 Adopted Operational Plan. This increase is primarily due to the Transient Occupancy Tax (TOT) revenues received from the hotel industry which have seen some recovery from the effects of COVID-19.



## Allocation of General Purpose Revenue by Group/Agency

General Purpose Revenue (GPR) is allocated annually to fund County services based on an analysis of available program revenues, federal or State service delivery obligations and the priorities and strategic direction set by the Board of Supervisors. While the Fiscal Year 2022–23 budget for the Public Safety Group represents 34.0% of total County expenditures, the allocation of GPR for services in that Group equals 58.2% of the total GPR. By contrast, the Health and Human Services Agency's budget represents 38.3% of total County expenditures, however due to significant amounts of funding from program revenues, it is allocated only about 11.0% of total GPR.

### General Purpose Revenue Allocations by Group/Agency Fiscal Year 2022–23: \$1,665.2 million



The allocation of GPR for Fiscal Years 2022–23 and 2023–24 reflects a multi-year strategy to manage County resources including strategies to partially mitigate the effects of COVID-19 on the local economy. The primary goals of this strategy are to preserve essential core services to the public, while limiting expansion of new or existing nonessential programs/staffing unless approved by the board prior to COVID-19, maintaining the commitment to the County's capital program, and addressing increases in contributions to the retirement fund.

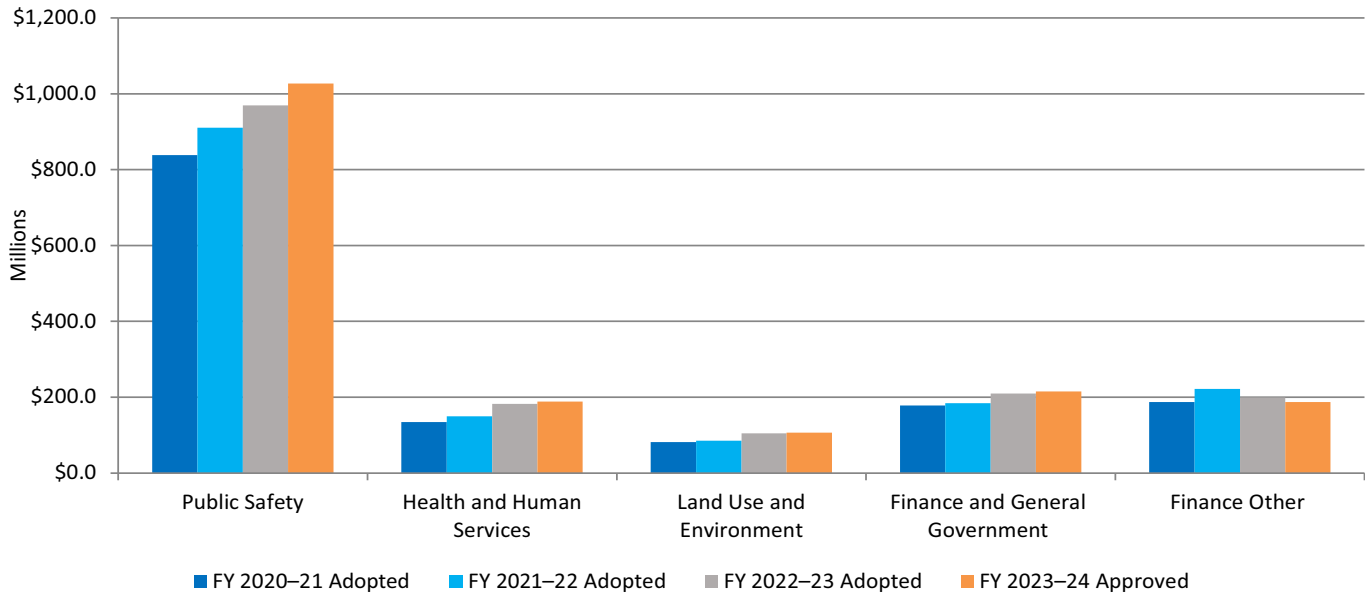
**GPR is budgeted at \$1,665.2 million in Fiscal Year 2022–23**, an increase from \$1,550.7 million in Fiscal Year 2021–22. While in

Fiscal Year 2021–22 employer contributions to the retirement fund are budgeted to increase by 4.4%, the annual rate of increase beyond Fiscal Year 2022–23 is not certain. Future contribution rates will be driven by actual market performance of the retirement fund and actuarial assumptions. If the fund does not meet its assumed rate of return for the current fiscal year, and/or if there are changes to future assumptions, contributions could increase beyond current projections. Beginning in Fiscal Year 2020–21, the assumed rate of return used for budget decreased from 7.25% to 7.00%.



### General Purpose Revenue by Group/Agency

Fiscal Years 2020–21 through 2023–24



General Purpose Revenue Allocations by Group/Agency (in millions)

	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	% Change	Fiscal Year 2023–24 Approved Budget
Public Safety	\$ 837.7	\$ 910.5	\$ 969.7	6.5	\$ 1,027.5
Health and Human Services	134.7	149.8	\$182.4	21.8	\$188.4
Land Use and Environment	81.7	84.7	\$104.4	23.2	106.7
Finance and General Government	177.9	184.0	\$209.3	13.7	215.2
Finance Other	187.4	221.7	\$199.4	(10.1)	187.0
<b>Total</b>	<b>\$ 1,419.5</b>	<b>\$ 1,550.7</b>	<b>\$ 1,665.2</b>	<b>7.4</b>	<b>\$ 1,724.8</b>

The resource management strategy to address this issue over the next two years is summarized as follows:

- ◆ The Fiscal Year 2022–23 Adopted Operational Plan allocates \$114.5 million of GPR to fund growth in salary and benefit costs including retirement (\$18.0 million) as well as allocation for programs (\$96.4 million). GPR stabilization remaining as of Fiscal Year 2021–22 was \$187.1 million. The Fiscal Year 2022–23 GPR stabilization balance decreased by \$20.0 million, to reflect the allocation of GPR net of GPR growth of \$114.5 million, leaving a remaining balance total stabilization resources to \$167.6 million. In Fiscal Year 2022–23, these resources will be spent on negotiated labor agreements, on a one-time basis to support capital, retirement, to

address COVID-19 related expenses and other various one-time operational expenses.

- ◆ The Fiscal Year 2023–24 Approved Budget allocates \$94.4 million of GPR to fund increases to support salary and benefit growth as well as allocation for programs. GPR Stabilization is anticipated to decrease to \$98.1 million in Fiscal Year 2023–24. In subsequent budget years these amounts will be used to address anticipated increases in retirement costs, negotiated labor agreements, and to support capital.

Further detail on GPR allocations is provided in the Group and Department sections. The previous charts and table show the amount of GPR allocated to support each Group/Agency compared to the two prior fiscal years.



# Summary of Financial Policies

## Background

The County of San Diego has long been recognized for its strong financial management practices. The Government Finance Officers Association has recognized the County for its annual financial report with the Certificate of Achievement for Excellence in Financial Reporting and for its budget document with the Distinguished Budget Presentation Award. The following is an overview of various policies that the County adheres to in its financial management practices and that guide the County's budgetary decision making process. The policies can be viewed online at: <http://www.sandiego-county.gov/content/sdc/cob/ocd.html>.

On February 14, 2020, the County of San Diego declared a local public health emergency due to COVID-19. In response to the declared emergency and the economic impacts of COVID-19 on County finances, on May 19, 2020 the Board of Supervisors ratified the Chief Administrative Officer's suspension of sections 113.2, 113.5(a) and 113.5(b) of the County's Administrative Code and any other provision of local law pertaining to General Fund balance, reserves, commitments, assignment and management practices for the duration of the local emergency declared on February 14, 2020. Once the local emergency has been lifted these policy suspensions will no longer be in effect.

## Financial Planning and Budget

The County is actively engaged in ongoing financial and strategic planning activities. As discussed previously, the General Management System (GMS) is the framework that guides County operations as set forth in Board of Supervisors Policy A-136, *Use of County of San Diego General Management System for Administration of County Operations*.

- ◆ With the GMS as a guide for fiscal management practices, the County will:
  - ◆ Maintain fiscal stability to ensure the ability to provide services that customers rely on, in good times and in bad. All departments share in the responsibility of ensuring fiscal stability for the County.
  - ◆ Ensure that the financial management activities of the County support structural balance between ongoing revenues and expenditures.
  - ◆ Use the Strategic Plan as a guide to develop an annual five year financial forecast to review primary cost drivers, service needs and available funding sources, which will lay the foundation for the upcoming Operational Plan.

- ◆ Annually develop a structurally-balanced two-year Operational Plan, the first year of which is formally adopted by the Board of Supervisors as the County's budget and the second year is accepted as a tentative plan.
  - ◆ California Government Code §29009 requires a balanced budget, defined as “the funding sources shall equal the financing uses,” in the recommended, adopted and final budgets.
  - ◆ A structurally balanced budget means that ongoing, not one-time, resources are used to fund ongoing costs.
  - ◆ Conduct Quarterly financial reporting processes to allow County managers to appropriately address changes in the external economic or internal financial conditions of the organization. At no time shall total expenditures exceed total appropriations; a budget amendment must be submitted and approved by the Board of Supervisors.
- ◆ Develop and use performance measures to monitor progress and ensure that the County is on track to achieve its goals.

## Management Practices

The County's long-term financial management is guided by County Charter, County Administrative Code and Board and other policies.

The County Charter was amended by voters in November 2018 with the passage of Measure C, *Protecting Good Government through Sound Fiscal Practices*, which adds Section 800.1, requiring that once the Board of Supervisors has appropriated funds for pension stabilization, these funds shall not be used for any other purpose than pension-related liabilities.

The San Diego County Administrative Code Section 91.5, *Auditor and Controller Records and Reports*, calls for the provision of periodic updates related to fund status, General Fund cash flow, and budget status reports. Section 113.5, *Management Practices*, provide guidelines for use on general purpose revenues that are generated by maturing or refunded long-term financial obligations or by greater than anticipated assessed value growth.

Board Policy B-65, *Long-term Obligations and Financial Management Policy*, establishes guidelines to govern and manage a long-term financial strategy at the County. Guidance is provided on financial planning, monitoring and reporting as well the use of certain types of funding sources including the following financial reporting and management practices:

- ◆ The County shall engage in Long-Term Financial Planning to align financial capacity with service objectives.

## SUMMARY OF FINANCIAL POLICIES

- ◆ The County shall prepare a structurally balanced multi-year budget (operational plan).
- ◆ The Board of Supervisors will receive quarterly budget status reports that may include recommended changes to appropriations to address unanticipated needs.
- ◆ The County shall publish an annual cash flow projection and quarterly status of actual/projected cash flows.
- ◆ The County shall maintain fund balances and reserves in the General Fund to support fiscal health and stability.
- ◆ The County shall invest general purpose revenue savings generated by maturing long-term obligations and/or refinancings to accelerate payment of outstanding long-term obligations (including pension unfunded actuarial accrued liability and/or economic defeasance of outstanding long-term obligations) and/or to avoid the issuance of new long-term obligations by cash financing of capital projects.
- ◆ The County shall invest one-time over-realized general purpose revenue generated by greater-than-anticipated assessed value growth to accelerate payment of pension unfunded actuarial accrued liability.

The County Charter, Administrative Code Section 113.5 and Board Policy B-65 also provide guidelines for managing the County's long-term financial obligations. More details on these can be found in the Debt Management sub-section.

### Revenues

- ◆ As a political subdivision of the State of California, the County has all the powers specifically stated and necessarily implied in general law and the County Charter, including the power to assess, levy and collect fees and taxes. There are three basic categories of funding sources for County programs and services: Program Revenue, General Purpose Revenue and Fund Balance. Descriptions of major revenues policies are included in the section immediately following the definition of these revenue categories.
  - ◆ Program Revenue may be received in the form of fees paid by customers for a particular service or may be received as a subvention or grant from the State or federal government based on qualifying services being provided to local residents. For purposes of constructing the Operational Plan, Program Revenue is defined to also include all revenue received by special funds.
  - ◆ General Purpose Revenue may be used to provide for any service that is within the legal purview of the County. It is used to match federal or State program revenues where required and to fund mandated and discretionary services where either no program revenue or insufficient program revenue is received. General Purpose Revenue shall be budgeted only after all other funding sources for those services are taken into account.

- ◆ Fund Balance results from an excess of revenues over expenditures in prior fiscal years. Fund balance is used to support one-time projects only, not ongoing services.
- ◆ Devise and monitor the goals and objectives of a revenue management program within policy guidelines prescribed by the Board of Supervisors. This includes a periodic review of the County's financial condition in order to ensure that the County's financial sources (revenues) are sufficient to meet anticipated obligations.
- ◆ Develop annual revenue estimates for the development of the Operational Plan relating to revenues under control of the Chief Administrative Officer.
- ◆ Ensure that full cost is recovered from fees, grants and revenue contracts to the extent legally possible. If not, the reasons for recovery of less than full cost will be documented and disclosed.
- ◆ All revenues received by the County identified as "one-time" revenues will only be appropriated for "one-time" expenditures per the County of San Diego Administrative Manual 0030-14, *Use of One-Time Revenues* and San Diego County Administrative Code Section 113.4, *Fund Balances and Use of One-time Revenues*.
- ◆ County departments will seek to recover the full cost of all services provided to agencies or individuals outside the County of San Diego organization on a contractual or fee basis or when obtaining grant funding. Exceptions to this policy require specific Board of Supervisors approval for the non-reimbursed costs as set forth in Board of Supervisors Policy B-29, *Fees, Grants, Revenue Contracts - Department Responsibility for Cost Recovery*.
  - ◆ Full cost is defined as the sum of direct costs plus departmental overhead costs plus external indirect costs as calculated pursuant to the federal Office of Management and Budget Circular A-87 cost plan for the County.
  - ◆ All proposed grant funding requests must be certified by the department head as being worthy of funding with County resources if external financing was unavailable.
  - ◆ Funding sources that will require a revenue match from the County General Fund shall be limited to the designated match level mandated as a condition of funding.
  - ◆ The establishment of fees, and subsequent changes to fees, will be done by ordinance at regularly scheduled meetings of the Board of Supervisors. Fees are to be deposited or paid in advance of delivery or completion of services. All fee schedules will be reviewed annually or more frequently if warranted, to allow for full cost recovery.
  - ◆ The Chief Administrative Officer shall review all proposed new or changed fee schedules, grant applications and revenue contracts from an overall policy perspective





before they are submitted to the Board of Supervisors for action. County Counsel shall review all revenue contracts to ensure that the County's interests are protected.

- ◆ During the budget development process, selected departments may be asked to analyze services, either County operated or contracted, to determine if the quality, economy and productivity are equal to that of an alternative delivery method, including other government agencies, and to determine how the revenues can be maximized so the highest level or volume of services can be provided as set forth in Board of Supervisors Policy B-63, *Competitive Determination of Optimum Service Delivery Method*.
- ◆ Revenue received from the Tobacco Master Settlement Agreement (1998) shall be allocated to support a comprehensive tobacco control strategy, to increase funding for health care-based programs, and to supplement, but not replace, existing health care revenue pursuant to Board of Supervisors Policy E-14, *Expenditure of Tobacco Settlement Revenue in San Diego County* and Section 232.4 of the County Administrative Code.
- ◆ All County funds shall be established according to the procedures set forth in County of San Diego Administrative Manual 0030–18, *Establishing Funds and Transfer of Excess Cash Balances to the General Fund*. Interest earned on all funds is deposited to the General Fund, unless specific legislation, codes or Board of Supervisors action directs otherwise.

## Expenditures

- ◆ Pursuant to the Charter of the County of San Diego, Article VII, §703.4, the Chief Administrative Officer supervises the expenditures of all departments and reports to the Board of Supervisors whether those expenditures are necessary.
- ◆ Changes during the year to the adopted budget are permitted by State law with approval by the Board of Supervisors or, in certain instances, by the Deputy Chief Administrative Officer/Chief Financial Officer.
- ◆ Appropriation transfers of any amount between objects within a budget unit may be processed by the Deputy Chief Administrative Officer/Chief Financial Officer, except for Road Projects, Operating Transfers between departmental budget units, Capital Projects and considered routine major maintenance requiring capitalization for financial reporting purposes, or when the transfer would have actual or potential programmatic impacts. Programmatic impact is defined as a change in program emphasis (e.g., due to shifts in workload or new opportunities), staffing or method of service delivery from the adopted budget. Appropriation transfer requests that fall within the exception categories require approval

from the Board of Supervisors pursuant to County of San Diego Administrative Manual 0030–10, *Transfers of Appropriations between Objects within a Budget Unit*.

- ◆ As a general practice, the County does not backfill programmatic funding eliminated by the State of California.
- ◆ Contracts for services, when properly issued and administered, are an approved method to accomplish County program objectives. Pursuant to the Charter of the County of San Diego §703.10 and §916, the County may employ an independent contractor if it is determined that the services can be provided more economically and efficiently than by persons employed in the Classified Service. The County may enter into contracts for services based upon conditions and methods set forth in Board of Supervisors Policy A-81, *Procurement of Contract Services*.
- ◆ The County shall procure items or services on a competitive basis unless it is in the County's best interests not to use the competitive procurement process. The competitive procurement requirements may be satisfied through conducting either (a) formal bidding or (b) competitive negotiated procurement. Definitions and guidelines for exemptions and exceptions are outlined in Board of Supervisors Policy A-87, *Competitive Procurement*.
- ◆ The County will establish appropriations for the Community Enhancement Program at a level approximately equal to the amount of Transient Occupancy Tax revenues estimated to be collected each fiscal year. Each of the five Board of Supervisors office is allocated 20% of the total program amount for purposes of recommending grant awards to community organizations based on eligibility criteria and application guidelines included in Board of Supervisors Policy B-58, *Funding of the Community Enhancement Program*. On June 8, 2021, the Board directed that Community Enhancement funding be augmented with \$5,000,000 in one-time funds made available to the County under the American Rescue Plan Act (ARPA) to provide funding for organizations adversely impacted by the COVID-19 pandemic. ARPA funds will be used to help organizations in San Diego County to address the negative economic impacts of the COVID-19 pandemic from March 3, 2021 through December 31, 2024. ARPA funding will be made available subject to applicable federal law, regulation, and requirements and Board of Supervisors Policy B-58, *Funding of the Community Enhancement Program*.
- ◆ All appropriations available for the Neighborhood Reinvestment Program will be included annually in the County's Operational Plan. Resources available may vary and may range up to \$10.0 million, distributed evenly among the five Board of Supervisors districts, subject to the budget priorities of the Board of Supervisors as detailed in Board of Supervisors Policy B-72, *Neighborhood Reinvestment Program*.





## Reserves

- ◆ The County provides a wide variety of services that are funded by a number of revenue sources. The County must be prepared for unforeseen events or economic uncertainties that could result in additional expenditure requirements or loss of revenue by establishing and maintaining prudent levels of fund balance and reserves.
- ◆ Pursuant to San Diego County Code of Administrative Ordinances Article VII, Section 113.1 *General Fund Balances and Reserves*, as adopted by the Board of Supervisors on December 5, 2017, the County will maintain a portion of Unassigned Fund Balance as a reserve that equals a minimum of two months of audited General Fund expenses (which is equivalent to 16.7% of audited General Fund expenses). The General Fund Reserve will protect the County against expenditure and revenue volatility, natural disasters and other unforeseen emergencies, economic downturns, and other issues which impact fiscal health and stability.
- ◆ Appropriation of the General Fund Reserve minimum balance and/or transfers from the General Fund Reserve appropriation, requires a four fifths vote of the Board of Supervisors.
- ◆ In the event the General Fund Reserve falls below established levels, the Chief Administrative Officer shall present a plan to the Board of Supervisors for restoration of those targeted levels within one to three years.
- ◆ In addition, the Administrative Code authorizes the Board of Supervisors to commit fund balance and the Chief Administrative Officer to assign fund balance for specific purposes that do not result in the General Fund Reserve falling below the minimum required balance.
- ◆ Finally, the Administrative Code recognizes the General Fund Reserve and all County fund balances as one-time funding sources. These sources of revenue should be appropriated for one-time uses or in conjunction with a long-term financial plan to cover short-term expenditure increases or revenue shortfalls to prevent budgetary imbalances. In general, fund balance is established when assets are greater than liabilities at the end of a year. In practice, fund balance can be generated when revenues exceed expenditures in any year.
  - ◆ One-time revenues may include grants, revenue from the sale of assets, one-time expenditure savings, and revenue sources which may be available for more than one year but are either non-recurring or will be required to address future expenditure growth that is anticipated to exceed future revenue growth.
  - ◆ One-time expenditures may include the following: program startup costs, short-term expenditure increases or revenue shortfalls to prevent budgetary imbalances, early debt retirement, capital costs, or other one-time expenditures as recommended by the CAO.

For additional details on County Reserves, refer to the section on Reserves and Resources.

## Debt Management

- ◆ The use and management of the County's long-term financial obligations is directed by the County Charter, County Administrative Code and Board and other policies. The County Charter requires that proceeds of any long-term obligation of the General Fund shall not be used for recurring operational needs. The County Administrative Code reiterates this and also provides guidance on elements that are also included in Board Policy. The County adopted Board of Supervisors Policy B-65, *Long-Term Obligations and Financial Management Policy*, to ensure prudent management of the County's finances, including its long-term financial obligations. The Policy sets forth practices to be adhered to in managing the County's long-term financial outlook. These documents provide guidelines related to the following:
  - ◆ Reinvesting general purpose revenue savings generated by maturing debt obligations and/or refinancing to accelerate payment of outstanding debt obligations (including pension unfunded actuarial accrued liability and/or economic defeasance of outstanding debt obligations) and/or to avoid issuance of new debt.
  - ◆ Long-Term Obligations shall not be used to finance current operations or for recurring needs.
  - ◆ Annual principal and interest payments on Long-Term Obligations of the General Fund shall not exceed 5% of General Fund revenue.
- ◆ Besides long-term obligations, from time to time the County may issue Tax and Revenue Anticipation Notes (TRANs) as a short-term financing instrument to overcome temporary shortfalls in cash due to the timing of expenditures and receipt of revenues.

For additional details on the County's debt management policy, refer to the Debt Management Policies and Obligations section.

## Investments

- ◆ The Treasurer-Tax Collector is responsible for the collection, banking, investment, disbursement and accountability of public funds, excluding pension funds. Accordingly, the Treasurer-Tax Collector annually prepares an Investment Policy that will be reviewed and monitored by the County Treasury Oversight Committee, established by the Board of Supervisors pursuant to California Government Code §§27130–27137.
- ◆ The monies entrusted to the Treasurer-Tax Collector (the Fund) will comprise an actively managed portfolio. This means that the Treasurer and his staff will observe, review and react to changing conditions that affect the Fund.







- ◆ The *San Diego County Treasurer's Pooled Money Fund Investment Policy* is annually reviewed and approved at a public meeting by the Board of Supervisors. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds:
  - ◆ The primary objective shall be to safeguard the principal of the funds under the Treasurer-Tax Collector's control.
  - ◆ The secondary objective shall be to meet the liquidity needs of the participants.
  - ◆ The third objective shall be to achieve an investment return on the funds under control of the Treasurer within the parameters of prudent risk management.
- ◆ More information about the Fund and the policy is available at [www.sdtreastax.com/treasury.html](http://www.sdtreastax.com/treasury.html)
- ◆ The Treasurer-Tax Collector prepares a monthly investment report to be posted on the Treasurer-Tax Collector's website at [www.sdtreastax.com/treasury.html](http://www.sdtreastax.com/treasury.html)
- ◆ The Treasurer-Tax Collector provides to the Treasury Oversight Committee an annual independent review by an external auditor to assure compliance with policies and procedures set forth by the California Government Code.

## Capital Improvements

- ◆ The County Board of Supervisors has jurisdiction over the acquisition, use and disposal of County-owned real property and County-leased property under the authority of California Government Code §23004.
- ◆ The need for capital improvements is assessed annually. Board of Supervisors Policy B-37, *Use of the Capital Program Funds*, establishes funding methods, administration and control, and allowable uses of the Capital Program Funds.
- ◆ The physical assets of the County are extensive; thus it is essential that the County follows an effective strategy to manage and plan for current and long-term capital and space needs. The Department of General Services shall be the responsible agency to manage the capital facilities planning and space needs of the County. The department is responsible for establishing the general objectives and standards for the location, design and occupancy of County-owned or leased facilities, as well as serving as the steward of a County-wide master plan and individual campus plans per Board of Supervisors Policy G-16, *Capital Facilities and Space Planning*.
- ◆ The Capital Program Funds were established by the Board of Supervisors to provide centralized budgeting for the accumulation and expenditure of funds. The CAO Administrative Manual Policy 0030-23; *Use of the Capital Program Funds, Capital Project Development and Budget Procedure*, establishes procedures for developing the scope of capital projects, monitoring the expenditure of funds for capital projects, timely capitalization of assets and closure of capital projects within the Capital Program Funds.

Additional details on the County's Capital Program can be found in the Capital Program section.

## Measurement Focus and Basis of Accounting

Pursuant to the Governmental Accounting Standards Board (GASB), the County uses various types of funds that reflect different types of resources or intended uses. Governmentwide, proprietary and fiduciary fund accounting is done in compliance with Generally Accepted Accounting Principles (GAAP) and reported using the economic resources measurement focus and the modified accrual basis of accounting. Under this method, Governmental Fund revenues are recognized when measurable and available. Sales taxes, investment income, State and federal grants and charges for services are accrued at the end of the fiscal year if their receipt is anticipated within 180 days. Property taxes are accrued if they are collectible within 60 days after the end of the accounting period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims and judgments, are recorded only when payment is due.

Proprietary Funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the County's enterprise funds and internal service funds are charges to customers for services. Operating expenses for enterprise funds and internal service funds include the costs of services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

## Basis of Budgeting

The County's budget is prepared, reviewed and approved in accordance with the County Budget Act and is generally aligned with the County's basis of accounting, however there are some differences as noted below.

## Governmental Funds

An operating budget is adopted each fiscal year by the Board of Supervisors for the governmental funds. The annual resolution adopts the budget at the object level of expenditure within departments and authorizes the carry forward of appropriations and related funding for prior year encumbrances. Certain annual appropriations are budgeted on a project or program basis. If such projects or programs are not completed at the end of the fiscal year, unexpended appropriations, including encumbered funds, are carried forward to the following year with the approval of the Board of Supervisors. Expenses are budgeted at



an amount sufficient for the fiscal year and balance with available funding sources. Any budget amendments are approved by the Group and department managers or the Board of Supervisors.

### Proprietary Funds

The Board of Supervisors approves an annual spending plan for proprietary funds. Although the adopted expense estimates are not appropriations, their budgetary controls are the same as those of the governmental funds. Because these funds collect fees and revenues generally to cover the cost of the goods and services they provide, their accounting and budgeting bases are closer to commercial models, which is done on an accrual basis, reflecting both revenues and expenses when earned.



# Capital Projects

## Capital Projects

Each year, the County assesses the need for capital improvements in accordance with Board of Supervisors Policies G-16, *Capital Facilities Planning* and B-37, *Use of the Capital Program Funds*. These policies provide guidelines for the County's multi-year approach to planning for capital projects. The projects identified in this process include the improvement to or acquisition of land and facilities. Certain recurring capital or infrastructure projects, such as roads, bridges and sewer lines, are reviewed separately and budgeted in the applicable operating fund (e.g., Road Fund or sanitation district funds). The Major Maintenance Capital Outlay Fund was implemented for financial reporting purposes in Fiscal Year 2017–18. This fund enables the County to capitalize major maintenance projects that meet the capitalization requirement per accounting rules, which are considered routine maintenance but require capitalization, are funded through the originating departmental operating budget. The Fiscal Year 2022–23 capital projects budget for the County is \$119.4 million. This excludes the \$52.3 million appropriated in Fiscal Year 2022–23 and \$8.8 million in Fiscal Year 2023–24 in Major Maintenance Capital Outlay Fund and the Edgemoor Development Fund to support the costs associated with the Edgemoor Skilled Nursing Facility, including the lease payments related to the long-term financings executed to help fund construction.

The following table shows the dollar amount and number of projects with new appropriations by Capital Program fund. Once appropriations are established for a capital project, they are carried forward until the project is completed.

Capital Project Appropriations		
Appropriation Increases for New and Existing Capital Projects (Fiscal Year 2022–23)	Dollar Amount	Number of Projects
Capital Outlay Fund	\$ 78,000,000	12
Major Maintenance Capital Outlay Fund	43,639,746	40
Justice Facility Construction Fund	2,892,600	1
Multiple Species Conservation Program Fund	7,500,000	1
County Health Complex Capital Outlay Fund	31,000,000	2
<b>Total</b>	<b>\$ 163,032,346</b>	<b>56</b>

The Capital Program section of this Operational Plan highlights major projects and provides project details on all outstanding capital projects. The Finance Other section includes a schedule of lease-purchase payments related to previously debt-financed projects.



# General Fund Reserves and Resources

The County maintains a prudent level of resources to help protect fiscal health and stability. The following table reflects General Fund Balances as of June 30, 2021, as reported in the County's Annual Comprehensive Financial Report (Annual Report). The Annual Report can be accessed at [www.sdcounty.ca.gov/auditor/reports.html](http://www.sdcounty.ca.gov/auditor/reports.html).

General Fund Fund Balance Categories (in thousands)	
	Annual Report (June 30, 2021)
Nonspendable	\$ 22,900
Restricted	692,270
Committed	500,256
Assigned	405,739
Unassigned*	661,270
<b>Total General Fund Balance</b>	<b>\$ 2,282,435</b>

\*June 30, 2022 Unassigned balance is anticipated to meet the estimated minimum.

**Nonspendable fund balance** represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash, for example, inventories and prepaid amounts.

**Restricted fund balance** represents amounts with constraints placed on their use that are either (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. The most significant restricted amounts included in the June 30, 2021 annual report includes:

- ◆ Unused amounts that were appropriated for pension stabilization that are legally restricted for pension related costs
- ◆ Amounts restricted for laws or regulations of other governments including the Behavioral Health Impact Fund, the No Place Like Home program, housing loans, recorder modernization and vital records, the Teeter program and various public safety activities

**Committed fund balance** represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Board of Supervisors. Amounts include commitments for capital project funding and various other programs and services including realigned health and social service programs, the public safety regional communications system, and parks expansion and improvements. The most significant committed amounts in the June 30, 2021 annual report are amounts committed for capital projects in progress including:

- ◆ Youth Transition Center (formerly Juvenile Justice Campus) Phase 1 and Phase 2
- ◆ Live Well Centers
- ◆ County Administration Center Renovations
- ◆ Various fire stations, libraries, parks, trails, land, community centers including the Multiple Species Conservation Program
- ◆ Tri-City Health Care District Psychiatric Health Facility
- ◆ South County Animal Shelter
- ◆ Integrated Property Tax System
- ◆ Regional Communications System upgrade
- ◆ Incarcerated Person Transfer Tunnel
- ◆ San Marcos Road Maintenance Station and Fleet Garage

Other significant amounts committed include:

- ◆ Contributions to support development of the Chula Vista Bayfront
- ◆ Innovative Housing Trust Fund

**Assigned fund balance** represents amounts that are constrained by the County's intent to be used for specific purposes, but are neither restricted nor committed. General Fund Balances as of June 30, 2021, reflect one-time appropriations included in the Fiscal Year 2021–22 Operational Plan, amounts obligated under multi-year contracts, and assignments of fund balance for potential litigation exposure. The most significant assigned amounts reflected in the June 30, 2021 annual report include:

- ◆ One-time amounts included in the 2021–22 Adopted Budget
- ◆ Contracted services for: health, mental health and social services; planning, land use, watershed and parks; legislative



and administrative services; law enforcement, detentions, and fire protection

- ◆ Amounts set aside for outstanding redevelopment litigation

**Unassigned fund balance** represents the residual classification for the General Fund or amounts that have not been restricted, committed or assigned for specific purposes within the General Fund, and is used to maintain the minimum fund balance required pursuant to the General Fund Balance Policy described below. Unassigned fund balance also provides the funding for many of the one-time uses as listed in the General Fund Use of Fund Balance/Fund Balance Component Decreases section.

### Minimum General Fund Balance Policy

The County provides a wide variety of services that are funded by a number of revenue sources. Expenditures for these services are subject to fluctuations in demand, mandates and requirements; revenues are influenced by changes in the economy and budgetary decisions made by the State of California and the federal government.

In accordance with the Code of Administrative Ordinances Sec. 113.1, *General Fund Balances and Reserves*, a portion of Unassigned Fund Balances shall be maintained as a reserve (General Fund Reserve) at a minimum of two months of audited General Fund Expenses (which is the equivalent of 16.7% of audited General Fund expenses). The General Fund Reserve protects the County against expenditure and revenue volatility, natural disasters and other unforeseen emergencies, economic downturns, unfunded pension liabilities, and aging infrastructure. On February 14, 2020, the County of San Diego declared a local public health emergency due to COVID-19. In response to the declared emergency and the economic impacts of COVID-19 on County finances, on May 19, 2020 the Board of Supervisors ratified the Chief Administrative Officer’s suspension of sections 113.2, 113.5(a), and 113.5(b) of the San Diego County Administrative

Code and any other provision of local law pertaining to General Fund balance, reserves, commitments, assignment and management practices until further notice.

Furthermore, on January 12, 2021 (11), the Board of Supervisors took action to realign policies that govern County resources. It is anticipated that as a result of this planned framework adjustment that the Administrative Code provisions regarding fund balance will be revised in the near future.

### Fiscal Year 2022–23 Adopted Use of Fund Balance

The Fiscal Year 2022–23 total \$288.7 million Uses of fund balance and fund balance components includes amounts within and outside of the general fund. Outside of the General Fund, \$165.7 million uses are primarily in Public Works, County Library, Proposition 172, Penalty Assessment, Criminal Justice Facility, Sheriff Asset Forfeiture, General Services/Purchasing Internal Service Funds, Tobacco Securitization, and Edgemoor Development. The remaining \$123.0 million represents the use of General Fund resources including \$52.8 million of balances restricted for Pension Obligation Bonds, Chula Vista Bayfront project, environmental health and quality and debt and the use of \$70.2 million of General Fund Unassigned fund balance used to fund one-time operational needs. Details of these planned uses are included in the "General Fund" section of this document.

### Decreases (Uses) in Fund Balance Commitments and Assignments

Fund balance component decreases of \$52.8 million are adopted for Fiscal Year 2022–23. The table below lists those fund balance components and respective amounts that are recommended for use. For additional details, please see the General Fund: Financing Sources, General Fund Use of Fund Balance/Fund Balance Component Decreases discussion.

Decreases (Uses) in Fund Balance Commitments and Assignments (in millions)		
	Fiscal Year 2022–23 Adopted Budget	Source
Assigned: Hall of Justice Lease Payment	\$ 0.8	Assigned
Restricted: Pension Stabilization	42.8	Restricted
Committed: Chula Vista Bayfront Project	8.3	Committed
Committed: Environmental Health	0.1	Committed
<b>Total</b>	<b>\$ 52.8</b>	

Note: In the table, the sum of individual amounts may not total due to rounding.





### Restoration of Fund Balances and Reserves

In accordance with the Code of Administrative Ordinance Sec. 113.3, *Restoration of General Fund Reserve Minimum Balance*, in the event that the General Fund Reserve falls below the minimum required balance, the Chief Administrative Officer shall present a plan to the Board for restoration of those targeted lev-

els. The plan shall restore balances to targeted levels within one (1) to three (3) years, depending on the use, reasons for use, and severity of the event. In the event that the General Fund Reserve is used to serve as a short-term financing bridge, the plan shall include mitigation of long-term structural budgetary imbalances by aligning ongoing expenditures to ongoing revenues.







# Debt Management Policies and Obligations

## Debt Management

The County of San Diego uses debt financing to: (i) fund certain capital assets that support the provision of services by the County; (ii) achieve savings in existing financial obligations through refinancing; and (iii) manage short-term cash flow requirements. The decision to use debt financing is governed by several factors including the nature of the project to be financed, availability of other financing, and debt affordability. The County enters into both long-term and short-term financings, which are reviewed by the credit rating agencies. The County's long-term financings adhere to a policy approved by the Board of Supervisors. This policy, the County's current credit ratings and the various forms of debt financing used by the County are described in more detail below. The term "debt" is used to refer to certain financial obligations of the County that are sold in the capital markets, including its bonds, certificates of participation and notes.

## Long-Term Obligation Policy

The foundation of any well-managed debt program includes a comprehensive and fiscally prudent policy that sets forth parameters for issuing debt and managing outstanding debt and provides guidance to decision makers. Adherence to a long-term financial strategy and policy is important to ensure that the County maintains a sound debt position and that credit quality is protected.

The Board of Supervisors adopted Board Policy B-65, *Long-Term Financial Management Policy*, on August 11, 1998. The policy was updated in 2017, expanding the scope to provide additional guidelines on general long-term financial management and the management of long-term obligations. In 2018, portions of Board Policy B-65 related to administering the County's long-term financial obligations were incorporated into County Administrative Code Article VII, Section 113.5 to codify existing County practices and Board policy. See the "Summary of Financial Policies" section for more details on this policy. Policy B-65, along with Administrative Code Article VII, Section 113.5, are the foundation for managing the County's debt program. Most recently, in November 2018, voters approved a measure amending the County Charter to limit the proceeds of long-term financial obligations. Long-term financial obligations are those that exceed one fiscal year.

On February 14, 2020, the County of San Diego declared a local public health emergency due to COVID-19. In response to the declared emergency and the economic impacts of COVID-19 on County finances, on May 19, 2020 (19) the Board of Supervisors

ratified the Chief Administrative Officer's suspension of sections 113.2, 113.5(a), and 113.5(b) of the San Diego County Administrative Code and any other provision of local law pertaining to General Fund balance, reserves, commitments, assignment and management practices until further notice.

## Long-Term Obligation Limits

- ◆ All long-term obligations shall comply with federal, State and County Charter requirements.
- ◆ All long-term obligations must be approved by the Board of Supervisors after approval and recommendation by the Debt Advisory Committee, established by the Chief Administrative Officer, which is currently composed of the Assistant Chief Administrative Officer, the Deputy Chief Administrative Officer/Chief Financial Officer, Auditor and Controller, and the Treasurer-Tax Collector.
- ◆ Prior to its recommendation, the Debt Advisory Committee shall assess the credit impact of the financing, which includes analyzing the ability of the County to repay the obligation, identifying the funding source of repayment, evaluating the impact of the ongoing obligation on the current budget and future budgets, and assessing the maintenance and operational requirements of the project to be financed.
- ◆ The term of the long-term obligation will not exceed the useful life or the average life of the project(s) financed.
- ◆ Total annual principal and interest payments on all long-term obligations of the General Fund will not exceed 5% of General Fund revenue.
- ◆ Long-term financial obligations shall not be used to finance current operations or recurring needs.
- ◆ The Board of Supervisors may consider long-term obligations for the purpose of providing office space or operational facilities to County departments or agencies, upon recommendation of the Debt Advisory Committee. Capital projects identified as candidates for long-term financing first should have been identified and prioritized during the development of the County's multi-year Capital Improvement Needs Assessment. If the Debt Advisory Committee deems that the financing is feasible, financially and economically prudent, aligned with the County's objectives and does not impair the County's creditworthiness, then it will be forwarded to the Board of Supervisors for consideration.

## Structuring Practices

- ◆ The County shall continually review outstanding obligations and aggressively initiate refinancings when economically feasible and advantageous pursuant to the Refunding Policy of the Debt Advisory Committee.

- ◆ Variable rate obligations shall not exceed 15% of the total amount of the County's outstanding long-term obligations.
- ◆ Derivative products, such as interest rate swaps, may be considered only if they meet the economic goals and policy objectives of the County as outlined in the Swap Policy of the Debt Advisory Committee.

**Management Practices**

- ◆ The County shall engage in Long-Term Financial Planning to align financial capacity with service objectives.
- ◆ The County shall prepare a structurally balanced multi-year budget.
- ◆ The County shall maintain fund balances and reserves in the General Fund to support fiscal health and stability.
- ◆ The County shall publish an annual cash flow projection and quarterly status of actual/projected cash flows.
- ◆ The County shall reinvest General Purpose Revenue(GPR) savings generated by maturing long-term obligations and/or refinancings to accelerate repayment of outstanding obligations (including pension unfunded actuarial accrued liability and/or economic defeasance of outstanding debt obligations) and/or to avoid the issuance of new long-term obligations by cash financing of capital projects. This requirement has been suspended until further notice due to the COVID-19 public health emergency.
- ◆ The County shall invest one-time over-realized GPR generated by greater-than-anticipated assessed value growth to accelerate payment of pension unfunded actuarial accrued liability. This requirement has been suspended until further notice due to the COVID-19 public health emergency.
- ◆ The County shall encourage and maintain good relations with credit rating agencies, investors in the County's long-term obligations and those in the financial community who participate in the issuance or monitoring of the County's long-term obligations.

**Use of Proceeds**

- ◆ The County shall comply with the internal controls outlined in the Debt Advisory Committee Post Issuance Tax Compliance Policy, including those guidelines relating to the segregation of bond proceeds.
- ◆ The County shall employ the services of a Trustee for the disbursement of bond proceeds in accordance with the applicable financing documents.
- ◆ The County shall enforce the filing of notices of completion on all projects within five years of their financing.
- ◆ All investment of bond proceeds shall comply with State and federal requirements. In addition, all investments of bond proceeds deposited in the Pooled Money Fund Investment Fund shall comply with the San Diego County Treasurer's *Pooled Money Fund Investment Policy*.
- ◆ The Debt Advisory Committee shall annually review the disbursement and investment of bond proceeds. Excess earnings will be rebated as required by the U.S. Treasury to avoid the loss of tax-exempt status.

See the "Summary of Financial Policies" section of this document for additional detail on general long-term financial management practices outlined in this policy.

**Credit Ratings**

The County of San Diego seeks ratings from three municipal credit rating agencies, Moody's Investors Service, Standard and Poor's and Fitch Ratings, in order to provide an objective measure of the strength of the County's credit.

The most recent full credit review of the County by the rating agencies was performed in October 2021 in accordance with Board Policy B-65, *Long-Term Financial Management Policy*.

As part of this review, Fitch, Standard and Poor's and Moody's affirmed the County of San Diego's ratings including its issuer rating of 'AAA' due to the County's strong operating performance, supported by solid expenditure and revenue frameworks, as well as low to moderate long-term liabilities.

The County of San Diego's credit ratings are presented in the table below.

Credit Ratings			
	Moody's Investors Service	Standard & Poor's	Fitch Ratings
County of San Diego (Issuer Rating)	Aaa	AAA	AAA
Certificates of Participation and Lease Revenue Bonds	Aa1	AA+	AA+
Pension Obligation Bonds	Aa2	AAA	AA+





## Authority to Finance and Bond Ratios

The Authority to Finance table lists the statutes authorizing the County of San Diego to enter into long-term and short-term obligations and, if applicable, the legal authority on maximum bonded indebtedness. All long-term and short-term obligations must conform to State and local laws and regulations. The basic constitutional authority for State and local entities to enter into long-term and short-term obligations is in the Tenth Amendment to the U.S. Constitution. To incur long-term or short-term obligations within the State of California, a political subdivision must have either express or implied statutory authority.

State constitutional limitations prohibit cities and counties from entering into indebtedness or liability exceeding in any year the income and revenue provided for such year unless the local agency first obtains two-thirds voter approval for the obligation.

However, there are three major exceptions to the debt limit that have been recognized by the California courts: (i) the *Offner-Dean* lease exception, (ii) the special fund doctrine and (iii) the obligation imposed by law exception. These types of obligations are not considered indebtedness under the State constitution

and are therefore not subject to the limitations on general obligation debt. The reason these obligations are not subject to the debt limit are further discussed below.

The *Offner-Dean* lease exception provides that a long-term lease obligation entered into by an agency will not be considered an indebtedness or liability under the debt limit if the lease meets certain criteria.

The special fund doctrine is an exception to the debt limit which permits long-term indebtedness or liabilities to be incurred without an election if the indebtedness or liability is payable from a special fund and not from the entity’s general revenue. An example of a special fund would be one consisting of enterprise revenue that is used to finance an activity related to the source of the revenue.

The courts have applied the obligation imposed by law exception to indebtedness used to finance an obligation imposed by law. In this case, the obligation is involuntary; therefore, it would not be relevant to obtain voter approval.

Authority to Finance	
Issuer	Issuance Legal Authority
County of San Diego	General: Government Code §5900 et seq. and §29900 et seq. Maximum Indebtedness: Government Code §29909 Short-Term TRAns: Government Code §53820 et seq. Pension Obligation Bonds: Government Code §53580 et seq.
Nonprofit Public Benefit Corporation	Corporations Code §5110 et seq.
Joint Powers Authority	Government Code §6500 et seq.
Redevelopment Successor Agency	Health and Safety Code §34177.5 et seq.
Housing Authority	Health and Safety Code §34200 et seq. Multi-family Rental Housing Bonds: Health and Safety Code §52075 et seq.
Assessment Bonds	Street and Highway Code §6400 et seq. and §8500 et seq.
Mello-Roos Community Facilities District	Government Code §53311 et seq.
School District General Obligation Bonds	Education Code §15000 and following Government Code §53500 and following



Bond Ratios					
	Fiscal Year 2018–19	Fiscal Year 2019–20	Fiscal Year 2020–21	Fiscal Year 2021–22	Fiscal Year 2022–23
Net Bonded Debt (in millions) <sup>1</sup>	\$ 813.0	\$ 745.0	\$ 682.5	\$ 608.4	\$ 577.7
Net Bonded Debt per Capita <sup>2</sup>	\$ 245	\$ 223	\$ 204	\$ 182	\$ 176
Ratio of Net Bonded Debt to Assessed Value <sup>3</sup>	0.15%	0.13%	0.12%	0.10%	0.08%

<sup>1</sup> Net Bonded Debt is outstanding principal at the beginning of the fiscal year that is secured by the County General Fund, and reflects amounts in reserve funds.

<sup>2</sup> Population is based on population figures provided by the State of California Department of Finance.

<sup>3</sup> Assessed value includes total secured, unsecured, and unitary property.

Note: If the County were to issue General Obligation Bonds, the debt limit pursuant to Government Code §29909 would be 1.25% of the taxable property of the county.

**Bond and Debt Service Ratios**

The Bond Ratios table presents bond ratios useful to County management, gaging the County’s long-term financial obligations within the context of population and assessed value.

**General Fund Debt Service Ratios**

The total debt service reported in the Components of General Fund Debt Service Ratio table is composed of payments on the County’s General Fund long-term financial obligations, which

include Pension Obligation Bonds, Certificates of Participation and Lease Revenue Bonds. They are described in the following section titled Long-Term Obligations. In addition, the detail of the annual payments required for the Certificates of Participation and Lease Revenue Bonds and the payments required for the Pension Obligation Bonds is provided in the Finance Other section.

Components of General Fund Debt Service Ratio (in millions)					
	Fiscal Year 2019–20 Adopted Budget	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
General Fund Revenue <sup>1</sup>	\$ 4,422.6	\$ 4,681.7	\$ 5,277.7	\$ 5,531.0	\$ 5,463.7
Total Debt Service	\$ 109.9	\$ 106.8	\$ 105.9	\$ 107.9	\$ 107.6
Ratio of Total Debt Service to General Fund Revenue	2.48%	2.28%	2.01%	1.98%	1.97%
General Fund Share of Debt Service Cost <sup>2</sup>	\$ 87.6	\$ 84.1	\$ 83.6	\$ 83.1	\$ 89.1
Ratio of General Fund Share of Debt Service to General Fund Revenue	1.98%	1.80%	1.58%	1.50%	1.63%

<sup>1</sup> General Fund Revenue excludes fund balance and fund balance component decreases.

<sup>2</sup> Total Debt Service reflects amounts that are secured by the General Fund.

<sup>3</sup> Although Total Debt Service is fully secured by the General Fund, the General Fund Share of Debt Service Costs excludes amounts chargeable to programs, internal service funds, the Capital Outlay Fund, penalty assessments, rents and concessions, and pass through agreements.







Outstanding Principal Bonded Debt (in millions)			
	Projected as of June 30, 2021	Projected as of June 30, 2022	Projected as of June 30, 2023
Certificates of Participation	\$ 123.5	\$ 161.2	\$ 149.1
Lease Revenue Bonds	88.1	84.1	79.8
Pension Obligation Bonds	400.1	340.8	278.0
Redevelopment Successor Agency Bonds	7.9	6.7	6.1
<b>Total</b>	<b>\$ 619.6</b>	<b>\$ 592.8</b>	<b>\$ 513.0</b>

### Long-Term Obligations

The County’s outstanding General Fund secured long-term principal bonded debt as of June 30, 2022, and projected as of June 30, 2023, are presented in the table above.

The following discussion explains the nature and purpose of each of the long-term financing instruments available to or used by the County.

#### Certificates of Participation (COPs) and Lease Revenue Bonds (LRBs)

COPs and LRBs are sold to investors to raise cash for the financing of capital infrastructure. The repayment of these COPs and LRBs is secured by a revenue stream created by lease payments, often associated with the capital asset that the proceeds of the COPs or LRBs are funding. These lease payments are established in agreements between the County and another entity, typically either a nonprofit corporation, such as the San Diego County Capital Asset Leasing Corporation, formed by the Board of Supervisors to advise and assist with capital financings, or a joint powers authority, such as the San Diego Regional Building Authority, which is a joint powers authority between the County and the San Diego Metropolitan Transit System. The annual lease payments from the County to the financing entity are in an amount sufficient to satisfy the principal and interest payments due to the holders of the COPs or LRBs. At the end of the lease period, the title of a given lease premise used in a financing is cleared of this lease obligation.

The County first used COPs in 1955 with the financing of the El Cajon Administrative Building. Since then, the County has used various lease-backed transactions, both COPs and LRBs, to fund the County's major capital requirements. The County currently has COPs and LRBs outstanding, the proceeds of which were used to fund the construction of various justice facilities, the Edgemoor Skilled Nursing Facility, the County Operations Center, the County Administration Center Waterfront Park, the Cedar & Kettner Development Project Parking Structure, and the

County’s newest financing for the Youth Transition Campus. These bonds are the first Green Bonds issued by the County of San Diego totaling \$49.06 million par value. As of June 30, 2022, the County is anticipated to have \$245.3 million of COPs and LRBs outstanding.

#### Taxable Pension Obligation Bonds (POBs)

POBs are financing instruments typically used to pay some or all of a pension plan's unfunded liability. The bond proceeds are transferred to the issuer's pension system as a prepayment of all or part of the unfunded pension liabilities of the issuer, and the proceeds are invested as directed by the pension system. POBs have been issued on several occasions by the County to reduce the unfunded actuarial accrued liability (UAAL) of the San Diego County Employees Retirement Association (SDCERA) retirement fund on a lump sum basis rather than making actuarially determined amortized payments over a specified period of years. The size of the UAAL is determined annually by SDCERA’s actuary and can increase or decrease depending on changes in actuarial assumptions, earnings on the assets of the fund and retiree benefits. POBs totaling \$430,430,000 were first issued by the County in February 1994. Since this initial issuance, the County has issued additional series of POBs: in October 2002, the County issued \$737,340,000 of POBs, a portion of which refunded the POBs issued in 1994; in June 2004, the County issued an additional \$454,112,916 of POBs; and in August 2008, \$443,515,000 of POBs were issued to refund the variable rate portion of the POBs issued in 2002.

A total of \$264 million of the principal component of the County's outstanding taxable POBs has been prepaid. As included in the Fiscal Year 2009-10 Adopted Operational Plan, the most recent prepayment occurred on July 1, 2009 and retired the \$100 million of outstanding 2008 Series B1-B2 POBs (variable rate demand obligations). This most recent prepayment resulted in lowering the aggregate annual debt service for the taxable POBs from \$86.0 million to \$81.4 million and a further



shortening of the final maturity to Fiscal Year 2026-27. As of June 30, 2022, the County is anticipated to have \$340.8 million of taxable POBs outstanding.

In November 2018, San Diego County voters approved Measure C, which amended the County Charter to include Section 800.1, Pension Stabilization, requiring any funds appropriated for pension stabilization to be used for pension-related liabilities. To manage overall pension costs, the County implemented a pension stabilization strategy, wherein a portion of GPR is set aside each year to mitigate any significant changes in retirement costs. In the subsequent fiscal year, the unused amounts of these annual set-asides are committed as fund balance in the General Fund, specifically to support the portion of POB payments that had been paid by GPR in prior years. Portions of this fund balance commitment will be appropriated each year and will serve as an alternative to GPR as a funding source for POB costs. Fiscal Year 2017-18 is the first year that these committed amounts were used, and portions will be appropriated each year until the final maturity of the POBs. This management practice has been suspended until further notice due to the COVID-19 public health emergency.

### Redevelopment Successor Agency Tax Allocation Bonds (TABs)

TABs are limited obligations issued by the former Redevelopment Agency of the County of San Diego (Agency) to help pay for improvements related to projects within its redevelopment areas. The Agency was formed on October 14, 1974, pursuant to Redevelopment Law, and effective February 1, 2012 was dissolved by the State legislature. Any outstanding TABs of the Agency are now limited obligations of the County of San Diego Successor Agency, which now manages the assets, repays the debts, and fulfills other obligations that were previously attributable to the Agency. An initial series of TABs was issued on September 12, 1995, as limited obligations of the Agency in the amount of \$5.1 million for the construction of public improvements at the Gillespie Field Airport located on the Gillespie Field

Redevelopment Project Area, which was one of the Agency's two redevelopment project areas. On December 22, 2005, the Agency issued \$16.0 million in TABs to refund all of the Agency's outstanding 1995 bonds and to repay loans owed to the County's Airport Enterprise Fund. These loans from the County Airport Enterprise Fund were used by the Agency to finance redevelopment activities in the Gillespie Field Redevelopment Project Area. In connection with the 2005 TABs, the County pledged to make limited payments to the Agency from the Airport Enterprise Fund. This pledge remains a limited obligation of the Successor Agency and is not secured by the County's General Fund. This pledge, along with certain Redevelopment Property Tax Trust Fund revenues generated in the Gillespie Field Redevelopment Project Area, support annual principal and interest payments of approximately \$1.1 million through Fiscal Year 2032-33; the final maturity of the 2005 TABs is in December 2030.

### General Obligation Bonds (GO Bonds)

GO Bonds are debt instruments issued by local governments to raise funds for the acquisition or improvement of real property. GO bonds are backed by the full faith and credit of the issuing entity. In California, authorization to issue GO bonds requires supermajority (two-thirds) voter approval as the bonds are secured by an ad valorem tax that may be levied in whatever amount is necessary to pay debt service. The County has no outstanding General Obligation Bonds.

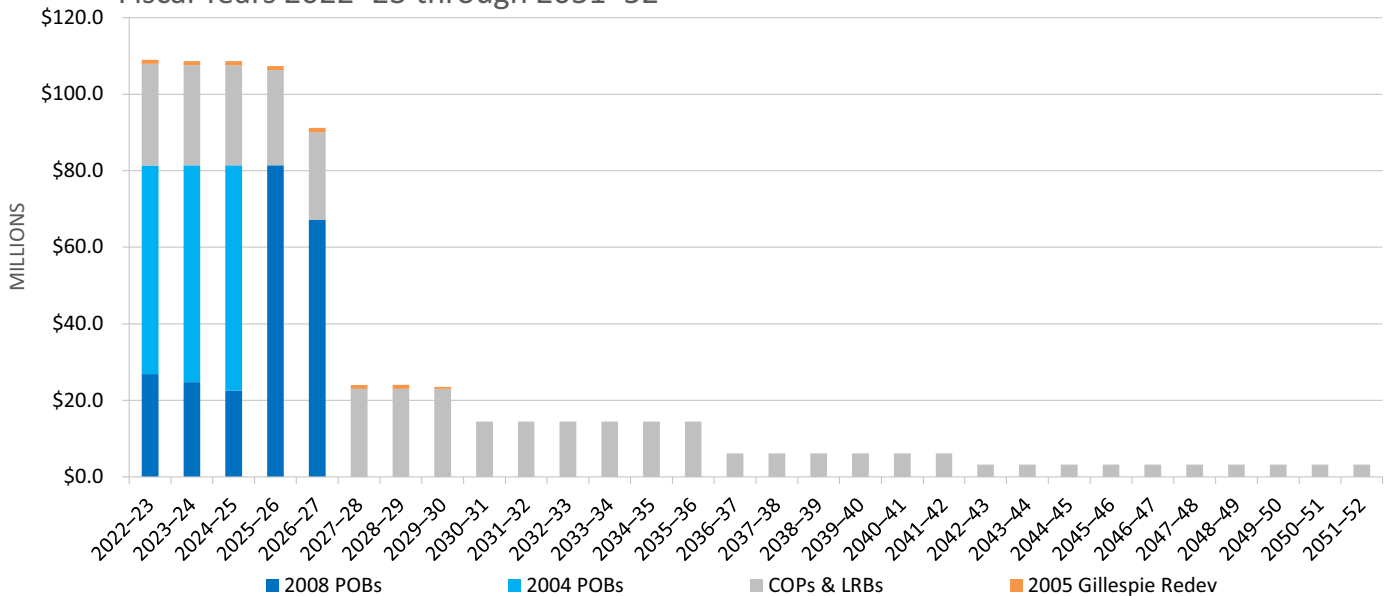
The Long-Term Debt Obligations chart shows the County's scheduled long-term obligation payments through final maturity of Fiscal Year 2050-51 as of June 30, 2022, which include Certificates of Participation (COPs), Lease Revenue Bonds (LRBs), Taxable Pension Obligation Bonds (POBs) and Tax Allocation Bonds (TABs), and does not include any future debt issuances by the County. The Outstanding County Financings table details the final maturity date, original principal amount and the outstanding principal amount for each of the County's current long-term financings.







### Long-Term Debt Obligations<sup>1</sup> Fiscal Years 2022–23 through 2051–52



<sup>1</sup>Represent principal and interest due until final maturity on outstanding obligations of the County as of June 30, 2022. Details of these obligations are provided in the Outstanding County Financings table nearby.

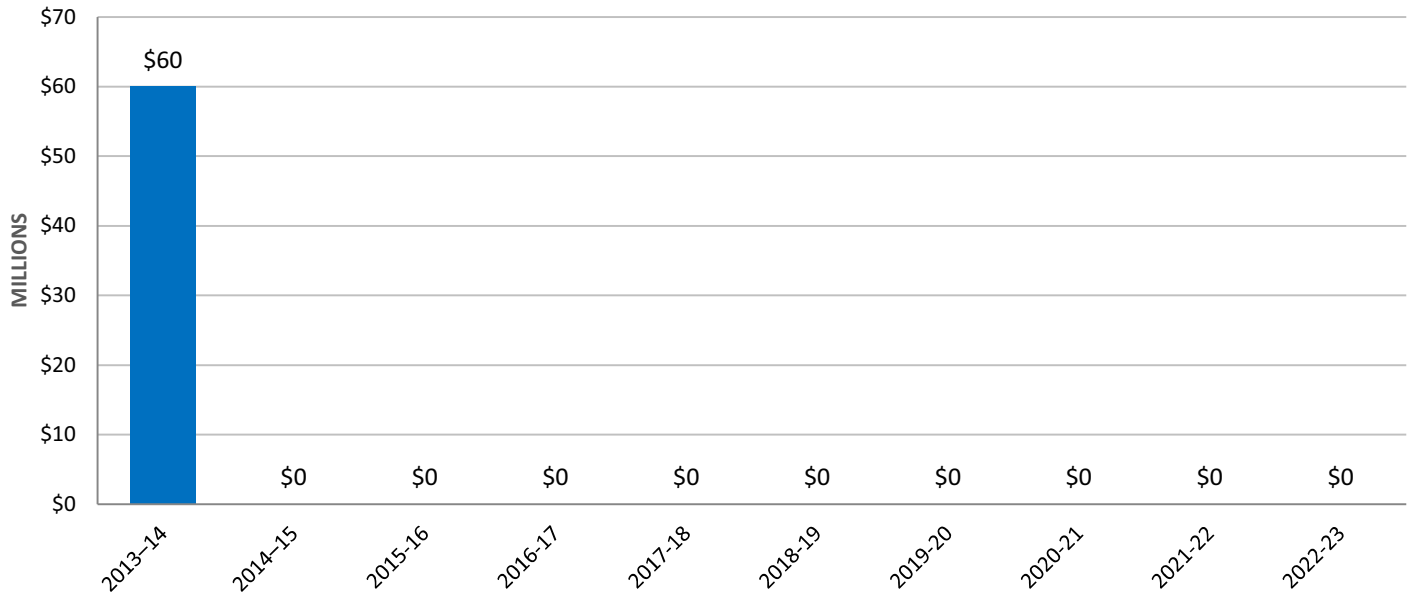
#### Outstanding County Financings (in thousands)

	Final Maturity Date	Original Principal Amount	Principal Amount Outstanding
<b>Certificates of Participation &amp; Lease Revenue Bonds</b>			
2014 Edgemoor and RCS Refunding, issued September 2014	2029	\$ 93,750	\$ 56,425
2016 COC Refunding, issued March 2016	2035	105,330	84,095
2019 Justice Facility Refunding	2025	19,450	11,655
2020 CAC Waterfront Park Refunding, issued November 2020	2041	21,910	21,265
2020 Cedar and Kettner Development Refunding, issued November 2020	2041	23,815	22,840
2021 Youth Transition Campus, issued December 2021	2051	49,060	49,060
<b>Total Certificates of Participation and Lease Revenue Bonds</b>		<b>\$ 313,315</b>	<b>\$ 245,340</b>
<b>Taxable Pension Obligation Bonds</b>			
Series 2004	2024	\$ 454,113	\$ 155,620
Series 2008	2027	\$ 343,515	185,205
<b>Total Pension Obligation Bonds</b>		<b>\$ 797,628</b>	<b>\$ 340,825</b>
<b>Redevelopment Successor Agency Tax Allocation Bonds</b>			
2005 Gillespie Field Refunding	2032	\$ 16,000	\$ 6,725
<b>Total Tax Allocation Bonds</b>		<b>\$ 16,000</b>	<b>\$ 6,725</b>

*This table reflects the County's outstanding financings as of June 30, 2022.*



### Tax and Revenue Anticipation Notes (TRANs) Cash Borrowing 2013–14 through 2022–23



#### Short-Term Obligations

During the ordinary course of business, local governments, including the County, typically experience temporary mismatches in cash flow due to the timing of the County's payment of expenditures, which is ongoing, and receipt of revenues, which is largely focused on months surrounding tax payment dates. To mitigate these cash flow imbalances, the County may borrow cash through the issuance of Tax and Revenue Anticipation Notes (TRANs). These notes mature within 12 to 13 months of the date of issuance and are, therefore, considered short-term obligations. The chart above shows TRANs borrowing since 2012-13. The County has not issued TRANs on its own behalf for the past eight fiscal years.

#### Conduit Issuances

In previous years, the County has assisted qualified nonprofit and for-profit entities to access tax-exempt financing for projects that provide a public benefit, contribute to social and economic growth and improve the overall quality of life to the residents of the San Diego region. In these financings, the County is a conduit issuer whereby it issues tax-exempt long-term bonds on behalf of the qualifying entity. That entity, the conduit borrower, is responsible for all costs in connection with the issuance and repayment of the financing. Debt issued under the conduit program is secured by the borrower, and is not considered to be a debt of the County. As of June 30, 2022, the County will have three outstanding conduit issuances and has not issued a conduit financing since 2015.

Because of the expanding market and availability of other non-profit agencies specializing in these conduit programs, the County has discontinued its conduit program. The County will continue to administer the remaining outstanding conduit issuances until the debt matures.



*County of San Diego*

**Public Safety Group**

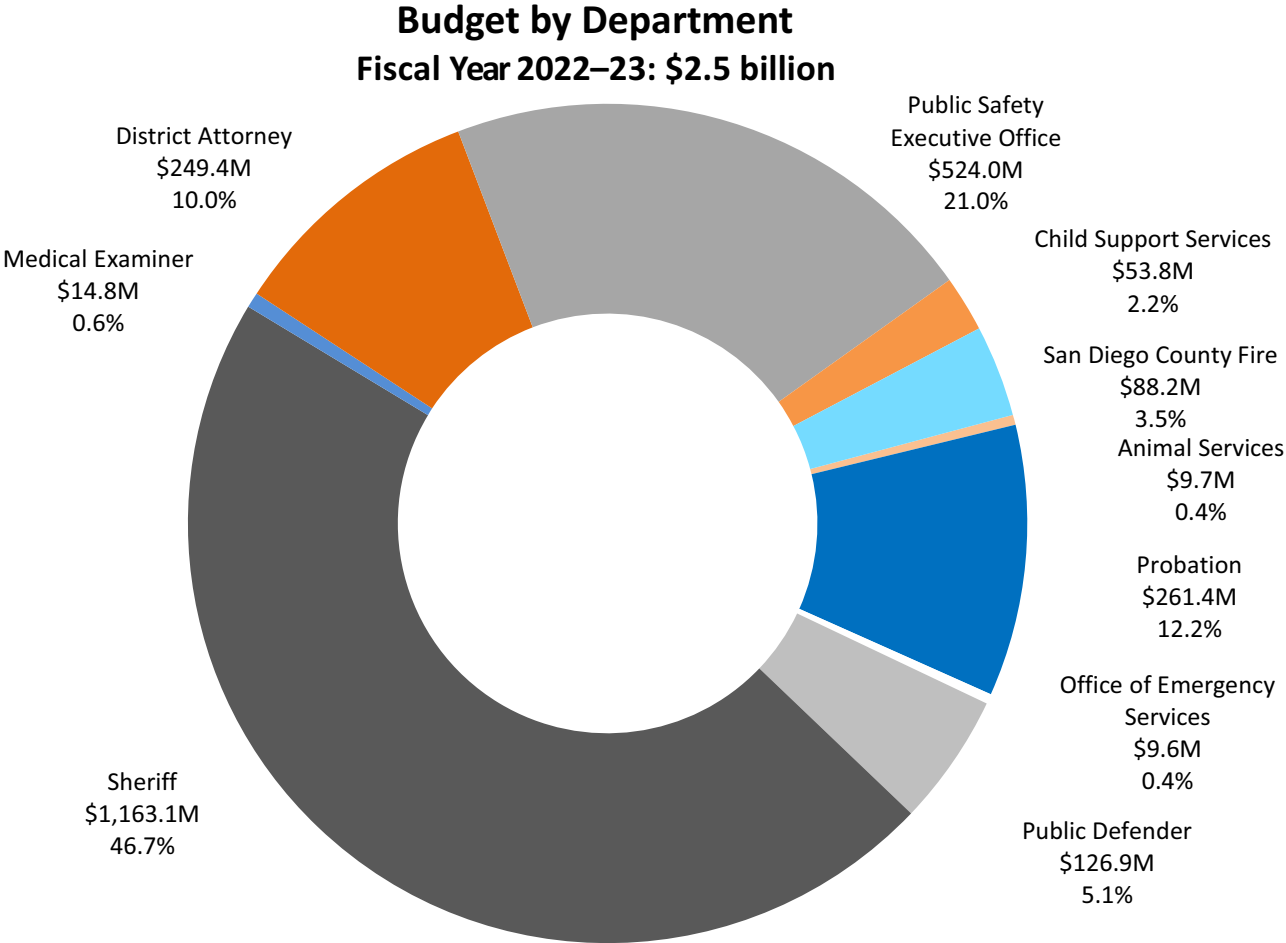
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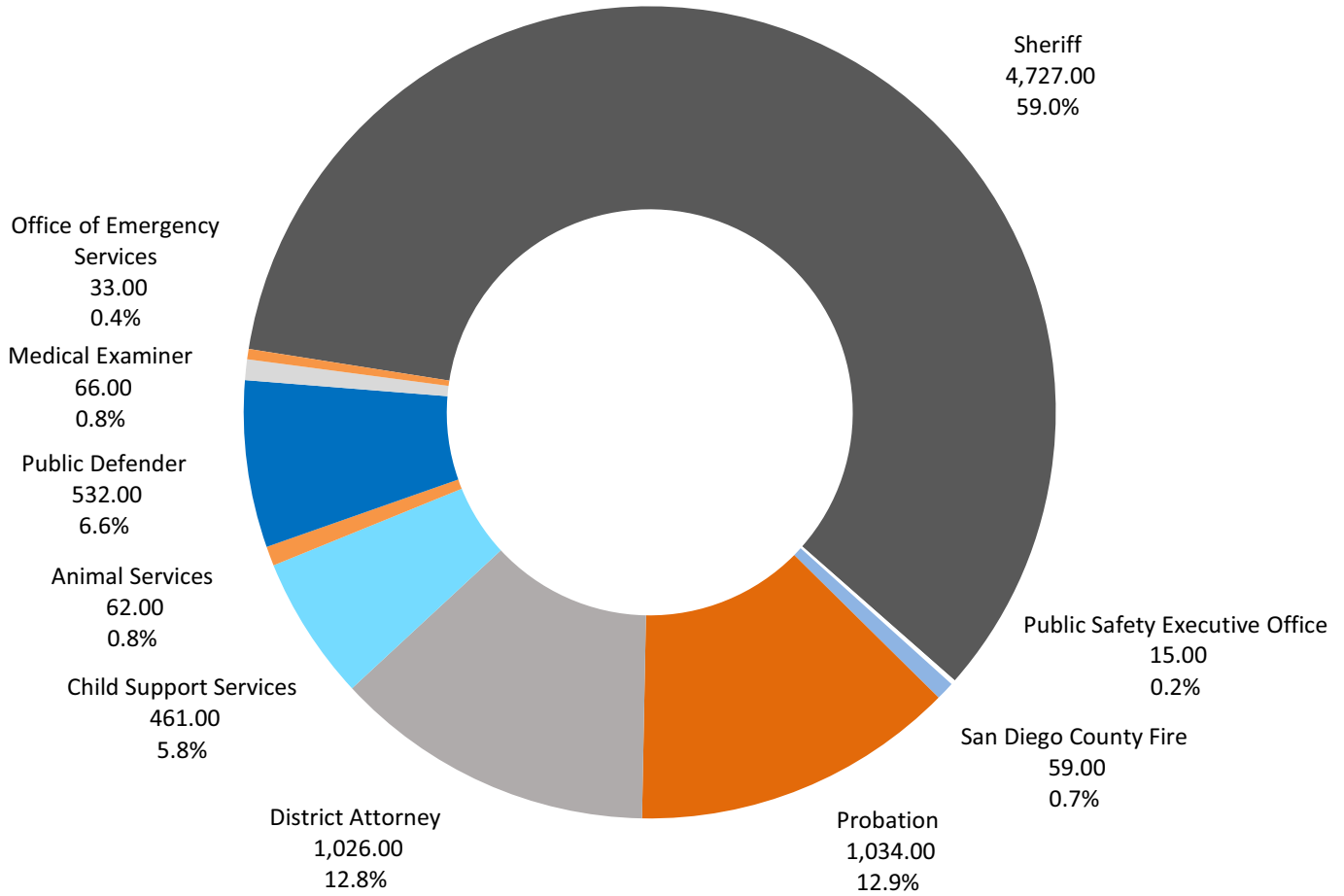
# Public Safety Group at a Glance

## Adopted Budget by Department



**Adopted Staffing by Department**

**Staffing by Department**  
**Fiscal Year 2022–23: 8,015.00 staff years**



# Public Safety Group Summary & Executive Office

## Mission Statement

As part of a regional coalition of public safety and criminal justice partners, the Public Safety Group supports effective and equitable public safety and criminal justice activities in San Diego County, coordinates with agencies and receives community input to deliver high quality programs and services.

## Vision Statement

A county where residents are safe and protected and have confidence in the criminal justice system. Individuals are held accountable, victims of crime are supported, and disproportionality and disparities are eliminated. Proven strategies are implemented to prevent criminal justice system involvement, and recidivism. Communities are able to prepare for, respond to, and recover from natural disasters and other emergencies.

## Group Description

The Public Safety Group (PSG) provides leadership throughout the region in public safety services, criminal justice administration, emergency preparedness and response and public accountability. The PSG departments operate both independently and collaboratively to support the region by ensuring a fair and equitable justice system in the investigation, defense and prosecution of crimes and through services for victims, housing adult offenders and youth in county facilities, and supervising and supporting clients in the community. PSG departments also provide programs and services promoting opportunities for youth and young adults.

## Strategic Framework and Alignment

In Fiscal Year 2021–22 the County of San Diego underwent a large organizational shift with the majority of the members of the Board of Supervisors being newly elected. This marked the first time in two decades that all five sitting Supervisors had been in office for their first term. As the County looks toward the future, it was clear now is the time to build upon the successes of the past, identify opportunities for improvement in our current processes, and ensure our operations are aligned with the policy initiatives of the Board of Supervisors. The County began a new strategic planning process in the Summer of 2021, which included convening a Strategic Planning Team. The 2021 Strategic Planning Team consisted of staff experts from across the enterprise who possess unique subject matter expertise as well as an extensive operational knowledge and



have served as integral members of teams that have been implementing the new programs brought forward by the Board of Supervisors this year. The overall themes that came out of the robust discussions were the desire to be a government that listens to, partners with, and supports the community we serve, while sustainably planning for the future. This process also included a reimagining of the County’s governance documents include the Vision Statement, Mission Statement, and Values. There are new Strategic Initiatives, and Audacious Goals that go along with each to guide the departments in outcome-based goal setting that aligns with the County’s Vision.

In the County’s Strategic Framework, Groups and Departments support five Strategic Initiatives: Equity, Sustainability, Community, Empower, and Justice. This framework is reflective of today’s communities while preserving the core management principles of strategic planning, operational accountability, enterprise-wide collaboration, and employee connection. These initiatives support the County’s Mission: “strengthen our communities with innovative, inclusive, and data-driven services through a skilled and supported workplace.” In addition, department objectives demonstrate how departments contribute to the larger Strategic Plan. For more information on the strategic alignment, refer to the Strategic Framework and Alignment section.

## Public Safety Group Departments

Starting with the elected officials, the following is a list of PSG departments.

- ◆ District Attorney
- ◆ Sheriff
- ◆ Animal Services
- ◆ Child Support Services
- ◆ Office of Emergency Services
- ◆ Medical Examiner



- ◆ Probation
- ◆ Public Defender
- ◆ San Diego County Fire

## Public Safety Group Priorities

The departments of the PSG collectively support the County’s Strategic Initiatives, which provide the framework for the County to set measurable goals. These initiatives are designed to span the entire organization, break down silos and extend across groups for all departments to see their work contributing to the overall success of the region, all in support of the County’s vision of “A just, sustainable, and resilient future for all.”

Public Safety Group departments will protect all residents while advancing racial and social equity. PSG is taking a data-driven approach to addressing crime, promoting justice, and identifying and reducing barriers to equity. The Sheriff’s Department will continue to invest significant medical and mental health resources to expand care and enhance access to mental health assessments, services in custody, and support services in the community as individuals leave custody. PSG will work closely with the Health and Human Services Agency to help those arrested or at risk of arrest engage in supportive Alternatives to Incarceration. Individuals whose justice involvement is linked to mental illness may receive intensive treatment, support, and housing by participating in Behavioral Health Court or other collaborative court programs. The District Attorney will enhance services to protect victims of crime and expand the Juvenile Diversion Initiative to offer an alternative to the criminal justice system for transitional age youth, ages 18 to 23. The Probation Department will launch a new Pretrial Services program so those who don’t pose a threat to public safety can be released into the community while their case is pending with monitoring, peer support, and services. The Youth Development Academy will provide more intensive rehabilitative services for youth serving longer terms. The Public Defender will add resources to represent immigrants facing removal hearings in federal court and will continue to provide post-conviction relief through their Fresh Start program. The Department of Child Support Services will connect those facing hardship in making court-ordered payments to educational and job readiness programs to improve their economic situation and facilitate consistent payments for their children. PSG is working with partners to develop options for community-based gun violence reduction and disruption programs. San Diego County Fire is working to protect neighbors from loss through wildfire protection activities such as roadside vegetation management and the purchase of a twin engine helicopter. Emergency Medical Services will expand Community Health and Injury Prevention with a Community Paramedicine program to enhance responsiveness to community needs by

focusing on underserved areas of the region. The Medical Examiner will collaborate and share data with key partners to reduce the number of deaths caused by overdose.

The Office of Emergency Services will update and enhance the San Diego Operational Area Emergency Plan, which will be inclusive of all stakeholders and communities. The Department of Animal Services will use community data to identify areas of greatest need for targeted community support and outreach.



## Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - The Sheriff’s Department will expand medical care and enhance access to mental health services, thus improving overall public health and reducing recidivism. The changes will help the Department make significant progress towards achieving compliance with the National Commission on Correctional Health Care (NCCHC) standards in pursuit of accreditation. These standards are the recommendations for managing the delivery of medical and mental health care in correctional systems, as developed by leading experts in the fields of health, mental health, law and corrections.
  - Assist with implementing countywide Mobile Crisis Response Teams when it is an appropriate alternative to a law enforcement response, in coordination with 911 systems and law enforcement agencies.
  - The District Attorney will expand regionalized systems to address trauma and the impact on public safety, including developing and implementing processes to expand offerings for acute crisis-care, case management, counseling and supportive services to improve outcomes for victims and community members in South County.
- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - County Fire will expand Community Health and Injury Prevention (CHIP) by completing Phase 1 of Community Paramedicine to enhance responsiveness to the changing environment and community needs by focusing on underserved areas of the region through close collaboration with HHSA.
- Housing: Utilize policies, facilities, infrastructure, and finance to provide housing opportunities that meet the needs of the community.
  - Probation will provide interim housing to adult clients on supervision and implement Housing and Resource Navigators with lived experience. Navigators will provide peer-to-peer outreach to support clients on probation supervision and in interim housing to transition to safe and secure





housing while increasing self-sufficiency by removing barriers to housing stability through career development, social service enrollment and advocacy.



## Sustainability

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Promote and expand opportunities for virtual customer service practices to reduce vehicle miles traveled by customers.
  - Evaluate and create a plan for conversion of fleet to hybrid/electric vehicles to reduce fuel use (or greenhouse gas emissions).
  - Evaluate current space usage of physical facilities to identify opportunities to repurpose or reduce unused/underused space.
- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.
  - Provide additional staff and skilled volunteers who will train and volunteer to assume disaster response or recovery roles (Emergency Operations Center responders, 211 operators, shelter workers/managers, and recovery support).



## Community

- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Staff convened a Gun Violence Reduction Working Group to develop and recommend options for community-based gun violence reduction and disruption programs in response to Board direction. An initial recommendation is to conduct a contractor-led regional gun violence community needs assessment to identify where gun violence is occurring, organizations that are actively working in this arena, gaps in programs and services, and opportunities for investment, expansion and enhancement. This assessment will be conducted in Fiscal Year 2022–23 and could lead to future recommendations for implementation.
  - The San Diego region's crime rates are among the lowest in the United States and we will continue to practice the crime prevention and interruption strategies that helped us reach this milestone. Work to address community safety will include:
    - ◆ Use of data-driven strategies to focus on serious and/or violent crime to increase community safety.
    - ◆ Participate in collaborative policing with the community to address the ongoing threats of human trafficking, narcotics trafficking and organized criminal

activity. PSG and HHSa will develop recommendations in several areas to enhance human trafficking prevention and coordination, support for survivors and their families and strengthen connections to services.

- ◆ Build trusted and open partnerships with communities to address their public safety needs.
- Strengthen evacuation readiness and the ability for emergency personnel to respond to wildfires by identifying roads that would benefit the most (key evacuation corridors) from additional roadside clearance and clearing the vegetation along these critical routes.
- Partnership: Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
  - Partner with San Diego Gas & Electric (SDG&E) to jointly conduct power line pole inspections and provide training and education simultaneously to ensure appropriate fire-break clearance around utility poles and to recommend the removal of dead, diseased, defective and dying trees that could fall into the lines.



## Empower

- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Continue implementation of a program administered through the Public Defender's office providing legal defense to immigrants facing removal proceedings.



## Justice

- Safety: Ensure a fair and equitable justice system in the defense and prosecution of crimes, investigations of abuse and neglect, and support services for victims.
  - The Alternatives to Incarceration initiative will develop recommendations to permanently and safely reduce jail populations by working with stakeholders, community members and independent consultants to create alternatives to jail and support individuals who do not pose a public safety threat. The recommendations in the plan will be informed by the work of a diverse and inclusive Stakeholder Advisory Group.
  - Enhance the capability of sobering services in the Central and North Regions to serve higher acuity clients, including those with methamphetamine and poly-substance use, and provide successful care transitions; analyze stratified data to determine service level needs, strengthen care transition and connections to services; and evaluate the hours of operation to determine if expanded hours are needed.
- Safety: Focus efforts to reduce disparities and disproportionality across the justice system.



- Probation will provide pretrial services, including monitoring and community-based services, to support judicial officers in making pretrial release decisions that impose the least restrictive conditions to address public safety and that support defendants in returning to court for their proceedings.
- Restorative: Contribute to a system of restorative justice that strives to repair harm to victims and to the community at large, as well provide inclusive opportunities for justice involved individuals to contribute to the region.
  - The Probation Department will protect public safety by coaching clients to restore their lives, families, and communities they live in while balancing support and accountability.
  - The District Attorney’s Office will include transition age youth in countywide diversion opportunities. Services are based in restorative justice principles, and other practices focused on addressing the underlying cause of any unsafe behaviors.
  - The Sheriff’s Department will enhance connections to health and social services workers through homeless outreach to provide a more comprehensive and equitable outreach approach that can offer wrap-around services.
- Environmental: Ensuring equal access to decision-making processes that create healthy environments in which to live, learn and work.
  - Invest in public safety facilities to further improve safety and services by:
    - ◆ Modernizing and renovating George Bailey Detention Facility.
    - ◆ Renovating East Mesa Juvenile Detention Facility to a more homelike, trauma-informed and developmentally appropriate facility.
    - ◆ Beginning construction of the East Otay Mesa Fire Station. This facility will be used for firefighter quarters, training, storage, and community education functions.
    - ◆ Acquiring land and performing design and pre-construction activities related to a new fire station to replace the Jacumba Fire Station #43.
    - ◆ Constructing Phase II of the Probation Department’s Youth Transition Campus (YTC) that will include a 72-bed temporary residential placement facility. YTC is a therapeutic, rehabilitative campus housing justice-involved youth that promotes more successful outcomes.

## Related Links

For additional information about the Public Safety Group, refer to the website at

- ◆ [www.sandiegocounty.gov/public\\_safety](http://www.sandiegocounty.gov/public_safety)

## Executive Office Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 1.00 staff year.

- ◆ Increase of 1.00 staff year to support programs and initiatives for justice system integration to reduce in-custody populations and improve justice system outcomes.

### Expenditures

Net increase of \$92.3 million.

- ◆ Salaries & Benefits—increase of \$0.6 million due to negotiated labor agreements and the addition of 1.00 staff year.
- ◆ Services & Supplies—net increase of \$1.8 million primarily to support groupwide major maintenance projects and contracted services including a community needs assessment for regional Gun Violence Reduction Program.
- ◆ Other Charges—increase of \$0.3 million primarily due to payments to the court for enhanced collection activities and cost of forensic evaluations.
- ◆ Expenditure Transfer & Reimbursements—increase of \$3.1 million associated with centralized General Fund support for major maintenance project costs and to offset the decline in revenues supporting the statutorily required county facility payments. The central funding is supported by resources in Countywide Finance Other. Since this is a transfer of expenditures, it has a net effect of \$3.1 million decrease in expenditures.
- ◆ Operating Transfers Out—increase of \$92.7 million.
  - ◆ Increase of \$94.5 million, which includes \$36.4 million of one-time support, in Proposition 172 Fund, *the Local Public Safety Protection and Improvement Act of 1993*, to fund regional law enforcement services and public safety focused services, information technology, facility costs, fleet, twin-engine helicopter and other operational costs.
  - ◆ Increase of \$0.3 million for one-time use of fund balance available in the Courthouse Construction Special Revenue Fund to support debt service payments.
  - ◆ Decrease of \$1.8 million in Criminal Justice Facility Construction Fund due to the completion of one-time projects.
  - ◆ Decrease of \$0.3 million in Penalty Assessment transfers to the Criminal Justice Facility Construction Fund.

### Revenues

Net increase of \$92.3 million.

- ◆ Fines, Forfeitures & Penalties—decrease of \$2.3 million.
- ◆ Decrease of \$1.6 million for collections in Contribution for Trial Courts.





- ◆ Decrease of \$0.7 million for collections in penalty assessment revenue.
- ◆ Intergovernmental Revenues—increase of \$58.8 million.
  - ◆ Increase of \$58.2 million in the Proposition 172 Fund, *the Local Public Safety Protection and Improvement Act of 1993*, which supports regional law enforcement services.
  - ◆ Increase of \$0.5 million due to State backfill revenue for Contribution for Trial Courts associated with the implementation of California Assembly Bill 1869, *Criminal Fees*.
  - ◆ Increase of \$0.1 million in Local Revenue Fund 2011, Community Corrections Subaccount, \$0.2 million to support the regional Gun Violence Reduction Program community needs assessment, offset by a decrease of \$0.1 million due to the conclusion of Proposition 47, *the Safe Neighborhoods and Schools Act* grant.
- ◆ Charges for Current Services—decrease of \$2.6 million collections in Contribution for Trial Courts including legislative changes eliminating fees.
- ◆ Other Financing Sources—decrease of \$0.3 million in Criminal Justice Facility Construction Special Revenue Fund due to one-time transfer from Penalty Assessment Special Revenue Fund.
- ◆ Fund Balance Component Decrease—increase of \$6,509 to support a portion of departmental costs of the County's existing pension obligation bond (POB) debt. A total of \$94,224 is budgeted. Appropriations in this category are based on the use of restricted General Fund fund balance for POB costs through Fiscal Year 2026-27.
- ◆ Use of Fund Balance—increase of \$34.6 million. A total of \$70.6 million is budgeted.
  - ◆ \$68.4 million in Proposition 172 Fund, *the Local Public Safety Protection and Improvement Act of 1993*, for costs related to regional law enforcement services and public safety focused services such as information technology, facility costs, fleet, twin-engine helicopter and other operational costs.
  - ◆ \$1.1 million in unassigned General Fund fund balance for contracted services.
  - ◆ \$0.7 million in Penalty Assessment Special Revenue Fund primarily to support debt service payments.
  - ◆ \$0.3 million in Courthouse Construction Special Revenue Fund to support debt service payments.
  - ◆ \$0.1 million in General Fund fund balance for one-time salary and benefit payments.
- ◆ General Purpose Revenue—increase of \$4.1 million for negotiated labor agreements, the addition of 1.00 staff year, and one-time payment to partially support the continuous decline in court revenues supporting statutorily required payments in Contribution for Trial Courts.

### Executive Office Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$50.0 million is primarily in Proposition 172 Fund, *the Local Public Safety Protection and Improvement Act of 1993*, due to completion of one-time support to regional law enforcement services in prior year.



Group Staffing by Department						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Public Safety Executive Office		14.00			15.00	15.00
District Attorney		1,006.00			1,026.00	1,026.00
Sheriff		4,695.00			4,727.00	4,727.00
Animal Services		61.00			62.00	62.00
Child Support Services		461.00			461.00	461.00
Office of Emergency Services		21.00			33.00	33.00
Medical Examiner		60.00			66.00	66.00
Probation		1,009.00			1,034.00	1,082.00
Public Defender		442.00			532.00	532.00
San Diego County Fire		65.00			59.00	59.00
<b>Total</b>		<b>7,834.00</b>			<b>8,015.00</b>	<b>8,063.00</b>

Group Expenditures by Department						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Public Safety Executive Office	\$ 354,202,670	\$ 431,629,601	\$ 481,868,033	\$ 417,145,932	\$ 523,970,003	\$ 474,011,472
District Attorney	221,049,699	233,777,064	235,690,033	209,791,980	249,367,633	252,274,444
Sheriff	923,687,850	1,073,925,362	1,181,371,481	997,037,365	1,163,076,923	1,122,363,327
Animal Services	8,072,235	9,564,853	9,833,321	9,556,115	9,720,040	9,477,525
Child Support Services	46,849,002	47,354,733	47,664,861	46,199,404	53,814,497	53,799,079
Office of Emergency Services	7,770,224	7,947,354	10,631,079	8,121,103	9,581,610	9,573,520
Medical Examiner	13,124,321	13,253,485	14,283,018	13,198,401	14,776,414	13,794,753
Probation	209,443,952	236,808,223	249,311,753	208,459,749	261,445,834	262,030,469
Public Defender	100,315,200	110,538,085	111,587,555	105,593,821	126,927,934	127,955,198
San Diego County Fire	56,012,331	82,753,301	119,868,151	80,967,490	88,220,699	84,184,924
<b>Total</b>	<b>\$ 1,940,527,483</b>	<b>\$ 2,247,552,061</b>	<b>\$ 2,462,109,284</b>	<b>\$ 2,096,071,358</b>	<b>\$ 2,500,901,587</b>	<b>\$ 2,409,464,711</b>





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Public Safety Executive Office		14.00			15.00	15.00
<b>Total</b>		<b>14.00</b>			<b>15.00</b>	<b>15.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Public Safety Executive Office	\$ 9,948,820	\$ 12,574,899	\$ 24,713,598	\$ 13,796,793	\$ 14,051,932	\$ 12,701,153
Penalty Assessment	5,128,950	3,917,082	3,917,082	3,917,082	3,621,075	3,128,950
Criminal Justice Facility Construction	4,605,712	2,994,066	38,824,352	7,366,753	1,194,869	687,722
Courthouse Construction	559,172	705,934	705,934	705,934	1,005,131	—
Public Safety Proposition 172	268,119,626	344,229,267	346,298,714	324,336,451	438,770,494	392,269,145
Contribution for Trial Courts	65,840,391	67,208,353	67,408,353	67,022,920	65,326,502	65,224,502
<b>Total</b>	<b>\$ 354,202,670</b>	<b>\$ 431,629,601</b>	<b>\$ 481,868,033</b>	<b>\$ 417,145,932</b>	<b>\$ 523,970,003</b>	<b>\$ 474,011,472</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$ 3,058,303	\$ 3,445,103	\$ 3,470,910	\$ 3,391,867	\$ 4,086,941	\$ 3,837,452
Services & Supplies	5,159,026	8,701,351	20,605,360	8,762,966	10,529,657	8,469,501
Other Charges	70,691,370	70,765,748	70,965,748	70,693,043	71,086,187	70,943,053
Expenditure Transfer & Reimbursements	(1,110,853)	—	(1,000,000)	—	(3,195,401)	(2,195,401)
Operating Transfers Out	276,404,824	348,717,399	387,826,015	334,298,057	441,462,619	392,956,867
<b>Total</b>	<b>\$ 354,202,670</b>	<b>\$ 431,629,601</b>	<b>\$ 481,868,033</b>	<b>\$ 417,145,932</b>	<b>\$ 523,970,003</b>	<b>\$ 474,011,472</b>



Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Fines, Forfeitures & Penalties	\$ 9,180,502	\$ 10,660,449	\$ 10,660,449	\$ 9,865,318	\$ 8,371,804	\$ 8,250,165
Revenue From Use of Money & Property	419,612	250,000	250,000	270,745	247,000	234,650
Intergovernmental Revenues	320,042,406	312,568,753	312,687,060	377,927,077	371,413,438	380,950,423
Charges For Current Services	10,092,474	10,675,798	10,675,798	8,447,681	8,014,327	9,212,327
Miscellaneous Revenues	21,823	—	—	22,673	—	—
Other Financing Sources	2,000,000	788,132	788,132	788,132	492,125	—
Fund Balance Component Decreases	86,781	87,715	87,715	87,715	94,224	94,224
Use of Fund Balance	(48,352,618)	35,997,886	86,118,011	(40,864,277)	70,619,308	12,498,627
General Purpose Revenue Allocation	60,711,690	60,600,868	60,600,868	60,600,868	64,717,777	62,771,056
<b>Total</b>	<b>\$ 354,202,670</b>	<b>\$ 431,629,601</b>	<b>\$ 481,868,033</b>	<b>\$ 417,145,932</b>	<b>\$ 523,970,003</b>	<b>\$ \$474,011,472</b>





# District Attorney

## Mission Statement

Our mission is to pursue equal and fair justice for all and to build safe neighborhoods in partnership with the communities we serve, by ethically prosecuting those who commit crime, protecting victims and preventing future harm.

## Department Description

The Office of the District Attorney serves the citizens of San Diego County by seeking justice, protecting crime victims and maintaining safe neighborhoods in the 18 cities and the unincorporated areas of San Diego County. Five office locations serve more than 3.3 million residents and help keep San Diego one of the safest urban counties in the United States. The Office of the District Attorney employs evidence-based crime prevention strategies to reduce crime and also assists over 10,000 victims of crime annually; offering comprehensive services and innovative programs that aid in addressing harm and promoting justice. Protection is also provided to communities through the investigation and prosecution of consumer and insurance fraud, and violations of environmental protection laws.

To ensure these critical services are provided, the Office of the District Attorney has 1,026.00 staff years and a budget of \$249.4million.



- Promote the implementation of a service delivery system that is sensitive to individuals' needs
  - Initiated the opening of One Safe Place: The North County Family Justice Center, a regionalized one-stop victim services center providing acute crisis-care, case management, counseling and linkages to justice systems and supportive services. The Center fosters collaboration with community-based organizations to improve outcomes for victims of crime and public safety in North County.
  - Partnered with SoCal Safe Shelter Collaborative to provide victims of domestic violence, sexual assault, and human trafficking an online referral and shelter bed availability alert system. The alert system searches for open shelter beds and if none are available, a hotel stay is provided to ensure victims are removed from immediate danger while awaiting housing availability.
  - Continued partnership with the San Diego Office of Education, to expand the Handle with Care program throughout San Diego County. Handle with Care allows first responders to inform school administrators, without violating privacy, when a child has experienced a traumatic event so schools can appropriately support the child during the school hours.

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Public Safety Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021-22 Accomplishments

### Building Better Health

### Living Safely

- Expand data-driven crime prevention strategies and utilize current technologies to reduce crime at the local and regional level
  - Expanded crime prevention efforts by strategically infusing community-based organizations with micro grants through the District Attorney's Office Community Grant Program. The District Attorney's Office collaborated with the community in providing crime prevention and intervention services that utilize data to inform evidence-based strategies that identify and address the underlying factors that contribute to injustices and crime.

- Further developed the Workplace Justice Initiative by strategically implementing tools that vulnerable workers can access to address claims of workplace injustice. The initiative provides the community education and awareness around wage theft, labor trafficking and other workplace injustices.
- Continued analyzing available data to aid in aligning justice, supportive services, and other systems to address risk factors and equity in access to services through the Data Driven Justice Initiative which aims to reduce recidivism and maintain public safety.
- Strengthen our prevention and enforcement strategies to protect our children, youth and older adults from neglect and abuse
  - Continued to collaborate with community-based organizations focused on victim services and advocacy to implement recommendations in the Blueprint for Transforming Victim Services, a strategic plan for effectively and efficiently addressing the needs of crime victims. The Blueprint is the product of the Crime Victim and Survivor Summit – a meeting of victims, survivors, service providers and stakeholders who identified gaps and needs in crime prevention, protection of victims, and survivor healing and recovery.
  - Created an Elder Justice Task Force and accompanying awareness campaign that supports the San Diego County Elder and Dependent Adult Abuse Blueprint through a public outreach and education campaign, investigation and prosecution of increasing financial fraud crimes against seniors.
  - Expanded community outreach and awareness platform with the goal of reducing the significant increase in hate crimes including the implementation of tools to identify and report such crimes to the District Attorneys’ Hate Crimes Unit.
- Fully implement a balanced-approach model that reduces crime by holding offenders accountable while providing them access to rehabilitation
  - Decreased the number of individuals subject to civil gang injunctions.
  - Expanded the Behavioral Health Court Diversion program, a court supervised mental health diversion program, to increase the capacity of services and number of eligible participants. The Behavioral Health Court Diversion program provides an opportunity for individuals living with mental health challenges to engage in community-based treatment while being diverted from custodial settings.
  - Expanded the Homeless Court Program to provide individuals experiencing homelessness access to court for the purpose of resolving minor offenses and warrants and to avoid exposure to custodial settings.
- Continued to collaborate with the Health and Human Services Agency, justice partners, and service providers, to implement the “Blueprint for Behavioral Health Reform - Transforming Criminal Justice Responses to Individuals Living with Mental Illness” by expanding the Mobile Crisis Response Team pilot program countywide and opening Crisis Stabilization Centers throughout the county.
- Continued to provide training to regional law enforcement officers on best practices of crisis intervention and de-escalation tactics when aiding individuals in mental health crises.
- Implemented new law Senate Bill (SB) 384, *Sex Offenders: Registration Criminal Offender Record Information Systems*, mandating transition from a lifetime-based sex offender registration system to a tier-based system for adult sex offenders, based on specified criteria.
- Implemented new law Assembly Bill (AB) 1950, *Probation: Length of Terms*, limiting adult probation to a maximum of one year for misdemeanor offenses and two years for felony offenses.
- Use evidence-based prevention and intervention strategies to prevent youth from entering the juvenile justice system or progressing in delinquency or crime
  - Continued to educate and bring awareness on crime prevention topics to youth attending “Safe Destination Nights”, a program offered by the County’s Parks and Recreation Department designed to educate and entertain while equipping teens with essential life skills and empowering to make a difference in their communities.
  - Collaborated with the San Diego Office of Education in the creation of the Online Learning School Safety Toolkit which will provide best practices for schools to create protocols to address safety concerns that arise with virtual learning.
  - Continued the implementation of the District Attorney Juvenile Diversion Initiative, a county-wide pre-file diversion option for youth accused of misdemeanor and felony crimes as an alternative to prosecution. The program is based in restorative justice principles, including restorative community conferencing and other practices, focused on the values of reconciliation, restoration, and reintegration by addressing the underlying cause of unsafe behaviors.
  - Continued the collaboration between the Community Partnership Prosecutor program and San Diego Police Department for Families in Motion, an outreach program designed to educate teens and their parents on issues confronting youth today. Families in Motion is designed to generate conversations between teens and their parents on difficult topics, such as dangers of social media, and prevention of human trafficking, drug use and gang involvement.



- Collaborated with RISE Urban Leadership Program, and other stakeholders in the community to create a community action plan to expand and enhance mentorship opportunities for youth in San Ysidro aimed at teaching leadership skills and other pro-social behaviors.

## Operational Excellence

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
- Increased the number of law enforcement agencies who are connected to the e-Submission Portal, a system that allows local law enforcement agencies to upload case information directly to the District Attorney’s Office.

### Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Public Safety Group Summary.

## 2022–24 Objectives

### Equity

- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - Continue to expand regionalized systems to address trauma and its intersect with public safety. Develop and implement processes to expand offerings for acute crisis-care, case management, counseling and linkages to justice systems and supportive services to improve outcomes for victims and community members in South County.

### Sustainability

#### Short-term commitments:

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainability facility construction or maintenance and hazard mitigation.
  - Evaluate and create a plan for conversion of fleet vehicles to hybrid/electric vehicles.
  - Install filtered water bottle refill stations where feasible.

- Continue to work with local law enforcement agencies to implement the e-Submission Portal, a system that allows local law enforcement agencies to reduce the use of paper and upload case information directly to the District Attorney’s Office.

#### Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:

- Expand the use of technology to reduce the number of paper files retained and stored.
- Implement the conversion plan of fleet vehicles to hybrid/ electric vehicles.

### Community

- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Implement a restraining order clinic at One Safe Place: The North County Family Justice Center. The clinic will provide the preparation and filing of restraining orders for victims of abuse, violence, stalking, harassment, and exploitation on site.
  - Continue partnership with SoCal Safe Shelter Collaborative to provide victims of domestic violence, sexual assault, and human trafficking an online referral and shelter bed availability alert system. The alert system searches for open shelter beds and if none are available, a hotel stay is provided to ensure victims are removed from immediate danger while awaiting housing availability.
- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Initiate Pathways to HOPE Project, a therapeutic mentorship program for children who have experienced abuse and/or violence related trauma.
  - Continue to partner with the San Diego Office of Education to expand the Handle with Care program throughout San Diego County. Handle with Care allows first responders to inform school administrators, without violating privacy, when a child has experienced a traumatic event so schools can appropriately support the child during the school hours.

### Justice

- Safety: Ensure a fair and equitable justice system in the defense and prosecution of crimes, investigations of abuse and neglect, and support and services for victims.
  - Continue to participate in the Elder Justice Task Force and accompanying awareness campaign that supports the San Diego County Elder and Dependent Adult Abuse Blueprint



through a public outreach and education campaign, investigation and prosecution of increasing financial fraud crimes against seniors.

- Through the Hate Crimes Unit, continue to host community outreach and awareness platform with the aim to reduce hate crimes in the region while also giving victims an avenue to report hate crimes directly to prosecutors so perpetrators can be held accountable.
- Implement Senate Bill 775, *Felony murder: resentencing* which authorizes a person convicted of murder, attempted murder, or manslaughter whose conviction is not final to challenge the validity of that conviction upon direct appeal.
- Safety: Focus efforts to reduce disparities and disproportionality across the justice system.
  - Continue the Data Driven Justice Initiative which aims to reduce recidivism and maintain public safety by analyzing available data to aid in aligning justice, supportive services, and other systems to address risk factors and equity in access to services.
- Restorative: Contribute to a system of restorative justice that strives to repair harm to victims and to the community at large, as well provide inclusive opportunities for justice involved individuals to contribute to the region.
  - Collaborate with justice partners and community to initiate Homeless Enhanced Legal Program (HELP), a pilot project to include three tiers of court intervention for justice involved individuals experiencing homelessness.







- Develop and implement a county-wide diversion option for transition age youth accused of misdemeanor and felony crimes. The program will be based in restorative justice principles, and other practices focused on addressing the underlying cause of any unsafe behaviors.
- Collaborate with business community to develop protocols that address the impacts of retail theft on businesses and public safety.

## Related Links

For additional information about the Office of the District Attorney, refer to the following websites:

- ◆ [www.sdcca.org](http://www.sdcca.org)
- ◆ [www.sdcca.org/office/newsroom](http://www.sdcca.org/office/newsroom)
- ◆ [www.sdcca.org/office/newsroom/media-guide.html](http://www.sdcca.org/office/newsroom/media-guide.html)
- ◆ [www.danewscenter.com](http://www.danewscenter.com)
- ◆ [www.facebook.com/SanDiegoCountyDistrictAttorney](https://www.facebook.com/SanDiegoCountyDistrictAttorney)
- ◆ [www.youtube.com/user/sandiegoda](https://www.youtube.com/user/sandiegoda)
- ◆ [www.linkedin.com/company/san-diego-district-attorney](https://www.linkedin.com/company/san-diego-district-attorney)
- ◆ [www.twitter.com/SDDistAtty](https://www.twitter.com/SDDistAtty)
- ◆ [www.instagram.com/sddistatty/](https://www.instagram.com/sddistatty/)



Performance Measures		2020-21 Actuals	2021-22 Adopted	2021-22 Actuals	2022-23 Adopted	2023-24 Approved
	Total number of victims served by the District Attorney's Victim Assistance Program <sup>1, 2</sup>	14,228	11,000	12,240	N/A	N/A
	Achieve a conviction on felony cases (defendants) prosecuted <sup>3, 4</sup>	—	90%	89% of 13,577	N/A	N/A
	Recidivism rate for graduates of the Community Justice Initiative Program <sup>1, 4, 5, 6, 7</sup>	—	10%	7% of 30	N/A	N/A
	Total grant and other revenues dedicated to consumer fraud activities (in millions) <sup>1, 8</sup>	\$16.6	\$14	\$17.3	N/A	N/A
	Total grant and other revenues dedicated to consumer fraud activities (in millions)	N/A	N/A	N/A	\$14	\$14
	Total number of victims served by the District Attorney's Victim Assistance Program	N/A	N/A	N/A	12,000	12,000
	Achieve a conviction on felony cases (defendants) prosecuted <sup>3</sup>	N/A	N/A	N/A	90%	90%
	Recidivism rate for participants adult diversion programs <sup>5, 6</sup>	N/A	N/A	N/A	8%	8%
	Recidivism rate for participants youth diversion programs <sup>5, 6</sup>	N/A	N/A	N/A	8%	8%

**Table Notes**

- <sup>1</sup> This was a new measure for Fiscal Year 2020–21 to more accurately reflect District Attorney Office performance.
- <sup>2</sup> This goal was exceeded due to an increase in number of victims requiring assistance during the year.
- <sup>3</sup> “Cases” refers to the number of people prosecuted.
- <sup>4</sup> There was no data to report in FY 2020–21 due to court closures caused by the COVID-19 pandemic.
- <sup>5</sup> “Recidivism” refers to the number of graduates that get charged with a new crime within 12 months. Percentage represents recidivism rate of total participants who completed program.
- <sup>6</sup> In FY 2022–23, recidivism rate will be tracked by adult/youth to better reflect the increase in diversion programs.
- <sup>7</sup> Program participation in FY 2021–22 was low due to court closures caused by the COVID-19 pandemic.
- <sup>8</sup> This goal was exceeded due to unanticipated increases in grant funding from the California Department of Insurance for multiple insurance fraud prosecution programs.

## Budget Changes and Operational Impact: 2021-22 to 2022-23

### Staffing

Net increase of 20.00 staff years.

- ◆ General Criminal Prosecution—net increase of 31.00 staff years.
  - ◆ Increase of 11.00 staff years due to transfers from Specialized Criminal Prosecution to meet operational needs.
- ◆ Increase of 9.00 staff years to support trauma recovery services in South County.
- ◆ Increase of 6.00 staff years to implement new legislation SB 775 Felony Murder -Resentencing.
- ◆ Increase of 3.00 staff years to support services for victims of crime.
- ◆ Increase of 2.00 staff years to support the transitional age youth diversion initiative.
- ◆ Specialized Criminal Prosecution—decrease of 11.00 staff years.
  - ◆ Decrease of 11.00 staff years due to a transfer to General Criminal Prosecution to meet operational needs.





## Expenditures

Net increase of \$15.6 million.

- ◆ Salaries & Benefits—increase of \$14.4 million due to negotiated labor agreements and the addition of 20.00 staff years.
- ◆ Services & Supplies—net increase of \$1.5 million.
  - ◆ Increase of \$0.5 million in Facilities Management ISF costs to support anticipated increases in expenses.
  - ◆ Increase of \$0.5 million in minor equipment and department operational needs.
  - ◆ Increase of \$0.3 million in contracted services to support trauma recovery services in South County.
  - ◆ Increase of \$0.2 million in interdepartmental expense for records management costs newly assessed by the Department of Purchasing & Contracting.
- ◆ Expenditure Transfer & Reimbursements—increase of \$0.3 million associated with the reimbursement of expenditures for one-time negotiated salaries and benefits payments. Since this is a reimbursement, it has a net effect of \$0.3 million decrease in expenditures.

## Revenues

Net increase of \$15.6 million.

- ◆ Intergovernmental Revenues—increase of \$2.7 million to support negotiated labor agreements and the addition of 3.00 staff years to support services for victims of crimes (\$0.3 million) and for the Juvenile Diversion Initiative (\$2.0 million).
- ◆ Miscellaneous Revenues—increase of \$0.1 million to support negotiated labor agreements.
- ◆ Other Financing Sources—net increase of \$13.0 million in Proposition 172, *The Local Public Safety Protection and Improvement Act of 1993*, to support local public safety functions.
  - ◆ \$3.9 million increase to restore funding for ongoing prosecution and investigation costs, due to the economic impact resulting from the COVID-19 pandemic.

- ◆ \$2.6 million increase for the addition of 17.00 staff years to support new initiatives and expansion of services.
- ◆ \$2.5 million increase in one-time funding to support provisional general prosecution and investigation.
- ◆ \$2.1 million for one-time support of negotiated labor agreements which were costs previously funded with General Purpose Revenue and General Fund fund balance.
- ◆ \$1.0 million increase in one-time funds to support trauma recovery services in South County.
- ◆ \$0.9 million increase in one-time funding to support prior year negotiated labor agreements and retirement contributions which was previously funded with General Purpose Revenue; and to support general prosecution and investigations.
- ◆ Fund Balance Component Decreases—no significant change in allocation to support a portion of departmental cost of the County’s existing pension obligation bond (POB) debt. A total of \$5.9 million is budgeted. Appropriations in this category are based on the use of restricted General Fund fund balance for POB costs through Fiscal Year 2026-27.
- ◆ Use of Fund Balance—decrease of \$7.4 million. A total of \$4.4 million is budgeted.
  - ◆ \$1.2 million in Asset Forfeiture funds to support law enforcement activities.
  - ◆ \$3.2 million in unassigned General Fund fund balance for one-time negotiated salaries and benefits payments.
- ◆ General Purpose Revenue—increase of \$7.2 million as a result of negotiated labor agreements.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$2.9 million primarily for negotiated labor agreements.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
General Criminal Prosecution		641.00			672.00	672.00
Specialized Criminal Prosecution		260.00			249.00	249.00
Juvenile Court		50.00			50.00	50.00
District Attorney Administration		55.00			55.00	55.00
<b>Total</b>		<b>1,006.00</b>			<b>1,026.00</b>	<b>1,026.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
General Criminal Prosecution	\$146,075,519	\$149,091,441	\$152,543,330	\$133,202,064	\$166,193,685	\$164,822,508
Specialized Criminal Prosecution	55,615,818	59,650,310	59,032,489	56,253,915	58,709,135	61,886,677
Juvenile Court	8,502,960	12,142,264	11,192,264	8,483,614	11,231,160	11,837,539
District Attorney Administration	10,633,751	11,743,049	11,743,049	11,599,860	12,083,653	12,577,720
District Attorney Asset Forfeiture Program	221,651	1,150,000	1,178,901	252,527	1,150,000	1,150,000
<b>Total</b>	<b>\$221,049,699</b>	<b>\$233,777,064</b>	<b>\$235,690,033</b>	<b>\$209,791,980</b>	<b>\$249,367,633</b>	<b>\$252,274,444</b>





Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$178,205,276	\$197,974,159	\$190,763,064	\$181,914,730	\$212,350,820	\$214,353,194
Services & Supplies	34,735,128	33,630,835	39,967,724	25,851,314	35,114,004	35,699,180
Other Charges	1,658,367	2,211,594	2,211,594	1,774,884	2,211,594	2,211,594
Capital Assets Software	261,977	50,000	112,000	111,919	50,000	50,000
Capital Assets/Land Acquisition	6,248,663	—	175,110	175,108	—	—
Capital Assets Equipment	456,315	481,500	668,565	114,230	481,500	481,500
Expenditure Transfer & Reimbursements	(516,026)	(571,024)	(571,024)	(306,179)	(840,285)	(521,024)
Operating Transfers Out	—	—	2,363,000	155,973	—	—
<b>Total</b>	<b>\$221,049,699</b>	<b>\$233,777,064</b>	<b>\$235,690,033</b>	<b>\$209,791,980</b>	<b>\$249,367,633</b>	<b>\$252,274,444</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Fines, Forfeitures & Penalties	\$37,252	\$—	\$—	\$51,234	\$—	\$—
Revenue From Use of Money & Property	34,257	—	—	25,765	—	—
Intergovernmental Revenues	25,476,053	24,114,171	24,465,076	29,195,207	26,760,111	26,492,347
Charges For Current Services	1,140,174	1,370,000	1,370,000	1,573,121	1,393,312	1,370,000
Miscellaneous Revenues	3,853,239	3,266,330	3,266,330	3,724,948	3,339,203	3,266,330
Other Financing Sources	51,502,891	68,975,794	68,975,794	56,557,432	81,977,515	80,861,227
Fund Balance Component Decreases	6,030,641	5,913,613	5,913,613	5,913,613	5,903,778	5,903,778
Use of Fund Balance	15,593,235	11,755,198	13,317,262	(5,631,299)	4,385,154	1,150,000
General Purpose Revenue Allocation	117,381,958	118,381,958	118,381,958	118,381,958	125,608,560	133,230,762
<b>Total</b>	<b>\$221,049,699</b>	<b>\$233,777,064</b>	<b>\$235,690,033</b>	<b>\$209,791,980</b>	<b>\$249,367,633</b>	<b>\$252,274,444</b>



# Sheriff

## Mission Statement

We provide the highest quality public safety service to everyone in San Diego County.

## Department Description

The Sheriff's Department is the chief law enforcement agency in the County of San Diego, covering over 4,200 square miles and a population of over 3.3 million. The Sheriff, elected by the residents of San Diego County, is the chief executive of the department. The department operates seven detention facilities, eighteen patrol stations, a crime laboratory, and an array of support operations necessary to provide full law enforcement services for the County of San Diego. The department's over 4,700 employees provide general law enforcement, detention, and court security services, as well as regional investigative support and tactical emergency response. Primary police services are provided to 944,000 county residents, including those in nine contract cities. The department is responsible for booking arrestees and releasing incarcerated person, ensuring court appearances, and providing necessary daily care for about 3,927 incarcerated persons per day in 2021. The Sheriff's detention facilities processed 50,841 unduplicated bookings. Since COVID-19 pandemic started, jail bookings and the jail population were reduced to limit the health risk to incarcerated people; the Sheriff limited the number of crimes that could be booked to primarily violent crimes or crimes that posed an unacceptable risk to public safety. Services provided to the San Diego Superior Court include weapons screening and courtroom security. The department also serves as the County's levying and enforcement agency for the execution, service and return of all writs, warrants, and temporary restraining orders.

To ensure these critical services are provided, the Sheriff's Department has 4,727.00 staff years and a budget of \$1.2 billion.



### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
○	- Audacious Vision		
●	- Enterprise Wide Goal		
■	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Public Safety Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Living Safely

- Make San Diego the safest urban county in the nation
  - The department is focused on clearing violent crime case investigations to bring resolution to victims and hold offenders accountable, and over the past fiscal year, it has cleared 1,761 violent crime cases. Although the violent crime rate in Sheriff's jurisdictions has increased from a rate of 2.77 per 1,000 population in 2019 to 2.95 in 2021, the overall crime rate for 2021 in Sheriff's jurisdictions remain low at 12.88 per 1,000 population.
- Plan, build and maintain safe communities to improve the quality of life for all residents
  - The department has expanded its homeless assistance and outreach and continued to work with community partners and county agencies to provide homeless assistance and resource referrals to those in our communities who are at risk of homelessness. The Homeless Assistance Resource Team (HART) has deputies assigned to two regions in the county. Three deputies are on the North County Team and

five deputies are on the East / South County Team. HART consists of Sheriff's Deputies and Health and Human Services Agency (HHS) staff. In 2021, HHS created the Department of Homeless Solutions and Equitable Communities. Within that department, HHS created the Office of Homeless Solutions (OHS). OHS expanded outreach and street case management Countywide by adding 32.00 staff years. New staff assigned to East and North Unincorporated areas joined HART deputies to learn best practices for homeless outreach and expand the collaborative relationship. In 2021, the HART Team opened 64 projects—focused outreach and engagement events in a specified area—that varied in size, complexity, and duration of time to complete. At the end of 2021, 31 of the projects were closed. For Fiscal Year 2021-22, HART conducted 357 outreach events to include two at the County Administration Center in partnership with the San Diego Police Department Homeless Outreach Team. Of the 2,757 individuals contacted during the events, the department helped house 260 individuals; including elderly, disabled, and mothers with children. Among the significant Crime Prevention Through Environment Design (CPTED) projects was the Lakeside Riverbed Project, which spanned May 2021 to August 2021.

- The department offered and provided 4,470 reentry interventions to those in custody in coordination with community organizations and government partners. The reentry pathways to community connections are critical to holistically serving our reentry population. With over 42 community-based partnerships, our reentry team works closely to connect people to community services. The impacts of the COVID-19 pandemic have shifted the way reentry services are delivered, moving to a virtual learning environment, adapting to one-on-one reentry interventions and creating innovative ways to connect with the people that are served. Despite the challenges the pandemic created, the department stands firm in its commitment to providing quality reentry interventions. A couple of recent highlights include the development of the Peer Reentry Leadership Academy, increased technology capacity for program connections, and expanded contract services for housing and case management.
- The department has sought and developed opportunities for increased community engagement to foster public trust and inclusivity. Despite being in a pandemic, the Sheriff's Department created opportunities to further engage with the community. The department was able to create virtual spaces for residents to stay connected with, share their concerns, collaborate, and grow together during these challenging times. Outreach included providing personal protective equipment (PPE) to our partners at the International Rescue Committee (IRC). In addition, the depart-

ment has been diligent in creating products in multiple languages to include the Hate Crime Brochures in Tagalog, Mandarin, Cantonese, Vietnamese, Arabic, and Spanish. One program that has been developed with inclusion firmly at its core is "Academia de Alguacil." Academia de Alguacil, the first-of-its-kind, is a five-week Sheriff's Academy delivered entirely in Spanish. The Academy was designed to give Spanish-speaking community members an opportunity to learn about public safety matters while cultivating relationships with Sheriff's deputies. It was coordinated in partnership with the San Diego County Office of Education's Migrant Education Program and has been provided twice since its creation. The Sheriff's Department hopes to offer the class at least twice a year and allow for either virtual or in-person learning. The first academy was delivered virtually due to the COVID-19 pandemic, and on February 17, 2021, 36 San Diego County residents graduated from the academy. The second academy was also held virtually during the fall with 28 graduates completing the academy. Providing the schedule of course topics at the beginning of the academy allowed several attendees to plan ahead so they could attend the specific sessions of interest.

- Use evidence-based prevention and intervention strategies to prevent youth from entering the juvenile justice system or progressing in delinquency or crime
- The department has enhanced youth engagement and diversion opportunities. The Sheriff's RESPECT Project thrived in 2021. While safely working within the confines of the ongoing pandemic, RESPECT Project celebrated the grand opening of its San Marcos headquarters in January. Complete with classrooms, fitness and recreation spaces, a recording studio, and a community care closet, the new facility functions as a central hub for programming and wraparound services. The new space has allowed RESPECT Project to offer not only academies for new enrollees, but also daily after-school activities, mentoring, and services for all past RESPECT graduates. RESPECT Project hosted three 13-week academies in 2021, including its first girls-only class. There were 36 new students and families enrolled in services with 31 of those students successfully completing their academy. The program also continued to serve 32 families with intensive case management, after-school activities, unique opportunities, and food distributions through local organizations and the San Diego County Food Bank. RESPECT hosted special events and field trips, including a family beach day, several Friday movie nights, three professional sports games, and projects to benefit the local community and military families. Partnerships with local community groups and government agencies played an integral role in RESPECT Project's ability to serve youth and families.





## Operational Excellence

- The County makes health, safety and thriving a focus of all policies and programs through internal and external collaboration
  - To ensure increased positive outcomes, the department delivered mental health services to those in custody in a manner that is effective, collaborative, and sensitive to the individual's needs. During this fiscal year, the department conducted 103,311 mental health encounters. This includes psychiatric appointments as well as mental health clinician and psychologist clinics. The department will continue making progress towards achieving national accreditation, which includes implementing those recommendations of the recent State audit that are not yet in place.
  - The Rock Mountain Detention Facility Renovation Project was completed in April 2022. The department has done its best to expand its hiring and training academy capacities in order to meet the sworn staffing requirements. Due to the number of Medical Services vacancies and added nursing positions to our Medical Services staff, the Sheriff's Personnel Division developed alternatives for recruiting. Assessment and research on candidates showed that 85% of the department's new hires are nurses with previous experience, which meant that 15% of the new hires were new graduates. In order to expand the recruitment of new graduates, the department developed recruiting strategies for all colleges, universities, and trade schools that offered nursing degrees. In early 2021, the department began to reach out to set up virtual meetings with current and graduating classes. The department continues to maximize recruitment opportunities, especially for the hard to recruit medical staff positions and explore alternatives to increase its ability to fill medical and mental health care positions. An example of a successful partnership built is with Southwestern College and their Nursing Program. The department worked with the program and invited their new graduates from the Licensed Vocational Nurse and Registered Nurse programs to the Sheriff's Administration Building for a recruiting seminar. It was very well attended. The department also did active recruitment at organized recruiting events. The department is committed to providing 24/7 nursing to deliver the quality of care needed to support system capacity and prioritizes filling those positions. The department faces steep industry competition for the nurses and mental health clinicians and will continue to be innovative in our approach and diligent in our efforts. The department held a monthly Sheriff's Recruiting Open House beginning in March 2022 and accepted applications for both sworn and professional staff vacancies.
- Provided modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - The department has continued to develop and enhance its publicly accessible portals for customers to obtain Sheriff's Department services and resources. These portals include the department's [www.SDSheriff.gov](http://www.SDSheriff.gov) website, its GovQA webpage and Permittium Portal. The department's SDSheriff.gov website launched in 2021 and was designed to be user-friendly and included language translation for better accessibility. A major component of the SDSheriff.gov website is devoted to open data and allows the public to access reports such as monthly Law Enforcement Activity reports, Major Crimes reports, Jail Population Data, Internal Affairs Reports, and Use of Force reports just to name a few. The department has had its GovQA webpage in operation for more than a year and it has allowed for a more streamlined approach to California Public Records Act (CPRA) requests. During Fiscal Year 2021-22 the department responded to 2,594 CPRA requests. Making this information available online and easily accessible to the public helped educate the public, increased communication and community trust, and enhanced transparency. This was all done while saving on costs and labor associated with responding to individual CPRA requests. As part of the GovQA webpage, the department met its legislative requirement related to Senate Bill (SB) 1421, Peace officers: release of records, which requires certain peace officer personnel records and records relating to specified incidents, complaints, and investigations involving peace officers to be made available for public inspection pursuant to the CPRA. The Sheriff's Department is fully compliant with SB 1421, Peace officers: release of records, and released and posted 142 cases.
  - In February 2022, the department deployed its body worn camera program into its detention facilities beginning with the Las Colinas Detention and Rehabilitation Facility, which is a women's jail. The department prioritizes the health and safety of those in custody, which requires proactive and consistent evaluation of the incarcerated people and detention facility environment. The deployment of body-worn cameras in the detention facilities will assist with the department's ability to provide accountability and transparency in its operations. It will allow the department to ensure that the level of care and attention is provided for the benefit and safety of incarcerated persons as well as detention facility staff and visitors.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - The department recognizes the importance of not only hiring talent but also retaining talent. The department is committed to creating a culture of mentorship that allows employees to seek guidance and advice on topics related



to career development, personal growth, and leadership skills training. The department has created programs specifically designed to meet a variety of needs and allows employees to engage in a manner that suits their preference. Mentoring Mixers are held biannually that allow employees an opportunity to sit with five mentors in informal and quick sessions facilitated by the department. These Mentoring Mixers are popular for their single event commitment and extremely valuable experience gained in the short time. In addition, the department has developed a formal mentorship program open to entry and journey level employees seeking to be paired for a six-month duration with a department mentor. For those already in supervisory roles, the department has its Mentorship Lottery where supervisors are paired with executives in a formal mentorship program. This helps the department build its leaders and establishes rooted engagement across the department. In addition, the department has provided career seminars to inform current employees about internal career opportunities to best retain talent. These seminars focus on assisting employees to identify potential career paths, set career goals, and establish skills that are requisite to their chosen paths.

### Strategic Initiative Legend for Objectives

				
○	- Audacious Statement	●	- Departmental Objective	

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Public Safety Group Summary.

## 2022–24 Objectives



### Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Continue to make significant progress towards achieving compliance with the National Commission on Correctional Health Care (NCCHC) standards in pursuit of accreditation.
  - Enhance connections for at-risk individuals to health and social services workers through homeless outreach to provide a more comprehensive and equitable outreach approach that can offer wrap-around services.



### Sustainability

#### Short-term commitments:

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainability facility construction or maintenance and hazard mitigation.
  - Evaluate and create a plan for conversion of fleet to hybrid/electric vehicles.
  - Expand opportunities for virtual delivery of customer service and engagement experiences to reduce vehicle miles traveled by clients/customers.
  - Evaluate and determine additional administrative and office functions that can be conducted with electronic/digital signature or approval to reduce use of paper.

#### Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:

- Begin implementation of plan for conversion of fleet to hybrid/electric vehicles.
- Assess additional programs and work products that would be ideal to convert or expand into an electronic filing system to reduce physical space usage and overall paper usage/waste.



### Community

- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change. Extend programs and engagement with our underserved and diverse communities.
  - Extend programs and engagement with our underserved and diverse communities.
- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, and community preparedness and regional readiness to respond to a disaster.
  - Tailor the Sheriff’s Neighborhood Watch Program (NWP) to the unique needs of each community and enhance participation.



### Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Recruit and retain diverse representation of sworn and professional personnel that reflects demographics of our region.







## Justice









- Safety: Ensure a fair and equitable justice system in the defense and prosecution of crimes, investigations of abuse and neglect, and support and services for victims.
  - Support communities impacted by family violence through proactive outreach, partnering with the District Attorney, and actively referring victims to services.
- Restorative: Contribute to a system of restorative justice that strives to repair harm to victims and to the community at large, as well provide inclusive opportunities for justice involved individuals to contribute to the region.

- Detention facility healthcare will be enhanced by implementing evidence-based, medication assisted treatment for opioid use disorders and working with Behavioral Health Services on effective care coordination for patients returning to the community.

### Related Links

For additional information about the Sheriff's Department, refer to the website at:

- ◆ [www.sdsheriff.net](http://www.sdsheriff.net)

Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Mental Health Encounters <sup>1, 11</sup>	N/A	47,000	103,311	N/A	N/A
	Number of Jail “A” Bookings <sup>2</sup>	45,186	78,000	50,944	N/A	N/A
	Reentry Interventions <sup>3, 11</sup>	N/A	3,700	4,470	N/A	N/A
	Case Clearances <sup>4, 11</sup>	N/A	3,000	1,761	N/A	N/A
	Public Calls for Service <sup>5</sup>	224,478	228,000	222,358	N/A	N/A
	Homeless Service Referrals <sup>6</sup>	N/A	N/A	N/A	2,500	2,500
	Percentage of Converted Sheriff’s Fleet <sup>7</sup>	N/A	N/A	N/A	5	10
	Community Engagement Events <sup>8</sup>	N/A	N/A	N/A	1,200	1,200
	Number of New Recruits <sup>9</sup>	N/A	N/A	N/A	350	400
	Public Calls for Service <sup>5</sup>	N/A	N/A	N/A	223,000	223,000
	Family Violence Victim Assistance <sup>10</sup>	N/A	N/A	N/A	100	100

**Table Notes**

- <sup>1</sup> This was a new measure for Fiscal Year 2021–22 to measure the total count of mental health services related activity. This includes psychiatric appointments, psychologist and mental health clinician clinics, gatekeeping, Inmate Safety Program clearances, intake assessments, group therapy, etc. This shows the totality of mental health efforts and is indicative of the volume of work performed by Sheriff’s mental health staff and mental health contract staff. As this was the first full fiscal year the department was collecting this data, the initial baseline number of encounters was underestimated. In Fiscal Year 2022–23, this measure will be tied to the goal of making progress towards NCCHC accreditation.
- <sup>2</sup> A booking is known as Arrest #1, or the first charge on which an arrestee is booked into jail. Each arrestee receives an Arrest #1 and it can be used to calculate an unduplicated count of individuals booked into jail in a given time period. This measure was lower than projected due to operational impacts caused by the COVID-19 pandemic and with changes to the booking criteria as well as other court order release mandates. This measure will not be continued.
- <sup>3</sup> This was a new measure for Fiscal Year 2021–22 to count the number of individuals that have received Reentry Intervention services while in custody. The reopening of several reentry programs accounts for the increased opportunities to intervene. In Fiscal Year 2021–22, the department was able to lift restrictions placed during the onset of the pandemic thus allowing for more programming.
- <sup>4</sup> This was a new measure for Fiscal Year 2021–22 to identify and mitigate threats that impact quality of life for County residents by increasing case clearances for the violent crimes reported. Clearing cases by arrests helps to bring closure to the victims and hold offenders accountable. This measure is used by many law enforcement agencies to measure police effectiveness. Due to a data report error, the goal of 3,000 did not accurately reflect this measure. The report has been corrected and is reflected in the actual count for this fiscal year.
- <sup>5</sup> Calls for service reflect the demand for law enforcement services by the public. Though it is not tied to a specific future Operational Plan goal, it provides a measure for the overall Strategic Initiative of Community with Safety being prioritized by ensuring that services are provided to victims of crime or harassment and potentially lowering the likelihood of victimization through threat awareness and response.





<sup>6</sup> This is a new measure for Fiscal Year 2022–23. It is connected to the Equity goal of reducing disparities and ensuring access for all. This measure will track contacts initiated by the department in order to refer the individual to services whether for medical, mental, or homeless resources.

<sup>7</sup> This is a new measure for Fiscal Year 2022–23. It is tied to the Sustainability goal related to combatting climate change. This measure will report the percentage of Sheriff’s vehicle fleet that has been converted to hybrid and hybrid electric vehicles. The overall department conversion plan spans five years, with an anticipated 27% of Sheriff’s vehicle fleet converted at the end of the five years barring any manufacturing, procurement, or other contractual delay.

<sup>8</sup> This is a new measure for Fiscal Year 2022–23. It is connected to the Community goal of engagement. This measure is the number of engagement events and programs provided by the department.

<sup>9</sup> This is a new measure for Fiscal Year 2022–23. It is connected to the Empower goal of recruiting and retaining diverse representation of personnel. This measure will track the number of new recruits and hires to the department over the course of the fiscal year.

<sup>10</sup> This is a new measure for Fiscal Year 2022–23. It is connected to the Justice Initiative’s safety goal of ensuring support and services for victims. This measure will track the number of outreach events and referrals of service to those impacted by family violence.

<sup>11</sup> This measure will be discontinued Fiscal Year 2022–23 as it is not tied to a future goal.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net Increase of 32.00 staff years

- ◆ Detention Services Bureau—increase of 4.00 staff years.
  - ❖ Increase of 2.00 staff years to facilitate the implementation of the Body Worn Camera program in the Detention Services Bureau and manage the collection, storage, retrieval and preparation of video evidence.
  - ❖ Increase of 1.00 staff year to support medical operational management responsibilities.
  - ❖ Increase of 1.00 staff year due to a transfer from the Management Services Bureau based on operational needs.
- ◆ Law Enforcement Services Bureau—net increase of 16.00 staff years.
  - ❖ Increase of 8.00 staff years for law enforcement services requested by a contract city, the Grossmont Cuyamaca Community College District, and the North County Transit District.
  - ❖ Increase of 3.00 staff years due to transfers from the Management Services Bureau based on operational needs.
  - ❖ Increase of 2.00 staff years to assist with the increased workload to process evidence and seized property.
  - ❖ Increase of 2.00 staff years to support the administration of the State Homeland Security Program Grant (1.00) and to provide analysis for the Regional Auto Theft Task Force (1.00).
  - ❖ Increase of 1.00 staff year to oversee the County Security Initiative program.
- ◆ Sheriff’s Court Services Bureau—increase of 1.00 staff year due to an increase in law enforcement security services requested by the Health and Human Services Agency at the San Diego County Psychiatric Hospital.
- ◆ Human Resource Services Bureau—no net change in staff years.
  - ❖ Increase of 2.00 staff years to support the recruitment and hiring needs of the department.
  - ❖ Decrease of 2.00 staff years due to transfers to the Management Services Bureau based on operational needs.
- ◆ Management Services Bureau—no net change in staff years.
  - ❖ Increase of 3.00 staff years to facilitate the implementation of the Body Worn Camera program in the Detention Services Bureau and manage the collection, storage, retrieval and preparation of video evidence.
  - ❖ Increase of 3.00 staff years to provide support to the County’s Very High Frequency (VHF) radio system (2.00) and to support the management of information technology equipment (1.00).
  - ❖ Decrease of 3.00 staff years due to the restructuring of workload related to processing payroll.
  - ❖ Decrease of 3.00 staff years due to transfers to the Detention Services Bureau (1.00), Sheriff’s ISF/IT Bureau (1.00), Law Enforcement Services Bureau (3.00), and transfer from the Human Resource Services Bureau (2.00) based on operational needs.
- ◆ Sheriff’s ISF/IT Bureau—increase of 1.00 staff year due to a transfer from the Management Services Bureau based on operational needs.
- ◆ Office of the Sheriff—increase of 10.00 staff years to fulfill the requirement to release records under the legislative mandate of Senate Bill (SB) 1421, *Peace officers: release of records*, and under the California Public Records Act.

### Expenditures

Net increase of \$89.2 million

- ◆ Salaries & Benefits—net increase of \$25.4 million.
  - ❖ Increase of \$23.9 million due to negotiated labor agreements.



- ◆ Increase of \$7.9 million due to the addition of 32.00 staff years described above and for operational needs.
- ◆ Increase of \$2.1 million for one-time negotiated salary and benefit payments.
- ◆ Decrease of \$8.5 million due to positions that are anticipated to be vacant for a portion of the fiscal year based on hiring timelines and the current large number of vacancies in the department, pending the on-boarding of staff to fill public safety, medical and mental health positions.
- ◆ Services & Supplies—net increase of \$0.3 million.
  - ◆ Decrease of \$13.0 million for one-time projects in Fiscal Year 2021–22 including costs to replace the Computer Aided Dispatch (CAD) system, to replace the Records Management System (RMS), partial costs to replace the Jail Information Management System (JIMS), major maintenance projects, start-up costs related to the Rock Mountain Detention Facility, Medication Assisted Treatment (MAT) services, nursing, mental health, and IT projects.
  - ◆ Decrease of \$10.0 million due to a reclassification to Other Charges to support the comprehensive medical and mental health services contract.
  - ◆ Decrease of \$1.0 million due to the completion of the Regional Communication System (RCS) one-time projects and purchases in Fiscal Year 2021–22.
  - ◆ Decrease of \$0.7 million in the Asset Forfeiture Funds to align the budget with anticipated actuals for projects that are permissible according to the guide for equitable sharing and the Health and Safety Code 11489.
  - ◆ Decrease of \$0.3 million primarily to align the budget with anticipated actuals for the Unsheltered Feeding Program.
  - ◆ Increase of \$17.3 million for increased costs for Public Liability insurance, Facilities Management Internal Service Fund (ISF), Fleet Services ISF and IT projects.
  - ◆ Increase of \$6.1 million related to State and federal homeland security initiatives.
  - ◆ Increase \$1.9 million for start-up costs for additional staff as described above, for ongoing operational costs to support the Rock Mountain Detention Facility and advertising costs for recruitment efforts.
- ◆ Other Charges—net increase of \$25.4 million.
  - ◆ Increase of \$23.1 million due to a reclassification from Services & Supplies and an increase to support the comprehensive medical and mental health services contract.
  - ◆ Increase of \$2.3 million due to increased costs for planned replacement vehicle purchases.
- ◆ Capital Assets Equipment—net increase of \$15.4 million.
  - ◆ Increase of \$16.0 million for a twin-engine firefighting helicopter.
- ◆ Increase of \$1.2 million related to State and federal homeland security initiatives.
- ◆ Decrease of \$1.8 million due to the completion of Fiscal Year 2021–22 one-time purchases of equipment.
- ◆ Expenditure Transfer & Reimbursements—net decrease of \$2.3 million in expenditure reimbursements. Since these are transfers of expenditures, it has the effect of a \$2.3 million increase in expenditures.
  - ◆ Decrease of \$3.8 million associated with centralized General Fund support that offset one-time negotiated salaries and benefits payments in Fiscal Year 2021–22. The central funding was supported by resources in Countywide Finance Other.
  - ◆ Increase of \$0.6 million to realign costs related to dispatch services provided to the Probation Department.
  - ◆ Increase of \$0.5 million related to the County Security Initiative for the Office of Emergency Services.
  - ◆ Increase of \$0.4 million for law enforcement security services to the San Diego County Psychiatric Hospital from the Health and Human Services Agency.
- ◆ Operating Transfers Out—net increase of \$20.4 million.
  - ◆ Increase of \$21.3 million related to one-time capital major maintenance projects, this includes improvements to support the George Bailey Detention Facility offset by the completion of one-time projects.
  - ◆ Increase of \$0.1 million to be transferred to the Department of General Services Fleet Services ISF for the one-time purchase of vehicles.
  - ◆ Decrease of \$1.0 million related to transfers between the Jail Commissary Enterprise Fund, Incarcerated Peoples’ Welfare Fund and General Fund.

## Revenues

Net increase of \$89.2 million

- ◆ Fines, Forfeitures & Penalties—increase of \$0.1 million due to an increase in planned expenditures for the Cal-ID program.
- ◆ Intergovernmental Revenues—net increase of \$6.5 million.
  - ◆ Increase of \$7.3 million in State and federal revenues to support the Urban Areas Security Initiative Grant, State Homeland Security Grant Program and the Operation Stonegarden Grant Program.
  - ◆ Increase of \$1.3 million in grant revenues for the Selective Traffic Enforcement Program and the Drug-Impaired Driving grant program.
  - ◆ Increase of \$1.2 million in State funds allocated to backfill counties as a result of revenues lost from the repeal of various criminal administrative fees eliminated in Assembly Bill (AB) 1869, *Criminal fees*, which supports increased electronic monitoring costs and the replacement of defendant booking fee revenue.



- ❖ Decrease of \$2.6 million due to a decrease in grant revenues for the California Highway Patrol Cannabis Tax Fund Grant Program, the DNA Backlog Reduction Program, the Disarming Prohibited Persons Task Force, the High Intensity Drug Trafficking Areas program and reimbursement for participating on federal task forces.
- ❖ Decrease of \$0.7 million in State revenue allocated from the Local Revenue Fund 2011, Community Corrections Subaccount due to decreases for electronic monitoring costs and one-time support for programming services for incarcerated pregnant persons in county jails offset by increased costs for required retirement contributions and negotiated labor agreements.
- ◆ Charges for Current Services—net increase of \$5.0 million.
  - ❖ Increase of \$4.4 million to recover negotiated salaries and benefit costs and service adjustments for contracted law enforcement services to nine contract cities, transit entities, a community college district, the State of California 22nd District Agricultural Association and tribes.
  - ❖ Increase of \$1.0 million in State funds allocated from the Local Revenue Fund 2011, Trial Court Security Subaccount, Trial Court Security Growth Special Account and Supplemental Trial Court Security.
  - ❖ Decrease of \$0.4 million in defendant booking fee revenue due to the elimination of criminal justice fees pursuant to AB 1869, *Criminal fees*.
- ◆ Miscellaneous Revenues—decrease of \$2.4 million.
  - ❖ Decrease of \$1.2 million due to an anticipated decrease in sales of commissary goods to incarcerated people confined within the jail.
  - ❖ Decrease of \$0.9 million due to reimbursements from the RCS Trust Fund for the completion of one-time RCS site improvement, relocation and acquisition projects in Fiscal Year 2021–22.
  - ❖ Decrease of \$0.3 million for reimbursement of costs associated with the Unsheltered Feeding Program.
- ◆ Other Financing Sources—increase of \$73.2 million.
  - ❖ Increase of \$75.7 million due to projected receipts (\$40.1 million) and use of fund balance available for one-time projects (\$35.6 million) in the Proposition 172 Fund, *the Local Public Safety Protection and Improvement Act of 1993*, which supports regional law enforcement and detention services. A total of \$56.1 million one-time fund balance is budgeted, including \$29.5 million to support the George Bailey Detention Facility, \$8.0 million to partially fund the acquisition of a twin-engine firefighting helicopter, \$6.7 million to partially fund ongoing and one-time negotiated labor agreements and \$11.9 million to support the comprehensive medical and mental health services contract, and Information Technology, wireless radio and various one-time projects.
- ❖ Increase of \$0.1 million due to funds to be transferred from the Incarcerated Peoples’ Welfare Fund to the General Fund.
- ❖ Decrease of \$1.5 million due to the prior year one-time use of fund balance available in the Criminal Justice Facility Construction Fund to replace the CAD System.
- ❖ Decrease of \$1.1 million due to a decrease in funds to be transferred from the Sheriff’s Jail Commissary Enterprise Fund to the Incarcerated Peoples’ Welfare Fund.
- ◆ Use of Fund Balance—decrease of \$9.8 million. A total of \$17.0 million is budgeted.
  - ❖ \$12.9 million in General Fund Fund Balance:
    - ❖ \$8.0 million to partially fund the acquisition of a twin-engine firefighting helicopter.
    - ❖ \$4.9 million to partially offset one-time negotiated salary and benefit payments.
  - ❖ \$2.4 million in the Incarcerated Peoples’ Welfare Fund to support core services.
  - ❖ \$1.7 million in the Asset Forfeiture Funds for law enforcement project costs and for the transfer to the General Fund as described above.
- ◆ General Purpose Revenue Allocation—increase of \$16.6 million primarily due to negotiated labor agreements, to support the County’s VHF radio system and for the second year impacts of staffing added in Fiscal Year 2021–22 for the Rock Mountain Detention Facility, nurses, mental health and MAT services offset by a one-time decrease for positions that are anticipated to be vacant in Fiscal Year 2022–23 based on hiring timelines and the large number of vacancies in the department.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$40.7 million primarily due to removal of prior year one-time appropriations funded by Fines, Forfeitures & Penalties, Intergovernmental Revenues, Miscellaneous Revenues, Other Financing Sources and Use of Fund Balance partially offset by anticipated salary and benefit increases included primarily for planning purposes.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Detention Services		2,392.00			2,396.00	2,396.00
Law Enforcement Services		1,433.00			1,449.00	1,449.00
Sheriff's Court Services		377.00			378.00	378.00
Human Resource Services		132.00			132.00	132.00
Management Services		314.00			314.00	314.00
Sheriff's ISF / IT		15.00			16.00	16.00
Office of the Sheriff		32.00			42.00	42.00
<b>Total</b>		<b>4,695.00</b>			<b>4,727.00</b>	<b>4,727.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Detention Services	\$346,552,340	\$436,237,478	\$396,221,425	\$390,289,344	\$451,315,219	\$477,429,345
Law Enforcement Services	310,310,551	334,150,092	343,746,136	310,504,049	366,555,693	323,689,391
Sheriff's Court Services	65,077,582	71,420,819	69,621,431	68,855,735	75,086,608	77,358,990
Human Resource Services	29,484,066	34,404,507	36,219,164	36,322,426	36,825,544	36,183,538
Management Services	40,391,543	47,626,007	63,813,295	39,988,859	51,285,490	55,843,916
Sheriff's ISF / IT	109,076,728	127,430,667	248,019,520	133,802,989	159,549,723	130,948,924
Office of the Sheriff	7,537,589	8,385,040	7,881,163	7,869,533	10,034,304	9,841,052
Sheriff's Asset Forfeiture Program	3,236,188	2,400,000	2,402,068	400,116	1,700,000	—
Jail Commissary Enterprise Fund	8,019,635	7,123,292	7,334,393	6,450,438	5,923,326	6,129,750
Sheriff's Inmate Welfare Fund	3,749,846	4,467,410	5,820,648	2,376,896	4,526,225	4,717,044
Countywide 800 MHZ CSA's	251,784	280,050	292,238	176,981	274,791	221,377
<b>Total</b>	<b>\$923,687,850</b>	<b>\$1,073,925,362</b>	<b>\$1,181,371,481</b>	<b>\$997,037,365</b>	<b>\$1,163,076,923</b>	<b>\$1,122,363,327</b>



Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$704,250,216	\$810,105,138	\$771,727,067	\$751,098,738	\$835,484,959	\$870,892,416
Services & Supplies	164,154,067	221,194,431	287,126,905	190,617,806	221,510,815	189,115,857
Other Charges	33,304,924	34,747,814	44,617,970	38,130,646	60,077,217	63,643,422
Capital Assets Software	145	—	—	—	—	—
Capital Assets/Land Acquisition	—	—	12,965	12,707	—	—
Capital Assets Equipment	15,145,978	5,741,522	17,778,633	4,909,036	21,137,212	998,489
Expenditure Transfer & Reimbursements	(21,234,390)	(11,547,701)	(13,900,872)	(11,479,495)	(9,236,503)	(6,581,073)
Operating Transfers Out	28,066,910	13,684,158	74,008,813	23,747,927	34,103,223	4,294,216
<b>Total</b>	<b>\$923,687,850</b>	<b>\$1,073,925,362</b>	<b>\$1,181,371,481</b>	<b>\$997,037,365</b>	<b>\$1,163,076,923</b>	<b>\$1,122,363,327</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Licenses Permits & Franchises	\$570,900	\$579,979	\$579,979	\$675,114	\$579,979	\$579,979
Fines, Forfeitures & Penalties	5,165,026	8,814,747	9,415,301	4,407,940	8,948,541	1,926,995
Revenue From Use of Money & Property	3,867,354	1,147,816	1,147,816	1,379,611	1,104,601	1,104,601
Intergovernmental Revenues	83,676,003	94,530,446	124,228,566	100,455,829	101,050,764	71,144,530
Charges For Current Services	169,498,187	177,474,502	177,474,502	171,478,769	182,526,567	184,156,500
Miscellaneous Revenues	12,972,020	15,290,321	16,258,506	15,745,311	12,859,305	11,123,801
Other Financing Sources	205,100,552	249,898,056	264,200,588	242,971,164	323,063,156	285,885,396
Fund Balance Component Decreases	19,974,002	20,061,387	20,061,387	20,061,387	20,061,387	20,061,387
Use of Fund Balance	(10,261,004)	26,828,868	88,705,597	(39,437,000)	16,997,515	2,392,044
General Purpose Revenue Allocation	433,124,811	479,299,240	479,299,240	479,299,240	495,885,108	543,988,094
<b>Total</b>	<b>\$923,687,850</b>	<b>\$1,073,925,362</b>	<b>\$1,181,371,481</b>	<b>\$997,037,365</b>	<b>\$1,163,076,923</b>	<b>\$1,122,363,327</b>







# Animal Services

## Mission Statement

To protect the health, safety and welfare of people and animals. The Department of Animal Services envisions a safe, thriving community where all people and animals in San Diego County have access to essential animal care and support services.

## Department Description

The Department of Animal Services (DAS) protects the public from dangerous animals, protects animals from abuse and neglect, and saves the lives of thousands of unwanted, abandoned or lost pets each year. Historically, approximately 7,500 animals from the unincorporated area of the county enter DAS' two shelters annually. DAS provides animal-related law enforcement, sheltering, medical and pet adoption services to the unincorporated area of the county. All animals with treatable or manageable medical or behavioral conditions receive the high quality care they need to thrive and be placed with adopters or rescue partners. DAS does not euthanize for time or space and has a dedicated staff of expert veterinary professionals providing the highest standards of care to our sheltered animals.

To ensure these critical services are provided, DAS has 62.00 staff years and a budget of \$9.7 million.



- The goal of promoting and conducting two vaccination, licensing, and microchipping clinics in the department's top underserved communities in collaboration with external partners was not fully met. This measure has been postponed due to operational impacts caused by the COVID-19 pandemic and is now scheduled for full rollout in Fiscal Year 2022–23. In Fiscal Year 2021-22, Animal Services attended smaller-scale outreach events in unincorporated areas to facilitate pet adoptions, microchipping, and vaccination, and will scale up these offerings in Fiscal Year 2022-23.
- Piloted a public-facing spay/neuter voucher program, providing more than 400 free surgeries that will reduce unplanned litters and prevent related shelter intake while supporting constituents experiencing financial hardship. Demand for affordable accessible spay/neuter services in the community by far outpaces existing service availability community-wide, and DAS has been thrilled to offer more public-facing, affordable access to constituents experiencing financial hardship.
- Identified areas within the community with the greatest need for spay/neuter and basic wellness services to begin the process of providing targeted community support using a mobile veterinary services unit. Initial mobile unit outreach based on current shelter intake will offer targeted services in the Spring Valley, Lakeside, Ramona, and Fallbrook communities, with additional areas to be added as needed. DAS mobile surgical unit is currently in the procurement process, with anticipated delivery late Fiscal Year 2022-23.

Strategic Initiative Legend for Accomplishments	
	BBH
	LS
	SE/T
	OE
	- Audacious Vision
	- Enterprise Wide Goal
	- Department Objective

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Public Safety Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021-22 Accomplishments

### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals' needs

### Living Safely

- Encourage and promote residents to take important and meaningful steps to protect themselves and their families for the first 72 hours during a disaster



- Partnered with unincorporated communities to better prepare evacuations and shelters in the event of a disaster, regularly participating and sharing information at community emergency/disaster preparedness events. DAS participated in seven such events in Fiscal Year 2021-22 and will be increasing disaster response and resiliency training efforts in Fiscal Year 2022-23.
- Provided pet, companion animal, and livestock-specific education and materials to help animal owners prepare for emergencies.
- Plan, build, and maintain safe communities to improve the quality of life for all residents
  - Achieved a goal of 0% euthanasia of any healthy or treatable animals by reuniting lost pets with their owner, through adoption to a new family or transfer to a rescue partner.
  - Responded to 92% (5,765 of 6,267) of patrol calls on time according to department protocols, ensuring that community needs are addressed promptly and in order of priority level. The goal of 98% was not met due to staffing shortages in the Animal Control Officer and Supervising Animal Control Officer classifications stemming from the COVID-19 pandemic; DAS is currently hiring additional staff to remedy this shortfall in Fiscal Year 2022-23.
  - Ensured that 90% (5,532 of 6,147) of sheltered dogs and cats are reunited with their owner, adopted into a new home or transferred to a rescue partner, effectively meeting national standards and best practices for companion animal sheltering.

- The goal to analyze community data and DAS’ operational data, including intake and outcome data by animal species, age and type, to identify areas of greatest need for targeted community support and outreach was not met. This goal will be facilitated through the aforementioned new case management system’s improved reporting capabilities in Fiscal Year 2022–23.
- The department has continued its project plan to increase the department’s ability to provide resources to the community with the construction of a new shelter facility in Santee, designed to provide accessible, comprehensive animal care and control services to all constituents in the unincorporated area, improving outcomes for animals and promoting the health and well-being of people and their pets countywide. Site selection is complete and the procurement process to select a Design-Build Entity (DBE) is underway, with shelter opening scheduled for Fall 2024.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Continued annual training program for new employees and dog behavior training for staff and volunteers to foster professional development and consistency in core competencies. Support for sheltered animal behavior was enhanced by certified animal behavior consultants, increasing dogs’ comfort levels in shelter and increasing adoptability.

Strategic Initiative Legend for Objectives



- - Audacious Statement
- - Departmental Objective

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Public Safety Group Summary.

**Sustainable Environments/Thriving**

- Create and promote diverse opportunities for residents to exercise their right to be civically engaged and finding solutions to current and future challenges
  - Continued to implement business process improvements, including increased volunteer recruitment and trainings, to enhance DAS’ Volunteer Program and increase volunteer and staff engagement, with more than 150 currently active shelter and disaster response volunteers.
  - Expanded DAS’ foster program to include 50 new foster caregivers, reducing in-shelter care needs and creating advocates for pet adoption in the community.

**Operational Excellence**

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Continued the process to update the department’s case management system to increase efficiency and functionality. The new system is moving through the end of the procurement process, with implementation anticipated within Fiscal Year 2022–23.

2022–24 Objectives

**Equity**

- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - Provide at least 400 subsidized spay/neuter surgeries to underserved pet owners. This effort will continue to reduce unplanned litters and prevent related shelter intake while supporting constituents experiencing financial hardship.
  - Promote and conduct pet vaccination, licensing, and microchipping clinics for constituents in the department’s top underserved communities in collaboration with inter-



nal and external partners at least once per quarter, based on need, with a goal of 200 microchips provided at each event.

- Deploy mobile veterinary services to at least five underserved areas within the community identified as having the greatest need for spay/neuter and basic wellness services.



## Sustainability

### Short-term commitments:

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Evaluate current usage rates of DAS physical facilities to identify and repurpose unused/underused space.
  - Update the department’s case management system to increase efficiency and functionality and transition more services to online/paperless options, reducing client vehicle miles traveled.
- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.
  - Provide additional staff and skilled volunteers who will train and volunteer to assume disaster response or recovery roles (Emergency Operations Center responders, 211 operators, shelter workers/managers, and recovery support).

### Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:

- Explore options and cost for installation of solar panels, battery back-up, and potential for an all-electric building during construction of the new shelter facility in Santee, scheduled to be complete in Fall 2024.
- Evaluate current fleet and pursue hybrid/electric options for any new purchases and for replacement of existing vehicles at end of useful life.



## Community

- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.

- Use the new case management system’s improved reporting capabilities to analyze community data and DAS’ operational data, including intake and outcome data by animal species, age and type, to identify areas of greatest need for targeted community support and outreach.
- Continue work on the project plan to increase the department’s ability to provide resources to the community with the construction of a new shelter facility in Santee, designed to provide accessible, comprehensive animal care and control services to all constituents in the unincorporated area, improving outcomes for animals and promoting the health and well-being of people and their pets county-wide. A Request For Proposal for Design/Build Entity opened February 2022, with groundbreaking anticipated in mid- 2023 and shelter opening scheduled for Fall 2024.
- Ensure that 90% of sheltered dogs, cats and rabbits are reunited with their owner, adopted into a new home or transferred to a rescue partner, effectively meeting national standards and best practices for companion animal sheltering.
- Respond to 98% of patrol calls on time according to department protocols, ensuring that community needs are addressed promptly and in order of priority level. DAS calls are triaged and prioritized in order of urgency to ensure that emergencies are addressed quickly and efficiently and that all animal welfare concerns reported to the department are investigated in a timely manner.





## Related Links

For additional information about the Department of Animal Services, refer to the website at:

- ◆ [www.sddac.com](http://www.sddac.com)

Follow DAS on Facebook at:

- ◆ [www.facebook.com/sddac](https://www.facebook.com/sddac)

Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Sheltered dogs and cats either adopted or reunited with owners <sup>1</sup>	93% of 3,944	90%	90% of 6,147	N/A	N/A
	On-time patrol response <sup>2</sup>	94% of 6,011	98%	92% of 6,267	N/A	N/A
	Healthy or treatable animals euthanized <sup>3</sup>	0.0%	0.0%	0.0%	N/A	N/A
	Provide subsidized spay/neuter surgeries to underserved pet owners <sup>4</sup>	N/A	N/A	N/A	400	400
	Provide free-to-the-public pet microchipping (per event) <sup>4</sup>	N/A	N/A	N/A	200	200
	Deploy mobile veterinary services unit to underserved communities <sup>4</sup>	N/A	N/A	N/A	5	5
	New Emergency/Disaster response volunteers recruited & trained <sup>5</sup>	N/A	N/A	N/A	25	25
	Sheltered dogs, cats and rabbits either adopted, reunited with owners, or transferred to rescue partners <sup>6</sup>	N/A	N/A	N/A	90%	90%
	On-time patrol response <sup>7</sup>	N/A	N/A	N/A	98%	98%

*Table Notes*

- <sup>1</sup> This measure will be discontinued in Fiscal Year 2022-23 and replaced with a new measure that includes rabbits as well as the transferring of animals to rescue partners.
- <sup>2</sup> Calls for service are triaged and prioritized in order of urgency to ensure that emergencies are addressed quickly and efficiently and that all animal welfare concerns reported to the department are investigated in a timely manner. The Fiscal Year 2021-22 goal of 98% was not met due to Animal Control Officer recruitment and training impacts caused by the COVID-19 pandemic.
- <sup>3</sup> The Department in collaboration with the San Diego Animal Welfare Coalition (SDAWC) established an ambitious goal of zero euthanasia of any healthy or treatable homeless animal. This coalition of shelters and other animal welfare agencies work together to transfer, foster, treat or find solutions other than euthanizing adoptable and healthy or treatable animals. This measure will be discontinued in Fiscal Year 2022-23 as the department has fully implemented a policy that ensures all animals with treatable or manageable medical or behavioral conditions are not euthanized.
- <sup>4</sup> This measure was added for Fiscal Year 2022-23 to support the department’s commitment to improving the health and well-being of pets and their people in underserved areas of the community.
- <sup>5</sup> This measure was added for Fiscal Year 2022-23 to help support the county’s response and recovery during times of disaster.
- <sup>6</sup> This measure was added for Fiscal Year 2022-23 to expand a previous measure to include rabbits as well as the transferring of animals to rescue partners.
- <sup>7</sup> Calls for service are triaged and prioritized in order of urgency to ensure that emergencies are addressed quickly and efficiently and that all animal welfare concerns reported to the department are investigated in a timely manner.

**Budget Changes and Operational Impact:  
2021-22 to 2022-23**

**Staffing**

Increase of 1.00 staff year.

- ◆ Increase of 1.00 staff year to coordinate emergency responses and the Animal Control Officer academy.

**Expenditures**

Net increase of \$0.1 million.

- ◆ Salaries & Benefits—increase of \$0.4 million primarily for negotiated labor agreements and the addition of 1.00 staff year.



- ◆ Services & Supplies—decrease of \$13,621. The increase cost for quarterly microchipping clinics and one-time cost for centralized resource hub is offset by decreases to align budgeted amounts to anticipated actuals.
- ◆ Operating Transfers Out—decrease of \$0.3 million due to completion of one-time purchase of mobile spay/neuter unit.

## Revenues

Net increase of \$0.1 million.

- ◆ Miscellaneous Revenues—increase of \$0.3 million to fund quarterly community microchipping clinics, one-time cost for centralized resource hub and negotiated labor agreements with the department's trust fund.
- ◆ Fund Balance Component Decreases—no significant change in allocation to support a portion of departmental cost of the County's existing pension obligation bond (POB) debt. A total

of \$0.2 million is budgeted. Appropriations in this category are based on the use of restricted General Fund fund balance for POB costs through Fiscal Year 2026–27.

- ◆ Use of Fund Balance—decrease of \$0.5 million in unassigned General Fund fund balance related to completion of one-time funded items in the prior year. A total of \$0.2 million is budgeted for one-time salary and benefit payments.
- ◆ General Purpose Revenue Allocation—increase of \$0.3 million for negotiated labor agreements and the addition of 1.00 staff year.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Decrease of \$0.2 million primarily for negotiated labor agreements which includes one-time payments.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Animal Services		61.00			62.00	62.00
<b>Total</b>		<b>61.00</b>			<b>62.00</b>	<b>62.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Animal Services	\$8,072,235	\$9,564,853	\$9,833,321	\$9,556,115	\$9,720,040	\$9,477,525
<b>Total</b>	<b>\$8,072,235</b>	<b>\$9,564,853</b>	<b>\$9,833,321</b>	<b>\$9,556,115</b>	<b>\$9,720,040</b>	<b>\$9,477,525</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$6,165,110	\$7,010,244	\$6,762,499	\$6,671,746	\$7,459,052	\$7,252,003
Services & Supplies	1,907,125	2,274,609	2,741,704	2,560,862	2,260,988	2,225,522
Capital Assets Equipment	—	—	49,118	43,507	—	—
Operating Transfers Out	—	280,000	280,000	280,000	—	—
<b>Total</b>	<b>\$8,072,235</b>	<b>\$9,564,853</b>	<b>\$9,833,321</b>	<b>\$9,556,115</b>	<b>\$9,720,040</b>	<b>\$9,477,525</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Licenses Permits & Franchises	\$554,260	\$520,290	\$520,290	\$473,890	\$553,800	\$553,800
Fines, Forfeitures & Penalties	47	160	160	332	160	160
Intergovernmental Revenues	—	—	175,189	125,346	—	—
Charges For Current Services	207,702	189,691	189,691	206,772	208,175	208,175
Miscellaneous Revenues	15,593	192,281	192,281	216,787	485,399	272,281
Fund Balance Component Decreases	189,785	191,187	191,187	191,187	185,065	185,065
Use of Fund Balance	(630,057)	736,338	829,617	606,896	186,446	—
General Purpose Revenue Allocation	7,734,906	7,734,906	7,734,906	7,734,906	8,100,995	8,258,044
<b>Total</b>	<b>\$8,072,235</b>	<b>\$9,564,853</b>	<b>\$9,833,321</b>	<b>\$9,556,115</b>	<b>\$9,720,040</b>	<b>\$9,477,525</b>







# Child Support Services

## Mission Statement

Help today for a successful tomorrow by empowering our team to have a positive impact.

## Department Description

The Department of Child Support Services (DCSS) is the local agency responsible for administering the Federal and State Title IV-D child support program. Federal and State law governs the department, with oversight by the California Department of Child Support Services. DCSS collaborates with families, governmental agencies and community resources to support the long-term well-being of our customers' children. The organization is committed to establishing and enforcing court orders for financial and medical support for these children, while taking into account the changing needs of both parents. DCSS encourages self-sufficiency and provides resources and options throughout the life of the case. With approximately two-thirds of its caseload receiving cash assistance at some point, the Bureau of Public Assistance Investigations unit provides efficient oversight of public assistance programs administered through the County of San Diego. Many of its customers also receive Child Support Services. The unit conducts timely and fair investigations to safeguard the integrity of public assistance programs and ensuring benefits go to the region's residents in need. The unit strives to prevent fraud from occurring by delivering training and outreach to both their Health and Human Services partners as well as the community they serve. The department's mission aligns with its day-to-day work providing services that benefit all customers.

To ensure these critical services are provided, Child Support Services has 461.00 staff years and a budget of \$53.8 million.



## 2021–22 Accomplishments



### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals' needs
  - Established parentage on 99% (43,395 of 43,834) of children in the caseload, exceeding the statewide goal of 96%. Meeting this goal established eligibility for child support, including health insurance benefits. Meeting this goal ensures the children in the caseload can receive key benefits such as health insurance.
  - Achieved 88% (52,589 of 59,998) of open cases with an enforceable order, enabling parents to fulfill their financial obligation to their children, but falling short of the statewide goal of 91% due to operational impacts caused by the COVID-19 pandemic. Continued collaboration with the Superior Court in best practices to conduct court hearings virtually and/or in person, and the adoption of new court processes, such as eFile and DocuSign, will continue to raise the number of orders established.
  - Maintained the percentage of current support collected to current support owed at 67% (\$120.9 million of \$181.7 million), not meeting the statewide goal of 71% due to the continued economic and employment impact of the COVID-19 pandemic.
  - Improved payment reliability and consistent child support for families by increasing the average annual dollar amount of collections per case to \$4,405. This exceeded the goal of \$4,342.
  - Collected \$182 million in child support, exceeding the goal of \$177 million.

Strategic Initiative Legend for Accomplishments	
	BBH
	LS
	SE/T
	OE
	- Audacious Vision
	- Enterprise Wide Goal
	- Department Objective

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Public Safety Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

- Maintained the goal of the percentage of cases not paying current support at 11% (3,831 of 36,131), meeting the goal of 12% or lower. This measure contributes to ensuring that child support is a reliable source of income and child support orders are accurate for each individual family.
- Identified and partnered with additional County departments and community organizations to recognize and improve self-sufficiency with young parents under the age of 21 and young adults, including foster care youth. Offered services, education, and resources through a local Youth With Dreams Team.
- Continued a partnership with County departments and community organizations to address intergenerational poverty and homelessness among customers. Provided County departments and community resources through the department’s website, webinars, social media and in-person attendance at Veterans StandDown and CARE events.
- Continued to expand the message of H.O.P.E. (Helpful Options to Provide Excellence) with customers by creating new partnerships with community organizations, such as Dads Corps and Second Chance, County departments, the State of California, and non-traditional partners to offer customers services and resources that have a direct impact on improving quality of life for parents and children.

- Opened 10 college savings accounts, exceeding the goal of six. College savings accounts for dependents of child support customers help advance academic success and facilitate self-sufficiency in adulthood in the pursuit of ending cycles of intergenerational poverty among families.
- Awarded 13 scholarships, exceeding the goal of five scholarships, through a partnership with the San Diego County Library, to enable participants to earn a high school diploma and improve employment opportunities and aid in breaking the cycle of intergenerational poverty.
- Through a Fast Track Case Opening process, expanded the partnership with the San Diego Bar Association, the Superior Court Family Support Division, the Family Law Facilitator and other community organizations to inform future customers on the benefits of opening a child support case.
- Continued collaborative conversations with Health & Human Services Agency on their welfare-to-work contracts and ways to link case participants with employment partners.
- Continued the expansion of texting and emailing with customers to inform them of virtual webinars, resource fairs and other opportunities to access services within their communities.
- Used data and analytics to identify gaps in services and sharing of services through social media and the website. Continued to reformat and prepare outreach materials to engage these populations by communicating inclusionary services and resources.
- Engaged with Health & Human Services Agency (HHSA) and State Department of Child Support Services on strategies to reach families not in the current caseload who receive HHSA services such as food assistance and Medi-Cal and parents on closed child support cases about the benefits of opening or re-opening a child support case.
- Through monthly meetings with the Superior Court Commissioners, Family Law Facilitator, State DCSS Intergovernmental Division and conversations with other jurisdictions, continued to collaborate and highlight the need for child support orders established by Family Courts to include an order for health insurance.
- Expanded education by holding several transparent webinars, news stories and a blog on ways to understand various cultures and continued to embrace and celebrate the diversity of the child support team.
- Used data analytics to identify and understand the demographics of those served by the department and delivered customer service training and shared messages on how staff can better meet the customer’s needs by tailoring verbal and written communication.
- Strengthen our customer service culture to ensure a positive customer experience



### Operational Excellence

- Align services to available resources to maintain fiscal stability
  - Collected \$4.02 for every \$1.00 spent on operations, exceeding the goal of \$3.75, further illustrating the child support program is a good investment.
  - Reduced the number of days from initial order to first payment from the previous fiscal year average of 27 to 23 days, allowing custodial families to receive child support payments faster thereby increasing customer confidence and increased family self-sufficiency.
  - Through modern infrastructure and innovative technology, provided superior service delivery to customers by expanding the use of a mobile, self-service check-in application at all current Child Support Offices.
- Pursue policy and program change for healthy, safe and thriving environments to positively impact residents
  - Continued to explore and discuss with other County departments the issues surrounding the homeless population regarding ways to improve customer service to homeless customers. This included a simpler referral form for partners to use with any child support customers in their programs to ensure immediate connection with a child support caseworker.



- Disseminated news stories via the department’s employee intranet and public facing digital signage on a variety of diverse and important topics, including the work done by the department in assisting case participants with improved outcomes.
- Continued to explore the use of new media platforms for customers with a focus on co-parenting, parenting alone, and available programs and resources to support family self-sufficiency.
- Expanded the use of virtual chat platforms for daily use and on Saturdays to interact with customers from their chosen location, place and time thus improving the customer experience.
- Developed and delivered customer service training on topics such as understanding communication styles to enhance service delivery by better understanding the customer perspective.
- Created and hosted several virtual events with the District Attorney and other partners for all staff which highlighted the important awareness topics of domestic violence and crimes against children to enhance and strengthen employee knowledge of available services for case participants.

- In partnership with the San Diego County Library, award at least five scholarships to enable participants to earn a high school diploma improving employment opportunities and aid in breaking the cycle of intergenerational poverty.
- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.
  - Establish parentage on 97% of children in the caseload to better establish eligibility for child support, including health insurance benefits.
  - Achieve 91% of open cases with an administrative order to facilitate the equitable care of children and to ensure that children are sustained and supported by both parents.
  - Maintain the percentage of current support collected to current support owed at or above 71%, to make child support a reliable source of income for families.
  - Increase the average annual dollar amount of collections per case to \$4,400 to ensure that children are financially sustained, increasing their opportunities for physical and emotional enrichment.
  - Maintain total amount of current support and arrears distributed to families at or above \$179 million to increase the financial, emotional, and physical well-being of children.
  - Maintain the percentage of cases not paying current support at 12% or lower to ensure all children are equally supported by both parents and to help obligors from accumulating future child support debt.
  - Collect at least \$3.75 in child support for every \$1.00 spent on operations, further illustrating the child support program is a good investment.

Strategic Initiative Legend for Objectives



- - Audacious Statement
- - Departmental Objective


For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Public Safety Group Summary.

2022–24 Objectives



Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Address issues surrounding the homeless population by identifying innovative ways to improve customer service to homeless participants including outreach and referral processing.
  - Open a minimum of ten college savings accounts for dependents of child support customers to help advance academic success and facilitate self-sufficiency in adulthood.

 Sustainability

Short-term commitments:

- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.
  - Increase number of staff from 19% to 25% of the Department to train and volunteer to assume Disaster Service Worker (DSW) roles for disaster response and recovery.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainability facility construction or maintenance and hazard mitigation.
  - Continue to promote and expand opportunities of virtual customer interviews, webinars on child support and parenting topics, and other customer service practices to reduce vehicle miles traveled by customers.
  - Provide training regarding zero waste recycling to new employees and existing staff. Set up signage throughout office spaces reminding staff of recycling and waste reduction practices.



- Evaluate and create a plan for conversion of fleet to hybrid/ electric vehicles.

**Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:**

- Implement an electronic filing system for programs and work products where feasible to reduce paper use and waste in accordance with County’s retention policies.
- Convert existing fleet vehicles due for replacement to hybrid/electric where possible.

 **Community**

- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Continue to partner with County departments and community organizations to improve collaboration to reduce agency time and increase self-sufficiency for young parents under the age of 21 and foster care youth by offering services, education, and resources.
  - Open offices one Saturday every month for customers who cannot visit a department office during the week due to work schedules or other Monday through Friday commitments.
  - Extend service hours later in the evening and offer more ways to contact the Department to ensure that all customers can reach us at a time and in a way that works best for them.
- Partnership: Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
  - Partner with County departments and community organizations to address intergenerational poverty and homelessness among customers. Seek ways to partner using virtual means to further safeguard the health of the community and staff.
  - Continue to expand and create new partnerships with community organizations, County departments, the State of California, and non-traditional partners to offer customers services and resources that have a direct impact on improving quality of life for parents and children.
  - Continue to expand the partnership with the San Diego Bar Association, the Superior Court Family Support Division, the Family Law Facilitator and other partners to share the benefits of opening a child support case with future customers through the Fast Track Case Opening process.

- To ensure equity, continue to verify all child support orders established by Family Court or from another state include an order for health insurance.

- Communications: Create proactive communication that is accessible and transparent.
  - Adopt a data driven approach to using communications channels to engage and maintain open dialogue with the community by communicating services and resources with modern techniques such as email flyers, social media and a redesigned public facing website to raise awareness of the Child Support program.

 **Empower**

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Expand staff education by holding semi-annual transparent discussions to understand various cultures and continue to embrace and celebrate the diversity of the child support team and the customers we serve.
  - Invite customers to the office near the onset of a potential Child Support case to set expectations and shorten the timeline for establishing child support orders.
  - With a large percentage of the caseload consisting of black, indigenous, and people of color (BIPOC), the department recognizes the cultural differences and unique needs of the diverse population it serves. Through internal trainings and resources, seek to approach case work through an equitable lens and with cultural humility.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Strengthen the customer service culture to ensure a positive customer experience by using data to identify and understand the demographics of those served by the department and deliver customer service training.
  - Explore the use of new media platforms for customers with a focus on co-parenting, parenting alone, and available programs and resources to support family self-sufficiency.
  - Expand the use of virtual chat platforms and business tools such as digital signatures, and document e-filing to interact with customers from their chosen location, place, and time to improve the customer experience.
  - Develop and deliver customer service training that aids staff in seeing casework from the customer perspective and experiences to improve service delivery.
  - Create and host a Community Fair event for staff on virtual platforms which highlight DCSS partners to enhance and strengthen employee knowledge of available services for case participants.



 Justice

- Restorative: Contribute to a system of restorative justice that strives to repair harm to victims and to the community at large, as well provide inclusive opportunities for justice involved individuals to contribute to the region.
  - Through the Justice Involved Parents & Children (JIPC) team, employ restorative justice practices by serving families with current and formerly incarcerated participants, by providing additional resources that will empower them and contribute to their well-being.
  - Explore new partnerships with detention and social service agencies that serve incarcerated individuals, including offering mentorships to children of this population.




- Make DCSS more accessible for parents on probation or parole, by building a relationship with the Probation Department and Sheriff's Detention Facilities. To do so, JIPC will collaborate with these departments through communication and cooperation that will facilitate a close working relationship between departments.

### Related Links

For additional information about the Department of Child Support Services, refer to the website at:

- ◆ [www.sandiegocounty.gov/dcsc](http://www.sandiegocounty.gov/dcsc)



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Current support collected (federal performance measure #3) (in millions) <sup>1</sup>	71% of \$174	71%	67% of \$181.7	N/A	N/A
	Cases with an enforceable order (federal performance measure #2)	88% of 59,227	91%	88% of 59,998	N/A	N/A
	Total Collections (in millions)	\$187	\$177	\$182	N/A	N/A
	Maintain or lower the percentage of cases not paying current support	11% of 32,461	12%	11% of 36,131	N/A	N/A
	Increase the annual average dollar amount of collections per case	N/A	\$4,342	\$4,405	N/A	N/A
	Current support collected (federal performance measure #3) (in millions)	N/A	N/A	N/A	71%	71%
	Cases with an enforceable order (federal performance measure #2)	N/A	N/A	N/A	91%	91%
	Total Collections (in millions)	N/A	N/A	N/A	\$179	\$179
	Maintain or lower the percentage of cases not paying current support	N/A	N/A	N/A	12%	12%
	Increase the annual average dollar amount of collections per case	N/A	N/A	N/A	\$4,400	\$4,400
	Increase the number of staff trained to assume Disaster Service Worker roles <sup>2</sup>	N/A	N/A	N/A	25%	25%

**Table Notes**

<sup>1</sup> There are four federal performance measures that are nationally defined measures subject to incentives for the State if certain goals are met at the Statewide level. These include: 1) Establishment of Paternity 2) Cases with an Enforceable Child Support Order 3) Collections on Current Support 5) Cost Effectiveness of the Program

<sup>2</sup> This is a new measure for Fiscal Year 2022–23 to increase the number of staff trained to volunteer to assume Disaster Service Worker (DSW) roles for disaster response and recovery. In Fiscal Year 2021–22, 19% of staff have been trained as DSWs.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

No net change in staffing.

- ◆ Decrease of 3.00 staff years in Production Operations due to a transfer of 2.00 staff years to Recurring Maintenance and Operations to support business intelligence reporting and a transfer of 1.00 staff year to Legal Services to support legal case processing.
- ◆ Increase of 3.00 staff years in Recurring Maintenance and Operations due to a transfer of 2.00 staff years from Production Operations and 1.00 staff year from Bureau of Public Assistance Investigations to support business intelligence reporting.

- ◆ Increase of 1.00 staff year in Legal Services due to a transfer from Production Operations to support legal case processing.
- ◆ Decrease of 1.00 staff year in Bureau of Public Assistance Investigations due to a transfer to Recurring Maintenance and Operations to support business intelligence reporting.

### Expenditures

Net increase of \$6.4 million.

- ◆ Salaries & Benefits—increase of \$6.4 million due to negotiated labor agreements and filling positions previously held vacant.
- ◆ Services & Supplies—decrease of \$0.2 million due to the completion of Information Technology projects.
- ◆ Other Charges—decrease of \$0.1 million in capital lease interest payments.





- ◆ Capital Assets Equipment—increase of \$0.5 million for the conversion to hybrid vehicles.
- ◆ Expenditure Transfer & Reimbursements—increase of \$0.2 million related to the completion of Information Technology projects. Since this is a transfer of expenditures, it has a net effect of \$0.2 million decrease in expenditures.

## Revenues

Net increase of \$6.4 million.

- ◆ Intergovernmental Revenues—increase of \$7.2 million based on the allocation provided by the California Department of Child Support Services.

- ◆ Charges for Current Services—decrease of \$0.8 million per the Governor’s proposed budget to provide funds directly to families as a full pass-through for assigned arrears for families formerly assisted by CalWORKS.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

No significant changes.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Production Operations		345.00			342.00	342.00
Recurring Maintenance and Operations		12.00			15.00	15.00
Legal Services		32.00			33.00	33.00
Bureau of Public Assistance Investigation (BPAI)		72.00			71.00	71.00
<b>Total</b>		<b>461.00</b>			<b>461.00</b>	<b>461.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Production Operations	\$38,937,174	\$38,074,886	\$38,302,925	\$38,758,671	\$44,509,392	\$44,095,949
Quality Assurance	927	—	—	(1)	—	—
Administrative Services	406,958	1,076,876	1,158,965	419,134	444,082	444,082
Recurring Maintenance and Operations	1,492,850	1,453,954	1,453,954	2,120,697	1,983,694	2,092,400
Legal Services	6,253,631	6,749,017	6,749,017	6,141,438	6,877,329	7,166,648
Bureau of Public Assistance Investigation (BPAI)	(242,537)	—	—	(1,240,536)	—	—
<b>Total</b>	<b>\$46,849,002</b>	<b>\$47,354,733</b>	<b>\$47,664,861</b>	<b>\$46,199,404</b>	<b>\$53,814,497</b>	<b>\$53,799,079</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$47,870,899	\$48,957,347	\$49,039,436	\$47,510,492	\$55,367,502	\$55,816,528
Services & Supplies	8,412,759	10,464,167	10,767,811	8,542,385	10,309,290	10,104,290
Other Charges	825,926	750,000	750,000	87,848	652,000	550,000
Capital Assets Equipment	214,032	155,000	303,019	22,804	617,000	220,000
Expenditure Transfer & Reimbursements	(10,474,615)	(12,971,781)	(13,195,405)	(9,964,125)	(13,131,295)	(12,891,739)
<b>Total</b>	<b>\$46,849,002</b>	<b>\$47,354,733</b>	<b>\$47,664,861</b>	<b>\$46,199,404</b>	<b>\$53,814,497</b>	<b>\$53,799,079</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$46,005,629	\$46,243,617	\$46,553,745	\$46,578,079	\$53,492,076	\$53,492,076
Charges For Current Services	1,512,574	1,111,116	1,111,116	984,680	322,421	307,003
Miscellaneous Revenues	93,527	—	—	1,086	—	—
Other Financing Sources	38,640	—	—	30,490	—	—
Use of Fund Balance	(801,367)	—	—	(1,394,932)	—	—
General Purpose Revenue Allocation	—	—	—	—	—	—
<b>Total</b>	<b>\$46,849,002</b>	<b>\$47,354,733</b>	<b>\$47,664,861</b>	<b>\$46,199,404</b>	<b>\$53,814,497</b>	<b>\$53,799,079</b>





# Office of Emergency Services

## Mission Statement

Coordinate all hazard planning, mitigation, response, and recovery to foster strong, capable, and prepared communities.

## Department Description

The Office of Emergency Services (OES) coordinates the overall county response to disasters. OES is responsible for alerting and notifying appropriate agencies when disaster strikes; coordinating all agencies that respond; ensuring resources are available and mobilized in times of disaster; developing plans and procedures for response to and recovery from disasters; and developing and providing preparedness materials for the public. OES staffs the Operational Area Emergency Operations Center (EOC), a central facility providing regional coordinated emergency response, and acts as staff to the Unified Disaster Council (UDC). The UDC is a joint powers agreement among the 18 incorporated cities in the region and the County of San Diego that provides for the coordination of plans and programs countywide to ensure the protection of life and property. The County of San Diego OES is certified with the Emergency Management Accreditation Program. Certification is based on 63 standards of excellence.

To ensure these critical services are provided, the Office of Emergency Services has 33.00 staff years and a budget of \$9.6 million.



- Conducted two public outreach campaigns to increase the number of AlertSanDiego registrations by 3% overall (653,448 to 674,017) and by 15% (10,953 to 12,626) in the San Diego County Fire Protection District, a 1.5-million-acre area of unincorporated San Diego County served by the San Diego County Fire.
- Conducted two public outreach campaigns to increase the number of SD Emergency mobile application downloads by 7% (314,512 to 336,459), exceeding the goal of 5%.
- Plan, build and maintain safe communities to improve the quality of life for all residents.
  - Conducted four regional exercises with a focus on working with external partners. These exercises center on improving OES's overall coordination, collaboration, and response capability.
  - Developed and led disaster reunification plan with accompanying IT portal for the region. Coordinated with County departments, local emergency managers, non-governmental organizations (NGOs) and others in the development of a plan that is consistent with the National Recovery Framework, which incorporates nationwide best practices and lessons learned. The final reunification plan includes strategies to reunify families that were separated during a disaster.
  - Engaged stakeholders and developers on the full implementation of the earthquake early warning system program referred to as ShakeReadySD. This program was integrated into the existing SD Emergency mobile application and automatically alerts populations when shaking from a 4.5 magnitude or greater earthquake is imminent.
  - Worked closely with County departments and external stakeholders to develop an update to the Cyber Disruption Response Planning Annex. The Cyber Disruption Response Planning Annex is designed to lessen the impact of a cyber disruption event which would significantly impact the busi-

Strategic Initiative Legend for Accomplishments			
BBH	LS	SE/T	OE
○	- Audacious Vision		
●	- Enterprise Wide Goal		
■	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Public Safety Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Living Safely

- Encourage and promote residents to take important and meaningful steps to protect themselves and their families for the first 72 hours during a disaster.



ness operations of the region and to speed recovery following an event.

## Operational Excellence

- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted.
  - The goal to expand the number of disaster service workers trained for the Advanced Recovery Initiative (ARI) by 3% was not met. Due to operational impacts caused by the COVID-19 pandemic, the number of ARI trained workers decreased from 1,313 to 1,262. ARI promotes the training of County disaster service workers to staff local assistance centers, shelters, emergency operation centers and 2-1-1 during and after large disasters.

### Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Public Safety Group Summary.

## 2022–24 Objectives

### Sustainability

#### Short-term commitments:

- Climate: Actively combat climate change through innovative or proved policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Update and enhance the San Diego County Multi-Jurisdictional Hazard Mitigation Plan and integrate climate change effects on regional, natural and human-caused disasters, increase public awareness of hazards, create decision tools for emergency managers, communicate grant funding opportunities, and assist with the development of local policies.
  - Communicate with employees about sustainability program updates, successes, and/or opportunities for improvement at least once a quarter.
- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.
  - Manage and train County Disaster Service Workers to assume disaster response or recovery roles. Expand the number of disaster service workers trained for the

Advanced Recovery Initiative (ARI) by 3%. Evaluate the need to expand current ARI roles to increase resiliency. The ARI program trains County staff to operate local assistance centers, shelters, emergency operation centers, translation services, and act as 2-1-1 operators during and after large scale disasters.

#### Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:

- Promote and use the San Diego County Reutilization Program, which manages the disposition of County surplus personal property so that property can be reused by other County departments or disposed of through auction, competitive sealed bid or recycling.
- Implement an electronic filing system for programs and work products where feasible to reduce paper use and waste in accordance with County retention policies.

### Community

- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Update and enhance the San Diego Operational Area Emergency Operations Plan consistent with the Whole Community Approach to Emergency Management, which is fully inclusive of all stakeholders and communities. The plan also describes a comprehensive emergency management system which provides for a coordinated response to natural and human caused disasters.
  - Enhance community preparedness, particularly underserved communities, by developing two multi-lingual public outreach campaigns to increase the number of SD Emergency mobile application downloads by 5% overall.
  - Conduct four regional exercises with external partners to improve OES’s overall coordination, collaboration, and response to a widespread natural or human-caused disaster. Develop and implement a regional Full-Scale Exercise to strengthen preparedness, mitigation, response, and recovery capabilities.

### Related Links

For additional information about the Office of Emergency Services, refer to the following websites:

- ◆ [www.sandiegocounty.gov/oes](http://www.sandiegocounty.gov/oes)
- ◆ [www.sdcountyemergency.com](http://www.sdcountyemergency.com)
- ◆ [www.readysandiego.org](http://www.readysandiego.org)









Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Percentage increase of AlertSanDiego registration downloads <sup>1</sup>	11% (590,284 to 653,448)	3%	3% (653,448 to 674,017)	N/A	N/A
	Percentage increase of AlertSanDiego registration downloads in the SDCFPD service area <sup>1</sup>	70% (6,433 to 10,953)	15%	15% (10,953 to 12,626)	N/A	N/A
	Percentage increase of SD Emergency mobile application downloads	8% (316,394 to 341,512)	5%	7% (314,512 to 336,459)	N/A	N/A
	Number of countywide exercises (full-scale, functional or tabletop) conducted to continue San Diego County region’s disaster readiness	4	4	4	N/A	N/A
	Percentage increase of the number of disaster service workers trained for the Advanced Recovery Initiative <sup>2</sup>	23% (1,069 to 1,313)	3%	0% (1,313 to 1,262)	N/A	N/A
	Percentage increase of the number of disaster service workers trained for the Advanced Recovery Initiative	N/A	N/A	N/A	3%	3%
	Percentage increase of SD Emergency mobile application downloads	N/A	N/A	N/A	5%	5%
	Number of countywide exercises (full-scale, functional or tabletop) conducted to continue San Diego County region’s disaster readiness	N/A	N/A	N/A	4	4

Table Notes

<sup>1</sup> This measure will be discontinued in Fiscal Year 2022–23 due to system and data updates that will impact how the data is measured.

<sup>2</sup> The goal was not met due to operational impacts caused by the COVID-19 pandemic. The Advanced Recovery Initiative program is positioned to be expanded and emphasized in Fiscal Year 2022–23.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 12.00 staff years.

- ◆ Increase of 11.00 staff years as a result of reorganization efforts to centralize fiscal and finance functions by transferring staff from County Fire to Office of Emergency Services.
- ◆ Increase of 1.00 staff year for the County Security Initiative program.

### Expenditures

Net increase of \$1.6 million.

- ◆ Salaries & Benefits—increase of \$2.0 million due to negotiated labor agreements, the transfer of staff from County Fire to Office of Emergency Services, and addition of 1.00 staff year.

- ◆ Services & Supplies—net increase of \$0.2 million related to one-time major maintenance project.
- ◆ Other Charges—decrease of \$0.1 million for State Homeland Security Program Grant reimbursement to other agencies.
- ◆ Expenditure Transfer & Reimbursements—increase of \$0.5 million in expenditure reimbursements. Since this is a transfer of expenditures, it has a net effect of \$0.5 million decrease in expenditures. The central funding is supported by resources in Countywide Finance Other.
  - ◆ Increase of \$0.9 million associated with the centralized General Fund support for one-time major maintenance project (\$0.5 million) and emergency full scale/tabletop exercises, County Security Initiative IT Analyst and other operational costs not reimbursable by grants (\$0.4 million).
  - ◆ Decrease of \$0.4 million for Sheriff’s services related to County Security Initiative program.





## Revenues

Net increase of \$1.6 million.

- ◆ Fines, Forfeitures & Penalties—increase of \$0.1 million for the transfer of EMS Maddy Trust Fund related to staffing transfer to Office of Emergency Services.
- ◆ Intergovernmental Revenues—decrease of \$0.2 million for one-time grant from Urban Area Security Initiative program in prior year.
- ◆ Miscellaneous Revenue—increase of \$0.2 million for the transfer of property tax revenue from County Service Area (CSA) 17 and 69 to Office of Emergency Services.
- ◆ Other Financing Sources—increase of \$0.3 million for the transfer of property tax revenue from San Diego County Fire Protection District to Office of Emergency Services.
- ◆ Fund Balance Component Decreases—increase of \$48,174 to support a portion of departmental costs of the County’s existing pension obligation bond (POB) debt. A total of \$0.1 mil-

lion is budgeted. Appropriations in this category are based on the use of restricted General Fund fund balance for POB costs through Fiscal Year 2026–27.

- ◆ Use of Fund Balance—decrease of \$0.9 million due to the completion of one-time projects in prior year. A total of \$0.1 million is budgeted for one-time salary and benefit payments.
- ◆ General Purpose Revenue Allocation—increase of \$2.1 million for negotiated labor agreements, County Security Initiative program, ongoing IT annual maintenance costs, program costs that are no longer supported by San Onofre Nuclear Generating Station grant, and for the transfer of 11.00 staff years from County Fire to Office of Emergency Services.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

No significant changes.







Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Office of Emergency Services		21.00			33.00	33.00
<b>Total</b>		<b>21.00</b>			<b>33.00</b>	<b>33.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Office of Emergency Services	\$7,770,224	\$7,947,354	\$10,631,079	\$8,121,103	\$9,581,610	\$9,573,520
<b>Total</b>	<b>\$7,770,224</b>	<b>\$7,947,354</b>	<b>\$10,631,079</b>	<b>\$8,121,103</b>	<b>\$9,581,610</b>	<b>\$9,573,520</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$3,000,636	\$3,135,065	\$3,457,460	\$3,417,533	\$5,123,269	\$5,212,705
Services & Supplies	3,396,469	2,971,063	5,722,157	3,257,857	3,206,318	2,207,462
Other Charges	1,486,982	1,841,226	1,841,226	1,835,477	1,771,473	1,771,473
Capital Assets Equipment	30,551	—	—	—	—	—
Expenditure Transfer & Reimbursements	(144,414)	—	(389,764)	(389,764)	(519,450)	381,880
<b>Total</b>	<b>\$7,770,224</b>	<b>\$7,947,354</b>	<b>\$10,631,079</b>	<b>\$8,121,103</b>	<b>\$9,581,610</b>	<b>\$9,573,520</b>



Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Fines, Forfeitures & Penalties	\$—	\$—	\$—	\$—	\$90,000	\$90,000
Intergovernmental Revenues	4,463,293	4,638,319	5,741,116	4,976,682	4,472,500	4,412,500
Charges For Current Services	366,509	274,882	274,882	281,204	247,460	247,460
Miscellaneous Revenues	1,506	—	94,060	70,501	200,000	200,000
Other Financing Sources	—	—	—	—	267,545	267,545
Fund Balance Component Decreases	85,072	88,656	88,656	88,656	136,830	136,830
Use of Fund Balance	812,487	904,140	2,391,008	662,703	63,716	—
General Purpose Revenue Allocation	2,041,357	2,041,357	2,041,357	2,041,357	4,103,559	4,219,185
<b>Total</b>	<b>\$7,770,224</b>	<b>\$7,947,354</b>	<b>\$10,631,079</b>	<b>\$8,121,103</b>	<b>\$9,581,610</b>	<b>\$9,573,520</b>



# Medical Examiner

## Mission Statement

Contribute to safe communities and to justice and equity for the residents of San Diego County by certifying the cause and manner of death for all homicides, suicides, accidents and sudden/unexpected natural deaths in San Diego County. In addition, provide related forensic services, assistance and education to families of the deceased, as well as to public and private agencies, in a professional and timely manner.

## Department Description

The Department of the Medical Examiner provides medicolegal forensic death investigation services for the citizens of San Diego County, as mandated by State law. In 2021, the Medical Examiner had initial jurisdiction over about 38% of the 32,610 deaths that were registered in the county, or 12,292 cases. Ultimately, 36% of those cases were further investigated to determine cause and manner of death, and often, to confirm the identity of the decedent. Statistical information on sudden and unexpected deaths is provided to research institutions, other government agencies and the public, aiding community understanding of health and safety risks and trends. Committed to service, education and research, the department performs scene investigations, autopsies and external examinations, medical case reviews, toxicology testing, and administrative support to certify deaths according to State mandates. In addition, the department is accredited to train future forensic pathologists and partners with medical schools and hospitals to educate medical students and resident pathologists.

To ensure these critical services are provided, the Department of the Medical Examiner has 66.00 staff years and a budget of \$14.8 million.



## 2021–22 Accomplishments

### Living Safely

- Plan, build and maintain safe communities to improve the quality of life for all residents
  - Gathered epidemiology information to address public health issues and partnered with agencies to alert the community on patterns and trends.
  - Contributed to the County’s efforts at reducing the number of deaths caused by overdose by collaborating and sharing data with organizations such as the San Diego County Methamphetamine Strike Force, San Diego Prescription Drug Abuse Task Force, District Attorney’s Office, and County Public Health and Behavioral Health Services. In addition, the Medical Examiner, in conjunction with Health and Human Services Agencies’ (HHS) Public Health Officer, developed a procedure to send joint informational letters to prescribers whose patients’ deaths were related to opioid toxicity. Putting the effort into practice was put on hold as resources from both agencies were diverted by required responses to the COVID-19 pandemic but should resume in the current year. This is a follow-on effort to a research project published in Science in 2018 which showed decreases in opioid prescriptions by physicians following receipt of such letters after the opioid-related death of one of their patients.
  - Contributed to research efforts in traumatic brain injury and sudden deaths due to genetic causes by providing tissue samples to academic research organizations, with family consent.
  - Continued to train medical residents, students and first responders on forensic investigations by fulfilling 100% of requests for instruction within four months of the request. While training of resident pathologists and forensic pathol-

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Public Safety Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

ogy fellows continued uninterrupted, there was a temporary hiatus to “in-person” education of medical students due to COVID-19 safety considerations.

- Produced and displayed data on all pedestrian deaths through the County’s open data portal to allow the public and decision-makers to identify current trends and modifiable risk factors to help improve pedestrian safety.
- Produced and displayed cause of death statistical information on all prescription drug-related deaths through the County’s open data portal to allow the public and decision-makers to identify modifiable risk factors to help reduce accidental prescription drug-related deaths.
- Produced and displayed cause of death statistical information on all illicit drug-related deaths through the County’s open data portal to allow the public and decision-makers to identify modifiable risk factors or trends to help reduce accidental illicit drug-related deaths.
- Strengthen our prevention and enforcement strategies to protect our children, youth and older adults from neglect and abuse
  - Contributed to death prevention efforts by providing statistics and case examples, and lending expertise through active participation in groups including the San Diego County Child Fatality Review Committee, the Domestic Violence Death Review Team, the Elder and Dependent Adult Death Review Team, the Medical Examiners and Coroners Alert Project (MECAP), the National Missing and Unidentified Persons System, and the California Sudden Infant Death Syndrome (SIDS) Advisory Council. Data on accidental overdose deaths due to fentanyl toxicity and deaths due to suicide were provided to the County’s Behavioral Health Services monthly to aid in the County’s harm reduction efforts.

recruiting efforts, three vacant pathologist positions were not filled by the end of 2021. This resulted in a longer turn-around time for completing reports.

- Assisted in the healing process of those who have lost a loved one by providing timely and compassionate service and enabling the timely sharing of detailed information with customers (families, law enforcement agencies, hospitals, insurance companies, media, etc.) regarding the cause and manner of death.
  - ◆ Notified 97% (6,253 of 6,466) of next of kin for identified Medical Examiner cases within 24 hours, exceeding the goal of 90%.
  - ◆ Completed 71% (3,129 of 4,405) of investigative reports in 60 days or less, which did not meet the goal of 85% due to case complexity and increased caseload. The Investigations Division handled 14% more death investigations in 2021 compared to 2020, in addition to handling a 17% increase in the number of deaths reported to the department. Daily, the investigators were responding to greater numbers of new death scenes and answering those increased number of death reports, which delayed the completion of existing reports.
  - ◆ Completed 61% (1,872 of 3,064) of toxicology reports in 60 days or less, which did not meet the goal of 97% due to increased caseload and decreased staffing. The toxicology laboratory handled a 15% increase in cases requiring toxicological analysis in 2021 compared to 2020, and, despite significant recruiting efforts, there were two vacant laboratory positions open at various times during the year. For the analysis of fentanyl alone, the laboratory staff handled an 80% increase in fentanyl positive testing in 2021 compared to 2020. This is a 443% increase in fentanyl positive testing from 2019 to 2021.
  - ◆ Completed 59% (2,329 of 3,936) of examination reports in 60 days or less, which did not meet the goal of 90% due to increased caseload and decreased staffing due to vacant positions not filled. These conditions resulted in a delay in report preparation, as new body examinations were prioritized over completing reports for examinations already performed.
  - ◆ Provided 97% (7,942 of 8,210) of case report requests within seven days or less, exceeding the goal of 95%.
- Provided a guideline questionnaire on death reporting criteria and made it available online to physicians and hospital/care facility staff for 100% of deaths reported by phone.
- Updated media interest cases on the website within 12 hours of incident, or of a request, in 100% of cases.
- Strengthen our customer service culture to ensure a positive customer experience



### Operational Excellence

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Used forensic radiography to assist in the determination of the cause and manner of death.
    - ◆ Gathered imaging case information to locate objects, identify John or Jane Does and document fractures, deformities, and post-surgical procedures.
    - ◆ Used barcoding technology to ensure that the transfer and maintenance of specimens, evidence and bodies are accomplished quickly, efficiently, and accurately.
  - Completed 29% (42 of 143) of homicide examination reports in 60 days or less which did not meet the goal of 90% due to increased caseload and decreased staffing. In the two-year period of 2019 to 2021, the department investigated 32% more deaths and, despite significant



- Enabled timely funeral services for families by making 99.7% (3,926 of 3,936) of bodies ready for release in seven days or less, exceeding the goal of 97%.
- Identified 91% (736 of 806) of John and Jane Does within 72 hours, exceeding the goal of 80%. This goal was exceeded due to increased use of fingerprinting technology and enhanced leveraging of local and federal data systems to confirm decedent identity.

### Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Public Safety Group Summary.

Adult Death Review Team, the Medical Examiners and Coroners Alert Project (MECAP) and the National Missing and Unidentified Persons System.

### Sustainability

#### Short-term commitments:

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Communicate with departmental staff on a quarterly basis information about the County’s sustainability initiative, including sustainability opportunities for improvement and successes.
  - Incorporate information on sustainability policies, plans, and practices into orientation material for all employees, volunteers and contractors working for the department.
  - Promote and use the San Diego County Reutilization Program so that property can be reused by other County departments or disposed of through auction, competitive bid, or recycling.
- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.
  - Adapt and improve capabilities to respond to mass fatality incidents in the county, establishing or providing staff for a Family Assistance Center, as well as providing identification and cause and manner of death information for non-natural deaths; and assisting with the community’s fatality storage capabilities in the event of mass natural fatalities; and participating in all possible countywide planning and exercises during the fiscal year.

#### Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:

- Expand virtual customer service by increasing use of mail and shipping decedent’s personal effects to next-of-kin and implementing an electronic payment option for Family-Requested autopsies, reducing the need of next-of-kin to physically travel to the Medical Examiner.
- Implement an electronic filing system for human resources to reduce paper use and waste in accordance with County’s retention policies.

### Empower

- Workforce: Invest in our workforce and operations by providing support services excellent customer service to ensure continuity of operations remains at its best.
  - Assist in the healing process of those who have lost a loved one by providing timely and compassionate service and enabling the timely sharing of detailed information with

## 2022–24 Objectives

### Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Gather epidemiology information to address public health issues and partner with agencies to alert the community on patterns and trends.
  - Contribute to the County’s efforts at reducing the number of deaths caused by overdose by collaborating and sharing data with organizations such as the San Diego County Methamphetamine Strike Force, San Diego Prescription Drug Abuse Task Force, District Attorney’s Office, and County Public Health and Behavioral Health Services. In addition, the Medical Examiner in conjunction with HHS’s Public Health Officer will send joint informational letters to prescribers whose patients’ deaths were related to opioid toxicity. This is a follow-on effort to a research project published in Science in 2018 which showed decreases in opioid prescriptions by physicians following receipt of such letters after the opioid-related death of one of their patients.
  - Contribute to research efforts in traumatic brain injury and sudden deaths due to genetic causes by providing tissue samples to academic research organizations, with family consent.
  - Contribute to death prevention efforts by providing statistics and case examples, and lending expertise through active participation in groups including the San Diego County Child Fatality Review Committee, the Domestic Violence Death Review Team, the Elder and Dependent



customers (families, law enforcement agencies, hospitals, insurance companies, media, etc.) regarding the cause and manner of death.

- ◆ Notify 90% of next of kin for identified Medical Examiner cases within 24 hours.
- ◆ Complete 85% of investigative reports in 60 days or less.
- ◆ Complete 97% of toxicology reports in 60 days or less.
- ◆ Complete 90% of examination reports in 60 days or less.
- ◆ Provide 95% of case report requests within seven days or less.
- Complete 90% of homicide examination reports in 60 days or less.
- Continue providing a guideline questionnaire on death reporting criteria to physicians and hospital/care facility staff for 100% of deaths reported by phone.
- Enable timely funeral services for families by making 97% of bodies ready for release in seven days or less.
- Identify 80% of John and Jane Does within 72 hours.
- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
- The Medical Examiner will be a leader in governmental transparency by continuing to publish death statistical information on the County's open data portal and expanding the information it makes readily accessible to the com-

munity by establishing an interactive webpage that allows case information to be researched by decedent name and other demographic information.

- Update media interest cases on website within 12 hours of incident in 100% of cases.

 **Justice**

- Safety: Ensure a fair and equitable justice system in the defense and prosecution of crimes, investigations of abuse and neglect, and support and services for victims.
- Continue preparing objective, unbiased case reports; maintaining open communication with both prosecution and defense and providing objective and unbiased testimony in all court proceedings, whether criminal or civil, to which its staff have been called to testify.
- Continue daily communication with the County's Adult Protective Services regarding all elder deaths under the Medical Examiner's jurisdiction, identifying those clients of the service that were at risk for abuse and neglect requiring further death investigation.

**Related Links**

For additional information about the Department of the Medical Examiner, refer to the following websites:

- ◆ [www.sandiegocounty.gov/me](http://www.sandiegocounty.gov/me)









Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Bodies ready for release in seven days or less <sup>1</sup>	99% of 2,971	97%	99.7% of 3,936	N/A	N/A
	Investigative reports completed in 60 days or less <sup>1,2</sup>	81% of 3,853	85%	71% of 4,405	N/A	N/A
	Toxicology reports completed in 60 days or less <sup>1,2</sup>	99.9% of 2,653	97%	61% of 3,064	N/A	N/A
	Examination reports completed in 60 days or less <sup>1,2</sup>	91% of 3,716	90%	59% of 3,936	N/A	N/A
	Homicide examination reports completed in 60 days or less <sup>1,2</sup>	78% of 128	90%	29% of 143	N/A	N/A
	Next-of-kin notification completed in 24 hours or less, upon next of kin being identified <sup>1</sup>	95% of 6,363	90%	97% of 6,466	N/A	N/A
	Case reports completed in seven days or less <sup>1</sup>	98% of 6,421	95%	97% of 8,210	N/A	N/A
	Bodies ready for release in seven days or less <sup>1</sup>	N/A	N/A	N/A	97%	97%
	Investigative reports completed in 60 days or less <sup>1</sup>	N/A	N/A	N/A	85%	85%
	Toxicology reports completed in 60 days or less <sup>1</sup>	N/A	N/A	N/A	97%	97%
	Examination reports completed in 60 days or less <sup>1</sup>	N/A	N/A	N/A	90%	90%
	Homicide examination reports completed in 60 days or less <sup>1</sup>	N/A	N/A	N/A	90%	90%
	Next-of-kin notification completed in 24 hours or less, upon next of kin being identified <sup>1</sup>	N/A	N/A	N/A	90%	90%
	Case reports completed in seven days or less <sup>1</sup>	N/A	N/A	N/A	95%	95%

Table Notes

- <sup>1</sup> Data on number of deaths is gathered by calendar year (January-December) versus fiscal year (July-June).
- <sup>2</sup> This goal was not met due to case complexity, increased caseload and decreased staffing.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 6.00 staff years.

- ◆ Increase of 5.00 staff years to address increased caseload and activities related to the following:
  - ◆ 3.00 staff years in the Investigations Division.
  - ◆ 1.00 staff year in the Toxicology Division.
  - ◆ 1.00 staff year in the Pathology Division.
- ◆ Increase of 1.00 staff year in Administration to address increased workload and to further enhance the department’s data analytics

### Expenditures

Net increase of \$1.5 million.

- ◆ Salaries & Benefits—increase of \$1.7 million due to negotiated labor agreements and the addition of 6.00 staff years.
- ◆ Services & Supplies—increase of \$0.1 million for costs associated with the decedent transportation contract.
- ◆ Capital Assets Equipment—decrease of \$0.3 million due to the completion of prior one-time funded project.

### Revenues

Net increase of \$1.5 million.

- ◆ Fund Balance Component Decreases—decrease of \$11,941 in allocation to support a portion of departmental cost of the County’s existing pension obligation bond (POB) debt. A total





## MEDICAL EXAMINER

of \$0.2 million is budgeted. Appropriations in this category are based on the use of restricted General Fund fund balance for POB costs through Fiscal Year 2026-27.

- ◆ Use of Fund Balance—decrease of \$1.1 million due to the completion of prior one-time funded projects. A total of \$0.2 million is budgeted for one-time negotiated salary and benefit payments.

- ◆ General Purpose Revenue Allocation—increase of \$2.6 million due to the addition of 6.00 staff years, negotiated labor agreements, and one-time funding for costs associated with the decedent transportation contract.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$1.0 million primarily due to one-time funds for the decedent transportation contract.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Decedent Investigations		60.00			66.00	66.00
<b>Total</b>		<b>60.00</b>			<b>66.00</b>	<b>66.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Decedent Investigations	\$13,124,321	\$13,253,485	\$14,283,018	\$13,198,401	\$14,776,414	\$13,794,753
<b>Total</b>	<b>\$13,124,321</b>	<b>\$13,253,485</b>	<b>\$14,283,018</b>	<b>\$13,198,401</b>	<b>\$14,776,414</b>	<b>\$13,794,753</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$8,148,180	\$9,402,261	\$8,179,515	\$8,137,061	\$11,085,903	\$11,134,234
Services & Supplies	4,664,181	3,601,224	5,588,503	4,569,301	3,690,511	2,660,519
Capital Assets Equipment	312,610	250,000	515,000	493,073	—	—
Expenditure Transfer & Reimbursements	(650)	—	—	(1,034)	—	—
<b>Total</b>	<b>\$13,124,321</b>	<b>\$13,253,485</b>	<b>\$14,283,018</b>	<b>\$13,198,401</b>	<b>\$14,776,414</b>	<b>\$13,794,753</b>



Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$52,854	\$—	\$192,254	\$127,929	\$—	\$—
Charges For Current Services	212,929	153,000	153,000	157,403	183,000	183,000
Miscellaneous Revenues	3,343	1,000	1,000	1,385	1,000	1,000
Other Financing Sources	18,300	—	—	—	—	—
Fund Balance Component Decreases	271,574	244,326	244,326	244,326	232,385	232,385
Use of Fund Balance	1,198,019	1,237,103	2,074,382	1,049,301	186,771	—
General Purpose Revenue Allocation	11,367,302	11,618,056	11,618,056	11,618,056	14,173,258	13,378,368
<b>Total</b>	<b>\$13,124,321</b>	<b>\$13,253,485</b>	<b>\$14,283,018</b>	<b>\$13,198,401</b>	<b>\$14,776,414</b>	<b>\$13,794,753</b>



# Probation

## Mission Statement

Through Probation team members and client-centered partnerships, we will stand in our values and become innovative through evidence-based and best practices in continuum of care, supervision, accountability, and a restorative practice philosophy within a culture of caring in promoting public safety.

## Department Description

The Probation Department supports community safety by working with County departments, criminal justice agencies and community partners to supervise and rehabilitate youth and adults in the justice system. The department assists crime victims by educating them on their rights, securing restitution and holding clients accountable. During Fiscal Year 2021–22, a weekly average of 7,735 adults and 547 youth were under probation supervision. With a continued focus on supporting young people, their families and all persons under supervision, the department has two leadership teams - Youth Development and Community Support Services (YDCSS) and the Adult Reintegration and Community Supervision Services (ARCSS).

YDCSS fully supports youth and their families with evidence-based practices that focus on rehabilitation, trauma-informed care and positive youth development. YDCSS provides community outreach, prevention and intervention programs to strengthen families, increase youth resiliency, and avoid justice system involvement for youth at risk of entering the justice system. These programs were created in collaboration with County criminal justice partners, the Superior Court, law enforcement, education partners and community leaders.

ARCSS envisions a fair and equitable model of support for all adult probation clients that values the client’s individual needs and ensures access to meaningful and relevant opportunities for success. ARCSS provides supervision and reentry services to justice system involved adults, focusing on case management and assessment to link them to the services that will assist in rehabilitation.

To ensure these critical services are provided, the Probation Department has 1,034.00 staff years and a budget of \$261.4 million.



### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Public Safety Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals’ needs
  - Created a trauma-informed County culture.
    - ◆ Provided staff in Youth Development and Community Support Services with training on adolescent brain development, trauma-informed care, implicit bias, restorative practices, conflict resolution/de-escalation strategies and the importance of equity in the justice system.

### Living Safely

- Plan, build, and maintain safe communities to improve the quality of life for all residents
  - Employed operational practices to protect community safety and reduce crime.

- ◆ Ensured that 98% (508 of 520) of clients on juvenile probation completed their probation without new sustained law violations, exceeding the goal of 80% by ensuring that programs and services for youth are aligned with national best practices and that youth have access to a broad spectrum of services and support in the community.
- ◆ Ensured that 86% (3,551 of 4,143) of clients on adult probation completed their probation without being convicted of new crimes, exceeding the goal of 70% by supervising clients according to their assessed risk levels and focusing services on higher risk clients.
- ◆ Ensured that 92% (278 of 301) of clients on Mandatory Supervision completed their supervision without being convicted of new crimes, exceeding the goal of 82%.
- ◆ Ensured that 70% (805 of 1,156) of clients on Post Release Community Supervision completed their supervision without being convicted of new crimes, exceeding the goal of 60%.
- Fully implement a balanced-approach model that reduces crime by holding offenders accountable while providing them access to rehabilitation
  - Employed practices to provide rehabilitative services to clients on supervision.
    - ◆ Linked 97% (611 of 628) of clients on Post Release Community Supervision to appropriate intervention services to address factors that lead to criminal behavior, exceeding the goal of 90%.
    - ◆ Linked 98% (179 of 183) of clients on Mandatory Supervision to appropriate intervention services to address factors that lead to criminal behavior, exceeding the goal of 90% through the comprehensive services provided in Mandatory Supervision Court.
    - ◆ Ensured that 46% (503 of 1,104) of clients on Post Release Community Supervision successfully completed supervision within 12 months, exceeding the goal of 45% by increasing the use of early discharge for clients in compliance with the conditions of supervision.
    - ◆ Improved the relationships and communication between staff and adult clients to achieve more successful client outcomes by providing staff with refresher trainings on assessment, Integrated Behavioral Intervention Strategies, case planning and/or care coordination.
    - ◆ Updated the Community Corrections Partnership (CCP) Plan in collaboration with the Sheriff, District Attorney, Health & Human Services Agency, Public Defender, law enforcement and community representatives, including those with lived experience. The CCP Plan provides a framework for San Diego County justice partners and stakeholders to use in planning for, monitoring and reporting on the results of the County’s criminal justice system.
- ◆ Developed a pilot caseload for Transitional Age Youth composed of adults on supervision ages 18-25 to address their developmental needs according to best practices, including community-based services and partnerships.
- ◆ Planned for the transition of certain monitoring activities for persons on pretrial status to the Probation Supervised on Own Recognizance Monitoring Unit that will provide efficient and effective services to identified clients according to best practices.
- ◆ Increased reentry strategies and linkages to care by increasing the number of Reentry Officers so that adult clients are prepared for release and transition to the community while ensuring continuity of care and increasing successful outcomes.
- Use evidence-based prevention and intervention strategies to prevent youth from entering the juvenile justice system or progressing in delinquency or crime
  - Provided youth and their caregivers with opportunities to promote healthy relationships, identify risk factors and access services to prevent crime, neglect and abuse.
    - ◆ Continued to implement the Youth in Custody Practice Model by improving the programming and strategies used to support youth in the detention facilities by implementing the Healing Opportunities for Personal Empowerment (HOPE) commitment program. The HOPE program supports the juvenile justice system’s transition to a positive youth development model while also focusing on the interrelated treatment needs typical of youth who are in custody and provides evidence-based and evidence-informed treatments for criminogenic behavior, mental health and substance abuse.
    - ◆ Achieved a monthly in-custody visitation rate of 73% (1,860 of 2,539) to improve youth outcomes through stronger support systems, family visitation and community engagement, short of the goal of 75% due to restrictions on visitation due to COVID-19 pandemic and the impact of facility construction.
    - ◆ Ensured that 98% (425 of 434) of youth enrolled in the Alternatives to Detention program successfully completed the program without any new sustained law violations, exceeding the goal of 90%.
    - ◆ Enhanced the quality of case planning for youth by providing staff with training on developing strength-based intervention plans that build upon the client’s strengths, provide positive expectations for the client and empower the client and family in decision-making.
    - ◆ Utilized Performance-based Standards (PbS) program that provides goals and standards for detention facilities serving youth combined with a blueprint of best practices and an online system of data collection and reporting to continually monitor performance.



- ◆ Worked with the subcommittee of the County of San Diego Juvenile Justice Coordinating Council to complete the plan due to the Office of Youth and Community Restoration of the California Health and Human Services Agency by January 1, 2022, in response to Senate Bill 823, Juvenile Justice Realignment. This bill transfers the responsibility for managing youth previously committed to State facilities to local jurisdictions. The Probation Department presented information on the plan to the Board of Supervisors with recommendations for housing, programs and reentry strategies supported by the State funds allocated for this purpose.
- ◆ As part of the Juvenile Justice System Improvement Project, in collaboration with the Center for Juvenile Justice Reform and Vanderbilt Peabody College, continued implementing the disposition matrix that helps Probation Officers match youth to the most appropriate level of supervision and services to maximize their opportunities for success and to enhance public safety.
- ◆ Continued implementing the Standardized Program Evaluation Protocol that utilizes a validated, data-driven rating system for determining how well programs for justice-involved youth match the research on the effectiveness of programs for reducing recidivism.
- ◆ Implemented the Families First Prevention Services Act that supports youth and families by instituting new procedures governing the entry of youth into short term residential treatment programs, including independent assessments by qualified individuals, convening Child and Family Team meetings and providing wraparound services to support reentry.
- ◆ Implemented an enhanced screening process to better identify foster youth who would qualify for Supplemental Security Income to ensure they receive necessary benefits and resources.
- ◆ Expanded and formalized Indian Child Welfare Act inquiries to determine a youth’s American Indian status in order to include the family and tribe throughout the juvenile justice process.
- Responded to fiscal and legislative changes by enhancing core probation functions and responsibilities using existing resources and community providers to provide quality services.
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Utilized new and existing technology and infrastructure to improve customer service.
    - ◆ Completed Phase I of the Youth Transition Campus. The campus embraces the positive youth development model of juvenile detention with smaller living units, a standalone school, indoor and outdoor recreation spaces, a visiting center, staff wellness spaces and other features all designed in accordance with national best practices to support youth and staff in a trauma-informed environment.
    - ◆ Completed the construction of the Community Support Office (Ohio Street Probation Office). This office will increase client access to services close to where they live and work in an environment that promotes the health and well-being of clients, staff and the community.
    - ◆ Increased program evaluations for best practices by providing quality assurance on contract oversight and compliance while ensuring contractor accountability in performance measurement.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Fostered employee well-being, inclusion and development.
    - ◆ Implemented the Equity and Inclusion Strategic Plan which serves as a guide in the continued commitment to fostering an inclusive environment for both employees and the communities we serve.
    - ◆ Regularly convened the Equity and Inclusion Committee consisting of staff members from diverse racial/ethnic backgrounds, work experiences and classifications to identify areas for potential improvement; modifications to policies and procedures; and ways to promote and support cultural awareness and competency.
    - ◆ Provided training on Equity, Diversity, Inclusion and Belonging that focused on skill-building and proactive strategies for change.
    - ◆ Promoted diversity and inclusion with a focus on building social justice and equity through a multi-pronged approach targeting staff training, employee recruitment and retention, staff engagement and service delivery.



### Operational Excellence

- Align services to available resources to maintain fiscal stability
  - Continued developing management structures to support youth and adult operations to align services and resources to better serve clients.





- ◆ Continued providing staff with opportunities to participate in the Blue Courage program that supports staff in developing heart-focused leadership and purpose.
- ◆ Continued providing Professional Development Academies for staff to encourage their personal and professional growth and to prepare them for promotional and leadership opportunities.
- ◆ Collaborated with the Annie E. Casey Foundation for a virtual convening series on Probation Transformation for staff in Youth Development and Community Support Services. The series explored research and solutions for overcoming barriers while focusing on strengthening families, building stronger communities and ensuring that youth have access to opportunities.

- Housing: Utilize policies, facilities, infrastructure, and finance to provide housing opportunities that meet the needs of the community.
  - Continue to provide interim housing to adult clients on supervision and implement Housing and Resource Navigators with lived experience. Navigators will provide peer-to-peer outreach to support clients on probation supervision and in interim housing to transition to safe and secure housing while increasing self-sufficiency by removing barriers to housing stability through career development, social service enrollment and advocacy.

**Strategic Initiative Legend for Objectives**



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Public Safety Group Summary.

**Sustainability**

**Short-term commitments:**

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainability facility construction or maintenance and hazard mitigation.
  - Create sustainable facilities by using the Leadership in Energy and Environmental Design (LEED) criteria to meet the standards for Silver Certification in the construction of Phase II of the Youth Transition Campus, Temporary Residential Placement Facility. Phase II includes housing units for pre-dispositional youth, a standalone school and a new Juvenile Administration Office building, all designed in accordance with national best practices to support youth and staff in a trauma-informed environment.
  - Expand opportunities for delivering virtual customer service by developing an app for pretrial services to facilitate the interaction between pretrial clients and staff and to reduce vehicle miles traveled by clients.
- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families and the region.
  - Provide additional staff who will train and volunteer to assume disaster response or recovery roles.

**Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:**

- Convert ten fleet vehicles to hybrid/electric.
- Establish a community garden at the Youth Transition Campus so that youth can learn about and experience the benefits of local food sourcing.

**Community**

- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.

**2022–24 Objectives**

**Equity**

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Expand the tracking of race/ethnicity for client and program outcomes to identify disparities in service delivery and performance.
- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - Continue implementing the Equity and Inclusion Strategic Plan which serves as a guide to our continued commitment to fostering an inclusive environment for both employees and the communities we serve.
  - Regularly convene the Equity and Inclusion Committee consisting of staff members from diverse racial/ethnic backgrounds, work experiences and classifications to identify areas for potential improvement; modifications to policies and procedures; and ways to promote and support cultural awareness and competency.





- Convene Youth Advisory Councils in the Achievement Centers so that participants can shape the program design and develop a diverse schedule of activities for after-school programming.
- Continue hosting public-facing meetings that provide information and public forums to increase access for individuals, including those with lived experience, to use their voice to impact change.
- As part of the implementation of Performance-based Standards, conduct surveys of youth in the facilities and their families to better understand their experiences and help staff work with them more successfully.
- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Ensure that 82% of clients on juvenile supervision complete their probation without new sustained law violations.
  - Ensure that 72% of clients on adult supervision complete their probation without being convicted of new crimes.
  - Ensure that 84% of clients on Mandatory Supervision complete their supervision without being convicted of new crimes.
  - Ensure that 60% of clients on Post Release Community Supervision complete their supervision without being convicted of new crimes.
- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Collaborate with the Health & Human Services Agency in the development of the Southeastern Live Well Center where Probation staff will be co-located to promote the well-being of justice-involved clients through access to a variety of health and community services.
  - Link 95% of clients on Post Release Community Supervision to appropriate intervention services to address factors that lead to criminal behavior.
  - Link 95% of clients on Mandatory Supervision to appropriate intervention services to address factors that lead to criminal behavior.
  - Link 95% of youth supervised as high-risk to community-based services.

 **Empower**

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.

- Provide ongoing support to staff through the Wellness and Peer Support Programs.
- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Ensure the integrity of programs by implementing the Standardized Program Evaluation Protocol that utilizes a validated, data-driven rating system for determining how well programs for justice-involved youth match the research on the effectiveness of programs for reducing recidivism.

 **Justice**




- Safety: Ensure a fair and equitable justice system in the defense and prosecution of crimes, investigations of abuse and neglect and support and services for victims.
  - Ensure that 45% of clients on Post Release Community Supervision successfully complete supervision within 12 months.
- Restorative: Contribute to a system of restorative justice that strives to repair harm to victims and to the community at large, as well provide inclusive opportunities for justice involved individuals to contribute to the region.
  - Support family and community engagement so that 75% of youth in custody receive visits each month to improve youth outcomes through stronger support systems, family visitation and community engagement.
  - Ensure that 92% of youth enrolled in the Alternatives to Detention program successfully complete the program without any new sustained law violations.
  - Provide healing-centered, trauma-informed and culturally responsive arts instruction to youth in facilities based on their input with instructors that include formally justice-involved individuals.
  - Implement the Supervised Own Recognizance (SOR) Release program that provides pretrial monitoring and needs assessment in collaboration with Community Peer Supports who will refer clients to services and support their engagement in social services, employment assistance, housing, mental health, education, drug treatment, parenting classes, anger management and transportation services.

**Related Links**

For additional information about the Probation Department, refer to the website at:

- ◆ [www.sandiegocounty.gov/probation](http://www.sandiegocounty.gov/probation)



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Clients on adult supervision who complete their probation without being convicted of a new crime <sup>1</sup>	87% of 5,491	70%	86% of 4,143	N/A	N/A
	Clients on juvenile supervision who complete their probation without a new law violation <sup>2</sup>	97% of 859	80%	98% of 520	N/A	N/A
	Visitation rate for youth in custody <sup>3</sup>	79% of 2,724	75%	73% of 2,539	N/A	N/A
	Successful completion of the Alternatives to Detention Program	96% of 496	90%	98% of 434	N/A	N/A
	Clients on adult supervision who complete their probation without being convicted of a new crime	N/A	N/A	N/A	72%	72%
	Clients on juvenile supervision who complete their probation without a new law violation	N/A	N/A	N/A	82%	82%
	Youth supervised as high risk linked to community-based services <sup>4</sup>	N/A	N/A	N/A	95%	95%
	Visitation rate for youth in custody	N/A	N/A	N/A	75%	75%
	Successful completion of the Alternatives to Detention Program	N/A	N/A	N/A	92%	92%

*Table Notes*

- <sup>1</sup> The department exceeded the goal of 70% by supervising clients according to their assessed risk levels and focusing services on higher risk clients.
- <sup>2</sup> The department exceeded the goal of 80% by ensuring that programs and services for youth are in alignment with national best practices and that youth have access to a broad spectrum of services and support in the community.
- <sup>3</sup> The visitation rate for youth in custody was short of the goal of 75% due to restrictions on visitation from COVID-19 pandemic and the impact of facility construction.
- <sup>4</sup> This measure was added for Fiscal Year 2022–23 to increase the number of youth supervised as high risk who are linked to community-based services as part of strength-based intervention plans.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net increase of 25.00 staff years.

- ◆ Adult Reintegration & Community Supervision—increase of 17.00 staff years.
  - ◆ Transfers within programs for a net increase of 1.00 staff year from Youth Development & Community Support Services based on operational needs.
  - ◆ Increase of 15.00 staff years for the Pretrial Services Program, funded by the Judicial Council of California.
  - ◆ Increase of 1.00 staff year to assist Child Welfare Services (CWS) with background checks, funded by CWS.

- ◆ Youth Detention & Development—increase of 9.00 staff years for the Youth Development Academy, funded by the Juvenile Justice Realignment Block Grant.
- ◆ Youth Development & Community Support Services—decrease of 1.00 staff year due to a transfer to Adult Reintegration & Community Supervision based on operational needs.

### Expenditures

Net increase of \$24.6 million.

- ◆ Salaries & Benefits—increase of \$3.8 million due to the addition of 25.00 staff years described above, negotiated labor agreements, and temporary staffing based on operational needs.
- ◆ Services & Supplies—increase of \$20.1 million.



- ❖ Increase of \$14.1 million for the Pretrial Services program including operational costs to support the addition of 15.00 staff years.
- ❖ Increase of \$3.3 million to support the Youth Development Academy.
- ❖ Increase of \$2.2 million for major maintenance projects.
- ❖ Increase of \$1.3 million for increased facilities management costs.
- ❖ Decrease of \$0.8 million due to reduced expenses related to lower vehicle use and fleet reduction.
- ◆ Expenditure Transfer & Reimbursements—increase of \$2.8 million in expenditure reimbursements. Since this is a transfer of expenditures, it has a net effect of \$2.8 million decrease in expenditures.
  - ❖ Net increase of \$2.2 million associated with centralized General Fund support for the following:
    - ◆ Increase of \$4.0 million for one-time major maintenance projects.
    - ◆ Increase of \$0.2 million for one-time salaries and benefit payments.
    - ◆ Decrease of \$2.0 million for one-time salaries and benefit payments in prior year. The central funding was supported by resources in Countywide Finance Other.
  - ❖ Increase of \$0.5 million related to the Mental Health Services Agreement with the Health & Human Services Agency.
  - ❖ Increase of \$0.1 million to support 1.00 staff year reimbursed by Child Welfare Services.
- ◆ Operating Transfers Out—increase of \$3.5 million for one-time capital major maintenance projects.
- ◆ Decrease of \$1.5 million in Youthful Offender Block Grant primarily due to the completion of one-time prior year projects.
- ❖ Decrease of \$0.1 million associated with Computer and Technology Crime High-Tech Task Force.
- ◆ Charges for Current Services—decrease of \$2.7 million due to the elimination of fees charged to persons supervised, with resources replaced by State backfill revenue associated with the implementation of California Assembly Bill 1869, *Criminal Fees*.
- ◆ Other Financing Sources—increase of \$3.0 million due to available Proposition 172 Fund, *the Local Public Safety Protection and Improvement Act of 1993*, to support regional public safety services and operational needs and one-time funds to support operational needs.
- ◆ Fund Balance Component Decreases—decrease of \$102,867 in allocation to support a portion of departmental cost of the County’s existing Pension Obligation Bond (POB) debt. A total of \$4.2 million is budgeted in this category. Appropriations in this category are based on the use of restricted General Fund fund balances for POB costs through Fiscal Year 2026-27.
- ◆ Use of Fund Balance—decrease of \$5.1 million due to the completion of one-time projects funded in prior year. A total of \$0.7 million is budgeted.
  - ❖ \$0.6 million in General Fund fund balance for one-time salary and benefit payments.
  - ❖ \$0.1 million in Asset Forfeiture funds to support law enforcement purposes permissible by the guide to equitable sharing and Health and Safety Code 11489.
- ◆ General Purpose Revenue Allocation—increase of \$5.4 million for negotiated labor agreements, to partially offset the loss of federal revenue resulting from the end of the Title IV-E Well-Being Project, and one-time support to fund major maintenance projects.

## Revenues

Net increase of \$24.6 million.

- ◆ Intergovernmental Revenues—net increase of \$24.1 million.
  - ❖ Increase of \$16.2 million to support the Pretrial Services program.
  - ❖ Increase of \$6.2 million from the Juvenile Justice Realignment Block Grant for the Youth Development Academy.
  - ❖ Increase of \$2.2 million in State revenue to backfill fees eliminated by California Assembly Bill 1869, *Criminal Fees*.
  - ❖ Increase of \$1.1 million in Juvenile Probation Activities Funding in Local Revenue Fund 2011, *Enhancing Law Enforcement Activities Subaccount* (ELEAS) Fund.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$0.6 million. This includes salary and benefit increases due to negotiated labor agreements, the addition of 48.00 FTEs to support the Youth Development Academy offset by the completion of one-time expenditures in prior year. The staffing addition for the Youth Development Academy is part of the state-required plan approved by the board on 10/19/21 (11) to implement SB 823, Juvenile Justice Realignment.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Adult Reintegration&Com Serv		433.00			450.00	450.00
Youth Detention & Development		376.00			385.00	433.00
Youth Development & Com Serv		197.00			196.00	196.00
Department Administration		3.00			3.00	3.00
<b>Total</b>		<b>1,009.00</b>			<b>1,034.00</b>	<b>1,082.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Adult Reintegration&Com Serv	\$88,583,549	\$104,945,080	\$105,212,159	\$92,053,346	\$124,233,909	\$116,328,222
Institutional Services	2,652,909	—	—	24,368	—	—
Youth Detention & Development	61,045,439	67,308,565	76,274,478	62,902,493	74,469,133	81,915,689
Youth Development & Com Serv	52,562,827	61,278,843	61,804,911	48,598,236	61,591,560	62,632,277
Department Administration	4,589,151	3,173,735	5,918,204	4,881,306	1,049,232	1,052,281
Probation Asset Forfeiture Program	(48,678)	100,000	100,000	—	100,000	100,000
Probation Inmate Welfare Fund	58,754	2,000	2,000	—	2,000	2,000
<b>Total</b>	<b>\$209,443,952</b>	<b>\$236,808,223</b>	<b>\$249,311,753</b>	<b>\$208,459,749</b>	<b>\$261,445,834</b>	<b>\$262,030,469</b>



Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$134,350,320	\$142,922,695	\$144,001,035	\$136,638,334	\$146,742,161	\$158,198,160
Services & Supplies	66,660,703	85,872,841	95,978,024	69,114,179	106,022,438	94,406,559
Other Charges	9,407,075	10,330,000	10,330,000	6,070,869	10,330,000	10,330,000
Capital Assets Equipment	41,995	—	339,219	166,982	—	—
Expenditure Transfer & Reimbursements	(1,168,655)	(2,317,313)	(3,423,729)	(3,733,402)	(5,194,765)	(904,250)
Operating Transfers Out	152,514	—	2,087,204	202,787	3,546,000	—
<b>Total</b>	<b>\$209,443,952</b>	<b>\$236,808,223</b>	<b>\$249,311,753</b>	<b>\$208,459,749</b>	<b>\$261,445,834</b>	<b>\$262,030,469</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Fines, Forfeitures & Penalties	\$3,024	\$—	\$—	\$—	\$—	\$—
Revenue From Use of Money & Property	146,888	2,000	2,000	18,512	—	—
Intergovernmental Revenues	97,278,897	106,140,900	110,219,240	91,716,894	130,247,239	128,488,852
Charges For Current Services	1,893,802	2,691,000	491,000	393,647	16,000	16,000
Miscellaneous Revenues	6,739	1,000	1,000	199	1,000	1,000
Other Financing Sources	22,576,497	31,878,061	31,878,061	31,886,951	34,884,196	35,807,877
Fund Balance Component Decreases	4,359,020	4,331,772	4,331,772	4,331,772	4,228,905	4,228,905
Use of Fund Balance	607,929	5,809,564	16,434,754	(5,842,152)	729,413	102,000
General Purpose Revenue Allocation	82,571,155	85,953,926	85,953,926	85,953,926	91,339,081	93,385,835
<b>Total</b>	<b>\$209,443,952</b>	<b>\$236,808,223</b>	<b>\$249,311,753</b>	<b>\$208,459,749</b>	<b>\$261,445,834</b>	<b>\$262,030,469</b>







# Public Defender

## Mission Statement

To protect the rights, liberties and dignity of all persons in San Diego County and maintain the integrity and fairness of the American justice system by providing the finest legal representation in the cases entrusted to us.

## Department Description

The Department of the Public Defender consists of four separate divisions: the Primary Public Defender, the Alternate Public Defender, the Multiple Conflicts Office and the Office of Assigned Counsel, all ethically walled to avoid conflicts. The Public Defender’s diverse staff provides legal representation to indigent persons charged with a crime, all persons at arraignment except those who have retained private counsel, and in some civil cases such as mental health matters. The Public Defender is a California State Bar approved provider of mandatory continuing legal education (MCLE) credits for attorneys throughout the state. Through an emphasis on continuing legal education, diversity, development and implementation of innovative programs and holistic support services the Public Defender demonstrates its commitment to delivering the best possible representation to our community.

To ensure these critical services are provided, the Public Defender has 532.00 staff years and a budget of \$127.0 million.



- Completed 84% (1,136 of 1,352) of mental health treatment plans for referred individuals about to be released from custody within two weeks, falling short of the goal of 90% due to COVID-19 pandemic impacts including decreased access to clients, staffing shortages, inability to fill vacancies quickly and staff and client illness.



## Living Safely

- Fully implement a balanced-approach model that reduces crime by holding offenders accountable while providing them access to rehabilitation
  - Improved opportunities for children and families by assisting juvenile delinquency clients to be successful in their rehabilitation programs and on probation.
    - Used juvenile record sealing statutes to assist juvenile clients in clearing their records to gain employment or to participate in training and/or education programs, for 95% (463 of 487) of requests, exceeding the goal of 90%.
    - Maintained the number of elapsed days between admission and sentencing in 100% of juvenile cases at 28 days or less to accelerate rehabilitation, when doing so benefited the client.
    - Established a legal representation program for detained immigrants appearing in immigration court. Currently 17% of immigrants facing deportation in San Diego County are represented by counsel. The Immigrant Rights Legal Defense Program will drastically increase access to counsel and approach near universality representation for detained immigrants facing removal proceedings in immigration court.

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Public Safety Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments



### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals’ needs



## Sustainable Environments/Thriving

- Create and promote diverse opportunities for residents to exercise their right to be civically engaged and find solutions to current and future challenges
  - Temporarily discontinued the Youth Council due to COVID-19 pandemic, which comprised of high school students representing high schools throughout the county. Attorney advisors from the Public Defender train and guide this diverse group of students as they build a collective and positive voice on issues that will have an immediate effect on their community. Youth Council members gain skills that impact their own lives and the lives of others as they learn to work together toward a common goal.
  - Provided Fresh Start assistance to 2,719 clients, exceeding the goal of 2,000 due to a greater than anticipated number of eligible clients.
  - Achieved relief for 99.8% (2,279 of 2,283) of Fresh Start conviction relief petitions, exceeding the goal of 90%.
  - Developed and maintained partnerships with educational and community organizations to promote opportunities for residents to be civically engaged, leverage resources and address common needs.
  - Received 50,341 hours of volunteer service, falling short of the goal of 60,000 due to operational impacts caused by the COVID-19 pandemic.

## Operational Excellence

- Strengthen our customer service culture to ensure a positive customer experience
  - Promoted collaborative justice by establishing a professional rapport and bond of trust with clients, and worked with criminal justice partners to ensure a reasonable and efficient criminal justice system to obtain the best possible outcome for the client.
    - ◆ Resolved 86% (22,999 of 26,696) of misdemeanor cases prior to trial when doing so benefits the client more than engaging in litigation, falling short of the goal of 90% due to operational impacts caused by the COVID-19 pandemic.
    - ◆ Resolved 59% (10,776 of 18,134) of felony cases prior to preliminary hearing when doing so benefits the client more than engaging in litigation, falling short of the goal of 65% due to operational impacts caused by the COVID-19 pandemic.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - An officewide diversity assessment was not completed as a significant component includes in-person modules. This item will be delayed until the pandemic is over and the remote workforce returns to the office in larger numbers.

- Implemented diversity and implicit bias training for all staff, supervisors, and managers on an annual basis.
- Developed strategies for enhancing our ability to recruit diverse employees across all job classifications.

### Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Public Safety Group Summary.

## 2022–24 Objectives

### Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Complete 90% of mental health treatment plans for referred individuals about to be released from custody within two weeks.
- Economic Opportunity: Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses, especially communities of color and low income.
  - Provide Fresh Start assistance to 2,000 clients.
  - Achieve relief for 90% of Fresh Start conviction relief petitions.

### Sustainability

#### Short-term commitments:

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Evaluate and create a plan for conversion of fleet to hybrid/electric vehicles.
  - Promote and use the San Diego County Reutilization Program, which manages the disposition of County surplus personal property so that property can be reused by other County departments or disposed of through auction, competitive sealed bid or recycling.
  - Review office and cleaning supply protocols with procurement staff and contracted managers to ensure procurement of environmentally preferable, energy-efficient equipment and recycled, recyclable and compostable supplies.



**Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:**

- Devise or expand opportunities for the delivery of virtual customer services to reduce vehicle miles traveled by clients/customers.
- Provide additional staff who will train and volunteer to assume disaster response or recovery roles (Emergency Operations Center responders, 211 operators, shelter workers/managers, and recovery support).



## Community

- Engagement: Inspire civic engagement by providing information programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Receive 60,000 hours of volunteer service.
  - Continue the Youth Council, comprised of high school students representing high schools throughout the county. Attorney advisors from the Public Defender train and guide this diverse group of students as they build a collective and positive voice on issues that will have an immediate effect on their community. Youth Council members gain skills that impact their own lives and the lives of others as they learn to work together toward a common goal.



## Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Provide diversity and implicit bias training for all staff, supervisors, and managers on an annual basis.










## Justice

- Safety: Ensure a fair and equitable justice system in the defense and prosecution of crimes, investigations of abuse and neglect, and support and services for victims.
  - Use juvenile record sealing statutes to assist juvenile clients in clearing their records to gain employment or to participate in training and/or education programs, for at least 90% of requests.
  - Maintain the number of elapsed days between admission and sentencing in 100% of juvenile cases at 28 days or less to accelerate rehabilitation, when doing so benefits the client.
  - Resolve 90% of misdemeanor cases prior to trial when doing so benefits the client more than engaging in litigation.
  - Resolve 60% of felony cases prior to preliminary hearing when doing so benefits the client more than engaging in litigation.
- Safety: Focus efforts to reduce disparities and disproportionality across the justice system.
  - Diligently provide post-conviction relief to those clients affected by recent legislative amendments to ensure they get the full benefit of the law and to safeguard community trust that the Public Defender's office will advocate for clients after their case is over and when new laws are enacted.
  - Complete the pilot period of the legal representation program for detained immigrants appearing in immigration court and collect and present information on the activities and outcomes of the program.

## Related Links

For additional information about the Department of the Public Defender, refer to the website at:

- ◆ [www.sandiegocounty.gov/public\\_defender](http://www.sandiegocounty.gov/public_defender)

Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Complete 90% of mental health treatment plans for referred individuals about to be released from custody within two weeks. <sup>1,2</sup>	92% of 1,387	90% of 850	84% of 1,352	N/A	N/A
	Number of juvenile record requests sealed	99% of 660	90% of 900	95% of 487	N/A	N/A
	Number of elapsed days between admission and sentencing of juvenile cases, when appropriate, to accelerate rehabilitation and help reduce length of stay in Juvenile Hall	28	28	28	N/A	N/A
	Total volunteer hours <sup>2</sup>	79,604	60,000	50,341	N/A	N/A
	Number of clients served by Fresh Start <sup>3</sup>	2,371	2,000	2,719	N/A	N/A
	% of Fresh Start clients conviction relief petitions granted <sup>3</sup>	98% of 555	90% of 2,000	99.8% of 2,283	N/A	N/A
	Misdemeanor cases resolved prior to trial when doing so benefits the client more than engaging in litigation	85% of 26,401	90% of 46,500	86% of 26,696	N/A	N/A
	Felony cases resolved prior to the preliminary hearing when doing so benefits the client more than engaging in litigation	56% of 14,453	65% of 15,000	59% of 18,134	N/A	N/A
	% of mental health treatment plans completed for referred individuals about to be released from custody within two weeks. <sup>1</sup>	N/A	N/A	N/A	90%	90%
	Number of clients served by Fresh Start <sup>3</sup>	N/A	N/A	N/A	2,000	2,000
	% of Fresh Start clients conviction relief petitions granted <sup>3</sup>	N/A	N/A	N/A	90%	90%
	Total volunteer hours	N/A	N/A	N/A	60,000	60,000
	Juvenile record requests sealed	N/A	N/A	N/A	90%	90%
	Number of elapsed days between admission and sentencing of juvenile cases, when appropriate, to accelerate rehabilitation and help reduce length of stay in Juvenile Hall	N/A	N/A	N/A	28	28
	Misdemeanor cases resolved prior to trial when doing so benefits the client more than engaging in litigation	N/A	N/A	N/A	90%	90%
	Felony cases resolved prior to the preliminary hearing when doing so benefits the client more than engaging in litigation	N/A	N/A	N/A	60%	60%

**Table Notes**

<sup>1</sup> Licensed mental health clinicians conduct psychosocial case assessments and provide case management plans for referred individuals about to be released from custody. This results in comprehensive discharge planning, and improved continuity of treatment. The objective is to eliminate gaps in mental health services for at-risk clients. Homelessness and recidivism should be reduced, which will result in safer communities.

<sup>2</sup> This measure was not met in Fiscal Year 2021–22 due to impacts caused by the COVID-19 pandemic.



<sup>3</sup> The Fresh Start Comprehensive Criminal Record Relief Program is designed to help eligible community members with post-conviction relief to reduce barriers to employment, education, housing and community resources. Deputy Public Defenders review criminal history and develop detailed Fresh Start case plan and seek appropriate method of conviction relief. The goal of assisting 2,000 clients was exceeded due to a greater than anticipated number of eligible individuals.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 90.00 staff years.

- ◆ Increase of 78.00 staff years in the Primary Public Defender.
  - ◆ Increase of 17.00 staff years in post-conviction relief activities funded by Board of State Community Corrections (BSCC) grant.
  - ◆ Increase of 10.00 staff years for clerical support.
  - ◆ Increase of 26.00 staff years for trial support.
  - ◆ Increase of 10.00 staff years for investigative support.
  - ◆ Increase of 1.00 staff year for Fresh Start.
  - ◆ Increase of 2.00 staff years for Collaborative Courts.
  - ◆ Increase of 2.00 staff years for Mental Health Unit.
  - ◆ Increase of 11.00 staff years for Indigent Defense.
  - ◆ Increase of 1.00 staff year due to transfer from Multiple Conflicts Office.
  - ◆ Increase of 1.00 staff year due to transfer from Office of Assigned Counsel.
  - ◆ Decrease of 1.00 staff year due to a transfer to Alternate Public Defender for clerical support.
  - ◆ Decrease of 2.00 staff years due to a transfer to Administration to support increased finance activities.
- ◆ Decrease of 1.00 staff year in Office of Assigned Counsel due to a transfer to Primary Public Defender for indigent defense.
- ◆ Increase of 8.00 staff years in Alternate Public Defender.
  - ◆ Increase of 4.00 staff years in post-conviction relief activities funded by Board of State Community Corrections (BSCC) grant.
  - ◆ Increase of 3.00 staff years for trial support.
  - ◆ Increase of 1.00 staff year due to transfer from Primary Public Defender.
- ◆ Increase of 2.00 staff years in Multiple Conflicts Office.
  - ◆ Increase of 3.00 staff years for trial support.
  - ◆ Decrease of 1.00 staff year due to a transfer to Primary Public Defender.
- ◆ Increase of 3.00 staff years in Administration.

- ◆ Increase of 1.00 staff year for IT support.
- ◆ Increase of 2.00 staff years due to transfer from Primary Public Defender.

### Expenditures

Net increase of \$16.4 million.

- ◆ Salaries & Benefits—increase of \$16.6 million due to negotiated labor agreements and the addition of 90.00 staff years.
- ◆ Services & Supplies—net decrease of \$0.1 million based on reduced capital cases in the Office of Assigned Counsel.
- ◆ Other Charges—decrease of \$0.1 million in capital lease payments.

### Revenues

Net increase of \$16.4 million.

- ◆ Intergovernmental Revenues—increase of \$4.9 million.
  - ◆ Increase of \$4.6 million primarily for the Public Defense Pilot Program grant from the Board of State and Community Corrections (BSCC).
  - ◆ Increase of \$0.3 million for one-time Re-Sentencing Pilot Program.
- ◆ Fund Balance Component Decreases—no change in allocation to support a portion of departmental cost of the County’s existing pension obligation bond (POB) debt. A total of \$2.6 million is budgeted. Appropriations in this category are based on the use of restricted General Fund fund balance for POB costs through Fiscal Year 2026-27.
- ◆ Use of Fund Balance—net decrease of \$5.3 million due to the completion of one-time projects in prior year. A total of \$1.7 million is budgeted for one-time salary and benefit payments.
- ◆ General Purpose Revenue Allocation—increase of \$16.8 million due to the addition of 90.00 staff years, negotiated labor agreements and for the Immigrant Rights Legal Defense Program.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$1.0 million primarily for negotiated labor agreements offset by completion of one-time expenditures.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Primary Public Defender		364.00			442.00	442.00
Office of Assigned Counsel		5.00			4.00	4.00
Alternate Public Defender		47.00			55.00	55.00
Multiple Conflicts Office		10.00			12.00	12.00
Administration		16.00			19.00	19.00
<b>Total</b>		<b>442.00</b>			<b>532.00</b>	<b>532.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Indigent Defense	\$40,213	\$—	\$—	\$5,044	\$—	\$—
Primary Public Defender	73,369,413	73,640,185	73,641,705	80,192,798	89,278,297	90,889,230
Office of Assigned Counsel	4,673,492	9,910,182	9,910,182	3,400,861	9,572,946	9,542,820
Alternate Public Defender	10,957,359	10,679,962	10,680,137	11,741,842	12,527,730	12,600,168
Multiple Conflicts Office	2,119,700	2,324,712	2,324,721	2,443,949	2,852,304	2,835,541
Dependency	—	—	—	18	—	—
Administration	9,155,023	13,983,044	15,030,810	7,809,308	12,696,657	12,087,439
<b>Total</b>	<b>\$100,315,200</b>	<b>\$110,538,085</b>	<b>\$111,587,555</b>	<b>\$105,593,821</b>	<b>\$126,927,934</b>	<b>\$127,955,198</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$83,616,279	\$90,669,913	\$89,786,308	\$89,786,308	\$107,301,307	\$109,840,878
Services & Supplies	17,623,068	21,002,130	23,877,102	17,186,495	20,837,585	19,725,278
Other Charges	297,358	377,000	377,000	337,721	300,000	—
Capital Assets/Land Acquisition	1,667,328	—	18,423	18,423	—	—
Expenditure Transfer & Reimbursements	(2,888,834)	(1,510,958)	(2,471,278)	(1,735,126)	(1,510,958)	(1,610,958)
<b>Total</b>	<b>\$100,315,200</b>	<b>\$110,538,085</b>	<b>\$111,587,555</b>	<b>\$105,593,821</b>	<b>\$126,927,934</b>	<b>\$127,955,198</b>



Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$23,413,114	\$2,108,980	\$2,165,636	\$931,665	\$7,037,176	\$6,492,146
Charges For Current Services	239,318	—	—	4,370	—	—
Miscellaneous Revenues	412,093	2,062,140	2,062,140	780,169	2,062,140	2,062,140
Fund Balance Component Decreases	2,513,458	2,590,016	2,590,016	2,590,016	2,590,016	2,590,016
Use of Fund Balance	(13,208,855)	7,000,000	7,992,814	4,510,652	1,703,734	—
General Purpose Revenue Allocation	86,946,072	96,776,949	96,776,949	96,776,949	113,534,868	116,810,896
<b>Total</b>	<b>\$100,315,200</b>	<b>\$110,538,085</b>	<b>\$111,587,555</b>	<b>\$105,593,821</b>	<b>\$126,927,934</b>	<b>\$127,955,198</b>







# San Diego County Fire

## Mission Statement

Coordinate, regionalize, and improve fire protection and emergency response services across San Diego County.

## Department Description

San Diego County Fire (SDCF), which administers the San Diego County Fire Protection District (SDCFPD), delivers comprehensive fire and emergency medical services across 1.54 million acres of unincorporated San Diego County. SDCF employs a cooperative approach to provide a greater depth of resources by partnering with CAL FIRE to provide services as one department, County Fire. Operating under the philosophy of “One Team, One Mission”, leadership is united under the Fire Chief, who oversees fire service and operations, and the Director, who oversees the administrative support to County Fire. In the last five years, the department has more than doubled in size: increasing the number of first responder personnel, the number of career-staffed fire stations, and the level of services provided to the communities through implementation of a cohesive pre-fire strategy focused on public education, defensible space inspections, structure hardening, fuels management projects and protecting evacuation corridors, in addition to the continued administration of the Volunteer Reserve Firefighter Program. On July 1, 2021, the Emergency Medical Services Office (EMS Office) transferred operations to the department. The EMS Office is the designated Local Emergency Medical Services Agency (LEMSA) and is responsible for oversight, coordination, and integration of the activities of public and private agencies, hospitals, specialty care centers and other stakeholders to deliver timely, high quality emergency medical services and specialty care to the community. The EMS Office oversees the countywide EMS response system, including 31 ambulance operating areas, 22 hospitals, and over 60 EMS Local, State, Federal and Tribal agencies. Other responsibilities include the oversight of area Trauma Centers, STEMI (Cardiac) Centers, Stroke Centers and in the future, EMS care for children centers. Specifically, the EMS Office is proud of the robust Quality Assurance/Quality Improvement programs. The Epidemiology unit provides real-time surveillance and system monitoring to both predict and react to EMS issues across the County and Nation. The EMS Office also provides credentialing services to more than 10,000 EMS professionals as well as monitoring and authorizing EMS training programs and permitting and inspecting private medical transportation providers. The EMS



Office manages four large ambulance service areas covering five cities and seven Fire Protection Districts with services provided through contracts.

To ensure these critical services are provided, San Diego County Fire has 59.00 staff years and a budget of \$88.2 million.

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Public Safety Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals’ needs
  - Promoted events that encourage residents to learn more about improving their health and wellness.
    - ◆ Collaborated with the Health and Human Services Agency (HHS) under the direction of the COVID-19 Test, Trace, Treat (T3) Strategy to prioritize testing of populations and communities that have been disproportionately impacted by COVID-19, including testing at the border and rural communities.

- ◆ Enhanced responsiveness to the changing environment and community needs by providing COVID-19 and flu vaccinations to rural areas of the region through close collaboration with HHS. The San Diego County Fire staffed Community Health and Injury Prevention (CHIP) team administered more than 5,900 COVID-19 tests, 448 flu vaccinations and 730 COVID-19 vaccinations.
- ◆ In response to the changing community needs, first responder personnel continued collaboration with HHS to provide four training events for the ‘Stop the Bleed’ program, a national awareness campaign to encourage bystanders to become trained, equipped and empowered to help in a bleeding emergency situation before professional help arrives. The goal of 20 training events was not met due to operational impacts caused by the COVID-19 pandemic.
- ◆ Utilized the Local Emergency Medical Services Information System (LEMSIS) data collection system to capture data for 8,177 Monoclonal Antibody Regional Centers (MARC) patients. The findings aggregated from the MARC data records were used to prepare a report on equitable COVID-19 therapies, winning a National Achievement Award from the National Association of Counties.
- ◆ The Emergency Medical Services (EMS) Office provided more than 50 policy adjustments, guidance documents and other communications to respond and mitigate the effects of the pandemic for providers and the public.
- ◆ Enhanced informed decision making by producing data reports and creating dashboards for hospital specialty care centers, pediatric system surge, Transfer of Care, emergency department diversion, ambulance operating areas and the Sexual Assault Response Team.
- ◆ Provided Wildland Urban Interface (WUI) training classes for two at-risk communities within the service area of the SDCFPD, falling short of the goal of seven due to operational impacts caused by the COVID-19 pandemic.
- ◆ Engaged with communities on evacuation planning, working together to identify primary, secondary, alternative and emergency options, continuing a multiyear effort to create customized evacuation maps and guides, to further public education in this critical area. Developed new and/or revised existing community wildfire preparedness plans for two at-risk communities within the SDCFPD.
- ◆ Strengthened wildfire protection in existing and future communities by treating five fuel breaks across 316 acres to improve defensibility and tactical firefighting options, and reduce fire spread to surrounding wildlands.
- Plan, build and maintain safe communities to improve the quality of life for all residents
  - Identified and mitigated community threats that impact quality of life.
    - ◆ Improved the delivery of prehospital medical services by ensuring a fire-rescue helicopter paramedic is available to provide Advanced Life Support (ALS) emergency medical services on air rescues throughout the County via a unique cooperative aerial rescue program. Through this program, the San Diego Sheriff’s Department provides pilots and the aircraft and CAL FIRE provides the firefighting and paramedic rescue crew, creating a critical service for one of the busiest counties in California for helicopter rescues. This aerial paramedic rescue program allows for rescues in remote locations, responds quickly to emergencies, and provides the same level of care as a ground ambulance. From September 1, 2021 through June 30, 2022, a total of 72 rescues have been completed, delivering ALS treatment to 30 patients in transit to the closest hospital.
    - ◆ Reduced the potential for loss of existing structures by performing fire inspections at 94% (954 of 1,015) of existing businesses within the service area of the SDCFPD, exceeding the goal of 90%.
    - ◆ Maintained program compliance with the State requirements by completing 100% (63) of annual inspections in every building used as a public or private school for compliance with building standards within the service area of the SDCFPD.
    - ◆ Maintained program compliance with the State requirements by completing 100% (89) of annual inspections in every building used as a hotel, motel,



### Living Safely

- Encourage and promote residents to take important and meaningful steps to protect themselves and their families for the first 72 hours during a disaster
  - Leveraged internal and external partnerships to provide resources to engage residential, visitor and business communities in personal disaster readiness.
    - ◆ In collaboration with HHS, County Library, and other public and private partners, completed the installation of residential lock boxes at or near the front door of 70 at-risk individuals to allow first responder access to homes during an emergency, exceeding the goal of 50 due to the implementation of a community-based public outreach approach.



lodging house, apartment house or residential care facility for compliance with building standards within the service area of the SDCFPD.

- ◆ Reduced the potential for fire spread from wildland to structures and vice versa through the continued implementation of an accelerated defensible space inspection cycle for improved properties, benefitting not only the homeowner but the neighbors, responders, and surrounding lands. Inspectors worked with homeowners to achieve a 99% (32,240 of 32,489) voluntary compliance rate with defensible space standards on parcels in the SDCFPD.
- ◆ Facilitated over 50 Health Services Capacity Task Force (HSCTF) meetings and produced 250 HSCTF surveillance reports to foster communication between hospital and prehospital stakeholders, review policy and share information.
- ◆ County Emergency Medical Services Office provided 780 COVID dashboard updates to the Emergency Operations Center and 260 dashboard updates for the Medical Operations Center Logistics Tracking System in response to the pandemic.
- ◆ Provided oversight of the emergency medical services delivery system by credentialing 5,129 emergency medical services personnel, inspecting 597 medical transportation vehicles, providing clinical quality assurance of over 100 cases, visiting 8 specialty care centers and assisting with over 150 duty officer calls.
- Continued to coordinate with CAL FIRE to increase recruitment and training opportunities for the Volunteer Reserve Firefighter Program.
  - ◆ The goal of expanding the Explorer Program for Volunteer Firefighters by promoting opportunities for future recruitment of high school students of diverse backgrounds was not met due to operational impacts caused by the COVID-19 pandemic.
  - ◆ Fostered the department’s relationship with community groups by attending nine public outreach events and recruiting 20 Volunteer Reserve Firefighters (VRF), falling short of the goal of 12 events and 25 VRF’s due to operational impacts caused by the COVID-19 pandemic. The program is currently undergoing a comprehensive evaluation, to include the implementation of new goals and performance measures.

- ◆ Fostered employee health and professional development through group trainings and the development of plans for organizational management inclusive of coaching, job shadowing, and mentoring.
- Align services to available resources to maintain fiscal stability
  - Ensured our influence as a regional leader on issues and decisions that impact the financial well-being of the County.
    - ◆ Provided for the emerging needs and long-term sustainability of capital assets by developing a facilities replacement plan.
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Utilized new and existing technology and infrastructure to improve customer service.
    - ◆ Improved emergency planning through the implementation of tools to enhance incident management, situational awareness, and fire pre-planning, specifically Internet Alerting and continued upgrades to the Regional GIS (Geographic Information System) Public Safety Database.
    - ◆ Provided exceptional emergency services by responding to 88% (1,210 of 1,369) of emergency calls within the “Total Response Time” standard for rural and 89% (2,608 of 2,924) for outlying areas, falling short of the goal of 90%. In the urban area, 53% (1,309 of 2,481) of emergency calls were responded to within the “Total Response Time” standard, falling short of the goal of 90% due to the high concentration of urban responses in the community of Otay, which the department is currently serving from a temporary location outside the service area. It is anticipated that response times will improve upon completion of the East Otay Mesa Fire Station in September 2023.
    - ◆ Improved community safety by responding to 69% (5,587 of 8,103) of emergency incidents with the “Response Force” standard associated with the optimal number of firefighters required to mitigate the emergency safely and effectively, falling short of the goal of 90% due to the increase in demand for resources shared throughout the region.
    - ◆ Responded to the growing need for fire protection and emergency medical services in the unincorporated areas of the County by completing the preconstruction/design phase of the East Otay Mesa Fire Station, including the evaluation of design proposals providing firefighters quarters, training, storage and community education functions.

 **Operational Excellence**

- Promote a culture of ethical leadership and decision making across the enterprise
  - Implemented tools and trainings to improve leadership and project management skills.



- ◆ Facilitated an operating agreement between the San Diego Office of Education and CAL FIRE to update the County-owned Camp Fox site located at the base of Palomar Mountain for use as a wildland firefighting base and fire center to train new firefighters.
- ◆ Completed significant improvements to two fire stations located in high wildfire areas. County Fire Stations 79 and 59, respectively, serve the remote, northern communities of Mt. Laguna and Sunshine Summit.
- ◆ Strengthened aerial fire protection in the region by renewing an agreement with San Diego Gas & Electric (SDG&E) for the use of firefighting helicopters. The SDG&E fleet is based locally and used to provide air support and water drops during local fires.

**Strategic Initiative Legend for Objectives**



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Public Safety Group Summary.

**2022–24 Objectives**



**Equity**

- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - Expand Community Health and Injury Prevention (CHIP) by completing Phase 1 of Community Paramedicine to enhance responsiveness to the changing environment and community needs by focusing on underserved areas of the region through close collaboration with HHSA.
  - Inform evidence-based, data driven decisions through dashboards or other visual displays – to analyze and interpret data streams from first responder, ambulance, emergency department, and other healthcare systems. These data products ensure critical healthcare resources remain available for all county residents and visitors.
  - Conduct quality assurance reviews of the emergency medical services delivery system evaluating compliance with state regulation and local policy to ensure high quality pre-hospital services are provided to the public.

- Review hospital specialty care centers (Trauma, Stroke, Cardiac/STEMI and EMS-C) annually evaluating compliance with program requirements ensuring high quality health care services to the public.
- Housing: Utilize policies, facilities, infrastructure, and finance to provide housing opportunities that meet the needs of the community.
  - Maintain program compliance with the State requirements by completing 100% of annual inspections in every building used as a public or private school for compliance with building standards within the service area of the SDCFPD.
  - Maintain program compliance with the State requirements by completing 100% of annual inspections in every building used as a hotel, motel, lodging house, apartment house or residential care facility for compliance with building standards within the service area of the SDCFPD.



**Sustainability**

- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Provide for the emerging needs and long-term sustainability of capital assets by developing the San Diego County Fire Strategic Facility Plan to plan for future maintenance and facilities replacement.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Evaluate and create a plan for conversion of fleet to hybrid/ electric vehicles.
  - Limit paper consumption through double-sided copying and printing, electronic use for reviewing, editing, scanning, and sending files, and refraining from printing emails. Conduct periodic reviews of paper consumption to determine if further actions are necessary.
  - Replace 50% of leaf blowers and other gas-powered tools with zero-emission equipment.
- Environment: Protect and promote our natural and agricultural resources, diverse habitats and sensitive species.
  - Conduct all vegetation treatments to lands, whether by hand crew, mechanized application or prescribed burn, in accordance with the California Environmental Quality Act (CEQA).
- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.
  - Identify additional staff who will train and volunteer to assume disaster response or recovery roles through the County’s Advanced Recovery Initiative (ARI).





- Respond to the growing need for fire protection and emergency medical services in the unincorporated areas of the County by beginning construction of the East Otay Mesa Fire Station. This facility will be used for firefighter quarters, training, storage and community education functions.
- Continue to expand the SDCF Community Emergency Response Team (CERT) with a focus on ensuring the program is inclusive, equitable and integrates the full diversity of our population. These efforts include the Alertar y Preparar LISTOS Program to meet the needs of primarily Spanish-speaking families and the expansion of the central and northern divisions to the communities of Julian, Palomar Mountain, Ranchita, Shelter Valley and Warner Springs, modeled after the success of the southern division.

**Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:**

- Implement plan for conversion of fleet vehicles due for replacement to hybrid/electric where possible.
- Implement an electronic filing system for programs and work products where feasible to reduce paper use and waste in accordance with the County’s retention policies.




**Community**

- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - The Volunteer Reserve Firefighter outreach program strengthens the diversity of the program and ensures the program reflects the many communities and groups we serve. The department’s goal is to recruit at least 25 Volunteer Reserve Firefighters by attending public events and other outreach efforts.
- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Engage with at least four communities on evacuation planning, working together to identify primary, secondary, alternative and emergency options, continuing a multi-year effort to create and maintain customized evacuation maps and guides, to further public education in this critical area.
  - Provide Wildland Urban Interface (WUI) training classes to at least four at-risk communities within the service area of the SDCFPD.

- Strengthen wildfire protection in existing and future communities by creating new or treating existing fuel breaks in at least four communities per year to improve defensibility and tactical firefighting options, and reduce fire spread to surrounding wildlands.
- Strengthen evacuation readiness and the ability for emergency personnel to respond to wildfires by identifying 200 lane miles of key evacuation corridors and clearing the vegetation along these roads up to 20 feet.
- Ensure 75% of credentialing of emergency medical services professionals is completed within two business days to ensure the public is assisted by appropriately trained and Local Emergency Medical Services Agency (LEMSA) approved personnel.
- Conduct site visits at Emergency Medical Technician and Paramedic training programs for quality assurance and verification of adherence to Title 22 regulations.
- Inspect private ambulances and non-emergency medical transportation vehicles to ensure safety and quality of medical transportation to the public.
- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Continue collaboration with HHSA, County Library, and other public and private partners to complete installation of residential lock boxes at or near the front door of at least 50 at-risk individuals to provide efficient fire protection services by allowing first responder access to homes during an emergency.
  - Reduce the potential for fire spread from wildland to structures and vice versa by performing defensible space inspections on one-third (34,000 parcels) of the total homes in the SDCFPD annually, maintaining a three-year cycle and benefiting not only the homeowner but the neighbors, responders, and surrounding lands and achieve a 90% voluntary compliance rate with defensible space standards on all parcels inspected.
- Communications: Create proactive communication that is accessible and transparent.
  - Enhance the County Fire website to support a regional public wildfire information strategy.
  - Conduct a minimum of five stakeholder forums to facilitate Community Paramedicine (CP) and Triage to Alternate Destination (TAD) program development by engaging prehospital agencies and other organizations in the process to initiate CP/TAD programs in San Diego County.
  - Submit annual Emergency Medical Services (EMS) Plan to the State Office, Emergency Medical Services Authority (EMSA) as required to provide communication/information to the public regarding services provided in San Diego County.



- Partnership: Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
  - Partner with San Diego Gas & Electric (SDG&E) to jointly conduct power line pole inspections in accordance with Public Resource Codes 4292 & 4293. Provide training and education simultaneously to ensure appropriate firebreak clearance around utility poles and to recommend the removal of dead, diseased, defective and dying trees that could fall into the lines.

 **Empower**

- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Improve emergency planning and implement tools to enhance incident management, situational awareness, and fire pre-planning, specifically Internet Alerting and continued upgrades to the Regional GIS (Geographic Information System) Public Safety Database.

- Provide exceptional emergency services by responding to 90% of emergency calls within the “Total Response Time” standard for the regional category (urban, rural, and outlying) identified in the San Diego County Fire Standards of Cover.
- Improve community safety by responding to 90% of emergency incidents with the “Response Force” standard associated with the optimal number of firefighters required to mitigate the emergency safely and effectively, as described in the San Diego County Fire Standards of Cover.







**Related Links**

For additional information about San Diego County Fire, refer to the website at:

- ◆ [www.sdcountyfire.org](http://www.sdcountyfire.org)





Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Number of "Stop the Bleed" training events within SDCPFD boundaries <sup>1,2</sup>	—	20	4	N/A	N/A
	Number of Volunteer Reserve Firefighter (VRFF) Program recruitment public outreach events <sup>2</sup>	2	12	9	N/A	N/A
	Perform fire inspections at commercial/ business occupancies within SDCPFD boundaries <sup>3</sup>	62% of 519	90%	94% of 1,015	N/A	N/A
	Perform fire inspections at Group E occupancies within SDCPFD boundaries <sup>4</sup>	100% of 30	100%	100% of 63	N/A	N/A
	Perform fire inspections at Group R occupancies and associated sub-categories within SDCPFD boundaries <sup>4</sup>	100% of 13	100%	100% of 89	N/A	N/A
	Respond to medical emergencies within SDCPFD boundaries in 10 minutes <sup>5</sup>	78% of 6,431	N/A	N/A	N/A	N/A
	Respond to emergency calls within the 8:00 minute "Total Response Time" standard for Urban areas <sup>6,7</sup>	N/A	90%	53% of 2,481	N/A	N/A
	Respond to emergency calls within the 13:00 minute "Total Response Time" standard for Rural areas <sup>6</sup>	N/A	90%	88% of 1,369	N/A	N/A
	Respond to emergency calls within the 23:00 minute "Total Response Time" standard for Outlying areas <sup>6</sup>	N/A	90%	89% of 2,924	N/A	N/A
	Respond to 90% of emergency incidents with the optimal number of firefighters associated with the "Response Force" standard <sup>8,9</sup>	N/A	90%	69% of 8,103	N/A	N/A
	Perform fire inspections at Group E occupancies within SDCPFD boundaries <sup>4</sup>	N/A	N/A	N/A	100%	100%
	Perform fire inspections at Group R occupancies and associated sub-categories within SDCPFD boundaries <sup>4</sup>	N/A	N/A	N/A	100%	100%
	Number of Volunteer Reserve Firefighter (VRFF) Program recruitment public outreach events	N/A	N/A	N/A	12	12
	Conduct stakeholder forums specific to Community Paramedicine/Triage to Alternate Destination to share information and promote success of agency applications and implementation. <sup>10</sup>	N/A	N/A	N/A	5	5
	Credential rate of emergency medical services personnel within 2 business days. <sup>11</sup>	N/A	N/A	N/A	75%	75%
	Voluntary compliance rate with defensible space standards on all parcels inspected. <sup>12</sup>	N/A	N/A	N/A	90%	90%
	Respond to emergency calls within the 8:00 minute "Total Response Time" standard for Urban areas	N/A	N/A	N/A	90%	90%
	Respond to emergency calls within the 13:00 minute "Total Response Time" standard for Rural areas	N/A	N/A	N/A	90%	90%





Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Respond to emergency calls within the 23:00 minute “Total Response Time” standard for Outlying areas	N/A	N/A	N/A	90%	90%
	Response rate of emergency incidents with the optimal number of firefighters associated with the “Response Force” standard	N/A	N/A	N/A	90%	90%

*Table Notes*

- <sup>1</sup> This measure will be discontinued in Fiscal Year 2022–23 and replaced with a measure that reflects efforts by San Diego County Fire’s Emergency Medical Services (EMS Office) to support the Strategic Goal of Community focusing on communication and community partnerships.
- <sup>2</sup> This goal was not met due to operational impacts caused by the COVID-19 pandemic.
- <sup>3</sup> This measure will be discontinued in Fiscal Year 2022–23 and replaced with measures that more accurately reflect efforts by San Diego County Fire’s Community Risk Reduction Division to support the Strategic Goal of Community focusing on services that enhance the community through increasing the well-being of residents and environment through working with homeowners to achieve a 90% voluntary compliance rate with defensible space standards on all the parcels inspected.
- <sup>4</sup> In accordance with California Health & Safety Code section 13146.4, this measure represents San Diego County Fire’s compliance with California Health and Safety Code 13146.2, which requires all fire departments that provide fire protection services to perform annual inspections in every building used as a public or private school for compliance with building standards and California Health and Safety Code 13146.3, which requires all fire departments that provide fire protection services to perform annual inspections in every building used as a hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards.
- <sup>5</sup> This measure was discontinued in Fiscal Year 2021–22 and replaced by new measures in order to capture the operational goals for both the “Total Response Time” and “Response Force” standards identified in the San Diego County Fire Standards of Cover.
- <sup>6</sup> This was a new measure for Fiscal Year 2021–22 to accurately reflect the operational goal of providing exceptional emergency services. The standards for the regional category (urban, rural, and outlying) identified in the San Diego County Fire Standards of Cover were developed using the Safety Element of the County of San Diego General Plan and best practices identified by the National Fire Protection Association. The Total Response Time starts when the 9-1-1 call is received and ends when personnel arrive on scene. Time standards are graduated in relationship to the regional category (urban, rural, and outlying) in which the emergency incident occurs, as identified by land use designation and population density.
- <sup>7</sup> The goal was not met due to the high concentration of urban responses in the community of Otay, which the department is currently serving from a temporary location outside the service area. It is anticipated that response times will improve upon completion of the East Otay Mesa Fire Station in September 2023.
- <sup>8</sup> This was a new measure for Fiscal Year 2021–22 to accurately reflect the operational goal of improving community safety. The “Response Force” standards identified in the San Diego County Fire Standards of Cover are based on the optimal number of firefighters required to mitigate an emergency safely and effectively. The effective response force standard is categorized into three tiers to reflect variations in hazard type, terrain and population density throughout the region.
- <sup>9</sup> The goal was not met due to the increase in demand for resources shared throughout the region.
- <sup>10</sup> This is a new measure for Fiscal Year 2022–23 to accurately reflect the operational goal of supporting the Strategic Goal of Community by focusing on improving communication and community partnerships.
- <sup>11</sup> This is a new measure for Fiscal Year 2022–23 to accurately reflect the operational goal of supporting the Strategic Goal of Community by improving safety for all communities by ensuring the public is assisted by appropriately trained and Local Emergency Medical Services Agency (LEMSA) approved personnel.
- <sup>12</sup> For Fiscal Year 2022–23, the description of this goal has been updated to remove the goal values and is reflected in the performance measures goals section of this table.

## Budget Changes and Operational Impact: 2021-22 to 2022-23

### Staffing

Net decrease of 6.00 staff years.

- ◆ Decrease of 11.00 staff years due to the transfer of County Fire staff to Office of Emergency Services.
- ◆ Increase of 3.00 staff years for Roadside Vegetation Management Program.
- ◆ Increase of 2.00 staff years for Community Paramedicine Program.



## Expenditures

Net increase of \$5.5 million.

- ◆ Salaries & Benefits—increase of \$0.4 million due to the addition of staff years for Roadside Vegetation Management and Community Paramedicine programs and negotiated labor agreements. This is partially offset by staffing transfers to the Office of Emergency Services due to reorganization efforts to centralize fiscal and finance functions.
- ◆ Services & Supplies—net increase of \$8.4 million.
  - ◆ Increase of \$7.5 million to continue level of support to fire and emergency medical services in San Diego County Fire Protection District (SDCFPD).
  - ◆ Increase of \$1.5 million for contracted services for the Community Risk Reduction Roadside Vegetation Management and Community Risk Reduction Climate Investment Fire Prevention programs.
  - ◆ Increase of \$1.0 million for the initial phase of additional firefighter staffing support within SDCFPD.
  - ◆ Increase of \$0.8 million associated with various operational costs.
  - ◆ Increase of \$0.5 million for defensible space inspection services.
  - ◆ Increase of \$0.4 million to implement a pilot program to retrofit, harden and create defensible space for homes with a high fire risk in Dulzura, Potrero and Campo.
  - ◆ Increase of \$0.4 million for increase in Public Liability Insurance.
  - ◆ Increase of \$0.1 million to continue level of support to ambulance services in County Service Areas (CSA) 17 and 69.
  - ◆ Decrease of \$3.6 million due to one-time major maintenance projects and contracted services in prior year.
  - ◆ Decrease of \$0.2 million in Vehicle Maintenance ISF cost.
- ◆ Expenditure Transfer & Reimbursements—net increase of \$3.8 million in expenditure reimbursements associated with centralized General Fund support of the following:
  - ◆ \$1.5 million for the replacement of fire equipment and apparatus.
  - ◆ \$1.0 million for the initial phase of additional firefighter staffing support within SDCFPD.
  - ◆ \$0.9 million for various major maintenance projects.
  - ◆ \$0.4 million for radio replacement.
- ◆ Increase of \$3.3 million in property tax collections in the SDCFPD.
- ◆ Increase of \$0.1 million in property tax collections in the CSAs.
- ◆ Fines, Forfeitures & Penalties—decrease of \$0.1 million for transfers from Emergency Medical Services (EMS) Maddy Trust Fund to Office of Emergency Services.
- ◆ Intergovernmental Revenues—net decrease of \$0.2 million.
  - ◆ Decrease of \$2.3 million due to prior year one-time revenues.
    - ◆ \$1.2 million in American Rescue Plan Act for COVID-19 ambulance response, testing and vaccination contracted services.
    - ◆ \$1.1 million in State Aid Health Realignment to support Emergency Medical Services operations.
  - ◆ Increase of \$1.6 million associated with Climate Investment Fire Prevention Grant for Community Risk Reduction fuel reduction and evacuation readiness program.
  - ◆ Increase of \$0.4 million in Wildfire Mitigation Program grant to implement a pilot program to retrofit, harden, and create defensible space for homes with a high fire risk in Dulzura, Potrero and Campo.
  - ◆ Increase of \$0.1 million in resident ambulance transport revenue in the CSAs.
- ◆ Charges For Current Services—increase of \$1.3 million.
  - ◆ Increase of \$0.9 million in one-time Assistance By Hire revenue to continue level of support for fire and emergency medical services in SDCFPD.
  - ◆ Increase of \$0.3 million in non-resident ambulance transport revenue in the CSAs.
  - ◆ Increase of \$0.1 million in credentialing fees.
- ◆ Miscellaneous Revenues—decrease of \$1.5 million due to prior year one-time revenues.
  - ◆ \$1.0 million in Firestorm 2007 Trust Fund for Community Risk Reduction program.
  - ◆ \$0.3 million in donations from Fire Foundation.
  - ◆ \$0.2 million to support the transfer of staff from County Fire to Office of Emergency Services.
- ◆ Fund Balance Component Decreases—increase of \$76,082 to support a portion of departmental costs of the County’s existing pension obligation bond (POB) debt. Appropriations in this category are based on the use of restricted General Fund fund balance for POB costs through Fiscal Year 2026-27.
- ◆ Use of Fund Balance—decrease of \$1.7 million. A total of \$2.8 million is budgeted.
  - ◆ \$1.7 million from Fire Protection Districts for fire and emergency medical services.
  - ◆ \$0.9 million from East Otay Mesa CFD 09-01 Special Tax B for fire and emergency medical services.
  - ◆ \$0.2 million in General Fund fund balance for one-time salary and benefit payments.

The central funding is supported by resources in Countywide Finance Other. Since this is a transfer of expenditures, it has a net effect of \$3.8 million decrease in expenditures.

- ◆ Operating Transfers Out—increase of \$0.5 million to fund one-time capital major maintenance projects.

## Revenues

Net increase of \$5.5 million.

- ◆ Taxes Current Property—increase of \$3.4 million.



- ◆ General Purpose Revenue Allocation—increase of \$4.2 million to provide fire and emergency medical services, to support ambulance subsidy in the Unified Service Area, negotiated labor agreements and the addition of 2.00 staff years for EMS Community Paramedicine program.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$4.0 million primarily due to prior year use of one-time funds to continue level of support for fire and emergency medical services, and the completion of one-time purchases and projects offset by anticipated salary and benefit increases included for planning purposes.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
San Diego County Fire		65.00			59.00	59.00
<b>Total</b>		<b>65.00</b>			<b>59.00</b>	<b>59.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
San Diego County Fire	\$46,083,249	\$65,077,515	\$84,821,369	\$63,257,694	\$64,169,244	\$62,129,469
County Service Areas - Fire Protection/EMS	8,605,711	—	—	64,516	—	—
San Diego County Fire Protection District	1,323,371	3,201,939	5,143,066	3,672,231	9,096,245	7,100,245
County Service Areas - Emergency Services	—	14,473,847	29,903,716	13,973,049	14,955,210	14,955,210
<b>Total</b>	<b>\$56,012,331</b>	<b>\$82,753,301</b>	<b>\$119,868,151</b>	<b>\$80,967,490</b>	<b>\$88,220,699</b>	<b>\$84,184,924</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$3,774,365	\$9,860,539	\$9,243,299	\$9,237,948	\$10,291,905	\$10,422,262
Services & Supplies	42,910,101	70,343,621	88,570,531	67,041,615	78,708,487	73,132,955
Other Charges	185,858	195,000	5,442,335	530,716	195,000	195,000
Capital Assets Software	—	—	64,370	64,370	—	—
Capital Assets Equipment	1,416,037	1,485,000	10,425,076	1,181,712	1,530,000	100,000
Expenditure Transfer & Reimbursements	(1,616,345)	(215,300)	(215,300)	(206,168)	(4,065,300)	(215,300)
Operating Transfers Out	9,342,316	1,084,441	6,337,841	3,117,298	1,560,607	550,007
<b>Total</b>	<b>\$56,012,331</b>	<b>\$82,753,301</b>	<b>\$119,868,151</b>	<b>\$80,967,490</b>	<b>\$88,220,699</b>	<b>\$84,184,924</b>



Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Current Property	\$3,730,037	\$5,134,491	\$5,134,491	\$6,471,832	\$8,505,477	\$9,009,477
Taxes Other Than Current Secured	24,545	50,530	50,530	581,960	72,398	72,398
Licenses Permits & Franchises	—	223,115	223,115	212,363	246,340	246,340
Fines, Forfeitures & Penalties	33	3,433,231	3,433,231	2,522,119	3,348,000	3,348,000
Revenue From Use of Money & Property	92,238	396,218	396,218	222,607	427,452	427,452
Intergovernmental Revenues	5,544,198	7,948,556	13,816,058	11,410,426	7,777,458	7,521,921
Charges For Current Services	2,746,489	10,560,952	12,560,952	12,250,898	11,862,325	11,070,395
Miscellaneous Revenues	2,526,171	2,045,523	3,713,854	2,018,691	506,200	506,200
Other Financing Sources	7,995,148	262,455	15,692,324	15,260,474	262,455	262,455
Fund Balance Component Decreases	1,095,607	97,268	97,268	97,268	173,350	173,350
Use of Fund Balance	(2,588,329)	4,536,028	16,685,176	(18,146,085)	2,773,016	100,000
General Purpose Revenue Allocation	34,846,194	48,064,934	48,064,934	48,064,934	52,266,228	51,446,936
<b>Total</b>	<b>\$56,012,331</b>	<b>\$82,753,301</b>	<b>\$119,868,151</b>	<b>\$80,967,490</b>	<b>\$88,220,699</b>	<b>\$84,184,924</b>



*County of San Diego*

**Health and Human Services Agency**

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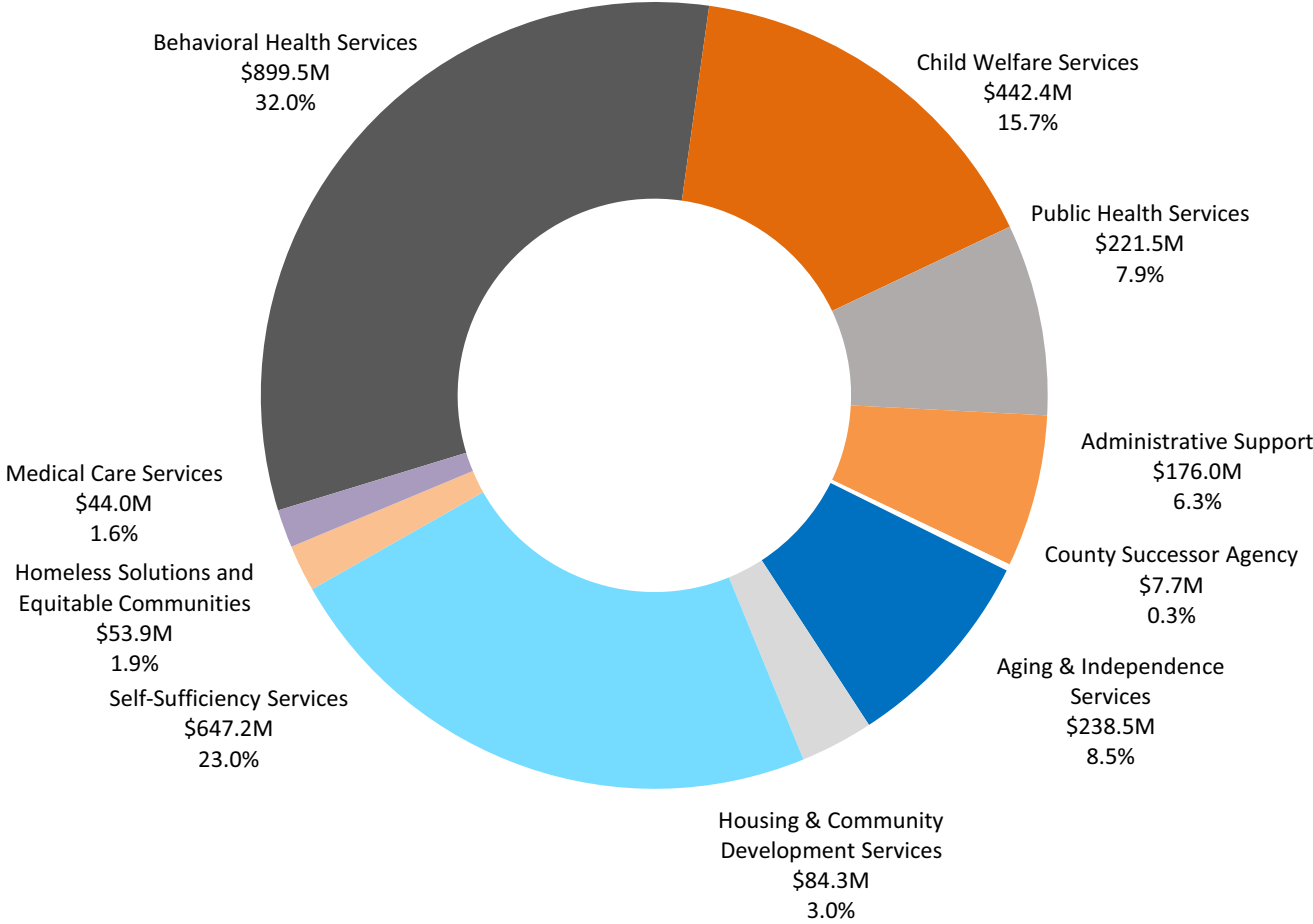




# Health and Human Services Agency at a Glance

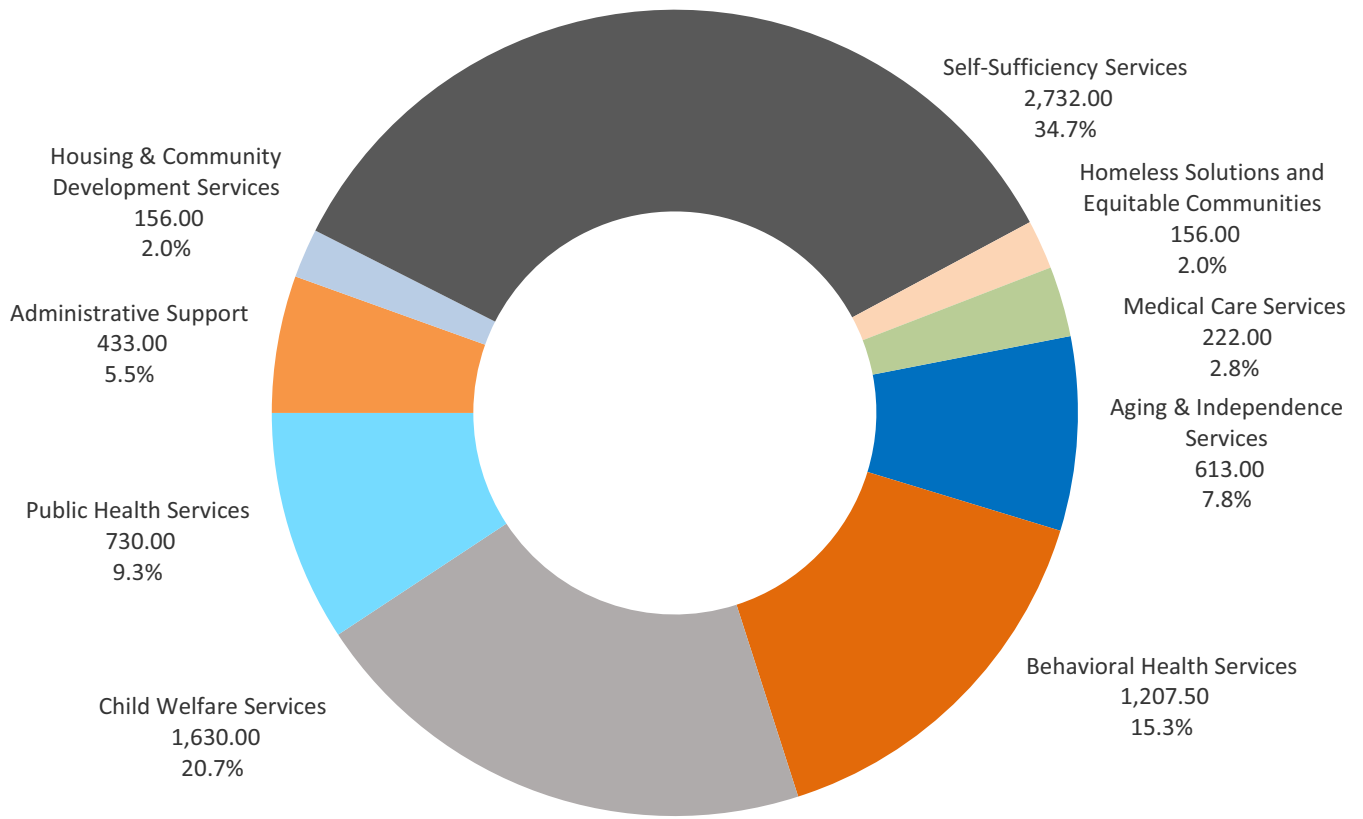
## Adopted Budget by Department

**Budget by Department**  
**Fiscal Year 2022–23: \$2.8 billion**



**Adopted Staffing by Department**

**Staffing by Department**  
**Fiscal Year 2022–23: 7,879.50 staff years**



# Health and Human Services Agency Summary

## Mission Statement

To make people’s lives healthier, safer and self-sufficient by delivering essential services in San Diego County.

## Group Description

The Health and Human Services Agency (HHSA) is an integrated agency with a robust service network that contributes to a region that is Building Better Health, Living Safely, and Thriving. Its many programs are designed to help all 3.3 million San Diego County residents live well. Health, housing, and social services are developed by eight service departments to provide vital resources and care. These services include:



- ◆ **Self-Sufficiency Services (SSS)**—assist in providing individuals and families access to services that assist them in achieving self-sufficiency, such as medical health insurance, supplementary food assistance, and cash aid.
- ◆ **Aging & Independence Services (AIS)**—protect older adults and people with disabilities from abuse and neglect and provide access to services that assist them to remain safely in their homes.
- ◆ **Behavioral Health Services (BHS)**—assist individuals and families, including those who are homeless, to achieve mental and emotional well-being that supports stability by providing access to mental health services, drug, and alcohol prevention, and treatment.
- ◆ **Child Welfare Services (CWS)**—protect at-risk children from dangerous conditions and provide permanency and stability in living situations for children to enhance their overall well-being and strengthen families.
- ◆ **Public Health Services (PHS)**—promote health and wellness, healthy behaviors, and access to quality care; prevent injuries, disease, and disabilities; and protect against public health threats, such as foodborne outbreaks, environmental hazards, and disasters.
- ◆ **Housing & Community Development Services (HCDS)**—provide housing assistance and community improvements that benefit low- and moderate-income persons.
- ◆ **Homeless Solutions and Equitable Communities (HSEC)**—ensure that County services are best positioned to address equity and homelessness effectively, with particular attention paid to operational efficiency, data utilization, and collaboration with external partners.

- ◆ **Medical Care Services**—improve the health and wellness of San Diegans by ensuring equitable access to a high-quality, sustainable medical care delivery system that is inclusive and addresses the needs of our most vulnerable citizens.

*Previously under Public Health Services, Medical Care Services was established July 1, 2022, to oversee nursing and pharmacy operations, provide clinical expertise in an array of disciplines, and implement initiatives such as California Advancing and Innovating Medi-Cal (CalAIM) and Justice-Involved Health.*

*HHSA safeguards the public interest by providing Treatment, Assistance, Protection, and Prevention (TAPP). Together these essential services:*

- ◆ Treat nearly 108,000 residents through mental health and alcohol and other drug services;
- ◆ Assist more than 69,000 older adults and people with disabilities through a variety of programs to help keep them safe in their own homes;
- ◆ Protect nearly 4,600 vulnerable children;
- ◆ Prevent the spread of infectious diseases by investigating nearly 400,000 cases and contact tracing approximately 130,000 close contacts as part of the response to COVID-19, hepatitis A and C, measles, HIV, gastrointestinal, and other diseases. Nearly 98% of investigations were of COVID-19; and
- ◆ Ensure over one million children, adults, and seniors are connected to federal and State benefits to help meet basic needs.

*These services are just a few examples of how HHSA contributes to the health, safety, and quality of residents’ lives.*

*HHSA has one administrative support department to facilitate the optimal use of resources and ensure compliance with federal, State, local, and County requirements. HHSA also actively works with its 18 citizen advisory boards and*

commissions and participates in over 160 community advisory groups to provide the right services to the right people, at the right time, for the best possible outcome.

Effective July 1, 2021, Emergency Medical Services (EMS) was transferred to the Public Safety Group/San Diego County Fire to enhance the alignment of the integrated functions of Fire and EMS. This transition will facilitate coordination with Fire, EMS, law enforcement, ambulance companies, and health systems to address and prepare for emergencies, disasters, and other community priorities.

HHSA provides these services directly and indirectly with 7,879.50 HHSA employees (staff years) located across 54 facilities, over 350 contracted providers, and hundreds of volunteers committed to providing excellent customer service and a budget of \$2.8 billion derived from federal, State, and local funding.

### Strategic Framework and Alignment

In the County’s Strategic Framework, Groups and Departments support four Strategic Initiatives: Building Better Health, Living Safely, Sustainable Environments/Thriving, and Operational Excellence. Audacious Visions and Enterprise-Wide Goals (EWG) assist departments in aligning with and supporting the County’s Vision and Strategic Initiatives.

In Fiscal Year 2021–22, the County of San Diego underwent a large organizational shift, with the majority of the members of the Board of Supervisors being newly elected. This marked the first time in two decades that all five sitting Supervisors had been in office for their first term. As the County looks toward the future, it was clear now is the time to build upon past successes, identify opportunities for improvement in our current processes, and ensure our operations are aligned with the policy initiatives of the Board of Supervisors. The County began a new strategic planning process in the Summer of 2021, which included convening a Strategic Planning Team. The 2021 Strategic Planning Team consisted of staff experts from across the enterprise who possess unique subject matter expertise as well as an extensive operational knowledge and have served as integral members of teams that have been implementing the new programs brought forward by the Board of Supervisors this year. The overall themes that came out of the robust discussions were the desire to be a government that listens to, partners with, and supports the community we serve, while sustainably planning for the future. This process also included reimagining the County’s governance documents, including the Vision Statement, Mission Statement, and Values. There are new Strategic Initiatives and Audacious Goals that go along with each to guide the departments in outcome-based goal

setting that aligns with the County’s Vision. Additional information on the new strategic alignment can be found in the Strategic Framework and Alignment section.

In the County’s Strategic Framework, Groups and Departments support five Strategic Initiatives: Equity, Sustainability, Community, Empower, and Justice. Audacious Goals assist departments in aligning with and supporting the County’s Vision and Mission. In addition, department objectives demonstrate how departments contribute to the larger Audacious Goals. For more information on the new strategic alignment, refer to the Strategic Framework and Alignment section.

### Health and Human Services Agency Departments

- ◆ Administrative Support
- ◆ Aging & Independence Services
- ◆ Behavioral Health Services
- ◆ Child Welfare Services
- ◆ County Successor Agency
- ◆ Homeless Solutions and Equitable Communities
- ◆ Housing & Community Development Services
- ◆ Medical Care Services
- ◆ Public Health Services
- ◆ Self-Sufficiency Services

### Health and Human Services Agency Priorities

HHSA provides vital health, housing, and social services to approximately one in every three county residents, emphasizing HHSA’s critical role in ensuring the health and well-being of the region. HHSA’s success in providing high-value services and community engagement is built on the *Live Well San Diego* vision of supporting a region that is Building Better Health, Living Safely, and Thriving. As a fully integrated agency and recognized leader, both locally and nationally, HHSA focuses on improving the lives of residents and, in particular, those experiencing some of the most significant difficulties, including serious mental illnesses and substance use disorders (SUD), Homelessness, and those in vulnerable families.

The global COVID-19 pandemic, for which HHSA has played a vital role in leading the regional response, has demonstrated the importance of shared vision and focus like no other event in recent history. While the pandemic has caused great uncertainty and challenges, HHSA remains committed to providing essential services and regional leadership as we transition focus to assist our region in recovering from the health, emotional, and eco-





conomic effects of the COVID-19 pandemic. Below are examples of how HHSA carries out comprehensive health, housing, and social services to ensure all San Diegans live well.



## Equity

HHSA continues to work with the hardest-to-reach and most vulnerable populations to ensure all residents have access to services and information to better manage challenging situations with a strong emphasis on health, housing, and economic opportunity. Through data-driven approaches, HHSA is committed to improving access to quality care, increasing physical activity, supporting healthy eating, stopping tobacco and other drug abuse, and reducing health disparities and disproportionality. Critical to this effort is creating synergistic, actionable items for every department informed by equity-based indicators at the program, Agency, and communitywide levels as a strategy for addressing the complex factors that influence health, housing, and economic equity.

This alignment across departments, tied to goals such as health equity, helped propel San Diego County to one of the top counties in vaccination rates, including success in communities where residents are more vulnerable to poor health outcomes. HHSA intends to build upon the success of the Community Health Worker model implemented during the pandemic to enhance capacity for community engagement both within the County enterprise and throughout the region. When looking at delivering excellence in mental health care, HHSA has been advancing the behavioral health continuum of care with strategies that include Crisis Stabilization Units, Mobile Crisis Response Teams, and developing a leading-edge mental health hub, all on underserved populations. HHSA will undertake a fundamental transformation to improve child and family well-being outcomes by shifting to upstream prevention efforts to ensure that all families build resilience and have equitable opportunities to keep their children safe and supported. This will be carried out by identifying underlying causes that impact outcomes and providing a focus on building protective factors such as increasing positive connections and coordinating, communicating, and partnering with families and the organizations that support them. Additionally, building upon the success of the Home Safe program, HHSA is focusing on providing targeted resources to an expanded demographic of vulnerable older and disabled adults who are homeless or at risk of becoming homeless. To support communities that have been historically left behind, HHSA will be working to develop actionable opportunities to alleviate poverty and increase economic inclusion through enterprise-wide systemic poverty reduction efforts.

HHSA is also implementing a coordinated approach to prevent and end homelessness by increasing housing opportunities and services aligned with the County's Framework for Ending Home-

lessness, which encompasses the County's ongoing work and provides a vision for future endeavors. The Framework is anchored in five strategic domains: 1) Root Cause and Upstream Prevention, 2) Diversion and Mitigation, 2) Services, 3) Treatment and Outreach, 4) Emergency/Interim Housing and Resources, and 5) Permanent Housing and Support. Using the Social Determinants of Health approach with the five strategic domains is an enterprise-wide effort to prevent and end homelessness holistically. Through this Framework, HHSA collaborates with community stakeholders and local municipalities to ensure that actions meet the community's need for accessible low-income affordable housing; identify suitable locations for temporary emergency and permanent housing, and integrate outreach and navigation systems necessary to maximize success.



## Sustainability

HHSA is committed to helping communities thrive, not just today but also by looking ahead and making plans for a sustainable future focused on our economy, climate, environment, and building resiliency in our region.

As part of this commitment, every HHSA department is developing a Sustainability Plan with strategies to provide just and equitable services and protect future generations' abilities to flourish and thrive. Future endeavors include expanding the electric fleet and maturing models incorporating remote working. In the short term, HHSA will increase efforts across departments to reduce waste and the consumption of resources by assessing purchasing trends and identifying areas to improve sustainability efforts. In addition, HHSA will promote staff's sustainability knowledge and engagement by tapping into the learning culture to increase understanding of sustainability and its impacts on the community and residents' lives. Regular communications regarding sustainability-related program updates, successes, and opportunities for improvement to maintain and build momentum.



## Community

HHSA continuously focuses on strengthening communities and creating opportunities for all San Diegans to grow, connect, and thrive. This is evident through priorities such as promoting civic engagement that inspires individuals to improve their communities, supporting safety through community preparedness and disaster response, promoting the highest quality of life by ensuring equal access to basic needs, and facilitating stronger partnerships through collaboration and coordination throughout the region. HHSA accomplishes this through providing access to timely, relevant news and information, active participation in





community events to engage communities and facilitate connections, partnering with advisory boards, and ongoing engagement with stakeholders.

HHSA also collaboratively addresses new challenges head-on through innovative approaches, such as its fully integrated and coordinated response to the COVID-19 pandemic. This unique approach to an unprecedented emergency is built off the principles of *Live Well San Diego* and the more than 500 designated partners. It includes a robust Education and Outreach sector, which was mobilized within two weeks of the public health emergency declaration. This outreach was rapidly expanded to encompass nine sectors and 12 sub-sectors that successfully and regularly engaged thousands of diverse stakeholders through live telebriefings, eblasts, and presentations. HHSA also launched Live Well on Wheels, a mobile office that allows health and community services to be delivered directly to residents in their neighborhoods. The vehicle is equipped with the latest technology and tools to provide a variety of services in the field, such as disaster response and relief (COVID-19 efforts), public immunizations, public assistance benefits, immunizations, veterans’ services, public health services, behavioral health services, homeless services, and much more. Live Well on Wheels makes it possible for the County and community partners to deliver vital services in a coordinated and integrated manner, in complete alignment with the *Live Well San Diego* vision for healthy, safe, and thriving communities.

Empower

HHSA is committed to valuing its workforce by increasing awareness of their contributions, cultivating stakeholder relationships, and gaining public trust as they work together towards one vision. HHSA promotes learning opportunities to improve knowledge sharing across departments and support better-informed decisions through focused efforts such as financial training (s) risk reviews, and quality improvement projects. By promoting a flexible and responsive workforce, we are better positioned to anticipate the needs of our customers and provide person-centered services, contributing to achieving Agency goals. HHSA is committed to transparency and delivering value to our residents through consistently candid and open communication, as demonstrated through the *Live Well San Diego* Open Performance Portal. Proactively engaging partners and stakeholders in identifying and addressing community needs help residents understand actions taken and paves the way for community engagement, building trust and confidence within the Agency.

Justice

HHSA will continue to work with the hardest to reach and most vulnerable populations to ensure all children and families have access to services and information to manage the challenging sit-

uations they are facing. To strengthen the lives of children and families, HHSA provides trauma-informed prevention and protection services to vulnerable children, their families, and communities that are culturally competent family-centered and address the challenges of disproportionality. HHSA is also embarking on innovative early intervention work through initiatives, including developing the framework for child abuse prevention and continuing existing strategies such as maintaining partnerships with advisory bodies to include a deeper community perspective and advance the best practices recommended by the topic experts.

Related Links

For additional information on the programs offered by the Health and Human Services Agency, refer to the website:

- ◆ [www.SanDiegoCounty.gov/HHSA](http://www.SanDiegoCounty.gov/HHSA)

For additional information about *Live Well San Diego* , go to:

- ◆ [www.LiveWellSD.org](http://www.LiveWellSD.org)

For additional information about COVID-19, go to:

- ◆ <https://www.coronavirus-sd.com/>

Budget Changes and Operational Impact: 2021–22 to 2022–23

Overview

The Health and Human Services Agency’s Fiscal Year 2022–23 Adopted Budget includes appropriations of \$2.8 billion, a net decrease \$27.2 million or 1.0% from the Fiscal Year 2021–22 Adopted Budget. While there are continued increases across service delivery areas, including a large investment in workforce to address growth in safety net programs and County priority areas, the budget reflects the removal of one-time costs for COVID-19 response efforts that occurred during Fiscal Year 2021–22, which is driving the net decline in appropriations.

Salaries & Benefits are up \$108.1 million due to the addition of staff years across all departments in the Agency, as well as increases for negotiated labor agreements. The demand for safety net programs, such as CalFresh and Medi-Cal, has continued to increase as a result of the economic impacts of the pandemic. Additionally, caseloads that were on an upward trajectory prior to the pandemic, such as the In-Home Support Services (IHSS) program where need increases as the population in the region ages, continue to rise. Direct services staff are requested to ensure continued timely, effective and efficient services to those in need of these programs. As in the last several years, positions are also requested to address several key priority areas across departments by continuing to expand availability of services and promote equitable delivery of services and improved outcomes. As one example, Community Health Workers are







being added to the Homeless Solutions and Equitable Communities Department to provide support for public health education and health promotion programs, facilitate access to services, and improve the quality and cultural competence of service delivery within the community. These positions will also provide critical services to communities disproportionately impacted by public health threats, including COVID-19.

Services & Supplies and remaining budgetary accounts are down by a net of \$135.3 million, driven by the reduction for prior year one-time COVID-19 response costs. However, here too there are new investments promoting priority areas and expanding essential services. Investments to the Behavioral Health Continuum of Care include areas such as increased school-based outpatient treatment services for children and a continued expansion of crisis diversion services and long-term care beds. In the area of homelessness, funds for a new program to build service capacity in the region by partnering with cities to acquire shelters or locations to serve the homeless population are included. Increased services to help address the economic and social impacts of the pandemic, such as food, nutrition, and tenant and legal services, also continue into Fiscal Year 2022–23.

## Staffing

Increase of 595.00 staff years

- ◆ Increase of 100.00 staff years to continue to deliver essential safety net services to residents timely, effectively and efficiently. Over the last 2 years, SSS has added over 316,000 in new participants to its programs and continues to receive a record high of new applications each month. This includes a 40.5% participation increase to CalFresh, and a 38% increase to Medi-Cal. Both of these programs act as the main social safety net for low-income San Diegans combating food insecurity and allowing our most vulnerable to meet their health care needs. In addition, the increased staff years will also address workload impact associated with existing caseload due to the expiration of COVID-19 federal and State waivers.
- ◆ Increase of 68.00 staff years to support Emergency Response (ER) services in Child Welfare Services (CWS). Staff years will support efforts to conduct emergency investigations on a 24/7 basis, quality supervision, timely consultation, responsive training, and collaborative program support for the daily investigations that ER Social Workers conduct.
- ◆ Increase of 60.00 staff years in the In-Home Support Services program to address continued growth in caseloads and ensure timely and thorough assessments to support the provision services to aged, blind, and disabled members of the community enabling them to maximize their independence in the home of their choice.
- ◆ Increase of 46.00 staff years to provide enhanced oversight and direction to support growing mental and substance use disorders (SUD) services across the County. The increased staffing will enhance current BHS efforts to support individuals with justice involvement, who are experiencing homelessness, and youths who are in need of behavioral health services. In addition, staffing increase will support enhanced data and information system integration, clinical program design, financial optimization, service quality improvement, and enhanced guidance and billing support to our contracted behavioral health services providers.
- ◆ Increase of 43.00 staff years to enhance public health capacity and bolster Public Health Services infrastructure.
- ◆ Increase of 37.00 staff years to provide increased direct mental health services, including outpatient services, enhanced case management and peer support services, within County operated mental health programs.
- ◆ Increase of 34.00 staff years in the Adult Protective Services (APS) program to meet continued growth in referrals and to respond to the State's program expansion lowering the age requirement for APS to 60, providing longer term case management and increasing services to certain homeless population clients, and ensuring timely delivery of services supporting increased overall safety for vulnerable elders and dependent adults.
- ◆ Increase of 17.00 staff years across various administrative support departments to support operational needs in human resources, fiscal services and other administrative support.
- ◆ Increase of 15.00 staff years for inpatient health services primarily to reduce reliance on temporary staffing for increased healthcare custodial needs at the San Diego County Psychiatric Hospital (SDCPH) and Edgemoor Hospital.
- ◆ Increase of 15.00 staff years to support the multi-faceted needs and ensure the safety of youth entering foster care, compliance with additional State requirements, and expansion of Family Strengthening & Prevention Initiative services.
- ◆ Increase of 14.00 staff years in Housing Choice Voucher (HCV) programs to administer and issue additional housing vouchers awarded to Housing Authority.
- ◆ Increase of 13.00 staff years tied to the implementation of the California San Diego Advancing and Innovating Medi-Cal (Cal-SDAIM) program.
- ◆ Increase of 13.00 staff years in Public Administrator/Public Guardian/Public Conservator (PA/PD/PC) to address continued growth in caseloads due to referrals, complexity of cases, community collaborations and law changes to ensure dependent and older adults, children and the deceased will continue to receive timely, person-centered services to meet their needs in a dignified respectful manner.
- ◆ Increase of 12.00 Community Health Workers to provide support for public health education and health promotion programs, facilitate access to services, and improve the quality and cultural competence of service delivery within the com-



munity. These positions will also provide critical services to communities disproportionately impacted by public health threats, including COVID-19.

- ◆ Increase of 12.00 staff years to provide direct behavioral health services to youth that have transitioned into county care as a result of the closure of the state’s Juvenile Justice Division.
- ◆ Increase of 10.00 staff years to the Placement Integration Unit in Child Welfare Services to support quality placement efforts to locate relatives, maintain children in a familiar environment, and support the child’s sense of safety, permanency, and well-being.
- ◆ Increase of 8.00 staff years to support the Multipurpose Senior Services Program (MSSP), Aging Roadmap, California Department of Aging (CDA), and Ombudsman programs.
- ◆ Increase of 8.00 staff years for clinical and nursing Support to address the operational aspects of nursing programs.
- ◆ Increase of 8.00 staff years staffing for program sustainability and to enhance the pharmaceutical services delivery to County programs in the Clinical Pharmacy.
- ◆ Increase of 8.00 staff years to augment staffing capacity for the TB Elimination and Contact Investigation Team to conduct surveillance and contact tracing for active TB cases.
- ◆ Increase of 7.00 staff years in California Children’s Services (CCS) unit to enhance case management.
- ◆ Increase of 7.00 staff years to create the Department of Child & Family Well-Being to align the County’s child abuse and neglect prevention efforts and support implementation of Family First Prevention Services Act (FFPSA).
- ◆ Increase of 6.00 staff years in APS Home Safe program which serves APS clients, seniors, and disabled adults experiencing or at risk of homelessness.
- ◆ Increase of 5.00 staff years to administer, coordinate, and monitor the County’s increasing affordable housing efforts for local, state, and federal programs.
- ◆ Increase of 5.00 staff years to provide administrative and clinical oversight to support harm reduction strategies as approved by the Board of Supervisors on December 7, 2021 (22).
- ◆ Increase of 5.00 staff years to support water quality testing that will reduce exposure to contaminated water and reduce potential illnesses in the community.
- ◆ Increase of 4.00 staff years to support the Clean Syringe Services Program and to provide direct patient care in the STD clinics.
- ◆ Increase of 4.00 staff years to support the administrative and financial oversight related to the HOME Investment Partnership – American Rescue Plan (HOME-ARP), HUD Cares Act programs and various affordable housing grants which will require ongoing long-term monitoring and oversight.

- ◆ Increase of 3.00 staff years to provide IT and Fiscal support for increased workload in HCV, community development programs, and to streamline document imaging process.
- ◆ Increase of 3.00 staff years to support the Getting to Zero Initiative oversee and lead the administration of funding requirements and develop clinic capacity to bill insurance companies and programs for STD Clinical services.
- ◆ Increase of 2.00 staff years to provide support, case management and community outreach efforts for safety net services and housing programs.
- ◆ Increase of 2.00 staff years to support operational needs in Homeless Solutions and Equitable Communities (HSEC).
- ◆ Increase of 1.00 staff year for implementation of the Office of Violence Prevention (OVP).
- ◆ Additionally, there were transfers within the Agency that occurred mid-year among programs to meet operational needs.

### Expenditures

Net decrease of \$27.2 million

- ◆ Salaries & Benefits—increase of \$108.1 million primarily for negotiated labor agreements and staffing changes noted above.
- ◆ Services & Supplies—net decrease of \$133.4 million.
  - ◆ Decrease of \$216.5 million tied to prior year one-time COVID-19 response efforts including completion of the Great Plates Delivered program and Testing, Tracing, and Treatment Strategy (T3) activities.
  - ◆ Net decrease of \$38.3 million primarily tied to completion of prior year one-time affordable housing and homelessness investments.
  - ◆ Decrease of \$16.3 million associated with prior year one-time CARES Act funding issued by HUD under the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) to fund projects and activities that benefit the community specifically those households affected by COVID-19.
  - ◆ Net decrease of \$6.6 million tied to one-time costs to prevent, prepare for, and respond to coronavirus and other infectious disease by supporting testing, case investigation and contact tracing, surveillance, containment, and mitigation through the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) grant funded program.
  - ◆ Decrease of \$3.0 million tied to one-time CDC Health Disparities contracts.
  - ◆ Increase of \$20.6 million to support programs funded through the County’s American Rescue Plan Act (ARPA) Framework which includes school based screening, tenant legal services, coordinated eviction prevention programs, recuperative care and various food assistance programs.





- ❖ Increase of \$15.5 million for behavioral health treatment services for adults to help address identified ongoing unmet behavioral health service needs in the County, and allow people to live healthier and more productive lives. Programs being enhanced include the Biopsychosocial Rehabilitation services, SUD Residential & Withdrawal Management services in the South Region, Strength Based Case Management with a Transition Age Youth component for the North County, Peer Support services, and combined Hybrid SUD/MH services.
- ❖ Increase of \$12.6 million for behavioral health treatment services for children, youth, and families. Additional services will increase funding for school-based outpatient treatment services for children as well increased mental health services for youths with high acuity needs in foster home settings.
- ❖ Increase of \$12.6 million primarily tied to various IT projects to modernize electronic health records, healthcare information exchange and enterprisewide IT costs.
- ❖ Increase of \$11.9 million associated with one-time HOME-ARP funding to address the needs of persons experiencing homelessness or are at risk of homelessness by providing much needed funding for the development of affordable housing.
- ❖ Increase of \$11.7 million in support of long-term care (LTC) and hospital administrative bed costs. Appropriations will support the addition of 30 LTC beds, and provide rate adjustments within the LTC level of care to address mandated rate increases and align rates with market levels. Expansion of LTC services will allow clients to be placed in the proper lower levels of care to shift them from more expensive acute care settings.
- ❖ Increase of \$10.0 million to build service capacity in the region by partnering with cities to acquire shelters or locations to serve the homeless population.
- ❖ Increase of \$7.6 million for Crisis Diversion services to include continued expansion of the Mobile Crisis Response Team (MCRT) and added Crisis Residential services. The MCRT services are intended to provide an alternative to dispatching law enforcement when an individual is having a mental health or substance use crisis.
- ❖ Increase of \$7.0 million in the Housing and Disability Advocacy Program (HDAP), funded through a one-time State allocation available to spend over two years, that will be used to expand housing and service supports for people at risk of or experiencing homelessness.
- ❖ Increase of \$6.1 million to support efforts to promote food security and senior nutrition, support services and other aging programs to seniors, including new opportunities to address needs that have been identified during the COVID-19 pandemic funded with OAA American Rescue Plan Act (ARPA).
- ❖ Increase of \$5.0 million for programs supporting homeless individuals with behavioral health conditions including efforts to support the crisis reduction strategy, on-site behavioral health screening, and increased tenant housing support.
- ❖ Increase of \$4.2 million to establish and enhance preventive health service programs to immunize individuals against COVID-19 through the Immunization Local Assistance Grant funded program.
- ❖ Increase of \$3.5 million for the APS Home Safe program to reduce adult homelessness or experience of being unhoused by older adults by providing housing navigation and to stabilize housing through financial assistance for rent & utilities.
- ❖ Increase of \$3.2 million for implementation of the Family First Transition Act (FFTA) grant which is designed to provide one-time flexible funding to assist with the implementation of FFPSA programs including additional support for evidence based- child abuse prevention, mental health services and in-home parenting skill programs.
- ❖ Increase of \$3.2 million for services to unserved and underserved populations with the establishment of a stand-alone Parolee Asservice Community Treatment (ACT) program and enhancements for services to the LGBTQ community. The targeted services will elevate level of care provided to these two unique populations.
- ❖ Increase of \$3.1 million for the County's IHSS Maintenance of Effort (MOE) which covers the annual statutory 4% increase in the County's share of program costs.
- ❖ Increase of \$3.0 million in the Homeless Housing, Assistance and Prevention (HHAP) Program to provide funding for local housing and assistance programs that align with available State revenue guidelines.
- ❖ Net increase of \$2.5 million in CalWORKs programs related to family stabilization referral services, homeless prevention and services providing housing stability for families experiencing homelessness.
- ❖ Net increase of \$1.9 million for Major Maintenance Improvement Projects (MMIP) across facilities.
- ❖ Increase of \$0.8 million to align with anticipated spending on the Info Line 211 Access Support contract primarily due to expansion of services to support the Access Call Center with additional call agents and associated technology.
- ❖ Increase of \$0.8 million for the Centers for Disease Control and Prevention Community Health Workers for COVID Response and Resilient Communities grant to support the training and deployment of community health workers to respond to and build community resilience to fight COVID-19 through addressing existing health disparities.
- ❖ Increase of \$0.5 million to conduct initial site studies for the Compassionate Emergency Solutions and Pathways to Housing project.



- ◆ Other Charges—net increase of \$0.6 million.
  - ◆ Increase of \$7.0 million in assistance payment programs tied to Child Care Program Stage One, CalWORKs Welfare to Work and Cash Assistance Program for Immigrants (CAPI) benefit payments to align with caseload trends.
  - ◆ Increase of \$2.1 million for Family Stabilization benefit payments for CalWORKs recipients to align with an allocation increase.
  - ◆ Decrease of \$8.5 million to remove one-time costs for the COVID-19 Positive Recovery Stipend Program which has completed.
- ◆ Capital Assets Equipment—net decrease of \$5.0 million.
  - ◆ Decrease of \$7.0 million tied to prior year one-time investments associated with COVID-19 efforts funded with the ELC grant.
  - ◆ Increase of \$2.0 million for the Live Well on Wheels vehicle and a mobile Public Health Laboratory vehicle as approved by the Board of Supervisors on January 25, 2022 (07).
- ◆ Expenditure Transfer & Reimbursement—net increase of \$2.8 million. Since this is a reimbursement, it has a net effect of an \$2.8 million decrease in appropriations.
  - ◆ Increase of \$2.9 million associated with increased Justice related costs funded through a Memorandum of Understanding (MOU) with the Public Safety Group.
  - ◆ Net decrease of \$0.1 million associated with centralized General Fund support for the following:
    - ◆ Decrease of \$10.5 million associated with prior year one-time negotiated labor agreements.
    - ◆ Decrease of \$8.3 million associated with the removal of prior year one-time costs for negotiated labor agreements, and to align anticipated spending and funding sources for the County’s Hotel/Motel voucher program, Fair Housing, and Inclement Weather programs.
    - ◆ Decrease of \$0.4 million associated with prior year one-time IHSS outreach funding.
    - ◆ Increase of \$10.0 million to build service capacity in the region by partnering with cities to acquire shelters or locations to serve the homeless population.
    - ◆ Increase of \$6.2 million to fund the Major Maintenance Capital Outlay Fund (MMCOF) and MMIP.
    - ◆ Increase of \$2.9 million for work associated with the Public Housing Physical Needs Improvement.
- ◆ Operating Transfer Out—net increase of \$5.3 million.
  - ◆ Increase of \$4.5 million for health benefit contributions for eligible IHSS home care workers tied to continued caseload growth and to support increased priorities including initiatives of robust and increased recruitment of IHSS caregivers.
  - ◆ Increase of \$0.8 million to Major Maintenance Capital Outlay Fund (MMCOF) for various facility projects.

## Revenues

Net decrease of \$27.2 million

- ◆ Intergovernmental Revenue—net increase of \$20.0 million.
  - ◆ Increase of \$134.1 million in Realignment revenue to support Salaries & Benefits and Services & Supplies, based on projected Statewide sales tax receipts and vehicle license fees dedicated to Health and Human Services.
  - ◆ Net increase of \$35.2 million primarily in social services State and federal administrative revenue associated with anticipated growth in administrative allocations supporting increased staffing, increased operating costs, anticipated growth in the Medi-Cal allocation, implementation of FFPSA and Family Stabilization Program.
  - ◆ Increase of \$21.7 million to reflect funding under the County’s ARPA framework to support programs noted above.
  - ◆ Increase of \$11.9 million associated with HOME-ARP funding to address the needs of persons experiencing homelessness or are at risk of homelessness referenced above.
  - ◆ Increase of \$11.6 million of in federal and State revenue primarily tied to funds for additional staff years, laboratory molecular sequencing supplies and increases in various public health programs.
  - ◆ Increase of \$9.7 million in state funding for residential and intensive outpatient treatment and grant funding.
  - ◆ Increase of \$7.0 million in State revenue for HDAP to fund estimated expenditures referenced above.
  - ◆ Increase of \$5.4 million in supplemental Substance Abuse Block Grant funding for temporary enhanced SUD services.
  - ◆ Increase of \$5.0 million in IHSS federal and State revenue tied to the increases in health benefit contributions due to caseload growth and to support the increase in staff years and Services & Supplies noted above.
  - ◆ Increase of \$4.8 million in one-time federal OAA ARPA allocation for supportive services in the pandemic environment.
  - ◆ Increase of \$4.7 million in State revenue for APS Home Safe program tied to increase in new staffing and Services & Supplies noted above.
  - ◆ Increase of \$4.7 million in State and federal revenue funding primarily to align with estimated CalWORKs Child Care Stage One benefit payments.
  - ◆ Increase of \$4.5 million in Drug Medi-Cal revenues due to increased reimbursable units of services projections.
  - ◆ Increase of \$4.2 million in supplemental Immunization Local Assistance Grant funding to support activities related to COVID-19 vaccinations noted above.
  - ◆ Increase of \$3.5 million in Homeless Housing, Assistance and Prevention (HHAP) State grant revenue to support local housing and assistance programs that align with available State revenue guidelines.







- ❖ Increase of \$1.5 million in Older Americans Act (OAA) funding to assist older individuals as well as younger adults with disabilities to live as independently as possible.
- ❖ Increase of \$1.4 million in supplemental Mental Health Block Grant funding for temporary enhance mental health related services.
- ❖ Increase of \$1.2 million in federal and State revenue for MSSP to align with an increased funding allocation and the addition of new staff years as noted above.
- ❖ Increase of \$1.0 million for CDC and Prevention Community Health Workers for COVID-19 Response and Building Resilient Communities grant to align with the expenditure estimate above.
- ❖ Increase of \$0.5 million primarily tied to CDC grant funding in support of increase contracted services in HSEC.
- ❖ Decrease of \$216.5 million in federal stimulus funding associated with prior year one-time costs for COVID-19 efforts as noted above.
- ❖ Decrease of \$16.3 million tied to the completion of one-time funding of CARES Act revenue issued by HUD under CDBG and ESG.
- ❖ Net decrease of \$12.3 million primarily due to removal of prior year one-time ELC and ELC Expansion funds.
- ❖ Decrease of \$8.5 million in prior year one-time federal stimulus funds for the COVID-19 Positive Recovery Stipend Program.
- ❖ Charges for Current Services—net decrease of \$3.4 million.
  - ❖ Decrease of \$6.9 million primarily in Intergovernmental Transfer (IGT) revenue to cover costs tied to prior year one-time projects.
  - ❖ Increase of \$3.5 million primarily for negotiated labor agreements.
- ❖ Miscellaneous Revenues—net decrease of \$33.0 million primarily tied to prior year one-time funding for the Innovative Housing Trust Fund.
- ❖ Use of Fund Balance—net decrease of \$43.4 million. A total of \$19.0 million is budgeted:
  - ❖ \$13.4 million is budgeted to reflect the Securitized Tobacco Settlement Special Revenue Fund under Administrative Support for health-related services.
  - ❖ \$5.6 million is tied to one-time negotiated labor agreements.
- ❖ General Purpose Revenue Allocation—increase of \$32.6 million.
  - ❖ Increase of \$14.3 million to help fund additional staff years noted above.
  - ❖ Increase of \$11.8 million for negotiated labor agreements.
  - ❖ Increase of \$5.3 million to support HSEC, Office of Immigrant and Refugee Affairs (OIRA) and Medication Assisted Treatment (MAT) services programs which were previously funded by the use for fund balance.
  - ❖ Increase of \$0.7 million to support the Public Authority IHSS program in addressing increased caseloads including additional recruitment and retention of IHSS providers.
  - ❖ Increase of \$0.5 million to fund underwriting services for various affordable housing initiatives.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$40.3 million is the result of a decrease of \$8.6 million in Salaries & Benefits primarily tied to one-time negotiated labor agreements, decrease of \$59.5 million in Services & Supplies primarily associated with anticipated completion of one-time projects, a decrease of \$2.0 million in Capital Assets Equipment related to one-time costs for the Live Well on Wheels vehicle and a mobile Public Health Laboratory vehicle and a decrease of \$1.4 million in Operating Transfers Out partially offset by an increase of \$31.2 million in Expenditure Transfer & Reimbursements associated with one-time funds tied to the centralized General Fund. The decrease of \$1.4 million in Operating Transfers Out consists of a decrease of \$4.7 million tied to prior year one-time facility projects partially offset by an increase of \$3.3 million in Operating Transfers Out to reflect an increase in health benefit contributions for eligible IHSS home care workers tied to growth in IHSS paid service hours.



**HEALTH AND HUMAN SERVICES AGENCY SUMMARY**

Group Staffing by Department						
		Fiscal Year 2021-22 Adopted Budget			Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Self-Sufficiency Services		2,613.00			2,732.00	2,732.00
Aging & Independence Services		492.00			613.00	613.00
Behavioral Health Services		1,113.50			1,207.50	1,207.50
Child Welfare Services		1,531.00			1,630.00	1,630.00
Public Health Services		837.00			730.00	730.00
Medical Care Services Department		—			222.00	222.00
Administrative Support		383.00			433.00	433.00
Housing & Community Development Services		130.00			156.00	156.00
Homeless Solutions and Equitable Communities		185.00			156.00	156.00
<b>Total</b>		<b>7,284.50</b>			<b>7,879.50</b>	<b>7,879.50</b>

Group Expenditures by Department						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Regional Operations	\$198,796	\$—	\$—	\$71,535	\$—	\$—
Self-Sufficiency Services	617,409,801	611,506,801	631,120,490	592,311,902	647,198,095	643,902,156
Strategic Planning & Operational Support	25,317	—	—	89,049	—	—
Aging & Independence Services	284,025,594	248,178,272	215,823,219	205,659,165	238,543,105	244,152,133
Behavioral Health Services	719,994,637	817,606,006	830,913,412	745,898,644	899,482,616	895,669,892
Child Welfare Services	406,508,049	415,958,698	422,801,837	397,843,585	442,378,091	437,959,916
Public Health Services	396,464,882	377,769,263	494,057,125	329,847,422	221,548,394	208,125,574
Medical Care Services Department	—	—	—	—	44,008,645	42,982,131
Administrative Support	320,855,314	201,826,965	249,154,660	220,419,536	176,017,955	180,501,447
Housing & Community Development Services	107,665,665	113,762,906	433,994,744	253,731,790	84,339,184	67,458,287
Homeless Solutions and Equitable Communities	—	47,996,243	158,873,348	60,139,974	53,901,692	46,405,974
County Successor Agency	7,661,930	7,752,948	7,872,948	7,765,224	7,700,172	7,700,172
<b>Total</b>	<b>\$2,860,809,984</b>	<b>\$2,842,358,102</b>	<b>\$3,444,611,784</b>	<b>\$2,813,777,825</b>	<b>\$2,815,117,949</b>	<b>\$2,774,857,682</b>

*Note: Residuals from prior year actuals for Public Administrator/Public Guardian were transferred under Aging & Independence Services to align with operational structure.*



# Administrative Support

## Mission Statement

To make people’s lives healthier, safer and self-sufficient by delivering essential services in San Diego County.

## Department Description

Administrative Support contains multiple divisions that work together to ensure departments within HHSa deliver services in a professional, cost-effective, efficient, and cohesive manner while focusing on exceptional customer service. These divisions also liaison with their respective County departments to ensure compliance and ethical standards are met. The primary services provided by each division include:

- ◆ **Agency Executive Office**—guide the HHSa enterprise to meet the needs of individuals, families, and communities by setting vision, aligning HHSa goals and initiatives with County priorities, facilitating collaboration with internal and external partners, and continually upholding excellence in all business operations.
- ◆ **Agency Compliance Office**—ensure policies, procedures, and program delivery comply with State, federal and local requirements, as well as identify and facilitate operational opportunities for improved efficiencies, system integrity, and service delivery.
- ◆ **Agency Contract Support**—perform financial and contract administration reviews for compliance with federal, State, and local funding requirements; and identify best practices to support continuous improvement in procurement and contract administration to support fiscal stability, solvency, and organizational excellence.
- ◆ **Financial & Support Services Division**—provide efficient use of resources, financial planning, forecasting, and claiming for fiscal stability and facility management.
- ◆ **First 5 San Diego**—promote the health and well-being of young children and pregnant individuals during the most critical years of development, from the prenatal stage through five years of age.
- ◆ **Human Resources**—recruit and retain a skilled, adaptable, diverse, and supported workforce.
- ◆ **Management Information Support**—support programs with information management and technology.
- ◆ **Office of Strategy and Innovation**—advance the *Live Well San Diego* vision and Agency operations through strategic planning, communication support, legislative and policy analysis, process evaluation, and innovation management.



- ◆ **Tobacco Settlement Funds**—support Board Policy E-14, Expenditure of Tobacco Settlement Revenue in San Diego County, describes a comprehensive tobacco control strategy to build better health through prevention and health promotion activities that encourage a tobacco-free lifestyle.

Effective July 1, 2022, the Office of Military and Veterans Affairs (OMVA) transferred to Self-Sufficiency Services (SSS) to enhance the alignment of the integrated functions of SSS and OMVA.

Effective July 1, 2022, the Office of Strategy and Innovation transferred to Administrative Support from Homeless Solutions and Equitable Communities (HSEC) to enhance the alignment of the integrated functions within the Agency.

To ensure HHSa service regions and departments can provide critical and essential services, Administrative Support has 433.00 staff years and a budget of \$176.0 million.

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Health and Human Services Agency Summary.

## 2021–22 Accomplishments

### Building Better Health

- ◆ Promote the implementation of a service delivery system that is sensitive to individuals’ needs



## ADMINISTRATIVE SUPPORT

- Provided 100% (6,277) of parents/caregivers' educational services to increase their children's knowledge and capacity to help them enter school as active learners through Healthy Development Services (HDS) Home Visiting Quality Early Learning Education programs.
- Provided 70% (14,013 of 20,053) of children in Home Visiting and Quality Early Learning Education programs comprehensive developmental screenings before they entered school to help detect concerns at an early age when interventions are most effective and less expensive.
- Expanded the Live Well on Wheels (Live WoW) fleet by introducing an additional Live WoW bus in February 2022. The two Live WoW vehicles attended 366 events, which served over 42,500 individuals. During these events, 289 EBT cards were printed, 12,000 COVID-19 vaccines were given, and 13,000 COVID-19 tests were conducted. Live WoW makes it possible for the County and community partners to deliver vital services in a coordinated and integrated manner, in complete alignment with the *Live Well San Diego* vision for healthy, safe, and thriving communities.
- Distributed timely and accurate COVID-19-related information to the diverse population of 3.3 million San Diego County residents during the pandemic using the collective impact framework and existing *Live Well San Diego* partnerships. Provided information to thousands of stakeholders across the region using a sector model that included ten sectors and 11 sub-sectors to successfully engage and mobilize residents weekly through live telebriefings, e-blasts, and presentations during critical times of the pandemic. Sectors will have conducted an estimated 164 tailored telebriefings and 13 community presentations and sent 462 total email blasts.

### Sustainable Environments/Thriving

- Provide and promote services that increase consumer and business confidence
  - Conducted 37,866 office, online, or phone interviews with veterans and their dependents with benefits counseling, information, and referral services.
  - Processed 13,587 compensation, pension claims, and college fee waivers to allow veterans and their dependents to thrive by promptly facilitating their access to needed benefits.
- Foster an environment where residents engage in recreational interests by enjoying parks, open spaces and outdoor experience
  - Promoted events encouraging residents to enjoy the environment and learn more about improving their health and wellness. Events throughout the year included:

- ◆ Love Your Heart provided more than 46,000 blood pressure screenings at 287 sites across the United States and Mexico to prevent heart disease and stroke by helping people know their numbers. In 2022, due to the COVID-19 pandemic, the Love Your Heart campaign developed Love Your Heart @Home to provide blood pressure educational materials, seminars, events, and resources to people via social media and other online platforms, additionally providing 6,000 blood pressure monitors to families in fourth quartile communities;
- ◆ Hosted a Trails Challenge in partnership with the County of San Diego Department of Parks and Recreation in May 2022. This event saw over 300 hikers participate in 4 ranger-led hikes and the final Warrior Hike Challenge on May 29th. In partnership with Vizer App, Countywide efforts resulted in over 5 million steps taken and 35,000 total active minutes, which translated to over 550 meals donated to the Jacobs and Cushman San Diego Food Bank;
- ◆ The 2021 Check Your Mood campaign was conducted virtually through the *Live Well San Diego* Check Your Mood webpage, social media platforms, and email promotions. The Check, Your Mood Depression Screening self-assessment tool, was accessed 172 times and the CYM webpage was accessed 2,090 times from October 3 to October 9, 2021. Check Your Mood, provided more than 500 in-person depression screenings.

### Operational Excellence

- Align services to available resources to maintain fiscal stability
  - Conducted 48 comprehensive financial reviews of contractors and ensured they complied with standards and had financial controls in place. Each comprehensive review tested financial material, contractor financial systems, activities, and processes to support the County's fiscal stability and ensure that contractors comply with contractual obligations. ACS exceeded the target for comprehensive, financially focused reviews for HHSAs contractors by implementing remote work tools that increased flexibility and efficiency in its auditors' interactions with contractor staff.
  - Coordinated and attended eight trainings on financial and budgetary topics affecting program operations, such as funding streams and fiscal impacts on service delivery. These trainings improved the financial competency of staff and management and the knowledge to make better-informed decisions.
  - Conducted 15 Quality Assurance (QA) reviews and trained 489 HHSAs contract administration staff to ensure adherence to contracting policies and procedures per funding source requirements. This assured that 100% of programs



were reviewed to identify best practices and areas of improvement to design effective contracting training content for HHSa staff.

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Provided over 147,490 *Live Well San Diego* unique visitors (LiveWellSD.org) access to timely and relevant information and expanded the reach of *Live Well San Diego* . Efforts included promoting access to the *Live Well San Diego* Open Performance portal and other community-level data and engaging partners and stakeholders to proactively identify and address community needs through available demographic, economic, behavioral, and health information.
- Strengthen our customer service culture to ensure a positive customer experience
  - Ensured 100% of HHSa service departments issued the Customer Experience survey to all Agency customers and achieved a minimum average satisfaction rating of four (one to five scale).
  - As part of the annual Contractor Satisfaction Survey, achieved an average rating of three or higher (scale is one to four) for overall Contractor satisfaction with the HHSa contracting experience.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Adapted the HOP2IT program to connect new employees to the County’s vision, culture, and policies to meet the needs of a hybrid workforce. This was carried out by creating a new onboarding site on Modern SharePoint to share resources and strategies and accelerating the onboarding process to improve retention and productivity during the first year of employment.

- Provide 82% (14,000 of 17,000) of First 5 children in Home Visiting and Quality Early Learning Education programs comprehensive developmental screenings before they enter school to help detect concerns at an early age when interventions are most effective and less expensive.

 Sustainability

- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Short-term: Communicate with employees about sustainability program updates, successes, and opportunities for improvement at a minimum of once a quarter through Agency-wide Sustainability Task Force, staff meetings, and emails.
  - Short-term: Work with the budget department to assess purchasing trends and identify opportunities to redirect routine and one-time financial investments into materials and goods choices that support sustainable practices.
  - Mid-term: Hire or promote employee(s) to manage a departmental sustainability program to coordinate activities across HHSa to ensure alignment with priorities and maximize effective and efficient use of time and resources.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Elevate and create a plan to convert shared HHSa vehicles to hybrid/electric vehicles.
  - Long-term: Continue to implement remote and hybrid work environments to reduce emissions and office footprints through approaches including desk sharing and creating work hub spaces.

 Community

- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Provide 92% (6,000 of 6,500) of First 5 parents’ or caregivers educational services to increase their knowledge and capacity to help their children enter school as active learners through Healthy Development Services (HDS) Home Visiting and Quality Early Learning Education programs.

 Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Achieve an average rating of three or higher (one to four scale) as part of the annual Contractor Satisfaction Survey for overall Contractor satisfaction with the HHSa contracting experience.

Strategic Initiative Legend for Objectives

				
○	- Audacious Statement			
●	- Departmental Objective			

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Health and Human Services Agency Summary.

2022–24 Objectives

 Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.



- Coordinate and attend eight financial trainings comprised of budgetary topics affecting program operations such as funding streams and fiscal impacts on service delivery. Improve financial competency of staff and management by conducting these presentations on funding and financial issues that affect operations and service delivery. These trainings provide staff with the knowledge to make better-informed decisions.
- Ensure 100% of HHSA service departments issue the Customer Experience survey to all Agency customers and achieve a minimum average satisfaction rating of four (one to five scale). Develop and implement an improvement plan in areas where the rating is lower than four.
- Streamline the hiring processes and ensure a focus on creative solutions to attract and onboard candidates to support HHSA departments and divisions in recruiting and retaining a skilled, adaptable, diverse, and supported workforce.
- Ensure 70% of County employees understand how their work contributes to the *Live Well San Diego* vision by increasing awareness of their contributions, employees cultivate stakeholder relationships and gain public trust as they work together towards one vision.
- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits
  - Conduct a minimum of 48 comprehensive financial reviews of HHSA contractors to ensure they comply with standards and financial controls. Each review tests financial material and reviews contractor financial systems, activities, and processes. These activities help ensure contractors comply with contractual obligations and that the County is maintaining fiscal integrity.
  - Conduct 15 Quality Assurance (QA) reviews of HHSA contract administration and fiscal records to ensure adherence to contracting policies and procedures per funding source requirements. These reviews identify best practices and areas of improvement to maintain program and fiscal integrity.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Train a minimum of 300 HHSA contract administration and fiscal staff based on contracting policies and procedures under funding source requirements. The training fosters new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Engage and ensure a highly productive workforce and the environment by performing an annual programmatic compliance risk review for each HHSA Service department to identify best practices, opportunities for alignment, strategic risks, and operational efficiencies. Utilize the risk reviews to develop an HHSA risk footprint and align resources to provide advisory guidance on implementing opportunity solutions.
  - Ensure 90% (54 of 60) of HHSA IT projects completed by the County's information technology outsource contractor are delivered below budget. Projects include efforts to implement Electronic Records Management (ERMS), which is used to assist departments in converting paper case files into electronic case files.
  - Provide 155,000 *Live Well San Diego* unique visitors ([LiveWellSD.org](http://LiveWellSD.org)) access to timely and relevant information to expand the reach of *Live Well San Diego* . Efforts will include promoting access to the *Live Well San Diego* Open Performance portal and other community-level data to proactively engage partners and stakeholders in identifying and addressing community needs through available demographic, economic, behavioral, and health information.

### Related Links

For additional information about the programs offered by HHSA, go to:

- ◆ [www.sandiegocounty.gov/hhsa](http://www.sandiegocounty.gov/hhsa)

For information about *Live Well San Diego*, go to:

- ◆ [www.LiveWellSD.org](http://www.LiveWellSD.org)












Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	First 5 parents with the knowledge and capacity to help their children enter school as active learners <sup>1</sup>	100% of 6,874	92% of 10,000	100% of 6,277	N/A	N/A
	First 5 children receiving a comprehensive developmental screening <sup>1</sup>	84% of 17,456	92% of 18,000	70% of 20,053	N/A	N/A
	Community Care Coordination participants permanently housed <sup>2</sup>	55% of 31	50% of 50	N/A	N/A	N/A
	Refugee Employment Services participants in unsubsidized employment <sup>2</sup>	26% of 186	66% of 1,000	N/A	N/A	N/A
	Veterans and dependents interviews for benefits counseling and referral services <sup>4</sup>	24,300	24,000	37,866	N/A	N/A
	Veterans compensation and benefits claims processed <sup>4</sup>	5,200	6,000	13,587	N/A	N/A
	Comprehensive financially focused review for HHSA contractors	46	40	48	N/A	N/A
	HHSA financial literacy events	8	8	8	N/A	N/A
	Quality Assurance reviews of contracting policies and procedures completed for HHSA departments	15	15	15	N/A	N/A
	Staff Trained on Contract Administration	294	250	489	N/A	N/A
	Unique visitors to the <i>Live Well San Diego</i> website	155,000	140,000	147,490	N/A	N/A
	Average rating for contractors satisfaction with contracting experience	3.6	3	3.6	N/A	N/A
	County staff understanding of how their work contributes to <i>Live Well San Diego</i> <sup>3</sup>	N/A	70%	N/A	N/A	N/A
	First 5 children receiving a comprehensive developmental screening	N/A	N/A	N/A	82% of 17,000	82% of 17,000
	First 5 parents with the knowledge and capacity to help their children enter school as active learners	N/A	N/A	N/A	92% of 6,500	92% of 6,500
	Average rating for contractors' satisfaction with contracting experience	N/A	N/A	N/A	3	3
	HHSA financial literacy events	N/A	N/A	N/A	8	8
	County staff understanding of how their work contributes to <i>Live Well San Diego</i>	N/A	N/A	N/A	70%	70%
	Comprehensive financially focused review for HHSA contractors	N/A	N/A	N/A	48	48
	Quality Assurance reviews of contracting policies and procedures completed for HHSA departments	N/A	N/A	N/A	15	15
	Staff Trained on Contract Administration	N/A	N/A	N/A	300	300
	Unique visitors to the <i>Live Well San Diego</i> website	N/A	N/A	N/A	155,000	155,000

Table Notes

<sup>1</sup> This performance measure was not met due to operational impacts caused by the COVID-19 pandemic.



<sup>2</sup> In Fiscal Year 2021–22, these performance measures were transferred from Integrated Services, and Community Action Partnership, under Administrative Support to the newly developed Homeless Solutions and Equitable Communities department.  
<sup>3</sup> The County of San Diego Employee survey was not conducted due to revisions and administrative delays needed to ensure the inclusion of new priorities.  
<sup>4</sup> In Fiscal Year 2021–22, baseline data for veteran benefit interview and referrals and compensation and benefits claim processed was exceeded due to the expansion of services offered to include the college tuition fee waiver. In FY 2022–23, these measures were moved to Self-Sufficiency Services.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net increase of 50.00 staff years

- ◆ Increase of 42.00 staff years due to a transfer of the Office of Strategy and Innovation (OSI) from Homeless Solutions and Equitable Communities (HSEC) department to enhance the alignment of the integrated functions within Health and Human Services Agency (HHSA).
- ◆ Increase of 13.00 staff years across various administrative support departments to support operational needs in human resources, fiscal services, and other administrative support.
- ◆ Increase of 8.00 staff years due to a transfer from Public Health Services (PHS) primarily to centralize efforts to enhance IT infrastructure supporting public health programs.
- ◆ Increase of 4.00 staff years for in OSI to manage increased contracts, legislative proposals and grant opportunities.
- ◆ Increase of 2.00 staff years due to a transfer from Self-Sufficiency Services (SSS) for operational needs.
- ◆ Increase of 1.00 staff year due to a transfer from Child Welfare Services (CWS) for operational needs.
- ◆ Decrease of 20.00 staff years due to the transfer of Office of Military and Veterans Affairs (OMVA) to SSS to enhance the alignment of the integrated functions within HHSA.
- ◆ Additionally, staff were transferred among related programs within Administrative Support to manage operational needs.

### Expenditures

Net decrease of \$25.8 million

- ◆ Salaries & Benefits—net increase of \$12.7 million primarily due to negotiated labor agreements and increase of 50.00 staff years noted above.
- ◆ Services & Supplies—net decrease of \$33.9 million.
  - ◆ Decrease of \$39.2 million tied to prior year one-time COVID-19 response efforts.
  - ◆ Decrease of \$2.1 million due to the transfer of OMVA to SSS.
  - ◆ Decrease of \$0.5 million tied to one-time pilot funds for drowning prevention efforts that will be carried forward.

- ◆ Increase of \$2.9 million due to a transfer of OSI from HSEC to enhance the alignment of the integrated functions within HHSA.
- ◆ Net increase of \$2.0 million to align with anticipated spending for IT projects and various IT costs within HHSA.
- ◆ Net increase of \$1.9 million for Major Maintenance Improvement Projects (MMIP) across facilities.
- ◆ Increase of \$1.1 million for healthcare information exchange services.
- ◆ Expenditure Transfer & Reimbursements—net increase of \$5.4 million in centralized General Fund support. Since this is a transfer of expenditures, it has a net effect of a \$5.4 million decrease in expenditures. The central funding is supported by resources in Countywide Finance Other.
  - ◆ Increase of \$6.2 million to fund Major Maintenance Capital Outlay Fund (MMCOF) and fund MMIP previously funded with use of fund balance.
  - ◆ Decrease of \$0.8 million associated with prior year one-time costs to support salaries & benefits costs.
- ◆ Operating Transfers Out—net increase of \$0.8 million to Major Maintenance Capital Outlay Fund (MMCOF) for various facility projects.

### Revenues

Net decrease of \$25.8 million

- ◆ Intergovernmental Revenues—net decrease of \$34.3 million.
  - ◆ Decrease of \$39.2 million in federal COVID-19 response and stimulus funds associated with prior year one-time costs for COVID-19 as noted above.
  - ◆ Decrease of \$12.9 million in one-time federal funds used to glideslope services while realignment revenues recovered.
  - ◆ Decrease of \$0.5 million due to the transfer of OMVA to SSS.
  - ◆ Decrease of \$0.2 million in one-time Community Services Block Grant CARES funding for the gang prevention services.
  - ◆ Increase of \$13.4 million in Realignment revenue, including available funding based on projected statewide sales tax receipts and vehicle license fees that are dedicated for costs in health and human service programs. These funds will support increases in Salaries & Benefits and Services & Supplies.







- ❖ Increase of \$2.8 million due to the transfer of OSI from HSEC.
- ❖ Increase of \$1.3 million primarily in social services administrative revenue to align with Salaries & Benefits and Services & Supplies.
- ❖ Increase of \$1.0 million in federal CDC Health Disparities grant to support ongoing community outreach and education for testing, appointment scheduling and vaccination efforts for population that are high risk and underserved.
- ◆ Charges for Current Services—increase of \$0.6 million.
  - ❖ Increase of \$0.5 million in First 5 revenue to align with First 5 administrative costs.
  - ❖ Increase of \$0.1 million due to the transfer of OSI from HSEC.
- ◆ Other Financing Sources—increase of \$0.2 million in Securitized Tobacco Settlement funds transferred to replace one-time funding in the prior year for Gang Prevention program services.
- ◆ Use of Fund Balance—decrease of \$6.1 million. A total of \$13.8 million is budgeted:
  - ❖ \$13.4 million to reflect the Securitized Tobacco Settlement Special Revenue Fund under Administrative Support for health-related services
  - ❖ \$0.4 million for one-time negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—net increase of \$13.8 million.
  - ❖ Increase of \$10.2 million to partially offset Salaries & Benefits and Services & Supplies increases noted above. The existing general purpose revenue was reallocated from CWS.
  - ❖ Increase of \$6.6 million due to the transfer of OSI from Homeless Solutions and Equitable Communities (HSEC) department.
  - ❖ Increase of \$0.7 million for negotiated labor agreements.
  - ❖ Decrease of \$3.7 million due to the transfer of OMVA to SSS.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$4.5 million is the result of \$6.2 million in Expenditures Transfer & Reimbursements associated with one-time funds tied to the centralized General Fund supporting prior year one-time facility projects, \$3.2 million in Services & Supplies primarily associated with major maintenance projects partially offset by \$4.7 million in Operating Transfers Out related to end of prior year one-time facility projects and \$0.2 million in Salaries & Benefits associated with one-time negotiated labor agreements.





Staffing by Program						
		Fiscal Year 2021-22 Adopted Budget			Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Agency Executive Office		21.00			26.00	26.00
Agency Contract Support		25.00			26.00	26.00
Financial Services Division		191.00			196.00	196.00
Human Resources		86.00			91.00	91.00
Management Support		26.00			34.00	34.00
Proposition 10		14.00			14.00	14.00
Office of Military & Veterans Affairs		20.00			—	—
Office of Strategy and Innovation		—			46.00	46.00
<b>Total</b>		<b>383.00</b>			<b>433.00</b>	<b>433.00</b>

Budget by Program						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Agency Executive Office	\$131,337,558	\$66,622,494	\$88,287,791	\$86,729,825	\$28,631,810	\$28,584,013
Agency Contract Support	4,298,710	4,417,238	4,509,665	4,385,975	4,801,813	4,803,830
Financial Services Division	52,994,104	47,919,769	72,575,476	50,636,254	46,821,254	52,243,157
Human Resources	13,520,872	14,287,096	14,616,075	13,523,908	15,701,964	15,804,836
Management Support	49,530,521	46,842,040	47,390,209	44,248,979	51,388,609	50,860,861
Proposition 10	1,889,572	2,211,308	2,222,558	2,106,808	2,407,609	2,355,461
Regional Administration	8,225,711	—	—	(427,497)	—	—
Office of Military & Veterans Affairs	3,992,908	4,214,382	4,240,248	3,979,638	—	—
Office of Strategy and Innovation	14,509,579	—	—	(43,338)	10,952,258	10,536,651
Integrative Services	25,258,546	—	—	13,373	—	—
Tobacco Settlement Fund	15,297,233	15,312,638	15,312,638	15,265,610	15,312,638	15,312,638
<b>Total</b>	<b>\$320,855,314</b>	<b>\$201,826,965</b>	<b>\$249,154,660</b>	<b>\$220,419,536</b>	<b>\$176,017,955</b>	<b>\$180,501,447</b>





Budget by Categories of Expenditures						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Salaries & Benefits	\$60,927,397	\$49,085,717	\$50,903,107	\$50,544,891	\$61,719,740	\$61,488,534
Services & Supplies	240,824,343	134,601,337	180,965,852	155,618,801	100,680,577	103,900,275
Other Charges	475,515	—	—	171,798	—	—
Capital Assets/Land Acquisition	2,521,493	—	100,000	99,594	—	—
Capital Assets Equipment	207,936	—	245	(819,466)	—	—
Expenditure Transfer & Reimbursements	(697,469)	(841,727)	(6,644,258)	(2,241,743)	(6,200,000)	—
Operating Transfers Out	16,596,098	18,981,638	23,829,714	17,045,661	19,817,638	15,112,638
<b>Total</b>	<b>\$320,855,314</b>	<b>\$201,826,965</b>	<b>\$249,154,660</b>	<b>\$220,419,536</b>	<b>\$176,017,955</b>	<b>\$180,501,447</b>

Budget by Categories of Revenues						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Licenses Permits & Franchises	\$460,343	\$—	\$—	\$—	\$—	\$—
Fines, Forfeitures & Penalties	29,518	—	—	—	—	—
Revenue From Use of Money & Property	4,723,519	1,900,000	1,900,000	13,180,273	1,900,000	1,900,000
Intergovernmental Revenues	255,572,441	151,667,770	177,433,906	184,903,759	117,293,785	113,914,974
Charges For Current Services	10,907,738	22,019,552	22,019,552	2,315,319	22,617,954	22,105,552
Miscellaneous Revenues	287,130	100,000	100,000	75,347	100,000	100,000
Other Financing Sources	—	—	—	—	250,000	250,000
Fund Balance Component Decreases	2,370,714	2,370,714	2,370,714	2,370,714	2,370,714	2,370,714
Use of Fund Balance	34,705,320	19,912,638	41,474,197	13,717,832	13,860,275	13,412,638
General Purpose Revenue Allocation	11,798,591	3,856,291	3,856,291	3,856,291	17,625,227	26,447,569
<b>Total</b>	<b>\$320,855,314</b>	<b>\$201,826,965</b>	<b>\$249,154,660</b>	<b>\$220,419,536</b>	<b>\$176,017,955</b>	<b>\$180,501,447</b>





# Aging & Independence Services

## Mission Statement

To make people’s lives healthier, safer and self-sufficient by delivering essential services in San Diego County.

## Department Description

Aging & Independence Services (AIS) provides assistance, information, referral, and support to nearly 69,000 older adults, persons with disabilities, and their family members through various services that help keep them safe in their own homes at low or no cost. In addition, AIS serves as the federally designated Area Agency on Aging (AAA), the County of San Diego’s (County) focal point on matters concerning older persons and persons with disabilities. As the AAA, AIS provides a wide array of service programs that promote the well-being of older individuals through the Older Americans Act (OAA).

AIS services include, but are not limited to:

- ◆ **In-Home Supportive Services (IHSS)**—provide access to home-based and caregiver services.
- ◆ **Adult Protective Services (APS)**—investigate allegations of abuse and neglect of older and dependent adults and provide connections to resources that may assist them.
- ◆ **Senior Health and Social Services**—improve the nutritional health of older adults in need by providing approximately 2.0 million meals at various senior dining centers and by delivering to homes; connect nearly 69,000 residents with services and referrals related to assisted transportation, multi-purpose senior centers, caregiver supports, and health promotion and prevention programs.
- ◆ **Community Engagement**—remain engaged and connected to the community. AIS staff conducts in-person visits for many programs, hosts educational events - both virtual and in-person to keep older adults connected, and coordinates 12 community committees that work on goals around health, fall prevention, caregiver support, housing, transportation, social participation, and dementia. In addition, AIS maintains a network of more than 7,000 stakeholders who share updates via a coordinated email communication system.
- ◆ **Public Administrator (PA), Public Guardian (PG), and Public Conservator (PC)**—acts as the legal guardian or conservator of older and dependent adults who are no longer able to act in their own best interest, resist undue influence, or are gravely disabled because of a psychiatric or cognitive disorder. The Office of the PA/PG/PC also acts as the personal rep-



representative for decedent estates for whom no other person is willing or able to act. In Fiscal Year 2021–22, the PA/PG/PC received over 1,900 referrals:

- ◆ PA—to protect the estates of individuals who die without a will or an appropriate person to function as an administrator.
- ◆ PG—to ensure individuals who lack the capacity to make decisions for themselves or handle their assets receive appropriate care and supervision; and
- ◆ PC—to ensure individuals who are gravely disabled receive appropriate food, clothing, shelter, and mental health treatment.

*By 2030, the number of seniors aged 65 years and older in San Diego County is expected to increase to nearly 761,000. The fastest-growing age group, those aged 85 years and older, is projected to grow from over 72,000 in 2020 to 105,000 in 2030.*

*The Aging Roadmap is the County’s Regional Plan to ensure that our region has programs and communities that support the needs and celebrate the wisdom and experience of the growing population of older adults in our community. The Aging Roadmap was developed through input and information from hundreds of older adults during community assessments and stakeholder interviews. It was launched on September 24, 2019, when the San Diego County Board of Supervisors (Board) directed County staff to implement the Aging Roadmap in partnership with community-based organizations, hospital partners, and County departments. The Aging Roadmap includes community teams working toward an age-friendly region. The Roadmap’s priority areas include health and community support, housing, social participation, transportation, dementia, caregiver support, safety, preparedness and response, the silver economy, and the medical and social services system.*

To deliver these critical and essential services, AIS has 613.00 staff years, numerous volunteers, and a budget of \$238.5 million.

**Strategic Initiative Legend for Accomplishments**

				
	BBH	LS	SE/T	OE
	- Audacious Vision			
	- Enterprise Wide Goal			
	- Department Objective			

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Health and Human Services Agency Summary.

## 2021–22 Accomplishments

### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individual needs
  - Completed 83% (13,120 of 15,789) of initial eligibility determinations for IHSS within 45 days so individuals can remain safely in their own home, exceeding the State performance expectation of 80% completion in 90 days.
  - Ensured 99% (31,717 of 31,997) of annual reassessments for IHSS were completed within 45 days so older adults and persons with disabilities received the appropriate level of care to remain safely in their own home, exceeding the State performance expectation of 80% completion in 90 days.
- Strengthen the local food system and support the availability of healthy foods, nutrition education, and nutrition assistance for those who need it
  - Provided 2,132,235 meals to older adults to help address food insecurity and social isolation.
  - Ensured 98% (98 of 100) of Feeling Fit Club participants surveyed reported that they had increased energy, felt better overall, or were more able to conduct activities of daily living.

### Living Safely

- Plan, build and maintain safe communities to improve the quality of life for all residents
  - Conducted 99% (7,352 of 7,443) of face-to-face contacts within 10 days of receiving an APS referral to provide timely assistance and resources that helped adults meet their own needs.

- Provided 74% (5,197 of 7,059) of older adult abuse and dependent adult abuse victims who need assistance with supportive services, such as housing and relocation services, referrals to in-home assistance, legal services, or ongoing case management. Although many APS clients refuse services or may engage in services on their own, the participation rate of County APS clients is significantly higher than the State average of 48%. Projected baseline data was exceeded due to the growing older adult population leading to an increase in APS caseload. In addition, starting 1/1/2022, the age requirement for APS was lowered to 60, providing longer-term case management.
- Completed 97% (437 of 450) of initial assessments for grave disability within ten business days of referral assignment to protect customers’ fundamental freedom and rights.
- Filed 100% (42 of 42) of PA/PG accountings concerning all estate assets and liabilities with the Probate Court within 90 days of established guidelines and provided information necessary for proper oversight of conservatorship and decedent.

### Sustainable Environments/Thriving

- Provide and promote services that increase consumer and business confidence
  - Visited 100% (85 of 85) of skilled nursing facilities (SNFs), which provide medical care quarterly by the Long-Term Care Ombudsman program per federal guidance to strengthen protections for vulnerable older adults and persons with disabilities.
  - Visited 75% (430 of 577) of Residential Care Facilities for the Elderly (RCFEs), which do not provide medical care, quarterly by the Long-Term Care Ombudsman program per federal guidance to strengthen protections for vulnerable older adults and persons with disabilities.

### Operational Excellence

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Answered 78% (61,139 of 78,103) of calls to the AIS Call Center, which performs centralized intake for various programs, in under five minutes. Projected baseline data was exceeded due to APS and IHSS calls increasing each year.
- Pursue policy change for healthy, safe and thriving environments with a special focus on residents who are in our care or rely on us for support
  - Achieved goals across all Aging Roadmap focus areas. Recognizing the diversity of San Diego County’s population, including the strong cultural traditions and the need to address systemic inequities faced by communities of diverse backgrounds, principles of equity are included







across all ten Aging Roadmap priority areas. The following efforts help to ensure that our region has programs and communities that support the needs and celebrate the contributions of the growing population of older adults in the region.

- **Health and community support:** Collaborated with community partners to provide technology (ipads) and training to 60 older adults in Chula Vista as part of the pilot project to provide technology training to seniors in need and engage students to assist with the technology training.
- **Dementia-friendly:** Continued efforts on the Alzheimer’s Project Implementation Plan and regional strategy to improve services for those with Alzheimer’s disease and their caregivers through the support of the Healthy Brain Initiative (HBI) Grant from the California Department of Public Health. HBI integrates Alzheimer’s Disease and related dementias (ADRD) prevention research and messaging into local public health planning, develops tools for clinicians to educate patients about brain health and cognitive impairment, increases awareness of the risk of abuse for individuals with dementia, educates caregivers on dementia resources, and works with the health system to implement sustainable policies and procedures for best practices in clinical care. Efforts include: increased awareness of ADRD among caregivers, older adults, and other residents through Dementia Friends Sessions and other dementia-related presentations (e.g., ADRD presentations and AIS Dementia Initiatives presentations), and sector specific dementia resources for community institutions such as banks and libraries. Ensured the clinical workforce has the knowledge and tools to support those living with dementia. Increased awareness of ADRD resources by hosting Dementia Resources presentations in the community and sharing dementia resources, such as the Dementia Friendly Activities Toolkit and the Dementia Communication Tip Card. Educated public health professionals on ADRD and discussed ways to integrate healthy brain messaging into existing and future public health efforts and campaigns.
- **Transportation:** Collaborated with Circulate San Diego, Program of All-inclusive Care for the Elderly (SDPACE) El Cajon, Elder Multicultural Access and Support Services (EMASS), MTS, City of El Cajon, and Valhalla High School to develop a grant proposal for the AARP Community Challenge Grant to familiarize Iraqi older adults with the local public transit system and increased their confidence to use the system independently. A grant-funded online resource library was launched in November 2020. The transit resources were translated into Arabic, including a public transit “How-to” video, various flyers (on topics, such as

trip planning and Compass Cards), and a transit map highlighting El Cajon amenities and services. Distribution and education efforts continued throughout 2021.

- **Preparedness and response:** Developed an Emergency Preparedness Plan in collaboration with the Office of Emergency Services to assist older adults, people with disabilities, and people with other access and functional needs who are disproportionately affected during times of disaster. Efforts are ongoing to promote and distribute the Emergency Preparedness Plan.
- Distributed the annual Customer Experience Survey throughout October 2021. The AIS commitment to using a positive service-delivery approach to all customers resulted in a 4.8 (out of 5) overall customer satisfaction score.

### Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Health and Human Services Agency Summary.

## 2022–24 Objectives



### Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Complete 90% (13,860 of 15,400) of initial eligibility determinations for home-based caregiver services through IHSS within 45 days so individuals can remain safely in their own home, exceeding the State performance expectation of 80% completion in 90 days.
  - Ensure 97% (33,077 of 34,100) of annual reassessments for home-based caregiver services through IHSS were completed within 45 days so older adults and persons with disabilities received the appropriate level of care to remain safely in their own home, exceeding the State performance expectation of 80% completion in 90 days.
  - Provide 1,000,000 meals to older adults who are homebound or in congregate care to help address food insecurity and social isolation.
- Health: Focus on policy, systems, and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.





- Ensure 75% (75 of 100) of Feeling Fit Club participants surveyed report that they have increased energy, feel better overall, or are more able to conduct activities of daily living. A survey will be given to at least 100 Feeling Fit Club participants.



### Sustainability

- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Short-term: Promote opportunities to save electricity and be more energy efficient within Aging & Independence Services facilities, including reviewing office equipment to reduce underutilized printers and computers, ensuring a focus on ordering eco-conscious office supplies, and increasing the use of energy-efficient options as opportunities for updates occur (i.e., laptops vs. computer towers).
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Mid-term: Continue to support remote and hybrid work environments to reduce vehicle emissions and department footprint. Department efforts will include the use of smart conference rooms and laptops with remote connectivity as well as increasing the use of drop-in workstations and desk and office sharing.
- Environment: Cultivate a natural environment for residents, visitors and future generations to enjoy.
  - Short-term: Continue the development of a garden for kinship families to provide a sustainable opportunity for families to enjoy and interact with their natural environment and have access to fresh fruits and vegetables.
  - Long-term: Support environmental community change to enhance healthy living for older adults and reduce their vehicle miles traveled by supporting walking groups, active transportation initiatives, safer intersections, and side-walks conducive to wheelchairs and walkers.
- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.
  - Short-term: Develop an easy-to-use Disaster Preparation resource guide made available online to help the community, including older adults, people with disabilities, and anyone with access or functional needs, better prepare for emergencies or disasters.



### Community

- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.

- Provide 64% (3,648 of 5,700) of older adult abuse and dependent adult abuse victims with supportive services such as housing and relocation services, referrals to in-home assistance, legal services, or ongoing case management.

- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Visit 100% (86 of 86) of skilled nursing facilities (SNFs), which provide medical care, quarterly by the Long-Term Care Ombudsman program per federal guidance to strengthen protections for vulnerable older adults and persons with disabilities.
  - Visit 90% (532 of 591) of Residential Care Facilities for the Elderly (RCFE), which do not provide medical care, quarterly by the Long-Term Care Ombudsman program per federal guidance to strengthen protections for vulnerable older adults and persons with disabilities.



### Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Answer 80% (44,000 of 55,000) of calls to the AIS Call Center, which performs centralized intake for various programs in under five minutes.



### Justice

- Safety: Ensure a fair and equitable justice system in the defense and prosecution of crimes, investigations of abuse and neglect, and support and services for victims.
  - Conduct 97% (5,626 of 5,800) of face-to-face APS contacts promptly to ensure assistance and resources that help adults meet their own needs.
  - Complete 98% (441 of 450) of initial assessments for grave disability within ten business days by the Public Conservators Office.
  - File 100% (50 of 50) of PA/PG accountings concerning all estate assets and liabilities with the Probate Court within 90 days of established guidelines and provided information necessary for proper oversight of conservatorship and decedent affairs.

### Related Links

For additional information on the programs offered by the Health and Human Services Agency:

- ◆ <https://www.sandiegocounty.gov/hhsa/>





For additional information on the programs offered by Aging & Independence Services:

- ◆ <https://www.sandiegocounty.gov/content/sdc/hhsa/programs/ais.html>

For additional information on Residential Care Facilities for the Elderly (RCFEs) and facility scores:








- ◆ <https://choosewellsandiego.org/>

For additional information on the Alzheimer's Project:

- ◆ <http://www.sdalzheimersproject.org>



**AGING & INDEPENDENCE SERVICES**

Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Initial IHSS assessments certified timely (Within 45 Days) <sup>6, 11</sup>	96% of 16,210	90% of 15,500	83% of 15,789	N/A	N/A
	Annual IHSS assessments recertified timely (within 45 days)	99% of 30,129	97% of 31,000	99% of 31,997	N/A	N/A
	Meals to older adults who are home-bound or in congregate care <sup>1</sup>	2,989,700	1,000,000	2,132,235	N/A	N/A
	Feeling Fit participants reporting better overall health <sup>2</sup>	96% of 100	75% of 100	98% of 100	N/A	N/A
	Face-to-face APS investigations conducted within ten days of referral <sup>6, 10</sup>	98% of 4,257	97% of 6,500	99% of 7,443	N/A	N/A
	Vulnerable Adults with Supportive Services <sup>3</sup>	71% of 5,726	64% of 4,800	74% of 7,059	N/A	N/A
	PC assessment notes completed within 10 days <sup>4</sup>	98% of 566	N/A	N/A	N/A	N/A
	PC initial assessments completed within 10 days. <sup>4</sup>	N/A	98% of 450	97% of 450	N/A	N/A
	Timely PA/PG Accountings Filed with Probate Court <sup>6, 9</sup>	73% of 41	N/A	N/A	N/A	N/A
	Timely PA/PG Accountings Filed with Probate Court within 90 days <sup>9</sup>	N/A	100% of 50	100% of 42	N/A	N/A
	Skilled Nursing Facilities visited quarterly <sup>6, 7</sup>	62% of 85	100% of 86	100% of 85	N/A	N/A
	Residential Care Facilities visited quarterly <sup>6, 8</sup>	32% of 590	90% of 591	75% of 577	N/A	N/A
	AIS Call Center calls answered under 5 minutes <sup>5</sup>	84% of 69,974	80% of 55,000	78% of 78,103	N/A	N/A
	Initial IHSS assessments certified timely (Within 45 Days)	N/A	N/A	N/A	90% of 15,400	90% of 15,400
	Annual IHSS assessments recertified timely (within 45 days)	N/A	N/A	N/A	97% of 34,100	97% of 34,100
	Meals to older adults who are home-bound or in congregate care	N/A	N/A	N/A	1,000,000	1,000,000
	Feeling Fit participants reporting better overall health	N/A	N/A	N/A	75% of 100	75% of 100
	Vulnerable Adults with Supportive Services	N/A	N/A	N/A	64% of 5,700	64% of 5,700
	Skilled Nursing Facilities visited quarterly	N/A	N/A	N/A	100% of 86	100% of 86
	Residential Care Facilities visited quarterly	N/A	N/A	N/A	90% of 591	90% of 591
	AIS Call Center calls answered under 5 minutes	N/A	N/A	N/A	80% of 55,000	80% of 55,000






Performance Measures		2020-21 Actuals	2021-22 Adopted	2021-22 Actuals	2022-23 Adopted	2023-24 Approved
	Face-to-face APS investigations conducted within 10 days of referral	N/A	N/A	N/A	97% of 5,800	97% of 5,800
	PC initial assessments completed within 10 days.	N/A	N/A	N/A	98% of 450	98% of 450
	Timely PA/PG Accountings Filed with Probate Court within 90 days	N/A	N/A	N/A	100% of 50	100% of 50

Table Notes

- <sup>1</sup> In Fiscal Year 2020-21, as a result of COVID-19, the demand for meals significantly increased. Contracted providers began delivering 2-3 meals per day instead of 1 meal per day to ensure adequate food security and nutrition for older adults impacted by the stay-at-home order. In Fiscal Year 2021-22, the performance measure “meals to older adults who are homebound or in congregate care” has been revised to “meals to older adults” in order to include meals served to older adults through a variety of ways including home delivered, congregate dining, and to-go. With the availability of additional funding, service delivery continued at an increased level in Fiscal Year 2021-22 to support older adults and decrease food insecurity.
- <sup>2</sup> In Fiscal Year 2020-21, participants were more welcoming of exercise during the pandemic leading to a higher percentage of Feeling Fit Club participants reporting better overall health. In Fiscal Year 2021-22, the Feeling Fit Club program was transitioned from exclusively virtual (due to the COVID-19 pandemic) to in-person/hybrid programming, which participants report is their preference, leading participants to report better satisfaction and increased ability to perform activities of daily living.
- <sup>3</sup> In Fiscal Year 2021-22, APS caseload increased 14%, resulting in an increase of services provided to vulnerable adults. This performance measure was exceeded due to the growing older adult population, leading to increased APS caseloads. In addition, starting 1/1/22, the age requirement for APS was lowered to 60, providing longer-term case management.
- <sup>4</sup> In Fiscal Year 2020-21, the increase in the number of investigations was unanticipated. In Fiscal Year 2021-22, the performance measure on “PC assessment notes completed within ten days” was replaced with “PC initial assessments completed within ten days” to illustrate a more accurate tracking timeline.
- <sup>5</sup> This is a new performance measure in Fiscal Year 2020-21 to demonstrate efficiency in providing services and referrals to assisted transportation, multi-purpose senior centers, caregiver supports, and health promotion and prevention programs. In Fiscal Year 2021-22, the baseline increased due to APS and IHSS calls increasing each year.
- <sup>6</sup> In Fiscal Year 2020-21, this measure and/or projected baseline was not met due to operational impacts caused by the COVID-19 pandemic.
- <sup>7</sup> In Fiscal Year 2020-21, 48% (42 of 87) of Skilled Nursing Facilities were visited in the first 3 quarters of the year due to COVID-19 restrictions. In the 4th quarter, 100% (85 of 85) of facilities were visited. Data is averaged over four quarters. In Fiscal Year 2021-22, 100% (85 of 85) of Skilled Nursing Facilities were visited (averaged over four quarters).
- <sup>8</sup> In Fiscal Year 2020-21, 10% (61 of 592) of Residential Care Facilities were visited in the first 3 quarters of the year due to COVID-19 restrictions. In the 4th quarter, 97% (575 of 590) of facilities were visited. Data is averaged. In Fiscal Year 2021-22, 75% (430 of 577) of Residential Care Facilities were visited (averaged over four quarters). Target not met due to volunteers not willing to complete weekly COVID-19 testing requirements as required by the State for in-person facility visits.
- <sup>9</sup> In Fiscal Year 2020-21, the number of timely accountings filed decreased due to COVID-19 related delays and the temporary Probate court closure. In Fiscal Year 2021-22, the performance measure on “Timely PA/PG Accountings Filed with Probate Court” was replaced with “Timely PA/PG Accountings Filed with Probate Court within 90 days,” aligning with local court filing guidelines. In addition, in Fiscal Year 2021-22, 100% of accountings were filed within 90 business days of referral assignment. The number of final accountings filed are dependent upon client case closures, which was less than anticipated.
- <sup>10</sup> In Fiscal Year 2021-22, face-to-face contacts were initially limited due to the COVID-19 pandemic and resulting State guidance, however between those restrictions being lifted and a 14% increase in cases, the number of face-to-face contacts was higher than anticipated.
- <sup>11</sup> In Fiscal Year 2021-22, the number of initial assessments certified within 45 days is lower than projected due to pending Medi-Cal applications. Medi-Cal determination is required prior to IHSS program determination. The IHSS program does not have influence over State Medi-Cal application processing timelines.



## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 121.00 staff years

- ◆ Increase of 60.00 staff years in the In-Home Support Services (IHSS) program to address continued growth in caseloads and ensure timely and thorough assessments to support the provision of services to aged, blind, and disabled members of the community enabling them to maximize their independence in the home of their choice.
- ◆ Increase of 34.00 staff years in the Adult Protective Services (APS) program to meet continued growth in referrals and to respond to the State’s program expansion lowering the age requirement for APS to 60, providing longer-term case management and increasing services to certain homeless population clients, and ensuring timely delivery of services supporting increased overall safety for vulnerable elders and dependent adults.
- ◆ Increase of 13.00 staff years in Public Administrator/Public Guardian/Public Conservator (PA/PG/PC), to address continued growth in caseloads due to referrals, complexity of cases, community collaborations, and law changes to ensure dependent and older adults, children and the deceased will continue to receive timely, person-centered services to meet their needs in a dignified, respectful manner.
- ◆ Increase of 6.00 staff years supporting the APS Home Safe program which serves APS clients, seniors, and disabled adults experiencing or at risk of homelessness.
- ◆ Increase of 4.00 staff years in the Multipurpose Senior Services Program (MSSP) to meet contractual obligations in providing case management services to communities that suffer from inequalities and inequities.
- ◆ Increase of 2.00 staff years to support the Aging Roadmap, which is the County of San Diego’s regional comprehensive plan to ensure that the region has programs and communities that equitably support the needs and celebrate the contributions of all older adults in the San Diego region.
- ◆ Increase of 1.00 staff year to support the Long-Term Care Ombudsman Program by assisting with mandated training coordination and monitoring and implementation of federal, state, and local laws, regulations, and policies concerning community long-term care facilities.
- ◆ Increase of 1.00 staff year to support operational needs and data reporting requirements for California Department of Aging funded programs.
- ◆ Additionally, staff were transferred among related programs within AIS to manage operational needs.

### Expenditures

Net decrease of \$9.6 million

- ◆ Salaries & Benefits—increase of \$15.1 million primarily for negotiated labor agreements and staffing changes noted above.
- ◆ Services & Supplies—net decrease of \$30.2 million.
  - ◆ Decrease of \$45.0 million due to the completion of the Great Plates Delivered program associated with COVID-19 response efforts.
  - ◆ Decrease of \$0.4 million for prior year one-time investments associated with IHSS outreach efforts.
  - ◆ Increase of \$6.1 million to support efforts to promote food security and senior nutrition, support services and other aging programs to seniors, including new opportunities to address needs that have been identified during the COVID–19 pandemic funded with OAA American Rescue Plan Act (ARPA).
  - ◆ Increase of \$3.5 million in the APS Home Safe program to provide housing navigation and stabilization services for those that are homeless or at risk of becoming homeless.
  - ◆ Increase of \$3.1 million for the County’s IHSS Maintenance of Effort (MOE) which covers the annual statutory 4% increase in the County’s share of program costs.
  - ◆ Increase of \$1.5 million to ensure adequate food security and nutrition for older at-risk adults in communities disproportionately impacted by COVID-19, funded through the County’s ARPA Framework.
  - ◆ Increase of \$1.0 million in operating costs associated with additional staff years as noted above.
- ◆ Expenditure Transfer & Reimbursements—decrease of \$1.0 million associated with the removal of centralized General Fund for prior year one-time negotiated labor agreements and IHSS outreach efforts. Since this is a reimbursement, it has a net effect of a \$1.0 million increase in appropriations.
- ◆ Operating Transfer Out—increase of \$4.5 million for health benefit contributions for eligible IHSS home care workers tied to continued caseload growth and to support increased priorities including robust initiatives and increased recruitment of IHSS caregivers.

### Revenues

Net decrease of \$9.6 million

- ◆ Intergovernmental Revenues—decrease of \$15.8 million.
  - ◆ Decrease of \$45.0 million in Federal Emergency Management Agency (FEMA) homeland security funding tied to the completion of the Great Plates Delivered Program noted above.
  - ◆ Increase of \$5.9 million in federal and State revenue primarily supporting additional activities under the APS program.



- ❖ Increase of \$6.0 million in IHSS federal and State revenue tied to the increases in health benefit contributions due to caseload growth and to support the increase in staff years and Services & Supplies noted above.
- ❖ Increase of \$4.8 million in one-time federal OAA ARPA allocation for supportive services in the pandemic environment.
- ❖ Increase of \$4.7 million in State revenue for the APS Home Safe program tied to increase in new staffing and Services & Supplies noted above.
- ❖ Increase of \$3.8 million in State Realignment revenue mainly to support Salaries & Benefits and Services & Supplies, based on projected statewide sales tax receipts and vehicle license fees that are dedicated for costs in health and human service programs.
- ❖ Increase of \$1.5 million to reflect funding under the County's ARPA Framework to support nutritional health of older adults disproportionately impacted by the pandemic.
- ❖ Increase of \$1.3 million in OAA funding to continue to promote food security and senior nutrition, support services and other aging services to older adults.
- ❖ Increase of \$1.2 million in federal and State MSSP revenue to align with an increased funding allocation and the addition of new staff years as noted above.
- ❖ Charges for Current Services—decrease of \$0.1 million tied to completion of prior year one-time projects.
- ❖ Other Financing Sources—increase of \$0.3 million to support funding for Feeling Fit & Chronic Disease prevention classes and the Senior Homeless Transitional Housing program.
- ❖ Use of Fund Balance—increase of \$0.3 million. A total of \$0.3 million is budgeted for one-time negotiated labor agreements.
- ❖ General Purpose Revenue Allocation—increase of \$5.7 million.
  - ❖ Increase of \$2.5 million for additional IHSS staffing to address continued growth in caseloads and ensure timely and thorough assessments to maximize their independence in the home of their choice.
  - ❖ Increase of \$1.5 million to support additional PA/PG/PC staff to address continued growth and address the complexity of caseloads.
  - ❖ Increase of \$1.0 million due to negotiated labor agreements.
  - ❖ Increase of \$0.7 million tied to support the Public Authority IHSS program in addressing increased caseloads including additional recruitment and retention of IHSS providers.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$5.6 million is the result of a \$3.3 million in Operating Transfers Out to reflect an increase in health benefit contributions for eligible IHSS home care workers tied to growth in paid service hours and \$3.2 million in Services & Supplies increase primarily tied to the 4% annual increase in the IHSS MOE partially offset by a decrease of \$0.9 million in Salaries & Benefits associated with one-time negotiated labor agreements.



Staffing by Program						
		Fiscal Year 2021-22 Adopted Budget			Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
In-Home Supportive Services		229.00			289.00	289.00
Senior Health and Social Services		41.00			45.00	45.00
Protective Services		136.00			179.00	179.00
Administrative and Other Services		29.00			30.00	30.00
Public Administrator/ Guardian/Conservator		57.00			70.00	70.00
<b>Total</b>		<b>492.00</b>			<b>613.00</b>	<b>613.00</b>

Budget by Program						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
In-Home Supportive Services	\$132,066,995	\$144,600,074	\$145,579,163	\$142,555,857	\$158,426,337	\$164,160,409
Senior Health and Social Services	118,455,851	64,853,405	29,827,845	25,240,170	26,425,019	26,300,792
Protective Services	18,676,212	22,169,256	23,182,849	22,477,285	33,003,986	33,048,228
Administrative and Other Services	6,235,971	7,296,037	7,612,987	5,601,594	9,301,444	9,285,380
Public Administrator/ Guardian/Conservator	8,590,565	9,259,500	9,620,375	9,784,259	11,386,319	11,357,324
<b>Total</b>	<b>\$284,025,594</b>	<b>\$248,178,272</b>	<b>\$215,823,219</b>	<b>\$205,659,165</b>	<b>\$238,543,105</b>	<b>\$244,152,133</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Salaries & Benefits	\$59,115,357	\$61,475,010	\$62,016,510	\$61,236,095	\$76,583,963	\$75,683,168
Services & Supplies	198,694,572	151,568,520	118,171,967	111,133,360	121,405,483	124,597,438
Other Charges	429,931	253,236	753,236	613,834	253,236	253,236
Expenditure Transfer & Reimbursements	—	(955,412)	(955,412)	(702,400)	—	—
Operating Transfers Out	28,785,734	35,836,918	35,836,918	33,378,276	40,300,423	43,618,291
<b>Total</b>	<b>\$284,025,594</b>	<b>\$248,178,272</b>	<b>\$215,823,219</b>	<b>\$205,659,165</b>	<b>\$238,543,105</b>	<b>\$244,152,133</b>





Budget by Categories of Revenues						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Licenses Permits & Franchises	\$71,344	\$57,772	\$57,772	\$69,050	\$57,772	\$57,772
Fines, Forfeitures & Penalties	154,787	172,489	172,489	220,206	172,489	172,489
Revenue From Use of Money & Property	90,000	85,000	85,000	150,000	85,000	85,000
Intergovernmental Revenues	270,395,421	228,610,857	195,283,471	191,595,030	212,797,985	219,699,078
Charges For Current Services	519,375	830,000	830,000	755,028	730,000	730,000
Miscellaneous Revenues	2,058,666	2,023,150	2,023,150	1,756,783	2,023,150	2,023,150
Other Financing Sources	53,696	100,000	132,887	132,887	420,000	420,000
Fund Balance Component Decreases	387,985	—	—	—	—	—
Use of Fund Balance	(525,130)	—	939,445	(5,331,943)	317,964	—
General Purpose Revenue Allocation	10,819,450	16,299,004	16,299,004	16,312,124	21,938,745	20,964,644
<b>Total</b>	<b>\$284,025,594</b>	<b>\$248,178,272</b>	<b>\$215,823,219</b>	<b>\$205,659,165</b>	<b>\$238,543,105</b>	<b>\$244,152,133</b>





# Behavioral Health Services

## Mission Statement

To make people's lives healthier, safer and self-sufficient by delivering essential services in San Diego County.

## Department Description

Behavioral Health Services (BHS) advances the HHSA mission by providing essential mental health and substance use disorder services to individuals of all ages, including those who are experiencing justice involvement and/or homelessness, serving an average of 108,000 San Diego County residents annually, based on data from the last three years. BHS serves in four critical roles:

- ◆ BHS is a contractor that works with community partners to provide services via coordinated systems of care through more than 300 contracts and 800 individual fee-for-services providers.
- ◆ BHS provides direct services through County-operated programs, including adult outpatient services, case management services, and adult and children's forensics services, along with the San Diego County Psychiatric Hospital (SDCPH) and Edgemoor Distinct Part Skilled Nursing Facility (DP-SNF), which provide 24/7 direct patient care to many of the community's most vulnerable individuals.
- ◆ BHS is a health plan that serves as the Specialty Mental Health Plan for individuals enrolled in Medi-Cal who have serious mental health conditions.
- ◆ BHS is a public health entity that advances the region's behavioral health at a population level.

Within this framework, there are notable bodies of work that are critical to achieving the BHS vision of transforming the behavioral health system from a system driven by a crisis to one rooted in chronic and continuous care and prevention through the regional distribution and coordination of services, and integration with primary healthcare, to keep people connected, stable, and healthy.

The following three inter-related strategic pillars support the BHS vision:

- ◆ Continued integration of a population health approach into the behavioral health system to ensure equitable access to services for all residents.
- ◆ Continued refinement of key metrics across behavioral health services, in alignment with nationally recognized best practices, to ensure data-driven clinical design, optimal oversight, and meaningful client outcomes.



- ◆ Advancing strategies and tactics to achieve the Triple Aim: 1) improve the health of populations, 2) enhance the experience and outcomes of individuals, and 3) reduce per capita costs of care.

BHS prioritizes the delivery of high-impact, community-based programs and initiatives designed to prevent and divert individuals from more intensive levels of care and connect them to long-term housing supports and ongoing care coordination. Services include, but are not limited to, those listed below with numbers reflecting the end of the Fiscal Year 2020–21:

- ◆ **Access and Crisis Line**—answer more than 74,000 calls annually by licensed clinical staff to provide crisis intervention and referrals.
- ◆ **Acute Inpatient Hospitalization Services**—provide 24/7 inpatient psychiatric care and connection to less restrictive levels of behavioral health care through 60 inpatient beds at the San Diego County Psychiatric Hospital and 542 licensed inpatient beds.
- ◆ **Adult Recovery Centers (RCs)**—offer outpatient SUD treatment, recovery services, and service connections to support recovery for more than 5,500 individuals.
- ◆ **Adult Residential Facilities (ARF)**—offer 206 dedicated beds that provide care, supervision, and additional rehabilitative services and supports in a home-like setting to individuals with behavioral health conditions who are concurrently receiving community-based specialty mental health services and/or fee-for-service (FFS) psychiatry services. ARFs offer a pathway to care in the least restrictive environment within the community, supporting care for individuals in the most appropriate setting and diverting them from unnecessary use of higher-level resources.
- ◆ **Adult Residential Treatment Facilities**—licensed residential treatment programs provide community-based specialty mental health services as an alternative to acute psychiatric

hospitalization and institutional care through 81 short-term crisis residential treatment beds and 22 transitional residential treatment beds.

- ◆ **Collaborative Courts**—provide nearly 600 individuals court-directed substance use disorder and mental health treatment services in lieu of prison time.
- ◆ **Crisis Residential Services**—provide mental health services to nearly 2,600 adults experiencing a crisis and requiring treatment.
- ◆ **Crisis Stabilization Units (CSUs)**—provide short-term (less than 24 hours) services for more than 9,000 youth and adults experiencing a behavioral health crisis. 2021 saw an incredible expansion of this critical service through the following:
  - ◆ The North Inland Hospital-Based CSU at the Palomar Hospital campus in Escondido was expanded from 8 to 16 recliners. All 16 recliners were available beginning January 2021.
  - ◆ The South Region Hospital-Based CSU located at Paradise Valley Hospital became operational with 12 recliners in April 2021.
  - ◆ The North Coastal Community-Based CSU in Vista became operational with 12 recliners in October 2021.
  - ◆ The North Coastal Live Well Center Community-Based CSU in Oceanside will open in Spring 2022 with 12 recliners available.
  - ◆ This new capacity added to the existing crisis stabilization services at the San Diego County Psychiatric Hospital (18 beds) and the Community-Based Emergency Screening Unit serving children and youth (12 recliners).
- ◆ **Edgemoor Distinct Part Skilled Nursing Facility**—has a maximum bed capacity of 192 and provides 24-hour, long-term skilled nursing care for individuals having complex medical needs who require specialized interventions from highly trained staff.
- ◆ **Friday Night Live Partnership**—engage youth in alcohol and drug prevention activities on 54 middle and high school campuses to develop peer-oriented partnerships that support positive and healthy choices, encourage community involvement, and provide opportunities for youth leadership development.
- ◆ **Full-Service Partnership (FSP) Programs**—embrace a “whatever it takes” approach to treatment serving approximately 16,000 residents with a serious mental illness, including those who were homeless (or at-risk of homelessness) with linkages to housing and employment services.
- ◆ **In-Home Outreach Team (IHOT) and Assisted Outpatient Treatment (AOT)**—offer services for people with mental illness who are resistant to treatment per Laura’s Law. IHOT/AOT receives more than 1,200 referrals, with more than 700 individuals accepted into the programs.
- ◆ **Long-Term Residential Care**—provides 358 beds in Institutions for Mental Disease (IMD) settings, including Mental Health Rehabilitations Centers and Skilled Nursing Facilities (SNFs)/Special Treatment Programs, an additional 49 SNF beds that have County SNF patches for psychiatric acuity.
- ◆ **Mobile Crisis Response Teams (MCRTs)**—provide non-law enforcement, community-based crisis response designed to engage individuals in behavioral health services and reduce law enforcement interventions when clinically appropriate. MCRTs are comprised of clinicians, case managers, and peer support specialists to provide clinician-only crisis intervention, triage for the level of care needed, link to appropriate behavioral health services, and, if clinically indicated, transport to a crisis stabilization unit or crisis stabilization unit walk-in assessment center as appropriate. MCRT is operational countywide and serves all ages.
- ◆ **Pathways to Well Being**—supports the provision of Intensive Care Coordination (ICC), Intensive Home-Based Services (IHBS), and the Child and Family Team (CFT) for over 1,800 youth involved in Child Welfare Services, as well as for non-CWS involved youth receiving services in mental health treatment programs who have multi-system involvement (Probation, Education, Regional Centers, etc.).
- ◆ **Perinatal Recovery Centers**—offer outpatient SUD treatment and recovery services to more than 840 individuals, including specialized programming for pregnant and parenting mothers and services for their young children.
- ◆ **Prevention and Early Intervention (PEI) Programs**—support mental health awareness and reduce stigma and discrimination towards individuals with mental health conditions, suicide prevention, and encourage access to services at the earliest point of need.
- ◆ **Psychiatric Emergency Response Teams (PERT)**—pair a clinician with a law enforcement officer to respond to 911 calls for individuals experiencing a mental health crisis to provide more compassionate and effective handling of nearly 12,000 crisis intervention incidents through 70 teams. The PERT Emergency Medical Services (EMS), which pairs a clinician with EMS personnel (two teams), was piloted in Fiscal Year 2018–19 to proactively outreach and engage with individuals with mental illness who frequently call 911 for medical services to link these individuals to ongoing services and decrease the frequency of 911 calls and emergency department transports; in Fiscal Year 2020–21, PERT EMS provided 35 crisis intervention contacts and 165 community and engagement contacts.
- ◆ **Regional Substance Use Disorder (SUD) Prevention Programs**—leverage environmental prevention strategies and media advocacy to collaborate with community groups (including youth) to change community conditions that contribute to alcohol and other drug-related problems affecting the quality of life in neighborhoods and communities.





- ◆ **San Diego County Psychiatric Hospital (SDCPH)**—provides 24/7 care and helps patients deal with a mental health crisis, become stabilized, and move to a less restrictive level of care. SDCPH served over 2,000 individuals through psychiatric evaluation and crisis intervention-oriented acute treatment for adult residents of San Diego County.
- ◆ **School-Based Mental Health Services**—offer outpatient mental health treatment in more than 380 designated schools throughout the county, known as SchoolLink. Additionally, the new Screening to Care initiative has been created in partnership with school districts to address the mental health treatment needs for middle school students across the county.
- ◆ **Teen Recovery Centers (TRCs)**—offer outpatient substance use disorder treatment services to over 400 youth ages 12-17 through regionally-based clinic locations and approximately 16 school-based facilities. During the pandemic, school closures significantly impacted referrals to treatment as well as in-person services, resulting in a shift to telephone and telehealth services; and
- ◆ **Wraparound Programs**—provide individualized and intensive case management services to more than 560 children and youth with complex behavioral health service needs.

*In addition to the services above, BHS is leading a systemwide transformation of mental health, and substance use disorder services achieve the BHS Vision through:*

- ◆ **Behavioral Health Continuum of Care (COC) efforts**—enhance, expand, and innovate the array of behavioral health programs throughout the region and collaborate with justice partners, hospitals, community health centers, and other community-based providers. Behavioral Health COC efforts include the establishment of behavioral health hubs, networks, and care coordination services to ensure people have access to the appropriate level of psychiatric services to meet their immediate needs and support their long-term recovery. Among Behavioral Health COC projects is pursuing the Central Region Behavioral Health Hub (Central Region Hub), which would serve as the flagship facility for a regionally distributed hub system. This facility will include access to inpatient acute psychiatric care, outpatient step-down services, and co-located crisis stabilization. One of the underlying principles of a behavioral healthcare hub reflects the integration of physical and behavioral healthcare. New care coordination services are also being established to support clients most in need of continuous services and minimize clinical hand-offs by offering a single point of contact for the client. As this work evolves, the care coordination service can expand to serve the region more broadly.

An additional behavioral health hub for children is also being planned in partnership with Rady Children’s Hospital. To further support children and youth’s social and emotional needs, the County is collaborating with school districts to develop a universal behavioral health screening and connection to care protocol to assess and coordinate care for students across the County.

- ◆ **A Comprehensive County Substance Use Harm Reduction Strategy**—was presented to the Board of Supervisors in June 2021, building on existing work led by BHS, Public Health Services, and Medical Care Services Division. Harm reduction is a set of practical strategies and ideas aimed at reducing negative consequences associated with drug use. It includes a spectrum of strategies that meet people who use drugs “where they are” and address the conditions of use and the use itself. The Strategy is divided into four strategic domains: 1) Cross-sectoral convening, 2) Healthcare integration and access, 3) Housing, and 4) Workforce.

There is work being done across all four domains, including the implementation of a naloxone standing order which allows this life-saving medication to be readily available to the public in the event of an overdose, and the implementation of Community Harm Reduction Teams (C-HRT) in collaboration with the City of San Diego. C-HRT is part of a comprehensive harm reduction approach for individuals experiencing chronic homelessness and substance use. The harm reduction body of work will establish countywide services are not contingent on treatment status and enable the County to respond more flexibly to shifting community needs.

*Additionally, BHS collaborates with the Department of Probation, the Sheriff’s Department, and HHSA’s Medical Care Services Division to support robust behavioral health care for individuals with justice involvement in the County, including custodial populations. This work includes:*






- ◆ **Medication-Assisted Treatment (MAT)** services will be offered in County jails, along with care coordination services that will support the individual long-term.
- ◆ Leading the transition to the **Youth in Custody Practice Model** for young people in juvenile detention.
- ◆ Enhancing the capability of sobering services to serve higher acuity clients, including those with methamphetamine and poly-substance use, and providing successful care transitions.

*To deliver these critical services, BHS has 1,207.50 staff years, including medical professionals, and a budget of \$899.5 million that includes payments made to care providers.*





**Strategic Initiative Legend for Accomplishments**

			
BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Health and Human Services Agency Summary.

**2021–22 Accomplishments**

 **Building Better Health**

- Promote the implementation of a service delivery system that is sensitive to individuals’ needs
  - Ensured 92% (1,678 of 1,818) of individuals admitted to the San Diego Psychiatric Hospital (SDCPH) were not readmitted within 30 days of discharge, demonstrating accountability and commitment to outstanding patient care.
  - Diverted 78% (9,234 of 11,822) of residents (of all ages) who received crisis stabilization services from inpatient hospitalization. Crisis stabilization units provide 24/7, short-term services (less than 24 hours) to individuals experiencing a psychiatric emergency.
  - Ensured 70% (2,257 of 3,202) of FSP/ACT program participants did not utilize emergency services while enrolled in the program. FSP/ACT services are the highest levels of outpatient care serving homeless individuals (or at risk of homelessness) with a “whatever it takes, 24/7” approach to treatment, including housing and employment services.
  - Ensured 83% (1,488 of 1,787) of individuals who completed crisis residential treatment were not readmitted to a crisis residential program or hospital within 30 days of discharge, supporting an individual’s successful integration into the community.

 **Living Safely**

- Plan, build and maintain safe communities to improve the quality of life for all residents
  - Diverted 47% (4,703 of 10,105) of individuals of all ages from psychiatric hospitalization or incarceration through crisis intervention services provided by the Psychiatric Emergency Response Team (PERT), which includes linkages to appropriate services. The PERT model pairs a clinician with law enforcement to respond appropriately to an individual experiencing a mental health crisis.

- Diverted 92% (1,730 of 1,878) of individuals engaged by a Mobile Crisis Response Team (MCRT) from a higher level of care. MCRTs provide non-law enforcement, community-based crisis response designed to engage individuals in behavioral health services and reduce clinically appropriate law enforcement interventions.
- Fully implement a balanced-approach model that reduces crime by holding offenders accountable while providing them access to rehabilitation
  - Discharged 50% (1,288 of 2,567) of justice-referred clients from a substance use treatment program with a referral were connected to another level of care within 30 days to ensure ongoing support and treatment.

 **Sustainable Environments/Thriving**

- Create and promote diverse opportunities for residents to exercise their right to be civically engaged and finding solutions to current and future challenges
  - Provided training to 29,736 community members county-wide to enhance community recognition of suicide warning signs and mental health crises so they can refer those at risk to available resources. This training empowers community members to help connect others to needed services and lessen the likelihood of adverse outcomes.

 **Operational Excellence**

- Strengthen our customer service culture to ensure a positive customer experience
  - Answered 97% (80,233 of 82,381) of calls to the Access and Crisis Line (ACL) within 60 seconds to provide timely access for individuals seeking behavioral health services.
  - Issued the Customer Experience survey to all BHS customers and achieved a minimum average satisfaction rating of four (one to five scale).
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Edgemoor Distinct Part Skilled Nursing Facility maintained five of five stars on the Centers for Medicare and Medicaid Services (CMS) Rating System. The CMS Five-Star Quality Rating System is a tool to help consumers select and compare skilled nursing care centers using standards that push the difficulty of achieving top-tier performance. Maintaining five stars ensures Edgemoor will remain in the top ten percent of skilled nursing facilities in California.
  - Ensured 94% (12,435 of 13,289) of individuals seeking outpatient substance use disorder treatment were offered an appointment within the ten-day timeliness standard as measured by the Third Next Available Appointment (TNAA). TNAA is a nationally recognized industry standard that most closely reflects a program’s true access time as



the first and second next available appointments might be due to client cancellation or another event that is not predictable or reliable.

### Strategic Initiative Legend for Objectives

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	- Audacious Statement			
	- Departmental Objective			

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For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Health and Human Services Agency Summary.

## 2022–24 Objectives



### Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Ensure 90% (1,620 of 1,800) of individuals admitted to the San Diego Psychiatric Hospital (SDCPH) are not readmitted within 30 days of discharge, demonstrating accountability and commitment to outstanding patient care.
  - Ensure 75% (1,950 of 2,600) of FSP/ACT program participants do not utilize emergency services while enrolled in the program. FSP/ACT services are the highest levels of outpatient care serving homeless individuals (or at risk of homelessness) with a “whatever it takes, 24/7” approach to treatment, including housing and employment services.
  - Ensure 80% (2,160 of 2,700) of individuals who complete crisis residential treatment will not be readmitted to a crisis residential program or hospital within 30 days of discharge, supporting an individual’s successful integration into the community.
  - Track and analyze connection to ongoing care for individuals discharged from a crisis stabilization unit with a referral to follow-up specialty mental health outpatient services to establish a baseline to align with national standards of follow-up care. Connection denotes completing at least one service encounter consistent with national Healthcare Effectiveness Data and Information Set (HEDIS) standards.



### Sustainability

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.

- Short-Term: Support and share information to operationalize facility sustainability policies and procedures within County-owned and leased facilities, as directed by the Board of Supervisors, County leadership, and the Department of General Services.
- Short-Term: Coordinate with contracted providers to implement sustainability policies and procedures, as directed by the Board of Supervisors, County leadership, and the Department of Purchasing and Contracting.
- Short Term: Support remote working for employees within the department, when possible, to reduce the departmental footprint and vehicle emissions by reviewing and evaluating job roles and office space to determine opportunities for remote working while balancing client and community needs for in-person service delivery.
- Mid-Term: Improve sustainability by encouraging contractors to evaluate the use of electric vehicles across contracted programs when procuring/leasing new vehicles.
- Long-Term: Partner with the Department of General Services to explore sustainable design and construction of new BHS capital projects. Upcoming renovations and constructions include the Third Ave Behavioral Health Hub, East Crisis Stabilization Unit, Tri-City Psychiatric Health Facility, and the Edgemoor Acute Psychiatric Unit.
- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.
  - Divert 80% (3,200 of 4,000) of individuals who received a service from a Mobile Crisis Response Team (MCRT) from a higher level of care. MCRTs provide non-law enforcement, community-based crisis response designed to engage individuals in behavioral health services and reduce law enforcement interventions when clinically appropriate.



### Community

- Engagement: Inspire civic engagement by providing information, programs, public forums, or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Provide training to 35,000 community members county-wide to enhance community recognition of suicide warning signs and mental health crises so they can refer those at risk to available resources. These trainings power community members to help connect others to needed services and lessen the likelihood of adverse outcomes.
- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Divert 50% (6,000 of 12,000) of individuals of all ages from psychiatric hospitalization through crisis intervention services provided by Psychiatric Emergency Response Teams (PERT) by connecting individuals to appropriate behavioral



health services. The PERT model pairs a clinician with law enforcement to ensure an appropriate response to an individual experiencing a behavioral health crisis.

 **Empower**

- **Workforce:** Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Answer 95% (59,850 of 63,000) of calls to the Access and Crisis Line (ACL) within 60 seconds to provide timely access for individuals seeking behavioral health services.
  - Edgemoor Distinct Part Skilled Nursing Facility will maintain five of five stars on the Centers for Medicare and Medicaid Services (CMS) Rating System. The CMS Five-Star Quality Rating System is a tool to help consumers select and compare skilled nursing care centers using standards that push the difficulty of achieving top-tier performance. Maintaining five stars ensures Edgemoor will remain in the top ten percent of skilled nursing facilities in California.
- **Transparency and Accountability:** Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Issue the Customer Experience survey to all BHS customers and achieve a minimum average satisfaction rating of four (one to five scale). Develop and implement an improvement plan in areas where the rating is lower than four.
- **Foster new ideas and the implementation of proven best practices to achieve organizational excellence.**
  - Ensure 85% (7,055 of 8,300) of individuals seeking outpatient substance use disorder treatment are offered an appointment within the ten-day timeliness standard as

measured by the Third Next Available Appointment (TNAA). TNAA is a nationally recognized industry standard that most closely reflects a program’s true access time as the first and second next available appointments might be due to client cancellation or another event that is not predictable or reliable.

 **Justice**

- **Safety:** Focus efforts to reduce disparities and disproportionality across the justice system.
  - Ensure 50% (1,100 of 2,200) of justice-referred clients discharged from a substance use treatment program with a referral are connected to another level of care within 30 days to ensure ongoing support and treatment.
  - Support the Sheriff’s Department in enhancing detention facility healthcare through the implementation of evidence-based, medication-assisted treatment for opioid use disorders and effective care coordination for patients entering detention facilities and returning to the community.

**Related Links**

For information about mental illness, how to recognize symptoms, use local resources and access assistance, go to:

- ◆ [www.Up2SD.org](http://www.Up2SD.org)

For additional information on the programs offered by the Health and Human Services Agency, refer to the website:


- ◆ [www.sandiegocounty.gov/hhsa](http://www.sandiegocounty.gov/hhsa)





Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	SDCPH patients not readmitted within 30 days <sup>1</sup>	92% of 2,049	90% of 1,800	92% of 1,818	N/A	N/A
	CSU Patients Diverted From Psychiatric Hospitalization <sup>5, 7, 8</sup>	68% of 8,865	70% of 6,700	78% of 11,822	N/A	N/A
	FSP/ACT participants who decreased use of emergency services <sup>2</sup>	85% of 2,804	75% of 2,600	70% of 3,202	N/A	N/A
	Individuals not readmitted to a crisis residential program and/or hospital within 30 days <sup>8</sup>	84% of 2,581	80% of 2,700	83% of 1,787	N/A	N/A
	Adolescents receiving timely access to SUD treatment <sup>3</sup>	98% of 437	N/A	N/A	N/A	N/A
	PERT Interventions not resulting in hospitalization or incarceration	46% of 11,990	50% of 12,000	47% of 10,105	N/A	N/A
	Mobile Crisis Response Team Diversions from a higher level of care <sup>6</sup>	N/A	80% of 4,000	92% of 1,878	N/A	N/A
	Justice referred clients transferred to another level of care within 30 days of SUD discharge <sup>8</sup>	44% of 2,231	50% of 2,200	50% of 2,567	N/A	N/A
	Community members receiving suicide prevention training <sup>8, 9</sup>	14,751	35,000	29,736	N/A	N/A
	Access and Crisis Line answered within an average of 60 seconds <sup>4</sup>	99% of 73,733	95% of 63,000	97% of 82,381	N/A	N/A
	Edgemoor CMS Rating System	5	5	5	N/A	N/A
	Individuals with an outpatient SUD appointment within 10 days per TNAA metric <sup>3, 8</sup>	83% of 6,972	85% of 8,300	94% of 13,289	N/A	N/A
	SDCPH patients not readmitted within 30 days	N/A	N/A	N/A	90% of 1,800	90% of 1,800
	FSP/ACT participants who decreased use of emergency services	N/A	N/A	N/A	75% of 2,600	75% of 2,600
	Individuals not readmitted to a crisis residential program and/or hospital within 30 days	N/A	N/A	N/A	80% of 2,700	80% of 2,700
	Mobile Crisis Response Team Diversions from a higher level of care	N/A	N/A	N/A	80% of 4,000	80% of 4,000
	Community members receiving suicide prevention training	N/A	N/A	N/A	35,000	35,000
	PERT Interventions not resulting in hospitalization or incarceration	N/A	N/A	N/A	50% of 12,000	50% of 12,000
	Access and Crisis Line answered within an average of 60 seconds	N/A	N/A	N/A	95% of 63,000	95% of 63,000
	Edgemoor CMS Rating System	N/A	N/A	N/A	5	5



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Individuals with an outpatient SUD appointment within 10 days per TNAA metric	N/A	N/A	N/A	85% of 8,300	85% of 8,300
	Justice referred clients transferred to another level of care within 30 days of SUD discharge	N/A	N/A	N/A	50% of 2,200	50% of 2,200

*Table Notes*

- <sup>1</sup> BHS provides mental health and substance use disorder services to San Diego County residents based on need and can only estimate the number expected to be served due to the inability to project the exact demand for behavioral health services each year.
- <sup>2</sup> Performance measure revised to demonstrate improved outcomes with a broader population. In Fiscal Year 2022–23, this performance measure was discontinued to collect baseline data showing improved outcomes when shifting from crisis to continuous care.
- <sup>3</sup> In Fiscal Year 2021–22, adolescents receiving timely access to SUD treatment is being retired in order to broaden the focus on measuring timely access for all clients receiving SUD treatment services as reflected by the Third Next Available (TNAA) metric.
- <sup>4</sup> Many trainings are conducted at schools during assemblies and with parents and staff during face-to-face meetings. Large group gatherings were suspended in Fiscal Year 2020–21 due to the COVID-19 pandemic, which significantly impacted this target.
- <sup>5</sup> In Fiscal Year 2020–21, the baseline target was exceeded due to the expansion of CSU in the North and South regions.
- <sup>6</sup> This is a new performance measure in Fiscal Year 2021–22 to demonstrate efforts in diverting individuals from a higher level of care when possible. The services exceeded our projections in diversion rates. Phased countywide rollout of MCRT services completed in December 2021, increasing utilization of this new service.
- <sup>7</sup> In Fiscal Year 2022–23, the performance measure related to “CSU patients diverted from psychiatric hospitalization” is discontinued due to collecting baseline data demonstrating improved outcomes when shifting from crisis to continuous care.
- <sup>8</sup> Updated data for these performance measures will be provided in the Fiscal Year 2023–25 Recommended Op Plan due to data reporting timelines.
- <sup>9</sup> A large portion of trainings are conducted at schools during assemblies and with a parents and staff during face-to-face meetings. Due to the pandemic, large group gatherings were suspended in prior years and during the initial portion of this school year.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net increase of 94.0 staff years

- ◆ Increase of 46.00 staff years to provide enhanced oversight and direction to support growing mental and substance use disorders (SUD) services across the County. The increased staffing will enhance current BHS efforts to support individuals with justice involvement, who are experiencing homelessness, and youths who are in need of behavioral health services. In addition, staffing increase will support enhanced data and information system integration, clinical program design, financial optimization, service quality improvement, and enhanced guidance and billing support to our contracted behavioral health services providers.
- ◆ Increase of 37.00 staff years to provide increased direct mental health services, including outpatient services, enhanced case management and peer support services, within County operated mental health programs.

- ◆ Increase of 15.00 staff years for inpatient health services primarily to reduce reliance on temporary staffing for increased healthcare custodial needs at the San Diego County Psychiatric Hospital (SDCPH) and Edgemoor Hospital.
- ◆ Increase of 12.00 staff years to provide direct behavioral health services to youth that have transitioned into county care as a result of the closure of the state’s Juvenile Justice Division.
- ◆ Increase of 5.00 staff years to provide clinical oversight to support harm reduction strategies as approved by the Board of Supervisors on December 7, 2021 (22).
- ◆ Decrease of 21.00 staff years due to the transfer to Medical Care Services Department (MCSD) to enhance present and future Pharmacy operations.
- ◆ Additionally, staff were transferred among related programs within BHS to manage operational needs.

### Expenditures

Net increase of \$81.9 million

- ◆ Salaries & Benefits—net increase of \$11.2 million.
  - ◆ Increase of \$14.3 million primarily for negotiated labor agreements and staffing changes noted above.







- ❖ Decrease of \$3.1 million tied to the transfer of Pharmacy to MCSD.
- ❖ Services & Supplies—net increase of \$73.4 million.
  - ❖ Increase of \$15.5 million for behavioral health treatment services for adults to help address identified ongoing unmet behavioral health service needs in the County, and allow people to live healthier and more productive lives. Programs being enhanced include the Biopsychosocial Rehabilitation services, SUD Residential & Withdrawal Management services in the South Region, Strength Based Case Management with a Transition Age Youth component for the North County, Peer Support services, and combined Hybrid SUD/MH services.
  - ❖ Increase of \$12.6 million for behavioral health treatment services for children, youth, and families. Additional services will increase funding for school-based outpatient treatment services for children as well increased mental health services for youth with high acuity needs in foster home settings.
  - ❖ Increase of \$11.7 million in support of long-term care (LTC) and hospital administrative bed costs. Appropriations will support the addition of 30 LTC beds, and provide rate adjustments within the LTC level of care to address mandated rate increases and align rates with market levels. Expansion of LTC services will allow clients to be placed in the proper lower levels of care to shift them from more expensive acute care settings.
  - ❖ Increase of \$7.6 million for Crisis Diversion services to include continued expansion of the Mobile Crisis Response Team (MCRT) and added Crisis Residential services. The MCRT services are intended to provide an alternative to dispatching law enforcement when an individual is having a mental health or substance use crisis.
  - ❖ Increase of \$7.5 million to support school-based screening program for children and youth of all ages funded through the County’s American Rescue Plan Act (ARPA) Framework. These services will use a multi-tiered approach which includes universal screening of students facilitated by middle school staff, regardless of the child’s insurance status.
  - ❖ Increase of \$7.4 million for IT projects to modernize electronic health records and data sharing.
  - ❖ Increase of \$5.0 million for programs supporting homeless individuals with behavioral health conditions including efforts to support the crisis reduction strategy, on-site behavioral health screening, and increased tenant housing support.
  - ❖ Increase of \$3.2 million for services to unserved and underserved populations with the establishment of a stand-alone Parolee Assertive Community Treatment (ACT)

program and enhancements for services to the LGBTQ community. The targeted services will elevate level of care provided to these two unique populations.

- ❖ Increase of \$2.6 million to support a recuperative care project funded through the County’s ARPA Framework. This is a joint effort with City of San Diego and the Housing Commission to address persons who are homeless and have a chronic SUD or co-occurring conditions in the City of San Diego.
- ❖ Increase of \$1.8 million primarily for cost-of-living adjustments to various contracts.
- ❖ Decrease of \$1.5 million due to a transfer from Pharmacy to Medical Care Services Department (MCSD) to enhance present and future pharmacy operations.
- ❖ Other Charges—increase of \$0.2 million for increased flex funding housing support provided in County operated clinics.
- ❖ Expenditure Transfer & Reimbursements—increase of \$2.9 million associated with increased Justice-related costs funded through a Memorandum of Understanding (MOU) with the Public Safety Group. Since this is a reimbursement, it has the effect of \$2.9 million decrease in appropriations.

## Revenues

Net increase of \$81.9 million

- ❖ Intergovernmental Revenue—increase of \$105.2 million.
  - ❖ Increase of \$55.1 million in Realignment revenue to support Salaries & Benefits and enhanced contracted mental health and substance use disorders (SUD) services based on projected Statewide sales tax receipts and vehicle license fees dedicated to Health and Human Services.
  - ❖ Net increase of \$24.3 million in federal and State mental health services funding driven by increased mental health services.
  - ❖ Increase of \$10.1 million to reflect funding under the County’s ARPA Framework to support a recuperative care project and school-based screening program.
  - ❖ Increase of \$9.7 million in state funding for mental health and substance use disorder services primarily associated with residential and intensive outpatient treatment services.
  - ❖ Increase of \$5.4 million in supplemental Substance Abuse Block Grant funding for temporary enhanced SUD services. The expanded SUD services are associated with a one-time allocation directly tied to COVID relief funding.
  - ❖ Increase of \$5.0 million in Drug Medi-Cal revenues primarily due to increased reimbursable units of services projections.
  - ❖ Increase of \$1.4 million in supplemental Mental Health Block Grant funding for temporary enhance MH related services. The expanded MH services are associated with a one-time allocation directly tied to COVID relief funding.





- ❖ Decrease of \$5.8 in Realignment revenue tied to the transfer to MCSD.
- ◆ Charges for Current Services—net increase of \$1.8 million.
  - ❖ Increase of \$3.4 million due to negotiated labor agreements.
  - ❖ Increase of \$1.1 million due to an adjustment to transfer funding from Miscellaneous Revenues.
  - ❖ Decrease of \$1.5 million for one-time Intergovernmental Transfer (IGT) funded expenditures.
  - ❖ Decrease of \$1.2 million tied to the transfer to MCSD.
- ◆ Miscellaneous Revenues—decrease of \$1.1 million based on an adjustment to transfer funding to Charges for Current Services.
- ◆ Other Financing Sources—increase of \$1.0 million due to a transfer of Securitized Tobacco Settlement funds for psychiatric inpatient services to eligible Medi-Cal beneficiaries at Institute of Mental Disease (IMD) facilities.
- ◆ Use of Fund Balance—decrease of \$30.3 million. There is no amount budgeted.
- ◆ General Purpose Revenue Allocation—net increase of \$5.3 million.
  - ❖ Increase of \$4.5 million to partially offset costs for planning purposes associated with anticipated salary and benefit increases and addition of new staff years noted above.
  - ❖ Increase of \$0.8 million to replace prior year one-time use of Fund Balance tied to Medication Assisted Treatment (MAT) services.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$3.8 million includes \$2.0 million in Salaries & Benefits associated with one-time negotiated labor agreements, \$1.7 million in Services & Supplies primarily tied to ending of one-time projects and \$0.1 million in Expenditure Transfer & Reimbursement.





Staffing by Program						
		Fiscal Year 2021-22 Adopted Budget			Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Alcohol and Other Drug Services		34.00			30.00	30.00
Mental Health Services		215.50			258.50	258.50
Inpatient Health Services		603.00			614.00	614.00
Behavioral Health Svcs Administration		261.00			305.00	305.00
<b>Total</b>		<b>1,113.50</b>			<b>1,207.50</b>	<b>1,207.50</b>

Budget by Program						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Alcohol and Other Drug Services	\$151,671,914	\$171,197,906	\$174,089,945	\$156,027,841	\$178,666,921	\$183,939,090
Mental Health Services	427,557,189	495,300,770	499,655,992	445,007,544	555,586,816	551,105,635
Inpatient Health Services	111,303,722	108,477,445	114,221,328	111,510,619	119,201,557	111,878,584
Behavioral Health Svcs Administration	29,461,812	42,629,885	42,946,147	33,352,640	46,027,322	48,746,583
<b>Total</b>	<b>\$719,994,637</b>	<b>\$817,606,006</b>	<b>\$830,913,412</b>	<b>\$745,898,644</b>	<b>\$899,482,616</b>	<b>\$895,669,892</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Salaries & Benefits	\$127,901,671	\$148,933,029	\$150,548,467	\$134,816,552	\$160,120,041	\$158,098,675
Services & Supplies	601,800,457	678,985,283	690,675,229	624,365,447	752,387,393	750,681,079
Other Charges	425,715	20,000	20,000	61,893	230,000	230,000
Capital Assets Equipment	128,106	186,500	188,522	161,473	186,500	186,500
Expenditure Transfer & Reimbursements	(10,261,312)	(10,518,806)	(10,518,806)	(13,506,722)	(13,441,318)	(13,526,362)
<b>Total</b>	<b>\$719,994,637</b>	<b>\$817,606,006</b>	<b>\$830,913,412</b>	<b>\$745,898,644</b>	<b>\$899,482,616</b>	<b>\$895,669,892</b>



Budget by Categories of Revenues						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Revenue From Use of Money & Property	\$55,957	\$—	\$—	\$58,690	\$—	\$—
Intergovernmental Revenues	613,021,099	646,740,676	649,656,114	628,424,706	751,908,533	778,987,970
Charges For Current Services	72,932,185	66,202,425	66,202,425	73,715,398	68,056,758	62,164,597
Miscellaneous Revenues	1,130,529	27,520,872	27,520,872	449,481	26,387,327	1,387,327
Other Financing Sources	11,063,333	8,400,000	9,020,382	9,020,382	9,400,000	9,400,000
Fund Balance Component Decreases	6,340,116	—	—	—	—	—
Use of Fund Balance	(15,290,815)	30,274,801	40,046,387	(4,237,245)	—	—
General Purpose Revenue Allocation	30,742,232	38,467,232	38,467,232	38,467,232	43,729,998	43,729,998
<b>Total</b>	<b>\$719,994,637</b>	<b>\$817,606,006</b>	<b>\$830,913,412</b>	<b>\$745,898,644</b>	<b>\$899,482,616</b>	<b>\$895,669,892</b>



# Child Welfare Services

## Mission Statement

To make people's lives healthier, safer and self-sufficient by delivering essential services in San Diego County.

## Department Description

Child Welfare Services (CWS) is committed to strengthening families by providing trauma-informed prevention and protection services to nearly 4,600 vulnerable children, their families, and communities across the county to reduce child abuse and neglect.

The vision of CWS is that every child grows up safe and nurtured. CWS staff are trained to help families and communities develop plans and make decisions to keep children safe. Three priorities guide these decisions:

1. Safely stabilizing and preserving families, and if that is not possible,
2. Safely caring for children and reunifying children to their families of origin, and if reunification is not possible,
3. Safely supporting the development of permanency and lifelong relationships for children and youth.

CWS meet the needs of children, their families, and the community through the following program:

- ◆ **Child Abuse and Neglect Hotline**—receive and respond to 39,025 reports from the community about the safety and wellbeing of children, 24 hours a day, 7 days a week, representing 67,824 children.
- ◆ **Core Operations**—ensure the safety and wellbeing of children by assessing and investigating allegations of abuse or neglect, assisting families with developing plans to safely maintain children at home, and placing children in protective custody when they are unable to remain in their home safely. Social workers work closely with the courts and legal partners to provide services to reunify families, ensuring that the child's well-being and safety are at the forefront.
- ◆ **Foster and Adoptive Resource Family Services (FARFS)**—support services to resource families (a relative, a close family friend, and foster families) and work with them for recruitment and retention.
- ◆ **Extended Foster Care (EFC)**—provides continued foster care benefits and services to over 412 youth annually who are 18 to 21 years of age to help support the youth's transition toward adult independence.



- ◆ **Resource Family Approval (RFA)**—is a single unified, family-friendly, and child-centered process to foster and/or adopt a child/youth involved with CWS and/or probation; and
- ◆ **A.B. and Jessie Polinsky Children's Center**—provide 24-hour temporary emergency shelter for children who are separated from their families for their own safety or when parents cannot provide care. Each month, an average of 86 children from birth to 17 years of age are served at the Polinsky Children's Center.
- ◆ **San Pasqual Academy**—provides approximately 44 foster youth ages 12-19 with a stable and caring home, quality individualized education, and the skills needed for independent living. As a first-in-the-nation residential education campus, San Pasqual Academy provides strong linkages to permanent connections, transitional housing, and post-emancipation services. San Pasqual Academy is a unique placement option for County of San Diego dependents, 12 to 18 years old, and Non-Minor Dependents (NMDs) up to age 19 years.
- ◆ **Family First Prevention Services Act (FFPSA)**—CWS is shifting from focusing on foster care as the primary intervention for keeping children safe – to a family strengthening approach focused on preventing families from ever making formal contact with the child welfare system. Achieving these fundamental changes requires an innovative approach to not simply hone the current system but replace it with a more equitable and trauma-informed method. FFPSA also places restrictions on the use of congregate care settings across the United States, emphasizing and supporting children and youth to be placed in family settings.

*CWS is committed to improving service delivery by identifying and implementing best practices that are culturally responsive, family-centered, child-focused, and trauma-informed such as addressing the challenges of disproportionality through the support of the Child and Family Strengthening Advisory Board,*

through increased utilization of the Family Support Liaisons program and the development of a framework for child abuse prevention.

To ensure these critical services are provided, CWS has 1,630.00 staff years and a budget of \$442.4 million, which includes assistance payments. For more information about assistance payments, see Appendix D.

**Strategic Initiative Legend for Accomplishments**

BBH	LS	SE/T	OE
○	- Audacious Vision		
●	- Enterprise Wide Goal		
■	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Health and Human Services Agency Summary.

## 2021-22 Accomplishments

### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals needs
  - Screened 79% (729 of 926) of children ages 0–17, who were removed from the home and entered the foster care system under the supervision of the Juvenile Court for mental health needs in accordance with the California State standards and supported enhanced mental health services delivery for children and youth in out of home care. These efforts ensure that children have access to trauma-informed mental health services.
  - Placed 49% (811 of 1,665) of foster care children with a relative or close non-family member to support stability and minimize trauma to children by maintaining their connections to familiar environments and strengthening families, exceeding the statewide performance of 36%.
  - Attained 4.4 moves (or less) per 1,000 days for all foster children in care, meeting the federal standard for the rate of placement moves. Fewer placements minimize the trauma children experience and may help lessen negative impacts on their school performance.

### Living Safely

- Strengthen our prevention and enforcement strategies to protect our youth from crime, neglect and abuse

- Ensured 26% (240 of 928) of children removed from the home due to safety concerns with parents achieved permanency within 12 months to support family strengthening, short of the Federal standard of 40.5%.
- Ensured 92% (308 of 336) of children who return home or enter legal guardianship do not reenter foster care within 12 months of going home through family strengthening and child abuse prevention efforts.
- Increased by 14% (1,600 to 1,819) the number of resource families ready and available to receive placement of foster children to minimize trauma and support child safety, permanency, and wellbeing.

### Operational Excellence

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Completed 69% (47,610 of 68,507) of calls to the Child Abuse Hotline to ensure timely assessments and response determination, increasing the protection of children.
  - Issued the Customer Experience survey to all CWS customers and achieved a minimum average satisfaction rating of four (one to five scale).

### Strategic Initiative Legend for Objectives

○	- Audacious Statement			
●	- Departmental Objective			

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Health and Human Services Agency Summary.

## 2022-24 Objectives

### Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Place 45% (765 of 1,700) of foster care children with a relative or close non-family member to reduce disparity, support stability, and minimize trauma to children by maintaining their connections to familiar environments and strengthening families, exceeding the statewide performance of 36%.

### Sustainability





- Economy: Align the County's available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Short-Term: Communicate with employees regarding sustainability program updates, successes, and opportunities for improvement once a quarter through various two-way communication methods, including video content, leadership and executive meetings, digital newsletters, and the use of sustainability ambassadors.
  - Long-Term: Complete the transition of all Child Welfare Services case files to the Electronic Records Management System (ERMS), ensuring electronic use for reviewing, editing, scanning, and sending files and eliminating the need for paper files.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-Term: Continue implementing remote and hybrid work environments to reduce vehicle emissions and departmental footprint by conducting an office space assessment to develop a robust, inclusive teleworking policy that incorporates teleworking hubs, smart conference rooms, and laptops with remote connectivity and technical connectivity support.
  - Mid-Term: Support efforts to increase sustainability within all CWS contracts by promoting and encouraging CWS contractors to provide fiscally, culturally, and environmentally sustainable services and resources for children and families.
- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.
  - Short-Term: Complete 82% (53,300 of 65,000) of calls to the Child Abuse Hotline and ensure timely assessments and response determination to meet families' needs to strengthen and improve capacities to protect their children.
- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Ensure 92% (345 of 375) of children who return home or enter legal guardianship do not reenter foster care within 12 months of going home through family strengthening and child abuse prevention efforts.
  - Ensure 40.5% (437 of 1,080) of children removed from the home due to safety concerns with parent(s), achieve permanency within 12 months to support family strengthening, and maintain the federal standard of 40.5%.
  - Maintain 4.12 moves (or less) per 1,000 days for all foster children in care, meeting the federal standard for the rate of placement moves. Fewer placements minimize the trauma children experience and may help lessen the negative impact on their school performance.
  - Ensure that 100% of eligible residents at San Pasqual Academy receive Independent Living Skills services to expand economic opportunities.



## Justice

- Restorative: Contribute to a system of restorative justice that strives to repair harm to victims and the community at large, as well provide inclusive opportunities for justice-involved individuals to contribute to the region.
  - Screen 100% (1,200) of children ages 0–17 who are removed from the home and enter the foster care system under the supervision of the Juvenile Court, for mental health needs following the California State standards to support enhanced mental health services delivery for children and youth in out of home care. These efforts will ensure that children have access to trauma-informed mental health services.

## Related Links

For additional information on the programs offered by the Health and Human Services Agency (HHSA), go to:

- ◆ [www.SdCounty.ca.gov/HHSA](http://www.SdCounty.ca.gov/HHSA)

For information about San Diego County Adoptions, go to:

- ◆ [www.IAdoptU.org](http://www.IAdoptU.org)

For information about San Pasqual Academy, go to:

- ◆ [www.SanPasqualAcademy.org](http://www.SanPasqualAcademy.org)










## Community

- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Increase by 10% (1,600 to 1,760) the number of resource families ready and available to receive placement of foster children to minimize trauma and support child safety, permanency, and wellbeing.





Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Children removed from home who are screened for mental health needs <sup>1,3</sup>	88% of 971	100% of 1,200	79% of 926	N/A	N/A
	Foster care child placed with relative or close non-family member <sup>2</sup>	43% of 1,689	40% of 1,700	49% of 1,665	N/A	N/A
	Placement moves per 1,000 days for all children in Foster Care	4.7	4.12	4.4	N/A	N/A
	Children achieving permanency within 12 months <sup>4</sup>	32% of 1,059	40.5% of 1,080	26% of 928	N/A	N/A
	Children who do not reenter foster care within 12 months of going home <sup>3</sup>	91% of 308	92% of 375	92% of 336	N/A	N/A
	Resource Families ready and available to receive placement of foster children <sup>5</sup>	1,453	1,600	1,819	N/A	N/A
	Completed calls to the Child Abuse Hotline <sup>3</sup>	86% of 56,000	82% of 65,000	69% of 68,507	N/A	N/A
	Foster care child placed with relative or close non-family member	N/A	N/A	N/A	45% of 1,700	45% of 1,700
	Completed calls to the Child Abuse Hotline	N/A	N/A	N/A	82% of 65,000	82% of 65,000
	Resource Families ready and available to receive placement of foster children	N/A	N/A	N/A	1,760	1,760
	Children who do not reenter foster care within 12 months of going home	N/A	N/A	N/A	92% of 375	92% of 375
	Children achieving permanency within 12 months	N/A	N/A	N/A	40.5% of 1,080	40.5% of 1,080
	Placement moves per 1,000 days for all children in Foster Care	N/A	N/A	N/A	4.12	4.12
	Children removed from home who are screened for mental health needs	N/A	N/A	N/A	100% of 1,200	100% of 1,200

**Table Notes**

- <sup>1</sup> Baseline projection was not met due to a change in methodology to focus on children entering the foster care system for the first time.
- <sup>2</sup> The goal of 60% was not met due to the implementation of Resource Family Approval requiring additional state guidance and training. Future targets are lowered due to operational impacts caused by the COVID-19 pandemic.
- <sup>3</sup> The target and/or baseline projection was not met due to operational impacts caused by the COVID-19 pandemic.
- <sup>4</sup> In Fiscal Year 2021–22, the target and baseline for children achieving permanency within 12 months was not met due to delays in court hearings.
- <sup>5</sup> In Fiscal Year 2021–22, the target for Resource families was exceeded due to two reasons: 1) more families were approved due to ability to resume normal work, and 2) the creation of a new unit to expedite the RFA process for community members.





## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net increase of 99.00 staff years

- ◆ Increase of 68.00 staff years to support Emergency Response services. Staff years will support efforts to conduct emergency investigations on a 24/7 basis, quality supervision, timely consultation, responsive training, and collaborative program support for the daily investigations that Emergency Response (ER) Social Workers conduct.
- ◆ Increase of 10.00 staff years to the Placement Integration Unit to support quality placement efforts to locate relatives, maintain children in a familiar environment, and support the child's sense of safety, permanency, and well-being.
- ◆ Increase of 7.00 staff years to create the Department of Child & Family Well-Being to align the County's child abuse and neglect prevention efforts and support implementation of Family First Prevention Services Act (FFPSA).
- ◆ Increase of 6.00 staff years to ensure compliance with new statewide learning management system tracking, to address increased workload and expanded areas of coverage for contracted services, respite care, and eligibility.
- ◆ Increase of 5.00 staff years associated with the expansion of Family Strengthening & Prevention Initiative services, including expansion of the Review, Assess and Direct (RAD) teams and collaboration with the 2-1-1 San Diego CONNECT program for referrals to community-based services.
- ◆ Increase of 4.00 staff years to ensure the safety of youth entering foster care and those in placement transition and to meet additional State requirements for temporary shelter care facilities at Polinsky Children's Center.
- ◆ Decrease of 1.00 staff year due to a transfer to Administrative Support Services to support operational needs.
- ◆ Additionally, staff were transferred among related programs within CWS to manage operational needs..

### Expenditures

Net increase of \$26.4 million

- ◆ Salaries & Benefits—net increase of \$17.7 million primarily for negotiated labor agreements and staffing changes noted above.
- ◆ Services & Supplies—increase of \$5.5 million.
  - ◆ Increase of \$3.2 million for implementation of the Family First Transition Act (FFTA) grant which is designed to provide one-time flexible funding to assist with the implementation of FFPSA programs including additional support for evidence based- child abuse prevention, mental health services and in-home parenting skill programs.

- ◆ Net increase of \$1.9 million for operating costs associated with increased staffing, security guard services, and facilities costs, offset by the completion of a one-time IT project from the prior year.
- ◆ Increase of \$0.4 million for one-time software costs to enhance efforts to identify and provide appropriate level of care for children and families involved in investigations.
- ◆ Other Charges—increase of \$0.5 million for cost of doing business rate increases for providers of mental health services.
- ◆ Expenditure Transfer & Reimbursements—decrease of \$2.7 million associated with centralized General Fund support of one-time negotiated labor agreements. Since this is a transfer of expenditure, it has a net effect of a \$2.7 million increase in expenditure. The central funding is supported by resources in Countywide Finance Other.

### Revenues

Net increase of \$26.4 million

- ◆ Intergovernmental Revenues—increase of \$41.4 million.
  - ◆ Increase of \$30.1 million in Realignment revenue, including available funding based on projected statewide sales tax receipts and vehicle license fees that are dedicated for costs in health and human service programs. These funds will support increases in Salaries & Benefits, Services & Supplies, and Other Charges noted above.
  - ◆ Net increase of \$8.1 million in social services administrative revenue allocations supporting the increases in staffing.
  - ◆ Increase of \$3.2 million in federal Family First Transition Act (FFTA) Grant revenue to fund costs noted above.
- ◆ Use of Fund Balance—increase of \$1.5 million. A total of \$1.5 million is budgeted for Salaries and Benefits increases tied to one-time negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—net decrease of \$16.5 million.
  - ◆ Decrease of \$18.8 million mainly due to an increase in realignment revenue as noted above. The General Purpose Revenue was reallocated to other HHS Programs and will have no impact to services in CWS.
  - ◆ Increase of \$2.3 million to partially offset Salaries & Benefits and Services & Supplies tied to addition of new staff years and negotiated labor agreements noted above.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$4.4 million is primarily the result of decrease of \$3.1 million in Services & Supplies associated with completion of one-time projects and a decrease of \$1.3 million in Salaries & Benefits tied to one-time negotiated labor agreements.



Staffing by Program						
		Fiscal Year 2021-22 Adopted Budget			Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Child Welfare Services		1,345.00			1,465.00	1,465.00
CWS Eligibility		63.00			63.00	63.00
Adoptions		123.00			102.00	102.00
<b>Total</b>		<b>1,531.00</b>			<b>1,630.00</b>	<b>1,630.00</b>

Budget by Program						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Child Welfare Services	\$231,918,092	\$234,263,756	\$247,476,614	\$229,134,574	\$262,094,519	\$257,903,798
CWS Eligibility	5,707,777	5,628,764	5,674,514	5,652,023	6,171,021	6,125,651
CWS Assistance Payments	152,925,386	161,008,150	154,345,046	144,010,019	161,008,150	161,008,150
Foster Care	348	—	—	(339)	—	—
Adoptions	15,956,446	15,058,028	15,305,663	19,047,308	13,104,401	12,922,317
<b>Total</b>	<b>\$406,508,049</b>	<b>\$415,958,698</b>	<b>\$422,801,837</b>	<b>\$397,843,585</b>	<b>\$442,378,091</b>	<b>\$437,959,916</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Salaries & Benefits	\$173,785,577	\$179,800,258	\$182,162,758	\$173,455,412	\$197,566,595	\$196,310,128
Services & Supplies	76,155,265	75,874,595	86,578,384	79,130,900	81,349,603	78,187,895
Other Charges	156,204,372	163,002,444	156,779,295	147,390,956	163,488,456	163,488,456
Capital Assets/Land Acquisition	242,475	—	—	—	—	—
Capital Assets Equipment	120,362	—	—	—	—	—
Expenditure Transfer & Reimbursements	—	(2,718,599)	(2,718,599)	(2,133,683)	(26,563)	(26,563)
<b>Total</b>	<b>\$406,508,049</b>	<b>\$415,958,698</b>	<b>\$422,801,837</b>	<b>\$397,843,585</b>	<b>\$442,378,091</b>	<b>\$437,959,916</b>





Budget by Categories of Revenues						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Revenue From Use of Money & Property	\$399,455	\$681,211	\$681,211	\$462,209	\$681,211	\$681,211
Intergovernmental Revenues	372,566,527	384,039,628	388,448,323	369,044,008	425,413,673	423,626,892
Charges For Current Services	974,918	1,464,490	1,464,490	430,093	1,464,490	1,464,490
Miscellaneous Revenues	116,589	187,510	187,510	137,690	187,510	187,510
Other Financing Sources	—	—	—	14,355	—	—
Fund Balance Component Decreases	2,250,000	—	—	—	—	—
Use of Fund Balance	4,397,223	—	2,434,444	(1,830,630)	1,565,578	—
General Purpose Revenue Allocation	25,803,337	29,585,859	29,585,859	29,585,859	13,065,629	11,999,813
<b>Total</b>	<b>\$406,508,049</b>	<b>\$415,958,698</b>	<b>\$422,801,837</b>	<b>\$397,843,585</b>	<b>\$442,378,091</b>	<b>\$437,959,916</b>





# County Successor Agency

## Mission Statement

*Expediently wind down the affairs of the former County Redevelopment Agency, maintaining compliance with all laws.*

## Department Description

*The County of San Diego Redevelopment Agency included two project areas, the Upper San Diego River Improvement Project (USD RIP) Area and the Gillespie Field Project Area, which promoted private sector investment and development. The USD RIP Area is a redevelopment project covering approximately 532 acres located along both sides of the San Diego River and along Highway 67 in the unincorporated community of Lakeside. USD RIP goals included recreational and environmental protection and improvements. The Gillespie Field Redevelopment Project Area is approximately 746 acres located at Gillespie Field Airport in the City of El Cajon, adjacent to the unincorporated area.*

*Effective February 1, 2012, all redevelopment agencies in the State of California were dissolved by Assembly Bill (AB) X1 26, Community Redevelopment Dissolution and subsequent court decision. AB 1484 was passed in June 2012 and made substantial changes to the dissolution process. Successor agencies and oversight boards were authorized to manage assets, repay debts and fulfill other redevelopment agency obligations in order to expediently wind down former redevelopment agencies and return funding to affected taxing entities. Successor housing agencies were created and authorized to assume the transfer of housing assets and programs.*

*The County of San Diego was designated as Successor Agency and Housing Successor. All assets, liabilities and obligations of the former Redevelopment Agency were transferred to the County of San Diego as Successor Agency on February 1, 2012. Appropriations for the Housing Successor are included in Housing & Community Development Services. All activities of the Successor Agency, including budgetary authority, are subject to approval by an Oversight Board.*

*Under Health & Safety Code (HSC) Section 34179, one consolidated seven-member successor agency oversight board became effective on July 1, 2018 to perform the functions of all other existing San Diego County area oversight boards. The County of San Diego acts as the administrator of the consolidated oversight board. HSC Section 34179 permits the County to recover startup and administrative costs from the Redevelopment Property Tax Trust Fund.*



*To ensure these required services are provided, the County Successor Agency has a budget of \$7.7 million.*

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Health and Human Services Agency Summary.

## 2021–22 Accomplishments

### Sustainable Environments/Thriving

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Continue to expediently wind down the affairs of the former County Redevelopment Agency, maintaining compliance with all laws and with the approval of the Countywide Redevelopment Successor Agency Oversight Board.
  - Conduct Countywide Redevelopment Successor Agency Oversight Board meetings for approval of agenda items requested by 17 San Diego County-area successor agencies, then submit required materials to California State Department of Finance in a timely fashion.



 **Operational Excellence**

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Continue to expeditiously wind down the affairs of the former County Redevelopment Agency, maintaining compliance with all laws and with the approval of the Countywide Redevelopment Successor Agency Oversight Board.
  - Conduct Countywide Redevelopment Successor Agency Oversight Board meetings for approval of agenda items requested by 17 San Diego County-area successor agencies, then submit required materials to California State Department of Finance in a timely fashion.

Strategic Initiative Legend for Objectives

				
○	- Audacious Statement			
●	- Departmental Objective			

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Health and Human Services Agency Summary.

**2022–24 Objectives**

 **Sustainability**

- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency
  - Continue to expeditiously wind down the affairs of the former County Redevelopment Agency, maintaining compliance with all laws and with the approval of the Countywide Redevelopment Successor Agency Oversight Board.

- Conduct Countywide Redevelopment Successor Agency Oversight Board meetings for approval of agenda items requested by 17 San Diego County-area successor agencies, then submit required materials to California State Department of Finance in a timely fashion.

**Related Links**

For additional information about the County Successor Agency, refer to the website at:

- ◆ [www.sandiegocounty.gov/community/san-diego-county-oversight-board.html](http://www.sandiegocounty.gov/community/san-diego-county-oversight-board.html)

For additional information about Gillespie Field, refer to:

- ◆ [www.sandiegocounty.gov/dpw/airports/gillespie.html](http://www.sandiegocounty.gov/dpw/airports/gillespie.html)

**Budget Changes and Operational Impact: 2021–22 to 2022–23**

**Staffing**

No staffing is included in the Adopted budget.

**Expenditures**

No significant changes.

**Revenues**

No significant changes.

**Budget Changes and Operational Impact: 2022–23 to 2023–24**

No significant changes.





Budget by Program						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
County Successor Agency	\$7,661,930	\$7,752,948	\$7,872,948	\$7,765,224	\$7,700,172	\$7,700,172
<b>Total</b>	<b>\$7,661,930</b>	<b>\$7,752,948</b>	<b>\$7,872,948</b>	<b>\$7,765,224</b>	<b>\$7,700,172</b>	<b>\$7,700,172</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Services & Supplies	\$11,479	\$20,000	\$20,000	\$2,918	\$20,000	\$20,000
Other Charges	2,292,173	2,316,673	2,316,673	2,301,866	2,303,479	2,303,479
Operating Transfers Out	5,358,277	5,416,275	5,536,275	5,460,440	5,376,693	5,376,693
<b>Total</b>	<b>\$7,661,930</b>	<b>\$7,752,948</b>	<b>\$7,872,948</b>	<b>\$7,765,224</b>	<b>\$7,700,172</b>	<b>\$7,700,172</b>

Budget by Categories of Revenues						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Taxes Other Than Current Secured	\$2,304,229	\$2,336,673	\$2,336,673	\$2,275,241	\$2,323,479	\$2,323,479
Revenue From Use of Money & Property	12,863	—	—	8,968	—	—
Other Financing Sources	5,358,277	5,416,275	5,416,275	5,460,440	5,376,693	5,376,693
Use of Fund Balance	(13,440)	—	120,000	20,574	—	—
General Purpose Revenue Allocation	—	—	—	—	—	—
<b>Total</b>	<b>\$7,661,930</b>	<b>\$7,752,948</b>	<b>\$7,872,948</b>	<b>\$7,765,224</b>	<b>\$7,700,172</b>	<b>\$7,700,172</b>





# Homeless Solutions and Equitable Communities

## Mission Statement

To make people’s lives healthier, safer and self-sufficient by delivering essential services in San Diego County.

## Department Description

On July 1, 2021, the County of San Diego Board of Supervisors directed the establishment of the Department of Homeless Solutions and Equitable Communities (HSEC) within HHSA to ensure equity among all San Diegans, foster a community that is welcoming to new residents, and reduce homelessness in the region. Within HSEC are three offices working collectively to enhance the following services:



- ❖ **Office of Homeless Solutions (OHS)**—Coordinate services and community outreach to reduce homelessness by preventing at-risk individuals from becoming homeless and supporting those experiencing homelessness through the following services:
  - ❖ **Services & Outreach**—provide direct services through trauma-informed outreach, case management, and benefits support to persons experiencing homelessness.
  - ❖ **Systems & Integration**—oversee collaborative efforts to reduce homelessness across the County and ensure enterprise-wide actions are evidence-based and data-driven.
- ❖ **Office of Equitable Communities (OEQC)**—ensure equity among all San Diegans using a regional model to enhance community engagement and meet the needs of underserved communities through the following services:
  - ❖ **Community Health & Engagement Team (CHET)**—implement health initiatives by coordinating health services programs, resource development, research, and planning practices.
  - ❖ **Community Health Workers (CHW)**—engage and interact with the community to better understand the needs and the disproportionate impacts of public health threats.
  - ❖ **Community Action Partnership (CAP)**—empower economically disadvantaged individuals and families to achieve their highest level of self-sufficiency and well-being through community-based organizations contracted services.

- ❖ **Regional Community Coordination (RCC)**—enhance collective efforts of community groups and stakeholders in each region by hosting regional leadership team meetings and organizing collaborative efforts on health and social equity, economic inclusion, and poverty reduction efforts to ensure a welcoming region supportive of all residents.
- ❖ **Office of Immigrant and Refugee Affairs (OIRA)**—foster a community that is welcoming to new residents by serving as the regional expert and leader in immigrant and refugee affairs and provide information, referrals, and resources, through the following activities:
  - ❖ Seek community stakeholder input and apply regional academic research, data, and best practices to advance equity and opportunity for immigrant and refugee populations.
  - ❖ Align efforts in the community to address the needs and challenges of the immigrant and refugee populations by regularly convening with community stakeholders and developing an OIRA Strategic Plan.
  - ❖ Enhance relationships with Binational Partners in supporting a healthy, safe, and thriving community in our California-Baja region.

*Effective July 1, 2022, the Office of Strategy and Innovation transferred to Administrative Support from Homeless Solutions and Equitable Communities (HSEC) to enhance the alignment of the integrated functions within the Agency.*

*To ensure HHSA service regions and departments can provide critical and essential services, HSEC has 156.00 staff years and a budget of \$53.9 million.*

Strategic Initiative Legend for Accomplishments	
	BBH
	LS
	SE/T
	OE
	- Audacious Vision
	- Enterprise Wide Goal
	- Department Objective

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Health and Human Services Agency Summary.

## 2021–22 Accomplishments



### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals’ needs
  - Enhanced accountability and decision-making by leveraging data, strategies, and evidence-based practices to reduce homelessness, foster equity, and ensures refugees, immigrants, asylees, and others are welcomed and well-connected to services.
  - Achieved a 90% (94 of 104) graduation rate among the Resident Leadership Academy (RLA) cohort to support community leaders in identifying opportunities for improvement and implementing community projects to improve their neighborhoods’ health, safety, and well-being through RLA training and technical assistance programs.
  - Created a list of possible locations and outstation outreach sites for the Office of Immigrant and Refugee Affairs to support the community with general questions and connections to county and community resources, including available legal resources.
  - Launched and expanded homeless services into all regions of the County by adding over 30 new full-time employees to provide direct services through trauma-informed outreach, case management, and benefits support to persons experiencing homelessness.
  - Established the Housing Disability Advocacy Program (HDAP) to increase the income of people who can access Social Security benefits by providing outreach, case management, housing, and benefit advocacy services.
  - Secured federal funding to develop, create and evaluate a Community Health Worker Model to engage and connect with individuals, families, and community organizations to better care for and understand the services needed throughout the region.



### Living Safely

- Plan, build, and maintain safe communities to improve the quality of life for all residents
  - Ensured 50% (13 of 26) of clients with 12-month months enrollment in Community Care Coordination (C3) were permanently housed. C3 provides comprehensive care coordination, service navigation, and housing assistance to individuals with a serious mental illness who are homeless or at risk of homelessness and have been recently released from a local County jail.



### Sustainable Environments/Thriving

- Provide and promote services that increase consumer and business confidence
  - Ensured 51% (511 of 1,002) of Refugee Employment Services (RES) participants engaged in unsubsidized employment to support self-sufficiency and integration in their new home, consistent with federal reporting requirements.
  - Built upon existing immigrant and refugee programs and services by engaging community stakeholders to develop a strategic plan to guide a yearly report to the Board of Supervisors.
  - Implemented the County’s first Framework for Ending Homelessness and redesigned the County’s Comprehensive Homeless Policy to ensure a coordinated approach to reducing homelessness in the county.
  - Redesigned the enterprise-wide collection of programmatic information regarding services and housing for people at risk of and experiencing homelessness to align with the Framework for Ending Homelessness.
  - Worked with Behavioral Health Services, community providers, and public agencies to expand support for persons experiencing homelessness, substance use disorders, or serious mental illness in high-concentration, high-need areas.
  - Collaborated with Housing and Community Development Services, housing authorities, and cities across the region to reduce homelessness by expanding access to emergency, interim, and permanent housing.



### Operational Excellence

- Provide modern infrastructure, innovative technology, and appropriate resources to ensure superior service delivery to our customers
  - Provided over 147,490 *Live Well San Diego* unique visitors (LiveWellSD.org) access to timely and relevant information and expanded the reach of *Live Well San Diego* education messages. Promoted access to the *Live Well San Diego* Open Performance Data and other community-level data to engage partners and stakeholders to proactively identify and address community needs through demographic, economic, behavioral, and health information.







- Worked on a plan to create an easily navigable website in multiple languages with programs, services, and resources available to immigrant and refugee communities, including a central phone number to access services.
- Leverage internal communication resources, resource groups, and social media to enhance employee understanding of *Live Well San Diego*
- The County employee survey was not conducted during Fiscal Year 2021–22 due to administrative delays.

Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Health and Human Services Agency Summary.

2022–24 Objectives



Equity

- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.
  - Ensure 66% (396 of 600) of Refugee Employment Services (RES) participants are engaged in unsubsidized employment to support self-sufficiency, consistent with federal reporting requirements.
  - Build upon existing immigrant and refugee programs and services by engaging community stakeholders and developing a strategic plan to guide a yearly report to the Board of Supervisors.
- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Engage in more than 9,000 encounters with residents County-wide to provide outreach and education on health and social services through various community engagement efforts to create positive change through equity, health, safety, economic inclusion, and access for all.



Sustainability

- Economy: Create policies to reduce and eliminate poverty, promoting economic sustainability for all.

- Short-term: Participate as an active member of the Food System Initiative Working Group and Food Security meetings annually to gain awareness of needs in the community and ensure collaborations between programs that serve similar populations.
- Short-term: Ensure stakeholders are reached at the newly established central location and/or outstation outreach sites for the Office of Immigrant and Refugee Affairs to support the community with general questions and connections to county and community resources, including available legal resources.
- Long-term: Expand economic enhancement opportunities in low-income communities by enrolling community members into programs to ensure funding opportunities are available for community partners to help reduce poverty and increase economic inclusion.
- Environment: Protect and promote our natural and agricultural resources, diverse habitats, and sensitive species.
  - Short-term: Reduce staff commuting miles by maintaining a hybrid work schedule of at least one (1) day of telework per week.
  - Mid-term: Limit paper consumption by implementing double-sided copying and printing document to ensure electronic use for reviewing, editing, scanning, and sending files to refrain from printing emails.
- Resiliency: Ensure the capability to respond and recover to the immediate needs for individuals, families, and the region.
  - Ensure 75% of 100 households enrolled in the Coordinated Eviction Prevention System program shall avoid eviction and become stabilized in their housing.



Community

- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness, and regional readiness to respond to a disaster.
  - Ensure 76% (38 of 50) of veterans enrolled in the Community Care Coordination for Veterans program are immediately placed in a housing solution upon reentering the community from a County detention or reentry facility.
- Engagement: Inspire civic engagement by providing information, programs, public forums, or other avenues that increase access for individuals or communities to use their voice, vote, and experience to impact change.
  - Ensure 90% (90 of 100) Resident Leadership Academy (RLA) participants graduate the program by providing training and technical assistance to support community leaders in identifying and implementing community improvement projects that increase the health, safety, and well-being of their neighborhoods.





- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Ensure 75% (75 of 100) of youth and young adults up through the age of 24 who are experiencing homelessness or at-risk of homelessness are permanently housed and have retained housing for at least six consecutive months through the Housing our Youth program.
  - Complete 20,000 direct services outreach engagements countywide with persons experiencing or are at risk of homelessness. These are duplicated contacts as services are meant to build rapport.
  - Connect 2,000 individuals who are at risk of or are experiencing homelessness to public assistance such as access to food, medical insurance, and cash assistance.



- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Develop baseline criteria and measures for direct outreach services by establishing metrics, dashboards, and regular reporting and evaluation for improvements.
  - Continue to compile a County-wide inventory of services related to the Framework for Ending Homelessness, which includes expenditures, programs, and outcomes on a monthly basis.

### Related Links

- ◆ [www.LiveWellSD.org](http://www.LiveWellSD.org)











Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	C3 Participants Permanently Housed <sup>1,6</sup>	N/A	50% of 50	50% of 26	N/A	N/A
	Refugee Employment Services participants in unsubsidized employment <sup>1,7</sup>	N/A	66% of 600	51% of 1,002	N/A	N/A
	Unique visitors to the <i>Live Well San Diego</i> website <sup>1,2</sup>	N/A	140,000	147,490	N/A	N/A
	County staff understanding of how their work contributes to <i>Live Well San Diego</i> <sup>1,2,3</sup>	N/A	70%	N/A	N/A	N/A
	Refugee Employment Services participants in unsubsidized employment	N/A	N/A	N/A	66% of 600	66% of 600
	Provide outreach and education to residents <sup>5,9</sup>	N/A	N/A	N/A	9,000	9,000
	Families enrolled in the Coordinated Eviction Prevention System avoiding eviction and having stable housing <sup>4</sup>	N/A	N/A	N/A	75% of 100	75% of 100
	Community Care Coordination Veterans Immediately Housed <sup>4</sup>	N/A	N/A	N/A	76% of 50	76% of 50
	RLA Graduation Rate <sup>5</sup>	N/A	N/A	N/A	90% of 100	90% of 100
	Housing Our Youth participants permanently housed	N/A	N/A	N/A	75% of 100	75% of 100
	Engagements made to individuals at risk or experiencing homelessness receiving outreach and engagement on services <sup>4,8</sup>	N/A	N/A	N/A	20,000	20,000
	Individuals experiencing or at risk of homelessness connected to public assistance <sup>4</sup>	N/A	N/A	N/A	2,000	2,000

Table Notes

- <sup>1</sup> In Fiscal Year 2021–22, these performance measures were transferred from Integrated Services, Community Action Partnership and Office of Strategy and Innovation under Administrative Support to the newly developed Homeless Solutions and Equitable Communities department.
- <sup>2</sup> Effective July 1, 2022, the Office of Strategy and Innovation transferred from HSEC to Administrative Support to enhance the alignment of the integrated functions within the Agency.
- <sup>3</sup> The County employee survey was not conducted in Fiscal Year 2021–22 due to administrative delays.
- <sup>4</sup> In Fiscal Year 2022–23, this is a new measure to demonstrate focused efforts to reduce homelessness.
- <sup>5</sup> In Fiscal Year 2022–23, this is a new measure to demonstrate focused efforts to inspire community engagement.
- <sup>6</sup> In Fiscal Year 2021–22, the goal of C3 participants housed was exceeded due to a change in methodology. Effective Fiscal Year 2022–23, this measure is retired due to an expiring contract.
- <sup>7</sup> In Fiscal Year 2021–22, the target and baseline for refugee unsubsidized employment were not met due to an unexpected doubling of the program participants who had challenges gaining employment due to COVID and USCIS employment authorization.
- <sup>8</sup> Engagements includes duplicated individuals.
- <sup>9</sup> This count may include duplicated individuals.



## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Decrease of 29.00 staff years

- ◆ Decrease of 42.00 staff years due to the transfer of the Office of Strategy and Innovation (OSI) to the Administrative Support Division to enhance the alignment of integrated functions within the Health & Human Services Agency (HHSA).
- ◆ Decrease of 2.00 staff years due to a transfer to Public Health Services to support operational needs.
- ◆ Decrease of 1.00 staff year due to a transfer to Self-Sufficiency Services to support operational needs.
- ◆ Increase of 12.00 Community Health Workers to provide support for public health education and health promotion programs, facilitate access to services, and improve the quality and cultural competence of service delivery within the community. These positions will also provide critical services to communities disproportionately impacted by public health threats, including COVID-19.
- ◆ Increase of 2.00 staff years to provide support, case management, and community outreach efforts for safety net services and housing programs.
- ◆ Increase of 2.00 staff years to support administrative and operational needs, including strategy and business planning, facilities and information technology, and monitoring of contracted services and special projects.
- ◆ Additionally, staff were transferred among related programs within HSEC to manage operational needs.

### Expenditures

Increase of \$5.9 million

- ◆ Salaries & Benefits—net decrease of \$3.7 million.
  - ◆ Decrease of \$7.0 million tied to the transfer of OSI to Administrative Support.
  - ◆ Increase of \$3.3 million primarily for negotiated labor agreements and staffing changes noted above.
- ◆ Services & Supplies—net increase of \$19.4 million.
  - ◆ Increase of \$10.0 million to build service capacity in the region by partnering with cities to acquire shelters or locations to serve the homeless population.
  - ◆ Increase of \$7.0 million in the Housing and Disability Advocacy Program (HDAP), funded through a one-time State allocation available to spend over two years, that will be used to expand housing and service supports for people at risk of or experiencing homelessness.
  - ◆ Increase of \$3.0 million in the Homeless Housing, Assistance and Prevention (HHAP) Program to provide funding for local housing and assistance programs that align with available State revenue guidelines.

- ◆ Increase of \$1.6 million for coordinated eviction prevention program contracts that will provide legal services, housing counseling, and outreach and prevention services to people at risk of or experiencing homelessness, funded through the County’s ARPA Framework.
- ◆ Increase of \$1.0 million tied to the implementation of the Specialized Funding for Imminent Needs Program to address barriers to housing stability, funded through the County’s ARPA Framework.
- ◆ Increase of \$1.0 million for Department of General Services (DGS) staff to support projects related to addressing homelessness, including \$0.6 million of costs funded through the County’s ARPA Framework.
- ◆ Increase of \$0.8 million for the Centers for Disease Control and Prevention Community Health Workers for COVID Response and Resilient Communities grant to support the training and deployment of community health workers to respond to and build community resilience to fight COVID-19 through addressing existing health disparities.
- ◆ Increase of \$0.5 million for the Alternative Dispute Resolution program to provide mediation services for all San Diego County residents and the *Live Well San Diego* Exchange Program.
- ◆ Increase of \$0.5 million to conduct initial site studies for Compassionate Emergency Solutions and Pathways to the Housing project.
- ◆ Decrease of \$3.0 million primarily to align with completing the Whole Person Wellness (WPW) pilot program.
- ◆ Decrease of \$3.0 million primarily tied to a reduction in IT applications cost and office expenses due to the transfer of OSI to Administrative Support.
- ◆ Expenditure Transfer & Reimbursements—net increase of \$9.8 million associated with the centralized General Support funding supported by resources in Countywide Finance Other. Since this is a transfer of expenditures, it has a net effect of a \$9.8 million decrease in expenditures.
- ◆ Increase of \$10.0 million to build service capacity in the region by partnering with cities to acquire shelters or locations to serve the homeless population.
- ◆ Decrease of \$0.2 million for one-time negotiated labor agreements.

### Revenues

Increase of \$5.9 million

- ◆ Intergovernmental Revenue—net increase of \$10.3 million.
  - ◆ Increase of \$7.0 million in State revenue for HDAP to fund estimated expenditures referenced above.
  - ◆ Increase of \$3.5 million in Homeless Housing, Assistance and Prevention State grant revenue to support expenditures noted above.





- ❖ Increase of \$3.2 million to reflect funding under the County's ARPA Framework to support the coordinated eviction prevention program, specialized funding for imminent needs program, and coordinated efforts with Departmental DGS support to address homelessness.
- ❖ Increase of \$1.6 million in Realignment revenue that will support Salaries & Benefits and Services & Supplies, based on projected statewide sales tax receipts and vehicle license fees that are dedicated for costs in health and human service programs. These funds will support increases in Salaries & Benefits and Services & Supplies noted above.
- ❖ Increase of \$1.0 million for CDC and Prevention Community Health Workers for COVID-19 Response and Building Resilient Communities grant to align with the expenditure estimate above.
- ❖ Increase of \$0.5 million primarily tied to the CDC Health Disparities grant in support of increase contracted services.
- ❖ Decrease of \$2.7 million of federal and State revenues primarily tied to the transfer of OSI to Administrative Support.
- ❖ Decrease of \$2.3 million tied to the completion of the WPW program.
- ❖ Decrease of \$1.5 million in Community Services Block Grant revenue associated with the ending of the CARES funding augmentation.
- ❖ Charges for Current Services—decrease of \$0.9 million of State revenue primarily tied to the completion of the WPW program.
- ❖ Miscellaneous Revenues—decrease of \$0.1 million primarily tied to the transfer of OSI to Administrative Support.
- ❖ Use of Fund Balance—decrease of \$4.8 million. A total of \$0.2 million is budgeted for one-time labor agreements.
- ❖ General Purpose Revenue Allocation—net increase of \$1.4 million.
  - ❖ Increase of \$4.5 million to support programs in the HSEC department and Office of Immigrant and Refugee Affairs previously funded with one-time Use of Fund balance.
  - ❖ Increase of \$1.9 million tied to General Purpose Revenue reallocation from CWS to support increases in Salaries & Benefits and Services & Supplies.
  - ❖ Increase of \$1.6 million to support increases in Salaries & Benefits and Services & Supplies.
  - ❖ Decrease of \$6.6 million due to the transfer of OSI to Administrative Support.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$7.5 million as a result of a decrease of \$19.7 million in Services & Supplies primarily tied to contract services for emergency housing partnerships with various cities and HDAP partially offset by an increase of \$12.2 million in Expenditure Transfer & Reimbursements primarily associated with one-time funds for with emergency housing partnerships with various cities.



Staffing by Program						
		Fiscal Year 2021-22 Adopted Budget			Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Homeless Solutions and Equitable Communities Administration		10.00			14.00	14.00
Equitable Communities		42.00			53.00	53.00
Homeless Solutions		83.00			84.00	84.00
Immigrant and Refugee Affairs		5.00			5.00	5.00
Strategy and Innovation		45.00				
<b>Total</b>		<b>185.00</b>			<b>156.00</b>	<b>156.00</b>

Budget by Program						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Homeless Solutions and Equitable Communities Administration	\$—	\$2,699,626	\$10,712,162	\$2,589,785	\$2,706,450	\$2,729,534
Equitable Communities	—	12,976,102	14,000,907	11,617,512	14,463,450	14,500,691
Homeless Solutions	—	20,187,885	108,110,448	21,948,647	33,428,024	25,873,146
Immigrant and Refugee Affairs	—	2,000,000	2,003,000	1,571,617	3,303,768	3,302,603
Strategy and Innovation	—	10,132,630	24,046,832	22,412,413	—	—
<b>Total</b>	<b>\$—</b>	<b>\$47,996,243</b>	<b>\$158,873,348</b>	<b>\$60,139,974</b>	<b>\$53,901,692</b>	<b>\$46,405,974</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Salaries & Benefits	\$—	\$25,007,301	\$25,136,551	\$21,617,445	\$21,369,152	\$21,354,834
Services & Supplies	—	25,361,314	136,052,169	38,832,847	44,732,540	25,051,140
Other Charges	—	—	—	771,673	—	—
Capital Assets Equipment	—	—	57,000	56,797	—	—
Expenditure Transfer & Reimbursements	—	(2,372,372)	(2,372,372)	(1,138,788)	(12,200,000)	—
<b>Total</b>	<b>\$—</b>	<b>\$47,996,243</b>	<b>\$158,873,348</b>	<b>\$60,139,974</b>	<b>\$53,901,692</b>	<b>\$46,405,974</b>





Budget by Categories of Revenues						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Licenses Permits & Franchises	\$—	\$654,000	\$654,000	\$798,947	\$654,000	\$654,000
Fines, Forfeitures & Penalties	—	38,232	38,232	39,952	38,232	38,232
Intergovernmental Revenues	—	30,319,458	133,100,893	40,756,647	40,633,230	33,645,667
Charges For Current Services	—	3,556,830	3,556,830	5,406,496	2,672,145	2,672,145
Miscellaneous Revenues	—	92,180	92,180	2,304	—	—
Use of Fund Balance	—	5,040,940	13,136,611	4,841,026	177,450	—
General Purpose Revenue Allocation	—	8,294,603	8,294,603	8,294,603	9,726,635	9,395,930
<b>Total</b>	<b>\$—</b>	<b>\$47,996,243</b>	<b>\$158,873,348</b>	<b>\$60,139,974</b>	<b>\$53,901,692</b>	<b>\$46,405,974</b>







# Housing & Community Development Services

## Mission Statement

To make people's lives healthier, safer and self-sufficient by delivering essential services in San Diego County.

## Department Description

Housing and Community Development Services (HCDS) provides housing stability for low-income and vulnerable populations throughout the region, helps improve neighborhoods through community development opportunities, and implements innovative housing initiatives. HCDS conducts significant community engagement and outreach in developing these programs and services. These services are funded by the U.S. Department of Housing and Urban Development, the State, and the County and carried out through the following programs:

**Affordable Housing:** Increase affordable housing opportunities (to 6,164 units by 2024) for low-income and special needs residents to reduce homelessness and those at-risk of homelessness through the following programs.

- ◆ **No Place Like Home (NPLH)**—provide funding to affordable housing developers to support the creation of Permanent Supportive Housing for persons experiencing homelessness with a serious mental illness;
- ◆ **County Innovative Housing Trust Fund (IHTF)**—increase affordable housing opportunities throughout San Diego County using local trust funds for the construction, acquisition, rehabilitation, and loan repayment of affordable multi-family rental housing;
- ◆ **HOME Investment Partnership (HOME)**—support the creation and preservation of multi-family affordable housing;
- ◆ **County Owned Excess Properties**—increase affordable housing opportunities for low-income and special needs populations using existing County-owned excess property;
- ◆ **Permanent Local Housing Allocation (PLHA)**—funding for the acquisition, construction or rehabilitation of affordable multi-family housing targeting households earning at or below 60 percent AMI; and
- ◆ **Project-Based Vouchers (PBV)**—support permanent supportive housing development in the region by making Project-Based Housing Choice Vouchers (PBVs) available as ongoing operating subsidies.

**Homeless Services:** Prevent and end homelessness through accessible housing and supportive services.



- ◆ **Emergency Solutions Grant (ESG)**—provide rapid rehousing, emergency housing, street outreach, and homeless prevention to individuals and families experiencing or at-risk of experiencing homelessness;
- ◆ **Regional Hotel Assistance Program (RHAP)**—provide temporary housing for unsheltered individuals and families through local area hotels and motels while addressing the underlying issues causing their homelessness and eventually transitioning them into permanent and stable housing;
- ◆ **Local Rental Subsidy Program (LRSP)**—provides up to two years of rental assistance and case management services and allows stabilized hotel clients to transition into permanent housing; and
- ◆ **Veteran Affairs Supportive Housing (VASH)**—support homeless veterans by combining rental assistance through the Housing Choice Voucher (HCV), case management, and clinical services provided by the Department of Veterans Affairs (VA) at VA Medical Centers and community-based outreach clinics.

**Community Development:** Enhance community infrastructure and facilities to provide a suitable and sustainable living environment through the following programs:

- ◆ **Community Development Block Grant (CDBG)**—provides funding for affordable housing, community improvement, and public service projects such as improvements to community centers, development of parks and sidewalks, and food distribution programs;
- ◆ **Home Repair Program**—provide low-income homeowners grants and low-interest loans to make needed improvements that will enable them to remain in their homes; and
- ◆ **Housing Opportunities for People With AIDS/HIV (HOPWA)**—supports low-income people living with HIV/AIDS and their families by providing affordable housing opportunities, housing assistance, and supportive services.

**Housing Authority:** HCDS also serves as the Housing Authority of the County of San Diego (HACSD), which provides monthly rental assistance for low-income families, emancipated youth, families participating in substance abuse treatment, and chronically homeless veterans through the following programs: (For more information, please see the Housing Authority budget).

- ◆ **Section 8 Housing Choice Voucher Program**—provide long-term rental assistance to over 10,000 households each month, allowing very low-income families, veterans, the elderly, and the disabled to obtain decent, safe, and affordable housing;
- ◆ **Tenant-Based Rental Assistance**—provide short-term rental assistance for vulnerable populations that include persons experiencing homelessness in the county’s unincorporated areas, families participating in the Child Welfare Services reunification program, youth transitioning out of the foster care system, and persons with HIV/AIDS; and
- ◆ **Public Housing**—provide 159 decent and safe rental housing units for eligible low-income families, the elderly, persons with disabilities, and agricultural workers.

To ensure these critical services are provided, Housing & Community Development Services has 156.00 staff years and a budget of \$84.3 million.

**Strategic Initiative Legend for Accomplishments**

			
BBH	LS	SE/T	OE
○ - Audacious Vision			
● - Enterprise Wide Goal			
■ - Department Objective			

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Health and Human Services Agency Summary.

**2021–22 Accomplishments**

 **Building Better Health**

- Promote the implementation of a service delivery system that is sensitive to individuals’ needs
  - Provided rental assistance to 641 veteran households with active Veterans Affairs Supportive Housing (VASH). VASH program offers eligible homeless veterans to whom the U.S. Department of Veterans Affairs refers, access to safe, decent, and affordable housing through rental assistance.
  - Recruited 257 new landlords interested in renting to individuals experiencing homelessness to increase housing opportunities for individuals who have a serious mental ill-

ness and are experiencing homelessness. This goal is part of a multi-year effort to increase the number of landlords on the interest list in the County’s Housing Authority jurisdiction.

 **Living Safely**

- Plan, build and maintain safe communities to improve the quality of life for all residents
  - Conducted 40 fair housing tests by secret shoppers in rental units throughout the county to proactively educate and engage landlords in fair housing practices, laws, and regulations, which prohibit housing discrimination based on race or color, national origin, religion, sex, familial status, disability, and other protected classes.
  - Continued No Place Like Home efforts to build the capacity of supportive housing for persons experiencing or at risk of homelessness and who need mental health services. The County awarded \$37.8 million in NPLH funding for six developments to create 133 permanent supportive housing units for persons experiencing homelessness who have serious mental illnesses in FY 2021-22. This brings the total amount of NPLH that the County has awarded to \$99 million since the inception of the program in 2018, which will result in the creation of 340 permanent supportive housing units for 748 persons experiencing homelessness with serious mental illness. The remaining funding of \$15.5 million will be awarded by June 2024.

**Strategic Initiative Legend for Objectives**

				
○ - Audacious Statement				
● - Departmental Objective				

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Health and Human Services Agency Summary.

**2022–24 Objectives**

 **Equity**

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Conduct 40 fair housing tests by secret shoppers in rental units throughout the county to proactively educate and engage landlords in fair housing practices, laws, and regulations, which prohibit housing discrimination based on race or color, national origin, religion, sex, familial status, disability, and other protected classes.





- Housing: Utilize policies, facilities, infrastructure, and finance to provide housing opportunities that meet the needs of the community.
  - Procure development partners for three excess County lands to create affordable housing. The San Diego region faces a severe and chronic shortage of affordable housing units that directly impacts housing insecurity and housing cost burden for lower-income households. The redevelopment of excess County-owned property into affordable homes is a valuable option for increasing housing opportunities in the region.
  - Support the County's Framework for Ending Homelessness by collaborating with other County departments, adding to the regional supply of dedicated affordable housing, increasing the production of deeply affordable units, and creating more diverse and accessible housing in resource-rich neighborhoods.
- Economic Opportunity: Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses, especially communities of color and low income.
  - Ensure remaining No Place Like Home (NPLH) funds are awarded to increase permanent housing for persons experiencing homelessness who have serious mental illnesses through the construction, acquisition, and rehabilitation of supportive housing units.
- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.
  - Issue Notice of Funding Availability for Project-Based Section 8 Vouchers (PBVs) to support the creation of affordable housing developments in the region. PBV developments spur the growth of new affordable units in high opportunity areas, guarantee affordable units for decades, and provide supportive services to elderly and disabled populations.
- Short-Term: Support teleworking for employees within the department through hybrid schedules, shared workspaces, and online meetings to reduce the departmental footprint and vehicle emissions.
- Short-Term: Promote proper recycling of e-waste such as printer and copier toner, cartridges, batteries, lightbulbs, and reduce paper consumption by implementing policies to reduce the printing of documents such as double-sided copying and the electronic use for reviewing, editing, scanning, and sending files.
- Mid-Term: Explore opportunities for educating Public Housing residents on sustainability practices, including water and energy saving.
- Long-Term: Improve sustainability by exploring opportunities to reduce paper communications to and from customers through paperless notifications and other transactions that could be handled through the online portal.



## Community

- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Provide rental assistance to 665 veteran households through the Veterans Affairs Supportive Housing (VASH) program. VASH program provides eligible homeless veterans, to whom the U.S. Department of Veterans Affairs refers, access to safe, decent, and affordable housing through rental assistance.
  - Engage 180 new landlords interested in renting to individuals experiencing homelessness, low-income residents, and other vulnerable populations. This goal is part of a multi-year effort to increase the number of landlords on the interest list in the County's Housing Authority jurisdiction.
  - Procure development partners for three excess County properties to create affordable housing. The San Diego region faces a severe and chronic shortage of affordable housing units that directly impacts housing insecurity and housing cost burden for lower-income households. The redevelopment of excess County-owned property into affordable homes is a valuable option for increasing housing opportunities in the region.



## Sustainability

- Economy: Create policies to reduce and eliminate poverty, promoting economic sustainability for all.
  - Increase affordable housing opportunities for low-income and special needs populations using existing County-owned excess property.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-Term: Replace out-of-date fixtures and appliances at Public Housing sites with energy and water-efficient products/items.

## Related Links

For additional information about Housing and Community Development Services, refer to the website at:





◆ [www.SanDiegoCounty.gov/sdhcd](http://www.SanDiegoCounty.gov/sdhcd)

Follow HCD on Facebook at:

◆ [www.facebook.com/sdhcd](https://www.facebook.com/sdhcd)





Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Rental Assistance provided to Veterans through Veterans Affairs Supportive Housing (VASH) program	654	665	641	N/A	N/A
	New landlords secured to rent to previously homeless individuals experiencing SMI <sup>1</sup>	223	150	257	N/A	N/A
	Random fair housing compliance site tests	36	40	40	N/A	N/A
	Random fair housing compliance site tests	N/A	N/A	N/A	40	40
	Rental Assistance provided to Veterans through the Veterans Affairs Supportive Housing (VASH) program	N/A	N/A	N/A	665	665
	New landlords secured to rent to previously homeless individuals experiencing SMI	N/A	N/A	N/A	180	180

*Table Notes*

<sup>1</sup> In Fiscal Year 2020–21, the number of new landlords interested in renting to persons experiencing homelessness was exceeded due to increased outreach via webinars.

**Budget Changes and Operational Impact: 2021–22 to 2022–23**

**Staffing**

Net increase of 26.00 staff years

- ◆ Increase of 14.00 staff years supporting Housing Choice Voucher (HCV) programs to administer and issue additional housing vouchers awarded to the Housing Authority.
- ◆ Increase of 5.00 staff years to administer, coordinate, and monitor the County’s increasing affordable housing efforts for local, state, and federal programs.
- ◆ Increase of 4.00 staff years to support the administrative and financial oversight related to the HOME Investment Partnership – American Rescue Plan (HOME-ARP), HUD Cares Act programs, and various affordable housing grants which will require ongoing long-term monitoring and oversight.
- ◆ Increase of 3.00 staff years to provide IT and Fiscal support for increased workload in HCV, community development programs, and to streamline the document imaging process.

**Expenditures**

Net decrease of \$29.4 million

- ◆ Salaries & Benefits—net increase of \$3.4 million primarily for negotiated labor agreements and staffing changes noted above.

- ◆ Services & Supplies—net decrease of \$39.4 million.
  - ◆ Net decrease of \$38.8 million primarily tied to completion of prior year one-time affordable housing and homelessness investments.
  - ◆ Decrease of \$16.3 million associated with prior year one-time CARES Act funding issued by HUD under the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) to fund projects and activities that benefit the community, specifically those households affected by COVID-19.
  - ◆ Increase of \$11.9 million associated with one-time HOME-ARP funding to address the needs of persons experiencing homelessness or are at risk of homelessness by providing much needed funding for the development of affordable housing.
  - ◆ Increase of \$3.3 million tied to Tenant Legal Services for low-income households facing eviction funded through the County’s American Rescue Plan Act (ARPA) Framework.
  - ◆ Increase of \$0.5 million tied to Underwriting services to provide financial feasibility and overall capacity review for various affordable housing initiatives.
- ◆ Other Charges—increase of \$1.0 million in HUD entitlement programs to align with the anticipated Fiscal Year 2022–23 funding plan. HUD entitlement funds provide for a variety of services and projects throughout the County, including community improvement projects, affordable housing, services for persons experiencing homelessness, and housing and related services for persons with HIV/AIDS.





- ◆ Expenditure Transfer & Reimbursements—net decrease of \$5.6 million associated with centralized General Fund support. Since this is a reimbursement, it has a net effect of a \$5.6 million increase in appropriations for the following:
  - ◆ Decrease of \$8.5 million associated with the removal of prior year one-time costs for negotiated labor agreements and to align anticipated spending and funding sources for the County’s Hotel/Motel voucher program, Fair Housing, and Inclement Weather programs.
  - ◆ Increase of \$2.9 million for work associated with the Public Housing Physical Needs Improvement.
- ◆ Decrease of \$16.3 million tied to the completion of one-time funding of CARES Act revenue issued by HUD under CDBG and ESG.
- ◆ Miscellaneous Revenue—decrease of \$31.8 million tied to prior year one-time funding for the Innovative Housing Trust Fund.
- ◆ Use of Fund Balance—decrease of \$3.5 million. A total of \$0.4 million is budgeted for Salaries & Benefits tied to negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—increase of \$2.8 million.
  - ◆ Increase of \$1.5 million primarily associated with negotiated labor agreements.
  - ◆ Increase of \$0.8 million for additional affordable housing and operational support staff years.
  - ◆ Increase of \$0.5 million to fund Underwriting services for various affordable housing initiatives.

## Revenues

Net decrease of \$29.4 million

- ◆ Intergovernmental Revenues—net increase of \$3.1 million.
  - ◆ Increase of \$11.9 million associated with federal HOME-ARP funding to address the needs of persons experiencing homelessness or are at risk of homelessness referenced above.
  - ◆ Increase of \$4.4 million to reflect funding under the County’s ARPA Framework, which includes \$3.3 million to support Tenant Legal Services and \$1.1 million for case management previously funded with centralized General Fund.
  - ◆ Increase of \$1.7 million in HUD entitlement and Housing Authority revenue to support program administration increases in Salaries & Benefits and Services & Supplies.
  - ◆ Increase of \$1.4 million in HUD entitlement programs to align with the anticipated Fiscal Year 2022–23 funding plan.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$16.9 million as a result of a decrease of \$29.9 million in Services and Supplies primarily tied to the ending of one-time projects partially offset by an increase of \$12.9 million in Expenditure Transfer & Reimbursement associated with one-time funds for the County’s Hotel/Motel Voucher Program and Public Housing Physical Needs Improvement projects and net increase of \$0.1 million in Salaries & Benefits primarily tied to negotiated labor agreements.





Staffing by Program						
		Fiscal Year 2021-22 Adopted Budget			Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Housing & Community Development		130.00			156.00	156.00
<b>Total</b>		<b>130.00</b>			<b>156.00</b>	<b>156.00</b>

Budget by Program						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Housing & Community Development	\$93,990,659	\$28,882,173	\$312,115,035	\$232,836,042	\$46,132,562	\$30,380,903
County Successor Agency - Housing	16,732	28,500	28,500	15,458	28,500	28,500
HCD - Multi-Year Projects	13,658,274	84,852,233	121,851,209	20,880,290	38,178,122	37,048,884
<b>Total</b>	<b>\$107,665,665</b>	<b>\$113,762,906</b>	<b>\$433,994,744</b>	<b>\$253,731,790</b>	<b>\$84,339,184</b>	<b>\$67,458,287</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Salaries & Benefits	\$18,767,946	\$16,478,815	\$28,009,315	\$27,806,783	\$19,832,955	\$19,972,324
Services & Supplies	32,771,957	111,539,377	166,478,732	31,889,776	72,138,486	42,218,220
Other Charges	69,984,342	4,352,426	251,766,085	197,443,705	5,372,268	5,372,268
Capital Assets/Land Acquisition	343,431	—	—	—	—	—
Expenditure Transfer & Reimbursements	(14,202,010)	(18,607,712)	(18,607,712)	(3,434,828)	(13,004,525)	(104,525)
Operating Transfers Out	—	—	6,348,325	26,355	—	—
<b>Total</b>	<b>\$107,665,665</b>	<b>\$113,762,906</b>	<b>\$433,994,744</b>	<b>\$253,731,790</b>	<b>\$84,339,184</b>	<b>\$67,458,287</b>





Budget by Categories of Revenues						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Revenue From Use of Money & Property	\$3,122	\$4,591	\$4,591	\$2,601	\$4,591	\$4,591
Intergovernmental Revenues	126,778,783	70,718,159	369,441,949	258,776,231	73,802,266	58,516,367
Charges For Current Services	16,732	3,000	3,000	15,458	3,000	3,000
Miscellaneous Revenues	14,851,572	33,788,511	44,460,681	10,525,961	2,006,183	876,945
Other Financing Sources	738,767	—	—	458,494	—	—
Use of Fund Balance	(40,069,891)	3,902,064	14,737,942	(21,393,536)	381,131	2,064
General Purpose Revenue Allocation	5,346,581	5,346,581	5,346,581	5,346,581	8,142,013	8,055,320
<b>Total</b>	<b>\$107,665,665</b>	<b>\$113,762,906</b>	<b>\$433,994,744</b>	<b>\$253,731,790</b>	<b>\$84,339,184</b>	<b>\$67,458,287</b>





# Medical Care Services

## Mission Statement

To make people’s lives healthier, safer and self-sufficient by delivering essential services in San Diego County.

## Department Description

The Medical Care Services (MCS) Department was established July 1, 2022, to oversee nursing and pharmacy operations, provide clinical expertise in an array of disciplines, and implement initiatives such as California Advancing and Innovating Medi-Cal (CalAIM) and Justice-Involved Health. Previously a division of Public Health Services, MCS is comprised of the following sections:



- ◆ **Clinical Leadership**—Provide clinical expertise and consultation across County programs, initiatives, and partnerships. MCS clinical leadership has been actively involved in the COVID-19 response, such as hosting a series of Medical Misinformation panels to address statements that could potentially be harmful to the community’s health.
- ◆ **Nursing**—Formerly part of Public Health Services, provide direct clinical services at Public Health Centers such as immunizations and COVID-19 vaccines, as well as uses evidence-based primary prevention through home visiting programs to improve child health outcomes, reduce disparities, and increase the wellbeing of San Diego County residents. The Office of Nursing Excellence develops and implements evidence-based practice standards to ensure quality nursing care through professional development opportunities, quality improvement, and quality assurance activities.
- ◆ **Pharmacy**—Previously part of Behavioral Health Services, pharmacy staff provide direct services for the San Diego County Psychiatric Hospital, Edgemoor Distinct Part Skilled Nursing Facility, clinic services, and other programs. Coordinate with County programs to implement best practices and ongoing staff development to ensure patient safety and access to medications in the County’s pharmacies.
- ◆ **San Diego Advancing and Innovating Medi-Cal (SDAIM)**—Implement the components of CalAIM in San Diego County. CalAIM is a multiyear initiative launched by the State Department of Health Care Services (DHCS) to improve quality of life and health outcomes for Medi-Cal beneficiaries through whole-person care approaches and addressing social deter-

minants of health. SDAIM is the local implementation of CalAIM and includes access to enhanced care management and community support for San Diego County’s Medi-Cal beneficiaries.

- ◆ **Justice-Involved Health**—Coordinate with justice-involved partners to address health-related concerns of the justice-involved population and the systems in which they access care. Whether physical or behavioral, health conditions are more prevalent among the justice-involved population, making this a high-risk population that often must navigate care through a fragmented system. Addressing the system of care and ensuring access to quality clinical services is an essential component to successful re-entry, contributing to the overall health and wellbeing of our community.

To ensure HHS service regions and departments can provide critical and essential services, MCS has 222.00 staff years and a \$44.0 million budget.

Strategic Initiative Legend for Accomplishments			
			
BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Health and Human Services Agency Summary.

## 2021–22 Accomplishments

Fiscal Year 2021–22 accomplishments for Medical Care Services Division can be located in the Public Health Services narrative.

### Strategic Initiative Legend for Objectives

				
○	- Audacious Statement			
●	- Departmental Objective			

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Health and Human Services Agency Summary.

- Short-Term: Collaborate with stakeholders to increase equitable access to pharmacy services in County Public Health Centers through a pilot project that uses automated patient medication dispensing machine technology to eliminate transportation barriers by providing medications onsite, resulting in increased access to medications and ensuring sustainability through low operating costs.
- Short-Term: Support the implementation of SDAIM through funding opportunities for enhanced data exchange with Medi-Cal managed care plans. Funding will improve care coordination and better serve Medi-Cal beneficiaries in San Diego County.
- Mid-Term: Expand access to pharmacy services in at least one County Public Health Center through the automated patient medication dispensing machine pilot project.
- Long-Term: Using data and information collected during the pilot project, develop a plan to expand the automated patient medication dispensing machine program to at least one additional County Public Health Center to ensure expanded access to pharmacy services.

## 2022–24 Objectives

### Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Ensure 95% (3,990 of 4,200) of patient encounters include pharmacy-based transition of care when admitted or discharged from the San Diego County Psychiatric Hospital or the Edgemoor Distinct Part Skilled Nursing Facility to improve patient outcomes. This will be carried out by integrating a clinical pharmacy program to ensure pharmacists evaluate current medications, new medications, and their compatibilities to ensure a smooth transition to and from hospital care.
- Health: Focus on policy, systems, and environmental approaches that ensure equal opportunity for health and wellbeing through partnerships and innovation.
  - Transform and strengthen Medi-Cal by facilitating the local implementation of CalAIM as San Diego Advancing and Innovating Medi-Cal (SDAIM) through collaboration with Managed Care Plans, other County departments, and community partner organizations. Development and approval of the SDAIM Roadmap will set the stage for expanding services, broadening Medi-Cal enrollment, and addressing social determinants of health to offer San Diegans a more equitable, coordinated, and person-centered approach to maximizing health and life trajectory.

### Sustainability

- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.

- Resiliency: Ensure the capability to respond and recover to the immediate needs for individuals, families and the region.
  - Short-Term: Ensure nurses who attend the Public Health Nurse Residency and Nursing Essentials Programs rate their overall satisfaction with the program as 4.5 or higher (on a scale of 0-5). Ensuring high-quality training is essential for maintaining a highly skilled nursing workforce that staffs the County’s Public Health Centers, responds to public health emergencies, provides in-home visitation services, and many other essential programs serving clients.
  - Overall Satisfaction Rate with PHN Residency Program.

### Community

- Quality of Life: Provide programs and services that enhance the community through increasing the wellbeing of our residents and our environments.
  - Review 100% (1,400) of Home Visiting Program referrals within one business day to ensure first-time mothers receive timely access to primary prevention, reduce disparities and improve child health outcomes. Linking first-time mothers with a nurse empowers them to feel prepared and supported to make positive, healthy choices and establish a solid foundation for years to come.

## Related Links

For additional information about the programs offered by HHSA, go to:




- ◆ [www.sandiegocounty.gov/hhsa](http://www.sandiegocounty.gov/hhsa)

For information about *Live Well San Diego*, go to:

- ◆ [www.LiveWellSD.org](http://www.LiveWellSD.org)





Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Hospital Patients Receiving Pharmacy-Based Transitional Care <sup>1</sup>	N/A	N/A	N/A	95% of 4,200	95% of 4,200
	Overall Satisfaction Rate with PHN Residency and Nursing Essentials Program <sup>1</sup>	N/A	N/A	N/A	4.5	4.5
	Nursing Home Visiting Referrals Reviewed Timely (within 1 business day) <sup>1</sup>	N/A	N/A	N/A	100% of 1,400	100% of 1,400

*Table Notes*

<sup>1</sup> Effective July 1, 2022, Medical Care Services (MCS) Department was established to oversee nursing and pharmacy operations, provide clinical expertise in an array of disciplines, and implement initiatives such as California Advancing and Innovating Medi-Cal (CalAIM) and Justice-Involved Health.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net increase of 222.00 staff years

- ◆ Increase of 172.00 staff years due to a transfer from Public Health Services (PHS) establishing the Medical Care Services (MCS) Department to oversee nursing and pharmacy operations, provide clinical expertise in an array of disciplines, and implement initiatives such as California Advancing and Innovating Medi-Cal (CalAIM) and Justice-Involved Health.
- ◆ Increase of 21.00 staff years due to a transfer from Behavioral Health Services (BHS) enhance present and future Pharmacy operations.
- ◆ Increase of 13.00 staff years tied to the implementation of the CalAIM program.
- ◆ Increase of 8.00 staff years for Clinical and Nursing Support to address the operational aspects of nursing programs for regional clinic services, home visiting, Hansen’s Disease clinic, and other regional nursing programs.
- ◆ Increase of 8.00 staff years to augment Pharmacy staffing for program sustainability, to enhance the pharmaceutical services delivery to County programs in the Clinical Pharmacy and to support operational needs.

### Expenditures

Net increase of \$44.0 million

- ◆ Salaries & Benefits—increase of \$34.8 million.
  - ◆ Increase of \$28.4 million due to the transfer of existing staff from PHS and BHS as noted above.
  - ◆ Increase of \$6.4 million primarily for negotiated labor agreements and staffing changes noted above.

- ◆ Services & Supplies—net increase of \$9.2 million.
  - ◆ Increase of \$7.9 million due to a transfer of nursing and pharmacy services from PHS and BHS.
  - ◆ Increase of \$1.2 million primarily to bolster nursing and pharmacy operations, which includes IT and computer related projects to support monitoring needs, patient registration, and pharmaceutical care delivered through telecommunications, and investments in data solutions to support coordination with managed care plans and health consultants to support efforts of the newly created Office of Justice-Involved Health.
  - ◆ Increase of \$0.1 million in one-time project costs tied to a new appointment scheduling system for immunizations, testing, and other services provided at public health centers.

### Revenues

Net increase of \$44.0 million

- ◆ Intergovernmental Revenues—net increase of \$28.4 million.
  - ◆ Increase of \$16.4 million tied to the transfer from PHS.
  - ◆ Increase of \$5.8 million in Realignment revenue tied to the transfer from BHS.
  - ◆ Increase of \$6.2 million in Realignment revenue to support Salaries & Benefits and Services & Supplies, based on projected statewide sales tax receipts and vehicle license fees that are dedicated to costs in health and human services programs.
- ◆ Charges for Current Services—net increase of \$8.0 million in Intergovernmental Transfer (IGT) revenue primarily tied to the transfer from PHS and BHS.
- ◆ Other Financing Sources—increase of \$0.5 million for immunization services and Nurse-Family Partnership program to provide nurse home visitation services to low-income and first-time mothers.





## MEDICAL CARE SERVICES

- ◆ Use of Fund Balance—increase of \$0.2 million. A total of \$0.2 million is budgeted for one-time negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—increase of \$6.9 million primarily tied to the transfer of costs from PHS.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$1.0 million is the result of a decrease of \$0.9 million in Salaries & Benefits for one-time negotiated labor agreements and decrease of \$0.1 million in Services & Supplies associated with prior year one-time IT projects.





Staffing by Program						
		Fiscal Year 2021-22 Adopted Budget			Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Medical Care Services					21.00	21.00
Admin						
Nursing					164.00	164.00
Pharmacy					30.00	30.00
SDAIM					7.00	7.00
<b>Total</b>					<b>222.00</b>	<b>222.00</b>

Budget by Program						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Medical Care Services						
Admin	\$—	\$—	\$—	\$—	\$5,294,421	\$5,247,236
Nursing	—	—	—	—	29,527,012	28,419,372
Pharmacy	—	—	—	—	7,762,546	7,849,457
SDAIM	—	—	—	—	1,424,666	1,466,066
<b>Total</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$44,008,645</b>	<b>\$42,982,131</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Salaries & Benefits	\$—	\$—	\$—	\$—	\$34,817,219	\$33,875,705
Services & Supplies	—	—	—	—	9,191,426	9,106,426
<b>Total</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$44,008,645</b>	<b>\$42,982,131</b>



Budget by Categories of Revenues						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Intergovernmental Revenues	\$—	\$—	\$—	\$—	\$28,393,014	\$26,587,455
Charges For Current Services	—	—	—	—	7,994,098	7,994,098
Miscellaneous Revenues	—	—	—	—	3,959	3,959
Other Financing Sources	—	—	—	—	476,000	476,000
Use of Fund Balance	—	—	—	—	221,232	—
General Purpose Revenue Allocation	—	—	—	—	6,920,342	7,920,619
<b>Total</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$44,008,645</b>	<b>\$42,982,131</b>



# Public Health Services

## Mission Statement

*To make people’s lives healthier, safer and self-sufficient by delivering essential services in San Diego County.*

## Department Description

*Public Health Services (PHS), a nationally accredited public health department since May 2016, provides services that identify and address the root causes of priority health issues to advance health, equity, and well-being among all San Diego County residents. These services include preventing injuries, disease, and disabilities; promoting wellness, healthy behaviors, and access to quality care; and protecting against public health threats, infectious disease epidemics, foodborne outbreaks, climate change, environmental hazards, and disasters.*

*Fulfilling the wide range of public health services responsibilities for local governments (California Code of Regulations, Title 17 Section 1276) is achieved through a multi-disciplinary and collaborative approach involving other County of San Diego business groups, health care provider networks, schools, businesses, community and faith-based partners, and residents. For example, PHS works with:*

- ◆ The Land Use and Environment Group in developing the County’s Climate Action Plan, updating the Environmental Justice and Safety Elements of the General Plan, and developing the County’s Sustainability Plan.
- ◆ The Department of Environmental Health and Quality (DEHQ) to protect the public from foodborne illnesses, environmental hazards, and vector-borne diseases caused by West Nile and Zika viruses.
- ◆ The DEHQ and the Department of Animal Services to monitor and investigate rabies.
- ◆ The Office of Emergency Services and the County Fire Authority to plan for, prepare, and respond to emergencies and natural disasters (e.g., Hazard Mitigation Planning, Partner Relay Program).
- ◆ Healthcare and community partners to address the elimination of HIV, hepatitis C, and Tuberculosis.

*Since early 2020, PHS has been engaged in the response to the COVID-19 pandemic, coordinating with the entire County enterprise, community partners, hospitals and health care providers, city municipalities, and representatives across every sector. PHS continues to work to integrate medical resources and capacity; coordinate testing throughout the region,*



*including the County public health laboratory; provide for culturally competent case investigations and contact tracing, and direct the reporting of disease and critical data.*

*In all its efforts, PHS is focused on health inequities to protect those residents who are most vulnerable to poor health outcomes. A culturally competent disease investigation model (referred to as a community health worker or “promotora” model) was adopted due to significant inequities in terms of the impact of COVID-19 on communities. Through a partnership with four organizations, students, and community members of cultural backgrounds similar to these communities, trainings were held to follow up with residents to help prevent the spread of disease. Data analysis and sharing are also integral to a health equity strategic approach in response to COVID-19. Data are frequently presented to the public, community sectors, and policymakers, including dashboards on the Coronavirus disease 2019 ([sandiegocounty.gov](http://sandiegocounty.gov)) website. In this way, PHS helps keep the public informed and ensures that actions taken during the response are evidence-based. The Agency exceeded its ambitious goal to vaccinate 75% (approximately 3.1 million) of San Diego County residents aged five years and older. In fact, by February 2022, over 80% of the eligible population were fully vaccinated.*

*In addition to COVID-19 response efforts, PHS will continue its work to:*

- ◆ **Strengthen its public health infrastructure**, maintain accreditation status, ensure staff is trained in the core competencies for public health professionals, work to secure funding for public health workforce and infrastructure, and demonstrate excellence in delivering the ten Essential Public Health Services. This work is critical to sustaining an effective response to COVID-19 and other emergencies and promoting health equity. Success also depends on continuing to build upon the strong collaborative spirit between the County and the community, as well as local city governments and the unincorporated



rated areas, to respond to the COVID-19 pandemic. This approach is an important and effective strategic response to all public health matters—emergency and routine.

- ◆ **Advance major initiatives to combat infectious diseases**, which include the hepatitis C virus (HCV) and Tuberculosis (TB) elimination initiatives, both launched in the Fiscal Year 2018–19 and modeled after the Getting to Zero initiative – now in the sixth year of implementation – to end the HIV epidemic over the next decade. All three initiatives reflect comprehensive strategies, engage community partners, and align with national targets to eliminate these infectious diseases. Strategies are being adopted that are mutually reinforcing, such as HIV testing among those with active TB and combining the Medical Advisory Committees of all three initiatives in the future.
- ◆ **Join the fight against the opioid epidemic** in collaboration with Behavioral Health Services, Medical Care Services, and community partners through a cooperative agreement with the Centers for Disease Control and Prevention (CDC). Strategies include implementing surveillance to support prevention, promoting prescription drug monitoring programs, integrating State and local prevention and response efforts, establishing linkages to care, and supporting providers and health systems.
- ◆ **Address health inequities by prioritizing childhood lead poisoning, HIV infection and sexually transmitted diseases (STDs), infant mortality, latent Tuberculosis, and other conditions** where data show significant disparities among different races and ethnicities, poverty levels, and communities. For example, the County participates in the statewide Perinatal Equity Initiative launched in 2018 to help address poor birth outcomes and inequities among African Americans through a community-driven campaign called “Black Legacy Now.”
- ◆ **Build a strong foundation for measurement and analysis**, to improve operational efficiencies, enhance program effectiveness and demonstrate community impact. This features the Live Well Health and Wellbeing Data System, which is readily accessible to the public and provides continuous data monitoring through dashboards and scorecards. This also includes maintaining a Quality Improvement (QI) Program to engage staff in identifying performance problems and designing solutions.

*PHS is committed to excellence across all services, as described here:*

- ◆ **Prevention Services**—facilitate over 24,000 child health screenings and provide care coordination and follow-up for 10,000 children identified with health problems; assist in linking 250 pregnant women without prenatal care to providers; and provide more than 500 refugees with basic health assess-

ments, screenings and referrals. Implement chronic disease prevention by advancing innovative approaches to healthy communities through policy, systems, and environmental change.

- ◆ **Surveillance**—receive and register nearly 400,000 new disease incidents of hepatitis A and C, measles, HIV, gastrointestinal, and other diseases. Of these further disease incidents, almost all the cases require additional investigation as part of the response to COVID-19. Test 56,000 specimens for diseases through the Public Health Laboratory, although the number of samples tested increased significantly (to almost 400,000) during the COVID-19 response. Maintain the Vital Records of all county residents, surpassing statewide timeliness goals in processing more than 40,000 birth and 23,000 death certificates.
- ◆ **Infectious Disease Control**—investigate, provide case management, and conduct contact investigations for about 250 active tuberculosis cases to interrupt the spread of disease in over 3,500 contacts to infectious TB cases. Provide over 10,000 residents with sexually transmitted disease prevention and clinical services.
- ◆ **California Children Services**—provide case management services to almost 14,000 children with chronic illness and/or disabilities and their families and deliver over 25,000 hours of physical and occupational therapeutic services.
- ◆ **Public Health Preparedness and Response**—support emergency preparedness for all types of disasters—natural and man-made; manage the Medical Operations Center of the County’s Incident Command System in response to COVID-19.

*Effective July 1, 2022, the Medical Care Services Department (MCSD) will be established as a separate department due to an increased need to focus on CalAIM, the pharmacy, and Justice-Involved Health initiatives.*

*To ensure these critical services are provided, PHS has 730.00 staff years and a budget of \$221.5 million.*

Strategic Initiative Legend for Accomplishments			
			
BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Health and Human Services Agency Summary.





## 2021–22 Accomplishments



### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals needs
  - Ensured 92% (1,583 of 1,720) of children in out-of-home placement receive preventive health examinations to identify and treat medical issues per timeframe and target established by the State.
  - Ensured 79.8% (1,190 of 1,491) of children in out-of-home placement receive dental examinations to identify and treat dental issues per timeframes established by the State. This is below target because some nurses were reassigned to COVID-19-related duties; also, dental exams were postponed, and appointments were not made due to social distancing recommendations.
  - Ensured 73.7% (351 of 476) of refugees completed their health assessment within 90 days to identify health needs and facilitate access to the local health care system, as is the standard set by the California Refugee Program. Because the number of refugees initiating health assessment increased during the year's second half, some capacity challenges fell short of the goal of 90%.
  - Ensure 45.3% (116 of 256) of licensed tobacco retailers in the unincorporated area of San Diego County are in compliance with youth access laws and local tobacco laws, prohibiting sales to any person under the age of 21.
- Strengthen the local food system and support the availability of healthy foods, nutrition education and nutrition assistance for those who need it
  - Assisted nine new (total 50) small to medium-sized food retailers to be assessed and recognized by the Live Well Community Market Program to increase the availability of healthy foods in underserved communities.



### Living Safely

- Encourage and promote residents to take important and meaningful steps to protect themselves and their families for the first 72 hours during a disaster
  - Conducted four out of four trainings of key emergency response functions to ensure staff is prepared to respond to emergencies, which is also a Federal and State priority because of the pandemic.
- Plan, build and maintain safe communities to improve the quality of life for all residents
  - Ensured 99.6% (934 of 938) of TB smears received by the Public Health Laboratory during operating hours were tested and reported within one business day to provide rapid diagnosis and treatment, consistent with federal standards.

- Immunized 100% (12,892) of children under 18 served at vaccination clinics in the Public Health Centers (PHCs) to protect them from diseases like measles and whooping cough. PHCs help children who were unable to get an appointment with their medical provider in time to get school-required vaccines; some of these children may lack a medical home.
- Connected 85% (30 of 35) of clients with newly confirmed HIV diagnosis to primary care within 30 days to improve health outcomes and reduce transmission of HIV. This is a key goal of the Getting to Zero initiative, a ten-year County initiative to end the HIV epidemic.
- Investigated 98.2% (166 of 169) of reported cases of select communicable diseases (such as hepatitis A and meningococcal) within the 24 hours of receipt of the report so steps can be taken to prevent the spread of disease.
- Ensured 97% (191 of 197) of active tuberculosis cases were tested for HIV, per CDC guidelines, working towards meeting the national TB program rate of 98%.
- Ensured 93.3% (181 of 194) of active TB cases were reported by the community to Public Health Services within one business day from the start of treatment to prevent further transmission.
- Expanded the Naloxone Distribution Program, distributing over 2,380 naloxones (Narcan) kits with 37 overdose reversals reported, ensuring access to life-saving treatments for the County's most vulnerable populations. These efforts were accomplished through a collaboration between Behavioral Health Services, Medical Care Services, and Public Health Services.
- Provided 1,825 pregnant women and families 7,963 face-to-face or telehealth visits with Public Health Nurses through case management efforts and ensured continued support to the COVID-19 response efforts.



### Operational Excellence

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Maintained 100% compliance (9 different lab licenses and permits) with federal and State accrediting requirements at the Public Health Services laboratory to protect community health and prevent the spread of disease.
  - Ensured 99% (3,960 of 4,000) of children referred to California Children Services have their medical eligibility determined within the State required time frame of five business days to ensure that these children receive timely coverage and family-centered care coordination for serious physical limitations, chronic health conditions, and diseases. Performance meets the State goal of 95% and is based on an audit of a sample of cases.





- Strengthen our customer service culture to ensure a positive customer experience
  - Registered 96.9% (38,638 of 39,875) birth certificates within ten days of birth to support accurate census data, exceeding the State goal of 80%.
  - Conducted eight quality improvement projects to advance operational excellence through continuous improvement and engaged staff in identifying and resolving barriers to success.
  - Achieved an average satisfaction rating of 4.7 out of 5 in the Customer Experience Survey to all PHS customers, surpassing the goal of 4.0.

Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Health and Human Services Agency Summary.

2022–24 Objectives



Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Ensure that 90% (1,580 of 1,750) of children in out-of-home placement receive preventive health examinations to identify and treat medical issues per timeframe and target established by the State.
  - Ensure that 90% (1,400 of 1,550) of children in out-of-home placement receive dental examinations to identify and treat dental issues per timeframes established by the State.
  - Ensure 90% (585 of 650) of refugees complete their health assessment within 90 days to identify health needs and facilitate access to the local health care system, as is the standard set by the California Refugee Program.
  - Immunize 99% (15,840 of 16,000) of children under 18 served at vaccination clinics at the Public Health Centers (PHCs) to protect them from diseases like measles and whooping cough. PHCs serve children who were unable to get an appointment with their medical provider in time to get school-required vaccines; some of these children may lack a medical home.
  - Ensure 88% (35 of 40) of infants served by the Black Infant Health program have a normal birth weight through services and supports provided to help parents develop life

skills, learn strategies to reduce stress, and build social support in a culturally affirming environment and ultimately improving the health and legacy of the African-American community in San Diego County.

- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - Ensure 85% (280 of 330) licensed tobacco retailers in the unincorporated area of San Diego County are in compliance with youth access laws prohibiting sales to any person under the age of 21.



Sustainability

- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Short-Term: Communicate with employees about sustainability program updates, successes, and opportunities for improvement a minimum of once a quarter, at senior staff meetings and the PHS newsletter, and other internal communications.
  - Short-Term: Continue implementing remote and hybrid work environments to reduce emissions and the office footprint as Public Health Services migrate to alternate and new facilities and maximize shared workspaces.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Mid-Term: Work with the Department of Purchasing and Contracting to develop a Board of Supervisor’s Policy to support local, sustainable, equitable County food purchases.
  - Long-Term: Provide technical support to community-based organizations, local coalitions, and cities to increase their capacity for healthy and equitable planning, including increasing natural landscaping where possible to reduce contributors to climate change.
- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.
  - Short-Term: Ensure 100% of new staff complete mandatory training on the National Incident Management System (NIMS) and the Incident Command System (ICS) to enhance responsiveness to public health emergencies (number of online training sessions depends on individual’s level and role).



Community

- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.





- Assist five new (from 50 to 55) small to medium-sized food retailers to be assessed and recognized by the Live Well Community Market Program to increase the availability of healthy foods in underserved communities.
- Connect 85% (30 of 35) of clients with newly confirmed HIV diagnoses to primary care within 30 days to improve health outcomes and reduce transmission of HIV. This is a key goal of the Getting to Zero initiative, a ten-year County initiative to end the HIV epidemic.
- Investigate 100% (of an estimated 170) of reported cases of select communicable diseases (hepatitis A and meningococcal) within the 24 hours of receipt of the report so steps can be taken to prevent the spread of disease.
- Ensure 98% (235 of 240) of active TB cases are reported by the community to Public Health Services within one business day from the start of treatment to prevent further transmission, representing sustained performance above a statewide performance benchmark of 93%.
- Ensure 90% (216 of 240) of active tuberculosis cases are tested for HIV, per CDC guidelines, working towards meeting the national TB program rate of 98%.



## Empower

- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Maintain 100% compliance (nine different lab licenses and permits) with federal and State accrediting requirements at the Public Health Services laboratory to protect community health and prevent the spread of disease.
  - Ensure 97% (3,764 of 3,880) of children referred to California Children Services have their medical eligibility determined within the State required time frame of five business days to ensure that these children receive timely coverage and family-centered care coordination for serious physical limitations, chronic health conditions, and diseases. Performance exceeds the State goal of 95% and is based on an audit of a sample of cases.
  - Register 95% (41,800 of 44,000) of birth certificates within ten days of birth to support accurate census data exceeding the State goal of 90%.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence

- Conduct eight quality improvement projects to advance operational excellence through continuous improvement and engage staff in identifying and resolving barriers to success.
- Conduct four training sessions on essential emergency response functions to ensure staff is prepared to respond to emergencies, which is also a federal and State priority due to the pandemic.

## Related Links

For additional information about the programs offered by the Health and Human Services Agency, refer to the website:

- ◆ [www.sandiegocounty.gov/hhsa](http://www.sandiegocounty.gov/hhsa)

For additional information about Public Health Services, the PHS strategic plans, and information about each of its branches, go to:

- ◆ <https://www.sandiegocounty.gov/hhsa/programs/phs/>

For more information about the *Live Well San Diego* Community Health Improvement Assessment (CHA), Community Health Improvement Plans (CHIP) and Regional Results Summaries, go to:

- ◆ <https://www.livewellsd.org/content/livewell/home/community>

For more information about Healthy Works, a component of *Live Well San Diego*, go to:

- ◆ <http://www.livewellsd.org/content/livewell/home/Topics/health-equity/healthy-works.html>

For more information about public health accreditation, go to:

- ◆ <https://phaboard.org/>

For more information about Kresge Emerging Leaders in Public Health, go to:

- ◆ <https://kresge.org/elph>






For health statistics that describe health behaviors, diseases and injuries for specific populations, health trends and comparison to national targets, go to the website:

- ◆ [https://www.sandiegocounty.gov/hhsa/programs/phs/community\\_health\\_statistics/](https://www.sandiegocounty.gov/hhsa/programs/phs/community_health_statistics/)

For additional information about the Top 10 *Live Well San Diego* Indicators and Data Portal, go to:

- ◆ <https://www.livewellsd.org/content/livewell/home/data/results/Indicator-Home.html>



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Timely preventive health examinations for children in out-of-home placements	91% of 1,702	90% of 1,900	92% of 1,720	N/A	N/A
	Timely dental examinations for children in out-of-home placements <sup>1</sup>	81% of 1,485	90% of 1,600	79.8% of 1,491	N/A	N/A
	Refugees completed the Health Assessment process within 90 days <sup>1,5</sup>	58% of 583	90% of 400	73.7% of 476	N/A	N/A
	Tobacco retailers in compliance with youth access laws <sup>2,10</sup>	N/A	85% of 330	45.3% of 256	N/A	N/A
	Infants who are breastfed until six months of age <sup>7</sup>	69% of 73	61% of 200	N/A	N/A	N/A
	Live Well Market Retailer participants	41	46	50	N/A	N/A
	Activation of Public Health Emergency Response System for drills, exercises and actual responses <sup>6</sup>	N/A	7	N/A	N/A	N/A
	TB smears tested and reported by lab within one business day <sup>3</sup>	97% of 994	95% of 2,200	99.6% of 938	N/A	N/A
	Emergency ambulance response times within established standards <sup>7</sup>	93% of 206,398	N/A	N/A	N/A	N/A
	Children with age-appropriate vaccines <sup>9</sup>	100% of 16,345	99% of 16,000	100% of 12,892	N/A	N/A
	Clients with newly confirmed HIV diagnosis with a medical visit within 30 Days	86% of 35	85% of 35	85% of 35	N/A	N/A
	Selected communicable diseases cases contacted/ investigations initiated within 24 hours <sup>1,4</sup>	98% of 151	100% of 170	98.2% of 169	N/A	N/A
	TB cases reported to PHS within one working day from start of treatment <sup>1</sup>	95% of 189	98% of 240	93.3% of 194	N/A	N/A
	Active TB cases tested for HIV	96% of 191	90% of 240	97% of 197	N/A	N/A
	PHS laboratory compliance	100%	100%	100%	N/A	N/A
	CCS medical eligibility determined within five days	98% of 4,000	97% of 4,000	99% of 4,000	N/A	N/A
	Birth Certificates registered within 10 days of event <sup>8</sup>	98% of 38,219	95% of 44,000	96.9% of 39,875	N/A	N/A
	Quality improvement projects	2	8	8	N/A	N/A
		Timely Preventive Health Examinations for Children in Out-Of-Home Placements	N/A	N/A	N/A	90% of 1,750
Timely Dental Examinations for Children in Out-Of-Home Placements		N/A	N/A	N/A	90% of 1,550	90% of 1,550
Refugees Completed the Health Assessment Process Within 90 Days		N/A	N/A	N/A	90% of 650	90% of 650
Children With Age-Appropriate Vaccines <sup>9</sup>		N/A	N/A	N/A	99% of 16,000	99% of 16,000







Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Infants Served by Black Infant Health Program with a Normal Birth Weight	N/A	N/A	N/A	88% of 40	88% of 40
	Tobacco Retailers in Compliance with Youth Access Laws	N/A	N/A	N/A	85% of 330	85% of 330
	Live Well Market Retailer Participants	N/A	N/A	N/A	55	55
	Clients With Newly Confirmed HIV Diagnosis with A Medical Visit Within 30 Days	N/A	N/A	N/A	85% of 35	85% of 35
	Selected Communicable Diseases Cases Contacted/ Investigations Initiated Within 24 Hours	N/A	N/A	N/A	100% of 170	100% of 170
	TB Cases Reported to PHS Within One Working Day from The Start of Treatment	N/A	N/A	N/A	98% of 240	98% of 240
	Active TB Cases Tested For HIV	N/A	N/A	N/A	90% of 240	90% of 240
	PHS Laboratory Compliance	N/A	N/A	N/A	100%	100%
	CCS medical eligibility determined within five days	N/A	N/A	N/A	97% of 3,880	97% of 3,880
	Birth Certificates registered within 10 days of event	N/A	N/A	N/A	95% of 44,000	95% of 44,000
	Quality improvement projects	N/A	N/A	N/A	8	8

Table Notes

- <sup>1</sup> The target was not met due to operational impacts caused by the COVID-19 pandemic.
- <sup>2</sup> This is a new measure in Fiscal Year 2021–22 that captures progress towards implementing strategies to reduce tobacco use among youth.
- <sup>3</sup> The number of samples that come into the Public Health Laboratory for testing fluctuates from year to year.
- <sup>4</sup> The number of diseases requiring investigations fluctuates from year to year. Hepatitis A and meningococcal disease were selected because they pose a high enough risk to require an immediate response. Shiga toxin-producing E. coli, was removed from Fiscal Year 2020–21 immediate response investigations. COVID-19 investigations are not included here.
- <sup>5</sup> The Refugee Health Assessment Program conducts health assessments for eligible refugees and those granted asylum, Cuban, and Haitian entrants (parolees), those with Special Immigrant Visas, and victims of trafficking. The Fiscal Year 2020–21 data are for the Federal Fiscal Year 2019–20 and include data from nearly 6 months of the COVID-19 pandemic. Estimates for the next two years have been revised upwards as more refugees, asylees, and parolees are expected to enter San Diego and receive health assessments.
- <sup>6</sup> This measure of number of activations (drills, exercises, and actual responses) of the Public Health Emergency Response System was not relevant this year due to COVID-19. The response system was activated the entire year.
- <sup>7</sup> In Fiscal Year 2021–22, these performance measures have been transferred with the move of Emergency Medical Service to the Public Safety Group.
- <sup>8</sup> Although the target was exceeded in Fiscal Year 2020–21, the volume of birth certificates processed fluctuates from year to year.
- <sup>9</sup> In Fiscal Year 2021–22, the number of children seen at public health centers was likely lower because of COVID-19 (stay-at-home orders and reluctance to visit medical providers). However, the expectation is that the numbers served will return to the estimated 16,000 by Fiscal Year 2022–23.
- <sup>10</sup> The new tobacco ordinance, which applies only to the unincorporated areas, did not go into effect until July 1, 2021, only six months after being approved in December 2020. This provided only a limited amount of time to conduct outreach and education to retailers. An assessment of tobacco sales to minors (persons under 21) was started in March of 2022 and found that over half of the retailers in the unincorporated region were not yet in compliance showing that more education and outreach is needed.



## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net decrease of 107.00 staff years

- ◆ Decrease of 172.00 staff years due to a transfer to establish the Medical Care Services (MCS) Department.
- ◆ Decrease of 8.00 staff years due to a transfer to Administrative Support to centralize efforts to enhance IT infrastructure supporting public health programs.
- ◆ Increase of 24.00 staff years to support the transition of the Immunization Program from Contractor to In-House, transition of the local immunization registry system to the state registry system, increased capacity for immunization services, and response to vaccine preventable disease events.
- ◆ Increase of 11.00 staff years to bolster staffing infrastructure in programs such as Maternal Child and Family Health Service (MCFHS) programs, HIV and STD programs, Medi-Cal Administrative Activities and Targeted Case Management (MAA/TCM) programs, and disease surveillance programs.
- ◆ Increase of 8.00 staff years to support investigations and data analysis of infectious diseases and augment capacity in Office of Vital Records and Statistics.
- ◆ Increase of 8.00 staff years to augment staffing capacity for the TB Elimination and Contact Investigation Team to conduct surveillance and contact tracing for active TB cases.
- ◆ Increase of 7.00 staff years in California Children’s Services (CCS) unit to enhance case management.
- ◆ Increase of 5.00 staff years to support water quality testing that will reduce exposure to contaminated water and reduce potential illnesses in the community.
- ◆ Increase of 4.00 staff years to support the Clean Syringe Services Program and provide direct patient care in the STD clinics.
- ◆ Increase of 3.00 staff years to support the Getting to Zero Initiative oversee and lead the administration of funding requirements and develop clinic capacity to bill insurance companies and programs for STD Clinical services.
- ◆ Increase of 2.00 staff years due to a transfer from Homeless Solutions and Equitable Communities (HSEC) to support operational needs.
- ◆ Increase of 1.00 staff year to support expansion of services tied to the Office of Violence Prevention (OVP) program.
- ◆ Additionally, staff were transferred among related programs within PHS to manage operational needs.

### Expenditures

Net decrease of \$156.2 million

- ◆ Salaries & Benefits—net decrease of \$9.5 million.

- ◆ Decrease of \$27.8 million due to the transfer of staff years to MCSD and Administrative Support.
- ◆ Increase of \$18.3 million primarily for negotiated labor agreements and staffing increases noted above.
- ◆ Services & Supplies—net decrease of \$143.1 million.
  - ◆ Decrease of \$132.3 million tied to prior year one-time COVID-19 response efforts.
  - ◆ Net decrease of \$6.6 million tied to one-time costs to prevent, prepare for and respond to coronavirus and other infectious disease by supporting testing, case investigation and contact tracing, surveillance, containment, and mitigation through the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) grant funded program.
  - ◆ Decrease of \$6.1 million due to a transfer to MCSD.
  - ◆ Decrease of \$3.0 million tied to one-time CDC Health Disparities contracts.
  - ◆ Net decrease of \$1.4 million due to removal of prior year one-time costs for Electronic Health Record project partially offset by Electronic Health Record for TB Clinic and Chronic Disease Surveillance and by Child Health Disability Prevention (CHDP) Electronic Records Management System.
  - ◆ Increase of \$4.2 million to establish and enhance preventive health service programs to immunize individuals against COVID-19 through the Immunization Local Assistance Grant funded program.
  - ◆ Increase of \$1.5 million for laboratory molecular sequencing supplies to enhance surveillance, monitoring and detection of infectious disease threats in the community.
  - ◆ Increase of \$0.6 million associated with HIV comprehensive services, including community readiness assessment for harm reduction services, benefits navigation, mobile application for Getting to Zero resources, and low barrier medical care.
- ◆ Capital Assets Equipment—net decrease of \$5.0 million.
  - ◆ Decrease of \$7.0 million tied to prior year one-time investment associated with COVID-19 efforts and funded with ELC.
  - ◆ Increase \$2.0 million for 2 Live Well on Wheels vehicles and a mobile Public Health Laboratory vehicle as approved by the Board of Supervisors on January 25, 2022 (07).
- ◆ Expenditure Transfer & Reimbursements—decrease of \$1.4 million in prior year one-time negotiated labor agreement previously funded with centralized General Fund supported by resources in Countywide Finance Other. Since this is a transfer of expenditures, it has a net effect of a \$1.4 million increase in appropriations.





## Revenues

Net decrease of \$156.2 million

- ◆ Intergovernmental Revenues—net decrease of \$143.3 million.
  - ◆ Decrease of \$132.3 million in federal emergency response funding for COVID vaccination and T3 efforts.
  - ◆ Decrease of \$16.4 million due to a transfer to the new MCSD.
  - ◆ Net decrease of \$12.6 million primarily due to removal of prior year one-time ELC and ELC Expansion grants offset by one-time funding for 2 San Diego Live Well on Wheels vehicles, Mobile Public Health Laboratory vehicle, and Epidemiology SQL Server Database.
  - ◆ Decrease of \$3.0 million due to removal of one-time funds for CDC Health Disparities.
  - ◆ Increase of \$11.9 million of federal and State funds to support increases in staff years, Salaries & Benefits and Services & Supplies as noted above.
  - ◆ Increase of \$4.9 million in various public health revenues primarily tied to funds data integration, electronic health records and increases in various public health programs.
  - ◆ Increase of \$4.2 million in supplemental Immunization Local Assistance Grant funding to support activities related to COVID-19 vaccinations noted above.

- ◆ Charges for Current Services—decrease of \$12.9 million includes \$7.6 million transfer to MCSD and \$5.3 million due to prior year one-time projects funded by Intergovernmental Transfer (IGT) revenue.
- ◆ Other Financing Sources—decrease of \$2.0 million.
  - ◆ Decrease of \$1.6 million in Securitized Tobacco Settlement revenue due to a reallocation to other HHS programs.
  - ◆ Decrease of \$0.4 million due to a transfer to MCSD.
- ◆ General Purpose Revenue Allocation—net increase of \$2.0 million.
  - ◆ Increase of \$7.3 million primarily to support increases in Salaries & Benefits and Services & Supplies tied to addition of new staff years noted above.
  - ◆ Decrease of \$5.3 million associated with the transfer to MCSD due to organizational restructure.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$13.4 million is the result of a decrease of \$11.3 million in Services & Supplies primarily associated with anticipated completion of one-time grant funded services and \$2.0 million in Capital Assets Equipment for one-time purchase of 2 Live Well on Wheels vehicles and a mobile Public Health Laboratory vehicle and \$0.1 million in Salaries & Benefits associated with one-time negotiated labor agreements.





Staffing by Program						
		Fiscal Year 2021-22 Adopted Budget			Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Administration and Other Services		47.00			49.00	49.00
Bioterrorism		28.00			27.00	27.00
Infectious Disease Control		134.25			153.25	153.25
Surveillance		220.00			230.00	230.00
Prevention Services		94.00			122.00	122.00
California Childrens Services		141.75			148.75	148.75
Regional Public Health Services		152.00			—	—
Medical Care Services Division		20.00			—	—
<b>Total</b>		<b>837.00</b>			<b>730.00</b>	<b>730.00</b>

Budget by Program						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Administration and Other Services	\$15,088,442	\$15,963,754	\$18,296,917	\$17,263,549	\$15,429,267	\$13,860,908
Bioterrorism	31,467,163	5,645,250	6,040,360	14,139,663	7,255,521	6,240,231
Infectious Disease Control	35,658,076	39,113,829	41,561,940	36,431,751	43,756,879	43,428,991
Surveillance	166,441,663	222,917,336	287,975,921	139,455,977	84,843,330	75,215,637
Prevention Services	65,372,945	41,289,532	69,854,580	49,313,728	44,378,391	43,757,842
California Childrens Services	23,146,419	23,115,933	23,264,985	22,921,534	25,885,006	25,621,965
Regional Public Health Services	24,090,810	24,351,840	24,900,653	24,420,597	—	—
Medical Care Services Division	21,587,613	5,371,789	6,585,513	10,845,776	—	—
Ambulance CSA's - Health & Human Services	13,611,749	—	15,576,256	15,054,847	—	—
<b>Total</b>	<b>\$396,464,882</b>	<b>\$377,769,263</b>	<b>\$494,057,125</b>	<b>\$329,847,422</b>	<b>\$221,548,394</b>	<b>\$208,125,574</b>





Budget by Categories of Expenditures						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Salaries & Benefits	\$160,461,421	\$117,799,927	\$146,586,989	\$144,877,153	\$108,282,022	\$108,187,233
Services & Supplies	228,095,520	237,954,294	308,026,097	166,024,485	94,803,412	83,500,381
Other Charges	2,795,954	2,748,228	2,748,228	3,152,135	2,748,228	2,748,228
Capital Assets Software	—	—	46,750	28,297	—	—
Capital Assets Equipment	5,492,890	20,673,646	20,727,521	1,719,725	15,714,732	13,689,732
Expenditure Transfer & Reimbursements	(380,902)	(1,406,832)	(1,406,832)	(1,091,215)	—	—
Operating Transfers Out	—	—	17,328,372	15,136,841	—	—
<b>Total</b>	<b>\$396,464,882</b>	<b>\$377,769,263</b>	<b>\$494,057,125</b>	<b>\$329,847,422</b>	<b>\$221,548,394</b>	<b>\$208,125,574</b>

Budget by Categories of Revenues						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Taxes Current Property	\$2,191,396	\$—	\$—	\$—	\$—	\$—
Taxes Other Than Current Secured	29,096	—	—	—	—	—
Licenses Permits & Franchises	309,389	80,000	80,000	99,790	80,000	80,000
Fines, Forfeitures & Penalties	2,549,065	—	—	—	—	—
Revenue From Use of Money & Property	159,040	—	—	—	—	—
Intergovernmental Revenues	310,228,385	341,536,855	436,272,355	253,072,553	198,223,840	185,032,268
Charges For Current Services	17,813,939	16,822,013	16,881,410	17,355,548	3,953,410	3,722,162
Miscellaneous Revenues	738,468	520,686	520,686	1,250,728	516,727	516,727
Other Financing Sources	3,243,547	5,612,638	5,300,588	5,300,588	3,566,638	3,566,638
Fund Balance Component Decreases	2,850,000	—	—	—	—	—
Use of Fund Balance	38,687,948	—	21,805,016	39,571,144	—	—
General Purpose Revenue Allocation	17,664,608	13,197,071	13,197,071	13,197,071	15,207,779	15,207,779
<b>Total</b>	<b>\$396,464,882</b>	<b>\$377,769,263</b>	<b>\$494,057,125</b>	<b>\$329,847,422</b>	<b>\$221,548,394</b>	<b>\$208,125,574</b>





# Self-Sufficiency Services

## Mission Statement

To make people’s lives healthier, safer and self-sufficient by delivering essential services in San Diego County.

## Department Description

Self-Sufficiency Services (SSS) provides eligibility determination and case management services for State, federal and local public assistance to over one million residents to help low-income families and their children meet basic needs. Staff provides services throughout the County at eleven Family Resource Centers (FRC), two Community Resource Centers (CRC), and via phone/fax/internet at the Access Customer Service Call Center.

Self-Sufficiency Services ensures compliance with State and federal requirements by providing accurate and accessible data, program guidance, and enrollment information for frontline staff. SSS solicits engagement from the community through different venues such as outreach events and advisory boards.

SSS public assistance includes, but is not limited to:

- ◆ **Medi-Cal**—assists families in meeting their health care needs.
- ◆ **CalFresh**—helps eligible families buy food and improve their nutrition.
- ◆ **CalWORKs**—provide low-income families cash assistance to begin the path towards self-sufficiency.
- ◆ **Welfare to Work**—provide subsidized employment, financial support, and housing support to eligible families and pregnant or parenting teens.
- ◆ **County Medical Services**—provide medical care to uninsured indigent adult residents; and
- ◆ **General Assistance or General Relief**—provide relief and support to indigent adults who are not supported by their own means, other public funds, or assistance programs.
- ◆ **Office of Military & Veterans Affairs**—supports the nation’s third-largest veteran population by connecting veterans and their families to benefits, counseling, and referral services.

Effective July 1, 2022, the Office of Military & Veterans Affairs (OMVA) transferred from Administrative Support to enhance the alignment of the integrated functions of SSS and OMVA. To deliver these essential services, SSS has 2,732.00 staff years and a budget of \$647.2 million, which includes assistance aid payments for residents. For more information about assistance aid payments, please see Appendix D.



### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Health and Human Services Agency Summary.

## 2021–22 Accomplishments

### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals’ needs
  - Processed 99% (23,876 of 24,205) of CalWORKs applications timely, within 45 days, to help eligible families become more self-sufficient. This is a key metric required by the State and is a first step in assisting families towards self-sufficiency. Target exceeds the State requirement of 90%.
  - Processed 97% (113,674 of 117,363) of Medi-Cal applications timely, within 45 days. This is a key metric required by the State and assists families in meeting their health insurance needs. Target exceeds the State requirement of 90%.
- Strengthen the local food system and support the availability of healthy foods, nutrition education and nutrition assistance for those who need it

## SELF-SUFFICIENCY SERVICES

- Processed 98% (229,228 of 234,472) of CalFresh applications timely, within 30 days, to help eligible families and individuals buy food and improve their nutrition. Target exceeds the State requirement of 90%.
- Provided 76,695 seniors CalFresh benefits through strategic partnerships with community-based organizations to reduce the number of food insecure seniors.



### Operational Excellence

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
- Ensured 95,955 status reports and renewals were submitted electronically through Benefits CalWIN by enhancing customer service and promoting alternative pathways for individuals and families to access information about self-sufficiency programs and their ability to provide information electronically.
- Issued the Customer Experience survey to all SSS customers and achieved a minimum average satisfaction rating of four (one to five scale). Develop and implement an improvement plan in areas where the rating is lower than four.

- Process 96% (26,880 of 28,000) of CalWORKs applications timely, within 45 days, to help eligible families become more self-sufficient. This is a key metric required by the State and is a first step in assisting families towards self-sufficiency. Target exceeds the State requirement of 90%.
- Conduct 34,000 office, online, or phone interviews with veterans and their dependents with benefits counseling, information, and referral services.
- Process 10,000 compensation, pension claims, and college fee waivers to allow veterans and their dependents to thrive by promptly facilitating access to needed benefits.



### Sustainability

- Economy: Align the County's available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Short-Term: Increase messaging to employees about sustainability program updates, successes, and opportunities for improvement through the bimonthly Eligibility Newsletter and various staff meetings to ensure two-way communication with staff.
- Economy: Create policies to reduce and eliminate poverty, promoting economic sustainability for all.
  - Mid-Term: Seek ideas and recommendations to support legislative policies and collaborate with the Social Services Advisory Board (SSAB) and external stakeholders to enhance services that allow residents to transition to self-sufficiency.
  - Long-Term: Improve access to Self-Sufficiency Programs in collaboration with SSAB by implementing the thirty recommendations from the County's assessment.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance, and hazard mitigation.
  - Short-Term: Continue to implement and support remote work environments, such as telework and virtual meetings, to reduce travel, emissions, and office footprints by reviewing office space to identify opportunities for shared locations and consolidation of office space.
  - Short-Term: Engage in more community outreach, including using the Live Well Mobile Office and promoting online services to County residents, reducing the need for individuals to travel to County locations, reducing emissions, and increasing equitable access to services.
  - Long-Term: In collaboration with DGS, design new construction and major renovations following green policies wherever possible. Upcoming renovations and construction include the Live Well Center at Chula Vista and the new Ramona Community Resource Center.
- Resiliency: Ensure the capability to respond and recover to the immediate needs for individuals, families, and the region.

### Strategic Initiative Legend for Objectives

○	- Audacious Statement			
●	- Departmental Objective			

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Health and Human Services Agency Summary.

## 2022–24 Objectives



### Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Increase to 50,000 the number of seniors that receive CalFresh benefits through strategic partnerships with community-based organizations to reduce the number of food insecure seniors.
- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.





- Short-Term: Continue to provide multiple ways to offer essential services, including electronic, telephonic, in person, and via outreach, to ensure equitable access to services. Work with community partners by creating flyers and sharing virtual announcements to increase public awareness of these efforts and upcoming outreach events.
- Process 91% (153,790 of 169,000) of Medi-Cal applications timely, within 45 days, a key metric required by the State and assists families in meeting their health insurance needs. Target exceeds the State requirement of 90%.
- Process 92% (174,800 of 190,000) of CalFresh applications timely, within 30 days, to help eligible families and individuals buy food and improve their nutrition. Target exceeds the State requirement of 90%.



**Empower**

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.

- Ensure 80,000 status reports and renewals are submitted electronically through Benefits CalWIN by enhancing customer service and promoting alternative pathways for individuals and families to access information about self-sufficiency programs and their ability to provide information electronically.
- Issue the Customer Experience survey to all SSS customers and achieve a minimum average satisfaction rating of four (one to five scale). Develop and implement an improvement plan in areas where the rating is lower than four.

**Related Links**

For detailed information about the programs offered by the Health and Human Services Agency, go to:






- ◆ [www.SanDiegoCounty.gov/HHSA](http://www.SanDiegoCounty.gov/HHSA)

For information about *Live Well San Diego* , go to:

- ◆ [www.LiveWellSD.org](http://www.LiveWellSD.org)





Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Timely processing of CalWORKs applications <sup>2</sup>	99% of 20,766	96% of 28,000	99% of 24,205	N/A	N/A
	Timely processing of Medi-Cal applications <sup>3</sup>	97% of 146,555	91% of 169,000	97% of 117,363	N/A	N/A
	Timely processing of CalFresh applications <sup>4</sup>	98% of 193,253	92% of 190,000	98% of 234,472	N/A	N/A
	Seniors on CalFresh <sup>4</sup>	63,587	47,000	76,695	N/A	N/A
	Status reports submitted through Benefits CalWIN <sup>5</sup>	79,537	80,000	95,955	N/A	N/A
	Seniors on CalFresh	N/A	N/A	N/A	50,000	50,000
	Timely processing of CalWORKs applications	N/A	N/A	N/A	96% of 28,000	96% of 28,000
	Veterans and dependents interviews for benefits counseling and referral services <sup>1</sup>	N/A	N/A	N/A	34,000	34,000
	Veterans compensation and benefits claims processed <sup>1</sup>	N/A	N/A	N/A	10,000	10,000
	Timely processing of Medi-Cal applications	N/A	N/A	N/A	91% of 169,000	91% of 169,000
	Timely processing of CalFresh applications	N/A	N/A	N/A	92% of 190,000	92% of 190,000
	Status reports submitted through Benefits CalWIN	N/A	N/A	N/A	80,000	80,000

**Table Notes**

- <sup>1</sup> Effective July 1, 2022, the Office of Military and Veterans Affairs (OMVA) transferred to Self Sufficiency Services (SSS) to enhance the alignment of the integrated functions of SSS and OMVA.
- <sup>2</sup> In Fiscal Year 2021–22, the projected number of CalWorks applications was not met due to families becoming ineligible for CalWorks because of the COVID-19 public health crisis enhanced unemployment benefits. This decline in CalWorks caseloads and applications was noted statewide.
- <sup>3</sup> In Fiscal Year 2021–22, the projected number of new Medi-Cal applications was not met due to the Medi-Cal Executive Order, which temporarily suspended any Medi-Cal discontinuances due to the COVID-19 public health crisis. The current active Medi-Cal caseload is at a record high enrollment, significantly reducing the need for new applications, coupled with the other factors noted are the reasons for the variance. This decline in Medi-Cal applications was noted statewide.
- <sup>4</sup> In Fiscal Year 2021–22, the projected number of CalFresh applications and Seniors on CalFresh were exceeded due to increased unemployment from the COVID-19 public health crisis. These programs are at an all-time record high enrollment. This coupled with the other factors noted are the reasons for the variance. These variances are consistent with patterns being noted in the overall state caseload.
- <sup>5</sup> In Fiscal Year 2021–22, the projected number of status reports submitted through Benefits CalWIN were exceeded due to increased caseload, which has also been noted in overall state caseload numbers; as well as more customers choosing virtual options rather than visiting a Family Resource Center in person, as a result of outreach and education efforts on the part of Self-Sufficiency Services, including a monthly texting campaign reminding customers to complete their reports which provides an online link for their convenience.





## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net increase of 119.00 staff years

- ◆ Increase of 100.00 staff years to continue to deliver essential safety net services to residents timely, effectively and efficiently. Over the last 2 years, SSS has added over 316,000 in new participants to its programs and continues to receive a record high of new applications each month. This includes a 40.5% participation increase to CalFresh and a 38% increase to Medi-Cal. Both of these programs act as the main social safety net for low-income San Diegans combating food insecurity and allowing our most vulnerable to meet their health care needs. In addition, the increased staff years will also address workload impact associated with existing caseload due to the expiration of COVID-19 federal and State waivers.
- ◆ Increase of 20.00 staff years due to the transfer of the Office of Military & Veterans Affairs (OMVA) to Self Sufficiency Services (SSS) to enhance the alignment of integrated functions within the Health & Human Services Agency (HHS).A).
- ◆ Increase of 1.00 staff year due to a transfer from Homeless Solutions and Equitable Communities to support operational needs.
- ◆ Decrease of 2.00 staff years due to a transfer to Administrative Support for operational needs.
- ◆ Additionally, staff were transferred among related programs within SSS to manage operational needs.

### Expenditures

Net increase of \$35.7 million

- ◆ Salaries & Benefits—increase of \$26.4 million primarily for negotiated labor agreements and staffing changes noted above.
- ◆ Services & Supplies—net increase of \$5.8 million.
  - ◆ Net increase of \$2.5 million in CalWORKs programs related to family stabilization referral services, homeless prevention, and services providing housing stability for families experiencing homelessness.
  - ◆ Increase of \$2.5 million for the expansion of the “M’s Fresco! More Fresh Nutrition Incentive Program and Nutrition Incentives Beyond the Supplemental Nutrition Assistance Program (SNAP, also known as CalFresh) and expansion of food distribution with the two San Diego Food Banks by increasing capacity of pre-packaged food boxes focused on locally sourced food, funded through the County’s American Rescue Plan Act (ARPA) Framework.
  - ◆ Increase of \$2.1 million associated with reflecting OMVA operational costs previously budgeted in Administrative Support.

- ◆ Increase of \$0.8 million to align with anticipated spending on the Info Line 211 Access Support contract primarily due to expansion of services to support the Access Call Center with additional call agents and associated technology.
- ◆ Decrease of \$1.4 million due to a technical budget adjustment to reflect a transfer to Other Charges to align with a payment process change for transportation benefits to General Relief clients.
- ◆ Decrease of \$0.7 million primarily for the CalWORKs Home Visiting Initiative (HVI) to align to the anticipated Fiscal Year 2022–23 HVI program allocation and current service levels.
- ◆ Other Charges—net decrease of \$1.1 million.
  - ◆ Decrease of \$8.5 million to remove one-time costs for the COVID-19 Positive Recovery Stipend Program which has completed.
  - ◆ Decrease of \$3.2 million in General Relief benefit payments to align with caseload trend with no impact to services.
  - ◆ Increase of \$4.0 million in Child Care Program Stage One benefit payments to align with caseload trend.
  - ◆ Increase of \$2.8 million in CalWORKs Welfare to Work benefit payments to align with caseload trends.
  - ◆ Increase of \$2.1 million for Family Stabilization benefit payments to align with an allocation increase.
  - ◆ Increase of \$1.4 million due to a technical budget adjustment to reflect a transfer from Services & Supplies to align with a payment process change for transportation benefits to General Relief clients.
  - ◆ Increase of \$0.3 million in Cash Assistance Program for Immigrants (CAPI) benefit payments to align with caseload trends.
- ◆ Expenditure Transfer & Reimbursement—decrease of \$4.6 million associated with the removal of centralized General Fund for prior year one-time negotiated labor agreements. Since this is a transfer of expenditure, it has a net effect of a \$4.6 million increase in appropriations.

### Revenues

Net increase of \$35.7 million

- ◆ Intergovernmental Revenues—net increase of \$25.2 million.
  - ◆ Increase of \$15.8 million in Realignment revenue to support increases in Salaries & Benefits and Services & Supplies.
  - ◆ Increase of \$10.1 million in State and federal revenue funding to align with estimated CalWORKs Child Care Stage One benefit payments.
  - ◆ Increase of \$4.8 million in social services State and federal administrative revenue associated with anticipated growth in the Medi-Cal allocation supporting increases in staffing and operating cost.
  - ◆ Increase of \$2.5 million in ARPA revenue to support the Framework Food Assistance component mentioned above.



## SELF-SUFFICIENCY SERVICES

- ◆ Increase of \$2.1 million in State and federal revenue for the Family Stabilization Program tied to an allocation increase.
- ◆ Increase of \$0.3 million in State revenue for Cash Assistance Program for Immigrants.
- ◆ Decrease of \$8.5 million in prior year one-time federal stimulus funds for the COVID-19 Positive Recovery Stipend Program.
- ◆ Decrease of \$1.9 million in social services State and federal administrative revenue tied to an anticipated decrease of the CalWORKs single allocation and to align with the estimated expenditure level.
- ◆ Use of Fund Balance—decrease of \$0.8 million. A total of \$2.5 million is budgeted tied to one-time negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—increase of \$11.3 million.
  - ◆ Increase of \$7.6 million to partially offset Salaries & Benefits and Services & Supplies increases noted above. The existing general purpose revenue was reallocated from Child Welfare Services.
  - ◆ Increase of \$3.7 million due to the transfer of OMVA from Administrative Support.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$3.3 million in Salaries & Benefits primarily tied to one-time negotiated labor agreements.





Staffing by Program						
		Fiscal Year 2021-22 Adopted Budget			Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Eligibility Operations Administration		280.00			—	—
Self-Sufficiency Administration					292.00	292.00
Regional Self-Sufficiency		2,333.00			2,418.00	2,418.00
Office of Military & Veterans Affairs					22.00	22.00
<b>Total</b>		<b>2,613.00</b>			<b>2,732.00</b>	<b>2,732.00</b>

Budget by Program						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Health Care Policy Administration	\$6,498,914	\$6,723,323	\$6,382,104	\$5,177,957	\$5,992,036	\$5,992,036
Eligibility Operations Administration	54,561,042	55,837,573	56,358,537	59,840,314	—	—
Self-Sufficiency Administration	—	—	—	—	62,483,925	61,940,639
Assistance Payments	296,942,633	295,484,170	306,284,170	276,646,926	285,310,166	285,310,166
Regional Self-Sufficiency	259,407,213	253,461,735	262,095,679	250,646,705	288,751,535	285,957,150
Office of Military & Veterans Affairs	—	—	—	—	4,660,433	4,702,165
<b>Total</b>	<b>\$617,409,801</b>	<b>\$611,506,801</b>	<b>\$631,120,490</b>	<b>\$592,311,902</b>	<b>\$647,198,095</b>	<b>\$643,902,156</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Salaries & Benefits	\$248,565,004	\$258,364,414	\$260,644,414	\$250,289,348	\$284,734,370	\$281,438,431
Services & Supplies	176,934,224	137,107,538	150,390,022	142,273,269	142,872,943	142,872,943
Other Charges	191,732,180	220,658,537	222,058,537	203,110,897	219,590,782	219,590,782
Capital Assets Equipment	—	—	528,356	523,789	—	—
Expenditure Transfer & Reimbursements	—	(4,623,688)	(4,623,688)	(3,954,739)	—	—
Operating Transfers Out	178,393	—	2,122,850	69,338	—	—
<b>Total</b>	<b>\$617,409,801</b>	<b>\$611,506,801</b>	<b>\$631,120,490</b>	<b>\$592,311,902</b>	<b>\$647,198,095</b>	<b>\$643,902,156</b>



Budget by Categories of Revenues						
	Fiscal Year 2020-21 Actuals	Fiscal Year 2021-22 Adopted Budget	Fiscal Year 2021-22 Amended Budget	Fiscal Year 2021-22 Actuals	Fiscal Year 2022-23 Adopted Budget	Fiscal Year 2023-24 Approved Budget
Fines, Forfeitures & Penalties	\$3,759,049	\$3,800,000	\$3,800,000	\$3,170,050	\$3,800,000	\$3,800,000
Revenue From Use of Money & Property	395,166	248,605	248,605	509,182	248,605	248,605
Intergovernmental Revenues	572,751,549	566,354,540	579,434,540	548,204,764	591,512,520	592,068,477
Charges For Current Services	262,774	270,000	270,000	436,340	270,000	270,000
Miscellaneous Revenues	3,737,504	1,792,677	1,792,677	2,879,109	1,792,677	1,792,677
Other Financing Sources	752,062	1,000,000	658,781	658,781	1,000,000	1,000,000
Use of Fund Balance	3,217,000	3,300,000	10,174,908	1,712,697	2,518,394	—
General Purpose Revenue Allocation	32,534,698	34,740,979	34,740,979	34,740,979	46,055,899	44,722,397
<b>Total</b>	<b>\$617,409,801</b>	<b>\$611,506,801</b>	<b>\$631,120,490</b>	<b>\$592,311,902</b>	<b>\$647,198,095</b>	<b>\$643,902,156</b>



*County of San Diego*

**Land Use and Environment Group**

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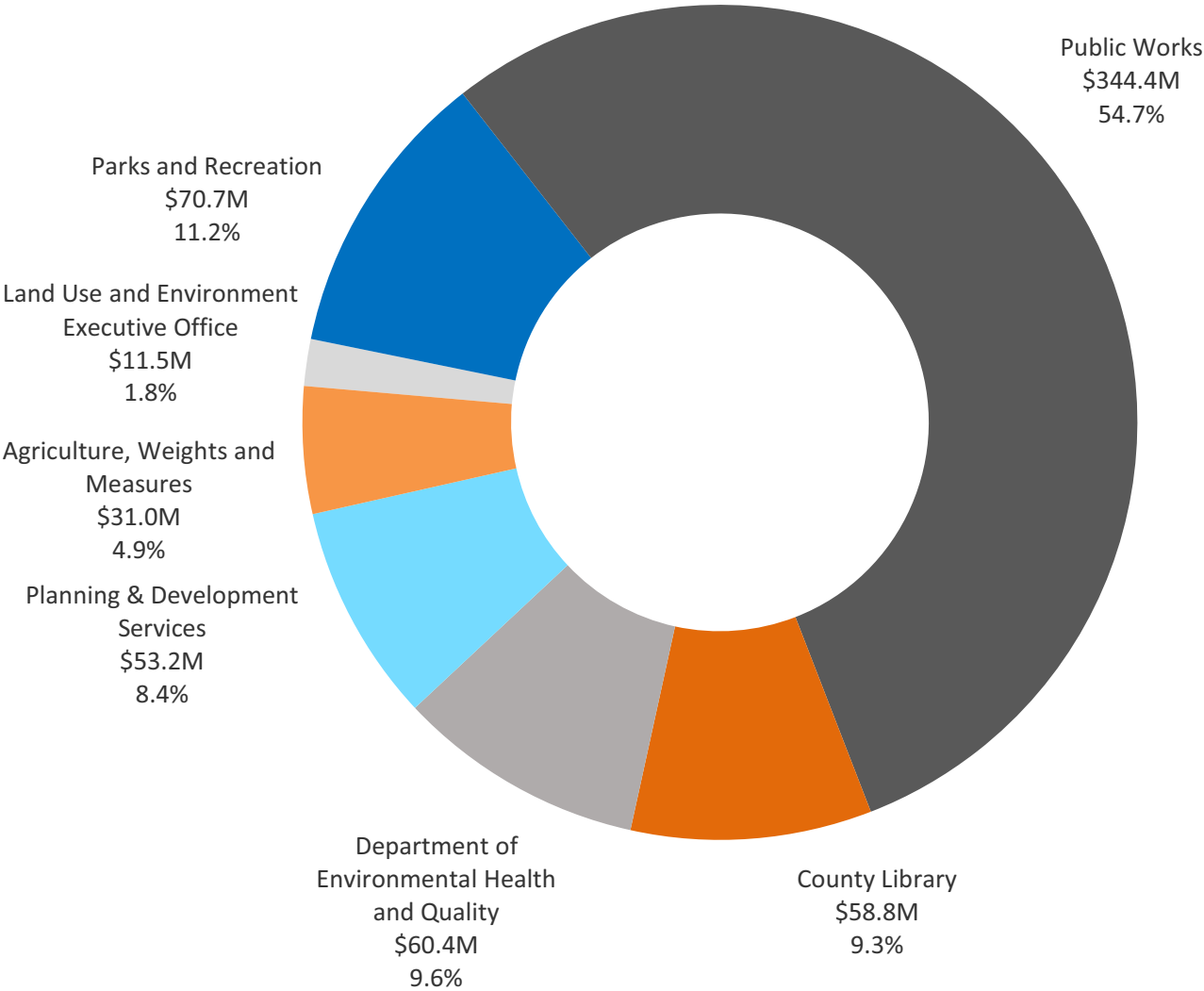




# Land Use and Environment Group at a Glance

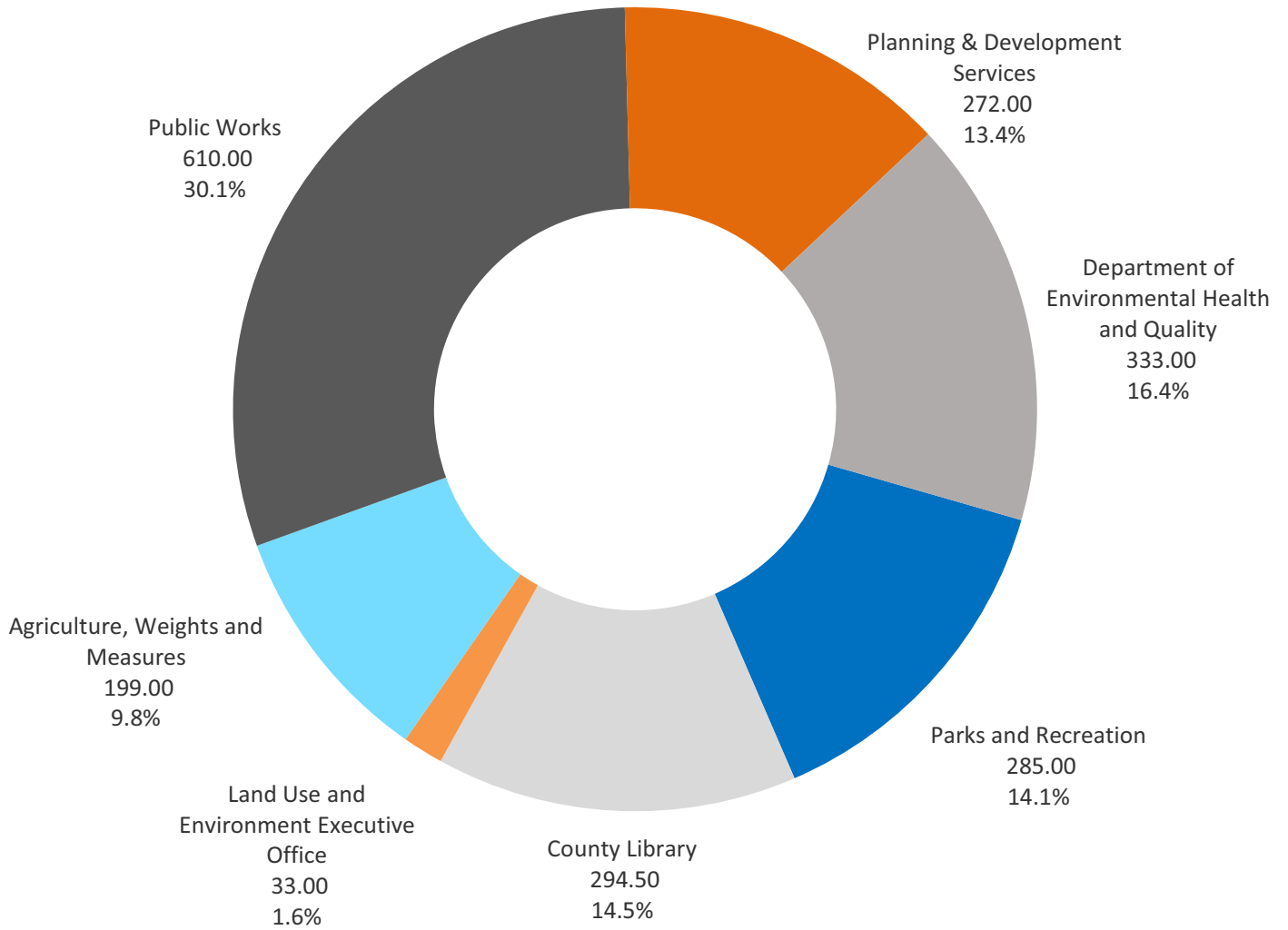
## Adopted Budget by Department

### Budget by Department Fiscal Year 2022–23: \$629.9 million



Adopted Staffing by Department

**Staffing by Department**  
**Fiscal Year 2022–23: 2,026.50 staff years**



# Land Use and Environment Group Summary & Executive Office

## Mission Statement

The Land Use and Environment Group protects the health and safety of residents and preserves and enhances the natural environment in which they live by unifying the County’s efforts in land use, environmental protection and preservation, agriculture, recreation and infrastructure development and maintenance.

## Vision Statement

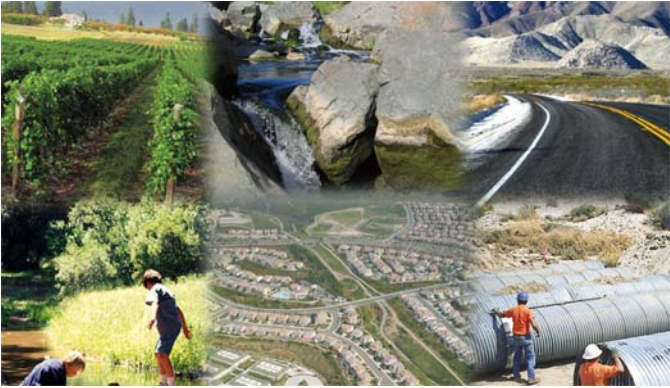
LUEG programs and services are centered around the County’s Strategic Framework, which guides our work through the Strategic Initiatives of Sustainability, Equity, Empower, Community, and Justice. These initiatives, along with the County’s Values of Integrity, Equity, Access, Belonging, Excellence, and Sustainability are at the core of what we do and help us toward our vision of a just, sustainable, and resilient future for all.

## Group Description

The Land Use and Environment Group (LUEG) protects and promotes an equitable, healthy environment for the residents and visitors of San Diego county. LUEG departments work collaboratively with constituents, community and advocacy groups, environment, economic, labor, workforce, and industry partners to improve water quality, encourage sustainable development that fosters viable and livable communities, preserve and enhance natural and agricultural resources, construct and maintain critical infrastructure including libraries and ensure compliance with local, State, and federal laws that protect the public’s health, safety and quality of life for current and future generations.

To ensure these critical services are provided, the Land Use and Environment Group has 2,026.50 staff years and a budget of \$629.9 million.

In Fiscal Year 2021–22 the County of San Diego underwent a large organizational shift with the majority of the members of the Board of Supervisors being newly elected. This marked the first time in two decades there are five sitting Supervisors who have been in office for two years or less. As the County looks toward the future, it was clear now is the time to build upon the successes of the past, identify opportunities for improvement in our current processes, and ensure our operations are aligned with the policy initiatives of the Board of Supervisors. The County began a new strategic planning process in the Summer



of 2021, which included convening a Strategic Planning Team. The 2021 Strategic Planning Team consisted of staff experts from across the enterprise who possess unique subject matter expertise as well as an extensive operational knowledge and have served as integral members of teams that have been implementing the new programs brought forward by the Board of Supervisors this year. The overall themes that came out of the robust discussions were the desire to be a government that listens to, partners with, and supports the community we serve, while sustainably planning for the future. This process also included a reimagining of the County’s governance documents include the Vision Statement, Mission Statement, and Values. There are new Strategic Initiatives, and Audacious Goals that go along with each to guide the departments in outcome-based goal setting that aligns with the County’s Vision. Additional information on the new strategic alignment can be found in the Strategic Framework and Alignment section.

## Strategic Framework and Alignment

LUEG programs and services are centered around the County’s Strategic Framework, which guides our work through the Strategic Initiatives of Sustainability, Equity, Empower, Community, and Justice. These initiatives, along with the County’s Values of Integrity, Equity, Access, Belonging, Excellence, and Sustainability are at the core of what we do and help us toward our vision of a just, sustainable, and resilient future for all.

## Land Use and Environment Group Departments

- ◆ Agriculture, Weights and Measures
- ◆ County Library
- ◆ Environmental Health and Quality
- ◆ Parks and Recreation

- ◆ Planning & Development Services
- ◆ Public Works
- ◆ University of California Cooperative Extension

## 2022-24 Objectives



### Equity

#### Protecting and Promoting Public Health

Protecting and promoting the health and safety of residents is another LUEG pillar. Whether it is protecting residents from the harmful effects of water pollution or monitoring and treating 1,500 known mosquito breeding sites to prevent disease, LUEG will continue to protect public health with an emphasis on underserved communities. We also collaborate closely with the Health and Human Services Agency to identify and respond to emerging public health risks and provide residents with education, resources, and opportunities to proactively protect their health and well-being.

We provide intergenerational programs through our parks and libraries that create interest in the environment and sustainability, encourage people to spend time outside and create opportunities for increased social interaction. Through the StoryTrails program, parks and libraries place stories in English and Spanish along park trails to encourage reading and promote outdoor activities. The addition of several pickleball courts at park locations throughout the County offers expanded opportunities to residents of all ages to be active.

We ensure safe beach and bay water by utilizing the best technology of sampling and testing to track water pollution and notify the public when it is not safe to enter the water. In 2021, a total of 6,500 recreational water samples were collected and evaluated across 70 miles of San Diego county coastline to protect beachgoers and their communities. The County’s coastal water quality program is also the first in the nation to be approved by the U.S. Environmental Protection Agency to use a new rapid testing method that will provide same-day sampling results. The water running through the Tijuana River Valley is internationally known for its ongoing sewage and trash flows affecting water quality in the valley and beaches, and threatening community health in adjacent communities. To help protect people, LUEG tests and reports the water quality at nine South County beaches daily. We inform the public about conditions seven days a week through a community hot line, interactive website, social media, press releases, beach signage, and public notices of water contact advisories or closures.

LUEG led a comprehensive regional study that identified 27 potential projects to address the environmental, public health, and safety concerns stemming from cross-border sewage flows. LUEG departments have been able to utilize this study to secure

federal and State funding for three priority projects. The County has also been at the forefront of bringing national attention to this issue by passing a joint resolution recommending federal action to eliminate cross-border flows, declaring pollution in the Tijuana River Valley a public health crisis, and regularly coordinating with officials at the local, State, and federal levels to ensure the South Bay community receives adequate funding to address these longstanding concerns. Through these efforts, the region has already seen an influx of federal and State funding, including \$300 million in federal funds appropriated through the U.S. Environmental Protection Agency and \$20 million in State funds appropriated through the California Environmental Protection Agency. LUEG departments work with federal, State, and local stakeholders to ensure the designated funds result in water quality improvements, minimized flooding risks, and reduced beach closures in South Bay communities.

LUEG also works to protect and promote public health by inspecting more than 4,000 public swimming pools, more than 15,000 food facilities, and over 460 facilities with radioactive materials/x-ray machines to ensure the safety of the public, workers, and the environment. We also collect approximately 175 tons of household hazardous waste from residents in the unincorporated area to ensure safe disposal, as well as inspect solid waste, composting, and recycling facilities to ensure health and safety to surrounding communities. LUEG provides 24/7 emergency response to more than 400 radiological, biological, and chemical emergencies through its regionwide Hazardous Incident Response Team to quickly and efficiently address, investigate, and mitigate emergency hazardous situations to keep residents and visitors safe. LUEG also works to limit the public’s exposure to industrial hazardous materials such as acids, chemicals, oil, and radioactive material. We do this through education and outreach, the permitting of 14,000 facilities, and conducting routine inspections of at least 7,500 facilities across the region on an annual basis.

Ensuring a robust food system is central to public health. LUEG helps to promote this by leading the *Live Well San Diego* Food System Initiative (FSI) and collaborating with County departments, community partners, and stakeholders to increase healthy food access, reduce wasted food, promote food donation, and improve food security in the region. Through collaboration, FSI strives to create a robust and resilient local food system that builds healthy communities, supports the economy, and enhances the environment. To provide safe food donation and improved food security in the region in 2021, LUEG had a total of 150 charitable feeding organizations registered and permitted, an increase from 114 in 2020.

Through our annual assessment of community needs, LUEG identifies opportunities to improve food access in underserved communities through outlets such as certified farmers markets and community supported agriculture organizations. By analyz-





ing different demographic databases, we identify locations where we need to improve equitable access to locally grown produce among communities in need.

**Addressing Housing Affordability**

The County continues to collaborate with the community and industry partners to increase the supply of safe and affordable housing within the unincorporated areas. This includes the County reducing builder permitting times and costs; reviewing best practices; and overhauling and modernizing land development policies and regulations. To help facilitate greater equity when it comes to new homes, the County updated its General Plan Housing Element to incorporate an Inclusionary Housing Program. This requires new housing developments to set aside a percentage of units at or below the region’s median income level to support equitable and fair housing opportunities in the unincorporated communities. The plan was last updated in July 2021 with new goals and policies and identified programs for development to meet the unincorporated area’s housing needs. Some of the programs are focused on reducing barriers to housing developments, exploring options to streamline senior assisted living facilities, and updating the Zoning Ordinance to include objective design guidelines that provide clarity and transparency during the design review process.

In addition, LUEG has focused on approving permits for Accessory Dwelling Units (ADUs) in the unincorporated area, which provide affordable housing options for residentially zoned properties that have an existing single-family home. ADUs help support intergenerational living, fill a housing need gap, and also create potential for rental income for property owners. LUEG has streamlined and incentivized ADUs by developing pre-approved plans for ADUs to save applicants over \$15,000 in costs and has waived permit and impact fees for ADUs, saving an additional \$12,000 to \$15,000 per unit.

LUEG programs also help homeowners increase their sustainability and fight climate change. Since 2020, the County has waived more than \$2 million in fees to encourage green building efforts and the installation of solar power in the unincorporated area. This has the co-benefit of reducing energy costs for residents. LUEG will also identify opportunities to expand incentives and remove barriers to increase eco-friendly affordable housing projects. Both of these efforts support the Regional Decarbonization Framework by ensuring housing has a focus on energy efficiency and climate resilience.

**Maintaining Consumer Confidence and Advancing Economic Opportunity**

LUEG departments provide services that increase consumer confidence and create a fair and equitable marketplace. This includes regionwide inspections of more than 15,000 restaurants and food facilities to ensure where you eat is safe, and we invest more than \$5 million each year to inspect the accuracy of 30,000

scales and pumps to ensure you get what you pay for at stores and gas stations. We also inspect organic produce to ensure its authenticity, pest control companies for compliance with pesticide rules, certified farmers markets and produce stands for accuracy, as well as 40,000 safety inspections of buildings, and thousands of stormwater run-off prevention systems in the unincorporated area. Collectively, LUEG departments conduct approximately 530,000 inspections annually to ensure your safety and confidence in goods and services.

To support economic opportunity for more people, especially in communities historically impacted by the criminalization of marijuana before its legalization in California, the Board directed the development of a comprehensive Socially Equitable Cannabis Permitting Program for the unincorporated community. This initiative will include a Social Equity Program, led by the Office of Equity and Racial Justice, that will assess and include numerous elements to prioritize equity and access to business opportunities. LUEG is developing an updated Zoning Ordinance and license permitting system to accompany the effort.

LUEG also crafted an ordinance that advances economic opportunity for cooking enthusiasts in the region to earn a living cooking from their homes. Known as the Microenterprise Home Kitchens Ordinance, or MEHKOs, this new governing document was developed in collaboration with the community, government and business groups that held 50 meetings including 4 public workshops available in different languages. MEHKOs provides the opportunity for our community members to share their culture and traditions through food and cooking and provide opportunities for our community to engage and learn about our diverse residents in the San Diego region.



**Sustainability**

**Tackling the Climate Crisis**

Sustainability is core to the County’s philosophy, and it is a primary focus for all Land Use and Environment Group (LUEG) programs. Our commitment to sustainable practices and solutions is reflected through our services across the region and is widely incorporated into internal County operations. From the individual departmental sustainability plans that work to reduce our carbon footprint, and the County’s Climate Action Plan measures to reduce greenhouse gas (GHG) emissions, to the innovative Regional Decarbonization Framework that will guide our region to a goal of zero carbon emissions, the County tangibly contributes to climate action through comprehensive and data-driven solutions. Collectively, our efforts strive to create a safe, resilient, and natural environment for current and future generations.

**Departmental Sustainability Goals**

In support of these sustainability goals, LUEG is leading an enterprise-wide effort with each County department in developing a data-driven sustainability plan to ensure their operations are





aligned with County efforts to reduce our carbon footprint through greater recycling, lower energy use, and greater stewardship of our natural resources. This is a uniform approach for the organization, but each department’s plan is unique in identifying new strategies to implement in the short and long term to achieve more sustainable departmental operations. By ensuring the County’s 18,000+ employees are working in ways that maximize sustainability, our improved operations will contribute to a healthier, resilient, and thriving community. As part of short-term implementation, LUEG departments will be converting existing fleet vehicles that are due for replacement to electric vehicles (EV) including bookmobiles, installing EV charging equipment at new parks where feasible, and assessing options for installing solar panels and/or battery back-up for County road stations and wastewater facilities. Mid- to longer term implementation and commitments will take further assessment and research. LUEG will continue guiding County departments in identifying and implementing long-term sustainability strategies.

In addition, LUEG led and is currently implementing the County’s Teleworking and Alternate Work Schedule Initiative, which is a great example of how a large employer like the County can make a tangible contribution to the creation of a more sustainable community. A part of this effort includes reviewing office spaces and identifying where shared spaces, or work hubs can be utilized which connects with our sustainability goals. Last year, LUEG teleworking saved more than 4.4 million miles of driving, which reduced 1,270 metric tons of emissions. This equates to the amount of energy used by 247 average single family homes in one year. We achieved this while continuing our excellent LUEG customer service in all of our programs.

**Regional Decarbonization Framework**

Recognizing that climate change cannot be addressed in silos, and that we can achieve more if we all work together in the region, LUEG is leading the development of the Regional Decarbonization Framework (Framework), which is a science-based approach to identify our region’s opportunities for greater climate action efforts moving forward collaboratively. The Framework has been formed in partnership with the University of California, San Diego (UC San Diego) School of Global Policy and Strategy and its team of experts. The goal is to reach zero carbon emissions through changes in the areas of transportation, electricity, buildings, and land use by mid-century. The Framework is separate from but complements ongoing climate action planning efforts by local governments. It is an integrated Framework that includes a scientifically modeled technical report, local policy analysis, workforce study and specific pathways forward. These key components are described in more detail below:

- Technical report led by UC San Diego provides assessments of greenhouse gas (GHG) emissions and science-based pathways to reduce carbon emissions in the areas of transportation, electricity, buildings, and land use, throughout the

region. This will also include a chapter that analyzes the climate policies of local jurisdictions called the Local Policy Opportunity analysis by the University of San Diego School of Law’s Energy Policy Initiatives Center (EPIC). This will identify local commitments to reducing GHGs in Climate Action Plans and ways they can close the gaps that hinder reaching zero carbon emissions in the region by mid-century.

- Workforce development study authored by leading national experts in the area of climate-related workforce development and green jobs that will provide a comprehensive and coordinated regional strategy to address the workforce needs resulting from labor market changes related to the Framework. These strategies will guide our region in creating economic development, good paying local jobs, and a just transition to a green economy.
- Implementation pathways will build off the findings in the Local Policy Opportunity analysis, conducted by EPIC. The County will work collaboratively with other local governments, agencies, and stakeholders to co-develop specific plans, policies and programs that yield mid-century zero carbon emissions. To center equity through fair treatment and meaningful involvement of historically marginalized communities, as well as the demographic and geographical diversity of the San Diego region, the County will partner with Community Based Organizations and community members with a clear focus on impacting the decisions made at every step of the analysis and implementation of the Framework. The technical experts from UC San Diego and EPIC will also continue to collaborate on implementation moving forward.

Regional collaboration is the cornerstone of the Framework. The County is committed to working with local governments, agencies, organizations, and residents for the benefit of all San Diego area residents and visitors who deserve a more sustainable and equitable quality of life. Work will continue throughout the year to co-create programs and policies for implementation that will collectively guide our region, local governments, agencies, business, labor and environmental groups, and stakeholders to a zero carbon and resilient future.

**Updating the Climate Action Plan**

LUEG is leading the preparation of the County’s revised Climate Action Plan (CAP) and Supplemental Environmental Impact Report to reduce GHG emissions in the unincorporated areas and from County operations. The unincorporated community is home to over 500,000 residents, which makes it the second largest jurisdiction by population in the region and larger than the states of Rhode Island and Delaware combined in land area. Therefore, the CAP identifies specific actions the County will take to achieve GHG reductions for our unincorporated communities and County facilities related to energy, the built environment and transportation, solid waste, water and wastewater, agriculture, and conservation. The County’s updated CAP will be shaped





by ongoing community input and based on the most current data. The spirit of the CAP is to achieve bold and equitable climate action in tangible ways that are measurable and to ensure climate resiliency for generations to come. Our CAP team will work closely with the County’s newly established Office of Sustainability and Environmental Justice to help identify the climate needs of environmental justice (EJ) communities in the unincorporated areas. The updated CAP will consider the input received from EJ communities and prioritize CAP measures that address those needs through climate investments. Concurrent with the work to update the CAP, the County continues to implement 26 proven GHG-reducing measures such as diverting solid waste, installing on-site renewable energy systems such as solar panels at our facilities, planting trees, and by acquiring and preserving open space and agricultural lands which collectively reduced over 182,000 metric tons of GHG emissions in 2021. This is equal to the emissions from nearly 39,000 gas powered vehicles driven for a full year.

**Protecting Natural Resources**

Protecting natural resources is one of the LUEG pillars. When it comes to water, we prevent pollution from entering storm drains through our Watershed Protection Program and by using trash capture devices. The County as a whole has committed approximately \$200 million to stormwater run-off management over the past five years. In addition to public education, drainage facility cleaning, and a robust compliance inspection program, a key area of investment is green stormwater infrastructure, which includes the Green Streets program. These community projects maintain public infrastructure and provide environmental benefits. They reduce run-off to improve water quality, enhance pedestrian safety, and beautify neighborhoods through more green spaces. Thirty potential opportunities for green infrastructure projects have been identified, including many in historically underserved communities.

San Diego county is one of the most biodiverse regions in the nation due to its large variety of plants, native bees, birds, reptiles, and mammals. We work to protect this valuable natural resource through the County’s Multiple Species Conservation Program (MSCP), which preserves land, protects sensitive habitats, and maintains open space. These important protections have been in place since 1998 with the approval of the South County MSCP. Since then, the County has acquired, managed, or funded 8,300 acres of open space in South County. In addition, since 2001 the County has acquired and managed 7,500 acres for both the draft North County MSCP and the proposed East County MSCP. Collectively, the County owns and/or manages approximately 42,300 acres within all three MSCP areas and has committed \$213 million (\$118 million in County funds and \$95 million in partner funds) toward the acquisition and stewardship of land across the San Diego region. Our work does not stop

there. As more land is acquired, resources will be needed for the ongoing stewardship of these lands to preserve and protect habitat for endangered, threatened, and sensitive species.

LUEG also preserves agricultural land through the Purchase of Agricultural Conservation Easements (PACE) program which supports the local agricultural industry and the preservation of community character, with the goal of preserving approximately 443 acres of agricultural land each year. The protection of natural resources includes ensuring the region’s \$1.8 billion agricultural industry is safe from the spread of invasive pests, which can also have devastating effects on County parks and open spaces. Identifying, treating, and eradicating new pests takes resources, communication, and teamwork.

In the San Diego region, 224,549 acres of land are occupied by the agricultural industry for orchards, vineyards, and the cultivation of field and specialty crops. There are nearly 5,100 farms in the San Diego region, and approximately 70% are considered small, as they operate on less than 10 acres, while over 40% of agricultural producers are women. Our county also has the highest concentration of organic farmers in the United States with more than 350 U.S. Department of Agriculture Certified Organic growers generating over \$71 million in total annual organic product sales. The highest yielding crops grown in the San Diego region are nursery and cut flowers, avocados, oranges, lemons, and fruit trees. LUEG will continue to partner with stakeholders and the public to protect our agricultural industry and eradicate invasive pests in protection of this valuable natural resource.



**Community**

**Enhancing Community Engagement**

Ensuring our stakeholders have the information they need to engage and provide feedback on the programs and services that affect their community is a key LUEG priority. We engage in a robust outreach process that is based on transparency and includes informing, involving, and collaborating with stakeholders with the goal of empowering them so they can confidently participate and have equal access in the decision-making process.

Engaging and informing stakeholders every step of the way nurtures meaningful collaboration, from project initiation to implementation. All departments meet and engage regularly with diverse range of stakeholders such as our 28 community planning and sponsor groups, labor unions, environmental justice organizations, Tribal nations, business groups, community-based organizations, universities, and more. LUEG’s outreach practices recognize that community engagement involves two-way communication between staff and stakeholders. Our practice is to



make language translations and interpretation services available in the County threshold languages to ensure that language is not a barrier to participation.

LUEG projects and services can span regionwide, whether we are conducting routine restaurant inspections at your favorite local eatery or unveiling a new regional park. Our success doesn't just mean that we completed the project but that throughout the process we collaborated and partnered with the communities we serve. Whether it's a project proposed in the unincorporated area or a regionwide service provided by LUEG, we make every effort to ensure the community has a voice. We endeavor to communicate in the manner that is best suited for the community we are working with whether that be through local community newspapers, technology such as dedicated project webpages, or social media applications. Our use of technology including applications and online services provides greater access to LUEG services so the public can conduct business with the County 24/7. This includes scheduling inspections, submitting building permit applications, submitting insect samples to the agricultural lab, checking water quality at their favorite surf spots, requesting trail permits, or downloading books from our e-library. Through our outreach efforts we will continue to inform and cultivate valued partnerships to provide the support needed to maximize the public involvement in LUEG initiatives. We are adding resources to focus on expanded public outreach and cultivating relationships to ensure all community members have a seat at the table and have the opportunity to provide input on policy trends, best practices and programs.

To continually improve our outreach and communication efforts, LUEG regularly conducts groupwide assessments of its services. This helps us better understand the needs of those we serve and where to adapt those services. We also track data that helps guide decisions concerning tangible quality-of-life programs for residents and visitors such as water quality testing, public health protection and consumer confidence.

**Maintaining Public Infrastructure**

Providing and maintaining safe, reliable, and sustainable public infrastructure in the unincorporated area requires a significant investment annually. LUEG makes sure that the roads, walkways, bikeways, airport runways, traffic signals, culverts, and guardrails reliably support the active mobility of our communities. The 4,000 lane miles of roads in the unincorporated area support commerce, emergency vehicles, resident and business travel, and tourists. It is important to us that they are safe and of a good quality to reduce vehicle road impacts. The eight County airports we operate provide air travel for passengers, as well as support

emergency operations during wildfires. LUEG is also at the forefront of airport sustainability, developing plans that reduce GHG emissions across all County airports.

The flood control channels, sewer systems, and water districts we operate and maintain in unincorporated communities support the everyday needs and the health and safety of our residents and visitors. To make it safer to bike, skate, walk or run in our unincorporated communities, LUEG conducted a Pedestrian Gap Analysis to assess our sidewalk needs. To further support equity, LUEG combined this analysis with potential roadway improvement projects in underserved and environmental justice communities to ensure safety for all road users. This analysis provides LUEG a guide to prioritize funding in areas with the highest need and collaborate with the community as safety improvement projects for sidewalks and roadways are identified, reviewed, and completed each year.

**Improving Quality of Life**

In response to the COVID-19 public health emergency, LUEG transformed its services to meet the needs of County customers by offering virtual inspections, and counter services, and expanding online access to the government meetings, programs, and services. Our digital library, which is the second largest in California, allowed access to library resources at home for all ages, including a wide variety of e-books and magazines, audio downloads, video downloads, and access to premium databases, as well as training courses via Lynda.com. Our roll out of the Instant Digital Library Card Service also allowed residents to immediately access the library's digital connection and resources. Over 4.5 million downloads were recorded from the digital library for customer use of e-books, audiobooks, and magazines.

In addition to expanding virtual services, LUEG is committed to providing opportunities for accessible and safe recreational spaces for residents and visitors of all ages and abilities. Through operating 33 library branches and 152 parks, LUEG provides public gathering spaces that strengthen the social fabric of the community and encourage community interaction. These spaces enhance physical and emotional wellness, and foster creativity among the region's diverse communities. LUEG is also supporting literacy in underserved communities by installing, filling, and replenishing 100 Little Free Libraries to encourage reading and helping families begin their own libraries.

LUEG's Library High School Program provides guided educational opportunities for adults through an accredited high school diploma program for individuals aged 19 or older. Students are able to complete their high school educational requirements online, and graduate with a high school diploma and career certificate in one of eight career areas, including childcare and education, commercial driving, food and hospitality, general career





preparation, home care professional, hospitality and leisure, office management, retail customer services, and security professional.

Access to online information and resources is a fundamental part of life today. This was reinforced even more during the COVID-19 pandemic and related stay-at-home orders that increased isolation. However, not all residents have access to the internet based on their proximity to fiber optic or data cables that support it or personal income restrictions. To provide access to those resources, and to support the County's commitment to open and transparent government and engaging more people directly in the decisions that affect them, LUEG has sharpened its focus on bridging the digital divide in the region. LUEG partnered with the San Diego Association of Governments (SANDAG) and California Department of Transportation (Caltrans) to develop strategy and action plan that leads to rapid broadband deployment and increased broadband adoption in the region. LUEG is also working with SANDAG and Caltrans on the State Route 67 to add the cable needed to expand broadband connectivity as part of planned road work. This will increase access to high-quality broadband service for 225,000 rural and tribal communities.

Working with a consultant, LUEG will further assess what is needed to ensure equitable, reasonably priced broadband to people so they can access government proceedings, telehealth options, support remote work and digital literacy, and promote a digital economy in our unincorporated communities. This will be achieved by collaborating internally to create a community survey to better understand their needs and current satisfaction with internet speed and bandwidth. This assessment will ultimately help deliver digital equity to our unincorporated communities.

Our libraries are also working to bridge the digital divide as they play a critical role in providing free access to internet services and resources in the communities we serve. Using data from the National Telecommunications and Information Administration from the United States Department of Commerce, which maps the extent of the digital divide to the census tract level, LUEG has estimated that there are 7,400 households in our service area that do not have internet access nor a smartphone or computer to access the internet. Therefore, through a \$4.2 million grant awarded from the federal Emergency Connectivity Fund, LUEG will be providing 7,400 laptops and mobile internet hotspots to households that lack computers and internet access, and in doing so bridging the digital divide.



### **Leveraging Justice, Equity, Diversity, Inclusion and Belonging**

LUEG is committed to ensuring its data-driven programs and services reflect and advance justice, equity, diversity, inclusion, and belonging. We ensure these values are at the forefront of all planning, implementation, communication, and outreach. LUEG has also made these important tenets the focus of its leadership meeting and six working groups that address internal and external culture and bias. The groups found ways to rethink hiring and recruitment processes, revamp internal and external communication efforts, and improve the LUEG data and services approach. These internal working groups have committed to diversifying LUEG websites and graphics, reevaluating minimum qualifications to improve equity within the recruitment process, building a stakeholder database for outreach and engagement that acknowledges the diversity of each community LUEG serves, and implementing the County's language access policy across LUEG for translation of documents and online services. LUEG will continue to focus on advancing justice, equity, diversity, inclusion, and belonging of staff, thus enabling LUEG departments to provide the highest level of service for its diverse customers.

Through our libraries, LUEG ensures equitable access to learning and literacy by providing library materials in 12 world languages including English, Spanish, Arabic, Chinese, French, German, Hindi, Japanese, Korean, Farsi, Russian, and Vietnamese for print, multimedia, and online formats to support lifelong learning. Our libraries also provide programming in multiple languages to inform and enlighten customers of all ages. LUEG supports the citizenship process by providing citizenship training classes and applications support to permanent legal residents in partnership with Jewish Family Service of San Diego. To increase access to learning and future personal and professional opportunities, our libraries offer English as a Second Language tutoring in an environment that empowers adults. With a focus on equity and inclusion, these programs are a few examples of how our libraries are creating a sense of belonging for our residents.

To ensure the County is meeting the needs of its most underserved communities, LUEG departments analyzed their programs and services and commitment to equity and addressing disparities in service delivery. Each department utilized Geographic Information Systems (GIS) and collected, compiled, and evaluated data at the census tract level to better understand the diverse populations that LUEG serves and identify solutions to bridge service gaps. Some examples of the ways we are closing those service gaps and achieving better outcomes for the communities we serve include partnering with hazardous material facilities in underserved communities to reduce the risk of an accidental release that could affect the health, safety, and environment of the neighborhood, as well as rethinking the place-





ment of electric vehicle charging stations and solar panels in underserved communities. Continued evaluation and monitoring will occur as departments implement programs to ensure the needs are being met for our underserved communities.

**Transparency & Accountability**

LUEG works to ensure our programs and services are meeting the needs of our community members and seeks to improve accountability and transparency through conducting Community Needs Assessments. Each LUEG department has assessed programs and services, identified gaps, and is working to implement solutions to address those gaps in programs and services as a result of the assessments. As an example, with our Retail Food Program, we identified violation trends in underserved communities and utilized outreach strategies to assess the preferred languages spoken in the area, in order to provide focused education to bring facilities into compliance. Since, we have collected information on preferred languages from nearly 50% of all food facilities and will continue to collect over the next year until all facilities have a preferred language designation. Additionally, we are creating a map of the facilities with one or more violations that are considered by the Centers for Disease Control and Prevention to be major risk factors for foodborne illness and overlaying it with the preferred language data that is available to extend focused training and outreach to those facilities and better serve our diverse community. Ensuring transparency and accountability allows the public to collaborate, provide input, and help shape government policies and programs to serve the needs of our diverse communities.

Another example of our Community Needs Assessments is with our Direct Marketing Program which evaluated federal, State, and local data sources to identify areas in underserved communities that could benefit from increased outreach and technical assistance at Certified Farmers Markets (CFM) and for Community Supported Agriculture (CSA) organizations, which sell local produce, to improve food security in communities. With this analysis, we are working to expand CFMs and CSAs in underserved communities, as well as increase acceptance of nutrition assistance programs, such as CalFresh through an Electronic Benefit Transfer (EBT) card. An EBT card is used the same way you would use a debit or ATM card and having this accepted at more CFMs and CSAs will increase access to healthy, local produce to low income families and individuals.

**Innovation**

Aligned with evidence-based policy making, LUEG monitors and utilizes metrics to assist departments in making data-informed decisions on services and programs that impact our quality of life. This includes beach and bay water quality testing, protecting public health, and building consumer confidence. The metrics are posted on the LUEG Open Performance website, which ensures transparency and convenient public access to LUEG data

and the progress we make. We are increasing our efforts in data collection and analysis to improve outcome-based performance measures that support evidence-based, data-driven decision making and resource allocation to ensure community needs are met.

Our “Team LUEG” approach leverages interdepartmental efforts in the areas of workforce development; communication and outreach; data and service delivery; and customer and stakeholder engagement. Team LUEG is comprised of all LUEG departments, and we commit to a “service before self” philosophy to seamlessly meet varying customer needs. LUEG will continue to improve communication and foster inclusion across departments and business groups to ensure strong collaboration through participation in Team LUEG and the LUEG Compliance Team. As many LUEG departments are regulatory in nature, the LUEG Compliance Team takes on and resolves large, complex compliance cases by uniting departments to address them, such as unpermitted commercial operations or remedy unsafe living situations.

LUEG continuously monitors new regulations, policies, technologies, and initiatives so we are prepared to adapt to changes in the regulatory environment and improve service to customers. LUEG’s programs and services focus on providing and delivering integrated and comprehensive programs and services centered on data, equity, environmental and climate justice, transparency, and accountability. LUEG will continue to be proactive and involved in the development and implementation of federal, State, and regional regulations. LUEG also will maintain communication and coordination with other jurisdictions throughout the State to advocate for common interests. Additional resources in LUEG departments will focus these efforts across all programs and services, ensuring that we continue to provide responsive and effective service delivery to our customers.



**Environmental and Climate Justice**

LUEG is leading a regional effort to focus on environmental and climate justice. The goal is to reduce exposures to health hazards in underserved communities. This effort will be led by the County’s new Office of Sustainability and Environmental Justice (OSEJ). This office will advance equity and environmental justice in the communities that have been disproportionately impacted by environmental burdens and related health problems in the past. It will be a uniquely positioned, regionally focused office serving the entire region, not just the unincorporated area. It will assess environmental concerns inside the home and in neighborhoods, particularly factors that exacerbate the concentration of pollution such as stationary and mobile sources of air pollution, toxic hotspots, GHG emissions, the urban heat island effect, sub-standard housing, a lack of access to healthy food, lack of trans-





portation options, poor quality neighborhood infrastructure such as broadband and connectivity, and a historic deficiency in open space and recreational amenities.

OSEJ will serve as a liaison and advocate for unincorporated area residents, as well as educate the public on health disparities in communities throughout the region and communicate environmental justice issues more broadly in the entire region. A regional working group will be established with multi-jurisdictional agencies, such as the Port of San Diego and the San Diego County Air Pollution Control District, as well as cities and our tribal governments. In addition to collaborating and serving as an advocate, OSEJ is developing data tools and indicators to track and monitor, as well as support environmental justice communities across the region. One tool, the GIS StoryMap, will help guide communities along with regional and local governments in the decision and policy making process.

These efforts will assist Environmental Justice communities in building coalitions so that they can self-organize on environmental and climate related issues (such as the Regional Decarbonization Framework and Climate Action Plans). OSEJ does not have regulatory or enforcement authority. It will serve as a community advocate and liaison that collaborates with departments within the County, as well as other federal, State, and regional regulatory agencies to implement environmental protection and remedy environmental disparities and injustices.

In 2021, LUEG also prepared an amendment to the Environmental Justice (EJ) Element of the County's General Plan, that identifies additional underserved communities in the unincorporated area, outlines environmental justice principles, and improves public participation to reduce pollution exposure and promote public facilities, food access, safe and sanitary homes, and physical activities in underserved communities. As the County's General Plan guides community development in the unincorporated communities, setting the long-term vision for housing, jobs, infrastructure, and public services, the EJ Element will help ensure that we are promoting fair treatment for people of all races, cultures, and incomes when it comes to having access to safe and livable communities, and providing opportunities for community engagement. Collaboratively OSEJ and LUEG will work together to further refine criteria to identify environmental justice communities in unincorporated areas, as well as develop and expand indicators to ensure decision making is data-driven.

## Related Links

For additional information about the Land Use and Environment Group, refer to the website at:

- ◆ [www.sandiegocounty.gov/lueg](http://www.sandiegocounty.gov/lueg)

## Executive Office Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 12.00 staff years.

- ◆ 2.00 staff years to support the implementation of the Regional Decarbonization Framework
- ◆ 6.00 staff years for the newly established Office of Sustainability and Environmental Justice to ensure sustainability and environmental justice considerations are prioritized
- ◆ 4.00 staff years to support increased efforts in community engagement, policy development and implementation, and data analysis to support evidence-based decision making and resource allocation

### Expenditures

Net increase of \$3.2 million

- ◆ Salaries & Benefits—increase of \$3.0 million due to negotiated labor agreements, required retirement contributions and staffing changes noted above.
- ◆ Services & Supplies—increase of \$3.2 million.
  - ◆ Increase of \$0.2 million to provide consultant contracts, information technology and facility costs associated with the Office of Sustainability and Environmental Justice.
  - ◆ Increase of \$3.0 million for a one-time consultant contracts for the implementation of the Regional Decarbonization Framework.
- ◆ Expenditure Transfer & Reimbursements—increase of \$3.0 million for costs related to the implementation of the Regional Decarbonization Framework. Since this is a transfer of expenditures, it has a net effect of \$3.0 million decrease in expenditures. This central funding is supported by resources in Countywide Finance Other.

### Revenues

Net increase of \$3.2 million

- ◆ Charges for Current Services—increase of \$0.6 million to support additional staffing within the Executive Office.
- ◆ Use of Fund Balance—decrease of \$0.8 million. A total of \$0.1 million is budgeted for one-time costs associated with negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—increase of \$3.4 million to support the addition of 12.00 staff years as noted above and services & supplies costs for the Office of Sustainability and Environmental Justice.





### Executive Office Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$0.2 million includes \$3.0 million increase in Expenditure Transfer & Reimbursements due to the completion of centralized support by resources in the Countywide Finance

Other for Regional Decarbonization Framework; and \$0.2 million in Salaries and Benefits primarily for planning purposes associated with anticipated salary and benefit increases. An offsetting decrease in Services and Supplies is due to completion of projects as noted above.





Group Staffing by Department						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Land Use and Environment Executive Office		21.00			33.00	33.00
Agriculture, Weights and Measures		179.00			199.00	199.00
County Library		286.50			294.50	294.50
Department of Environmental Health and Quality		313.00			333.00	333.00
Parks and Recreation		249.00			285.00	285.00
Planning and Development Services		237.00			272.00	272.00
Public Works		570.00			610.00	610.00
<b>Total</b>		<b>1,855.50</b>			<b>2,026.50</b>	<b>2,026.50</b>

Group Expenditures by Department						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Land Use and Environment Executive Office	\$5,468,743	\$8,179,531	\$12,788,513	\$7,910,211	\$11,455,253	\$11,644,046
Agriculture, Weights and Measures	24,395,792	26,854,405	32,027,275	25,179,881	30,983,517	29,824,268
Air Pollution Control District	56,697,039	—	—	—	—	—
County Library	52,472,533	57,619,413	67,089,715	57,358,310	58,755,409	58,253,860
Department of Environmental Health and Quality	45,799,030	55,110,579	57,597,231	47,227,370	60,383,871	61,025,533
Parks and Recreation	48,781,173	60,143,540	95,268,871	56,230,004	70,719,629	66,961,514
Planning and Development Services	47,421,747	50,548,411	81,737,782	51,664,245	53,209,207	51,744,322
Public Works	277,615,938	355,732,542	615,389,281	266,262,063	344,407,001	306,753,994
University of California Cooperative Extension	1,163,321	1,191,992	1,486,642	1,222,282	—	—
<b>Total</b>	<b>\$559,815,315</b>	<b>\$615,380,413</b>	<b>\$963,385,310</b>	<b>\$513,054,364</b>	<b>\$629,913,887</b>	<b>\$586,207,537</b>



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Land Use and Environment Executive Office		18.00			22.00	22.00
Office of Sustainability and Environmental Justice		3.00			11.00	11.00
<b>Total</b>		<b>21.00</b>			<b>33.00</b>	<b>33.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Land Use and Environment Executive Office	\$5,468,743	\$6,879,531	\$11,613,513	\$7,817,886	\$7,905,253	\$8,094,046
Office of Sustainability and Environmental Justice	—	1,300,000	1,175,000	92,325	3,550,000	3,550,000
<b>Total</b>	<b>\$5,468,743</b>	<b>\$8,179,531</b>	<b>\$12,788,513</b>	<b>\$7,910,211</b>	<b>\$11,455,253</b>	<b>\$11,644,046</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$2,629,354	\$4,323,080	\$3,948,080	\$3,905,752	\$7,357,479	\$7,546,802
Services & Supplies	2,585,344	4,020,805	7,958,890	3,822,915	7,292,436	4,291,906
Expenditure Transfer & Reimbursements	(146,746)	(164,354)	(164,354)	(164,354)	(3,194,662)	(194,662)
Operating Transfers Out	400,790	—	1,045,898	345,898	—	—
<b>Total</b>	<b>\$5,468,743</b>	<b>\$8,179,531</b>	<b>\$12,788,513</b>	<b>\$7,910,211</b>	<b>\$11,455,253</b>	<b>\$11,644,046</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$—	\$—	\$500,000	\$319,680	\$—	\$—
Charges For Current Services	1,372,730	1,016,739	1,016,739	1,016,739	1,661,965	1,661,965
Fund Balance Component Decreases	77,016	75,244	75,244	75,244	75,244	75,244
Use of Fund Balance	3,081	851,492	4,960,474	262,492	75,931	—
General Purpose Revenue Allocation	4,015,916	6,236,056	6,236,056	6,236,056	9,642,113	9,906,837
<b>Total</b>	<b>\$5,468,743</b>	<b>\$8,179,531</b>	<b>\$12,788,513</b>	<b>\$7,910,211</b>	<b>\$11,455,253</b>	<b>\$11,644,046</b>





# Agriculture, Weights and Measures

## Mission Statement

Promote public health and safety, food security, agricultural trade, consumer confidence, and a sustainable environment for the San Diego region. Bring together education and research resources to help individuals, families, businesses, and communities address agricultural, environmental, horticultural, and public health issues.

## Department Description

Agriculture, Weights and Measures (AWM) protects human health and safety and fosters a sustainable environment. AWM supports the region’s \$1.8 billion agricultural industry and ensures an equitable marketplace. AWM conducts over 340,000 inspections annually to provide important services that support public health and safety, a resilient food supply, agricultural trade, consumer confidence, and a sustainable environment.

AWM enacts these programs through an equitable lens and implements community needs assessments to ensure accessibility for all community members, and with a focus on both environmental and fiscal sustainability. In Fiscal Year 2021–22, AWM conducted community needs assessments to identify trends and provide targeted education and outreach to businesses in underserved communities. In Fiscal Year 2022–23, in addition to enhancing quality of life for the community, AWM is committed to its workforce and recognizes how vital they are to achieving these goals. It seeks to empower staff by creating opportunities for engagement, training and development, and professional growth.

AWM, along with other County departments, works with the University of California Cooperative Extension (UCCE), a non-regulatory agency, to conduct educational programs and applied research through a partnership with the University of California and the U.S. Department of Agriculture. To clearly show programmatic alignment, operational costs and overall performance, University of California Cooperative Extension (UCCE) section in the Operational Plan has been incorporated in Agriculture, Weights and Measures’ section. The partnership brings together the resources of these entities to address local issues, and to empower individuals, and organizations with research-based information to improve themselves and their communities. The UCCE advisors are academic professionals with expertise in the areas of agriculture, natural resources, youth development, nutrition, and family and consumer science.



To ensure these critical services are provided, Agriculture, Weights and Measures has 199.00 staff years and a budget of \$31.0 million.

Strategic Initiative Legend for Accomplishments			
BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Land Use and Environment Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Building Better Health

- Strengthen the local food system and support the availability of healthy foods, nutrition education, and nutrition assistance for those who need it
  - Facilitated greater access to AWM and other County services by providing an informational booth to a different Certified Farmers Market every quarter.
  - Partnered with County Health and Human Services Agency (HHS) to increase the acceptance of Electronic Benefit Transfer (EBT) among Community Supported Agriculture (CSA) operations by 6% (increased acceptance to 2 CSAs out of 18) to promote healthy food purchases and food security by organizing quarterly outreach events to explain



the process and community benefits to accepting EBT. This is a component of a Community Needs Assessment to address food insecurity.

- Partnered with University of California Cooperative Extension (UCCE) and HHSA to provide outreach materials and information into threshold languages through CSAs to consumers on the services that AWM and the County provide.
- Protect California citrus from serious pests and diseases that threaten the growth of citrus in residential communities and on commercial farms
  - Supported local food security by conducting four outreach events with two major food banks and associated network of food pantries and five fruit gleaning groups in the region. Outreach materials, translated into the threshold languages most spoken in the region, focused on citrus quarantine requirements to prevent the unintended spread of citrus pests and diseases during the collection, transportation, and distribution of citrus fruit.



### Living Safely

- Encourage and promote residents to take important and meaningful steps to protect themselves and their families for the first 72 hours during a disaster
  - Within the first year of their employment, 100% (179) of all new permanent, full-time AWM employees were trained to respond to emergency situations either within their classification’s scope of responsibilities or as disaster service workers, such as shelter workers or managers, to assist in emergency situations.
- Plan, build and maintain safe communities to improve the quality of life for all residents
  - Contributed to environmental justice and protect residents in the region, regardless of race, age, culture, income, or geographic location, from adverse environmental and health effects of pesticides.
    - ◆ Monitored structural fumigations by conducting 43 undercover surveillance inspections, 518 unannounced field inspections and an employee safety and business records audit of 100% of companies headquartered in the county that conduct structural fumigations.
    - ◆ Responded to pesticide-related complaints within two business days and completed related investigations in an average of 100 days, surpassing the State’s guideline of 120 days. This goal of 73 days was not met due to complex compliant investigations which required additional time to properly investigate and document.
  - Developed and implemented an outreach plan with language access for registered businesses that conduct general structural pest control headquartered in San Diego County to increase knowledge on laws and regulations. Due to COVID concerns pre- and post-testing of the materials was not conducted.

- Developed outreach materials specific to pesticide laws and regulations related to cannabis and industrial hemp cultivation requirements. Provided two outreach workshops with language access to current and potential cultivators.
- Conducted three fieldworker safety trainings with language access for agricultural employees that work in pesticide-treated fields. Increase fieldworkers’ knowledge of pesticide safety requirements by 33% as measured by comparing pre- and post-training test results. Field worker trainings were impacted due to COVID-19 limitations on holding in person trainings.
- Partnered with the California Department of Food & Agriculture Bee Safe Program, UCCE California Master Beekeepers, California Department of Pesticide Regulation, and the San Diego Beekeeping Society to increase awareness among hobbyist beekeepers of the negative impacts feral beehives can have on commercial honey production. Hobbyist beekeepers learned how to prevent adverse impacts on managed honeybee health, reduced the propagation of overly-defensive honeybees, and reduce bee stinging incidents. Outreach deliverables consisted of an informational handout, a presentation, and updates to the AWM website. Outreach handouts and presentations have been made available in Spanish, and the website has translation provided by Google Translate.



### Sustainable Environments/Thriving

- Provide and promote services that increase the well-being of our residents and increase consumer and business confidence
  - Promoted consumer confidence in local fruit, vegetables, and nursery stock production by providing education and services that promote and provide safe and high-quality agricultural products.
    - ◆ Protected the integrity of the organic label by holding an outreach training with language access at the County Operations Center on Earth Day to local consumers and improved knowledge of the meaning of organic product branding by achieving a 66% improvement as measured by comparing results from pre- and post-testing.
    - ◆ Increased the number of assessments of Certified Producers by 40% more (from 10 to 14) to verify organic origin and/or that they grew the produce being sold at Certified Farmers Markets to promote consumer confidence and a fair marketplace at Certified Farmers Markets.
  - Completed mandated annual inspections of registered commercial weighing and measuring devices that have the greatest economic impact on consumers. Completed 100% of inspections of retail gas pumps, retail water dispensers,





computing scales and counter scales (approximately 29,000 devices), 86% (519 of 601) taximeter inspections and 93% (227 of 244) jewelry scales (inspections did not start until the end of August 2021 due to COVID restrictions) to ensure devices are operating correctly and customers are not overcharged; and prevent undercharges that could cause financial harm to the businesses. This goal helps ensure that consumers and businesses are confident that commercial transactions are fair and accurate.

- To further confidence and continued use of recycling locations, worked to increase the compliance rate of recycling locations (64 total locations) that pay out the correct amount of money to customers selling recyclable beverage containers. The actual compliance rate is 83 % (53 of 64 inspections in compliance). COVID-19 caused high turnover and staffing shortages for the industry.
  - ◆ Completed 100% (97) of mandated inspections of scales used by all registered recycling locations to ensure accuracy.
  - ◆ Conducted undercover test sales of recyclable beverage containers at 100% (64) of recycling locations currently registered in the region.
- To ensure business understanding of price accuracy requirements and further ensure accuracy in consumer transactions, AWM worked to increase compliance on businesses in the price verification programs that received a reinspection due to previous overcharge. The actual compliance rate is 78% (160 of 204 inspections in compliance). COVID-19 caused high turnover and staffing shortages for the industry.
  - ◆ Provided quarterly virtual outreach with language access services to those businesses with overcharge violations to enhance their regulatory awareness for compliance with the laws and regulations concerning price accuracy. Pre- and post-tests were be given at the events to measure the comprehension of price accuracy and measure the success of the outreach. This is a component of a community need assessment to support the businesses in underserved communities.
  - ◆ Increased regulatory interaction and visibility with those noncompliant businesses to ensure they receive more frequent initial inspections. Established the initial inspection frequency based on compliance history that would allow for more than one inspection within the established 3.3 year frequency.
- Supported the San Diego region’s \$1.3 billion ornamental nursery and cut flower industry’s capacity for agricultural export by ensuring freedom from pests of concern.
  - ◆ Ensured plant shipments sent from regulated local nurseries arrive at their destinations free from live immature life stages of Light Brown Apple Moth (LBAM)

that would cause shipment rejections. Conducted 132 site inspections at participating nurseries to ensure 100% are free from LBAM.

- ◆ Ensured that 100% of 1,454 certified plant shipments from the San Diego region arrive at destination counties in California without any viable life stages of the Glassy-winged Sharpshooter.
- Improved understanding of nursery stock regulations and fostered compliance by increasing outreach to small nurseries.
  - ◆ Ensured smaller nurseries have clean stock and enhanced their regulatory awareness by conducting inspections at 26% of the production nurseries that are 1 acre or less in size (80 of 309 nurseries). This was the first year of a two-year goal. Enhanced the quality of the environment by focusing on sustainability, pollution prevention, and agricultural trade through enhanced outreach and engagement.
  - ◆ To support language access, assigned certified bilingual staff to conduct inspections and translated three program outreach informational handouts to support language access.
- Prevented the introduction of invasive pests, which costs the California agricultural industry and the public more than \$3.0 billion annually to control.
  - ◆ Educated and enhanced stakeholders’ awareness about invasive agricultural pests by creating 24 pictorial posts to social media of pests found on incoming shipments in eight threshold languages, including English and Spanish.
  - ◆ Ensured both new Agricultural Detector Dog teams were fully proficient at all 13 local parcel facilities historically serviced by these teams (USPS, FedEx, and UPS).
  - ◆ The Agricultural Detector Dog Teams conducted 37 United States Post Office inspections to prevent the introduction of invasive pests through parcel facilities.
  - ◆ To promote timely pest detection, supervisors conducted two internal quality control evaluations to ensure that 100% of 28 field staff demonstrate accurate and efficient placement of insect traps.



### Operational Excellence

- Promote a culture of ethical leadership and decision making across the enterprise
  - Supported the Justice, Equity, Diversity, and Inclusion (JEDI) initiative and developed, maintained, and attracted a skilled, adaptable, and diverse workforce by providing opportunities for employees to feel valued, engaged, and trusted. Actively demonstrating support for the JEDI Initia-



tive included discussion of the diverse community served and how to increase customer satisfaction for all members of the community.

- ◆ All AWM employees completed the Five-Day Challenge on Equity, Diversity, and Inclusion through Learning Management System (LMS) to become more culturally competent so that Team AWM is more inclusive, engaged, and innovative.
- ◆ All hiring managers and interview panelists completed training through LMS prior to participating in the hiring and selection process. This ensured consistency and fairness in hiring and promoting the most qualified applicants.
- ◆ Maintained the JEDI Initiative as a high priority by discussing the importance of these values in regularly scheduled staff meetings at all levels of the department, including any “all hands” staff meetings; offering trainings to enhance education and awareness; and leveraging LUEG Working Groups, the newly formed Office of Equity and Racial Justice (OERJ), and Employee Resource Groups’ resources at employee events and meetings.
- Supported staff engagement and commitment in obtaining State licenses by providing opportunities to attend preparatory trainings.
- Conducted five trainings for supervisory employees to learn more about leadership competencies, recruitment, retention, and professional development
- Aligned services to available resources to maintain fiscal stability
  - Developed AWM fees for Board consideration in 2022 to ensure cost recovery for services in compliance with Board Policy B-29, Fees, Grants, Revenue Contracts – Department Responsibility for Cost Recovery, while continuously implementing opportunities to gain business process efficiencies for AWM and its customers. Provided three training opportunities on the County’s financial concepts to operational supervisors for enhanced financial literacy and understanding of the individual and collective contribution to the County’s fiscal stability. AWM has taken the opportunity to include supervisors in the development of the five year financial forecast, operational plan, and fee development and hopes to expand their knowledge of the financial concepts by keeping them involved in these critical projects.
- Strengthen our customer service culture to ensure a positive customer experience
  - Developed five checklists provided to customers in requested languages so they may better implement applicable measures to achieve regulatory compliance.
  - Developed three internal checklists to clarify roles and responsibilities among the Information Technology, Human Resources, and Finance Teams and the operational divisions to better meet work expectations.
- Continued to engage in Team LUEG and LUEG Working Groups to leverage interdepartmental efforts in the areas of workforce development; communication; community outreach and needs assessment; JEDI; data needs; and positive customer experience. Team LUEG and the various LUEG Working groups is comprised of all LUEG departments and aims at providing a “service before self” organization that works seamlessly across departments to meet varying customer needs and ensure a positive customer experience. AWM provided expertise and perspective through interdepartmental communications and involvement in meetings on common LUEG priorities.
- Ensured strong collaboration through participation in the LUEG Compliance Team. This multi-disciplinary team uses a comprehensive approach to resolve large, complex compliance issues that may threaten the health and safety of the community. AWM provided insight and feedback on compliance issues that concerned agricultural operations and the accuracy of commercial transactions at retailers.
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Performed a pilot project that analyzes the effectiveness of using glyphosate-alternative herbicides for County weed management programs.
    - ◆ AWM and UCCE partnered with the County Departments of Public Works and Parks and Recreation to select sites and develop a pilot project that assessed the efficacy and cost of utilizing non-glyphosate alternatives for County weed management projects.
- Develop, maintain, and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Promoted justice, equity, diversity and inclusion of staff as high priorities by regularly discussing the importance of these values in staff meetings at all levels of the department, including any “all hands” staff meetings; offering trainings to enhance education and awareness; sustaining a workforce development team that is open to every employee (and who are encouraged to participate); and by strongly supporting staff participation in Employee Resource Groups, activities and events. This helps employees feel valued, engaged, and better prepared for career advancement opportunities. Additionally, staff become better prepared to maintain exceptional service levels for AWM diverse customers.
  - Expanded department commitment to Justice, Equity, Diversity, and Inclusion (JEDI) by identifying programs and processes that require changes to provide the highest level of service for AWM’s customers; utilizing community assessment methods to identify the community needs; and training staff on JEDI to increase awareness and inclusivity when serving AWM’s diverse customers.





- Leverage internal communication resources, resource groups, and social media to enhance employee understanding of the County’s vision, *Live Well San Diego*
  - Engaged in LUEG-wide communication effort to keep the departments better connected by producing a monthly newsletter that highlights AWM efforts in equity/diversity, noteworthy projects, and shared resources. The newsletter has helped bring AWM’s essential work on Weed Control Alternative Pilot Project, COVID-19 personal protection equipment, community needs assessments, technological innovations with inspection applications, and many other efforts into a common space that can benefit other departments.
  - Developed and provided an internal quarterly newsletter that highlights activities, exercises, work habits, and reminders of upcoming events that align with the county-wide wellness program.
  - Increased Trauma-informed services as part of the County culture. AWM employees are encouraged to understand the impact trauma has on vulnerable and at-risk populations. Employees are also empowered to promote self-care, self-awareness, and resiliency in traumatic times. To ensure AWM employees are equipped to deliver trauma-informed service, they are encouraged to engage and integrate the shared vision of *Live Well San Diego*. All current employees completed “Growing Resiliency within a Trauma Informed Lens eLearning 101” online training course, and moving forward, all new employees are required to complete the training.

communities. Looking at the regulatory program data overlaid with underserved community data, AWM identified opportunities for enhanced community engagement, outreach, and language translation in these communities. In accordance with the County’s strategic initiative on equity, AWM will:

- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - Partner with County Health and Human Services Agency (HHSA) to increase the acceptance of Electronic Benefit Transfer (EBT) among Community Supported Agriculture (CSA) and Certified Farmers Markets (CFM) operations by 10% (increase the number of CFMs and CSAs that accept public benefits from 7 total organization to 12) to provide more opportunities for the underserved to obtain healthy locally grown produce and assist in food security. This is a component of a Community Needs Assessment to address food insecurity.
    - ◆ Ensure that purchase of fresh fruit and vegetables using public benefits increases by \$2,500 among CFMs. This amount reflects an increase of 1,000 servings of fresh fruit and vegetables to those using public benefits.
    - ◆ Provide outreach to underserved communities in the threshold languages about the greater access to Community Supported Agriculture (CSA) and CFMs through EBT acceptance. Outreach includes door hangers distributed by Pest Detection staff and information flyers distributed to the community at CFMs.
- Economic Opportunity: Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses, especially communities of color and low income.
  - Increase consumer confidence and protect against unfair business competition in underserved communities by reducing price overcharges for customers at retail businesses. Utilize industry feedback to increase Price Verification compliance by 2.6% (from 79.5% to 82.1%) of regulated retail businesses operating in the underserved communities of Rolando, City Heights, and El Cajon, as specified in the Community Needs Assessment. This will reduce the gap in compliance between these underserved communities and our regional average compliance (87.3%).
    - ◆ To address discrepancies in overcharge frequencies in underserved communities, provide quarterly virtual outreach with language access services to regulated businesses with recent Price Verification non-compliances of charging more than the lowest posted price to enhance their regulatory awareness relating to price accuracy. Pre and post-tests will be provided to measure the outcomes.

Strategic Initiative Legend for Objectives

○	●			
- Audacious Statement	- Departmental Objective			

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Land Use and Environment Group Summary.

2022-24 Objectives



Equity

AWM applies an equitable lens in service delivery and program design to provide opportunities for underserved communities. This includes conducting Community Needs Assessments that are related to the Direct Marketing, Pesticide Regulation, and Price Verification Programs which will address food insecurity, public health and safety, and price accuracy in the underserved





- ◆ Complete two community outreach events open to public attendance and directed towards underserved communities. Outreach events will communicate our values and mission as well as inform the attendees on what steps may be taken in the event of an overcharge, up to and including filing a complaint with the Price Verification Program.
- Collaborate with County departments on the development of the County’s Cannabis Program as it relates to AWM program areas.
- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.
  - Protect California citrus from invasive agricultural pests and diseases to ensure continued opportunities for residents and farmers to grow citrus.
  - Support local food security efforts by conducting four outreach events with two major food banks and associated network of food pantries and five fruit gleaning groups in the region. Outreach efforts will focus on citrus quarantine requirements to reduce the spread of citrus pests and diseases during the harvesting, transportation, and distribution of citrus fruit.



### Sustainability

Sustainability is at the forefront of AWM’s regulatory program implementation and supporting operations. AWM is dedicated to meet the needs of the regulated industry and the community. In accordance with the County’s strategic initiative on equity, AWM will:

- Economy: Create policies to reduce and eliminate poverty, promoting economic sustainability for all.
  - Protect individuals and businesses within underserved communities from price overcharges and unfair business competition, which further drive inequity by harming those who have the lesser capability for hidden financial burdens. Complete 100% of mandated annual inspections of registered commercial weighing and measuring devices that have the greatest economic impact on consumers. These devices include retail gas pumps, taximeters, retail water dispensers, jewelry scales, computing scales and counter scales (approximately 30,000 devices).
  - Address historic economic and environmental inequities and reduce landfill waste by ensuring beverage container recyclers pay out the correct amount of money to customers by maintaining or improving on the previous three-year average compliance for beverage container recyclers (85% compliance for 62 locations). Beverage container recycling can supplement the underserved residents’ income and promote public interest in recycling.

- ◆ Complete 100% (99) of mandated inspections of scales used by all registered recycling locations to ensure accuracy. Ensure scales are sealed visibly to ensure public confidence of our services and equitable practices of recyclers.
- ◆ Conduct undercover test sales of recyclable beverage containers at 100% (64) of recycling locations currently registered in the region to inhibit recycling businesses from engaging in unfair practices that may drive inequity and discourage recycling.
- Improve local industry’s understanding and foster compliance of nursery stock regulations by increasing outreach to small production nurseries, with a focus on underserved owners and operators.
  - ◆ Ensure smaller nurseries have clean stock and enhance their regulatory awareness by conducting inspections at 50% of the production nurseries that are 1 acre or less in size (155 of 309 nurseries). This is the second year of a two-year goal. To support language access, assign certified bilingual staff to conduct inspections, while educating underserved farmers on compliance and programs that may benefit them or their employees.
  - ◆ Translate outreach and informational handouts into threshold languages to further support language access.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Conduct at least three bilingual outreach events in underserved communities on the Invasive Shot Hole Borer (ISHB) Tree Removal Program and the cost-free removal of infested trees that can reduce fire risks and improve environmental sustainability and as a result have ten property owners agree to tree removal.
  - Host two unwanted pesticide disposal events that benefit the community and the environment by safely removing an additional 10,000 pounds of potentially hazardous, unneeded, and outdated pesticides from agricultural and other commercial operations.
  - Move toward more sustainable internal operations to contribute to enterprise-wide sustainability goals, greenhouse gas reductions, and regional decarbonization by implementing strategies and commitments from the Countywide Departmental Sustainability Plans.

Short-term commitments for Fiscal Year 2022–23:

- ◆ Reduce water use by examining alternatives to current practices for vapor submeter leak test. Leak tests currently involve using gallons of water, reused for several batches of submeters. Alternatives must be effective, more sustainable, and meet regulatory requirements.





- ◆ Create a sustainability team to coordinate sustainability trainings, receive feedback and track implementation.
- ◆ Send divisional staff in charge of purchasing to an Environmentally Preferable Purchasing (EPP) training.

Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:

- ◆ Mid-term: Reduce disposable bottle use by installing water bottle refill stations at all AWM offices.
  - ◆ Long-term: Develop a plan to convert 50% of AWM’s fleet of 125 vehicles to electric or plug-in hybrid power within 5 years, with an anticipated conversion of 20% (25 vehicles) in the next two years. Also coordinate with County Department of General Services to ensure a corresponding plan is in place for necessary electric vehicle charging infrastructure.
- Environment: Protect and promote our natural and agricultural resources, diverse habitats, and sensitive species.
    - Promote consumer confidence in local fruit, vegetables, and nursery stock production.
      - ◆ Increase Organic inspections at retail locations by 20% (65 to 78) to promote consumer protection particularly in the underserved communities with underlying health conditions. Protect local and statewide organic farmers by ensuring the integrity of the organic label.
      - ◆ Minimize the financial burden imposed by unfair marketing practices. Outcome of retail inspections will be posted quarterly on AWM website detailing inspection procedures and results to allow for transparency and promote local consumer confidence.
      - ◆ Enhance consumer confidence of local produce sold at Certified Farmers Markets by increasing the number of assessments of the production practices of local Certified Producers operating in these Markets by 14% (from 14 to 16). These assessments enhance routine compliance activities.
    - Support the San Diego region’s \$1.2 billion ornamental nursery and cut flower industry’s capacity for agricultural export by mitigating economic and environmental impacts from invasive agricultural pests and by increasing public awareness about these pests in underserved communities.
      - ◆ Ensure that 100% of export plant shipments from the San Diego region arrive at destination counties in California without any viable life stages of the Glassy-winged Sharpshooter insect. Ensuring that exports are pest-free will enhance economic activities for California’s farmers and decrease the need of pesticide use at the destination.
    - Mitigate the introductions of invasive pests that cost the California agricultural industry and the public more than \$3.0 billion annually to control and increase the cost of food and goods to underserved communities.
      - ◆ Educate and enhance public stakeholders’ awareness about invasive agricultural pests by creating an additional 24 pictorial posts of the pests found on incoming shipments to social media. These posts will be done in the threshold languages. to further support language access.
      - ◆ Ensure the two Agricultural Detector Dog Teams inspect 1,000 packages containing plant material such as fruits, vegetables, potted plants, cuttings, flowers and other agricultural products at FedEx, UPS, and Ontrac parcel facilities.
      - ◆ Ensure the Agricultural Detector Dog Teams conduct a total of 25 United States Post Office visits and inspect 500 packages for potential hitchhiking pests in parcels containing plant material such as fruits, vegetables, potted plants, cuttings, flowers and other agricultural products.
      - ◆ Ensure the timely detections of designated invasive agricultural pests by maintaining 80% of trap inspections within the recommended reinspection timeframe for Gypsy Moth and Japanese Beetle. Early detection of pests reduces their potential spread and minimizes the money and resources that need to be spent on eradication.
  - Utilize the expertise of UCCE, a non-regulatory agency, to conduct educational programs and applied research that will further enhance efforts to protect and promote agricultural and natural resources. UCCE will complete the following objectives:
    - ◆ UCCE staff to provide administrative assistance for 30 projects, grants and contracts with a total value of \$1.1 million. UCCE academics will provide research, education and outreach in local issues of public concern in agriculture, natural resources, home and health.
    - ◆ Improve business and risk management skills of local agricultural producers. Conduct educational and research activities focusing on business, financial management and risk management strategies through a minimum of three outreach activities. This can include workshops, presentations, online publications, webinars or one-on-one consultations.
    - ◆ Improve market access and expand market opportunities for agricultural producers in San Diego County via agricultural tourism, direct marketing, and value-added activities (i.e., farmers markets, farm stands, festivals, fairs, corn mazes, weddings, and tours to assist with increasing business confidence). Conduct three outreach activities to agricultural producers via workshops, presentations, online publications, webinars or one-on-one consultations.





- ◆ Conduct pest management education and outreach for groups such as pest management professionals, school Integrated Pest Management coordinators, landscape professionals and contractors, agricultural programs via four activities such as meetings, workshops, educational presentations, publications or digital media.
- ◆ Introduce new or alternative crops, production techniques and systems to commercial agricultural operations in the San Diego region, such as pitahaya (Dragon Fruit), blueberries, hops, coffee and cider apples via four activities such as organized meetings, educational presentations, publications or digital media.
- ◆ Identify problems and potential solutions for agricultural water and agricultural production systems and land in San Diego County via two trainings and 12 outreach activities such as workshops, field demonstrations, web-based information, train-the-trainers or publications.
- ◆ Identify problems and potential solutions to challenges caused by endemic and invasive pests such as insects, diseases, weeds, etc. impacting San Diego production agriculture, natural resources and urban environments through a minimum of three outreach activities such as workshops, presentations, publications and reports, or production of informational materials.
- ◆ Provide unique expertise at three San Diego Weed Management Area (SDWMA) Steering Committee meetings and an annual SDWMA meeting related to the control of invasive plant species to the SDWMA group, which is a network of public agencies, private organizations, and individuals.
- Environment: Cultivate natural environments for residents, visitors and future generations to enjoy.
  - Promote bee health and public safety in collaboration with stakeholders.
    - ◆ Recommend guidelines for Live Bee Relocation that provide options and methods to residents that will help reduce proliferation of invasive and aggressive bees. This multi-language Guide would be distributed to 1,000 residences through outreach door hangers, social media posts on all platforms, and a link on the AWM website.
  - Maintain, support, and manage the volunteer Master Gardener program to provide research-based information in the areas of home gardening, community gardening, landscaping, water conservation and pest management to San

Diego County residents through a minimum of 2,400 total interactions through consultations, educational exhibits, and workshops.

- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families, and the region.
  - Continue to expand departmental participation in “Team LUEG” to leverage interdepartmental efforts in the areas of workforce development; communication and outreach; and customer and stakeholder focus. Team LUEG is comprised of all LUEG departments and seeks to provide a “service before self” organization that works seamlessly across departments to meet varying customer needs and ensure a positive customer experience.
  - Ensure strong collaboration through participation in the LUEG Compliance Team. This multi-disciplinary team uses a comprehensive approach to resolve large, complex compliance issues that may threaten the health and safety of the community.
- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Commit to ensuring that adequate resources are available to meet the evolving needs of our community programs. This includes continually reviewing our practices to gain efficiencies and creating an operational plan and budget for the department that is transparent and responsive to the community, including a special focus on those areas historically underserved.
  - Ensure 100% of AWM’s Contracting Officer’s Representatives (COR) attend all required training, as assigned, to strengthen contract management activities.
  - Provide three training opportunities on the County’s financial concepts to operational supervisors for enhanced financial literacy and understanding of the individual and collective contribution to the County’s fiscal stability. Divisions will be able to apply programmatic and fiscal understanding to the annual Cost Recovery Proposal.
  - Review office spaces and identify where shared spaces, or work hubs can be utilized as a result of teleworking.



## Community

AWM enhances quality of life for all San Diego residents and visitors by implementing regulatory programs that protect public health, safety, and the environment. AWM offers language access through translation in the eight prominent area languages in communication processes and outreach events. Information is available on the AWM website including guidance and program documents, and when needed, language interpretation is provided for individual business operators. AWM focuses on contin-





ous improvement and leverage technology to improve program operations and service delivery. In accordance with the County's strategic initiative on community, AWM will:

- Engagement: Inspire civic engagement by providing information, programs, public forums, or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - As part of AWM's Awareness Campaign, develop a survey and ask 100 consumers and 25 businesses about their awareness of AWM and its services. Re-survey audiences at 6, 9, and 12 months to document increased awareness of AWM's programs and services among consumers, residents, stakeholders, and community members. Produce new outreach materials including a short video, door hangers, postcards, and brochures in threshold languages to highlight AWM services. Outreach materials will be available through AWM's website and social media platforms and distributed by staff directly to community members.
- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Ensure that 10 staff are trained on the Agricultural Damage Assessment Application, to ensure that agricultural damages during a disaster can be quickly and decisively reported and allow commercial growers access to recovery related services.
  - Train employees within the first year of their employment, 100% of all new permanent, full-time AWM employees to respond to emergency situations either within their classification's scope of responsibilities or as disaster service workers, such as shelter workers or managers, to assist in emergency situations.
- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Participate in a joint program through LUEG and the San Diego Workforce Partnership to provide career development and internships to opportunity youth from underserved communities in the County while providing career coaching, job skills and development for future employment. Host four youth interns in our Pest Identification Lab to learn about agriculture through cross-training and job shadowing. The benefit to the youth interns will be the development of job skills that will empower them to meet the needs of employers in the agriculture, science and technology sectors.
- Communications: Create proactive communication that is accessible and transparent.
  - To increase knowledge on laws and regulations, develop and implement virtual outreach with language access for approximately 430 registered businesses that conduct general structural pest control headquartered in San Diego County. Increase regulatory awareness of pesticide safety laws and regulations and measure the success of the outreach by achieving a 20% improvement in results from pre- and post-testing of the training material.
- Develop outreach materials specific to pesticide laws and regulations related to cannabis and industrial hemp cultivation requirements. Provide two outreach workshops with language access to current and potential farmers. Increase industry's regulatory awareness of pesticide safety requirements by 20% as measured by comparing pre- and post-training test results
- Conduct eight fieldworker safety trainings with language access for agricultural employees that work in pesticide-treated fields. Increase fieldworkers' regulatory awareness of pesticide safety requirements by 20% as measured by comparing pre- and post-training test results.
- Ensure that 100% of public notices for County initiated projects and programs are translated into the threshold languages to ensure ability for all individuals to participate in and comment on projects and programs occurring in or affecting their community, regardless of preferred language. Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
- Offer interpreters for community meetings or translations of information to ensure residents have every opportunity to make informed decisions while listening to, participating in, or using County services or programs.
- Partnership: Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
  - Continue collaboration with HHS to provide outreach and application assistance for nutritional assistance programs at Certified Farmers Markets and Community Supported Agriculture. This collaboration will assist in acceptance of Electronic Benefit Transactions (EBT), providing increased availability of local healthy foods to communities with food insecurity.
  - AWM's Integrated Pest Control program has partnered with California Invasive Plant Council as well as various local and State agencies, and Borrego Springs Revitalization Committee in the removal, suppression, or eradication of the invasive weed *Volutaria*. Continue collaboration to increase efforts in obtaining Right-Of-Entry forms needed to conduct weed management on private property, by 15% (from 48 to 55).
  - Honey Bee Protection Program continues to partner with UCCE's Master Beekeeper Program to connect backyard beekeepers and property owners to ensure proper care of



managed bees and assist with bee relocation services. The Program will provide two email communications annually to registered beekeepers in the region to promote this partnership and provide informational resources.

- Pesticide Regulation Program continues to partner with the California Department of Pesticide Regulation to host additional unwanted pesticide disposal events that benefit the community by safely removing potentially hazardous, unwanted, and outdated pesticides from agricultural operations.
- Leveraging UCCE’s unique relationship with the community and their expertise, AWM and other County departments will utilize UCCE to provide information and engage the community in programs that can inspire change. UCCE will complete the following two objectives:
  - ◆ Enable youth to reach their full potential as confident leaders of character who contribute and are connected to their communities. Enroll 2,000 youth and adults in the 4-H program and provide 10 training activities to assist in delivering positive youth development experiences to youth ages 5-19 years old. Provide leadership training experiences to a minimum of 75 4-H youth to gain leadership skills and abilities which contributes to improved college readiness and developing a qualified workforce.
  - ◆ Provide coordination, assistance, and training for 4-H, Master Gardener, and other related volunteer programs with 950 volunteers contributing 90,000 volunteer hours to extend UC research-based knowledge and information to improve the lives of residents in areas such as sustainable landscaping and leadership skills.
- Leverage UCCE’s distinctive knowledge and community relationships to provide educational programs and resources that will promote well-being of residents. UCCE will complete the following objectives:
- Conduct nutrition education for 300 low-income families with children via 24 workshops (consisting of at least 6 hours for each workshop series), to reduce the risk of childhood obesity and chronic diseases such as diabetes, heart disease and high blood pressure through lifestyle change related to diet and physical activity, connecting residents with local food sources, nutrition education, and nutrition assistance.
  - ◆ Assess the behavioral changes of a minimum of 320 individuals, which impacts multiple family members behaviors related to food resource management practices, nutrition and food safety practices, and positive dietary changes.
- Conduct nutrition education for 1,000 children and youth from low-income and limited-resource families via a minimum of 12 workshops (consisting of at least 6 hours for each workshop series) to promote nutrition and physical

activity for a healthy lifestyle that can reduce the risk of childhood obesity and chronic diseases such as diabetes and heart disease.

- ◆ Assess a minimum of 480 individuals behavioral changes related to food resource management practices, nutrition and food safety practices and positive dietary changes.



AWM is focused on empowering its workforce and operations by providing opportunities for staff growth, training and development, ensuring excellence in customer service, and securing continuity of operations. Collaborating with regulated businesses, stakeholder industry groups, community partners, and other counties in the State, AWM fosters new ideas, implements best practices, and pursues innovation for operational excellence. AWM maintains program and fiscal integrity, transparency and accountability through reports, disclosures and audits, and sharing data with the public. Internally, AWM engages employees by holding multiple engagement meetings where information, ideas, perspectives are shared, such as departmental and divisional all staff meetings, and ensuring regular supervisor and staff meetings occur. Supervisors participate in ride-alongs with field staff to provide guidance, enhance their working relationships and provide professional development. AWM also engages employees by sharing divisional updates, kudos, and information. In accordance with the County’s strategic initiative on empower, AWM will:

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
- Promote Justice, Equity, Diversity, and Inclusion (JEDI) of staff as high priorities by: regularly discussing the importance of these values in staff meetings at all levels of the department, including any “all hands” staff meetings; offering trainings to enhance education and awareness; sustaining a workforce development team that is open to every employee (and who are encouraged to participate); and by strongly supporting staff participation in Employee Resource Groups, activities and events. This helps employees feel valued, engaged and better prepared for career advancement opportunities. Additionally, staff become better prepared to provide the highest level of service for AWM’s diverse customers.
- Expand department commitment on Justice, Equity, Diversity and Inclusion (JEDI) by identifying programs and processes that require changes to provide the highest level of service for AWM’s customers; utilizing community assessment methods to identify the community needs; increasing translated materials, and training staff on JEDI to increase awareness and inclusivity when serving AWM’s diverse customers.





- Increased trauma-informed services as part of the County culture. AWM’s employees are encouraged to understand the impact trauma has on vulnerable and at-risk populations. Employees are also empowered to promote self-care, self-awareness, and resiliency in traumatic times. To ensure AWM’s employees are equipped to deliver trauma-informed service, they are encouraged to engage and integrate the shared vision of *A just, sustainable, and resilient future for all*, all new employees are required to complete the “Growing Resiliency within a Trauma Informed Lens eLearning 101” online training course.
  - ◆ The learning outcomes of the Growing Resiliency within a trauma-informed lens course is to: (1) Describe trauma and resiliency; (2) Identify a trauma informed system of care; (3) Recognize the science of resilience and the three core building blocks; (4) Describe the power of healthy relationships and behaviors that build healing relationships; and (5) Identify resources and ways to support healing and resiliency.
- Engage in LUEG-wide communication efforts to keep the departments better connected by contributing to LUEG Team Talk quarterly newsletter that highlights AWM efforts in equity/diversity, noteworthy projects, and shared resources. The newsletter will help bring AWM essential work into a common space that can benefit other departments.
- Continue to foster an environment where teleworking and alternate work schedules are embraced and implemented to ensure customer service remains a priority while supporting employee well-being and our sustainability goals.
- Engage in LUEG-wide Workforce Development programs to attract, cultivate, and retain a workforce that has the skills, talent, and commitment to achieve organizational excellence.
  - ◆ Continue to engage management during leadership meetings through exposure to various topics that enhance management skills.
  - ◆ Supervisors will continue to work with their staff during regular development meetings to implement desired trainings and mentorship that will enhance their development and success.
- Support staff engagement and commitment in obtaining the required State licenses needed to perform regulatory work and for promotions by providing opportunities to attend preparatory trainings.
- Conduct three trainings for new supervisory employees to learn more about leadership competencies, recruitment, retention, and professional development to facilitate productive transitions to new roles.
- Support the County’s Electric Vehicle Roadmap for a sustainable future by conducting two trainings for AWM inspectors on Electric Vehicle Charging Station (EVCS) regulations. Attendees will be prepared to identify regulated

devices, address customer questions, and ensure EVCS are accurately charging consumers to ensure confidence in the EVCS marketplace.

- Continue to expand the online services available to customers to allow for customer convenience and processing efficiency.
- Provide training opportunities, innovative technology, and supportive resources to ensure superior service delivery to our customers.
- Leverage internal communication resources, resource groups, and social media to enhance employee understanding of the County’s shared vision of *A Just, Sustainable, and Resilient Future for All*.
- Workforce: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Achieve program-wide implementation of the cloud-based data management application, CalTrap, among 100% (38) of Pest Detection staff. The new technology replaces paper-based record keeping and streamlines pest detection activities that prevent the spread and establishment of invasive agricultural pests.
  - Expand the Submeter Customer Application pilot to 20% (232 of 1,160) of submeter customers to increase the ease at which customers schedule, deliver, and pick up submeters for inspection. AWM’s submeter lab inspects tens of thousands of submeters, which are used to separately measure the utility usage for each tenant in a multi-family or multi-use building. The Submeter customer application allows for convenient and fast drop off and pick up of submeters for testing while avoiding issues of incomplete customer information.
  - Create outreach for structural fumigation companies to increase the number of companies utilizing the existing online Structural Fumigation Notice of Intent system from 83% to 90% to increase efficiency and to reduce staff hours required to enter and manage the Notice of Intents received by email and fax.
  - Develop and implement a mobile application for inspectors to be used during Price Verification inspections, which ensure consumers are not being overcharged. The Price Verification Application will replace the currently used scanners, which are bulky, expensive, and do not allow for undercover inspections, with a cell phone application with the same functionality.

 Justice

AWM implements agricultural, weights and measures programs in a fair and equitable manner in all communities throughout the region. AWM enforces laws and regulations consistently and fairly. AWM is focusing on enhanced outreach and community engagement in underserved areas to identify and assist poten-





tially noncompliant businesses and ensure equitable protection of residents and the environment. In accordance with the County’s strategic initiative on community, AWM will:

- Environmental: Advance equal protection and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies with an urgent focus on communities of color and low-income communities recognizing they historically lacked degree of protection from environmental and health hazards.
  - Participate in a joint program through LUEG and the San Diego Workforce Partnership to provide professional development opportunities to youths from underserved communities in the region.
  - Contribute to environmental justice and protect all residents in the region, regardless of race, age, culture, income, or geographic location, from adverse environmental and health effects of pesticides.
    - ◆ Monitor structural fumigations for termite control by conducting 42 undercover surveillance inspections, 284 unannounced field inspections and employee safety and business records inspections of all companies headquartered in the county that conduct structural fumigations. Structural fumigation inspections promote human health and safety through outreach, education and enforcement.
    - ◆ Respond to pesticide-related complaints within 2 business days and complete related investigations in an average of 73 days, surpassing the State’s guideline of 120 days. The compressed investigation timeline ensures complaints are timely addressed.

- ◆ Increase the number of inspections conducted with Maintenance Gardener Businesses by 25% (from 22 to 28 inspections). The increased inspections will provide more compliance assistance to these businesses and help promote the safe use of pesticides in communities and pesticide applicator safety.
- Environmental: Ensuring equal access to decision – making processes that create healthy environments in which to live, learn and work.
  - Develop and maintain through community and stakeholder engagement, a detailed County Integrated Pest Management plan that is robust and adaptive, and available for review by the community to promote transparency on County pest control activities throughout the region.
  - Create and post to the AWM website a quarterly pest management topic that elaborates on a specific type of County pest control work and a selected invasive pest and allow for a forum where the community can make Integrated Pest Management (IPM) suggestions related to their home use. Allow for community and civic engagement where community members can get ideas specific to their situations.





### Related Links

For additional information about Agriculture, Weights and Measures, refer to:

- ◆ <https://www.sandiegocounty.gov/awm/>







Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Structural Fumigation Undercover Inspections <sup>1</sup>	33	36	43	N/A	N/A
	Average number of days to complete pesticide-related complaint investigations <sup>2</sup>	102	73	100	N/A	N/A
	Undercover recyclable beverage container test sales at CRV recyclers	100% of 59	100% of 66	100% of 64	N/A	N/A
	Annual number of initial and new install inspections for these registered retail devices:					
	Fuel meters	93.2% of 21,612	100% of 20,687	100% of 20,801	N/A	N/A
	Taximeters <sup>3</sup>	0% of 665	100% of 697	86% of 601	N/A	N/A
	Water dispensers	96.0% of 1,353	100% of 1,323	100% of 1,267	N/A	N/A
	Computing scales	87.6% of 5,677	100% of 5,676	100% of 5,656	N/A	N/A
	Counter scales	77.9% of 986	100% of 1,019	100% of 948	N/A	N/A
	Jewelers Scales <sup>4</sup>	54.3% of 247	100% of 254	93% of 244	N/A	N/A
	Sales at Certified Farmers Markets using Public Benefits <sup>5</sup>	N/A	N/A	N/A	\$2,500	\$2,500
	UCCE staff provide administrative assistance for projects, grants and contracts (# projects/total \$ value of projects, grants, and contracts) <sup>6</sup>	N/A	N/A	N/A	30 projects/ \$1,100,000	30 projects/ \$1,100,000
	UCCE research new specialty crops and varieties such as dragon fruit, specialty vegetables and blueberries to determine commercial viability <sup>6</sup>	N/A	N/A	N/A	4 projects	4 projects
	Undercover recyclable beverage container test sales at CRV recyclers	N/A	N/A	N/A	100% of 64	100% of 64
	Annual number of initial and new install inspections for these registered retail devices:					
	Fuel meters	N/A	N/A	N/A	100% of 20,948	100% of 20,948
	Taximeters	N/A	N/A	N/A	100% of 743	100% of 743
	Water dispensers	N/A	N/A	N/A	100% of 1,315	100% of 1,315
	Computing scales	N/A	N/A	N/A	100% of 5,742	100% of 5,742
	Counter scales	N/A	N/A	N/A	100% of 957	100% of 957
	Jewelers Scales	N/A	N/A	N/A	100% of 250	100% of 250





Performance Measures		2020-21 Actuals	2021-22 Adopted	2021-22 Actuals	2022-23 Adopted	2023-24 Approved
	UCCE provide nutrition education for low-income families with children, emphasizing healthful nutrition practices, food resource management and food safety <sup>6</sup>	N/A	N/A	N/A	300 families	400 families
	UCCE Staff provide coordination, assistance, and training for 4-H, Master Gardener and other related volunteer programs (# volunteers/ volunteer hours) <sup>6</sup>	N/A	N/A	N/A	950 vol/ 90,000 hours	1,000 vol/ 110,000 hours
	Structural Fumigation Undercover Inspections	N/A	N/A	N/A	42	42
	Average number of days to complete pesticide-related complaint investigations	N/A	N/A	N/A	73	73

**Table Notes**

- <sup>1</sup> Fiscal Year 2021-22 goal was exceeded by 7 undercover inspections and a new goal was established for FY 2022-23 and 2023-24 due to increased fumigation activity within the region.
- <sup>2</sup> Fiscal Year 2021-22 was not met due to complex compliant investigations which required additional time to properly investigate and document.
- <sup>3</sup> Fiscal Year 2021-22 goal was not met due to taximeter inspections did not start until the end of August due to the operational impacts caused by the COVID-19 pandemic.
- <sup>4</sup> Fiscal Year 2021-22 goal was not met due to cancelation of traveling gem shows and minimal open business hours of these locations caused by the COVID-19 pandemic.
- <sup>5</sup> New goal added for Fiscal Year 2022-23 to track the amount of sales occurring at Certified Farmers Markets using Public Benefits
- <sup>6</sup> University of California Cooperative Extension (UCCE) section in the Operational Plan has been incorporated in AWM to clearly show programmatic alignment, operational costs and overall performance.

**Budget Changes and Operational Impact: 2021-22 to 2022-23**

**Staffing**

Increase of 20.00 staff years

- ◆ Increase of 4.00 staff years in the Pest Detection division for operational needs
- ◆ Increase of 11.00 staff years in the Integrated Pest Management division
- ◆ Increase of 4.00 staff years to support increased efforts in community engagement, policy development and implementation, and data analysis to support evidence-based decision making and resource allocation
- ◆ Increase of 1.00 staff year to meet new Electric Vehicle Charging Station testing mandate

**Expenditures**

Net increase of \$2.9 million

- ◆ Salaries & Benefits—increase of \$2.3 million due to the staffing increases noted above, required retirement contributions and negotiated labor agreements.

- ◆ Services & Supplies—decrease of \$0.1 million due to completion of one-time projects.
- ◆ Operating Transfers Out—increase of \$0.7 million due to one-time Major Maintenance/Capital Outlay projects scheduled for completion in the 2022-23 fiscal year.

**Revenues**

Net increase of \$2.9 million

- ◆ Licenses Permits & Franchises—increase of \$0.2 million due to the increase in budgeted revenue related to cost recovery proposals.
- ◆ Intergovernmental Revenues—increase of \$1.3 million primarily due to an overall increase in State supplemental funding.
- ◆ Charges for Current Services—increase of \$0.2 million due to an increase in pesticide management projects.
- ◆ Miscellaneous Revenues—increase of \$0.7 million to support costs due to staffing increases noted above
- ◆ Use of Fund Balance—decrease of \$0.3 million due to completed projects. A total of \$0.2 million is budgeted for one-time costs associated with negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—increase of \$0.8 million due to the increase in staff years as noted above.





**Budget Changes and Operational Impact:  
2022–23 to 2023–24**

Net decrease of \$1.2 million. A decrease of \$0.2 million in Salaries & Benefits due to elimination of one-time costs associated with negotiated labor agreements, and a decrease of \$1.0 million in Operating Transfers Out due to the completion of Major Maintenance/Capital Outlay projects in the prior fiscal year.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Agriculture, Weights and Measures		179.00			199.00	199.00
<b>Total</b>		<b>179.00</b>			<b>199.00</b>	<b>199.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Grazing Advisory Board	\$—	\$8,700	\$8,700	\$—	\$8,700	\$8,700
Agriculture, Weights and Measures	24,374,509	26,827,705	32,000,537	25,161,843	30,956,817	29,797,568
Fish and Wildlife Fund	21,283	18,000	18,038	18,038	18,000	18,000
<b>Total</b>	<b>\$24,395,792</b>	<b>\$26,854,405</b>	<b>\$32,027,275</b>	<b>\$25,179,881</b>	<b>\$30,983,517</b>	<b>\$29,824,268</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$19,487,829	\$21,984,965	\$20,954,169	\$20,505,541	\$24,301,396	\$24,007,147
Services & Supplies	4,575,365	4,852,440	10,640,876	4,853,156	5,990,121	6,150,121
Other Charges	304,704	25,000	584,074	30,659	25,000	25,000
Capital Assets Equipment	272,640	—	204,343	45,269	—	—
Expenditure Transfer & Reimbursements	(244,746)	(358,000)	(358,000)	(256,558)	(358,000)	(358,000)
Operating Transfers Out	—	350,000	1,813	1,813	1,025,000	—
<b>Total</b>	<b>\$24,395,792</b>	<b>\$26,854,405</b>	<b>\$32,027,275</b>	<b>\$25,179,881</b>	<b>\$30,983,517</b>	<b>\$29,824,268</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Licenses Permits & Franchises	\$3,812,736	\$4,170,496	\$4,170,496	\$4,345,610	\$4,351,417	\$4,351,417
Fines, Forfeitures & Penalties	78,283	86,000	86,000	108,136	86,717	86,717
Revenue From Use of Money & Property	84	—	—	64	—	—
Intergovernmental Revenues	13,236,990	13,294,125	13,721,862	13,153,404	14,634,962	14,154,543
Charges For Current Services	514,748	667,000	667,000	623,981	830,000	830,000
Miscellaneous Revenues	46,993	11,000	11,000	8,323	772,443	12,259
Fund Balance Component Decreases	252,158	252,158	252,158	252,158	252,158	252,158
Use of Fund Balance	(1,651,926)	267,901	5,013,034	(1,417,521)	245,802	10,700
General Purpose Revenue Allocation	8,105,725	8,105,725	8,105,725	8,105,725	9,810,018	10,126,474
<b>Total</b>	<b>\$24,395,792</b>	<b>\$26,854,405</b>	<b>\$32,027,275</b>	<b>\$25,179,881</b>	<b>\$30,983,517</b>	<b>\$29,824,268</b>





# County Library

## Mission Statement

We celebrate our communities and dedicate our passion and expertise to help you create your own story. To learn, energize, read, and create are the building blocks we offer in support of the County's strategic initiatives of Sustainability, Community, Justice, Equity, and Empower. Library programs are designed based on providing compassionate service. We seek to recognize and advocate for the unique needs of our communities. We provide each library user with the tools for individual success.

## Department Description

As a trusted community partner, the San Diego County Library (Library) supports learning, engagement, literacy, and inspiration through its 33 branch libraries, two mobile libraries, five Library-to-Go kiosks, 40 Little Free Libraries, and the second-largest digital library in California. Library services include providing information in 12 languages in print, multimedia, and online formats for lifelong learning; promoting reading and literacy skills; offering instruction and access to the Internet and other online services; providing diverse programs in multiple languages to inform and enlighten customers of all ages; and providing homework resources for students of all ages.

To ensure these critical services are provided, the Library has 294.50 staff years and a budget of \$58.8 million.



## 2021–22 Accomplishments



### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals' needs
  - The library is sensitive to individuals' needs and focuses on creating accessibility for all through our programs and services that support the health of the community. To support increased access to early learning opportunities, and in partnership with San Diego State University and the Bay Area Discovery Museum, the Library redesigned the Kindergarten Gear Up (KGU) program to reflect our diverse communities through materials, books, and lessons. This is a 10-session school readiness program for children and families that would not receive a preschool experience otherwise. KGU provides an opportunity for children and caregivers to identify developmental goals and foster confidence to better prepare for the rigors of kindergarten.
  - In partnership with the Southern California Library Cooperative and paid for by the California State Library, the Library developed a website to share the new KGU curriculum with libraries throughout California. Through programs like KGU, the Library continued to demonstrate our commitment to supporting early learning in San Diego and throughout the region.
  - Using data collected through our annual assessment of community needs for the El Cajon Library, we discovered that 7.9% of the region's total homeless population lives in El Cajon. To support this community, the library provided a full-time social worker to conduct outreach, engagement, and connection to needed support and services for library patrons experiencing homelessness. The social worker and branch staff worked with 2-1-1 San Diego and the East

### Strategic Initiative Legend for Accomplishments

			
BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Land Use and Environment Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.



County Homeless Taskforce to provide resources for emergency shelter, food banks, medical assistance, and transportation.

- Strengthen the local food system and support the availability of healthy foods, nutrition education, and nutrition assistance for those who need it
  - In partnership with Feeding San Diego and other community-based organizations, the Library provided grocery distribution in high-need and rural communities during the summer months at 8 branches. In addition, weekly meals were served year-round to seniors at 3 rural branches.
  - Children had access to the Summer Learning Program through 40,000 activity books distributed at branches and through community partners at meal distribution sites, which encouraged exciting learning activities and reading challenges to help continue learning while children were not in school. Funding for the activity books came from the California State Library's Lunch at the Library grant.



### Living Safely

- Encourage and promote residents to take important and meaningful steps to protect themselves and their families for the first 72 hours during a disaster
  - Within the first year of their employment, 100% (8) of all new permanent, full-time Library employees were trained to respond to emergencies, either within their classification's scope of responsibilities or as disaster services workers, such as shelter workers or managers, to assist in emergencies. The training expands employee engagement in providing residents with services if called upon.
  - The Library increased employee engagement by broadening staff knowledge and skills through quarterly meetings with the security managers from each library branch, including active shooter drills and tabletop scenarios.
  - The Library hired a full time Departmental Safety Coordinator to oversee safety and security for all branches, including leading staff training and conducting assessments to improve safety systemwide.
  - Participated in LUEG Recovery Teams to increase the readiness of staff in emergency situations.



### Sustainable Environments/Thriving

- Create and promote diverse opportunities for residents to exercise their right to be civically engaged and find solutions to current and future challenges
- One measure the Library used to determine if library materials are current and relevant to the needs and interests of a dynamic community is the annual average circulation of

each item in our collection. The Library goal is 6.0 checkouts per item per year. The Library average annual circulation this reporting year was 6.03 checkouts per item.

- Supported literacy in low-income communities and communities of color by installing, filling and replenishing 40 Little Free Libraries to encourage reading and to seed family libraries. Provided County residents with access to community rooms by working with the Department of General Services to increase community room capacity and capability in all new library buildings. Offered reservations to community rooms at 25 libraries.
  - ◆ Community gathering spaces are a cornerstone of engagement and accessibility to our neighbors. The Library provided County residents with access to community rooms by working with the Department of General Services to increase community room capacity and capability in new library buildings. While the Library has continued to increase community room capacity through the Capital Improvement Needs Assessment process (2,500 square feet of new community room space was funded for Julian), reservations for community rooms were suspended due to the COVID-19 public health emergency. Community rooms at five libraries (Alpine, Borrego Springs, Potrero, Ramona, and Valley Center) functioned as cool zones for the public. Also, CalFire operated COVID-19 testing and vaccination out of the community room in Borrego Springs.
- The Library offered a variety of programs during the COVID-19 public health emergency. The Library worked with its partners to offer programs in support of *Live Well San Diego*, civic engagement, culture, the arts, diversity, inclusion, and reading based on individual community branch needs assessments. These programs allowed the Library to increase community engagement, share cultural experiences, educate the public on a wide variety of topics, and encourage residents to connect with one another to build a sense of community.
- In late 2022, the Library plans to resume a partnership with Jewish Family Service to offer U.S. Citizenship classes and application support in underserved multilingual communities for immigrants and refugees. The library anticipates serving up to 40 participants in Fiscal Year 2022–23.
- The Library continues to collaborate with the Registrar of Voters (ROV) in support of the efforts to conduct fair, secure elections to promote civic engagement and educate the public on the voting process. The Library provided convenient access to voters by having all 33 library branches serve as mail ballot drop-off locations for each election conducted by ROV. Voter participation in the election process is vital to a healthy democracy and a core value to the Library's mission to serve communities.



- In support of the County’s Employee Resource Groups’ (ERG) goal of providing an opportunity for employees to enhance cultural awareness, the Library supported work-force outreach and promoted County initiatives through participation in collaborative efforts with ERGs. Collaboration with ERGs reflects our commitment to advance equity, diversity, inclusion, and belonging. This year, we encouraged employee engagement by providing meeting space for ERG groups by providing access to digital copies of book club books and hosting events at branch libraries. Reaching diverse audiences through community engagement is a core value and supports the Library’s mission of education and civic engagement.
- The Library High School program promoted pathways to careers by offering an accredited high school diploma program to San Diego County residents ages 18 and older. Twenty-two students completed their high school educational requirements in an online program, available at LibraryHighSchool.org, and matriculated with a high school diploma and career certificate in one of eight career areas. These areas include Child Care and Education, Commercial Driving, Food and Hospitality, General Career Preparation, Home Care Professional, Hospitality and Leisure, Office Management, Retail Customer Service, and Security Professional.
- In late 2022, the Library plans to resume language learning opportunities for non-English speaking adults through the English as a Second Language (ESL) tutoring program. The Library provides space and resources to volunteers trained by the Laubach Literacy Council of San Diego. The library anticipates serving up to 50 adult learners through this program.
- In late 2022, the Library plans to resume some adult literacy learning opportunities by reconnecting existing volunteers and learners. The library anticipates serving up to 30 tutors and adult learners through virtual tutoring opportunities. The California State Library Literacy Services grant helps provide everyday access to free books and audio/visual resources and creates a practical and productive learning environment that empowers adults to achieve their full potential as family and community members.
- ◆ Completed a schedule of 54,912 library operating hours. The goal of 125,240 library operating hours was not met due to the operational impacts of the COVID-19 public health emergency. The Library expanded hours of operation, adding evenings and weekends to provide wider access started April 11, 2022.
- ◆ The Library’s annual foot traffic count of 1,778,562 people using physical library services demonstrated accessibility. The goal of 2,500,000 people visiting our libraries was not met due to the operational impacts of the COVID-19 public health emergency.
- ◆ To support environmental sustainability and 24-hour access, the Library provided digital library resources, including e-books, audio downloads, video downloads, and access to premium databases, with digital library resource usage of an average of 3.64 checkouts per capita. Library materials funds were diverted to additional online resources to meet customers’ increased needs for library materials at home, allowing for the purchase of Lynda.com (an online career courses platform), Overdrive e-magazines, and a wide range of new digital titles for kids, teens, and adults. Through these efforts, the Library obtained new customers through the Instant Digital Card Service and other marketing efforts. As a result, there was a 5% increase (200,000) in digital circulation during the COVID-19 public health emergency.
- ◆ There were 1.7 million annual visits to the Library Virtual Branch at sdcl.org. The goal of 2.5 million visits was not met due to the operational impacts of the COVID-19 public health emergency, as well as a disruption in statistics collection during the transition from the old website to the new website.
- ◆ To foster community engagement, the Library offered 3,043 programs, serving 74,749 attendees. Our customary goal of 26,000 programs was not met due to the operational impacts of the COVID-19 public health emergency.



### Operational Excellence

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - The Library met the informational, recreational, and cultural needs of the community and actively promoted reading and lifelong learning by ensuring public access to library resources and services and the Library capacity to meet these goals.
- In an effort to increase accessibility for community payment options, the Library implemented a new cashiering system to allow customers to make credit card payments at all library branch locations. This updated technology and infrastructure improved cash management and internal controls throughout the library system and maximized customer service and efficiency.
- With the goals of accessibility, transparency, and community engagement, the Library developed a new website to promote the Library’s collection and services to the community. The website launched July 16, 2021, highlighted the Library’s values of diversity, inclusion, and belonging, and also maximized usability, access, and provided more opportunities for the Library to engage with the community.





- Highlighted major SDCL branch events through publicity, media coverage, and photography.
- Strengthen our customer service culture to ensure a positive customer experience
  - Provided customers with quality programs that were current, relevant, and engaging by achieving an average customer satisfaction rating of 4.75 or higher (on a scale of 1 to 5, with 5 being “excellent”) for Library programs.
  - Ensured superior customer services by being responsive to their needs, by professional, courteous, attentive, and knowledgeable staff, as measured by achieving an average overall customer satisfaction rating of 4.51 or higher (on a scale of 1 to 5, with 5 being “excellent”).
  - A vital service of the Library is to help people read, enjoy materials in languages that reflect their communities and/or support their knowledge, and understanding of the languages they are learning. The Library offered library print materials in 12 world languages, identified based on U.S. Census data, including English, Spanish, Arabic, Chinese, French, German, Hindi, Japanese, Korean, Farsi, Russian, and Vietnamese. Continued to expand departmental participation in “Team LUEG” to leverage interdepartmental efforts in the areas of workforce development; communication and outreach; and customer and stakeholder focus. Team LUEG is comprised of all LUEG departments and seeks to provide a “service before self” organization that works seamlessly across departments to meet varying customer needs and ensure a positive customer experience.
  - Provide consistent, visible leadership on Justice, Equity, Diversity, and Inclusion (JEDI):
    - ◆ The Library prioritized justice, equity, diversity, and inclusion (JEDI) by regularly discussing the importance of these values in staff meetings at all levels of the department, including in “all hands” staff meetings; offering trainings to enhance education and awareness; sustaining a workforce development team that is open to every employee (and who are encouraged to participate); and by strongly supporting staff participation in Employee Resource Groups, activities and events. In addition, we created an employee-run Racial and Social Justice Committee made up of staff at all levels to evaluate all aspects of our organization through a lens of equity. The committee focused on evaluating three essential functions of the library: programming and engagement, collection, and training and recruitment.
    - ◆ Library staff routinely discussed the importance of diversity, inclusion, cultural competence, and equity as keys to the Library’s success. Regularly included JEDI topics in meetings. Developed diverse programs for customers and staff. Upheld principles of intellectual freedom and continued to resist any efforts to censor library resources. Ensured the Library’s services and collections reflect the diversity of San Diego County’s population. Our print and digital materials are offered in 12 languages. Offered staff training to enhance education and awareness of JEDI. Strongly supported staff participation in Employee Resource Groups, activities, and events.
- ◆ The Library encumbered funding for a series of internal grant opportunities initiated by staff throughout the organization and focused on JEDI programming for our customers. Program planning is underway and we will launch these initiatives in Fiscal Year 2022–23.
- The Library partnered with the San Diego County Department of Parks and Recreation (DPR) and municipal parks departments to provide programs and services that created interest in the environment and sustainability while cultivating a curiosity for learning. The StoryTrails program placed 38 stories in English and Spanish along park trails to encourage a love of reading and introduced the library to a new audience. The Library promoted outdoor activities by including five of DPR’s virtual hikes videos on the Summer Learning Challenge platform and created book lists and Storytime Shorts videos to celebrate DPR’s programs.
- Leverage internal communication resources, resource groups, and social media, to enhance employee understanding of the County’s vision, *Live Well San Diego* .
- Trauma-informed services are becoming part of the County culture in response to the awareness of individuals who have experienced trauma in their lives. The Library employees were encouraged to understand the impacts of trauma to best serve vulnerable and at-risk people, as well as promoting self-care, self-awareness, and resiliency in traumatic times. To ensure that the Library employees deliver trauma-informed services and become engaged and integrated into the shared vision of Live Well San Diego, all new employees (8) were required to complete the “Growing Resiliency within a Trauma-Informed Lens Learning 101” online training course.
  - ◆ By the end of this training, staff were able to: (1) Describe trauma and resiliency; (2) Identify a trauma informed system of care; (3) Recognize the science of resilience and the three core building blocks; (4) Describe the power of healthy relationships and behaviors that build healing relationships; and (5) Identify resources and ways to support healing and resiliency. The courses will work toward increasing employee engagement in skill building and harm reduction techniques.



### Strategic Initiative Legend for Objectives



-  - Audacious Statement
-  - Departmental Objective

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Land Use and Environment Group Summary.

## 2022-24 Objectives



### Equity

The Library understands the important role libraries can play in providing equitable access to services. We are a community center where residents can find the information they require, get referrals to needed services, and access a variety of library programs to further their education.

- Economic Opportunity: Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses, especially communities of color and low income.
  - Provide access to needed social services through partnerships with organizations like La Maestra, United Way, MAAC, and many others. Organizations set up information tables in library branches to answer questions and assist with referrals to programs like CalFresh, MediCal, Covered California, and more.
  - Continue partnership with Jewish Family Service of San Diego (JFSSD) to provide citizenship training classes and application support to permanent legal residents. The Library anticipates serving up to 40 participants.
- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.
  - Offer an accredited high school diploma program to 30 qualifying adults aged 18 and older. Students will complete their high school educational requirements in an online program, available at LibraryHighSchool.org, and matriculate with a high school diploma and career certificate in one of nine career areas: Child Care and Education, Commercial Driving, Food and Hospitality, General Career Preparation, Home Care Professional, Hospitality and Leisure, Office Management, Retail Customer Service, and Security Professional.



### Sustainability

The Library commits to supporting the County’s comprehensive move toward greater sustainability for San Diego’s future through energy efficient efforts and activities, the promotion of programs provided by other departments, and through sustainable building efforts.

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction, building maintenance, and hazard mitigation.
  - Partner with County departments and provide space to share public messaging about sustainability, climate and environmental justice initiatives such as the Climate Action Plan and Zero Net Energy buildings.
  - Continue to implement environmentally sustainable practices within the department, including electrification of building systems wherever possible, branches running off solar energy, tightening building system controls, using recycled and recyclable paper whenever possible, and committing to green purchases.
  - Move toward more sustainable internal operations to contribute to enterprise-wide sustainability goals, greenhouse gas reductions, and regional decarbonization by implementing strategies and commitments from the County-wide Departmental Sustainability Plans.

Short-term commitments for Fiscal Year 2022–23:

- ◆ Hold “Director’s Sustainability Message” at biweekly All Hands meeting – will cover a wide variety of sustainability goals and initiatives
- ◆ Partner with DPR and PDS on “Library Tree Canopy” project - invest \$75K towards the planting of new trees in order to decrease shade gaps and increase green spaces
- ◆ TRUE Advisor Certification for select facilities staff in order to increase zero waste efforts

Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:

- ◆ Support Zero-Carbon Efforts: Electrification of building systems where appropriate as assets reach end of life. (long-term)
- ◆ SEED (Social Economic Equity Design) Certification Program for select staff. (mid-term)
- ◆ Convert mobile outreach to a Zero Emission Vehicle to provide library services to the community where they live and gather without consuming GHG. (mid-term)
- Support environmental and climate justice and the economic vitality of individuals and families by sharing library materials across communities. The Library advances literacy through the circulation of fiction and non-fiction in physical and digital forms to be enjoyed by customers.





- Resiliency: Ensure the capability to respond and recover to the immediate needs of individuals, families, and the region.
  - Continue to expand departmental participation in “Team LUEG” to leverage interdepartmental efforts in the areas of workforce development; communication and outreach; and customer and stakeholder focus. Team LUEG is comprised of all LUEG departments and seeks to provide a “service before self” organization that works seamlessly across departments to meet varying customer needs and ensure a positive customer experience.
  - Train employees within the first year of their employment, 100% of all new permanent, full-time Library employees to respond to emergency situations either within their classification’s scope of responsibilities or as disaster service workers, such as shelter workers or managers, to assist in emergency situations.
  - Measure the library customer interest in borrowing materials. Combined with digital library downloads, it allows the Library to see how circulation is moving between physical and digital items. The annual circulation determines if library materials are current and relevant to the needs and interests of a dynamic community. The Library anticipates circulating a total of 9,150,000 library items.
- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Commit to ensuring that adequate resources are available to meet the evolving needs of our community programs. This includes continually reviewing our practices to gain efficiencies and creating an operational plan and budget for the department that is transparent and responsive to the community, including a special focus on those areas historically underserved.
  - Ensure 100% (34) of designated Contracting Officer’s Representatives (CORs), attend COR I or COR II training as assigned.
  - The Library will continue to create customer focused policies that focus on equity and remove barriers to using library services such as the elimination of overdue fines and automatic material renewals.
  - Review office spaces and identify where shared spaces, or work hubs can be utilized as a result of teleworking.



## Community

As the epicenter for many San Diego communities, the Library is a trusted space for people to gather, learn and find verified resources and support. We are a place where residents can learn new skills, make new friends, and experience art and culture in a space that belongs to everyone.

- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Civic engagement is one of the Library’s guiding principles and is essential to the services we provide. The Library will continue to prioritize civic engagement by providing current information, diverse programs, public forums, or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - We will support voting and civic engagement by continuing our strong partnership with the Registrar of Voters (ROV) to promote election messaging and voter registration, collect mail ballots at all 33 branches during elections, and provide community room spaces to act as voting centers and poll worker training sites.
  - Ensure that 100% of public information for County initiated projects and programs are translated into the threshold languages to ensure ability for all individuals to participate in and comment on projects and programs occurring in or affecting their community, regardless of preferred language. Facilitate meaningful conversations, and other opportunities to maximize resources through community partnerships to benefit the region. Offer services in non-English languages and translations of information to ensure residents have every opportunity to make informed decisions.
- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Provide Library programs that enhance the community by bringing free services to all residents, with an additional focus on underrepresented and high need communities. Libraries are a place where people of all ages can combine learning and reading with fun and excitement, exposing them to new experiences and creating lifelong learners.
  - Promote early childhood literacy by reintroducing Kindergarten Gear Up (KGU), a 10-session school readiness program to children and families that would not receive a preschool experience otherwise. KGU provides an opportunity for children and caregivers to identify developmental



goals and foster confidence to better prepare for the rigors of kindergarten. The Library anticipates serving up to 200 participants.

- The Library supports literacy in underserved communities by working with community partners including schools, community-based organizations, County departments, and municipalities to install, fill, and replenish 40 Little Free Libraries in underserved neighborhoods throughout the region. This Fiscal Year 2022–23, we will add an additional 60 Little Free Libraries for a total of 100 throughout the county. Through this endeavor, we bring books into our neighborhoods to encourage reading and help families begin their own libraries.
- Provide a Summer Learning Program designed to support literacy and combine learning opportunities with entertainment and community engagement while preventing the effects of “Summer Slide” learning loss during the summer break at all 33 branch locations in San Diego County. Summer Learning is designed to encourage reading for all ages, but especially for kids and teens, many of whom have struggled with reading during the past two years. In addition to programs offered during the summer, all kids and teens receive an activity book with reading activities in it and a free book to take home as a prize. The Library anticipates serving up to 17,000 participants.
- Continue to engage with the community by participating and facilitating in meaningful conversations with local partners through community meetings and collaborative councils. We will continue to work closely to share ideas for programming, grants and other opportunities to maximize resources throughout the region. Partnerships and participation are unique to each branch and each community we serve and include, Farm Worker CARE coalition, KPBS One Book, One San Diego, Latino Book and Family Festival, Jewish Family Services as well as local organizations like branch Friends of the Library groups, social clubs, and other community-based groups. The Library anticipates hosting up to 100 community outreach events.
- Promote other County departments outreach efforts through marketing and using library spaces to conduct workshops and community forums. This effort increases the accessibility of information and services to residents where they live, work and play.
- Offer a variety of library programs for all ages at all library branches. The Library will work with its partners to offer programs at all library branches around the topics of a just, sustainable, and resilient future for all, civic engagement, culture, and the arts, diversity, and inclusion, and reading. The Library anticipates holding up to 26,000 programs.
- Empower the County’s ERGs goal to provide an opportunity for employees to enhance cultural awareness, support workforce outreach, and promote County initiatives through participation in events in partnership with ERGs.

Reaching diverse audiences through community engagement is a core value and supports the Library’s mission of education and civic engagement.

- Participate in a joint program through LUEG and the San Diego Workforce Partnership to provide career development and internships to opportunity youth from underserved communities in the County. Host 14 youth interns in 6 library branches to connect youth to the benefits of library service and working with their communities.
- Provide adult literacy learning opportunities by reconnecting existing volunteers and learners. The California State Library Literacy Services grant helps provide everyday access to free books and audio/visual resources and creates a practical and productive learning environment that empowers adults to achieve their full potential as family and community members. The Library anticipates providing up to 30 tutoring opportunities.
- Partnership: Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
  - Partner with the San Diego County Department of Parks and Recreation (DPR) to provide programs and services that create interest in the environment and sustainability while cultivating curiosity for learning. The Library will host programs with DPR at libraries or parks and will share monthly DPR promotions through social media.



The Library is committed to providing services that focus on justice, equity, diversity, and inclusion both for our customers and our staff. We invest in our workforce and operations through training and professional development to ensure that library staff feel comfortable in their work and can provide reliable and compassionate service to the public.

- Strengthen County service delivery within our branch locations and 24/7 kiosks, by providing the fastest internet in the region, library programs, community gathering spaces, and professional research assistance and reading recommendations.
- Continue to update the Library’s website to maximize customer usability and access to library resources.
- Capture and tell the Library’s stories by highlighting major branch events through publicity, media coverage, and photography.
- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Promote Justice, Equity, Diversity, and Inclusion (JEDI) of staff as high priorities by: regularly discussing the importance of these values in staff meetings at all levels of the





department, including any “all hands” staff meetings; offering trainings to enhance education and awareness; sustaining a workforce development team that is open to every employee (and who are encouraged to participate); and by strongly supporting staff participation in Employee Resource Groups, activities and events. This helps employees feel valued, engaged and better prepared for career advancement opportunities. Additionally, staff become better prepared to provide the highest level of service for the Library’s diverse customers.

- Expand department commitment on Justice, Equity, Diversity and Inclusion (JEDI) by identifying programs and processes that require changes to provide the highest level of service for the Library’s customers; utilizing community assessment methods to identify the community needs; increasing translated materials, and training staff on JEDI to increase awareness and inclusivity when serving the Library’s diverse customers.
- Increased trauma-informed services as part of the County culture. Library employees are encouraged to understand the impact trauma has on vulnerable and at-risk populations. Employees are also empowered to promote selfcare, self-awareness, and resiliency in traumatic times. To ensure Library employees are equipped to deliver trauma-informed service, they are encouraged to engage and integrate the shared vision of *A just, sustainable, and resilient future for all*, all new employees are required to complete the “Growing Resiliency within a Trauma Informed Lens eLearning 101” online training course.
  - ◆ The learning outcomes of the Growing Resiliency within a trauma-informed lens course is to: (1) Describe trauma and resiliency; (2) Identify a trauma informed system of care;(3) Recognize the science of resilience and the three core building blocks; (4) Describe the power of healthy relationships and behaviors that build healing relationships; and (5) Identify resources and ways to support healing and resiliency.
- Engage in LUEG-wide communication efforts to keep the departments better connected by contributing to LUEG Team Talk quarterly newsletter that highlights the Library’s efforts in equity/diversity, noteworthy projects, and shared resources. The newsletter will help bring the Library’s essential work into a common space that can benefit other departments.
- Continue to foster an environment where teleworking and alternate work schedules are embraced and implemented to ensure customer service remains a priority while supporting employee well-being and our sustainability goals. Engage in LUEG-wide Workforce Development programs to

attract, cultivate, and retain a workforce that has the skills, talent, and commitment to achieve organizational excellence.

- Continue to engage management during leadership meetings through exposure to various topics that enhance management skills.
- Supervisors continue to work with their staff during regular development meetings to implement desired trainings and mentorship that will enhance their development and success.
- Provide “Service Beyond the Branch” which delivers educational and literacy opportunities at the neighborhood level with targeted outreach for underserved communities. Service Beyond the Branch takes Library services and materials to the customer without the need to visit one of the Library facilities.
- A vital service of the Library is to help people read and enjoy materials in languages that reflect their communities and/or support their knowledge and understanding of languages they are learning. The Library will continue to offer library print materials in 12 world languages, identified based on U.S. Census data, including English, Spanish, Arabic, Chinese, French, German, Hindi, Japanese, Korean, Farsi, Russian, and Vietnamese.



## Justice

Our libraries provide safe space and resources to all residents. The Library strives to be an inclusive place where those experiencing adversities and can find inclusive opportunities to learn, grow, and become a part of the community.

- As identified in the El Cajon Community Needs Assessment, The Library will partner with HHS Behavioral Health Services in a project to host a social worker to offer support to the El Cajon community, where there are individuals experiencing homelessness and struggling with mental illness and substance abuse.
- The Santee Branch will work with Los Colinas Detention Center to provide books for incarcerated individuals for pleasure reading and to read to their children during in-person and virtual visits. When the individuals leave, they are given the opportunity to receive a library card and information about the services that the library provides.
- Within the first year of their employment, 100% of all new permanent, full-time Library employees will be trained to respond to emergencies, either within their classification’s scope of responsibilities or as disaster services workers, such as shelter workers or managers, to assist in emergencies. The training expands employee engagement in providing residents with services if called upon.









## Related Links

For additional information about SDCL, refer to the website at:

◆ [www.sdcl.org/](http://www.sdcl.org/)

Follow SDCL on Facebook at:

◆ [www.facebook.com/sdcountylibrary](https://www.facebook.com/sdcountylibrary)

Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Annual average circulation per item <sup>1</sup>	8.10	6.00	6.03	N/A	N/A
	Library High School graduates <sup>2</sup>	30	30	22	N/A	N/A
	Adult literacy tutorings <sup>3</sup>	-	70	-	N/A	N/A
	SDCL digital library resource usage per capita <sup>4</sup>	2.60	2.35	3.67	N/A	N/A
	Average satisfaction of attendees at programs designed to meet the diverse needs of San Diego County <sup>5</sup>	4.75	4.75	4.75	N/A	N/A
	Annual visits to the Library (previously: 'Annual count of foot traffic at the library') <sup>6</sup>	3,496,034	2,500,000	1,778,562	N/A	N/A
	Library hours open <sup>7</sup>	94,598	125,240	54,912	N/A	N/A
	Average overall customer satisfaction rating <sup>8</sup>	4.92	4.60	4.51	N/A	N/A
	Annual SDCL programs <sup>9</sup>	20,084	26,000	3,043	N/A	N/A
	Annual SDCL Virtual Branch visits <sup>10</sup>	1,073,088	2,500,000	910,255	N/A	N/A
	Library High School graduates <sup>2</sup>	N/A	N/A	N/A	30	30
	Citizenship Classes participants <sup>11</sup>	N/A	N/A	N/A	40	40
	Annual circulation of all library items <sup>12</sup>	N/A	N/A	N/A	9,150,000	10,300,000
	Adult literacy tutorings <sup>3</sup>	N/A	N/A	N/A	30	70
	Annual SDCL programs <sup>9</sup>	N/A	N/A	N/A	26,000	26,000
	Annual SDCL Virtual Branch visits <sup>10</sup>	N/A	N/A	N/A	N/A	N/A
	Summer Learning participants <sup>13</sup>	N/A	N/A	N/A	17,000	17,000
	Kindergarten Gear Up participants <sup>14</sup>	N/A	N/A	N/A	200	200
	Community Outreach Events <sup>15</sup>	N/A	N/A	N/A	100	100
	Annual visits to the Library (previously: 'Annual count of foot traffic at the library') <sup>6</sup>	N/A	N/A	N/A	1,931,250	5,000,000
	Digital Library downloads <sup>16</sup>	N/A	N/A	N/A	4,651,128	5,581,354
	Free Wi-Fi sessions <sup>17</sup>	N/A	N/A	N/A	262,200	262,200
	Public-use Computer access <sup>18</sup>	N/A	N/A	N/A	134,619	134,619

**Table Notes**

<sup>1</sup> Annual average circulation per item represents how relevant the materials are to customers. A higher average means that the materials in the collection are meeting customers' needs. The Fiscal Year 2021–22 Actual annual average circulation is higher than the Fiscal Year 2021–22 Adopted level.

<sup>2</sup> Library High School offers an accredited High School diploma program to qualifying adults aged 19 and older. Students will complete their High School educational requirement in the online program available at LibraryHighSchool.org. The Fiscal Year 2021–22 Actual number of graduates is lower than the Fiscal Year 2021–22 Adopted Level due to a decrease in interest for the Library High School program.



- <sup>3</sup> SDCL will provide literacy tutoring to adult residents in San Diego County. Adult literacy learners self-select various goals to complete within 6-week periods such as acquiring skills with new technologies, completing job applications, developing skills needed for ATM access, or practicing skills to read to their children. The Fiscal Year 2021–22 Actual number of literacy tutorings is lower than the Fiscal Year 2021–22 Adopted level due to the closure of library branches and the inability to hold in-person programs caused by the COVID-19 public health emergency.
- <sup>4</sup> Measures the use of premium databases, e-books, audiobooks, magazines, and video downloads by library customers, and represents the penetration of digital library resources in the community. The Fiscal Year 2021–22 Actual level is higher than the Fiscal Year 2021–22 Adopted level due to the shift towards digital reading. SDCL obtained new customers through the Instant Digital Card Service and other marketing efforts. As a result, there was a 56% increase in per capita digital circulation caused by the COVID-19 public health emergency.
- <sup>5</sup> On a scale of 1 to 5, with 5 being the highest level of satisfaction. High satisfaction for targeted programs indicates attendees' individual perceptions of how well SDCL is meeting the needs of a diverse population.
- <sup>6</sup> The number of persons using the library is a critical measure of the success of SDCL. This measure is taken from people counters that are installed at the entrance of each branch library. Any increase shows the growth in use of physical library services. The Fiscal Year 2021–22 Actual number of visitors is lower than the Fiscal Year 2021–22 Adopted level due to the closure of library branches caused by the COVID-19 public health emergency.
- <sup>7</sup> Library hours open represents the overall level of accessibility that the community has to the library branches and kiosks. The Fiscal Year 2021–22 Actual number of hours open is lower than the Fiscal Year 2021–22 Adopted level due to the closure of library branches caused by the COVID-19 public health emergency.
- <sup>8</sup> On a scale of 1 to 5, with 5 being the highest level of customer satisfaction. Overall customer satisfaction indicates how individuals perceive SDCLs ability to provide services of value to them.
- <sup>9</sup> SDCL Programs represent opportunities for customers to learn, create, and experience free programs at branches and bookmobile stops. Programs are for all customers and range in various types such as: story times, after-school programs, health and wellness, digital literacy, summer reading, special events, etc. The Fiscal Year 2021–22 Actual number of programs is lower than the Fiscal Year 2021–22 Adopted level due to the closure of library branches and the inability to hold in-person programs caused by the COVID-19 public health emergency.
- <sup>10</sup> Virtual Branch Visits represent the number of user sessions on sdcl.org. A visit is defined as a sequence of consecutive page views without a 30-minute break. The Fiscal Year 2021–22 Actual virtual branch visits is lower than the Fiscal Year 2021–22 Adopted level due to lower website traffic caused by the COVID-19 public health emergency. This measure is discontinued effective FY 2022–23.
- <sup>11</sup> The library works with a trusted community partner to expand citizenship class offerings in underserved communities, using data to identify where the service is most needed. By offering additional services to participants, such as free eligibility screenings and application filing, the library helps remove barriers to accessing these important information services. The Fiscal Year 2022–23 Adopted Citizenship program is set for 40 participants.
- <sup>12</sup> Annual Circulation of All Library Items measures library customer interest in borrowing materials. Combined with Digital Library Downloads, it allows SDCL to see how circulation is moving between physical and digital items and see if use ultimately stays the same, albeit in a different format. The Fiscal Year 2022–23 Adopted Annual Circulation is set at 9,150,000.
- <sup>13</sup> Every summer, students particularly those from low-opportunity communities face a decline in reading and academic skills called the "summer slide" and SDCL offers a Summer Learning/Reading program meant to minimize this long-term negative impact. We also offer this program in rural areas that offer little to no other learning opportunities as well as offering the content in multiple languages. The Fiscal Year 2022–23 Adopted Summer Learning programs is set for 17,000 participants.
- <sup>14</sup> The first five years are critical in childrens development with school readiness programs directly linked to higher academic success and college admission, however 38.7% of children in California eligible for preschool are not enrolled. This program seeks to balance this inequity both in high-need and rural communities where residents may have little access to school readiness programs. The Fiscal Year 2022–23 Adopted Kindergarten Gear Up program is set for 200 participants.
- <sup>15</sup> Community Outreach Events measures the number of events attended by library staff outside of the library including school visits, tabling events, and presentations for community groups. The Fiscal Year 2022–23 Adopted Community Outreach Events is set for 100.
- <sup>16</sup> Measures the use of e-books, audiobook and magazine downloads by library customers. Usage of digital library resources is contained within Annual Circulation of All Library Items, and illustrates the portion of annual circulation that is represented by digital usage. The Fiscal Year 2022–23 Adopted Digital Library downloads is set at 4,651,128.
- <sup>17</sup> The Library offers free public Wi-Fi, 24/7, to residents with no library card required. Measures the cumulative use of all the library branches Wi-Fi, inside and outside (via interior and exterior wireless access points). A session is each time a library customer connects to the Library's Wi-Fi network, whether on their personal laptop, a library use only laptop, or any other internet capable device. The Fiscal Year 2022–23 Adopted Wi-Fi sessions is set at 262,200.
- <sup>18</sup> The Library offers the use of desktop PCs during open business hours for up to 4 hours per day, subject to demand. Customers are able to extend their sessions, if needed. A session is measured each time a public internet desktop PC is used. The Fiscal Year 2022–23 Adopted Public-Use Computer Access is set at 134,619.



## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net increase of 8.00 staff years

- ◆ 4.00 staff years to support Library Operations & Administration, Professional & Technical Support Services, and Branch Operations
- ◆ 4.00 staff years to support increased efforts in community engagement, policy development and implementation, and data analysis to support evidence-based decision making and resource allocation

### Expenditures

Net increase of \$1.1 million

- ◆ Salaries & Benefits—increase of \$3.2 million primarily for planning purposes associated with anticipated salary and benefit increases, required retirement contributions, negotiated labor agreements and staffing changes noted above.
- ◆ Services & Supplies—net decrease of \$2.5 million
  - ◆ Decrease of \$4.3 million for the completion of one-time and major maintenance projects
  - ◆ Increase of \$1.8 million for facilities and Interdepartmental costs
- ◆ Other Charges—decrease of \$0.1 million due to the completion of sprinter van procurement
- ◆ Capital Assets Equipment—decrease of \$0.4 million due to the completion of capital projects
- ◆ Operating Transfers Out—increase of \$0.9 million in transfers to the Major Maintenance Capital Outlay Fund (MMCOF) due to an increase in MMCOF projects

### Revenues

Net increase of \$1.1 million

- ◆ Taxes Current Property—increase of \$2.1 million in revenue from property taxes
- ◆ Intergovernmental Revenues—increase of \$0.1 million in California State grant revenues
- ◆ Use of Fund Balance—net decrease of \$1.1 million for a total of \$7.7 million in County Library Fund balance for one-time projects:
  - ◆ \$2.5 million for the purchase of books and library materials
  - ◆ \$1.7 million to support MMCOF and major maintenance projects
  - ◆ \$1.7 million for negotiated labor agreements
  - ◆ \$0.6 million to procure information technology hardware
  - ◆ \$0.3 million to provide matching funds for public donations for Library materials
  - ◆ \$0.3 million to support racial & social justice community initiatives
  - ◆ \$0.3 million to procure automated book sorters for the La Mesa and Ramona libraries
  - ◆ \$0.1 million for costs associated with a social worker at the El Cajon Library
  - ◆ \$0.1 million to procure two laptop kiosks for the Poway and Vista libraries
  - ◆ \$0.1 million to procure furniture, fixtures, and equipment at Library facilities

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$0.5 million. Decrease of \$0.1 million in Salaries & Benefits primarily due to one-time costs associated with negotiated labor agreements. Increase of \$0.9 million in Services & Supplies is due to major maintenance improvement projects and a decrease of \$1.3 million in Operating Transfers Out is due to completion of one-time MMCOF projects.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Library Operations and Administration		19.50			22.50	22.50
Library Professional & Technical Support Service		42.50			45.50	45.50
Library Branch Operations		224.50			226.50	226.50
<b>Total</b>		<b>286.50</b>			<b>294.50</b>	<b>294.50</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Library Operations and Administration	\$4,892,783	\$7,259,148	\$8,068,449	\$4,939,578	\$8,338,032	\$6,775,539
Library Professional & Technical Support Service	17,029,336	20,806,978	26,864,868	19,702,270	20,751,086	20,701,200
Library Branch Operations	30,550,414	29,553,287	32,156,397	32,716,462	29,666,291	30,777,121
<b>Total</b>	<b>\$52,472,533</b>	<b>\$57,619,413</b>	<b>\$67,089,715</b>	<b>\$57,358,310</b>	<b>\$58,755,409</b>	<b>\$58,253,860</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$28,657,163	\$30,646,762	\$31,440,744	\$30,602,106	\$33,863,793	\$33,790,244
Services & Supplies	21,592,319	25,687,651	32,488,785	25,862,397	23,175,616	24,103,616
Other Charges	—	100,000	283,400	286,364	—	—
Capital Assets Equipment	1,346,865	730,000	1,150,297	209,760	360,000	360,000
Operating Transfers Out	876,185	455,000	1,726,490	397,682	1,356,000	—
<b>Total</b>	<b>\$52,472,533</b>	<b>\$57,619,413</b>	<b>\$67,089,715</b>	<b>\$57,358,310</b>	<b>\$58,755,409</b>	<b>\$58,253,860</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Current Property	\$40,889,098	\$41,760,079	\$41,760,079	\$42,846,900	\$43,848,082	\$45,602,007
Taxes Other Than Current Secured	600,763	622,128	622,128	732,120	653,235	679,363
Revenue From Use of Money & Property	148,133	105,000	105,000	102,305	105,000	105,000
Intergovernmental Revenues	9,497,499	5,830,083	10,849,240	11,517,696	5,912,083	5,912,083
Charges For Current Services	161,325	238,112	238,112	169,541	238,112	238,112
Miscellaneous Revenues	158,191	293,821	293,821	165,882	293,821	293,821
Other Financing Sources	—	—	22,026	22,026	—	—
Use of Fund Balance	1,017,524	8,770,190	13,199,309	1,801,841	7,705,076	5,423,474
General Purpose Revenue Allocation	—	—	—	—	—	—
<b>Total</b>	<b>\$52,472,533</b>	<b>\$57,619,413</b>	<b>\$67,089,715</b>	<b>\$57,358,310</b>	<b>\$58,755,409</b>	<b>\$58,253,860</b>



# Department of Environmental Health and Quality

## Mission Statement

Protecting the environment and enhancing public health by preventing disease, promoting environmental responsibility and, when necessary, enforcing environmental and public health laws.

## Department Description

The Department of Environmental Health and Quality (DEHQ) implements environmental and public health regulations in over 40 diverse program areas to protect public health, promote environmental justice, safeguard environmental quality, and enhance the quality of life for residents and visitors. DEHQ empowers business operators and the public through education to increase environmental awareness, illness prevention, regulatory compliance, and engagement with the community.

DEHQ implements and conducts enforcement of local, State and Federal environmental laws when necessary to protect public and environmental health. DEHQ accomplishes this by preventing foodborne illness through restaurant, market, food vendor and other food facility inspections, with the goal of reducing risks that contribute to foodborne diseases. DEHQ conducts mosquito surveillance and control at identified breeding sites and educates the community about steps they can take to reduce mosquito breeding around their homes to help reduce mosquito-borne diseases, like West Nile Virus, from being transmitted. DEHQ inspects businesses and works with them to gain compliance to ensure hazardous materials and waste are properly managed and focuses on environmental justice in underserved communities that may be impacted by unpermitted facilities. To ensure water is safe for public recreation, DEHQ collects water samples at beaches and bays, including the Tijuana River Valley, so the public is informed when bacteria levels exceed State standards and there is a health risk if recreating in the water.

DEHQ enacts these programs through an equitable lens and implements community needs assessments to ensure accessibility for all community members, and with a focus on both environmental and fiscal sustainability. In addition to enhancing quality of life for the community, DEHQ is committed to its workforce and recognizes how vital they are to achieving these goals. It seeks to empower staff by creating opportunities for engagement, training and development, and professional growth.



DEHQ has 333.00 staff years and a budget of \$60.4 million to enhance public health by preventing disease and protect the environment.

### Strategic Initiative Legend for Accomplishments

Icon	Category
	BBH
	LS
	SE/T
	OE
	- Audacious Vision
	- Enterprise Wide Goal
	- Department Objective

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Land Use and Environment Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals’ needs
  - Partnered with County Public Health Services (PHS) to protect public health by reducing the risk of vector, water, and food-borne illnesses, particularly for vulnerable populations.
    - ◆ Responded to 98% (420 of 430) of food-borne illness complaints within 3 business days to investigate and identify potential sources of illness and prevent additional illnesses from occurring.
    - ◆ Continued to investigate 100% (1) of confirmed vector-borne disease referrals from County PHS within 1 business day.

- ◆ Continued to conduct beach water quality sampling for the 70 miles of the San Diego County coastline, additionally achieving a daily sampling frequency at 9 locations for the South County Enhanced monitoring program. Collected or evaluated more than 6,000 beach water samples annually.
- ◆ Performed daily review of the Tijuana River Slough area by remote data monitoring and/or field investigation.
- ◆ Informed the public within 3 hours when ocean water has bacteria levels above health standards established in State law and may cause illness, using multiple notification tools, including a hot line, interactive website, social media, press releases, beach signage and, when necessary, public notification of water contact advisories or closures.
- ◆ Continued to investigate 100% (26) of all childhood lead poisoning cases referred by County PHS within required timelines per State guidelines (from 24 hours to 2 weeks depending on blood-lead levels).
- ◆ Continued to register and permit 118 charitable feeding organizations to promote safe food donation and improve food security in the region for those who need it, which was an increase from 114 registered or permitted organizations in 2020.
- ◆ Ensured small public water system operators complete their required annual water quality sampling to identify pollutants that may cause unhealthy water, a critical element of maintaining pure, safe, and reliable drinking water supplies to over 24,000 consumers served by these water systems.
- ◆ Notified 100% (130) of small drinking water systems at least quarterly as a reminder to conduct required water sampling to identify risks associated with bacteriological, chemical and/or radiological contamination in water supplies.
- ◆ Completed 100% (18) of State-mandated water system inspections. We provide technical assistance to water system operators, ensure water testing is completed and water system infrastructure is maintained in good condition so that safe water can be provided.
- Ensured that the incidence of locally-acquired West Nile Virus (WNV) mosquito-borne disease remains below 1 WNV case per 100,000 persons (0 cases per 100,000 persons) to protect public health. The State reports the disease level based on a calendar year frequency.
  - ◆ Initiated investigation of all (355) complaint-based green swimming pools within three business days to reduce or eliminate mosquito breeding sources.
  - ◆ Regularly monitored and treated, as needed, 100% (1,600) of known mosquito breeding sites to reduce mosquito populations.
  - ◆ Monitored mosquito populations through biweekly trappings at 100 locations of known breeding sources to prevent increased health risk from mosquito-borne diseases.
- Implemented community needs assessments in the Certified Unified Program Agency (CUPA), which regulates hazardous materials business plans and inventory, and Food Program, which enforces state regulations during inspections of retail food facilities, to better understand the diverse and unique needs of operators, stakeholders and communities, to better protect public health.
  - ◆ Created program outreach materials for the community and food facility operators, including brochures, applications, and guidance documents, and translated them into the five threshold languages.
  - ◆ Created a project plan for community engagement by utilizing data analysis to identify and map potential unpermitted facilities.
  - ◆ Dedicated staff resources in a special project unit to begin outreach and make contact with potential unpermitted businesses to bring them into compliance.
  - ◆ Collected preferred language data from 66% (9,150 of 13,913) of permitted food facilities in the region.



### Living Safely

- Encourage and promote residents to take important and meaningful steps to protect themselves and their families for the first 72 hours during a disaster
  - Within the first year of their employment, 100% (29) of all new permanent, full-time DEHQ employees were trained to respond to emergency situations either within their classification’s scope of responsibilities or as disaster service workers, such as shelter workers or managers, to assist in emergency situations.



### Sustainable Environments/Thriving

- Provide and promote services that increase the well-being of our residents and increase consumer and business confidence
  - DEHQ is the CUPA for San Diego County. We are responsible for regulation of hazardous materials business plans and inventory. DEHQ ensures that more than 14,200 permitted facilities with highly toxic chemicals have robust programs and plans in place to protect public health and the environment from improper handling, storage and transportation of hazardous materials and the illegal disposal of hazardous and medical wastes. DEHQ reviewed 75% (6,022 of 8,055) of the estimated 8,700 information items required to be submitted through the California Environmental Reporting System (CERS) by CUPA facilities within 90 days. Reviewing CERS submittals ensures that emergency responders know what types of hazardous





materials are present during incidents they are called to assist with, and the public is aware of the chemical hazards present in their communities.

- ◆ Notified 100% (5,385) of CUPA facilities with outstanding violations to increase the compliance rate and ensure safer communities throughout the region.
- ◆ Ensured 60% (5,377 of 8,961) of CUPA facilities subject to Hazardous Materials Business Plan requirements recertified their Business Plan in CERS to ensure facilities have provided current information about the quantities and types of chemicals and hazardous materials or hazardous wastes onsite.
- ◆ Identified (43) unpermitted facilities with hazardous materials, hazardous waste and medical waste throughout the San Diego region. This enables DEHQ to guide the unpermitted facilities toward compliance and get permitted to ensure safe communities and consistent regulation of all facilities.
- Provided 14 recreational water quality training classes to surfing or other ocean sports enthusiasts, personnel of local military bases, municipal lifeguards, and environmental groups, including children attending surf camps or other summer camps (e.g., junior lifeguard programs). These trainings help raise public health awareness on making informed decisions about where and when it is safe for water contact. Classes were offered in all threshold languages as needed to be inclusive of the communities' need.
- Collaborated with County departments on the development of the County's Socially Equitable Cannabis Program as it relates to DEHQ program areas.



### Operational Excellence

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to DEHQ customers
  - Identified a mobile application opportunity to improve DEHQ's business processes and enhancements for a positive customer experience.
  - Implemented a mobile application to inspect temporary food facilities at special events that resulted in an annual time savings of nearly 600 hours.
- Align services to available resources to maintain fiscal stability
  - Updated DEHQ fees and the Mosquito, Vector, and Disease Control Benefit Assessment, to ensure full cost recovery for services in compliance with Board Policy B-29, Fees, Grants, Revenue Contracts – Department Responsibility for Cost Recovery, while continuously implementing business process efficiencies for DEHQ and its customers.

- Continued employee participation in financial literacy training for at least 20% (55 of 282) of DEHQ staff, to increase staff's understanding of the individual and collective contribution to the County's fiscal stability.
- Ensured 88% (8 of 9) of DEHQ designated Contracting Officer's Representatives (CORs), attend COR I or COR II training as assigned.
- Strengthen our customer service culture to ensure a positive customer experience
  - Promoted public health and environmental protection through weekly posts to DEHQ's Facebook, Twitter and Instagram sites, and at least monthly customer-targeted messages via the GovDelivery email subscription service, which included messages translated in all threshold languages.
  - Offered stakeholder and technical outreach sessions in all threshold languages through the use of simultaneous translations and live caption language translations.
  - Continued to expand departmental participation in "Team LUEG" to leverage interdepartmental efforts in the areas of workforce development; communication and outreach; and customer and stakeholder focus. Team LUEG is comprised of all LUEG departments and seeks to provide a "service before self" organization that works seamlessly across departments to meet varying customer needs and ensure a positive customer experience.
  - Ensured strong collaboration through participation in the LUEG Compliance Team. This multi-disciplinary team uses a comprehensive approach to resolve large, complex compliance issues that may threaten the health and safety of the community.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Promoted justice, equity, diversity, and inclusion (JEDI) of staff as high priorities by: regularly discussing the importance of these values in staff meetings at all levels of the department, including any "all hands" staff meetings; offering trainings to enhance education and awareness; sustaining a workforce development team that is open to every employee (and who are encouraged to participate); and by strongly supporting staff participation in Employee Resource Groups, activities and events. This helps employees feel valued, engaged and better prepared for career advancement opportunities. Additionally, staff become better prepared to provide the highest level of service for DEHQ's diverse customers.
  - Efforts to recruit a diverse workforce that is reflective of the communities we serve – value bilingual and cultural competencies as skill sets and providing opportunities to staff to use these skills to serve customers, advertising/promoting job opportunities through publications and



online forums that reach minorities, diverse interview panels, marketing/outreach job materials use photos that reflect workforce diversity.

- Expanded department commitment on justice, equity, diversity and inclusion (JEDI) by: identifying programs and processes that require changes to provide the highest level of service for DEHQ’s customers; utilizing community assessment methods to identify the community needs; increasing translated materials, and training staff on JEDI to increase awareness and inclusivity when serving DEHQ’s diverse customers.
- Pursue policy and program change for healthy, safe and thriving environments to positively impact residents
  - In partnership with County PHS, obtained State approval of Polymerase Chain Reaction (PCR) as an alternative beach water quality testing method for faster sample analysis (i.e., less than 24 hours).
- Leverage internal communication resources, resource groups and social media to enhance employee understanding of the County’s vision, *Live Well San Diego*
  - Trauma-informed services are becoming part of the County culture due to the increased number of individuals who may have experienced trauma in their lives. DEHQ employees were encouraged to understand the impacts of trauma to best serve vulnerable and at-risk populations, as well as promoting self-care, self-awareness, and resiliency in traumatic times. To ensure that DEHQ employees deliver trauma-informed services and become engaged and integrated into the shared vision of *Live Well San Diego*, all new employees (25) completed the “Growing Resiliency within a Trauma Informed Lens eLearning 101” online training course.
  - The learning outcomes of the Growing Resiliency within a Trauma-Informed Lens course was to: (1) Describe trauma and resiliency; (2) Identify a trauma informed system of care; (3) Recognize the science of resilience and the three core building blocks; (4) Describe the power of healthy relationships and behaviors that build healing relationships; and (5) Identify resources and ways to support healing and resiliency.

## 2022-24 Objectives



### Equity

DEHQ applies an equitable lens in service delivery and program design to provide opportunities for underserved communities. This includes conducting community needs assessments in the hazardous materials, retail food and vector control programs. Looking at the regulatory program data overlaid with underserved community data, DEHQ identified opportunities for enhanced community engagement, outreach, education and language translation in these communities. DEHQ is also implementing Board direction to temporarily authorize (two years) a microenterprise home kitchen operations program, which provides an economic opportunity for communities of color, ethnically diverse, and woman-owned businesses to start a homebased, small scale food business and share their culture through retail food service to the community. In accordance with the County’s strategic initiative on equity DEHQ will:

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Proactively educate food permit holders on major risk factor violations that lead to foodborne illness through outreach and during annual inspections. Respond to 100% of food-borne illness complaints within three business days to reduce and prevent occurrences of foodborne illnesses that cause morbidity and mortality within San Diego County.
  - Provide timely response to complaints or requests for service to prevent and control vector-borne diseases. Vector Control continues to investigate 100% of confirmed vector-borne disease referrals from County PHS within one business day.
  - Investigate 100% of all childhood lead poisoning cases referred by County PHS within required timelines per State guidelines (from 24 hours to 2 weeks depending on blood lead levels).
- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - In partnership with County PHS, implement Polymerase Chain Reaction (PCR) as an alternative beach water quality testing method for faster sample analysis (i.e., less than 24 hours).
- Economic Opportunity: Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses, especially communities of color and low income.
  - Collaborate with County departments on the development of the County’s Socially Equitable Cannabis Program as it relates to DEHQ program areas.

### Strategic Initiative Legend for Objectives



○ - Audacious Statement

● - Departmental Objective

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Land Use and Environment Group Summary.







- Implement a Community Needs Assessment in the Vector Control Program, which protects public health by educating people about vectors (pests that transmit disease) and how to protect against the diseases they carry, to identify service gaps and needs in the underserved communities to better understand the diverse and unique needs of the public and better protect public health.



## Sustainability

Sustainability is at the forefront of DEHQ’s operations and regulatory program implementation. DEHQ is dedicated to meeting current resident and customer resource needs with a view toward how to continue to meet the needs for generations to come. DEHQ is focusing on sustainability by actively responding to protecting public health from impacts of climate change through beach water quality monitoring and vector surveillance. DEHQ aligns its resources to ensure long-term fiscal stability. In accordance with the County’s strategic initiative on sustainability DEHQ will:

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Implement comprehensive strategies in the DEHQ Departmental Sustainability Plan to align with County sustainability goals and ensure internal practices are environmentally sustainable.
- Environment: Cultivate a natural environment for residents, visitors and future generations to enjoy.
  - Collect weekly ocean and bay water samples for the 70 miles of the San Diego County coastline, to notify the public when water quality exceeds State health standards, to protect public health and mitigate potential occurrences of recreational water illness.
  - Notify the public within three hours when ocean water has bacteria levels above health standards established in State law and may cause illness, using multiple notification tools, including a hotline, interactive website, social media, press releases, beach signage, and when necessary, public notification of water contact advisories or closures.
- Resiliency: Ensure the capability to respond and recover to the immediate needs for individuals, families, and the region.
  - Continue to expand departmental participation in “Team LUEG” to leverage interdepartmental efforts in the areas of workforce development; communication and outreach; and customer and stakeholder focus. Team LUEG is comprised of all LUEG departments and seeks to provide a “service before self” organization that works seamlessly across departments to meet varying customer needs and ensure a positive customer experience.

- Ensure strong collaboration through participation in the LUEG Compliance Team. This multi-disciplinary team uses a comprehensive approach to resolve large, complex compliance issues that may threaten the health and safety of the community.
- Move toward more sustainable internal operations to contribute to enterprise-wide sustainability goals, greenhouse gas reductions, and regional decarbonization by implementing strategies and commitments from the County-wide Departmental Sustainability Plans.

### Short-term commitments for Fiscal Year 2022–23:

- ◆ Evaluate Environmentally Preferable Purchasing policy to determine all areas of applicability and areas for continued improvement/expansion.
- ◆ Continue to ensure procurement of environmentally preferable, energy-efficient equipment and recycled, recyclable, and compostable supplies.
- ◆ Convert existing fleet vehicles due for replacement to Electric Vehicles (EV) where possible to reduce emissions from gasoline powered vehicles.

Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:

- ◆ Mid-term: Use of a sustainability consulting firm to assist with department-level policy, metric setting, and development of tools for implementation of sustainability practices and tracking systems.
- ◆ Long-term: Develop an implementation plan for departmental medium and heavy-duty fleet conversion to EV to ensure that sufficient charging infrastructure will be developed to support vehicle equipment loads, usage, and range.
- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Commit to ensuring that adequate resources are available to meet the evolving needs of our community programs. This includes continually reviewing our practices to gain efficiencies and creating an operational plan and budget for the department that is transparent and responsive to the community, including a special focus on those areas historically underserved.
  - Continue employee participation in financial literacy training for at least 20% (67 of 333) of DEHQ staff, to increase staff’s understanding of the individual and collective contribution to the County’s fiscal stability.
  - Ensure 100% (8) of DEHQ’s designated Contracting Officer’s Representatives (CORs), attend COR I or COR II training as assigned.
  - Continue Board of Supervisors directed permit fee reduction and permit fee waiver programs to support compliance with public health and environmental regulations for non-profit and charitable organizations operating retail





food service, swimming pools, housing, temporary events in the community and accessory dwelling unit septic system permits in the unincorporated communities to incentivize additional housing.

- Review office spaces and identify where shared spaces, or work hubs can be utilized as a result of teleworking.



## Community

DEHQ enhances quality of life for all San Diego residents and visitors by implementing regulatory programs that protect public health, safety, and the environment. This includes reducing food-borne illness where you eat, preventing accidental releases of hazardous chemicals, conducting surveillance, monitoring and control of mosquitoes and vermin that can cause disease, and protecting groundwater from failing septic systems. DEHQ offers community meetings with live translation in the prominent area languages where there is a new mandate, programmatic change, or when programmatic feedback is needed to aid in implementing a new program or improve an existing program. Educational information is available on the DEHQ website including guidance and program documents, and when needed, language interpretation is provided for individual business operators. Through collaboration, partnership, and meaningful conversations, DEHQ incorporates input and feedback for improved program and service delivery. DEHQ supports safety in all communities by practicing emergency response and preparedness, reviewing disaster response and recovery procedures, and training for multiple types of disasters. In accordance with the County’s strategic initiative on community, DEHQ will:

- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Within the first year of their employment, 100% of all new permanent, full-time DEHQ employees will be trained to respond to emergency situations, either within their classification’s scope of responsibilities or as disaster service workers, such as shelter workers or managers, to assist in emergency situations.
- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Provide education to the public on the allowable paths for charitable feeding operations; collaborate with charitable feeding organizations to provide outreach to their partner network and continue to register and permit charitable feeding operations to promote safe food donation in the region.
  - Proactively perform comprehensive vector borne disease surveillance to monitor and detect vector disease risks to public health through routine placement of traps and test-

ing of vectors, including mosquitoes, rodents, and ticks. These vector disease risks include but are not limited to West Nile virus (WNV), Zika virus, hantavirus, and tularemia.

- Ensure that the annual incidence of locally acquired WNV mosquito-borne disease remains below 1 WNV case per 100,000 persons per calendar year to protect public health.
- Initiate investigation of all complaint-based green swimming pools within three business days to reduce or eliminate mosquito breeding sources.
- Monitor mosquito populations through biweekly trappings at 100 locations of known breeding sources to prevent increased health risk from mosquito-borne diseases.
- Regularly monitor and treat, as needed, 100% of known mosquito breeding sites to reduce mosquito populations.
- DEHQ is the Certified Unified Program Agency (CUPA) for the County of San Diego. The CUPA continues to regulate and permit more than 14,200 facilities that generate hazardous waste, medical waste, and/or are subject to a Hazardous Materials Business Plan. Routine oversight of these facilities protects public health and the environment by ensuring facilities maintain trained staff who are familiar with their emergency response plan and by ensuring that hazardous waste and medical waste is properly managed, stored, and disposed.
- Review 100% of the information items submitted through the California Environmental Reporting System (CERS) by CUPA facilities. The CUPA strives to review CERS submittals within 30 calendar days of receiving them. Timely review and processing ensure emergency responders obtain the most current information as to the types of hazardous materials present during incidents they are called to assist with, and that the public is aware of the chemical hazards present in their communities.
- Notify all CUPA facilities with outstanding violations of their compliance status and the necessary corrective actions to increase the compliance rate to at least 90% and promote safer communities throughout the region.
- Ensure 100% of CUPA facilities subject to Hazardous Materials Business Plan requirements are reminded to re-certify their Business Plan in CERS to ensure emergency responders have access to the most current information about the quantities and types of chemicals and hazardous materials onsite.
- Participate in a joint program through LUEG and the San Diego Workforce Partnership to provide career development and internships to opportunity youth from underserved communities in the County. While providing career coaching, job skills and development for future employment. Host 1 youth intern in DEHQ to introduce youth to the environmental health field and connect them to the





benefits of enhancing quality of life for residents through public health, safety, and environmental regulatory programs DEHQ implements.

- Communications: Create proactive communication that is accessible and transparent.
  - Ensure that 100% of public notices for County initiated projects and programs are translated into the threshold languages to ensure ability for all individuals to participate in and comment on projects and programs occurring in or affecting their community, regardless of preferred language. Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
  - Offer interpreters for community meetings or translations of information to ensure residents have every opportunity to make informed decisions while listening to, participating in, or using County services or programs.
  - Continue to monitor, analyze, and evaluate the results of the Food Program community needs assessment to make data-driven decisions. Implement an ongoing process to provide translation services and focused outreach and education at food facilities that have higher rates of CDC risk factor violations.
  - Promote public health and environmental protection through weekly posts to DEHQ’s Facebook, Twitter and Instagram sites, and at least monthly customer-targeted messages via the GovDelivery email subscription service, which includes messages translated threshold languages.



Empower

DEHQ is focused on empowering its workforce and operations by providing opportunities for staff growth, training and development, ensuring excellence in customer service, and securing continuity of operations. Collaborating with regulated businesses, stakeholder industry groups, community partners, staff, and other environmental/public health agencies in the State, DEHQ fosters new ideas, implements best practices, and pursues innovation for operational excellence. DEHQ maintains program and fiscal integrity, transparency and accountability through reports, disclosures and audits and sharing data with the public, such as food facility inspection grades, hazmat facility compliance, and beach water quality monitoring results. Internally, DEHQ engages employees by holding multiple engagement meetings where information, ideas, perspectives are shared, such as quarterly virtual coffee meetings with the director’s office, departmental and divisional all staff meetings, and ensuring regular supervisor and staff meetings occur. Quarterly, DEHQ managers participate in field staff ride-alongs to engage directly with staff level team members and gain firsthand insight regarding their

daily work. DEHQ also engages employees by sharing news, kudos, and information via monthly e-mail news bulletins. In accordance with the County’s strategic initiative on empower, DEHQ will:

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Promote Justice, Equity, Diversity, and Inclusion (JEDI) of staff as high priorities by: regularly discussing the importance of these values in staff meetings at all levels of the department, including any “all hands” staff meetings; offering trainings to enhance education and awareness; sustaining a workforce development team that is open to every employee (and who are encouraged to participate); and by strongly supporting staff participation in Employee Resource Groups, activities and events. This helps employees feel valued, engaged and better prepared for career advancement opportunities. Additionally, staff become better prepared to provide the highest level of service for DEHQ’s diverse customers.
  - Expand department commitment on Justice, Equity, Diversity and Inclusion (JEDI) by: identifying programs and processes that require changes to provide the highest level of service for DEHQ’s customers; utilizing community assessment methods to identify the community needs; increasing translated materials, and training staff on JEDI to increase awareness and inclusivity when serving DEHQ’s diverse customers.
  - Increase trauma-informed services as part of the County culture. DEHQ employees are encouraged to understand the impact trauma has on vulnerable and at-risk populations. Employees are also empowered to promote self-care, self-awareness, and resiliency in traumatic times. To ensure DEHQ employees are equipped to deliver trauma-informed service, they are encouraged to engage and integrate the shared vision of A just, sustainable, and resilient future for all, all new employees are required to complete the “Growing Resiliency within a Trauma Informed Lens eLearning 101” online training course.
    - ◆ The learning outcomes of the Growing Resiliency within a trauma-informed lens course is to: (1) Describe trauma and resiliency; (2) Identify a trauma informed system of care; (3) Recognize the science of resilience and the three core building blocks; (4) Describe the power of healthy relationships and behaviors that build healing relationships; and (5) Identify resources and ways to support healing and resiliency.
  - Engage in LUEG-wide communication efforts to keep the departments better connected by contributing to LUEG Team Talk quarterly newsletter that highlights DEHQ efforts in equity/diversity, noteworthy projects, and shared



resources. The newsletter will help bring DEHQ’s essential work into a common space that can benefit other departments.

- Continue to foster an environment where teleworking and alternate work schedules are embraced and implemented to ensure customer service remains a priority while supporting employee well-being and our sustainability goals.
- Engage in LUEG-wide Workforce Development programs to attract, cultivate, and retain a workforce that has the skills, talent, and commitment to achieve organizational excellence.
- Continue to engage management during leadership meetings through exposure to various topics that enhance management skills.
- Supervisors continue to work with their staff during regular development meetings to implement desired trainings and mentorship that will enhance their development and success.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Identify a mobile application opportunity to improve DEHQ’s business processes and enhancements for a positive customer experience.

 Justice

DEHQ implements public and environmental health programs in a fair and equitable manner, in all communities throughout the region. DEHQ enforces environmental laws and regulations consistently and justly. DEHQ is focusing on enhanced outreach and community engagement in underserved areas to identify potentially unpermitted businesses and bring them into compliance and ensure equitable protection of public health and the environment.

- Environmental: Advance equal protection and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, imple-

mentation, and enforcement of environmental laws, regulations, and policies, with an urgent focus on communities of color and low-income communities, recognizing they historically lacked the same degree of protection from environmental and health hazards.

- Perform daily review of the Tijuana River Slough area by remote data monitoring and/or field investigation and collaboration with local jurisdictions. Notify beachgoers within 24 hours of sample results utilizing multiple notification tools, including a hotline, interactive website, social media, press releases, beach signage, and when necessary, public notification of water contact advisories or closures.
- Continue the community needs assessment in the CUPA, and evaluate, analyze, and identify potential unpermitted facilities with hazardous materials, hazardous waste, and medical waste within underserved communities to decrease the risk for hazardous materials releases and mismanagement of hazardous waste. The CUPA guides them toward compliance by bringing them under permit to ensure safe communities, a safe environment, and consistent regulation of all facilities.
- Contact at least 120 potential unpermitted facilities with education on how to comply with hazardous waste, medical waste, and hazardous materials requirements, offering translation when needed by business operators. Proactive identification of potentially unpermitted facilities allows the CUPA to identify local concerns and prioritize compliance to protect the environment and public health throughout underserved communities.

Related Links

For additional information about the Environmental Quality, refer to the website and Facebook page at:

- ◆ [www.sdcounty.ca.gov/deh](http://www.sdcounty.ca.gov/deh)
- ◆ [www.facebook.com/pages/County-of-San-Diego-Environmental-Health/71479891529](https://www.facebook.com/pages/County-of-San-Diego-Environmental-Health/71479891529)










Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Reduce the number of people with probable or confirmed cases of locally acquired mosquito-borne diseases to a level of less than 1 per 100,000 people <sup>1</sup>	0 cases per 100,000 for Calendar Year 2020	<1.0 cases per 100,000 for Calendar Year 2021	0 cases per 100,000 for Calendar Year 2021	N/A	N/A
	Increase the overall compliance rate for Unified Program facilities with violations at or above 90% <sup>2</sup>	90%	90%	90%	N/A	N/A
	Provide 10 recreational water quality training classes each year to surfing or other ocean sports enthusiasts, personnel of local military bases, and environmental groups including children attending surf camps or other summer camps (e.g., junior lifeguard programs) <sup>2</sup>	11	10	14	N/A	N/A
	Respond to 100% of food-borne illness complaints within 3 business days to reduce and prevent occurrences of foodborne illnesses that cause morbidity and mortality within San Diego County. <sup>3</sup>	N/A	N/A	N/A	100%	100%
	Reduce the number of people with probable or confirmed cases of locally acquired mosquito-borne diseases to a level of less than 1 per 100,000 people <sup>1</sup>	N/A	N/A	N/A	<1.0 cases per 100,000 for Calendar Year 2022	<1.0 cases per 100,000 for Calendar Year 2023
	Contact at least 120 potential unpermitted facilities with education on how to be in compliance with hazardous waste, medical waste, and hazardous materials requirements to allow the CUPA to identify local concerns and prioritize compliance to protect the environment and public health throughout underserved communities. <sup>3</sup>	N/A	N/A	N/A	120	120
	Notify the public within 24 hours when ocean water has bacteria levels above health standards established in State law and may cause illness, using multiple notification tools, including a hot line, interactive website, social media, press releases, beach signage and, when necessary, public notification of water contact advisories or closures. <sup>3</sup>	N/A	N/A	N/A	within 24 hours when ocean water sampling results exceed bacteria levels above health standards established in State law	within 24 hours when ocean water sampling results exceed bacteria levels above health standards established in State law

Table Notes

- <sup>1</sup> The State reports the disease levels on a calendar year frequency.
- <sup>2</sup> This measure will be discontinued in Fiscal Year 2022–23 due to the continued success in achieving the measure.
- <sup>3</sup> This is a new measure added in Fiscal Year 2022–23.

Budget Changes and Operational Impact:  
2021–22 to 2022–23

Staffing

Net increase of 20.00 staff years

- ◆ Increase of 1.00 staff year in the Food and Housing Division to

implement the Board directed Microenterprise Home Kitchen program in Fiscal Year 2021–22

- ◆ Increase of 6.00 staff years in DEHQ Administration to support increased efforts in community engagement, policy development and implementation, and data analysis to support evidence-based decision making and resource allocation



- ◆ Increase of 1.00 staff year in the Vector Control Program to continue community engagement and to help with identifying, prioritizing, and addressing community needs, especially among the underserved communities in the region
- ◆ Increase of 4.00 staff years in the Food and Housing Division to address the plan check workload increases and to reduce turnaround time when the final plan check inspection is requested. This also benefits the community by providing equity to operators who cannot afford to pay for Expedited Plan Review or After-Hours Inspections to receive faster service
- ◆ Increase of 7.00 staff years in the Hazardous Materials Division to focus on environmental justice efforts in underserved communities that may be impacted by unpermitted facilities, as well as support for medical waste registration, increases in hazardous materials business plan checks, and hazardous materials facilities permit growth
- ◆ Increase of 1.00 staff year in the Land and Water Quality Division to meet the land development Business Process Reengineering commitment to customer requests for shorter review times

## Expenditures

Net increase of \$5.3 million

- ◆ Salaries & Benefits—net increase of \$5.3 million due to staffing changes noted above, required retirement contributions and negotiated labor agreements.
- ◆ Services & Supplies—net increase of \$0.1 million
  - ❖ Increase of \$0.6 million in costs in translation services, facility costs, IT costs and supplies for new employees
  - ❖ Decrease of \$0.5 million in contracted services due to reduction in Vector Habitat Remediation Program payments and cancelled major maintenance projects
- ◆ Capital Assets Equipment—decrease of \$0.1 million in emergency response equipment related to a lower Urban Area Security Initiative (UASI) grant allocation

## Revenues

Net increase of \$5.3 million

- ◆ Licenses, Permits & Franchises—increase of \$12.0 million due to \$9.2 million in fee revenue previously covered by the American Rescue Plan Act (ARPA) funds in Fiscal Year 2021–22, \$2.2 million permit fee revenue increase related to the department’s Fiscal Year 2022–23 Cost Recovery Proposal, and \$0.6 million permit fee revenue increase due to business recovery from COVID-19
- ◆ Intergovernmental Revenues—decrease of \$9.2 million due to ARPA funds ending for waiver of restaurant industry annual permit fees, waiver of temporary events permits, and fee revenue loss
- ◆ Charges for Current Services—increase of \$0.9 million
  - ❖ Increase of \$0.6 million in Third Party Reimbursement to use more Hazardous Materials Settlement Trust Fund to support Certified Unified Program Agency (CUPA) program
  - ❖ Increase of \$0.3 million in Service to Property Owners, and Plan Check and Field Inspection and other accounts related to service increases
- ◆ Use of Fund Balance—net increase of \$0.9 million. A total of \$1.0 million is budgeted
  - ❖ \$1.0 million for costs associated with negotiated labor increases
- ◆ General Purpose Revenue Allocation—increase of \$0.7 million to fund 5.00 FTEs in DEHQ Administration to address Board directed services to meet public needs through outreach, communication, and Community Needs Assessments and to account for labor cost increases in the Beach and Bay and the Community Events programs.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$0.6 million. Increase of \$0.5 million in Salaries and Benefits primarily for planning purposes associated with anticipated salary and benefit increases and \$0.1 million in Services and Supplies related to major maintenance improvement projects for office configuration.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Department of Environmental Health and Quality		313.00			333.00	333.00
<b>Total</b>		<b>313.00</b>			<b>333.00</b>	<b>333.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Department of Environmental Health and Quality	\$45,799,030	\$55,110,579	\$57,597,231	\$47,227,370	\$60,383,871	\$61,025,533
<b>Total</b>	<b>\$45,799,030</b>	<b>\$55,110,579</b>	<b>\$57,597,231</b>	<b>\$47,227,370</b>	<b>\$60,383,871</b>	<b>\$61,025,533</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$36,135,137	\$40,653,876	\$40,892,802	\$37,318,284	\$45,910,561	\$46,448,223
Services & Supplies	9,648,979	14,098,957	16,932,996	9,994,615	14,189,588	14,293,588
Other Charges	86,425	114,574	139,957	66,422	118,550	118,550
Capital Assets Equipment	245,171	590,000	636,247	252,471	462,000	462,000
Expenditure Transfer & Reimbursements	(389,171)	(346,828)	(1,004,772)	(404,422)	(296,828)	(296,828)
Operating Transfers Out	72,489	—	—	—	—	—
<b>Total</b>	<b>\$45,799,030</b>	<b>\$55,110,579</b>	<b>\$57,597,231</b>	<b>\$47,227,370</b>	<b>\$60,383,871</b>	<b>\$61,025,533</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Licenses Permits & Franchises	\$26,327,610	\$19,121,032	\$19,121,032	\$22,683,156	\$31,130,523	\$34,002,299
Fines, Forfeitures & Penalties	14,796	257,000	257,000	6,857	257,000	257,000
Intergovernmental Revenues	6,567,331	13,495,805	13,784,890	12,404,139	4,279,871	4,315,104
Charges For Current Services	13,922,967	18,785,523	19,998,005	15,190,488	19,721,833	19,194,856
Miscellaneous Revenues	9,119	—	—	389	—	—
Fund Balance Component Decreases	1,877,639	909,674	909,674	909,674	866,839	—
Use of Fund Balance	(5,111,933)	113,161	1,098,246	(6,395,716)	981,060	—
General Purpose Revenue Allocation	2,191,501	2,428,384	2,428,384	2,428,384	3,146,745	3,256,274
<b>Total</b>	<b>\$45,799,030</b>	<b>\$55,110,579</b>	<b>\$57,597,231</b>	<b>\$47,227,370</b>	<b>\$60,383,871</b>	<b>\$61,025,533</b>



# Parks and Recreation

## Mission Statement

The Department of Parks and Recreation enhances the quality of life in the region by providing exceptional parks and recreation experiences and preserving significant natural resources.

## Department Description

Accessible, high-quality parks and diverse recreational opportunities improve the lives of residents and visitors in the region. The Department of Parks and Recreation (DPR) builds better health for individuals and families, enhances safety in communities, and preserves the environment so that people can enjoy clean air and water, rich biodiversity, and access to open space. DPR implements the Multiple Species Conservation Program that acquires hundreds of acres for conservation annually, protecting species, habitat and smart development in the region. The County continues to expand its award-winning park system, which features over 150 facilities including local and regional parks, camping parks, historic park sites, fishing lakes, ecological preserves and a botanic garden. DPR operates and manages more than 56,000 acres of parkland and more than 380 miles of trails that foster an appreciation of nature and history. DPR is the first county parks department in California to receive accreditation by the National Recreation and Park Association for achieving high standards of operational excellence.

To ensure exceptional customer service is provided to millions of patrons each year, DPR has 285.00 staff years, a budget of \$70.7 million and a robust volunteer program with a value of more than \$2.5 million.



## 2021–22 Accomplishments

### Building Better Health

A community needs assessment was completed to identify customer needs and priorities in order to better address disparities in customer service. Combining these results with DPR’s Capital Improvement Model, which analyzes the recreational needs of a community and amenities are available, allows the department to initiate and prioritize park improvements, host dozens of live and virtual events, form strategic partnerships to expand recreation opportunities, and connect with new recreational and fitness audiences.

- Every resident has the opportunity to make positive healthy choices that reduce preventable deaths
  - DPR utilized the Capital Improvement Model and Comprehensive Needs Assessment to identify the gaps in DPR’s underserved communities and increased opportunities for public recreation by constructing 20 new park improvements or programs to meet expanding recreational needs including:
    - ◆ Playground replacements at 6 parks - Agua Caliente in Julian, Flinn Springs in El Cajon, Hillsdale in El Cajon, Lakeside Ballfields in Lakeside, Otay Lakes in Chula Vista, and Vallecito in Julian, which provides communities with new equipment. The projects will be completed FY 2022–23.
    - ◆ Installation of playground shade structures at Flinn Springs in El Cajon, Hilton Head in El Cajon, Lamar Spring Valley and Steele Canyon in El Cajon to provide shade. These projects were completed FY 2022–23.
    - ◆ Improvements at Don Dussault in Fallbrook to provide a new playground, exercise stations and accessible pathways in a densely populated Fallbrook neighborhood, Otay Lakes Recreational Amenities in Chula Vista, which constructed new climbing boulders

**Strategic Initiative Legend for Accomplishments**

BBH	LS	SE/T	OE
○	- Audacious Vision		
●	- Enterprise Wide Goal		
■	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Land Use and Environment Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.



in the Otay community and for the adjacent campground as well as a Joint Exercise of Powers Agreement with Alpine Union School District to provide sports fields in park deficient Alpine.

- Improved mental and physical health by connecting the public to opportunities to be outdoors. Trail monitors have counted over 250,000 trail users in the first five months since they were installed.
- Facilitated 15 events at the Santa Ysabel Nature Center in Santa Ysabel. DPR hosted 15 events at the Santa Ysabel Nature Center with 434 people in attendance to educate visitors on the history of the site and the natural resources it preserves for future generations.
- Created a first-time camping program that provides camping equipment and setup assistance from park staff at Dos Picos and Tijuana River Valley campgrounds to increase access to camping for residents who don't own their own equipment. In partnership with the Parks Society, a 501(c)(3) non-profit organization that supports DPR goals, activities and programs through funding and donations, DPR created a first-time camping program to begin in June 2022.
- DPR partnered with San Diego County Library (SDCL) to provide programs and services that created interest in the environment and sustainability while cultivating a curiosity for learning through the StoryTrails program. 14 DPR locations hosted the StoryTrails program. DPR also partnered with SDCL to promote five of DPR's virtual hikes as part of SDCL's Summer Learning Challenge platform, and SDCL worked with young visitors to create book lists and Story-time short videos to celebrate DPR's Green Friday (celebrating park and open space on the day after Thanksgiving) and Dia de los Muertos events.
- Provided 23,258 residents opportunities to experience parks throughout the County by hosting 53 in-person Summer Movies in the Park events, and increased access to this program by hosting four virtual Summer Movies at Home events and 2 drive-in movies.
- Expanded opportunities for an additional 7,495 youth and adults (17,495 total) to participate in healthy activities (soccer, softball, and lacrosse) through the programming of sports activities at the newly completed Fallbrook Horse Creek Ridge Sports Park.
- Expanded opportunities for an additional 1,886 older adults (9,760 total) to be actively engaged through the sport of pickleball at Borrego Springs Park in Borrego Springs, Fallbrook park in Fallbrook, Felicita park in Escondido, Guajome park in Oceanside and Lindo Lake park in

Lakeside. Playing pickleball improves physical and mental health, motivates people to be outside, and creates opportunities for increased social interaction.



### Living Safely

Supporting a healthy, safe and thriving San Diego community is a priority for DPR and this past fiscal year is no exception. Disaster training remains a mandatory part of the onboarding process, so all staff are prepared to respond to an emergency, and with a focus on Personal Protective Equipment (PPE) education for field staff. During the pandemic, team members found innovative ways to refresh programs in accordance with public safety measures.

- Encouraged and promoted residents to take important and meaningful steps to protect themselves and their families for the first 72 hours during a disaster.
  - Within the first year of their employment, 100% (29) of all new permanent, full-time DPR employees were trained to respond to emergency situations, either within their classification's scope of responsibilities or as disaster service workers, such as shelter workers or managers, to assist in emergency situations.
  - 100% (107) of Advanced Recovery Initiative (ARI) employees were trained on safety and required personal protective equipment. Employees are trained to support in shelter management and local assistance centers after emergency situations like earthquakes.
  - Participated in LUEG Recovery Teams to assist with Damage & Safety Assessment and Debris Management after an emergency event such as an earthquake to increase the readiness of staff in emergency situations.
- After the COVID-19 Public Health Emergency related restrictions were lifted to allow public gatherings, DPR expanded the SD Nights (San Diego/Safe Destination Nights) program to add six more field trips for 117 youth from underserved communities to visit open space preserves and participate in onsite interpretation programs and guided trail hikes. In addition, expanded the program to include five program site visits by park rangers to motivate teenagers to visit open space preserves. The program provides teenagers with a safe place for recreation and enrichment during critical hours and is intended to build safe communities and to reduce youth gang and criminal activity.



### Sustainable Environments/Thriving

DPR remains committed to protecting the land and natural and cultural resources that are uniquely San Diego DPR is providing the necessary protection and analysis to bolster native vegetation, expand wildlife corridors and prevent unnecessary





waste. Also important are efforts to enhance Accessibility for All through Americans with Disabilities Act (ADA) upgrades, program refreshes, and new outlets for civic engagement.

- Foster an environment where residents engage in recreational interests by enjoying parks, open spaces and outdoor experiences
  - Preserved the region’s natural resources by conserving, monitoring, and restoring land at 69 preserves and educating the public on its value through passive recreational activities.
    - ◆ Completed monitoring for 22 species in 20 preserves by the end of Fiscal Year 2021–22. The species-specific monitoring will provide the data necessary to inform decision-making related to adaptive management and verify the preserve lands provide the habitat and conditions necessary to ensure species survival.
    - ◆ Increased the amount of conserved land by 825 acres from 56,131 parkland acres owned and effectively managed to 56,956 acres by the end of Fiscal Year 2021–22. Conservation of natural resources through land acquisitions protects sensitive species and habitat and reduces greenhouse gas emissions.
    - ◆ Increased the trail inventory by 4 additional miles, for a total of 384 miles of trails managed in the County Trails Program by the end of Fiscal Year 2021–22. Will expand by another 4 miles to 388 miles by the end of Fiscal Year 2022–23, thereby increasing recreational opportunities through use of trails.
    - ◆ Supported the implementation of the County’s greenhouse gas emissions reduction targets by planting 4,192 trees. The trees will sequester 178,000 pounds of carbon dioxide (CO2) annually as they mature, which is the equivalent reduction of CO2 emissions that comes from 10,015 gallons of gasoline being consumed.
    - ◆ Analyzed each community and used DPR’s equity-based Capital Investment Model to identify and prioritize the implementation of capital improvement projects. Analysis was focused on increased access to nature, community spaces and providing a diversity of new recreational opportunities by constructing two new parks or trails within 0.5 miles of homes. This approach complies with the General Plan’s goal of 10 acres of local parks and 15 acres of regional parks for every 1,000 residents in the unincorporated communities. As a result of that analysis, capital projects have shifted to address community need more effectively. For example, construction will begin on two segments of the Sweetwater Loop and Lonny Brewer Leash Free Area 2 will be completed in the next Fiscal Year.
    - ◆ In support of the Excellence in Accessibility Plan and to support Access for All, the County is in the process of completing the sixth year of the ADA Transition Plan at two parks, Guajome Regional Park in Escondido and

Sweetwater Regional Park in Bonita, so users of all abilities can experience recreational activities. Improvements included accessible parking, pathway improvements, and accessible restroom enhancements.

- ◆ Increased access to recreation by replacing outdated playgrounds at five parks including Agua Caliente in Julian, Flinn Springs in El Cajon, Lakeside Ballfields in Lakeside, Otay Lakes in Chula Vista and Vallecito in Julian. These included ADA improvements to increase Access for All at these five parks.
- ◆ Increased Park sustainability and reduced carbon footprint by increasing the use of light-emitting diode (LED) lights in six parks including Stelzer Ranger Station in Lakeside, Potrero Restroom and Agua Caliente Spa in far East County, Heise Park Restroom in Julian, Lamar Fitness Path, and new Ildica Park. LED lights use up to 75% less energy and function up to 10 times longer than their incandescent counterparts.
- ◆ Created and promoted diverse opportunities for residents to exercise their right to be civically engaged and find solutions to current and future challenges through public engagement in 25 community and stakeholder meetings to gather input on DPR projects.
- Engaged youth in five DPR Advisory Committees to meet the Board of Supervisors’ goal to have youth provide leadership on the programs and services that impact them, including two DPR-led community meetings at Jackie Robinson YMCA & Malcolm X Library to discuss programs the community would like to include in the Outdoor Equity Grant in Fiscal Year 2021–22. The grant will lead to the creation of programs that bring teenagers from underserved urban communities to parks they do not usually visit (e.g., Joshua Tree National Park, Lake Morena County Park and Cuyamaca State Park) to connect them to the benefits of outdoor recreation. DPR also held a Jess Martin Park discussion with 50 middle school students in May 2022 to share park amenities priorities with the Jess Martin Park Advisory Committee.
- Enhance the quality of the environment by focusing on sustainability, pollution prevention and strategic planning
  - To protect vernal pools in the Ramona Grasslands, DPR removed infestations of exotic invasive weeds. DPR is working with DPW to install a stormwater trash capture system at Sweetwater Lane Park in Spring Valley, and to design stormwater retention basins at Estrella Park in Spring Valley.
  - Increased sustainability and prevented potential pollution in the Tijuana River Valley watershed by implementing the Tijuana River Valley Regional Park Invasive Species Removal and Restoration Plan and the Smuggler’s Gulch Improvements Project. Both these projects were identified through the SB 507 Tijuana River Valley study, which was





completed in March 2020 to identify projects that could address flows of sewage, sediment, and trash. DPR removed at least 5,000 invasive plants from over 2 acres of the Tijuana River Valley Campground. Each plant can produce 250,000 seeds that can germinate in 12 hours, impacting native plants and the ecosystem.

 **Operational Excellence**

Supplementing existing resources plays a part in DPR’s approach to do less with more, without sacrificing customer service. A big part of this equation is the management of hundreds of volunteers and thousands of volunteer hours, culminating in a cost avoidance of \$2.5 million. Partnering with other County teams made it possible for DPR to offer expanded programs and services, and the addition of no-cost virtual and low-cost multi-lingual communications helped DPR expand customer reach. The diversity within DPR’s workforce continues to grow as outreach expands, and career paths are forged for staff at all levels of the organization with a steady focus on justice, equity, diversity and inclusion.

- Align services to available resources to maintain fiscal stability
  - Updated DPR fees to ensure full cost recovery for services in compliance with Board Policy B-29, Fees, Grants, Revenue Contracts – Department Responsibility for Cost Recovery while continuously implementing opportunities to gain business process efficiencies for DPR and its customers.
  - Ensured 100% (17) of DPR designated Contracting Officer’s Representatives (COR), attend COR I or COR II training as assigned, to improve contract management.
  - Conserved financial resources by using volunteers to support parks and facilities, resulting in annual cost avoidance of \$2.5 million. Through volunteer service, participants learn about environmental stewardship, and our efforts to protect and preserve the land we manage. Staff guide these experiences, helping volunteers to become educated, inspired and active ambassadors for parks and for their communities.
  - Partnered with the San Diego County Library (SDCL) to provide programs and services that create interest in the environment and sustainability while cultivating curiosity for learning. SDCL hosted 17 programs with DPR at libraries or parks and will share monthly DPR promotions through social media. SDCL provided services and information at the Live Oak Park Anniversary Event, and SDCL and DPR have partnered to install 21 mini libraries in parks.
- Develop, maintain, and attract a skilled, diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Promoted Justice, Equity, Diversity, and Inclusion (JEDI) of staff as high priorities by: regularly discussing the importance of these values in staff meetings at all levels of the

department, including any “all hands” staff meetings; offering trainings to enhance education and awareness; sustaining a workforce development team that is open to every employee (and who are encouraged to participate); and by strongly supporting staff participation in Employee Resource Groups, activities and events. This helps employees feel valued, engaged and better prepared for career advancement opportunities. Additionally, staff become better prepared to provide the highest level of service for DPR’s diverse customers.

- DPR is creating a program to provide transportation (thanks to a Park Society Donation) for underserved youth/ families to visit DPR parks and preserves with plans to start the program through the Monarch School that serves homeless youth.
- Expanded department commitment on Justice, Equity, Diversity, and Inclusion (JEDI) by identifying programs and processes that require changes to provide the highest level of service for DPR’s customers; utilizing community assessment methods to identify the community needs; and training staff on JEDI to increase awareness and inclusivity when serving DPR’s diverse customers.
- Leverage internal communication resources, resource groups and social media to enhance employee understanding of the County’s vision, *Live Well San Diego*
  - Produced three additional publications or videos to educate County employees and the public about the Department of Parks and Recreation’s environmental enhancements, stewardship, and recreational opportunities. In publications, presented information in English and Spanish, using translations by Spanish-speaking staff. In videos, activated closed captioning or English/Spanish subtitles in YouTube when uploading the content, or produce a video in Spanish. For project outreach materials, demographic information about the community informs the threshold languages.
  - Produced three additional video interviews with park staff to promote the “Day in the Life” informational video series at DPR facilities. Added the videos to the Virtual Recreation Center, with text descriptions that can be translated to any language using Google Translate. Activated closed captioning or English/Spanish subtitles in YouTube when uploading the content, or produced a video in Spanish, featuring Spanish-speaking park staff.
  - Increased trauma-informed services as part of the County culture. DPR employees are encouraged to understand the impact trauma has on vulnerable and at-risk populations. Employees are also empowered to promote self-care, self-awareness, and resiliency in traumatic times. To ensure DPR employees are equipped to deliver trauma-informed service, they were encouraged to engage and integrate the shared vision of *Live Well San Diego* . Moving forward, all





new employees are required to complete the “Growing Resiliency within a Trauma Informed Lens eLearning 101” online training course.

- ◆ The learning outcomes of the Growing Resiliency within a trauma-informed lens course is to: (1) Describe trauma and resiliency; (2) Identify a trauma informed system of care; (3) Recognize the science of resilience and the three core building blocks; (4) Describe the power of healthy relationships and behaviors that build healing relationships; and (5) Identify resources and ways to support healing and resiliency.
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Implemented innovative solutions at three additional parks to gain greater knowledge of park visitorship. Five new trail counters were installed across the parks system. In addition, the department began analyzing big data to gain further insights to customer needs.
  - Implemented 250 automated satisfaction surveys to registered customers at the conclusion of their campground stay to improve customer satisfaction.
  - Enhanced Parks and Recreation Asset Management System (PRAMS) to increase value of the asset inventory data. DPR staff has begun using the Asset Collector Application for PRAMS Collectors. The new app allows staff to use their County-issued smartphone to collect and record park assets which are then synced directly to the PRAMS system.
- Expanded the Online Education Program for teens (also known as Park-ology) to share information about the local environment, the recreation industry and San Diego’s cultural history, virtually, for web and mobile users. The first module (Play) is complete and being tested while the other two (Nature, People) are in production – all content written in sync with Next Generation Science Standards. Once the full program is live, DPR will be able to track participation as well as educate youth about the services we provide, the properties we manage, the programs we run and the actions we take to support the environment. This is one additional customer touchpoint in which we can expand service and support, and where we can relay key messages with future generations of park ambassadors.

### Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Land Use and Environment Group Summary.

## 2022-24 Objectives



### Equity

DPR is a champion for change when it comes to providing equitable and accessible health opportunities and park experiences to all residents and visitors. Needs assessment surveys, public meetings and day-to-day customer interactions identify gaps in service based on barriers like language, culture, geographic location and mobility, and this information helps to guide future park programming. Efforts to reach more people, more often, in their preferred places and in their preferred manner have changed the way DPR serves our community and will continue to transform outreach, offerings and communications.

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Analyze each community and use DPR’s equity-based Capital Investment Model to identify and prioritize the implementation of capital improvement projects. Analysis is focused on increasing access to nature, community spaces and providing a diversity of new recreational opportunities by constructing two new parks or trails within 0.5 miles of homes. This approach complies with the General Plan goal of 10 acres of local parks and 15 acres of regional parks for every 1,000 residents in unincorporated communities.
- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - Increase sustainability and potential pollution prevention in the Tijuana River Valley watershed by completing the Tijuana River Valley Regional Park Invasive Species Removal and Restoration Plan and initiating construction for the Smuggler’s Gulch Improvements Project. Both these projects were identified through the SB 507 Tijuana River Valley study, which was completed in March 2020 to identify projects that could address flows of sewage, sediment, and trash.





- Expand opportunities for up to 1,000 additional older adults (5,000 total) to be physically and socially active through the sport of pickleball by providing additional courts in renovated tennis courts in DPR parks and by providing equipment available for checkout at no cost to the participant. Playing pickleball improves physical and mental health, motivates people to be outside, and creates opportunities for increased social interaction.
- Provide access to open space preserves to families experiencing homelessness by providing transportation and programs to youth and their families by working through the schools serving many of these families to connect them to the DPR Programs.
- Identify opportunities to connect with San Diego’s homeschool audience, by creating DIY curriculum that will bring them to parks on weekdays. Mirror content after Discovery Program, that provides California Dept. Of Education Science Curriculum through DPR Park Ranger visits to elementary school classes, with a broader list of participating parks.
- Economic Opportunity: Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses, especially communities of color and low-income communities.
  - Parking passes for DPR Regional Parks provide a lower cost regular access to parks compared to daily parking fees. Marketing of parking passes will be increased to promote this option to the public in underserved communities that could benefit from annual parking passes. DPR will track single and multiple park parking passes by zip code and individual parks to determine the communities that purchase and benefit from parking passes. DPR will sell over 900 parking passes in Fiscal Year 2022–23 and 1,000 parking passes in Fiscal Year 2023–24.

 **Sustainability**

DPR is committed to balancing recreation opportunities with efforts to protect and preserve our region’s land, vegetation, wildlife and natural resources. Efforts to recycle, reduce, reuse and reform processes are in play at all DPR-managed parks, preserves and facilities. This is in line with the County’s Climate Action Plan, state and federal requirements, and partner agency initiatives to sustain local wildlife. Programs designed to educate residents and boost volunteerism support these efforts while expanding the number of residents that can experience DPR’s Parks and programs.

- Economy: Create policies to reduce and eliminate poverty, promoting economic sustainability for all.
  - Provide college/career readiness and financial literacy programs at the Lakeside and Spring Valley Teen Centers and through SD Nights events to help increase awareness of fis-

cal responsibility and economic sustainability. Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.

- Expand the implementation of the County’s greenhouse gas emissions reduction targets by planting 3,500 trees by partnering with outside agencies and grant programs. The trees will sequester 178,000 pounds of CO2 annually as they mature, which reduces greenhouse gas emissions to the equivalent of 223,675 miles driven by the standard passenger vehicle.
- Where possible, implement E-Bike patrols for trails and campgrounds that are currently patrolled by gas-powered utility vehicles. A minimum of 10 parks will complete the transition in the first year.
- Increase park sustainability and reduce carbon footprint by installing a minimum of one dual charging electric vehicle car charger at two parks that are determined to have most impact to electric car owners. This supports the County EV Roadmap goals, County CAP GHG emissions reductions efforts and the state’s goal, which is to increase zero emission vehicle ownership and the installation of charging infrastructure. Install a photovoltaic system at a minimum of one park.
- Environment: Cultivate a natural environment for residents, visitors and future generations to enjoy.
  - Transform a natural area in Kumeyaay Valley Park by eradicating nonnative trees in a sustainable and efficient manner. This program will also reduce the wildfire fuel for this area.
  - Increase opportunities for public recreation in underserved communities by constructing 10 new park improvements or programs to meet expanding recreational needs. DPR will utilize data analyzed through its Capital Improvement Model and Comprehensive Needs Assessment to identify the gaps and prioritize projects in DPR’s underserved communities.
  - Improve mental and physical health by connecting the public to opportunities to be outdoors.
    - ◆ Facilitate a minimum of 25 events hosted at the Santa Ysabel Nature Center in Santa Ysabel, including a minimum of 2 advisory group meetings, to provide an opportunity for youth and adults living in urban settings to connect with nature by visiting a facility for educational activities while surrounded by an open space preserve.
    - ◆ Host 25 families as part of a first-time camping customer program that provides camping equipment and setup assistance from park staff at 2 County campgrounds to increase access to camping for





residents who may not be able to purchase their own equipment to provide the opportunity to learn about nature through the camping experience.

- ◆ Expand opportunities for 2,000 youth and adults to participate in healthy activities through the programming of sports activities at the newly opened San Luis Rey Park.
- Environment: Protect and promote our natural and agricultural resources, diverse habitats and sensitive species.
  - Preserve the region’s natural resources by conserving, monitoring, and restoring land and educating the public on its value through recreational activities.
    - ◆ Expand the species monitoring program from 20 preserves to 30 preserves by the end of Fiscal Year 2023–24. The species-specific monitoring will provide the data necessary to inform decision-making related to adaptive management and ensure the preserve lands provide the habitat and conditions necessary to ensure species survival.
    - ◆ Increase the amount of conserved land by 500 acres annually, to 57,456 by the end of Fiscal Year 2022–23 and to 57,956 by the end of Fiscal Year 2023–24, which will increase conservation of natural resources and provide additional opportunities for residents to engage in recreational interests. Conservation of natural resources through land acquisitions protects sensitive species and habitat and reduces greenhouse gas emissions.
    - ◆ Increase the trail inventory by 4 additional miles annually, for a total of 388 miles of trails managed in the County Trails Program by the end of Fiscal Year 2022–23 and 392 miles by the end of Fiscal Year 2023–24, thereby increasing recreational opportunities through use of trails.
    - ◆ Create and promote diverse opportunities for residents to exercise their right to be civically engaged and find solutions to current and future challenges through public engagement for project development in 36 community advisory and stakeholder meetings.
- Resiliency: Ensure the capability to respond and recover to the immediate needs for individuals, families, and the region.
  - Continue to expand departmental participation in “Team LUEG” to leverage interdepartmental efforts in the areas of workforce development; communication and outreach; and customer and stakeholder focus. Team LUEG is comprised of all LUEG departments and seeks to provide a “service before self” organization that works seamlessly across departments to meet varying customer needs and ensure a positive customer experience.

- Ensure strong collaboration through participation in the LUEG Compliance Team. This multi-disciplinary team uses a comprehensive approach to resolve large, complex compliance issues that may threaten the health and safety of the community.
- Move toward more sustainable internal operations to contribute to enterprise-wide sustainability goals, greenhouse gas reductions, and regional decarbonization by implementing strategies and commitments from the County-wide Departmental Sustainability Plans.

Short-term commitments for Fiscal Year 2022–23:

- ◆ Assess purchasing trends and identify areas to improve selections for greater sustainability.
- ◆ Evaluate and create a plan for conversion of fleet to hybrid/electric vehicles.
- ◆ Determine which office functions may be opportunities for paperless operation (e.g., billing, scheduling, payroll, etc.).

Mid-and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:

- ◆ Mid-term: Where feasible and applicable, work with Department of General Services to install EV charging equipment and infrastructure at facilities, road stations, etc. in alignment with departmental EV implementation. Sites are prioritized based on various factors, including public need, access, the type of facility and the number of residents that could benefit from these facilities.
- ◆ Long-term: Convert 50% of gas-powered tools to electric power to reduce GHG emissions.
- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Commit to ensuring that adequate resources are available to meet the evolving needs of our community programs. This includes continually reviewing our practices to gain efficiencies and creating an operational plan and budget for the department that is transparent and responsive to the community, including a special focus on those areas historically underserved.
  - Ensure 100% (15 of 15) of designated Contracting Officer’s Representatives (CORs), attend COR I or COR II training as assigned.
  - Conserve financial resources by recruiting and training people to assist in providing services to the public through parks as volunteers.
  - Review office spaces and identify where shared spaces, or work hubs can be utilized as a result of teleworking.





## Community

DPR builds community every day by attracting diverse individuals and groups to a portfolio of over 150 park properties. Programs engage, entertain, and inspire while providing opportunities for residents to connect. Public meetings and surveys provide outlets for community conversation, with virtual options for those who can't participate in person. Recreation opportunities have been re-envisioned to be more inclusive of underserved youth and other underrepresented populations. DPR actively seeks new ways to equitably distribute health and safety resources while exposing more people to the physical, social and emotional benefits that parks provide.

- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Empower youth by encouraging civic engagement. Create youth advisory positions for County advisory boards like County Services Areas to increase youth involvement in their local government. These youth who volunteer their time will assist adult appointed members and DPR staff in making sure to include youth opinion in the planning of park facilities and programs.
  - Create Free Speech Event guidelines in all threshold languages to provide information to the public on how public forums can be held on County property.
- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Train employees within the first year of their employment, 100% of all new permanent, full-time 36 employees to respond to emergency situations either within their classification's scope of responsibilities or as disaster service workers, such as shelter workers or managers, to assist in emergency situations.
- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Participate in a joint program through LUEG and the San Diego Workforce Partnership to provide career development and internships to opportunity youth from underserved communities in the County. Host 40 youth interns in 8 DPR parks to connect youth to the benefits of parks and recreation and the benefits of providing service to the public.
  - Provide 20 field trips for youth from underserved communities to visit natural outdoor areas and participate in onsite interpretation programs and host guided trail hikes. In addition, expand the program to include five program

site visits by park rangers to educate and motivate teenagers to visit the natural environment. DPR will also provide language translation in all the County threshold languages on the field trips where applicable. The program provides teenagers with a safe place for recreation and enrichment during critical evening and weekend hours and is intended to build safe communities and to reduce youth gang and criminal activity.

- Organize five trips or events, partnering with other recreation agencies to connect urban residents to the outdoor environment. Collaborate with the Park Society for funding and support.
- Increase access to recreation by replacing outdated playgrounds at various parks throughout the county. Playgrounds are replaced based on their current condition and community use. In the next fiscal year, the playgrounds replaced include Otay Lakes in Chula Vista, Dos Picos in Ramona and William Heise in Julian.
- Provide exceptional service delivery and equitable recreational opportunities to increase Accessibility for All by implementing the Americans with Disability Act Transition Plan, which prioritizes the order of improvements made for each fiscal year. Two parks, Lake Morena in Campo and William Heise in Julian, have been prioritized for accessibility in this fiscal year.
- Help ensure people of all abilities can safely enjoy the facilities of the La Chappa Ball Fields by planning and completing accessible improvements and enhancements, while also creating a functional and enjoyable experience for all park visitors.
- Communications: Create proactive communication that is accessible and transparent.
  - Ensure that 100% of public notices for County initiated projects and programs are translated into the threshold languages to ensure ability for all individuals to participate in and comment on projects and programs occurring in or affecting their community, regardless of preferred language. Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
  - Offer interpreters for community meetings or translations of information to ensure residents have every opportunity to make informed decisions while listening to, participating in, or using County services or programs.
  - Publish timely and accurate park development project updates to [sdparks.org](http://sdparks.org), in addition to temporary closures, safety issues, major maintenance, and other projects that can affect customer experiences. Text on [sdparks.org](http://sdparks.org) can be easily translated into multiple languages using the Google Translate option.





- Continue to create print materials like public meeting notices and program guides in the County’s threshold languages. For longer-term publications, like trail challenges and all-parks brochures, work with translation companies to provide content in all County threshold languages. Make all print material content available on sdparcs.org so it can be easily translated into customers’ preferred language using the Google Translate option.
- Produce at least three program-related bi- or multi-lingual videos for DPR’s YouTube channel. Activate closed captioning for the hearing impaired and explore other options to ensure videos are accessible in multiple languages.
- Produce at least three video interviews with park staff as part of a “Day in the Life” informational video series designed to showcase and encourage diversity in those applying for DPR roles. Clearly explain the roles, the application process and the career paths for a variety of jobs. Activate closed captioning or English/Spanish subtitles in YouTube when uploading the content, or produce a video in Spanish, featuring Spanish-speaking park staff. Add the videos to the Virtual Recreation Center on sdparcs.org, with text descriptions that can be translated to any language using Google Translate. Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
- Work with community partners and the Food Access Initiative to create two new community gardens to increase connectivity of the public to their parks while providing the opportunity to grow their own healthy fruit and vegetables.
- Partner with non-profit organizations to provide shared programming such as a monthly family environmental education program in partnership with the Nature Collective at San Elijo to 300 underserved youth with educational opportunities throughout the park system.
- Leverage grant funding through community partnerships to provide a restoration project to benefit the community and park system. For example, partnering with the Nature Collective DPR will seek a grant that will fund the Nature Collectives work to improve a trail in DPR’s Guajome Regional Park in Oceanside.
- Partner with mountain bike groups and businesses to create a new trail challenge for mountain bikers to encourage them to explore trails throughout the DPR Park System.
- Work in tandem with the County’s Land Use and Environment Group, as well as environmental partners like Volcan Mountain Foundation, San Dieguito River Park Conservancy, San Diego County Parks Society, and others to provide educational programs and to recruit volunteers for DPR events to support Earth Month (April).

- Partnership: Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
  - Conserve financial resources by coordinating with volunteers to support parks and facilities, resulting in annual cost avoidance of \$2.55 million. Through volunteer service, participants learn about environmental stewardship, and our efforts to protect and preserve the land we manage. Staff guide these experiences, helping volunteers to become educated, inspired and active ambassadors for parks and for their communities.



Empower

DPR sees staff as its greatest resource and has prioritized recruiting, providing support for, and maintaining a well-rounded staff team. DPR’s team are educated, informed, and empowered to be leaders and subject-matter experts, as well as innovators. DPR works to provide this team with curriculum to highlight diversity, identify individual talents and fine-tune skill sets to supplement certification requirements, and additional workshops to ensure all staff are ready to serve in an emergency which is key to supporting regional safety efforts.

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Promote Justice, Equity, Diversity, and Inclusion (JEDI) of staff as high priorities by: regularly discussing the importance of these values in staff meetings at all levels of the department, including any “all hands” staff meetings; offering trainings to enhance education and awareness; sustaining a workforce development team that is open to every employee (and who are encouraged to participate); and by strongly supporting staff participation in Employee Resource Groups, activities and events. This helps employees feel valued, engaged and better prepared for career advancement opportunities. Additionally, staff become better prepared to provide the highest level of service for DPR’s diverse customers.
  - Expand department commitment on Justice, Equity, Diversity and Inclusion (JEDI) by: identifying programs and processes that require changes to provide the highest level of service for DPR’s customers; utilizing community assessment methods to identify the community needs; increasing translated materials, and training staff on JEDI to increase awareness and inclusivity when serving DPR’s diverse customers.
  - Increase trauma-informed services as part of the County culture. DPR’s employees are encouraged to understand the impact trauma has on vulnerable and at-risk populations. Employees are also empowered to promote self-care, self-awareness, and resiliency in traumatic times. To





ensure DPR's employees are equipped to deliver trauma-informed service, they are encouraged to engage and integrate the shared vision of A just, sustainable, and resilient future for all, all new employees are required to complete the "Growing Resiliency within a Trauma Informed Lens eLearning 101" online training course.

- ◆ The learning outcomes of the Growing Resiliency within a trauma-informed lens course is to: (1) Describe trauma and resiliency; (2) Identify a trauma informed system of care; (3) Recognize the science of resilience and the three core building blocks; (4) Describe the power of healthy relationships and behaviors that build healing relationships; and (5) Identify resources and ways to support healing and resiliency.
- Engage in LUEG-wide communication efforts to keep the departments better connected by contributing to LUEG Team Talk quarterly newsletter that highlights DPR's efforts in equity/diversity, noteworthy projects, and shared resources. The newsletter will help bring DPR's essential work into a common space that can benefit other departments.
- Continue to foster an environment where teleworking and alternate work schedules are embraced and implemented to ensure customer service remains a priority while supporting employee well-being and our sustainability goals.
- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - DPR will post public meeting notes and videos within three days of a public meeting event and share links on [sdparks.org](http://sdparks.org) and DPR social media channels to ensure all people have ready access to information.
  - By August 1, 2022 DPR will publish a year-in-review infographic highlighting Development, Resource Management, Finance and Operations accomplishments over the past fiscal year. DPR will also publish a high-level org chart on [sdparks.org](http://sdparks.org) that provides up-to-date details on department leadership, to include names, titles and contact information.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Deploy innovative solutions at three additional parks to gain greater knowledge of park visitation.
  - Continue to solicit feedback from campers via automated customer service surveys; collect at least 250 additional responses from registered campers, log responses, analyze trends, and take action to improve experiences for future park guests.
  - Expand the Online Education Program for teens in the community to learn about the local environment, culture, and history, while earning a certificate that complies with school standards for science. Complete the modules on People and Nature to round out curriculum for a more

diverse representation of department offerings. Test and make the system available to both desktop and mobile users for greater accessibility and reach.

- As part of the Comprehensive Tree Program DPR has completed four park tree inventory using Tree Plotter system. DPR will complete tree inventory for 12 additional parks while continuing to add locations of all newly planted trees to our cloud-based software for the benefit of generating accurate reports and statistics on diversity, maintenance, and risk management of the tree population.

## Justice

Transparency is key in holding open, honest and fair conversations with the people DPR serves. Clear communication and equal access to the information DPR shares helps people make informed decisions as residents and as participants of recreational programs. DPR will continue to streamline communication processes while holding staff accountable for these efforts to expand community conversation and investment in park programs and properties.

- Environmental: Advance equal protection and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies with an urgent focus on communities of color and low-income communities, recognizing they historically lacked the same degree of protection from environmental and health hazards.
  - To encourage civic engagement DPR will develop an online calendar that the public can access that identifies all public meetings where DPR staff is presenting information and taking public input to encourage civic engagement.
- Environmental: Ensuring equal access to decision-making processes that create healthy environments in which to live, learn and work.
  - Continue to engage youth in five DPR Advisory Committees to meet the Board of Supervisors' goal to have youth provide leadership on the programs and services that impact them.

## Related Links

For additional information about the Department of Parks and Recreation, refer to the website at:

- ◆ [www.sdcounty.ca.gov/parks](http://www.sdcounty.ca.gov/parks)

Follow us on Facebook and Twitter at:

- ◆ [www.facebook.com/CountyofSanDiegoParksandRecreation](https://www.facebook.com/CountyofSanDiegoParksandRecreation)
- ◆ [twitter.com/sandiegoparks](https://twitter.com/sandiegoparks)
- ◆ Instagram: <https://www.instagram.com/sandiegoparks/>









Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Protect and preserve the regions natural resources through the number of parkland acres owned and effectively managed	56,131	56,631	56,956	N/A	N/A
	Maintain responsible stewardship of the number of miles of trails managed in the County Trails Program	380	384	384	N/A	N/A
	Plant additional trees to decrease greenhouse gases in the environment <sup>1</sup>	4,113	3,500	4,192	N/A	N/A
	Conserve financial resources through the use of volunteers, resulting in annual cost avoidance (in millions)	\$2.15	\$2.5	\$2.5	N/A	N/A
	Protect and preserve the regions natural resources through the number of parkland acres owned and effectively managed	N/A	N/A	N/A	57,456	57,956
	Maintain responsible stewardship of the number of miles of trails managed in the County Trails Program	N/A	N/A	N/A	388	392
	Plant additional trees to decrease greenhouse gases in the environment	N/A	N/A	N/A	3,500	3,500
	Conserve financial resources through the use of volunteers, resulting in annual cost avoidance (in millions)	N/A	N/A	N/A	\$2.55	\$2.55

Table Notes

<sup>1</sup> This goal was exceeded because additional areas such as the San Elijo Lagoon opened and allowed for an increase in tree plantings this year.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 36.00 staff years

- ◆ Increase of 15.00 staff years in the Operations and Resource Management Divisions to support the Multiple Species Conservation Plan.
- ◆ Increase of 11.00 staff years in the Operations Division to support daily operations and maintenance of new and expanded park facilities in Calavo, Lindo Lake, Waterfront Park and the new Park Circle Community Facility District.
- ◆ Increase of 3.00 staff years to support increased efforts in community engagement, policy development and implementation, and data analysis to support evidence-based decision making and resource allocation.
- ◆ Increase of 4.00 Staff years in the Development and Resource Management Divisions to support Capital Projects.
- ◆ Increase of 3.00 staff years in the Administration Division to support all divisions, park operations, park development, and conservation.

### Expenditures

Net increase of \$10.6 million

- ◆ Salaries & Benefits—increase of \$5.0 million due to staffing increases noted above, required retirement contributions and negotiated labor agreements.
- ◆ Services & Supplies—increase of \$9.1 million.
  - ◆ Increase of \$3.5 million due to a Fire Mitigation Grant from the San Diego River Conservancy
  - ◆ Increase of \$2.5 million due to increased support for the Multiple Species Conservation program
  - ◆ Increase of \$1.3 million for IT, utility, and fleet costs
  - ◆ Increase of \$0.9 million for one-time projects including supporting efforts to address transboundary flow issues in the Tijuana River Valley, and initial stewardship for Rancho Lilac Preserve
  - ◆ Increase of \$0.5 million for increased daily operational needs of existing and new County park facilities
  - ◆ Increase of \$0.3 million to support the Safe Destination Nights Program
  - ◆ Increase of \$0.1 million due to new major maintenance projects





- ◆ Expenditure Transfer & Reimbursements—Increase of \$4.5 million associated with one-time costs related to Comprehensive Tree Program, Accessibility for All ADA Transition Plan, Smugglers Gulch Dredging, Water Conservation Maintenance Projects, Small Water Systems Facility Condition Assessment. Since this is a transfer of expenditures, it has a net effect of \$4.5 million decrease in expenditures. The central funding is supported by resources in Countywide Finance Other.
- ◆ Operating Transfers Out—Increase of \$1.0 million due to one-time Major Maintenance Capital Projects.

### Revenues

Net increase of \$10.6 million

- ◆ Taxes Current Property—Increase of \$0.1 million based on projected property tax revenue.
- ◆ Revenue from Use of Money & Property—decrease of \$0.2 million due to the transfer of revenue from Rents & Concessions to Park & Recreation Fees for CSA 138.
- ◆ Charges for Current Services—increase of \$1.3 million due to anticipated increase in camping use.
- ◆ Miscellaneous Revenues—increase of \$3.7 million due to a Fire Mitigation grant from the San Diego River Conservancy.
- ◆ Other Financing Sources—increase of \$0.1 million due to increased support for County Service Areas (CSA) and Community Facilities District parks including the additional staff year described above.

- ◆ Use of Fund Balance—net decrease of \$3.0 million for a total of \$1.3 million budgeted:
  - ◆ \$0.5 million of General Fund fund balance for one-time costs associated with negotiated labor agreements.
  - ◆ \$0.5 million of Parks Special Districts Funds fund balance for increased costs in facility management.
  - ◆ \$0.3 million Park Land Dedication Ordinance Fund balance for various parks expansion projects.
- ◆ General Purpose Revenue Allocation—increase of \$8.6 million primarily due to the addition of 36.00 staff years described above.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$3.7 million. Total decrease of \$9.3 million includes \$7.9 million in Services & Supplies for completed one-time projects and \$1.4 million in Operating Transfers Out due to the completion of Major Maintenance Capital Projects.

An offsetting increase of \$1.0 million in Salaries & Benefits primarily for planning purposes associated with anticipated salary and benefit increases; and \$4.6 million increase in Expenditure Transfer & Reimbursements due to completion of one-time costs supported by resources in Countywide Finance Other as noted above.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Parks and Recreation		249.00			285.00	285.00
<b>Total</b>		<b>249.00</b>			<b>285.00</b>	<b>285.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Parks and Recreation	\$43,219,452	\$52,888,981	\$78,209,830	\$50,453,390	\$63,137,087	\$59,600,012
Park Land Dedication	1,450,034	1,135,700	9,707,791	1,037,441	1,135,700	799,700
Park Special Districts	3,812,613	4,652,100	5,871,299	4,486,247	4,918,568	4,990,247
Parks Community Facilities Districts	299,075	1,466,759	1,479,951	252,925	1,528,274	1,571,555
<b>Total</b>	<b>\$48,781,173</b>	<b>\$60,143,540</b>	<b>\$95,268,871</b>	<b>\$56,230,004</b>	<b>\$70,719,629</b>	<b>\$66,961,514</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$27,192,051	\$30,794,869	\$29,718,475	\$29,521,812	\$35,797,274	\$36,827,736
Services & Supplies	18,978,363	25,774,171	52,690,680	23,739,970	34,871,376	26,959,046
Other Charges	874,592	275,500	754,292	15,914	275,500	275,500
Capital Assets Equipment	—	—	300,000	15,148	—	—
Expenditure Transfer & Reimbursements	(1,778,130)	—	—	(20,547)	(4,550,000)	—
Operating Transfers Out	3,514,296	3,299,000	11,805,424	2,957,706	4,325,479	2,899,232
<b>Total</b>	<b>\$48,781,173</b>	<b>\$60,143,540</b>	<b>\$95,268,871</b>	<b>\$56,230,004</b>	<b>\$70,719,629</b>	<b>\$66,961,514</b>



Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Current Property	\$3,226,176	\$3,406,579	\$3,406,579	\$3,699,535	\$3,537,544	\$3,560,069
Taxes Other Than Current Secured	74,431	18,800	18,800	28,164	18,800	18,800
Licenses Permits & Franchises	3,716,380	750,000	750,000	5,133,786	750,000	750,000
Fines, Forfeitures & Penalties	1,612	250	250	864	250	250
Revenue From Use of Money & Property	1,428,550	1,489,008	1,251,008	1,454,258	1,253,008	1,253,008
Intergovernmental Revenues	2,094,292	3,482,860	9,218,858	2,166,695	3,530,342	3,530,342
Charges For Current Services	7,198,381	7,848,133	8,086,133	9,342,773	9,154,383	9,057,236
Miscellaneous Revenues	1,166,582	740,817	1,410,186	266,196	4,417,250	740,817
Other Financing Sources	2,032,235	2,729,000	2,729,000	1,873,170	2,790,479	2,848,708
Fund Balance Component Decreases	582,753	582,753	582,753	582,753	582,753	582,753
Use of Fund Balance	(6,432,456)	4,302,189	33,022,154	(3,111,342)	1,339,190	570,811
General Purpose Revenue Allocation	33,692,238	34,793,151	34,793,151	34,793,151	43,345,630	44,048,720
<b>Total</b>	<b>\$48,781,173</b>	<b>\$60,143,540</b>	<b>\$95,268,871</b>	<b>\$56,230,004</b>	<b>\$70,719,629</b>	<b>\$66,961,514</b>



# Planning & Development Services

## Mission Statement

Through operational excellence and attention to customer service, we strive to balance community, economic and environmental interests to ensure the highest quality of life for the public in the unincorporated region of San Diego County.

## Department Description

Planning & Development Services enhances the quality of communities and ensures the health and safety of residents by protecting natural resources and implementing the General Plan and land development ordinances in the unincorporated region. PDS works with a variety of stakeholders including community, economic, and environmental interests to foster greater connection and engagement in our efforts. PDS is responsible for long-range planning, which guides long-term growth. PDS analyzes privately initiated land development projects to ensure compliance with land use regulations and makes recommendations to the Board of Supervisors and the County Planning Commission based on that analysis. PDS maintains public health and safety through engineering services, building permit review, and building inspection. The PDS Code Compliance program ensures safe, sustainable communities and preservation of the County's natural resources. PDS is committed to creating a seamless land use process that works efficiently, maintains high quality standards, and helps customers navigate the planning and development process.

To ensure these critical services are provided, Planning & Development Services has 272.00 staff years and a budget of \$53.2 million.



## 2021–22 Accomplishments

### Living Safely

- Encourage and promote residents to take important and meaningful steps to protect themselves and their families for the first 72 hours during a disaster
  - Within the first year of their employment, 100% (23) of all new permanent, full-time PDS employees were trained to respond to and assist in emergency situation reviews, either within their classification's scope of responsibilities or as disaster service workers, such as shelter workers or managers.
- Plan, build and maintain safe, sustainable communities to improve the quality of life for all residents
  - Updated the Safety Element of the General Plan through the evaluation of residential communities that do not have at least two emergency evacuation routes, and a review of local hazard plans. The element included preparation of a climate change vulnerability assessment, which helped identify the unincorporated region's exposure to effects of climate change and the sensitivity of population groups and community assets to climate change effects. The element also included development of climate adaptation and resilience strategies meant to protect people and infrastructure that are the most vulnerable to the effects of climate change.
  - Balanced community, economic and environmental interests through the review and decision of permits for discretionary projects.
    - ◆ Reviewed 577 discretionary projects for decision that could include approval or denial to ensure communities were designed with safe and appropriate infrastructure, emergency response services, community character, and parks and trails.

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE

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- - Audacious Vision
- - Enterprise Wide Goal
- - Department Objective

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Land Use and Environment Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

- Reduced safety risks by ensuring buildings and improvements are designed and constructed in accordance with building safety codes. This includes reviewing building plans, explaining code requirements to customers, and conducting building inspections.
  - ◆ Promoted safe, livable, and sustainable communities through the review of 12,169 building plans to ensure that structures met safety, sustainability, and energy efficiency requirements per building code. PDS exceeded the original goal of 10,500 due to an unexpected surge in submitted plans.
  - ◆ Conducted 48,943 building inspections during construction to ensure structures are built in accordance with approved building plans and applicable building safety codes to ensure the life and safety of residents and visitors is preserved. The original goal of 28,000 inspections was surpassed due to an increase in workload.
- Addressed code compliance concerns through a variety of means, including education and outreach, to help ensure compliance without the need for punitive enforcement on 91% (2,437 of 2,672) of the cases, meeting our goal of at least 90%.
  - ◆ Resolved 59% (1,668 of 2,819) of code compliance-related cases within a one-year period of opening a case, nearly meeting our goal of 60%.
  - ◆ Inspected 85% (1,851 of 2,177) of complaints within 5 business days. The original goal of 75% was exceeded due to the emphasis placed on the importance of quick responses to ensure we provide prompt customer service.
  - ◆ Resolved 65% (167 of 259) of debris and waste complaints within six months of initial notice to the property owner nearly meeting our goal of 70%.
  - ◆ Updated the Code Compliance website and at least ten of the most common letters and notices to ensure they contain a positive customer-first approach by providing clear, actionable information on required corrective actions and translating three informational documents into the threshold languages for use on the PDS website.
- Implemented strategies to support and encourage housing production in the unincorporated region through the Report on Options to Improve Housing Affordability and direction from October 10, 2018, through additional incentives to diversify housing products, and regulatory reforms to address outdated or inconsistent regulations.
  - ◆ Completed first round plan reviews for new single-family dwelling building permit applications within an average of 27 business days following submittal. The goal of 15 days was not met due to impacts of closing the in-person Permit Center for the prior year due to COVID-19 restrictions and an associated backlog.
  - ◆ Provided timely customer service by completing first round review of site plan, boundary adjustment applications and major use permits within an average of 35 business days following submittal. The goal of 20 business days was not met due to unexpected surge in new application and staffing fluctuations.
  - ◆ Completed first round review of land development grading plans and final map applications within an average of 28 business days following submittal. The PDS goal of 20 days was not met due to a surge in workload and an associated backlog.
  - ◆ Developed preliminary North County Multiple Species Conservation Plan (MSCP) Plan Area, Preserve Design, and Covered Species list. Engaged with various stakeholders and property owners. Public outreach notices were translated into the threshold languages and live Spanish interpretive services were provided to expand inclusivity. The MSCP will help to conserve species and habitat while streamlining development in certain areas.
- Improved customer service by increasing consistency and ease of interpretation of County planning policy documents through periodic updates as part of a communication plan to ensure a robust stakeholder engagement process to the County General Plan, development regulations, and procedures.
  - ◆ Brought the draft Alpine Community Plan to the Board of Supervisors for consideration and prepared the draft update to the Valley Center Community Plan and Twin Oaks Community Plan to improve consistency with the 2011 General Plan, including holding public stakeholder outreach meetings, preparing a dedicated project website, and attending Community Planning Group meetings.
  - ◆ Prepared an amendment to the Environmental Justice Element of the General Plan. The amendment identifies additional underserved communities, outlines environmental justice principles, and improves public participation to reduce pollution exposure and promote public facilities, food access, safe and sanitary homes, and physical activities in underserved communities.

 **Sustainable Environments/Thriving**

- Provide and promote services that increase consumer and business confidence
  - Collaborated with County departments in the development of a socially equitable cannabis program, including updating the County Zoning Ordinance, licensing, and permitting to allow cannabis retail, cultivation, manufacturing, distribution, and ingestible cannabis products for both medical and adult-use of marijuana.





- ◆ Implemented business process reengineering and streamlining items such as a self-certification program, final engineering flexibility, and CEQA evaluation requirements to reduce processing times and costs to applicants and to improve the review process and increase transparency, as directed by the Board of Supervisors in Fiscal Year 2019–20.
- ◆ Implemented seven self-certification programs to reduce processing times and costs for applicants, including commercial tenant improvements, single family minor grading permits, private roads, minor grading permits for pad only, residential driveways, traffic control permits, and landscape plans.
- ◆ Presented options to the Board of Supervisors regarding permit streamlining for land development projects. The options included possible changes to the County’s California Environmental Quality Act (CEQA) Guidelines. On August 18, 2021, the Board approved updates to the County’s Guidelines for Determining Significance for Hydrology and Surface Water Quality (Guidelines) which created a more user-friendly document and provided options to reduce time and costs associated with project discretionary review. The Guidelines now include two options that project applicants can use including allowing for a planning-level project design analysis for stormwater quality and flood analyses or a final engineering-level analysis during the discretionary permit review phase.
- Enhance the quality of the environment by focusing on sustainability, pollution prevention and strategic planning
  - Continued implementation of the Purchase of Agricultural Conservation Easement (PACE) program, which supports the local agricultural industry and the preservation of community character, with 790 acres of agricultural easements purchased in the fiscal year. Since program adoption in 2012, the County has preserved 3,260 acres of agricultural land in the unincorporated area.
  - Implemented process streamlining for renewable energy projects in the unincorporated area based on Board direction.
  - Continued to implement the 2018 Climate Action Plan (CAP) and reduce greenhouse gas (GHG) emissions as reported in the 2020 CAP Annual Progress Report. Initiated an update to the CAP and Supplemental Environmental Impact Report that will be comprehensive and legally enforceable, does not rely on the purchase of carbon offsets to meet emission reduction targets, uses updated data and modeling, emphasizes environmental justice and equity, is shaped by community input, and will achieve at a minimum Senate Bill 32 greenhouse gas emissions reductions of 40% below the 1990 level by 2030 and establish actions to meet a goal of net zero carbon emissions by 2045 (in line with the Governor’s Executive Order B-55-18).

Initiation of the update has included comprehensive engagement strategies that has resulted in robust engagement including 41 meetings (7 workshops and 34 smaller one-on-one or stakeholder group meetings) for 48 hours of engagement.

- Implemented the Electric Vehicle Roadmap as part of CAP implementation, including efforts to transition a portion of the County’s fleet to electric vehicles, evaluate County facilities for locations of vehicle charging infrastructure, and identify priority locations for public charging infrastructure throughout the unincorporated area.
- Updated available online consumer information for new and used EV for residents, businesses, and private fleets by launching the regional Electric Vehicle (EV) Consumer Guide website. This resource offers general and technical online education and support on EV-related topics to consumers in the San Diego region. This resource also provides a consolidated source of consumer-friendly information on the benefits and costs of EV ownership, available vehicle and charger purchase incentives, charger options and installation procedures, a fuel cost comparison calculator, and access to a vehicle search and comparison tool. To improve the user experience and accessibility, the website provides information for a diverse range of users (i.e., low-income residents, residents of multi-family developments, large families) and utilizes enhanced website design components to facilitate translation of all website content.
- Conducted community needs assessments related to location placement of electric vehicle charging stations, graffiti reduction, and placement of residential roof mount solar photovoltaic systems. Initial data analysis was done to determine if we could develop programs to help reduce graffiti and increase roof mount residential solar photovoltaic and electric vehicle charging stations in underserved communities in the unincorporated area, taking into account the diverse and unique needs of all stakeholders. These programs can have both financial and community benefits but can also be a financial burden to homeowners and renters. PDS completed data analysis to assist in developing programs that seek to reduce the burden on homeowners, with the lens of promoting change in underserved communities.



### Operational Excellence

- Align services to available resources to maintain fiscal stability
  - Updated PDS fees to ensure full cost recovery of services in compliance with Board Policy B-29, Fees, Grants, Revenue Contracts – Department Responsibility for Cost Recovery, while continuously implementing opportunities to gain business process efficiencies for PDS and its customers.





- Continued employee participation in financial literacy training for 21% of PDS staff (51 of 238), exceeding our goal of 15%, to increase understanding of the individual and collective contribution to the County’s fiscal stability.
- Ensured 100% (8 of 8) of PDS designated Contracting Officer’s Representatives (CORs), attend COR I or COR II training as assigned.
- Continued to ensure fiscal stability by regular monitoring of expenditures and ensuring cost-efficiency.
- Strengthen our customer service culture to ensure a positive customer experience
  - Continued to expand the online services available to customers to allow for customer convenience and processing efficiency.
  - Continued departmental participation in “Team LUEG” to leverage interdepartmental efforts in the areas of workforce development; communication and outreach; and customer and stakeholder focus. Team LUEG is comprised of all LUEG departments and seeks to provide a “service before self” organization that works seamlessly across departments to meet varying customer needs and ensure a positive customer experience.
  - Ensured strong collaboration through participation in the LUEG Compliance Team. This multi-disciplinary team uses a comprehensive approach to resolve large, complex compliance issues that may impact the quality of life for residents.
  - Ensured a positive customer experience:
    - ◆ Maintained the voluntary code compliance rate at 91% (2,437 of 2,672, exceeding our goal of 90%, through ongoing education and outreach methods in place of citations, civil penalties, and abatements.
    - ◆ Maintained an average turnaround time of 23 business days or less for the first review of residential building plans. The goal of 15 days was not achieved due to a surge in new applications after in-person counter operations reopened from the Covid-19 closure.
    - ◆ Maintained an average Permit Center counter wait time of 23 minutes or less, exceeding our goal of 20 minutes or less, once the Permit Center reopened. This goal was not met as we saw a surge in workload and experienced staffing turnover and vacancies.
  - Updated website for ease of use by customers and stakeholders and added translation service capability to frequently used documents.
- Develop, maintain, and attract a skilled, adaptable, and diverse workforce by providing opportunities for our employees to feel valued, engaged, and trusted
  - Maintained Justice, Equity, Diversity and Inclusion (JEDI) of staff as high priorities by regularly discussing the importance of these values in staff meetings at all levels of the department, including any “all hands” staff meetings; offered trainings to enhance education and awareness; sustained a workforce development team that is open to every employee (and who are encouraged to participate); and by strongly supporting staff participation in Employee Resource Groups, activities, and events. This helps employees feel valued, engaged, and better prepared for career advancement opportunities. Additionally, staff become better prepared to provide the highest level of service for PDS’ diverse customers.
- Expanded commitment on Justice, Equity, Diversity, and Inclusion (JEDI) by identifying programs and processes that require change to provide the highest level of service for PDS’ customers; using community needs assessment methods to identify the community needs; and training staff on JEDI to increase awareness and inclusivity when serving PDS’ diverse customers.
- Continued participation in the PDS Workforce Development Program that includes participating in LUEG-wide Workforce Development programs, to cultivate, retain and attract a workforce that has the skills, talent, and commitment to achieve organizational excellence.
  - ◆ Continued to engage management during monthly leadership meetings through exposure to various topics that enhance management skills.
  - ◆ Supervisors continued to work with their staff during regular development meetings to implement desired trainings and mentorship that will enhance their development and success.
- Pursue policy and program change for healthy, safe, and thriving environments to positively impact residents
  - Promoted community participation and input into land development projects, policies, and the development of community and subregional plans by preparing comprehensive outreach plans that ensure the department is engaging, informing, and making information accessible to the public.
    - ◆ Continued public outreach and process to restructure land development ordinances into a consolidated Land Development Code that is modern, streamlined, and user-friendly.
    - ◆ Continued public outreach to engage the community in land development projects.
    - ◆ Improved public engagement and transparency in public noticing for discretionary project reviews by sending all notices translated in the threshold languages.
- Leverage internal communication resources, resource groups, and social media, to enhance employee understanding of the County’s vision, *Live Well San Diego*
  - Trauma-informed services are becoming part of the County culture due to the increased number of individuals who may have experienced trauma in their lives. PDS employees are encouraged to understand the impacts of trauma to best serve the vulnerable and at-risk populations we may encounter, as well as promoting self-care, self-aware-





ness, and resiliency in traumatic times. To ensure that PDS employees deliver trauma-informed services and become engaged and integrated into the shared vision of *Live Well San Diego*, all new employees (23 of 23) are required to complete the “Growing Resiliency within a Trauma Informed Lens eLearning 101” online training course.

- ◆ By the end of this training, staff were able to: (1) Describe trauma and resiliency; (2) Identify a trauma informed system of care; (3) Recognize the science of resilience and the three core building blocks; (4) Describe the power of healthy relationships and behaviors that build healing relationships; and (5) Identify resources and ways to support healing and resiliency.

### Strategic Initiative Legend for Objectives

				
○	- Audacious Statement			
●	- Departmental Objective			

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Land Use and Environment Group Summary.

## 2022-24 Objectives



### Equity

PDS applies an equitable lens in service delivery and program design to provide opportunities for underserved communities. This includes conducting community needs assessments in our building services, code compliance and sustainability programs. This also includes developing programs and policies such as socially equitable cannabis and housing related programs that will expand opportunities for previously marginalized communities and provide housing opportunities to meet the needs of the community. In accordance with the County’s strategic initiative on equity, PDS will:

- Housing: Utilize policies, facilities, infrastructure, and finance to provide housing opportunities that meet the needs of the community.
  - Plan, build, and maintain safe, sustainable communities to improve the quality of life for all residents.
  - Implement the adopted and State Department of Housing and Community Development-certified General Plan Housing Element.

- Implement options directed by the Board of Supervisors on the small lot subdivision ordinance, by-right development program (including mixed use and commercial sites as a consideration as part of the feasibility analysis), and senior/assisted living development (exploring the feasibility of developing a program that would facilitate/remove barriers to senior and assisted living housing development).
- Protect community quality of life by supporting and encouraging safe and efficient housing production and attainability in the unincorporated area.
- Prepare a housing construction cost study that assesses the various factors that drive the cost of new housing construction in the unincorporated area and the region and identify approaches to reduce those costs by Fiscal Year 2022–23.
- Increase the production of housing by increasing the number of homes built in the unincorporated area by 700 units.
- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.
  - Evaluate specific benefits that could be established for communities impacted by large infrastructure projects such as renewable energy projects and other new developments and mechanisms to achieve those benefits, including but not limited to prevailing wage requirements, local hire requirements, and job outreach to underserved communities.
  - Prepare an amendment to the Environmental Justice (EJ) Element of the General Plan that incorporates additional identification criteria, broadening the application of EJ principles (e.g., improving public participation to reduce pollution exposure and promote public facilities, food access, safe and sanitary homes, and physical activities) for underserved communities.
- Economic Opportunity: Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses, especially communities of color and low income.
  - Collaborate with County departments on the development of the County’s Cannabis Program as it relates to PDS program areas.



### Sustainability

Sustainability is at the forefront of PDS’s operations and regulatory program implementation. PDS is dedicated to meeting current resident and customer resource needs with a view towards how to continue to meet the needs for generations to come. PDS is focusing on sustainability by actively planning for the preservation of safe buildings and the environment from the impacts of climate change through the Climate Action Plan Update, conservation efforts, and programs to reduce dependence on fossil



fuels. PDS aligns its resources to ensure long-term fiscal stability. In accordance with the County’s strategic initiative on sustainability PDS will:

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Continue to mitigate greenhouse gas emissions and prepare for the effects of climate change by developing regulations and guiding principles to reduce the risk of climate change and limit the negative impacts of climate change on the environment.
  - Continue to prepare and update the Climate Action Plan (CAP) and Supplemental Environmental Impact Report (SEIR) to bring forward for Board consideration in Fiscal Year 2023–24 that is comprehensive and legally enforceable, does not rely on the purchase of carbon offsets to meet emission reduction targets, uses updated data and modeling, emphasizes environmental justice and equity, is shaped by community input, and will achieve at a minimum California Global Warming Solutions Act of 2006 (Senate Bill 32) greenhouse gas emissions reductions of 40% below the 1990 level by 2030 and establish actions to meet a goal of net zero carbon emissions by 2045.
  - As part of the CAP SEIR, develop Smart Growth Alternatives for the Board’s consideration that would further reduce vehicle miles traveled from new development.
  - Implement the Electric Vehicle Roadmap, including efforts to transition the County’s fleet to electric vehicles as technologically feasible and consistent with business needs, evaluate County facilities for opportunities to site additional vehicle charging infrastructure, and identify priority locations (e.g., highly-traveled areas, east-west corridors, areas servicing low-income residents and communities exposed to air pollutants, workforce centers, public right-of-way options, etc.) for public charging infrastructure throughout the unincorporated area.
  - Reduce dependence on fossil fuels by approving the installation of 60,000 kW (7,500 solar photovoltaic permits) of residential renewable energy from solar photovoltaic permits.
  - Bring Organic Materials Ordinance (OMO) update to the Board for consideration in 2022. This program will allow for more opportunities to compost organic materials at community gardens, farms, and commercial entities in the unincorporated County. The OMO will provide more flexibility for communities to divert organic waste from landfills, resulting in lower GHG emissions and better use of natural resources.
  - Implement actions regarding Vehicle Miles Traveled (VMT), including updates to the County’s Transportation Study Guide, as well as environmental analysis of transit opportunity areas to balance the needs of congestion manage-

ment, reduction of greenhouse gas (GHG) emissions, infill development, and improve public health through more active transportation such as walking and biking.

- Identify opportunities to expand incentives and remove barriers to increase green affordable housing development and rehabilitation, such as but not limited to fee waivers, expedite plan review, and technical assistance.
- Convert gas fleet vehicles to hybrid/electric vehicles in accordance with the County EV Roadmap to increase sustainability and reduce greenhouse gas emissions.
- Environment: Protect and promote our natural and agricultural resources, diverse habitats, and sensitive species.
  - Continue to prepare a North County Multiple Species Conservation Plan (MSCP) for Board consideration in Fiscal Year 2025-26 that provides a long-term, regional habitat conservation program focused on balancing habitat and species protection with recreation, development, and agricultural activities.
- Environment: Cultivate a natural environment for residents, visitors, and future generations to enjoy.
  - Continue implementation of the Purchase of Agricultural Conservation Easement (PACE) program to support the local agricultural industry and carbon sequestration, by preserving at least 443 acres of agricultural land each year.
  - Move toward more sustainable internal operations to contribute to enterprise-wide sustainability goals, greenhouse gas reductions, and regional decarbonization by implementing strategies and commitments from the Countywide Departmental Sustainability Plans.

Short-term commitments for Fiscal Year 2022–23:

- ◆ Incorporate information on sustainability policies, plans, and practices into presentations for all new employees, contractors, vendors, and consultants working in the facility.
- ◆ Communicate with employees about sustainability program updates, successes, and/or opportunities for improvement at a minimum of once a quarter.
- ◆ Establish a system to collect written or verbal suggestions and feedback from all employees on sustainability initiatives or programs.

Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:

- ◆ Mid-term: Analyze ways to encourage consultants, contractors, and grantees to conform to the County’s paper policy.
- ◆ Long-term: Investigate ways to provide educational opportunities for employees on sustainability goals and policies so they can ask questions and learn how it relates to the County mission.





- Resiliency: Ensure the capability to respond and recover to the immediate needs for individuals, families, and the region.
  - Continue to expand departmental participation in “Team LUEG” to leverage interdepartmental efforts in the areas of workforce development; communication and outreach; and customer and stakeholder focus. Team LUEG is comprised of all LUEG departments and seeks to provide a “service before self” organization that works seamlessly across departments to meet varying customer needs and ensure a positive customer experience.
  - Ensure strong collaboration through participation in the LUEG Compliance Team. This multi-disciplinary team uses a comprehensive approach to resolve large, complex compliance issues that may threaten the health and safety of the community.
- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Commit to ensuring that adequate resources are available to meet the evolving needs of our community programs. This includes continually reviewing our practices to gain efficiencies and creating an operational plan and budget for the department that is transparent and responsive to the community, including a special focus on those areas historically underserved.
  - Ensure 100% of designated Contracting Officer’s Representatives (CORs), attend COR I or COR II training as assigned.
  - Continue Board of Supervisors directed permit fee reduction and permit fee waiver programs to support compliance with Accessory Dwelling Unit (ADU) (waiver of plan check, permit, and impact fees associated with the construction of ADUs to encourage housing availability), Homeowner Relief Act (HRA) (waives fees for minor permits such as water heater replacement and residential roof mount solar photovoltaic to encourage sustainability practices and ensure health and safety codes are followed), plan check and permit fee waivers for wildfire survivors, urban agriculture incentives (fee waivers for small-scale agricultural production contracts in exchange for a potential property tax benefit) and fee reductions for green building (using innovative building techniques to minimize or eliminate adverse impacts on the environment). These fee waiver and reduction programs will provide economic opportunities and economic stimulus to help make permits more attainable for those in underserved communities while still ensuring that projects are inspected to ensure that life and safety is upheld.
  - Review office spaces and identify where shared spaces, or work hubs can be utilized as a result of teleworking.

PDS enhances the quality of life for the unincorporated area by implementing programs that encourage participation, protects the safety of residents, and the sustainability of communities. This includes keeping communities safe and sustainable by updating and implementing programs such as the Safety Element and the review of permit applications for life, safety, and sustainability codes. PDS provides robust stakeholder outreach that includes multiple means of participation and provides live translation services. Through collaboration, partnership, and meaningful conversations, PDS incorporates input and feedback to improve program and service delivery. PDS also supports safety in all communities by practicing emergency response and preparedness, reviewing disaster response and recovery procedures, and training for multiple types of disasters. In accordance with the County’s strategic initiative on community, PDS will:

- Engagement: Inspire civic engagement by providing information, programs, public forums, or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Expand public input, participation, and transparency in Planning Commission hearings by allowing both in-person and telephonic participation by the public and providing live simultaneous interpretation services so the public can offer feedback on land use projects more easily.
  - Update PDS website for transparency, open government, and ease of use by customers and stakeholders to increase civic engagement and add translation service capability to frequently used documents.
  - Promote community participation and empower stakeholder to get involved in land development projects, policies, and the development of community and subregional plans by offering stakeholder sessions in all threshold languages using simultaneous language translations, in formats that include large and small workshops, discussions with community members, and meeting stakeholders in their space.
- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Update the Safety Element of the General Plan in 2023 in conjunction with the Multi-Jurisdictional Hazard Mitigation Plan, (a regional hazard mitigation plan with over 20 participating public agencies) and identify residential communities in the unincorporated area that do not have at least two emergency evacuation routes in coordination with related State efforts.
  - Implement the adopted Safety Element by conducting a more detailed hazard analysis as community plans are updated and explore the feasibility of programs to reduce the exposure of people and property to hazards, focusing first on fire and flooding.



Community





- Train employees within the first year of their employment, 100% of all new permanent, full-time PDS employees to respond to emergency situations either within their classification’s scope of responsibilities or as disaster service workers, such as shelter workers or managers, to assist in emergency situations.
- Quality of Life: Provide programs and services that enhance the community though increasing the well-being of our residents and our environments.
  - Ensure that livable communities are achieved through the review and approval of permits for discretionary projects while balancing community, economic and environmental interests.
  - Review 100% (anticipated 400) of discretionary projects to ensure communities are designed with safe and appropriate infrastructure, emergency response services, and parks and trails.
  - Promote safe, livable, and sustainable communities by reviewing 100% of building plans (estimated 15,000) to ensure that structures meet safety, sustainability, and energy efficiency requirements per building code.
  - Conduct an estimated 40,000 building inspections to ensure structures are constructed in accordance with approved building plans and applicable building safety codes to ensure the life and safety of residents and visitors is preserved.
  - Create safe and livable communities by addressing code compliance concerns through a variety of means, including education and outreach, to help ensure compliance without the need for escalated enforcement in at least 90% of the cases.
  - Inspect code compliance complaints within 5 business days 80% of the time.
  - Resolve 70% of debris and waste complaints within 6 months of initial notice to the property owner.
  - Expand department commitment to Justice, Equity, Diversity, and Inclusion (JEDI) by implementing programs and processes stemming from community needs assessments conducted to improve quality of life (graffiti removal), actively combat climate change, and promote equity through strategically focusing implementation of electric vehicle charging stations and installing solar panels in underserved communities.
  - Expand commitment on Justice, Equity, Diversity, and Inclusion (JEDI) by identifying programs and processes that require change to provide the highest level of service for PDS customers, focusing on community needs assessments and training staff on targeted universalism (setting universal goals and using targeted processes based upon how different groups are situated within structures, cultures, and

across geographies to achieve those goals) to increase awareness and inclusivity when serving PDS’ diverse customers.

- Pursue policy and program change for healthy, safe, and thriving environments to positively impact residents.
- Participate in a joint program through LUEG and the San Diego Workforce Partnership to provide career development and internships opportunities to youth from underserved communities in the County. While providing career coaching, job skills, and development for future employment. PDS will host 8 youth interns to connect youth to the benefits of providing services to the public and attain knowledge about sustainability practices.
- Communications: Create proactive communication that is accessible and transparent.
  - Ensure that 100% of public notices for County initiated projects and programs are translated into the threshold languages to ensure ability for all individuals to participate in and comment on projects and programs occurring in or affecting their community, regardless of preferred language. Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
  - Offer interpreters for community meetings or translations of information to ensure residents have every opportunity to make informed decisions while listening to, participating in, or using County services or programs.
  - Engage the Fallbrook community and encourage participation in developing a new streetscape plan, revisions to the Zoning Ordinance and the Fallbrook Community Design Guidelines to begin the process of revitalizing downtown Fallbrook.



PDS is focused on empowering its workforce and operations by providing opportunities for staff growth, training, and development, ensuring excellence in customer service, and securing continuity of operations. PDS maintains program and fiscal integrity, transparency and accountability through reports, disclosures, and audits. Including sharing data with the public such as building permits issued, discretionary applications received, inspections reports, and land use property information. Internally, PDS engages employees by holding multiple engagement meetings where information, ideas, and perspectives are shared such as departmental and divisional all staff meetings, and bi-weekly supervisor/employee one-on-one sessions. In accordance with the County’s strategic initiative on empower, PDS will:

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.





- Promote Justice, Equity, Diversity, and Inclusion (JEDI) of staff as high priorities by: regularly discussing the importance of these values in staff meetings at all levels of the department, including any “all hands” staff meetings; offering trainings to enhance education and awareness; sustaining a workforce development team that is open to every employee (and who are encouraged to participate); and by strongly supporting staff participation in Employee Resource Groups, activities and events. This helps employees feel valued, engaged, and better prepared for career advancement opportunities. Additionally, staff become better prepared to provide the highest level of service for PDS’ diverse customers.
- Expand department commitment on Justice, Equity, Diversity, and Inclusion (JEDI) by identifying programs and processes that require changes to provide the highest level of service for PDS customers; utilizing community assessment methods to identify the community needs; increasing translated materials, and training staff on JEDI to increase awareness and inclusivity when serving PDS diverse customers.
- Increase trauma-informed services as part of the County culture. PDS employees are encouraged to understand the impact trauma has on vulnerable and at-risk populations. Employees are also empowered to promote self-care, self-awareness, and resiliency in traumatic times. To ensure PDS employees are equipped to deliver trauma-informed service, they are encouraged to engage and integrate the shared vision of A just, sustainable, and resilient future for all, all new employees are required to complete the “Growing Resiliency within a Trauma Informed Lens eLearning 101” online training course.
  - ◆ The learning outcomes of the Growing Resiliency within a trauma-informed lens course is to: (1) Describe trauma and resiliency; (2) Identify a trauma informed system of care; (3) Recognize the science of resilience and the three core building blocks; (4) Describe the power of healthy relationships and behaviors that build healing relationships; and (5) Identify resources and ways to support healing and resiliency.
- Engage employees and solicit feedback to create a positive workplace experience under the County’s Employee Engagement Initiatives.
- Engage in LUEG-wide communication efforts to keep the departments better connected by contributing to LUEG Team Talk quarterly newsletters that highlights PDS’ efforts in equity/diversity, noteworthy projects, and shared resources. The newsletter will help bring PDS essential work into a common space that can benefit other departments.

- Continue to foster an environment where teleworking and alternate work schedules are embraced and implemented to ensure customer service remains a priority while supporting employee well-being and our sustainability goals.
- Engage in LUEG-wide Workforce Development programs to attract, cultivate, and retain a workforce that has the skills, talent, and commitment to achieve organizational excellence.
- Continue to engage management during leadership meetings through exposure to various topics that enhance management skills.
- Supervisors continue to work with their staff during regular development meetings to implement desired trainings and mentorship that will enhance their development and success.
- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Contribute to housing production and attainability through timely and efficient plan reviews by completing first round residential building plan reviews in 15 business days and maintaining an average Permit Center counter wait time of 20 minutes or less.
  - Complete first round site plans, boundary adjustments, and major use permit (cellular sites) reviews in 20 business days or less.
  - Complete first round Land Development grading plan and final map reviews in 20 business days or less.
  - Improve customer service and provide equitable access to information by increasing consistency and ease of interpretation of County planning documents through periodic updates to the County General Plan, land use regulations, and procedures.
  - Continue to expand the online services available to customers to allow for increased transparency, customer convenience and processing efficiency, helping to contain costs of permit processing, and reducing GHG emissions.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Conduct stakeholder outreach in all threshold languages using simultaneous translations and commence environmental review process related to updating the Grading, Clearing and Watercourse Ordinance and address agricultural and residential clearing and grading requirements, thresholds, and permit processes.

 Justice

PDS implements land use programs in a fair and equitable manner, in all communities throughout the unincorporated area. PDS implements environmental justice policies consistently and justly. PDS is focusing on enhanced outreach and community level engagement in underserved communities to ensure policy





decisions are being made to address the needs of the communities and ensuring equitable protection for all. In accordance with the County’s strategic initiative on justice, PDS will:

- Environmental: Advance equal protection and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies with an urgent focus on communities of color and low-income communities recognizing they historically lacked the same degree of protection from environmental and health hazards.
- Analyze unique community needs and leverage community needs assessments, to include an analysis of racism as a public health crisis, environmental justice, and data-driven policy proposals to ensure future land use decisions address the specific needs of the community.

- Implement Environmental Justice Element strategies and policies that improve public participation to reduce pollution exposure and promote public facilities, food access, safe and sanitary homes, and physical activities in underserved communities; and identify additional criteria in defining underserved communities.








### Related Links

For additional information about Planning & Development Services, refer to the website at:

- ◆ [www.sdcounty.ca.gov/pds](http://www.sdcounty.ca.gov/pds)





Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Review proposed building plans to ensure structures are properly and safely designed <sup>1</sup>	100% of 12,075 plans	100% of 10,500 plans	100% of 12,169 plans	N/A	N/A
	Assist customers navigating the building permit and inspection process by explaining code requirements and exploring options to achieve compliance <sup>2</sup>	100% of 64,129 customers	100% of 44,000 customers	100% of 73,225 customers	N/A	N/A
	Conduct building inspections during construction to ensure structures are built in accordance with approved building plans <sup>3</sup>	100% of 40,729 inspections	100% of 28,000 inspections	100% of 48,943 inspections	N/A	N/A
	Increase the production of housing by increasing the number of homes built in the unincorporated County <sup>4</sup>	817	600	2,131	N/A	N/A
	Resolve debris and waste complaints within 6 months of initial notices to the property owner	69%	70%	65%	N/A	N/A
	Inspect complaints within 5 business days 75% of the time <sup>5</sup>	82%	75%	85%	N/A	N/A
	Preserve agricultural acres under the Purchase of Agricultural Conservation Easements (PACE) Program <sup>6</sup>	70.1	443	790	N/A	N/A
	Average turnaround time for first review of residential building plans (in business days) <sup>7</sup>	27	15	23	N/A	N/A
	Average Permit Center counter wait time (in minutes) <sup>8</sup>	N/A	20	23	N/A	N/A
	Average Permit Center counter transaction time for residential permits (in minutes) <sup>9</sup>	N/A	30	38	N/A	N/A
	Maintain a 90% voluntary compliance rate on closed code cases <sup>10</sup>	92%	90%	91%	N/A	N/A
	Increase the production of housing by increasing the number of homes built in the unincorporated County	N/A	N/A	N/A	700	700
	Reduce the dependance on fossil fuels by approving the installation of 60,000 kW of residential renewable energy from solar photovoltaic permits. <sup>11</sup>	N/A	N/A	N/A	60,000	60,000
	Preserve agricultural acres under the Purchase of Agricultural Conservation Easements (PACE) Program <sup>11</sup>	N/A	N/A	N/A	443	443
	Review proposed building plans to ensure structures are properly and safely designed	N/A	N/A	N/A	100% of 15,000 plans	100% of 15,000 plans
	Conduct building inspections during construction to ensure structures are built in accordance with approved building plans	N/A	N/A	N/A	100% of 40,000 inspections	100% of 40,000 inspections
	Resolve debris and waste complaints within 6 months of initial notices to the property owner	N/A	N/A	N/A	70%	70%
	Inspect complaints within 5 business days 80% of the time	N/A	N/A	N/A	80%	80%
	Average turnaround time for first review of residential building plans (in business days)	N/A	N/A	N/A	15	15
	Average Permit Center counter wait time (in minutes)	N/A	N/A	N/A	20	20



*Table Notes*

- <sup>1</sup> The Fiscal Year 2021–22 anticipated goal was exceeded due to an unexpected surge in new work.
- <sup>2</sup> This measure was removed from the FY 2022–23 adopted operational plan. The Fiscal Year 2021–22 anticipated goal was exceeded due to an unexpected surge in new work.
- <sup>3</sup> The Fiscal Year 2021–22 anticipated goal was exceeded due to an unexpected increase in new workload and new large projects.
- <sup>4</sup> The Fiscal Year 2021–22 anticipated goal was exceeded due to an expansion of criteria for the program.
- <sup>5</sup> The Fiscal Year 2021–22 anticipated goal was exceeded due to process improvements and the use of consultants
- <sup>6</sup> The Fiscal Year 2021–22 anticipated goal was exceeded due to an expansion of criteria for the program.
- <sup>7</sup> The Fiscal Year 2021–22 anticipated goal of 15 days was not achieved due to a surge in new applications after inperson counter operations reopened from the Covid19 closure.
- <sup>8</sup> The Fiscal Year 2020–21 actual goal was not measured as a result of the closing of the public facing counters, all permit and plan check reviews were shifted to a drop off service. The Fiscal Year 2021–22 goal was not met due to a surge in workload and staffing vacancies.
- <sup>9</sup> This measure was removed from the FY 2022–23 adopted operational plan. The Fiscal Year 2020–21 actual goal was not measured as a result of the closing of the public facing counters, all permit and plan check reviews were shifted to a drop off service. The Fiscal Year 2021–22 anticipated goal was not met due to an unexpected surge in new work.
- <sup>10</sup> This measure was removed from the FY 2022–23 recommended operational plan
- <sup>11</sup> This measure was added to the FY 2022–23 recommended operational plan

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net increase of 35.00 staff years

- ◆ 8.00 staff years in Code Compliance to support increased public outreach and education and sustained increased workload.
- ◆ 8.00 staff years in Long Range Planning to support Transportation and Housing priorities.
- ◆ 7.00 staff years in Administration and Project Planning to support increased efforts in community engagement, policy development and implementation, and data analysis to support evidence-based decision making and resource allocation.
- ◆ 6.00 staff years in Land Development and Building Services to support sustained increased workload.
- ◆ 2.00 staff years in Administration to support fiscal stability and information technology.
- ◆ 2.00 staff years in Sustainability Planning to support the implementation of the Climate Action Plan and regional sustainability.
- ◆ 2.00 staff years in Project Planning and Administration to support departmental efforts related to California Environmental Quality Act (CEQA).

### Expenditures

Net increase of \$2.7 million

- ◆ Salaries & Benefits—net increase of \$7.1 million primarily due to staffing increases noted above, required retirement contributions and negotiated labor agreements.

- ◆ Services & Supplies—net increase of \$9.7 million.
  - ◆ Increase of \$6.5 million in consultant contracts for one-time projects related to Climate Action Plan Update, General Plan Update, Transportation, and Housing
  - ◆ Increase of \$1.6 million in Contracted Services in one-time project funding for the Purchase of Agricultural Conservation Easements (PACE) program
  - ◆ Increase of \$1.5 million in Public Liability Insurance Premium due to increased litigation claims
  - ◆ Increase of \$0.2 million in Special Departmental Expense related to increased number of applicants benefitting from the use of Accessory Dwelling Unit fee waivers
  - ◆ Increase of \$0.1 million in facilities costs related to increased Department of General Services staff and costs
  - ◆ Increase of \$0.1 million in vehicle costs related to the purchase of hybrid/electric-powered fleet vehicles to replace gas-fueled vehicles
  - ◆ Increase of \$0.1 million in Facility Management Real Property ISF Costs related to the purchase and preservation of agricultural easements supporting the PACE program
  - ◆ Decrease of \$0.2 million in Professional & Specialized Services due to the completion of Code Compliance public health abatements
  - ◆ Decrease of \$0.1 million in Temporary Contract Help due to completion of the support for the Safe Reopening Compliance program
  - ◆ Decrease of \$0.1 million in general office supplies due to reduction in printing, office supplies, legal notices, and mileage reimbursements
- ◆ Capital Assets Equipment—decrease of \$0.1 million due to completion of IT project and purchase of associated hardware.





- ◆ Expenditure Transfer & Reimbursements—increase of \$14.0 million associated with one-time costs related to Climate Action Plan Update, Transportation, PACE Program, ADU Fee Waiver Program and General Plan Update and reimbursements for GIS mapping services to General Fund departments. Since this is a transfer of expenditures, it has a net effect of \$14.0 million decrease in expenditures. The central funding is supported by resources in Countywide Finance Other.

- ◆ Use of Fund Balance—decrease of \$5.6 million. A total of \$1.1 million is budgeted.
  - ◆ \$1.1 million for one-time salary and benefit costs associated with negotiated labor agreements.
  - ◆ General Purpose Revenue Allocation—increase of \$5.2 million to support the addition of 28.50 staff years as noted above.

Revenues

Net increase of \$2.7 million

- ◆ Licenses, Permits & Franchises—increase of \$1.0 million due to increased demand for services and approved increases in building permit fees, partially offset by fee waiver permits and to align with current fiscal year projections in permit revenue.
- ◆ Intergovernmental Revenues—decrease of \$0.1 million from SANDAG grants for Valley Center and Alpine Community Plan updates and for the remainder of work to be completed on the Casa de Oro Specific Plan.
- ◆ Charges for Current Services—increase of \$2.2 million due to increased demand for services; approved increases in plan check fees for building plan checks and to align with current fiscal year projections in plan check revenue.

Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$ 1.5 million includes an increase of \$0.8 million in Salaries & Benefits for planning purposes associated with anticipated salary and benefit increases; and increase of \$12.6 million in Expenditure Transfer & Reimbursements due to completion of centralized support by resources in the Countywide Finance Other for one-time projects related to Climate Action Plan Update, Transportation, PACE Program, ADU Fee Waiver Program and General Plan Update and reimbursements for GIS mapping services to General Fund departments.

An Offsetting decrease of \$14.9 million in Services in Supplies is due to completion of one-time projects related to Housing Affordability initiatives, ordinance updates, and PACE.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Administration		22.00			32.00	32.00
Long Range and Sustainability Planning		38.00			48.00	48.00
Project Planning		55.00			55.00	55.00
Land Development		26.00			28.00	28.00
Building Services		57.00			62.00	62.00
Code Compliance		26.00			34.00	34.00
LUEG GIS		9.00			9.00	9.00
SanGIS COSD		4.00			4.00	4.00
<b>Total</b>		<b>237.00</b>			<b>272.00</b>	<b>272.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Administration	\$5,246,267	\$5,930,490	\$7,359,112	\$5,828,298	\$7,216,135	\$7,709,826
Long Range and Sustainability Planning	8,335,559	9,347,183	32,163,613	12,071,994	10,558,479	9,154,154
Project Planning	8,132,715	9,764,765	11,960,369	7,248,676	8,681,433	8,967,364
Land Development	4,767,278	5,541,695	6,068,811	5,227,802	6,073,428	6,454,359
Building Services	12,850,594	12,102,511	15,037,524	14,170,833	12,622,574	10,923,692
Code Compliance	5,605,476	5,363,386	6,358,523	4,524,427	5,479,788	5,800,471
LUEG GIS	1,503,297	1,468,330	1,759,779	1,617,588	1,580,536	1,648,956
SanGIS COSD	980,561	1,030,051	1,030,051	974,625	996,834	1,085,500
<b>Total</b>	<b>\$47,421,747</b>	<b>\$50,548,411</b>	<b>\$81,737,782</b>	<b>\$51,664,245</b>	<b>\$53,209,207</b>	<b>\$51,744,322</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$32,192,964	\$35,864,335	\$34,744,350	\$33,039,055	\$42,944,563	\$43,728,338
Services & Supplies	15,981,198	15,173,164	47,302,520	19,466,596	24,834,845	9,927,198
Capital Assets Equipment	20,220	100,000	280,000	372	—	—
Expenditure Transfer & Reimbursements	(772,635)	(589,088)	(589,088)	(841,778)	(14,570,201)	(1,911,214)
<b>Total</b>	<b>\$47,421,747</b>	<b>\$50,548,411</b>	<b>\$81,737,782</b>	<b>\$51,664,245</b>	<b>\$53,209,207</b>	<b>\$51,744,322</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Licenses Permits & Franchises	\$5,343,456	\$5,612,082	\$5,612,082	\$7,142,121	\$6,655,410	\$6,755,410
Fines, Forfeitures & Penalties	423,232	384,886	384,886	361,130	384,886	384,886
Revenue From Use of Money & Property	7,625	10,000	10,000	3,875	10,000	10,000
Intergovernmental Revenues	2,777,178	2,422,548	2,653,138	1,209,093	2,337,870	1,310,753
Charges For Current Services	14,137,948	15,936,478	15,936,478	13,904,233	18,128,508	18,261,035
Miscellaneous Revenues	30,230	80,000	472,522	178,808	80,000	80,000
Fund Balance Component Decreases	2,420,298	422,070	422,070	422,070	422,070	422,070
Use of Fund Balance	2,266,076	6,739,615	37,305,874	9,502,182	1,105,237	—
General Purpose Revenue Allocation	20,015,703	18,940,732	18,940,732	18,940,732	24,085,226	24,520,168
<b>Total</b>	<b>\$47,421,747</b>	<b>\$50,548,411</b>	<b>\$81,737,782</b>	<b>\$51,664,245</b>	<b>\$53,209,207</b>	<b>\$51,744,322</b>







# Public Works

## Mission Statement

Preserve, enhance, and promote quality of life and public safety through the responsible development of reliable and sustainable infrastructure and services.

## Department Description

The Department of Public Works (DPW) is responsible for providing reliable County infrastructure, which includes County-maintained roads, traffic safety devices, flood control, County airports, and water/wastewater pipelines and facilities. In addition, DPW programs include traffic engineering; land development; design engineering and construction management; land surveying and map processing; cartographic services; watershed quality and flood protection; environmental services; solid waste planning and diversion; closed landfills; wastewater and water systems management; and special district administration.

To ensure these critical infrastructure and sustainability services are provided DPW has 610.00 staff years and a budget of \$344.4 million.



- ◆ Trained employees within the first year of their employment, 100% (54) of all new permanent, full-time DPW employees to respond to emergencies, either within their classification’s scope of responsibilities or as disaster service workers, such as shelter workers or managers, to assist in emergencies.
- ◆ Completed the annual Continuity of Operations Plan (COOP) update and annual training to prepare staff for emergencies and to provide critical response and recovery operations to keep our communities safe.
- ◆ Participated in LUEG Recovery Team to increase the readiness of staff in emergency situations.
- Plan, build and maintain safe communities to improve the quality of life for all residents
  - Expanded roadside mowing program to a total of 800 lane miles while County Fire worked to improve evacuation route accessibility. In addition, DPW and County Fire completed an updated mowing list, completed public outreach to all planning and sponsor groups in the unincorporated area, and performed increased roadside mowing to provide improved safety for roadway users.
  - Received Board approval for Palomar Airport Master Plan to make the airport safer. The Master Plan includes other improvements within the fence-line of the airport and a plan to create a new airport sustainability plan. The new Palomar Master Plan includes being a B-II enhanced facility now with the potential to become a D-III modified standards compliance facility in the future with a runway extension of 200 feet with an allowance of a variance up to 10%, if needed.
  - To improve resiliency during a power outage, DPW implemented a pilot project to expand the ability for traffic signals to operate more than 24 hours independently during an extended power outage. DPW collaborated with a local

Strategic Initiative Legend for Accomplishments			
BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Land Use and Environment Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Living Safely

- Encourage and promote residents to take important and meaningful steps to protect themselves and their families for the first 72 hours during a disaster
  - To support emergency response, DPW took the following recovery related actions:



company to furnish and install an extended battery backup solution at an intersection that is cutting-edge technology for this unincorporated region.

- Completed Community Needs Assessment that will be used when engaging the community to ensure policies, practices and projects are equitable. Many communities have been historically underserved. Staff further evaluated projects in underserved communities and developed a framework and analysis to assist with their prioritization. Completed assessments in multiple asset categories for all unincorporated communities to determine project priority rankings for many projects.
- ◆ DPW completed three special projects relating to the community needs assessment.
  - ◆ As part of the effort to improve the transportation system and enhance the safety of all roadway users, a Local Roadway Safety Plan (LRSP) was completed by the Department of Public Works. The LRSP provides a framework for analyzing, identifying, and prioritizing roadway safety improvements on local roads to reduce severe injury and fatal collisions. The prioritization factors included underserved communities, environmental justice areas, severe injury and fatal collisions, and incorporation of the Healthy Places Index and CalEnviroScreen criteria. As part of the next step in implementation, DPW initiated preliminary engineering reviews for the top two intersections and roadway segments identified in the unincorporated area.
  - ◆ Completed the Pedestrian Gap Analysis (PGA) study, as part of the County’s Active Transportation Plan, reviewed sidewalks, and sidewalk gaps throughout the unincorporated region. The PGA prioritized locations of need based on proximity to pedestrian generators including libraries, schools, and parks. The results of the PGA project were utilized to provide an overlay in the Geographic Information System (GIS) system that helps the department to identify areas where roadway improvement projects need to be developed in the underserved and environmental justice communities with higher fatal and severe injury collisions. The PGA helped focus on prioritization of funding to improve safety for all road users. Improvements to the program were made by including a layer for underserved communities in the priority evaluation. Additional segments of sidewalks are reviewed each year through project prioritization and completed as funding is available. Staff coordinated with the community as projects are developed.
  - ◆ Completed identification of service gaps in the County’s ALERT (Automated Local Evaluation in Real-Time) Flood Warning System, which provides

notification to emergency responders when flooding conditions arise. We prioritized three locations to install sensors to close coverage gaps to benefit underserved communities.

- ◆ Enhanced multilingual customer’s ease of use of translating written documents into the threshold languages, according to census tracts, for both mailout and publishing on our websites. Instructions are posted on the website on how to have documents translated into other languages.
- Enhanced road safety by maintaining good County roadway infrastructure, improving transportation facilities, and reducing negative impacts to vehicles.
  - ◆ Implemented the fifth year of a multi-year program to improve the County’s Pavement Condition Index (PCI) to 70, which is considered a good pavement condition. Based on increased funding in Fiscal Year 2021–22, a PCI of 67 was met, exceeding the goal of a PCI of 64 to continue to provide safer and improved roadways. To further ensure the accuracy of our network data, DPW performed a network-wide pavement condition assessment of the almost 2,000 centerline miles of roadways in the unincorporated area to inspect and collect actual PCI data for each road segment. This information was used to update the Pavement Management Software, called StreetSaver, to provide more accurate projections.
  - ◆ Continued to take a proactive approach to enhance Accessibility for All on County maintained roads. DPW Improved and installed pedestrian ramps in 57 locations to meet Americans with Disabilities Act (ADA) standards. To contribute to the County’s fiscal stability, DPW installed these ramps in conjunction with the multi-year road resurfacing program.
  - ◆ Participated in County website accessibility training and implemented the following for greater accessibility by the hearing and visually impaired:
    - ◆ Using YouTube for video hosting, which provides closed captions for the hearing impaired.
    - ◆ Using the Insite scoring system tool on Web Content Accessibility Guidelines (WCAG) to aid webpage authors in evaluating and improving the accessibility of their websites.
    - ◆ Instructing webpage authors to include descriptions in alternative text fields for pictures that describe images, making them more understandable and the information more accessible to all users. (This is distinguished between titles within pictures, which are only accessible to those that are not visually impaired.)
- Maintained safe and reliable drinking water supplies for underserved communities.



- ◆ Improved the Live Oak Springs Water System to provide safe and reliable drinking water for approximately 300 residents in the community of Boulevard. DPW operates, maintains, and make improvements to the water system to meet State Waterworks Standards. Completed critical upgrades to meet health and safety regulatory requirements, including starting construction of a new groundwater well and treatment system. Initiated additional improvements, including new water storage tanks, up to 9,000 feet of water pipe replacement, booster pump station upgrades, and site electrical and equipment control and monitoring improvements.
- ◆ Supported the Campo Water Maintenance District by initiating design of water system improvements to increase system reliability to reduce costs for the rate payers and improve system performance.
- ◆ Initiated a financial study to evaluate options for operating the water system at Camp Lockett to support the Camp Lockett Redevelopment Plan.
- Minimized health risks to the public and protected the environment by operating the sanitary sewer system with zero Sanitary Sewer Overflows that reach surface waters.
  - ◆ Optimized operations and maintenance based on findings from a system-wide condition assessment.
  - ◆ Cleaned 390 miles of 12-inch diameter or smaller sewer lines to prevent overflows from clogs, which met the annual goal.
  - ◆ Inspected the entire County-maintained sewer system using closed-circuit television cameras (CCTV) between January 2018 and March 2021. The information from that inspection was used this year to improve access to remote maintenance holes, remove extensive root growth into sewer lines, and rehabilitate degraded maintenance holes. The District did not meet our annual goal of televising 25 miles of sewer because that level of CCTV inspections was not required this year since the entire system had just been inspected over the last 3-years.
  - ◆ Expanded the use of in-line monitors at critical sewer locations to provide early warning of potential overflows in each of the Sanitation District’s eight service areas.
- Ensured County bridges are safe for public use by identifying and addressing hazards in a proactive manner.
  - ◆ Ensured funding requests were submitted for 100% of the 208 County bridges that are eligible for repair or replacement under the Federal Highway Bridge Program based on inspections that were performed to evaluate the condition of the bridges and ensure timely repairs are made to maintain the confidence of the traveling public.
- Worked with local law enforcement agencies, other agencies, and road maintenance crews to provide safe, reopening of roads within 24 hours after an emergency 100% of the time. This met the goal of 100%, by implementing an immediate response to inclement weather, roadway hazards and natural disasters, such as flooding, snow removal, downed trees, or vehicle accidents.
- Sustained an efficient inspection and maintenance program at County airports that achieved a 99% runway availability rate for five of the County’s largest airports, which exceeded the goal of 95%. Ensuring runways are available for aircraft is essential for emergency responders, local, regional and international businesses and aviators.
- Maintained County storm drains to minimize the risk of trapped trash and debris, and unauthorized personnel in open storm drain culverts.
  - ◆ Continued design to meet the goal to retrofit 40 storm drain facilities in the unincorporated area to reduce trash and debris and control access into the storm drain systems.



**Sustainable Environments/Thriving**

- Enhance the quality of the environment by focusing on sustainability, pollution prevention and strategic planning
  - To reduce climate impacts and strengthen climate resilience within our internal operations, DPW initiated a departmentwide Sustainability Plan. The final plan identifies and prioritizes existing sustainability programs and introduces a new program for research and implementation.
    - ◆ Improved roadway infrastructure to support the County’s green house gas (GHG) reduction measures and enhance safety, accessibility, and walkability on County-maintained roads.
    - ◆ Designed and began construction of two traffic signals in the communities of Rainbow and Fallbrook. Completed design of eight traffic signals and working through the procurement process. These eight traffic signals are planned to be constructed in Fiscal Year 2022–23. Initiated the design of eight additional traffic signals remaining on the Traffic Signal Priority List. The construction of traffic signals helps reduce GHG by decreasing vehicle idle times by reducing vehicular delay and prioritizing peak traffic flows and enhancing road users’ safety.
    - ◆ Upgraded pedestrian pushbuttons at existing traffic signals with ADA compliant audible devices and upgraded equipment at five intersections to improve signal timing, which met the targeted goal and available funding. These upgrades enhance the safety of visually impaired road users to cross the intersections safely.





- ◆ Engaged with schools on an annual basis to promote DPW’s Safe Routes to School program and identified safety enhancements such as reflective crosswalks, updated signage, and installation of sidewalks in close proximity to schools.
- ◆ Constructed new sidewalks at multiple locations identified in the Pedestrian Gap Analysis. These projects resulted in approximately 1,900 feet of sidewalk that enhanced pedestrian safety, accessibility, and walkability of those living in the unincorporated communities, and included the addition of ADA accessible curb ramps.
- ◆ Added over 24 miles of bicycle lanes, including in underserved communities, to support the County’s greenhouse gas (GHG) reduction. These new bike lanes increase accessibility measures and enhances safety along County-maintained roads.
- Engaged businesses, residents, and County staff to promote clean water and improve water quality by achieving a 11% reduction in the volume of water that enters County storm drains. Specifically, this reduction occurred for flows that occur during dry weather conditions and therefore are largely from human-generated sources such as urban runoff. This reduction is important, because it moves the County forward toward achieving the State-mandated requirement of eliminating flows during dry weather conditions. To assess the achievement of this objective, the County manages a network of flow measurement devices across multiple County storm drains.
- Completed a Green Streets Clean Water Plan (GSMP) to support water quality improvement and sustainability through the implementation of vegetation, manufactured soil, permeable pavement, and other features that are designed to treat stormwater runoff in the roadway right-of-way. The plan establishes criteria to identify and rank potential project opportunities based on anticipated environmental and other co-benefits. Environmental benefits include water quality improvements (removing pollutants), flood management (offsetting peak flows), and potential for habitat creation and enhancement (planting native vegetation). Other co-benefits include addressing underserved community needs, increased sidewalk connectivity, creation of green space, and supporting traffic safety improvements. The plan will be completed in the Spring of 2022 and identified 30 potential project opportunities to be considered for future construction. Completed construction of the Sweetwater Lane Park Trash Capture (\$1.0 million) green infrastructure project, which met the construction goal of Fall 2021.
- Initiated construction of the following green infrastructure projects. These projects were selected based on the potential to remove pollutants, the need to address priority water quality conditions identified in Water Quality Improvement Plans, and as green/gray infrastructure pilot projects. One of the projects (Mapleview) is also located in and will directly benefit an underserved community.
  - ◆ Goldentop Rd. Modular Wetland/Trash Capture (\$0.9 million)
  - ◆ San Marino Dr. Green Street/Trash Capture (\$1.7 million)
  - ◆ Mapleview St. Biofiltration/Channel Restoration (\$3.9 million)
- Continued design of the Los Coches Low Flow Runoff Diversion to Sewer (\$0.9 million). The project did not meet the construction goal of Spring 2022 due to additional collaboration with stakeholders.
- Obtained approval for the construction of Rainbow Green Streets (4 locations) (\$11.3 million) project in Spring 2021, exceeding the goal of Fall 2021 and keeping the project on track for construction to be completed by the end of 2023. When complete, this project will remove pollutants from stormwater runoff to improve water quality in Rainbow Creek, an impaired water body with pollutant reduction requirements (a Total Maximum Daily Load or TMDL) for nitrogen and phosphorus. The project will also include new green spaces and sidewalks to promote walkability in the area.
- Protected public health associated with water recreation, ensuring that 99% of County storm drain outfalls (474 of 478) in watersheds subject to the Bacteria Total Maximum Daily Load (TMDL) were free of human fecal waste during dry weather conditions, which did not meet the goal of 100%. To assess the achievement of this objective, the County monitors storm drain outfalls in the San Luis Rey River, San Dieguito River, San Diego River, and Los Peñasquitos Creek Watersheds for the presence of genetic biomarkers specific to human fecal waste in the water. Follow-up investigations are conducted to mitigate identified sources.
- Enhanced the environment and improve water quality in the region, by performing stormwater inspections using skilled and certified staff to facilitate stormwater permit compliance during the construction phase on 100% of private development and capital improvement projects. These inspections confirmed compliance with State regulations and tracked discrepancies to resolution, resulting in zero notices of violation and minimized releases of sediment and other pollutants that impair water quality. These inspections also helped increase industry knowledge of stormwater best management practices (BMPs).
- Continued to divert waste from landfills, meet State mandates, and promote sustainable management of resources by implementing measures to meet the Board-approved waste diversion goals of 75% by 2025 and 80% by 2030.



- ◆ Implemented new franchise agreements with franchise waste and recycling haulers with expanded recycling, education, technical assistance, and reporting requirements.
- ◆ Increased recycling awareness and participation, by staff providing promotional materials and outreach to underserved communities and across unincorporated areas through presentations and collaborations with school districts, libraries, community partners, and public and County-sponsored events. Presentations and outreach materials were offered in threshold languages.
- ◆ Provided 785 outreach/compliance visits including inspections, trainings, site visits, community events, and school presentations for 10,753 attendees annually, which met the outreach goal of 500 visits but did not meet the goal of 15,000 attendees. COVID precautions and limitations have significantly reduced the program’s ability to conduct school presentations, resulting in fewer attendees.
- Maintained closed landfills and burn sites to protect public health and the environment.
  - ◆ Provided monitoring through routine inspections at each of the closed solid waste disposal facilities and tracked notices of violation. Three notices of violation were received, which is more than the goal of zero. One violation was due to elevated methane levels in perimeter monitoring probes. Levels have fluctuated in a downward trend since a repair to the landfill gas collection system was completed in FY 2021–22 and a work plan is being developed to resolve the issue. There were two violations for erosion of landfill surfaces. One was remediated by repairing the slope and the other by temporary cover.
  - ◆ Enhanced landfill gas monitoring systems to include real-time notifications, which will allow any system malfunctions to be immediately identified and addressed.
  - ◆ Completed cleanup of the San Pasqual burn site, which was partially funded by a California Department of Resources Recycling and Recovery (CalRecycle) grant. Cleanup of the site removed the potential threat to the environment and public health and will eliminate the need for future maintenance.

Recovery while continuously implementing opportunities to gain business process efficiencies for DPW and its customers.

- ◆ DPW conducted extensive property owner engagement in the Permanent Road Division Program to discuss recommendations to enhance customer service, transparency, and improved private road conditions. Stakeholder outreach was completed to all property owners through multiple virtual public meetings, workshops, and a survey to request feedback on how to improve services. Staff surveyed other special district programs similar to the County’s PRD Program to benchmark services and determine best practices.
- ◆ Reduced property owner rates by 86% in the Street Lighting District based on energy cost savings of 2,447,106 KWh/Year from the LED retrofit project. The GHG emissions savings is 1,730 metric tons of Carbon Dioxide Equivalent. The savings is equal to driving 374 passenger vehicles for one year or electricity usage in 293 homes for one year.
- Continued to provide waivers for Special Drainage Area fees for accessory dwelling units in the unincorporated area. This makes it easier for property owners to construct these structures, especially in underserved communities.
- Ensured 100% (56) of DPW-designated Contracting Officer’s Representatives (CORs) completed the Department of Purchasing and Contracting’s COR Certification Program as assigned to improve contract management.
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to customers
  - Initiated a departmentwide infrastructure project prioritization process for capital improvements and major maintenance for all programs with infrastructure needs. This process assesses technical merits, safety, liability, and incorporates the needs of traditionally underserved communities.
  - Maintained an effective map checking system to provide 100% of map reviews (4,207) and comments within 20 working days for professional submittals of Records of Survey and Corner Records. This supported planning, development, infrastructure, and services that strengthen the local economy and increase consumer and business confidence.
  - Initiated a pilot program to improve inspection of roadways. This program is a more proactive preventative maintenance effort to enhance safety and reduce liability concerns. DPW has initiated an IT solution to use artificial intelligence through a vehicle-mounted camera system to identify potholes along county roadways. This solution will reduce the number of customer complaints about potholes and provide an improved roadway surface.



## Operational Excellence

- Align services available to resources to maintain fiscal stability
  - Developed DPW land development fees for Board consideration in April 2022 to ensure full cost recovery for services in compliance with Board Policy B-29, Fees, Grants, Revenue Contracts – Department Responsibility for Cost







- Initiated development of an enterprise project management software solution. The software offers information sharing to view project schedules, financial information, deliverables, scopes, schedules, and milestones for the capital program portfolio of public works projects at various stages of development.
- Strengthen our customer service culture to ensure a positive customer experience
  - Continued to expand departmental participation in “Team LUEG” to leverage interdepartmental efforts in the areas of workforce development; communication and outreach; and customer and stakeholder focus. Team LUEG is comprised of all LUEG departments and seeks to provide a “service before self” organization that works seamlessly across departments to meet varying customer needs and ensure a positive customer experience.
    - ◆ Participated in discussions on Business Process Re-Engineering, Community Needs Assessment and quarterly newsletter.
  - Ensured strong inter- and intra-departmental collaboration through continued participation in the LUEG Compliance Team. Through biweekly meetings to share updates and lessons-learned, this multi-disciplinary team uses a consistent and coordinated approach to resolve large, complex compliance issues that may threaten the health and safety of the community.
  - Participated in County website accessibility training and implemented the following for greater accessibility by the hearing and visually impaired:
    - ◆ Using YouTube for video hosting, which provides closed captions for the hearing impaired.
    - ◆ Using the Insite scoring system tool on Web Content Accessibility Guidelines (WCAG) to aid webpage authors in evaluating and improving the accessibility of their websites.
    - ◆ Instructing webpage authors to include descriptions in alternative text fields for pictures that describe images, making them more understandable and the information more accessible to all users. (This is distinguished between titles within pictures, which are only accessible to those that are not visually impaired.)
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Promoted Justice, Equity, Diversity, and Inclusion (JEDI) of staff as high priorities by regularly discussing the importance of these values in staff meetings at all levels of the department, including any “all hands” staff meetings; offered trainings to enhance education and awareness; sustained a workforce development team that was open to every employee (and who were encouraged to participate); and strongly supported staff participation in Employee Resource Groups, activities, and events. This helped employees feel valued, engaged, and better prepared for career advancement opportunities. Additionally, staff became better prepared to maintain exceptional service levels for DPW’s diverse customers.
  - Expanded department commitment to JEDI by identifying programs and processes that required changes to provide the highest level of service for DPW’s customers; utilized community assessment methods to identify the community needs; and trained staff on JEDI to increase awareness and inclusivity when serving DPW’s diverse customers.
    - ◆ JEDI team met on a bi-monthly basis to discuss methods to implement for cultural awareness to share departmentwide.
- Leverage internal communication resources, resource groups and social media to enhance employee understanding of the County’s vision, *Live Well San Diego*
  - Increased trauma-informed services as part of the County culture. DPW employees are encouraged to understand the impact trauma has on vulnerable and at-risk populations. Employees are also empowered to promote self-care, self-awareness, and resiliency in traumatic times. To ensure DPW employees are equipped to deliver trauma-informed service, they were encouraged to engage and integrate the shared vision of Live Well San Diego. Moving forward, all new employees are required to complete the “Growing Resiliency within a Trauma Informed Lens eLearning 101” online training course.
    - ◆ The learning outcomes of the Growing Resiliency within a trauma-informed lens course is to: (1) Describe trauma and resiliency; (2) Identify a trauma informed system of care; (3) Recognize the science of resilience and the three core building blocks; (4) Describe the power of healthy relationships and behaviors that build healing relationships; and (5) Identify resources and ways to support healing and resiliency.



## Strategic Initiative Legend for Objectives



-  - Audacious Statement
-  - Departmental Objective

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Land Use and Environment Group Summary.

and to provide their employees and contractors time off for absences due to medical and other specified conditions.

- Provide fee waivers for Special Drainage Area fees for accessory dwelling units, making it easier for property owners to construct these structures, especially in underserved communities.

## Sustainability

DPW programs undertake actions to protect the environment and ecosystems, reduce pollution in waterways, reduce the need for new landfills, and reduce GHGs. In accordance with the County’s strategic initiative on sustainability, DPW will:

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Improve roadway infrastructure to support the County’s GHG measures and enhance safety, accessibility, and walkability on County-maintained roads with a focus on underserved communities in the unincorporated area.
  - Construct 10 traffic signals at previously designed intersections from the Traffic Signal Priority List and initiate design for additional 8 intersections remaining on the Traffic Signal Priority List in Fiscal Year 2022–23. The construction of traffic signals helps reduce GHG emissions by decreasing vehicle idle times and reducing vehicular delay, as well as prioritizing peak traffic flows.
  - Increasing Accessibility for All, upgrade pedestrian push-buttons at existing traffic signals with ADA-compliant devices and upgrade equipment at five intersections to improve signal timing.
  - Construct sidewalks in multiple underserved communities identified in the PGA. When completed, these projects will enhance pedestrian safety, accessibility, and walkability.
  - Add bicycle lanes along County-maintained roads to provide facilities for all road users and to continue implementation of the adopted regional bicycle plan. All projects are evaluated for the feasibility of the installation of new or improved bike lanes.
- Environment: Protect and promote our natural and agricultural resources, diverse habitats, and sensitive species.
  - Continue to implement programs to improve water quality, meet State mandates, and promote sustainable management of resources.
  - Achieve 100% of County storm drains free of persistent flows from human-generated sources such as irrigation runoff, which can transport pollutants to streams, rivers, and bays. This will occur by reducing the volume of prohibited runoff entering County storm drains as mandated by

## 2022-24 Objectives

### Equity

DPW applies an equitable lens in service delivery and program design to provide economic opportunities for underserved communities. In accordance with the County’s strategic initiative on equity DPW will:

- Health: Focus on policy, systems, and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovations.
  - DPW, together with the City of San Diego and the San Diego County Water Authority, will continue to support Integrated Regional Water Management (IRWM) with resourcing and leadership time. IRWM helps connect underserved communities to State resources for multi-benefit water projects.
  - DPW will continue to support the South County Environmental Justice Task Force, whose purpose is to address cross-border flows of trash and sewage.
- Housing: Utilize policies, facilities, infrastructure, and finance to provide housing opportunities that meet the needs of the community
  - Plan, build, and maintain safe sustainable community to improve the quality of life for all residents.
- Economic Opportunity: Advance opportunities of economic growth and development to all individuals and the community.
  - Require DPW construction contractors on projects over \$1,000,000, or over \$25,000 for single-craft projects, to utilize a skilled and trained workforce to expand apprenticeship opportunities and provide their employees time off for absences due to medical and other specified conditions.
  - Require DPW lessees to utilize a skilled and trained workforce for construction projects over \$1,000,000, or over \$25,000 for a single-craft project; to pay prevailing wages to construction contractors on projects over \$1,000,000;



the State, by engaging businesses, residents, and County staff to incorporate water smart features and best practices.

- Ensure that 100% of County storm drain outfalls in watersheds subject to the Bacteria Total Maximum Daily Load are free of sewage during dry weather conditions to protect public health associated with water recreation.
- Implement projects on public and private property to capture or treat stormwater runoff from an additional 500 acres in the unincorporated area by June 2024.
- Retrofit County storm drains with trash capture devices to achieve the State-mandated target of 8,000 gallons of trash collected per year by 2030, and sponsor watershed cleanup events to collect at least 1 ton of trash per year.
- Perform stormwater inspections using skilled and certified staff to ensure 100% compliance with the Municipal Separate Storm Sewer System (MS4) permit for private development and capital improvement project construction, as well as residential, municipal, commercial, and industrial land uses. These ongoing inspections help increase industry knowledge of stormwater best management practices.
- Move toward more sustainable internal operations to contribute to enterprise-wide sustainability goals, greenhouse gas reductions, and regional decarbonization by implementing strategies and commitments from the Countywide Departmental Sustainability Plans.

Short-term commitments for Fiscal Year 2022–23:

- ◆ Investigate options and cost for installation of solar panels and/or battery back-up for outlying facilities at Road Stations and wastewater facilities.
- ◆ Work with General Services to install EV charging equipment at Road Stations in alignment with Department implementation plans where feasible.
- ◆ Convert existing fleet vehicles due for replacement in Fiscal Year 2022–23 to EV where possible.

Mid- and long-term commitments that can be implemented upon further investigation, cross-departmental collaboration, and identification of possible additional resources:

- ◆ Mid-term: Implement an Airport Sustainability Management Plan for the County’s eight airports to reduce resource consumption, environmental impacts, and GHG emissions while promoting social responsibility. The plan will help streamline resources, coordinate interdepartmental initiatives, engage stakeholders, and establish guiding principles for all sustainability-related activities. The plan will address facilities and operations both under the County’s control and those that are not - such as aircraft operations and private vehicles. The plan will align with the County’s Climate Action Plan and Regional Decarbonization Framework and be fully compliant with local, State, and federal requirements, plans,

programs, and best practices. The time to complete the plan is approximately 24 months at an estimated cost of \$800,000.

- ◆ Long-term: Implement a 5-year plan to reduce GHG by increasing the department’s fleet to hybrid/electrified vehicles to 37% (140 out of 375) by Fiscal Year 2026-27. Fleet conversion will include mostly mid-sized SUVs and trucks and some construction equipment like forklifts.
- Sustain the vision of the Green Streets Clean Water Plan by designing four new green street projects by Spring 2023 and complete the construction of seven green infrastructure projects by Spring 2024. Two green street projects are already completed, so there will be a total of nine green streets projects completed by 2024. These projects will reduce pollutants from stormwater runoff, resulting in cleaner streams, rivers, and bays. The projects will also provide additional green spaces to reduce the heat island effect, create or enhance habitat for local wildlife and pollinators, and sequester carbon.
- Continue to divert waste from landfills, meet State mandates, and promote sustainable management of resources by implementing measures to meet a waste diversion goal of 80% by 2030.
  - ◆ Increase recycling awareness and participation through inspections and/or provision of technical assistance to 500 sites annually. Through these site visits and technical assistance, implement or improve 400 recycling programs annually.
  - ◆ Through collaboration with franchise waste collectors and the County’s enhanced collector agreement updated in 2021, increase the overall waste diversion rate for materials hauled by these collectors to 38% for Calendar Year 2022.
- Maintain closed solid waste disposal facilities to protect public health and the environment.
  - ◆ Provide monitoring and proactive maintenance program, with a goal of zero notices of violation.
  - ◆ Continue to explore options for future cleanup and extended use of sites, including an assessment of environmental justice and opportunities in traditionally underserved communities.
- Resiliency: Ensure the capability to respond and recover to the immediate needs for individuals, families, and the region.
  - Continue to expand departmental participation in “Team LUEG” to leverage interdepartmental efforts in the areas of workforce development; communication and outreach; and customer and stakeholder focus. Team LUEG is comprised of all LUEG departments and seeks to provide a “service before self” organization that works seamlessly across departments to meet varying customer needs and ensure a positive customer experience.



- Ensure strong collaboration through participation in the LUEG Compliance Team. This multi-disciplinary team uses a comprehensive approach to resolve large, complex compliance issues that may threaten the health and safety of the community.
- Train employees within the first year of their employment, 100% of all new permanent, full-time employees to respond to emergency situations either within their classification’s scope of responsibilities or as disaster service workers, such as shelter workers or managers, to assist in emergency situations.
- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Commit to ensuring that adequate resources are available to meet the evolving needs of our community programs. This includes continually reviewing our practices to gain efficiencies and creating an operational plan and budget for the department that is transparent and responsive to the community, including a special focus on those areas historically underserved.
  - Ensure 100% of designated Contracting Officer’s Representatives (CORs), attend COR I or COR II training as assigned.
  - Continue Board of Supervisors directed permit fee reduction and permit fee waiver programs to support compliance with increasing inventory of affordable housing.
  - Review office spaces and identify where shared spaces, or work hubs can be utilized as a result of teleworking.
- Enhance GIS capabilities to identify and prioritize improvements to assets and services in underserved communities, with an emphasis on road, pedestrian, and flood hazard safety.
- Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness, and regional readiness to respond to a disaster.
  - Within the first year of their employment, 100% of all new permanent, full-time DPW employees will be trained to respond to emergencies, either within their classification’s scope of responsibilities or as disaster service workers, such as shelter workers or managers, to assist in emergencies.
  - Address gaps in the ALERT flood hazard warning system in underserved areas by analyzing locations of existing rain, stream and lake-level gages, and engaging with DPW road crews and emergency agencies to assess areas of concern. Explore opportunities to integrate the ALERT system notifications into the County’s Office of Emergency Services bilingual SD Emergency Application and navigation apps.
- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Participate in a joint program through LUEG and the San Diego Workforce Partnership to provide career development and internship opportunities to youth from underserved communities in the County. While providing career coaching, job skills and development for future employment. Host two youth interns in DPW’s Watershed Protection and Solid Waste Planning & Recycling programs to connect youth to the benefits of providing service to the public.
  - Continue to implement a project prioritization process that assesses technical merits, safety, liability, and incorporates the needs in traditionally underserved communities.
  - Maintain County roadway infrastructure in good condition to reduce impacts to vehicles, enhance road safety, and improve accessibility to transportation facilities.
    - ◆ Implement the sixth year of a multi-year program to improve the County’s Pavement Condition Index (PCI) to 70. Based on the projected funding for Fiscal Year 2022–23, a goal to achieve a PCI of 68 has been set to continue to provide safer and improved roadways.
    - ◆ Improve and install pedestrian ramps to meet ADA standards in conjunction with DPW’s multi-year road resurfacing program.
    - ◆ Conduct outreach with relevant stakeholders and community members to further understand areas to improve transportation accessibility.
  - Maintain safe and reliable drinking water supplies for underserved communities.

 Community

DPW enhances the quality of life for the unincorporated area by implementing programs that encourage participation, protects the safety of residents, and the sustainability of communities. DPW leverages infrastructure data overlaid with underserved community data to identify opportunities for enhanced community engagement, outreach, education and language translation in these communities. Through collaboration, partnership, and meaningful conversations, DPW incorporates input and feedback for improve program and service delivery. DPW also supports safety in all communities by practicing emergency response and preparedness, reviewing disaster response and recovery procedures, and training for multiple types of disasters. In accordance with the County’s strategic initiative on community, DPW will:

- Engagement: Inspire civic engagement by providing information, programs, public forums, or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Expand stakeholder engagement across all programs, including, but not limited to, coordination with Community Planning and Sponsor Groups, advisory groups, and the public during project planning, prioritization, and implementation.





- ◆ Improve the Live Oak Springs Water System to provide safe and reliable drinking water for approximately 300 residents in the community of Boulevard. DPW took ownership of the deteriorated water system from the bankruptcy court and will operate, maintain, and make improvements to the water system to meet State Waterworks Standards. Work this year will include construction of a new well and development of improvements that include a new water storage tank, up to 9,000 feet of water pipe replacement, booster pump station upgrades, and site electrical and equipment control and monitoring improvements.
- ◆ Support the Campo Water Maintenance District by planning and implementing improvements to provide operational efficiencies and enhance the safety, reliability, and sustainability of the community water system, and complete a financial study to support the Camp Lockett Redevelopment Plan.
- To prevent health risks to the public and protect the environment, operate the sanitary sewer system with zero Sanitary Sewer Overflows that reach surface waters.
  - ◆ Clean 390 miles of 12-inch diameter or smaller sewer lines to prevent overflows from clogs.
  - ◆ Inspect 25 miles of high-risk sewer mains within the sewer system via closed-circuit TV to identify sewer defects and facilitate proactive repairs. High risk locations prioritized based on a number of factors, including proximity to a water way or other critical community resources.
  - ◆ Use in-line monitors at critical sewer locations to provide early warning of potential sanitary sewer overflows.
- Ensure that County bridges are safe for public use by identifying community hazards that impact quality of life.
  - ◆ To ensure public safety, if any of the 208 eligible County bridges are inspected and identified as needing repair or replacement in the Federal Highway Bridge Program, timely request for funding for a Capital Improvement Program project to proactively conduct any necessary work to maintain the safety of the traveling public.
  - ◆ DPW road crews, continue working with law enforcement and other agencies, will ensure safe, open roads within 24 hours after the end of an emergency 100% of the time by implementing an immediate response to inclement weather, roadway hazards and natural disasters, such as flooding, snow removal, downed trees, or vehicle accidents.
  - ◆ At County airports, continue to sustain an efficient inspection and maintenance program that achieves at least a 95% runway availability rate at the five largest airports, which supports emergency responders, local, regional, and international businesses and aviators.

- ◆ Maintain an effective map checking system to provide 100% of map reviews and comments within 20 working days for professional submittals of Records of Survey and Corner Records. This will continue to support planning, development, infrastructure, and services that strengthen the local economy and increase consumer and business confidence.
- Communications: Create proactive communication that is accessible and transparent.
  - Ensure that 100% of public notices for County initiated projects and programs are translated into the threshold languages to ensure ability for all individuals to participate in and comment on projects and programs occurring in or affecting their community, regardless of preferred language. Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
  - Offer interpreters for community meetings or translations of information to ensure residents have every opportunity to make informed decisions while listening to, participating in, or using County services or programs.



DPW empowers its workforce and operations by providing opportunities for staff development and securing continuity of operations for critical road, drainage, sewer, and water infrastructure. DPW fosters new ideas, implements best practices, and pursues innovation through collaboration with stakeholders, community partners, staff, and other public works agencies. DPW engages employees by holding meetings where information, ideas, perspectives are shared, such as annual meetings with the director, departmental and divisional “all hands” meetings, and regular supervisor and staff meetings. In accordance with the County’s strategic initiative on empower, DPW will:

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Promote Justice, Equity, Diversity, and Inclusion (JEDI) of staff as high priorities by regularly discussing the importance of these values in staff meetings at all levels of the department, including any “all hands” staff meetings; offering trainings to enhance education and awareness; sustaining a workforce development team that is open to every employee (and who are encouraged to participate); and by strongly supporting staff participation in Employee Resource Groups, activities and events. This helps employees feel valued, engaged, and better prepared for career advancement opportunities. Additionally, staff becomes better prepared to maintain exceptional service levels for DPW’s diverse customers.



- Expand department commitment to JEDI by identifying programs and processes that require changes to provide the highest level of service for DPW’s customers; utilizing community assessment methods to identify the community needs, and training staff on JEDI to increase awareness and inclusivity when serving DPW’s diverse customers.
- Increase trauma-informed services as part of the County culture. DPW employees are encouraged to understand the impact trauma has on vulnerable and at-risk populations. Employees are also empowered to promote self-care, self-awareness, and resiliency in traumatic times. To ensure DPW’s employees are equipped to deliver trauma-informed service, they are encouraged to engage and integrate the shared vision of A just, sustainable, and resilient future for all, all new employees are required to complete the “Growing Resiliency within a Trauma Informed Lens eLearning 101” online training course.
  - ◆ The learning outcomes of the Growing Resiliency within a trauma-informed lens course is to: (1) Describe trauma and resiliency; (2) Identify a trauma informed system of care; (3) Recognize the science of resilience and the three core building blocks; (4) Describe the power of healthy relationships and behaviors that build healing relationships; and (5) Identify resources and ways to support healing and resiliency.
- Engage in LUEG-wide communication efforts to keep the departments better connected by contributing to LUEG Team Talk quarterly newsletter that highlights DPW’s efforts in equity/diversity, noteworthy projects, and shared resources. The newsletter will help bring DPW’s essential work into a common space that can benefit other departments.
- Continue to foster an environment where teleworking and alternate work schedules are embraced and implemented to ensure customer service remains a priority while supporting employee well-being and our sustainability goals.
- Engage in LUEG-wide Workforce Development programs to attract, cultivate, and retain a workforce that has the skills, talent, and commitment to achieve organizational excellence.
  - ◆ Continue to engage management during leadership meetings through exposure to various topics that enhance management skills.
  - ◆ Supervisors will continue to work with their staff during regular development meetings to implement desired trainings and mentorship that will enhance their development and success.
- Promote employee professional development, technical competence, and leadership effectiveness through a robust training and safety program.
  - ◆ Support staff development by providing opportunities to attend preparatory training for required licenses and certificates.
  - ◆ Ensure 100% of DPW designated Contracting Officer Representatives (COR) attend COR I or COR II training as assigned to improve contract management.
- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Identify audit recommendations and implement program enhancements to maintain transparency and fiscal integrity.
    - ◆ The County uses special districts as a funding mechanism to provide services, such as private road maintenance, flood control, sanitation, and landscape services. Continue to implement strategic plans to ensure revenues are adequate for services and analyze impacts in traditionally underserved communities.
    - ◆ Enhance transparency and accountability by posting special district budgets and customer rates online with translation options.
  - Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
    - Conduct a cost-benefit analysis using contractors or in-house staff for road paving and water quality infrastructure maintenance.
    - Engage in LUEG-wide communication effort to keep the departments better connected by contributing to LUEG Team Talk quarterly newsletter that highlights DPW’s efforts in equity/diversity, noteworthy projects, and shared resources. The newsletter will help bring DPW essential work into a common space that can benefit other departments.

 Justice

DPW supports the County’s commitment to create a more sustainable community for residents and visitors by undertaking actions to protect the environment and ecosystems, reduce pollution in waterways, reduce the need for new landfills, and combat climate change.

- Environmental: Advance equal protection and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies with an urgent focus on communities of color and low-income communities recognizing they historically lacked the same degree of protection from environmental and health hazards.
  - DPW will continue to support the South County Environmental Justice Task Force, whose purpose is to address cross-border flows of trash and sewage.









## Related Links

For additional information about the DPW, refer to the website at:

◆ [www.sdcounty.ca.gov/dpw](http://www.sdcounty.ca.gov/dpw)



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Working with law enforcement and other agencies, road maintenance crews will ensure safe, open roads within 24 hours after the end of an emergency 100% of the time by implementing immediate responses to inclement weather, roadway hazards and natural disasters.	100%	100%	100%	N/A	N/A
	To ensure public safety, if any of the 208 eligible County bridges are inspected and identified as needing repair or replacement in the Federal Highway Bridge Program, timely request funding for a CIP project to proactively conduct any necessary work to maintain the safety for the traveling public.	100%	100%	100%	N/A	N/A
	To prevent health risks to the public and protect the environment, operate the sanitary sewer system with zero Sanitary Sewer Overflows (SSO) that reach surface waters or exceed 1,000 gallons	0	0	0	N/A	N/A
	Sustain an efficient inspection and maintenance program that achieves a 95% runway availability rate at the Countys five largest airports which support emergency responders, local, regional, and international businesses and aviators	95%	95%	99%	N/A	N/A
	Maintain County roadway infrastructure in good condition to provide for reduced impact to vehicles, to enhance roadway safety, and provide for improved transportation facilities for customers. This will be accomplished by implementing a multi-year program to increase the PCI from 60 to 70	65 PCI	64 PCI	67 PCI	N/A	N/A
	Engage businesses, residents and County staff to promote clean water so that water quality will be improved by achieving a reduction in urban runoff (i.e., pollution) into County storm drains that continually flow during dry weather, indicating that the flow is not caused by rain, but by human activity (e.g., car washing, lawn watering, etc.) <sup>1</sup>	17%	100%	11%	N/A	N/A
	Engage businesses, residents and County staff to promote clean water so that water quality will be improved by achieving a reduction in urban runoff (i.e., pollution) into County storm drains that continually flow during dry weather, indicating that the flow is not caused by rain, but by human activity (e.g., car washing, lawn watering, etc.)	N/A	N/A	N/A	100%	100%
	To prevent health risks to the public and protect the environment, operate the sanitary sewer system with zero Sanitary Sewer Overflows (SSO) that reach surface waters or exceed 1,000 gallons	N/A	N/A	N/A	0	0
	To ensure public safety, if any of the 208 eligible County bridges are inspected and identified as needing repair or replacement in the Federal Highway Bridge Program, timely request funding for a CIP project to proactively conduct any necessary work to maintain the safety for the traveling public.	N/A	N/A	N/A	100%	100%



Performance Measures		2020-21 Actuals	2021-22 Adopted	2021-22 Actuals	2022-23 Adopted	2023-24 Approved
Working with law enforcement and other agencies, road maintenance crews will ensure safe, open roads within 24 hours after the end of an emergency 100% of the time by implementing immediate responses to inclement weather, roadway hazards and natural disasters.		N/A	N/A	N/A	100%	100%
Sustain an efficient inspection and maintenance program that achieves a 95% runway availability rate at the County's five largest airports which support emergency responders, local, regional, and international businesses and aviators		N/A	N/A	N/A	95%	95%
Maintain County roadway infrastructure in good condition to provide for reduced impact to vehicles, to enhance roadway safety, and provide for improved transportation facilities for customers. This will be accomplished by implementing a multi-year program to increase the PCI from 60 to 70		N/A	N/A	N/A	68 PCI	69 PCI

*Table Notes*

<sup>1</sup> While the Fiscal Year 2021-22 goal of achieving a 100% reduction across all monitored sites was not achieved. County staff will continue to strive to meet the State-mandated goal of 100% in Fiscal Year 2022-23. County staff successfully identified and eliminated prohibited flows from a number of sources, which helped to prevent pollution from reaching local creeks. There were increased efforts to inspect commercial and residential areas and to educate unincorporated residents and businesses about ways to reduce outdoor water use. Additionally, DPW continued efforts to identify other sources of runoff, which may include unpreventable sources such as surfacing groundwater and permitted water line maintenance discharges as significant contributors to dry weather runoff.

## Budget Changes and Operational Impact: 2021-22 to 2022-23

### Staffing

Net increase of 40.00 staff years

- ◆ Increase of 32.00 staff years in the Road Program
  - ◆ Increase of 6.00 staff years to support Capital Improvement Program (CIP).
  - ◆ Increase of 4.00 staff years in Department Administration to support financial services and information technology.
  - ◆ Increase of 4.00 staff years due to position transfers to Road Program from various DPW Programs.
  - ◆ Increase of 3.00 staff years to support environmental review and compliance.
  - ◆ Increase of 3.00 staff years to support Permanent Road Division (PRD) Management.
  - ◆ Increase of 3.00 staff years to support Litter Abatement & Vegetation Management.
  - ◆ Increase of 3.00 staff years to support Road Crew Program.
  - ◆ Increase of 2.00 staff years to support Road Resurfacing Program to implement the Pavement Condition Index (PCI) to 70.

- ◆ Increase of 1.00 staff year to support Fleet Management.
- ◆ Increase of 1.00 staff year to support Land Development projects in Traffic.
- ◆ Increase of 1.00 staff year to support Transportation Program.
- ◆ Increase of 1.00 staff year to comply with Working Families Ordinance requirements for contractors and leases.
- ◆ Net increase of 8.00 staff years in General Fund Activities Program
  - ◆ Increase 7.00 staff years to support increased efforts in community engagement, policy development and implementation, and data analysis to support evidence-based decision making and resource allocation.
  - ◆ Increase 2.00 staff years to ensure compliance with the stormwater Bacteria Total Maximum Daily Load (TMLD) requirements.
  - ◆ Increase of 2.00 staff years in the Airports Program to support Airport operations.
  - ◆ Increase of 1.00 staff year in the Waste Planning and Recycling Fund to implement the Strategic Plan to Reduce Waste and achieve 75% waste diversion by 2025.
  - ◆ Decrease 1.00 staff year due to a position transfer to the Road Program.



- ◆ Decrease of 2.00 staff years in the Wastewater Management Program due to transfer of staff to Road Program.
- ◆ Decrease 1.00 staff year in Closed Landfill Program due to position transfer to the Road Program.

## Expenditures

Net decrease of \$11.3 million

- ◆ Salaries & Benefits—net increase of \$8.4 million due to the staffing changes noted above, required retirement contributions and negotiated labor agreements.
- ◆ Services & Supplies—net increase of \$15.9 million.
  - ◆ Increase of \$22.4 million
    - ◆ \$13.7 million in contracted road services and consultant contracted services in the Road Program
    - ◆ \$2.8 million in professional & specialized consultant contracts in the Flood Control District
    - ◆ \$1.6 million in inter-departmental support from other County departments
    - ◆ \$1.3 million in contracted services, including continued support for Airports Program sustainability initiatives
    - ◆ \$1.0 million in professional & specialized consultant contracts in the Sanitation District
    - ◆ \$1.0 million in County support cost related to information technology, utilities, fleet, and facility management
    - ◆ \$0.6 million in Public Liability Insurance Premium
    - ◆ \$0.4 million in major maintenance projects for Closed Landfills.
  - ◆ Decrease of \$6.5 million
    - ◆ \$3.8 million decrease in completion of one-time projects for contracted services for Traffic, Recycling and Watershed Protection Programs
    - ◆ \$1.4 million decrease due to the completion of one-time routine major maintenance improvements
    - ◆ \$0.6 million decrease in equipment rentals and hauling costs due to the completion of a project to cleanup a closed solid waste disposal site
    - ◆ \$0.3 million decrease in maintenance of equipment to align budgets with historical actual cost
    - ◆ \$0.2 million decrease in Airports Programs fire suppression services contract
    - ◆ \$0.2 million decrease in Street Lighting District contracted services due to completion of one-time improvements projects \$1.8 million due to the completion of one-time transfer from the Watershed Protection Program to the Flood Control District for capital projects
- ◆ Other Charges—net decrease of \$0.5 million.
  - ◆ Decrease of \$0.8 million due to right-of-way costs from completion of Road Program projects
- ◆ Decrease of \$0.3 million due to payment of California Energy Commission (CEC) loan in the Street Lighting District
- ◆ Increase of \$0.3 million due to structures depreciation in the Airports Program
- ◆ Increase of \$0.3 million due to equipment depreciation in the Equipment ISF Program
- ◆ Capital Assets/Land Acquisition—net decrease of \$13.7 million.
  - ◆ Decrease of \$14.4 million for capital projects in the Sanitation District
  - ◆ Increase of \$0.6 million for capital projects in the Airports Program
  - ◆ Increase of \$0.1 million for Harmony Grove Village Community Facilities District for capital improvements
- ◆ Capital Assets Equipment—net Decrease of \$1.3 million.
  - ◆ Decrease of \$1.4 million in Airports Program due to the one-time purchase of Aircraft Rescue and Fire Fighting (ARFF) truck
  - ◆ Decrease of \$0.1 million due to one-time purchase of Lab equipment
  - ◆ Increase of \$0.2 million for Transportation equipment
- ◆ Expenditure Transfer & Reimbursements—increase of \$9.4 million for costs related to the Watershed Protection Program, design and construction of pedestrian sidewalks and bike lanes at select locations, and improvements to the Live Oaks Springs Water Systems and Campo Water Systems Districts. Since this is a transfer of expenditures, it has a net effect of a decrease in expenditures. The central funding is supported by resources in Countywide Finance Other.
- ◆ Operating Transfers Out—net decrease of \$10.7 million.
  - ◆ Decrease of \$9.8 million in Operating Transfers Out from the General Fund due to the completion of one-time transfers to the Road Program for new bike lanes and sidewalks, Live Oaks Springs Water and Campo Water Systems Districts for improvement projects and from Watershed Protection Program to the Sanitation District for capital projects
  - ◆ Decrease of \$1.0 million due to the completion of one-time vehicle purchases in the Equipment ISF Program
  - ◆ Increase of \$0.1 million in the Road Program for the purchase of vehicles

## Revenues

Net decrease of \$11.3 million

- ◆ Taxes Current Property—increase of \$0.3 million primarily due to projected taxes from property owners for Harmony Grove Village Community Facilities District, Flood Control District, Permanent Road Division and Street lighting District.
- ◆ Taxes Other Than Current Secured—decrease of \$1.4 million due to the reduction TransNet-funded projects in the Road Fund.



- ◆ Revenue from Use of Money & Property—net increase of \$0.8 million.
  - ◆ Increase of \$0.8 million in vehicle usage rental revenue in the Equipment ISF Program
  - ◆ Increase of \$0.6 million in revenue from rents, leases, and landing fees in County Airports
  - ◆ Decrease of \$0.6 million in revenue from Interest on Deposits to align budget with historical actuals
- ◆ Intergovernmental Revenues—net increase of \$20.7 million.
  - ◆ Increase of \$26.1 million
    - ◆ \$19.9 million in the anticipated gas tax receipts from the Highway User’s Tax Account and Road Repair Accountability Act of 2017
    - ◆ \$3.1 million for Ramona Airport median paving funded by Cal Fire
    - ◆ \$2.5 million for ARPA infrastructure projects
    - ◆ \$0.6 million in State grant funds for the Road Program’s Green Streets projects
  - ◆ Decrease of \$5.4 million
    - ◆ \$3.6 million decrease in Federal grant funding due to completed capital projects in Airport Enterprise Fund
    - ◆ \$0.6 million decrease due to the reduction of co-permittee reimbursement revenue for the Watershed Protection Program
    - ◆ \$0.4 million decrease in Federal Highway Planning and Construction revenue due to fewer Federal Highway Administration projects in the Road Fund
    - ◆ \$0.4 million decrease in Federal Community Development Block Grant revenue
    - ◆ \$0.4 million decrease due to completion of State grant funded projects in the Solid Waste Management Program
- ◆ Charges for Current Services—net increase of \$3.5 million.
  - ◆ Increase of \$4.9 million
    - ◆ \$2.1 million in sewer service charges in the Sanitation District due to proposed rate increase of the Five-Year Sewer Service Rate Package
    - ◆ \$0.9 million for work funded by Road Program
    - ◆ \$0.5 million for work funded by Airport Enterprise Fund
    - ◆ \$0.3 million in recycling solid waste tonnage fees in the Solid Waste Management Program due to increase in Consumer Price Index (CPI) and anticipated increase in franchise hauler collection of waste, recyclables, and organic materials
    - ◆ \$0.3 million for work funded by Inactive Waste Fund
    - ◆ \$0.3 million for work funded by Permanent Road Division
    - ◆ \$0.2 million for work on private development construction inspection
    - ◆ \$0.2 million for work funded by General Fund
    - ◆ \$0.1 million for Contributions from Property Owners for the bond proceeds to fund improvements in the Harmony Grove Community Facilities District
- ◆ Decrease of \$1.4 million
  - ◆ \$0.7 million for anticipated decrease in work for Flood Control projects
  - ◆ \$0.6 million in Services to Property Owners primarily due to proposed rate reduction in Street Lighting District due to efficiencies in the use of LED lights
  - ◆ \$0.1 million in Other Charges Current Services due to reduction in Environmental Trust Fund
- ◆ Other Financing Sources—net decrease of \$10.7 million.
  - ◆ Decrease of \$10.9 million
    - ◆ \$9.9 million for one-time transfers for General Fund Program for projects that require capitalization
    - ◆ \$1.0 million in Equipment ISF Program due to completion of one-time vehicle and equipment purchases
  - ◆ Increase of \$0.2 million for transfer to Equipment ISF Program for equipment purchases in the Road Program
- ◆ Fund Balance Component Decreases—decrease of \$1.3 million due to the reduced use of the Committed Road Fund balance associated with the \$28.0 million General Fund contribution for the Road Resurfacing program.
- ◆ Use of Fund Balance—net Decrease of \$24.2 million. A total of \$39.9 million is budgeted.
  - ◆ \$39.9 million from various DPW funds for one-time projects
    - ◆ \$7.1 million for depreciation expense and major maintenance in the Airports Program
    - ◆ \$6.9 million for capital improvement projects and depreciation expense in the San Diego County Sanitation District
    - ◆ \$4.5 million for road maintenance in the Permanent Road Divisions
    - ◆ \$4.8 million for the purchase of vehicles in the DPW Equipment Acquisition ISF
    - ◆ \$2.7 million for one-time costs associated with negotiated labor agreements
    - ◆ \$1.0 million for equipment purchase and information technology projects for Wastewater Management
    - ◆ \$4.9 million for capital improvement projects in the Road Program
    - ◆ \$1.0 million for a traffic engineer consultant in the Road Program
    - ◆ \$4.0 million for a Culvert Comprehensive and Major Maintenance Plan in the Road Program
    - ◆ \$0.7 million for mitigation land purchases in the Road Program
    - ◆ \$0.7 million for asset management improvements in the Street Lighting District
    - ◆ \$0.4 million for specialized services to implement the Strategic Plan to Reduce Waste in the Waste Planning and Recycling Program
    - ◆ \$0.5 million for new major maintenance projects in the Flood Control District



- ◆ \$0.5 million for the purchase of vehicles and equipment in the Road Program
- ◆ \$0.1 million for maintenance costs in the Harmony Grove Community Facilities District
- ◆ \$0.1 million for preservation of survey monuments in the Road Program
- ◆ General Purpose Revenue Allocation—increase of \$1.0 million due to required retirement contributions and the addition of 9.00 new staff in the General Fund Activities Program to ensure compliance with the stormwater Bacteria TMDL requirements (2.00 staff years) and support the Policy, Data, and Outreach departmental efforts (7.00 staff years).

### Budget Changes and Operational Impact: 2022–23 to 2023–24

A Net decrease of \$37.6 million includes a decrease of \$31.6 million in Services & Supplies primarily due to the projected completion of one-time projects related to the stormwater TMDL

program and one-time projects funded by the DPW General Fund; a decrease of \$16.8 million in Capital Assets/Land Acquisitions due to decrease in capital projects; decrease of \$18.1 million in Operating Transfers Out due to the completion of transfer from the DPW General Fund for one-time projects; and decrease of \$0.8 million in Capital Assets Equipment due to the completion of vehicle and equipment purchases.

An offsetting increase of \$1.7 million in Salaries & Benefits for retirement contributions and negotiated labor agreements; \$27.6 million in Expenditures Transfer & Reimbursements due to completion of the centralized support by resources in the Countywide Finance Other for Watershed Protection Program, design and construction of pedestrian sidewalks and bike lanes at select locations, and improvements to the Live Oaks Springs Water Systems and Campo Water Systems Districts; and \$0.4 million in Other Charges due to depreciation expense related to the capitalization of assets.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Road Program		383.00			415.00	415.00
Solid Waste Management Program		25.00			25.00	25.00
General Fund Activities Program		71.00			79.00	79.00
Airports Program		37.00			39.00	39.00
Wastewater Management Program		54.00			52.00	52.00
<b>Total</b>		<b>570.00</b>			<b>610.00</b>	<b>610.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Road Program	\$136,954,990	\$167,276,459	\$325,370,374	\$133,674,860	\$187,837,950	\$179,277,335
Solid Waste Management Program	7,804,883	10,487,720	13,225,344	10,091,419	10,386,196	10,300,720
General Fund Activities Program	50,264,941	44,455,952	76,321,230	42,376,855	22,993,546	23,317,081
Airports Program	15,249,623	25,497,844	36,444,247	16,357,486	26,649,020	20,027,790
Wastewater Management Program	10,742,432	12,564,889	13,039,958	9,822,529	12,614,245	11,556,766
Sanitation Districts	33,471,914	61,560,684	73,215,473	26,052,110	48,917,071	36,091,768
Flood Control	5,930,501	7,273,473	19,959,162	5,487,794	9,584,278	6,044,246
County Service Areas	278,679	392,247	430,915	311,193	384,748	407,590
Street Lighting District	1,741,013	2,838,156	3,331,044	2,615,180	2,360,430	2,253,455
Community Facilities Districts	3,885,761	924,271	19,617,464	7,558,217	1,020,195	975,127
Permanent Road Divisions	2,907,085	7,036,147	8,889,296	1,704,373	6,220,530	1,762,324
Equipment ISF Program	8,384,115	15,424,700	25,544,775	10,210,046	15,438,000	14,739,000
<b>Total</b>	<b>\$277,615,938</b>	<b>\$355,732,542</b>	<b>\$615,389,281</b>	<b>\$266,262,063</b>	<b>\$344,407,001</b>	<b>\$306,753,994</b>



Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$70,841,566	\$86,544,795	\$83,754,630	\$72,106,580	\$94,907,568	\$96,605,786
Services & Supplies	163,558,343	204,780,453	420,487,148	167,203,894	220,678,453	189,101,182
Other Charges	10,976,698	13,124,867	20,660,471	12,289,954	12,592,905	13,020,448
Capital Assets/Land Acquisition	2,794,207	33,433,000	59,408,164	—	19,766,478	2,900,200
Capital Assets Equipment	—	6,440,800	16,070,017	—	5,156,700	4,296,000
Expenditure Transfer & Reimbursements	—	(18,264,514)	(18,264,514)	(18,286,150)	(27,640,981)	—
Operating Transfers Out	29,445,125	29,673,141	33,273,365	32,947,784	18,945,878	830,378
<b>Total</b>	<b>\$277,615,938</b>	<b>\$355,732,542</b>	<b>\$615,389,281</b>	<b>\$266,262,063</b>	<b>\$344,407,001</b>	<b>\$306,753,994</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Current Property	\$8,510,782	\$7,696,777	\$7,696,777	\$9,056,533	\$8,041,024	\$8,327,652
Taxes Other Than Current Secured	10,395,590	12,424,597	36,054,797	3,185,797	11,052,771	10,644,271
Licenses Permits & Franchises	6,711,518	6,000,000	6,000,000	7,866,922	6,000,000	6,000,000
Fines, Forfeitures & Penalties	62,890	80,323	80,323	99,384	80,458	80,458
Revenue From Use of Money & Property	23,259,500	26,229,559	26,729,559	27,550,772	27,013,122	27,674,925
Intergovernmental Revenues	115,460,807	120,147,175	162,591,613	122,327,195	140,872,153	133,967,695
Charges For Current Services	67,946,662	70,663,506	77,671,515	68,938,548	74,179,907	76,083,681
Miscellaneous Revenues	423,322	786,250	876,523	507,726	815,150	786,150
Other Financing Sources	29,640,150	29,673,141	33,448,027	33,257,165	18,945,878	830,378
Residual Equity Transfers In	3,100,000	—	—	—	—	—
Fund Balance Component Decreases	13,693,596	4,492,541	4,492,541	4,492,541	3,096,914	2,582,605
Use of Fund Balance	(14,394,859)	64,176,454	246,385,387	(24,382,739)	39,923,357	24,937,666
General Purpose Revenue Allocation	12,805,981	13,362,219	13,362,219	13,362,219	14,386,267	14,838,513
<b>Total</b>	<b>\$277,615,938</b>	<b>\$355,732,542</b>	<b>\$615,389,281</b>	<b>\$266,262,063</b>	<b>\$344,407,001</b>	<b>\$306,753,994</b>





# University of California Cooperative Extension

## Mission Statement

Provide education and research resources from the University of California, and U.S. Department of Agriculture and the County to help individuals, families, businesses and communities address agricultural, environmental, horticultural and public health issues.

## Department Description

Since 1957, the County of San Diego and the University of California Cooperative Extension (UCCE) have had a Memorandum of Understanding, through which the County provides General Fund support for UCCE staff and space to provide services to residents of the region.

The UCCE conducts educational programs and applied research through a partnership with the County of San Diego, the University of California and the U.S. Department of Agriculture. The partnership brings together the resources of these entities to address local issues, and to empower individuals and organizations with research-based information to improve themselves and their communities.

The UCCE advisors are academic professionals with expertise in the areas of Agriculture, Natural Resources, Youth Development, Nutrition and Family and Consumer Science.

To clearly show programmatic alignment, operational costs and overall performance, the UCCE section in the Operational Plan has been incorporated in the Agriculture, Weights and Measures' section.



## 2021–22 Accomplishments

Some UCCE goals were not met due to the operational and economic impacts caused by the COVID-19 pandemic. These are indicated with an asterisk (\*). Results were impacted by the reduction of in-person meetings, trainings and outreach events which began in March 2020 and have continued through 2021–22.

### Building Better Health

- Strengthen the local food system and support the availability of healthy foods, nutrition education, and nutrition assistance for those who need it
  - Conducted nutrition education for 277\* low-income families with children via 24 workshops (consisting of at least 6 hours for each workshop series), to reduce the risk of childhood obesity and chronic diseases such as diabetes, heart disease and high blood pressure through lifestyle change related to diet and physical activity, connecting residents with local food sources, nutrition education, and nutrition assistance. Over 90% of the adult nutrition workshops were conducted in Spanish.
    - ◆ Assessed the behavioral changes of a minimum of 207\* individuals which impacts multiple family members' behaviors related to food resource management practices, nutrition and food safety practices, and positive dietary changes.
  - Conducted nutrition education for 1,148 children and youth from low-income and limited-resource families via 24 workshops (consisting of at least 6 hours for each workshop series) to promote nutrition and physical activity for a

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
○ - Audacious Vision			
● - Enterprise Wide Goal			
■ - Department Objective			

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Land Use and Environment Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

healthy lifestyle that can reduce the risk of childhood obesity and chronic diseases such as diabetes and heart disease.

- ◆ Assessed 348\* individuals' behavioral changes related to food resource management practices, nutrition and food safety practices and positive dietary changes.
- UCCE staff provided administrative assistance for 28\* projects, grants and contracts with a total value of \$0.9 million. The grants received enable the UCCE academics to provide research, education and outreach in local issues of public concern in agriculture, natural resources, home and health.



### Living Safely

- Plan, build and maintain safe communities to improve the quality of life for all residents
  - Enrolled 745\* youth and adults in the 4-H program and provided 4\* training activities to assist in delivering positive youth development experiences to youth ages 5-19 years old which supports youth to reach their full potential as confident leaders of character who contribute and are connected to their communities. Local 4-H information has been translated into Spanish, including new enrollment procedures, and can be found on the UCCE website.
  - Provided leadership training experiences to 50 4-H youth to gain leadership skills and abilities, which contributes to improved college readiness and developing a qualified workforce.
  - Conducted pest management education and outreach for groups such as pest management professionals, school Integrated Pest Management coordinators, landscape professionals and contractors, agricultural programs, etc. via five activities.
  - UCCE staff provided coordination, assistance, and training for 4-H, Master Gardener and other related volunteer programs with 551\* volunteers contributing 108,504\* volunteer hours to extend UC research-based knowledge and information to improve the lives of residents in areas such as sustainable landscaping and leadership skills.



### Sustainable Environments/Thriving

- Provide and promote services that increase the well-being of our residents and increase consumer and business confidence
  - Improved business and risk management skills of local agricultural producers by conducting educational and research activities focusing on business and financial management and risk management strategies through three outreach activities.
  - Improved market access and expanded market opportunities for agricultural producers in San Diego County through agricultural tourism, direct marketing, and value-added

activities such as farmers markets, farm stands, festivals, fairs, corn mazes, weddings and tours to assist with increasing business confidence by conducting three outreach activities to agricultural producers.

- Introduced new or alternative crops, production techniques and systems to commercial agricultural operations in the San Diego region, such as pitahaya (Dragon Fruit), blueberries, hops, coffee, cider apples, etc. via four activities.
- Supported the development and revisions of policies, legislation and regulations that would affect the County and are related to UCCE subject matter expertise such as agriculture, natural resources, youth development and nutrition.
- Enhance the quality of the environment by focusing on sustainability, pollution prevention and strategic planning
  - Identified problems and potential solutions for agricultural water and land in San Diego County via two trainings and one outreach activity. Water quality resources for agriculture has been translated into Spanish and can be found on the UCCE website.
  - Educated residents and visitors on research-based solutions to conserve and protect water resources for future generations via one outreach activity and any appropriate applied research activity. Conducted workshop seminar for growers and farm workers in Spanish.
  - Identified problems and potential solutions in agricultural production systems on issues impacting production viability via 11 activities.
  - Identified problems and potential solutions to challenges caused by endemic and invasive pests such as insects, diseases, weeds, etc. impacting San Diego production agriculture, natural resources and urban environments through a minimum of three outreach activities, as well as any applied research activity.
  - Maintained, supported and managed the volunteer Master Gardener program to provide research-based information in the areas of home gardening, community gardening, landscaping, water conservation and pest management to San Diego County residents through 2,400 office consultations, educational exhibits, and workshops. Various handouts, including UC Pest Notes relating to Integrated Pest Management issues and some online curricula, has been translated into Spanish. Additionally, a number of workshops were conducted in Spanish as well.
  - As needed, provided participatory research such as 'citizen science' opportunities where research conducted by amateur scientists and the general public at large is overseen by academics, professional scientists or a scientific institution, to augment the research conducted by the UC Agriculture and Natural Resources (ANR).





- Identified problems and potential solutions when managing land and conserving natural resources and sensitive species via five activities. Provided outreach and 2-day workshop on Pala Reservation to Pala Band of Mission Indians.





- Provided expertise at three San Diego Weed Management Area (SDWMA) steering committee meetings and an annual SDWMA meeting related to the control of invasive plant species to the SDWMA group, which is a network of public agencies, private organizations and individuals including the Department of Parks and Recreation and Agriculture, Weights and Measures.

### Strategic Initiative Legend for Objectives



○ - Audacious Statement

● - Departmental Objective

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Land Use and Environment Group Summary.

### 2022-24 Objectives

To clearly show programmatic alignment, UCCE objectives are included in the Agriculture, Weights and Measures section.




### Related Links

For additional information about the University of California Cooperative Extension refer to the website at:

◆ [www.sandiegocounty.gov/fha](http://www.sandiegocounty.gov/fha)





Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Staff provided administrative assistance for projects, grants and contracts (# projects/total \$ value of projects, grants, and contracts) <sup>1</sup>	29 projects/ \$1,000,000	30 projects/ \$1,100,000	28 projects/ \$869,000	N/A	N/A
	Provide nutrition education for low-income families with children, emphasizing healthful nutrition practices, food resource management and food safety <sup>1</sup>	185 families	300 families	277 families	N/A	N/A
	Staff provided coordination, assistance, and training for 4-H, Master Gardener and other related volunteer programs (# volunteers/ volunteer hours) <sup>1</sup>	935 vol/ 85,251 hours	750 vol/ 150,000 hours	551 vol/ 108,504 hours	N/A	N/A
	Research new specialty crops and varieties such as dragon fruit, specialty vegetables and blueberries to determine commercial viability <sup>1</sup>	9 projects	4 projects	4 projects	N/A	N/A

*Table Notes*

<sup>1</sup> To clearly show programmatic alignment, operational costs and overall performance, the University of California Cooperative Extension (UCCE) section in the Operational Plan has been incorporated in the Agriculture, Weights and Measures section.

### Budget Changes and Operational Impact: 2021–22 to 2022–23

Effective Fiscal Year 2022–23, UCCE budget has been incorporated in Agriculture, Weights and Measures’ section to clearly show programmatic alignment, operation costs and overall performance.

#### Staffing

No change in staff years.

#### Expenditures

Decrease of \$1.2 million.

#### Revenues

Decrease of \$1.2 million.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Effective Fiscal Year 2022–23, UCCE budget has been incorporated in Agriculture, Weights and Measures’ section to clearly show programmatic alignment, operation costs and overall performance.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
University of California Cooperative Extension		0.00			0.00	0.00
<b>Total</b>		<b>0.00</b>			<b>0.00</b>	<b>0.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
University of California Cooperative Extension	\$1,163,321	\$1,191,992	\$1,486,642	\$1,222,282	\$—	\$—
<b>Total</b>	<b>\$1,163,321</b>	<b>\$1,191,992</b>	<b>\$1,486,642</b>	<b>\$1,222,282</b>	<b>\$—</b>	<b>\$—</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$1,163,321	\$1,191,992	\$1,486,642	\$1,222,282	\$—	\$—
<b>Total</b>	<b>\$1,163,321</b>	<b>\$1,191,992</b>	<b>\$1,486,642</b>	<b>\$1,222,282</b>	<b>\$—</b>	<b>\$—</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Use of Fund Balance	\$293,350	\$322,021	\$616,671	\$352,311	\$—	\$—
General Purpose Revenue Allocation	869,971	869,971	869,971	869,971	—	—
<b>Total</b>	<b>\$1,163,321</b>	<b>\$1,191,992</b>	<b>\$1,486,642</b>	<b>\$1,222,282</b>	<b>\$—</b>	<b>\$—</b>



*County of San Diego*

**Finance and General Government Group**

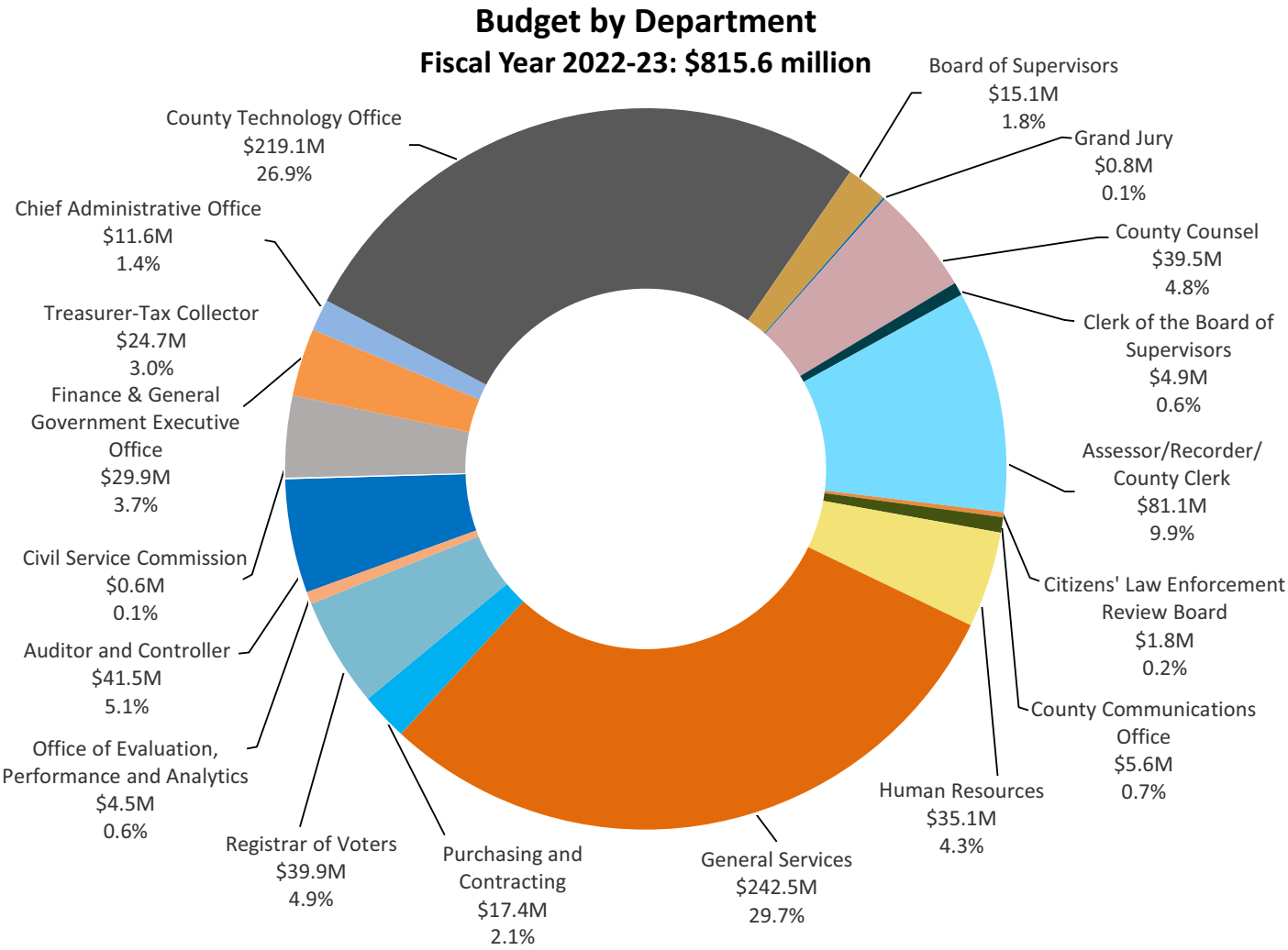
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# Finance and General Government Group at a Glance

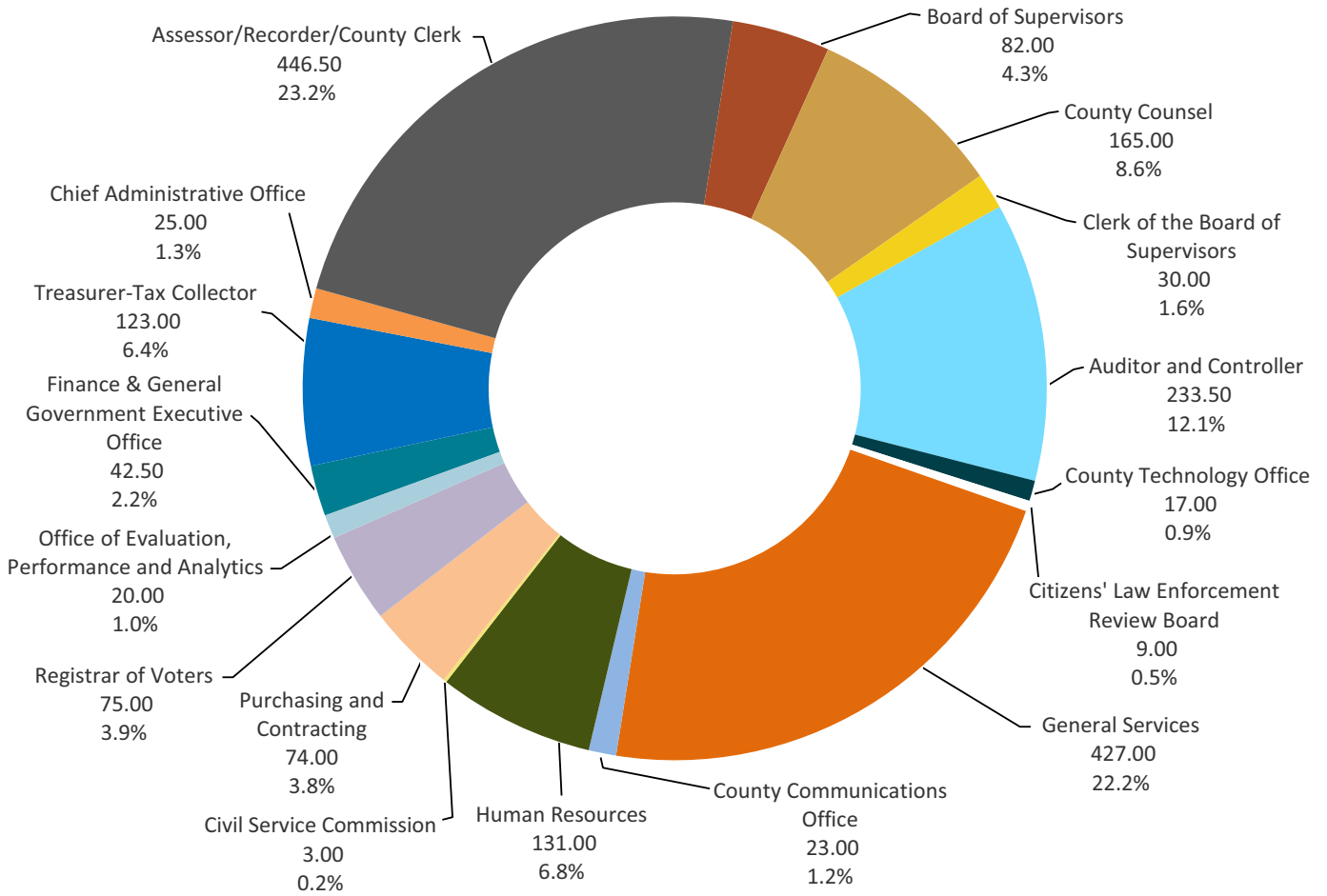
## Adopted Budget By Department





**Adopted Staffing By Department**

**Staffing by Department  
Fiscal Year 2022-23: 1,926.50 staff years**



# Finance and General Government Group Summary & Executive Office

## Mission Statement

To provide timely, accurate, efficient and effective financial, legislative and general government services to residents, local public agencies, County departments and individual County employees that are consistent with federal, State and local requirements.

## Group Description

The Finance and General Government Group (FGG) provides critical infrastructure, essential support services, and a wide range of public services that impact all San Diego County communities and residents. These public services include voter registration and elections, passport applications, vital records, marriage licenses and related services, and the dissemination of accurate and timely information about County issues and programs to the public.

FGG maintains and continually strengthens the financial and operational backbone of County operations and is responsible for providing enterprise level human resource services, information technology infrastructure, communications and media relations, legal counsel, legislative program, compliance, facilities and fleet management, major maintenance and capital improvement projects, procurement and contracting, and financial reporting and management. FGG also leads programs that ensure government accountability and transparency, which include the activities of the Office of Ethics and Compliance, Grand Jury, Civil Service Commission, and the Citizens' Law Enforcement Review Board.

The FGG Executive Office is led by the County's Chief Financial Officer and is currently comprised of three units: the Executive Office, Office of Financial Planning, and Office of Economic Development & Government Affairs (EDGA). On August 17, 2021 (8) and October 5, 2021 (20), respectively, the Board of Supervisors directed assessments of arts and culture and economic development in the San Diego region. These assessments identified a need for a new office to coordinate regional efforts and provide programmatic oversight. Starting in Fiscal Year 2022–23, a new **Office of Economic Development & Government Affairs** was formed in the FGG Executive Office. This office will manage the County's legislative, arts and culture, economic development and prosperity, and grants programs.

The **Economic Development and Prosperity division** of EDGA will create and implement a vibrant economic development strategy to position the County as a regional leader in driving



inclusive economic growth and community development. This includes creating a regional Comprehensive Economic Development Strategy, facilitating new grant opportunities for the region, and connecting with underrepresented communities to support prosperity for all.

EDGA will also coordinate and expand on existing County initiatives and programs supporting arts and culture and create future opportunities for the region. This includes instituting an Arts and Culture Commission, working with community advocates to achieve equity in access to arts and culture, and seeking new funding opportunities.

A newly established Grants Office within EDGA will administer grant programs including Neighborhood Reinvestment, Community Enhancement, and others that focus on non-profit organizations, community-based organizations, and the everyday needs of San Diego communities.

Lastly, the Legislative arm of EDGA will track and monitor all State and federal legislation that impacts County operations or is of interest to the Board of Supervisors, and proactively seek legislative opportunities to improve County services and the well-being of San Diego residents and communities. This division also maintains the County's Legislative Program, which includes Legislative Sponsorship Proposals, Priority Issues and Policy Guidelines to authorize engagement in the State and federal legislative processes.

## Strategic Framework and Alignment

In Fiscal Year 2021–22 the County of San Diego underwent a large organizational shift with the majority of the members of the Board of Supervisors being newly elected. This marked the first time in two decades that all five sitting Supervisors had been in office for their first term. As the County looks toward the future, it was clear now is the time to build upon the successes of the past, identify opportunities for improvement in our current processes, and ensure our operations are aligned

with the policy initiatives of the Board of Supervisors. The County began a new strategic planning process in the Summer of 2021, which included convening a Strategic Planning Team.

The 2021 Strategic Planning Team consisted of staff experts from across the enterprise who possess unique subject matter expertise as well as an extensive operational knowledge and have served as integral members of teams that have been implementing the new programs brought forward by the Board of Supervisors this year. The overall themes that came out of the robust discussions were the desire to be a government that listens to, partners with, and supports the community we serve, while sustainably planning for the future. This process also included a re-imagining of the County’s governance documents include the Vision Statement, Mission Statement, and Values. There are new Strategic Initiatives, and Audacious Goals that go along with each to guide the departments in outcome-based goal setting that aligns with the County’s Vision.

In the County’s Strategic Framework, Groups and Departments support five Strategic Initiatives: Equity, Sustainability, Community, Empower, and Justice. Audacious Goals assist departments in aligning with and supporting the County’s Vision and Mission. In addition, department objectives demonstrate how departments contribute to the larger Audacious Goals. For more information on the new strategic alignment, refer to the Strategic Framework and Alignment section.

## Finance and General Government Group Departments

- ◆ Assessor/Recorder/County Clerk
- ◆ Treasurer-Tax Collector
- ◆ Chief Administrative Office
- ◆ Auditor and Controller
- ◆ Citizens’ Law Enforcement Review Board
- ◆ County Communications Office
- ◆ County Technology Office
- ◆ Civil Service Commission
- ◆ Clerk of the Board of Supervisors
- ◆ County Counsel
- ◆ General Services
- ◆ Grand Jury
- ◆ Human Resources
- ◆ Office of Evaluation, Performance and Analytics
- ◆ Purchasing and Contracting
- ◆ Registrar of Voters

## Finance and General Government Group Priorities

FGG provides services to internal and external customers based on the following principles that align with the County’s Strategic Initiatives of Equity, Sustainability, Community, Empower, and Justice:

- ◆ Promote a culture of ethical leadership and decision making across the enterprise.
- ◆ Align services to available resources to maintain fiscal stability. Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers.
- ◆ Strengthen our community engagement efforts to inspire civic engagement and ensure an inclusive and positive customer experience.
- ◆ Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted.
- ◆ Model the use of an equity and belonging lens in the design, decision making, and implementation in all that we do by prioritizing racial justice, health equity, economic opportunity, environmental protection, community centered criminal justice, government transparency, and fundamental changes to County operations.
- ◆ Embed sustainability as part of the County culture and support departments in footprint reduction efforts.
- ◆ Advance regional economic development and inclusive growth by dismantling barriers to opportunities in traditionally underserved communities and underutilized businesses.



### Equity

FGG is committed to applying an equity lens to County programs and services to ensure that underserved communities have equitable opportunities. In this light, the Office of Equity and Racial Justice in collaboration with the Office of Financial Planning developed the County’s first Budget Equity Assessment Tool and process. The Budget Equity Assessment Tool was implemented for this Fiscal Year 2022–23 budget cycle with every County department completing the tool to better understand how their resource allocation impacts Black, Indigenous and People of Color (BIPOC) and low-income and other historically underrepresented communities. The process will continue to evolve and improve and help guide departments with critically analyzing the impacts of budgetary decisions and informing future allocation strategies that eliminate inequalities and improve outcomes for all.

Expanding economic opportunities, particularly in traditionally underserved communities and underutilized businesses, is another priority for FGG. The new Office of Economic Develop-





ment & Government Affairs will develop a Comprehensive Economic Development Strategy in collaboration with community partners and facilitate partnerships with community-based organizations to support the growth of small and diverse businesses in the region.

Removing language barriers is critical to ensuring equitable access to services and resources. FGG will be establishing a central point of coordination for all County departments to develop culturally sensitive, accurately translated, and literacy level appropriate communications that meet the needs of San Diego’s multilingual and diverse communities. Access to critical services and information will be further enhanced by the Digital Services Initiative. Digital Services will make the County’s online and web-based resources, including public documents, policies, plans, meetings, and hearings, more readily accessible to the public through enhanced search capabilities and the implementation of a multilingual framework. The program will also strengthen the County’s data architecture and improve information management.

The Citizens’ Law Enforcement Review Board will renew efforts to reduce disparities and disproportionality by analyzing overall trends related to deaths in custody and discrimination allegations to determine whether these trends suggest disparate and disproportionate treatment and inform future policy and procedure development.



**Sustainability**

Sustainable practices and policies continue to be embedded in all FGG operations and program design. County facilities are more and more green with each passing year. In Fiscal Year 2021–22, FGG oversaw the reduction of the County’s total energy consumed, or Energy Use Intensity (EUI), and greenhouse gas emissions (GHG) by 1.5% and 1%, respectively. This trend is expected to keep pace and continue into Fiscal Years 2022–23 and 2023–24 even while the level of County services and workforce grows over the same period. Concurrently, General Services will expand the County’s electric vehicle (EV) infrastructure, which will allow more departments to reduce their carbon footprint by replacing aging vehicles with EVs.

FGG is also leading and coordinating several internal countywide sustainability efforts, including the consolidation and reduction of the County’s space and vehicle requirements. An updated Zero Carbon Plan for County operations will replace existing policy and a Water Conservation Plan will position the County to be more resilient and better equipped to respond to current and future drought challenges.

FGG departments have committed to identifying ways to decrease their footprint and developing enterprise-wide staff training on sustainability topics to empower and encourage employees to use sustainable practices in their daily activities.

Several departments have also committed to continuing and expanding teleworking schedules and virtual services to reduce vehicle miles traveled by both employees and customers, initiated efforts to implement electronic business processes and forms to reduce paper use, and will review their contracts and purchases to identify areas for more environmentally friendly purchasing.



**Community**

In collaboration with community leaders and organizations, FGG will develop and implement a Community Engagement Strategy to put community engagement at the center of County operations and embed it in County culture. The new strategy would be responsive to feedback and provide meaningful opportunities to participate in deliberations and the decision-making process, build trust and enhance access, and serve as a catalyst for positive community-driven change in policies and programs. These efforts will be led by a new community engagement manager in the County Communications Office, who will also provide coordination and support to County groups and departments.

The newly formed Office of Economic Development & Government Affairs will also play a central role in creating new opportunities for San Diego communities to engage and participate in the region’s art and culture scene. An Arts and Culture Commission will be established to work with community advocates to improve equity in access and representation in arts and culture.

In Fiscal Year 2022–23, FGG is also investing in the implementation of the vote center model to support civic engagement and opportunities for individuals to use their voice, their vote, and their experience to impact change. Under the vote center model, every registered voter in San Diego County will automatically receive a ballot in the mail and have options for how to return their ballot: by mail, to a secure drop box, or vote in person at any vote center. This model mirrors the process used by the Registrar of Voters in the November 2020 presidential general and September 2021 gubernatorial recall elections and continues it for future elections starting with the June 2022 gubernatorial primary election.



**Empower**

Transparency and accountability are core to all aspects of FGG’s business and service delivery model. A new Public Records Act Unit will be established to function as a central point of contact for all Public Records Act requests. This service will make it easier for the general public to obtain government records and increase transparency into County processes.

The Office of Evaluation, Performance and Analytics is currently under development and will institute enterprise-wide data standards and governance, cross-departmental data sharing, and performance analytics to inform the Board of Supervisors



and County leadership in making evidence-based policy decisions. The office will be led by the County's new Chief Evaluation Officer.

 **Justice**

In Fiscal Year 2022–23, FGG will continue to support the development and implementation of the County's Social Equity Program for Commercial Cannabis that will address the harms that were caused by the war on drugs and over-criminalization of marijuana.

Securing additional resources for the County Counsel Office is also a priority for FGG in the coming year to ensure that all departments are adequately supported for their legal advice and risk mitigation needs. County Counsel will facilitate countywide environmental justice efforts by assisting departments in creating policies that improve environmental outcomes for all communities and comply with applicable laws.

**Related Links**

For more information on the Finance and General Government Group, refer to the website at:

- ◆ [www.sandiegocounty.gov/fg3](http://www.sandiegocounty.gov/fg3)

**Executive Office Budget Changes and Operational Impact: 2021–22 to 2022–23**

**Staffing**

Increase of 10.50 staff years

- ◆ Increase of 16.50 staff years for the newly created Office of Economic Development & Government Affairs (EDGA) as follows:
  - ◆ 8.50 staff years for the legislative program, including federal policy representation in Washington DC, local program oversight, and analysis and support for EDGA;
  - ◆ 3.00 staff years for the Economic Development and Prosperity division of EDGA to implement countywide economic coordination and arts and culture initiatives;
  - ◆ 5.00 staff years for a Grants Office to oversee the County's Community Enhancements, Neighborhood Reinvestment Program, and other selected programs.

EDGA staffing level will be achieved through the addition of 7.00 new staff years, transfer of 4.50 staff years from the CAO's Office of Strategy & Intergovernmental Affairs, transfer of 2.00 staff years from Auditor and Controller, and internal transfer of 3.00 staff years from the FGG Executive Office's Office of Financial Planning.

- ◆ Decrease of 3.00 staff years to reflect internal transfer of positions from the FGG Executive Office's Office of Financial Planning to EDGA as described above.
- ◆ Decrease of 3.00 staff years to reflect transfer of positions currently under the FGG Executive Office's Data Performance and Analytics Unit to the recently created Office of Evaluation, Performance and Analytics.

**Expenditures**

Net increase of \$1.4 million

- ◆ Salaries & Benefits—increase of \$1.8 million is due to staffing increases noted above and for negotiated labor agreements.
- ◆ Services & Supplies—decrease of \$0.4 million primarily due to decreases in planned facility maintenance projects.

**Revenues**

Net increase of \$1.4 million

- ◆ Revenue from Use of Money & Property—increase of \$0.4 million in Cedar/Kettner parking garage revenue.
- ◆ Intergovernmental Revenues—increase of \$0.2 million due to American Rescue Plan Act (ARPA) of 2021 funding for qualifying grant administration activities.
- ◆ Use of Fund Balance—net decrease of \$2.8 million, for a total budget of \$0.1 million in unassigned General Fund fund balance for one-time costs associated with negotiated labor agreements.
- ◆ General Purpose Revenue—net increase of \$3.6 million due to increases in staffing noted above, primarily for the newly created Office of Economic Development & Government Affairs and replacement of Fiscal Year 2021–22 one-time funding sources with ongoing sources for existing positions, partially offset by increases in program revenue noted above.

**Executive Office Budget Changes and Operational Impact: 2022–23 to 2023–24**

Net increase of \$1.4 million primarily for negotiated labor agreements.







Group Staffing by Department						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Finance & General Government Executive Office		32.00			42.50	42.50
Board of Supervisors		72.00			82.00	82.00
Assessor/Recorder/County Clerk		419.50			446.50	446.50
Treasurer-Tax Collector		123.00			123.00	123.00
Chief Administrative Office		26.50			25.00	25.00
Auditor and Controller		235.50			233.50	233.50
County Communications Office		21.00			23.00	23.00
County Technology Office		14.00			17.00	17.00
Civil Service Commission		3.00			3.00	3.00
Clerk of the Board of Supervisors		28.00			30.00	30.00
County Counsel		150.00			165.00	165.00
General Services		395.00			427.00	427.00
Human Resources		124.00			131.00	131.00
Office of Evaluation, Performance and Analytics		20.00			20.00	20.00
Purchasing and Contracting		68.00			74.00	74.00
Registrar of Voters		69.00			75.00	75.00
Citizens' Law Enforcement Review Board		8.00			9.00	9.00
<b>Total</b>		<b>1,808.50</b>			<b>1,926.50</b>	<b>1,926.50</b>

Group Expenditures by Department						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Finance & General Government Executive Office	\$27,654,821	\$28,497,530	\$53,507,439	\$27,555,887	\$29,872,934	\$31,294,567
Board of Supervisors	11,214,978	12,934,126	14,486,586	13,538,877	15,087,396	14,320,128
Assessor/Recorder/County Clerk	70,959,731	78,805,699	89,806,433	72,374,568	81,115,147	84,850,191
Treasurer-Tax Collector	21,673,105	24,071,025	24,655,932	21,751,626	24,665,002	24,409,679
Chief Administrative Office	6,079,349	9,122,629	9,658,103	7,610,696	11,633,833	7,582,349
Auditor and Controller	38,382,595	41,585,921	47,132,027	38,222,772	41,540,331	42,292,049
County Communications Office	3,525,792	3,941,283	4,274,155	3,502,806	5,641,821	4,533,678
County Technology Office	218,432,427	230,445,546	240,683,829	204,803,285	219,099,900	212,669,670
Civil Service Commission	570,440	580,732	581,595	561,153	620,299	613,860





Group Expenditures by Department						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Clerk of the Board of Supervisors	3,983,516	4,283,346	4,348,309	4,100,374	4,864,157	4,972,472
County Counsel	31,726,680	33,848,785	33,988,908	32,516,289	39,536,825	40,508,232
General Services	207,972,020	225,517,608	345,643,772	209,426,159	242,460,484	240,244,078
Grand Jury	409,697	763,194	769,934	657,815	772,301	772,301
Human Resources	29,200,936	32,216,949	34,271,166	32,129,630	35,128,278	35,703,495
Office of Evaluation, Performance and Analytics	—	4,500,000	4,500,000	143,141	4,500,000	4,500,000
Purchasing and Contracting	13,431,772	16,313,678	16,439,949	15,113,866	17,354,517	17,711,487
Registrar of Voters	36,261,399	29,485,477	51,453,995	36,689,226	39,949,422	33,835,655
Citizens’ Law Enforcement Review Board	1,083,567	1,559,269	1,715,786	1,594,461	1,798,883	1,768,562
<b>Total</b>	<b>\$722,562,825</b>	<b>\$778,472,797</b>	<b>\$977,917,919</b>	<b>\$722,292,631</b>	<b>\$815,641,530</b>	<b>\$802,582,453</b>





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Finance & General Government Executive Office		17.00			12.00	12.00
Office of Financial Planning		15.00			14.00	14.00
Economic Development & Government Affairs					16.50	16.50
<b>Total</b>		<b>32.00</b>			<b>42.50</b>	<b>42.50</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Finance & General Government Executive Office	\$22,796,634	\$24,191,745	\$47,662,583	\$22,513,680	\$22,026,630	\$23,248,872
Office of Financial Planning	4,858,187	4,305,785	5,844,856	5,042,206	4,226,719	4,362,921
Economic Development & Government Affairs	—	—	—	—	3,619,585	3,682,774
<b>Total</b>	<b>\$27,654,821</b>	<b>\$28,497,530</b>	<b>\$53,507,439</b>	<b>\$27,555,887</b>	<b>\$29,872,934</b>	<b>\$31,294,567</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$5,470,574	\$7,145,147	\$6,881,662	\$6,558,733	\$8,966,891	\$8,855,333
Services & Supplies	22,060,913	21,352,383	67,629,110	24,804,782	20,906,043	22,439,234
Expenditure Transfer & Reimbursements	—	—	(22,000,000)	(4,788,591)	—	—
Operating Transfers Out	123,333	—	996,667	980,963	—	—
<b>Total</b>	<b>\$27,654,821</b>	<b>\$28,497,530</b>	<b>\$53,507,439</b>	<b>\$27,555,887</b>	<b>\$29,872,934</b>	<b>\$31,294,567</b>



Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Revenue From Use of Money & Property	\$325,840	\$250,000	\$250,000	\$942,654	\$650,000	\$650,000
Intergovernmental Revenues	452,152	—	1,021,545	335,632	201,671	201,671
Charges For Current Services	1,262,046	1,614,137	1,614,137	1,617,645	1,614,137	1,614,137
Miscellaneous Revenues	91,878	80,000	80,000	54,422	80,000	80,000
Fund Balance Component Decreases	165,360	153,960	153,960	153,960	153,960	153,960
Use of Fund Balance	2,015,294	2,957,557	26,945,921	1,009,697	117,233	—
General Purpose Revenue Allocation	23,342,251	23,441,876	23,441,876	23,441,876	27,055,933	28,594,799
<b>Total</b>	<b>\$27,654,821</b>	<b>\$28,497,530</b>	<b>\$53,507,439</b>	<b>\$27,555,887</b>	<b>\$29,872,934</b>	<b>\$31,294,567</b>



# Board of Supervisors

## Mission Statement

The County is governed by a five-member Board of Supervisors elected to four-year terms. Each Board member represents a specific geographic area (Supervisorial District) of the county.

## Department Description

The County is governed by a five-member Board of Supervisors elected to four-year terms. Each Board member represents a specific geographic area (Supervisorial District) of the county.



### District 1

Vice Chair Nora Vargas represents more than 630,000 residents of the vibrant, diverse First District on the San Diego County Board of Supervisors. The First District extends from East Village in Downtown San Diego in the north to La Presa and the Otay and San Miguel mountains in the east to the U.S./Mexico international border in the south.

The First District includes the cities of Imperial Beach, Chula Vista, National City and communities within the City of San Diego, including Barrio Logan, Chollas View, East Village, Golden Hill, Grant Hill, La Playa, Lincoln Park, Logan Heights, Memorial, Mount Hope, Mountain View, Nestor, Otay, Palm City, Paradise Hills, San Ysidro, Shelltown, Sherman Heights, South Park, Southcrest, and Stockton. The District also includes the unincorporated communities of Bonita, Sunnyside, La Presa, Lincoln Acres and East Otay Mesa.

A first-generation immigrant, Vice Chair Vargas is the first Latina and first woman of color to serve as County Supervisor in the 171-year history of the County of San Diego. To realize her vision of building healthier and stronger communities, throughout San Diego County, Vice Chair Vargas has placed equity and inclusivity at the forefront for all County services, programs, and policies.

As Co-Chair of the COVID-19 Subcommittee, Vice Chair Vargas has worked to mitigate impacts of the pandemic, by leading initiatives to break down barriers to ensure there is equitable access to information, resources, testing and COVID-19 vaccines in all communities, especially those disproportionately impacted. The impacts of the pandemic have been far-reaching for working families. With that in mind, Vice Chair Vargas prioritized economic recovery and providing assistance and relief to the most vulnerable populations in the county. Vice Chair Vargas understands that for our families to thrive there needs to be a holistic approach that focuses on meeting their basic needs. As such, among her top priorities are access to housing, poverty

eradication, human trafficking, increasing food access and achieving food sovereignty, health equity, transportation access, and providing opportunities to build wealth.

Simultaneously, she has introduced a bold, transformative, and equity-minded policy agenda, bringing systemic change across County agencies, departments, policies and programs to address longstanding inequities. One such policy was her introduction of the establishment of a budget equity assessment tool to be applied to the County’s annual budget. Through this tool, County departments will use disaggregated data and identify if and how our investments are benefiting and uplifting our most vulnerable communities and are advancing equity.

A strong environmental justice advocate, Vice Chair Vargas introduced the creation of the County’s new Office of Environmental and Climate Justice and launched a comprehensive environmental package that included declaring the cross-border pollution of the Tijuana River Valley (TJRV) a public health crisis. In her roles as county representative to the California State Association of Counties (CSAC) and National Association of Counties (NACo) Vice Chair Vargas has elevated TJRV on a regional, state, and federal level and helped secure funding for short- and long-term infrastructure projects. Additionally, the creation of more open spaces and community gardens are also a District 1 priority.

Vice Chair Vargas’ public service extends throughout the County and State, serving in leadership positions on numerous Boards, including Chair for SANDAG’s Transportation Committee and the Air Pollution Control District. In February 2022, Vice Chair Vargas was appointed by Governor Gavin Newsom to serve on the California Air Resources Board.

### District 2

Supervisor Joel Anderson is honored to represent the residents of San Diego County’s Second Supervisorial District, encompassing the majority of East County and fifteen communities in the City of San Diego. The second largest of the County’s five dis-



tricts, the Second District features approximately 1,500 square miles of dynamic landscape including stunning chaparral, bustling downtowns, quiet forest and breathtaking desert. The U.S./ Mexico Border is the southern boundary of the district, stretching to the mountains of the greater Julian area in its northern reaches and extending to the Imperial County line. Home to more than 620,000 residents, including more than 200,000 individuals who live in unincorporated communities, the Second District has forty percent of San Diego's unincorporated area residents – more than any other district. For this reason, many citizens depend on County government for nearly all local public services and have more contact with their County Supervisor than in more urban districts.

Supervisor Anderson is laser-focused on developing solutions to priority issues, including:

- ◆ Bringing Jobs and Economic Prosperity to East County
- ◆ Securing Funding for Public Safety and Fire Prevention
- ◆ Leveraging County Resources to Address Homelessness in East County
- ◆ Implementing Behavioral and Mental Health Strategies
- ◆ Building More and Attainable Housing
- ◆ Being Responsive to Every Resident Who Contacts His Office

He serves the public by promoting transparent County practices and a government that seeks the input of our informed and engaged citizenry. Supervisor Anderson is building on his experience in the State Legislature by continuing to work closely with the elected and civic leaders of the communities in the Second District. This action includes strengthening public safety, improving wildfire prevention, investing in our behavioral health system, and enhancing emergency preparedness and response measures. Supervisor Anderson is helping to deliver important community projects, such as parks, ballfields and recreational opportunities, community centers and libraries, and road and infrastructure improvements to enhance the quality of life for his constituents in a fiscally responsible manner.

The Second District includes the unincorporated communities of 4S Ranch, Alpine, Barrett, Blossom Valley, Bostonia, Boulevard, Campo, Crest, Cuyamaca, Dehesa, Del Dios, Descanso, Dulzura, Eucalyptus Hills, Fernbrook, Flinn Springs, Granite Hills, Guatay, Harbison Canyon, Jacumba, Jamul, Johnstown, Julian, Lake Hodges, Lake Morena, Lakeside, Morena Village, Mount Laguna, Pine Hills, Pine Valley, Potrero, Ramona, San Diego Country Estates, San Pasqual, Santa Fe Valley, Tecate, Tierra del Sol, Winter Gardens and Wynola, as well as the Tribal Governments of Barona, Campo, Capitan Grande, Ewiiapaayp, Inaja/Cosmit, Jamul, La Posta, Manzanita, Sycuan and Viejas. The Second Dis-

trict also includes the cities of El Cajon, Poway and Santee and the City of San Diego communities of Allied Gardens, Carmel Mountain Ranch, Del Cerro, Grantville, Kearny Mesa, MCAS Miramar, Miramar Ranch, Rancho Bernardo, Sabre Springs, San Carlos, San Pasqual Valley, Scripps Ranch, Serra Mesa, Stonebridge and Tierrasanta.

### District 3

Supervisor Terra Lawson-Remer proudly represents San Diego County's Third District, which spans from Carlsbad to Coronado. The district consists of an economically, ethnically, and generationally diverse group of nearly 700,000 residents.

District 3 includes five incorporated cities, including nearly a dozen distinct neighborhoods within the City of San Diego. The southwest boundary includes bustling San Diego landmarks in Coronado and Little Italy. Along the western edge, you will find many of San Diego County's beautiful beaches and coastal landscapes in the communities of Carlsbad, Encinitas, Solana Beach, Del Mar, La Jolla, Pacific Beach, Mission Beach, Ocean Beach, and Point Loma. The inland parts of the district feature mountains, hillsides, canyons, and open spaces in communities such as Rancho Santa Fe, Sorrento Valley, Carmel Valley, University City, Pacific Highlands, Torrey Highlands, Harmony Grove, University City, Mira Mesa, and Rancho Peñasquitos.

San Diego's beautiful coastlines are part of what makes this district such a special place. Keeping our beaches clean starts with keeping pollution out of the water. Supervisor Lawson-Remer is working with the cities in our region to build 21st century infrastructure that uses advanced technologies to cost-effectively treat sewage and prevent contaminated stormwater from running into our oceans.

As an appointed representative of the County on the San Diego Association of Governments (SANDAG), Supervisor Lawson-Remer works to support the development of homes that San Diegans can afford, increase investments in the green economy to tackle the climate crisis and prioritize environmental justice and equity. Additionally, she chairs SANDAG's Regional Equitable Housing Subcommittee.

Supervisor Lawson-Remer believes data is key to ensuring public agencies make smart decisions and achieve progress in solving problems. Facts and evidence are essential to making County government more efficient, effective, and fair.

Using a data-driven approach, she has championed significant policy proposals to promote restorative justice, improve mental health, and address the root causes of homelessness. She is reforming the region's incarceration system to focus on public





safety instead of criminalizing poverty, illness, and homelessness. She is also spearheading smart justice best practices, such as eliminating predatory phone fees for detained individuals.

She has advanced the Office of Evaluation, Performance, and Analytics and is committed to working with County staff and the community to improve access and enrollment to self-sufficiency programs.

The region needs more services and housing, especially for people suffering from mental illness. Supervisor Lawson-Remer has joined her colleagues on the Board of Supervisors to expand the new Mobile Crisis Response Team program County-wide, offering the help of expert clinicians during a mental health situation instead of armed law enforcement.

As a trained attorney, she spearheaded the launch of San Diego County's new Immigrant Legal Defense program to protect due process of law and ensure everyone has a fair day in court.

As an economist, she is focused on strengthening the local economy and helping people and businesses devastated by the COVID-19 pandemic. She partnered with her board colleagues to direct millions of dollars in relief money to struggling small businesses and launched a paid green jobs training program for local young people whose careers were interrupted by the pandemic. She is also partnering with leading employees in hi-tech and bio-tech to ensure our region can keep attracting the talent we need and develop our local workforce. She currently serves as the chair of the Workforce Partnership Policy Board.

#### District 4

Nathan Fletcher is Chair of the San Diego County Board of Supervisors and represents the Fourth Supervisorial District. In 2022, Chair Fletcher was unanimously voted by his colleagues to once again serve as Chair of the San Diego County Board of Supervisors. It's been 74 years since a San Diego County Supervisor served consecutive years as Chair of the Board.

The Fourth District is 101 square miles and is celebrated as the most ethnically diverse district in the County.

Chair Fletcher's determined to make sure the County of San Diego is a County our residents can count on. He's focused on actions that make life better for working families. Chair Fletcher is focused on implementation, execution, and action. Fighting for the working class, tackling homelessness, creating good jobs, affordable housing, and childcare.

Chair Fletcher is also committed to building diverse coalitions, fighting for equitable policy, and delivering substantial outcomes in the areas of behavioral health, child welfare, & environmental justice. He is focused on transforming the County's approach to behavioral health by making a substantial investment in our mental health and drug treatment programs. A committed environmentalist, Chair Fletcher uses his time on the Board of Super-

visors, and as Chair of the Metropolitan Transit System to ensure we tackle climate change and work to ensure environmental justice.

In the Fourth District, approximately 23 square miles are unincorporated areas and 78 square miles are incorporated areas.

The Fourth District border travels south along the western boundaries of the Linda Vista and Mission Valley, east-southeast along the borders of Balboa Park and North Park, east-northeast along the outer boundary of the Spring Valley Community Plan Area, the City of Lemon Grove, north and west following the boundary of the Casa de Oro-Mount Helix Community Plan Area and the City of La Mesa. The boundary continues west into the City of San Diego and follows the northern limits of the College Area Community Plan Area towards the Serra Mesa Community Plan Area, northwest at the Inland Freeway, and the northeast at the Cabrillo Freeway to the northern border of the Kearny Mesa Community Plan Area, where it moves west to include the Clairemont Community Plan Area.

The Fourth District includes the communities of Lemon Grove, La Mesa, North Clairemont, Hillcrest, Balboa Park, North Park, Bankers Hill, Old Town, Mission Hills, Normal Heights, University Heights, Oak Park, Webster, Valencia Park, Encanto, Bay Terraces, Paradise Hills, Skyline, Kearney Mesa, Clairemont Mesa, Linda Vista, Birdland, Serra Mesa, Civita, portions of Grantville, City Heights, Rolando, Azalea Park, Chollas Creek, Rolando Park, Kensington-Talmadge, Mid-City, Montezuma Mesa, SDSU Mission Valley, Crest-Dehesa, Spring Valley, Casa de Oro & Mt Helix, and Rancho San Diego.

To learn more visit [www.SupervisorNathanFletcher.com](http://www.SupervisorNathanFletcher.com).

#### District 5

Supervisor Jim Desmond represents the Fifth District, which covers the northernmost area of San Diego County, and is more commonly known as North County. It stretches from the wave-swept sands of the Oceanside coast, to the pine-topped hills of the Palomar Mountain Range and beyond to the expanses of the Anza-Borrego Desert and Ocotillo Wells. The district, with more than 2,100 square miles, is a vast resource of nature, industry, universities, resorts, golf courses, fine restaurants, agriculture and a theme park. Supervisor Desmond and his staff consider it an honor to serve the approximately 690,000 people who reside in the Fifth District, which is the most populous district in San Diego County.

Supervisor Desmond's priorities include public safety, fire protection and emergency services, infrastructure needs, especially focused on road congestion and the need for freeway connectors and capacity to best serve north county residents, addressing homelessness and providing effective behavioral health services, veterans services, agriculture, improving quality of life through





the San Luis Rey River corridor, stellar credit ratings, strong reserves, and fiscal management, which allow the County flexibility in so many other areas.

As a United States Navy veteran, Supervisor Desmond understands how important it is to serve the over one million county residents who are active duty military, veterans, and their families. Supervisor Desmond is committed to working closely with County departments and community partners to enhance our overall support network. This effort will not only benefit San Diego's military families but also lead to a stronger and healthier economy.

The Fifth District is one of the two supervisorial districts that predominantly contain unincorporated communities and includes approximately 250,000 unincorporated area residents. Supervisor Desmond is committed to bringing the County, as the local public services provider, to these communities to address local issues and serve the needs of these communities. Supervisor Desmond is also the Chair of LAFCO (Local Agency Formation Commission), a board member for the San Diego County Water Authority, San Onofre Nuclear Generating Station (S.O.N.G.S.) Decommissioning Advisory Board and the North County Transit District.

Agriculture is a major industry in the Fifth District and the San Diego region. Fallbrook summits and Escondido valleys are covered with groves of avocado and citrus trees. Elsewhere, cattlemen tend their herds in the oak-studded inland valley, and farmers plant and harvest their crops that include strawberries and tomatoes. In springtime, wildflowers carpet the Anza-Borrego Desert.

In addition to agriculture, several other industries make North County a hotbed for economic success. Innovation, tourism and specialized manufacturing are thriving in North County and are

the future in the Fifth District. The biotechnology industry has firmly established itself in the district, providing high-paying jobs and cutting-edge opportunities to thousands of workers. North County is also becoming a regional powerhouse for higher education as the California State University San Marcos campus continues to grow along with the Palomar and MiraCosta Community College campuses. In the unincorporated area, Ocotillo Wells provides outdoor adventures for all skill levels, with visitors from all around the world.

Within the Fifth District are the cities of Oceanside, Escondido, Vista, and San Marcos, as well as Marine Corps Base Camp Pendleton. The district includes the unincorporated communities of Agua Caliente, Birch Hill, Bonsall, Borrego Springs, Buena, De Luz, Eagles Nest, Fallbrook, Gopher Canyon, Hidden Meadows, Jesmond Dene, La Jolla Amago, Lake Henshaw, Lake San Marcos, Lake Wohlford, Lilac, Morettis, Oak Grove, Ocotillo Wells, Pala, Palomar Mountain, Pauma Valley, Rainbow, Ranchita, San Felipe, San Ignacio, San Luis Rey, Sunshine Summit, Twin Oaks Valley, Valley Center, Warner Springs, and Winterwarm. The district is also home to the Indian Reservations of La Jolla, Los Coyotes, Mesa Grande, Pala, Pauma/Yuima, Rincon, Santa Ysabel and San Pasqual. There are also vast areas of National Forest, State Park lands, the San Onofre Nuclear Generating Station and the United States Naval Weapons Station in Fallbrook that fall within district boundaries.

To learn more visit [www.SupervisorJimDesmond.com](http://www.SupervisorJimDesmond.com).

## Related Links

For additional information about the Board of Supervisors, refer to the website at:

- ◆ [www.sandiegocounty.gov/general/bos.html](http://www.sandiegocounty.gov/general/bos.html)





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Board of Supervisors District 1		14.00			16.00	16.00
Board of Supervisors District 2		14.00			16.00	16.00
Board of Supervisors District 3		14.00			16.00	16.00
Board of Supervisors District 4		14.00			16.00	16.00
Board of Supervisors District 5		14.00			16.00	16.00
Board of Supervisors General Offices		2.00			2.00	2.00
<b>Total</b>		<b>72.00</b>			<b>82.00</b>	<b>82.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Board of Supervisors District 1	\$2,104,767	\$2,495,446	\$2,741,339	\$2,592,986	\$2,905,000	\$2,750,000
Board of Supervisors District 2	1,834,842	2,025,000	2,814,760	2,467,016	2,905,000	2,750,000
Board of Supervisors District 3	1,933,581	2,496,094	2,725,734	2,663,172	2,905,000	2,750,000
Board of Supervisors District 4	2,083,276	2,500,000	2,720,823	2,523,122	2,905,000	2,750,000
Board of Supervisors District 5	1,993,713	2,500,000	2,566,344	2,402,112	2,905,000	2,750,000
Board of Supervisors General Offices	1,264,799	917,586	917,586	890,469	562,396	570,128
<b>Total</b>	<b>\$11,214,978</b>	<b>\$12,934,126</b>	<b>\$14,486,586</b>	<b>\$13,538,877</b>	<b>\$15,087,396</b>	<b>\$14,320,128</b>



Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$9,903,538	\$11,380,693	\$11,953,693	\$11,662,444	\$13,642,184	\$13,124,997
Services & Supplies	1,311,440	1,553,433	2,532,893	1,876,433	1,445,212	1,195,131
<b>Total</b>	<b>\$11,214,978</b>	<b>\$12,934,126</b>	<b>\$14,486,586</b>	<b>\$13,538,877</b>	<b>\$15,087,396</b>	<b>\$14,320,128</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$—	\$—	\$—	\$28,798	\$—	\$—
Miscellaneous Revenues	329	—	—	—	—	—
Fund Balance Component Decreases	295,584	291,976	291,976	291,976	290,264	290,264
Use of Fund Balance	347,891	117,224	1,669,684	693,177	250,000	—
General Purpose Revenue Allocation	10,571,174	12,524,926	12,524,926	12,524,926	14,547,132	14,029,864
<b>Total</b>	<b>\$11,214,978</b>	<b>\$12,934,126</b>	<b>\$14,486,586</b>	<b>\$13,538,877</b>	<b>\$15,087,396</b>	<b>\$14,320,128</b>



# Assessor/Recorder/County Clerk

## Mission Statement

To provide prompt and courteous customer service to the public in accomplishing the duties and responsibilities of the department; to have fair and uniform assessments of all taxable property in accordance with property tax laws; to provide for the orderly and expeditious recordation, archiving and retrieval of legal documents submitted and to provide for the efficient distribution to the public. To educate the public in all the department's programs and provide our services with maximum transparency and consideration.

## Department Description

The Assessor is mandated by the Constitution of the State of California to locate, identify and establish values for all vacant land, improved real estate, business property and certain mobile homes, boats and aircraft. In addition, the Assessor maintains records on all taxable properties within the boundaries of the County of San Diego, including maintaining maps of all real property parcels. The Recorder is mandated by California Government Code to examine, record, index and archive records submitted for recordation or filing and to make available to the public all records in the custody of the Recorder. In addition, the Recorder maintains and provides certified copies of vital records, including birth, death and public marriage certificates. The County Clerk is mandated by California Government Code to issue and maintain a record of fictitious business names, issue marriage licenses, offer civil marriage ceremonies and to record and provide certified copies of confidential marriage certificates.

To ensure these critical services are provided, the Assessor/Recorder/ County Clerk (ARCC) has 446.50 staff years and a budget of \$81.1 million.



### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Sustainable Environments/Thriving

- Provide and promote services that increase consumer and business confidence
  - Recorded property ownership in a timely manner, facilitating access to ownership information for the buying, selling, and financing of property.
  - Completed 100% (198,942) of mandated assessments culminating in the Fiscal Year 2022–23 Assessment Roll by June 30, 2022.
  - Ensured 100% (136) of appraiser/audit staff is current on all required training to maintain certifications and ability to properly locate, identify, and assess all property. This assures the public and businesses a fair and uniform assessment under the auspices of all applicable State property tax laws, rules, and regulations.

- Increased the number of qualified disabled veterans and their surviving spouses for the Disabled Veterans’ Exemption to over 12,760 and saved them an additional \$1.54 million annually in property taxes.
- Arranged, described, and rehoused approximately 16,000 pages per year of the map collection in the County Archives to acid-free, oversized map folders in custom-built high density mobile compact shelving. As of June 2021, the map collection totaled approximately 170,000 sheets. The number of pages increases annually based on new map recordings. In addition, 100% of the 13,327 diazo-type print sheets in the map collection have been arranged, described, and stored separately due to off-gassing of materials in a dedicated storage space with perforated shelving to facilitate increased ventilation and prevent the degradation of documents stored around them.
- Completed the Request for Proposals (RFP) for an archival Collections Management System (CMS) for the County Archives to support automating and encoding the processing, management, and description of collections for award and implementation in Fiscal Year 2022–23.
- Completed the physical transfer and change in custody of the County Microfilm Collection (approximately 15,000 microfilm rolls) from Records Services Vault to the County Archives.
- Delayed the Request for Proposals for the indexing of documents from 1936-1969 and the import of related images to the County of San Diego recording system, as it is dependent on the completion of the ongoing microfilm project which has been extended to Fiscal Year 2022–23.

can increase more than 2.0% per year. The taxpayer is still protected, however, by Proposition 13. The assessed value can never exceed the original base value plus the annual inflation adjustment, compounded.

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Examined and processed 81.1% (434,093 of 535,169) of documents submitted for eRecording within three hours of receipt to provide customers a more efficient and secure recording and document return process. This is short of the goal of 96.0% due to the high recording volume in the first half of the fiscal year as well as continued impacts on staffing as a result of the COVID-19 pandemic.
  - In coordination with the Auditor and Controller, Treasurer-Tax Collector, Clerk of the Board of Supervisors, and the County Technology Office, continued the design, development, testing, and implementation of the Integrated Property Tax System (IPTS). This system will significantly improve property assessment, tax collection and apportionment activities in the County.
  - Increased services available outside normal business hours by providing a second Saturday for vital record copies and fictitious business name statement filings to assist customers.
  - Implemented a Records Notification Service which allowed interested parties to register to receive notifications when documents are entered into the public record.
  - Implemented the kiosk functionalities for fictitious business name statements which allowed customers to complete applications online. This allowed the department to meet customer needs in a timely and efficient manner and reduce wait times to complete the processing of applications.
  - Updated the public-facing website to include instructional videos for marriage appointments. The chatbot solution that incorporates and complements current Call Centers’ activities was canceled due to concerns with development costs.
  - Delayed the upgrade of the internal SharePoint websites to meet County guidelines and leverage new features to enhance our applications to Fiscal Year 2022–23.
  - Provided additional language options to customers by providing translation services over the phone.
- Strengthen our customer service culture to ensure a positive customer experience
  - Provided the public with services that are of value to them in a competent and professional manner by achieving a customer service rating of 99%.
  - Established 5 more community educational partners as part of the office’s outreach network and provided 25 educational presentations in the community.



### Operational Excellence

- Align services to available resources to maintain fiscal stability
  - Collected, distributed and accounted for all mandated fees and transfer taxes to ensure County departments, federal and State agencies, cities and special districts can fulfill their legal obligations.
  - Provided fair assessment to both County of San Diego and taxpayers by completing review of 100% of parcels designated as Proposition 8 eligible. In 1978, Proposition 13 was passed by voters, and provides that all real property in California is reassessed upon a change in ownership or new construction. The base assessment is then subject to an annual inflation adjustment not to exceed 2.0% per year. Proposition 8 also passed in 1978 and provided a mechanism to reduce property assessments when the market value of a property (the amount a property would sell for) falls below the Proposition 13 assessed value. This saves taxpayers money when the market is down. However, Proposition 8 reductions are temporary. When the market goes back up, the assessed value will increase as well and





- Increased community partnerships with qualified institutions, such as schools, non-profits, museums, and religious organizations for property tax exemptions through additional outreach and education of the community.
- Provided additional opportunities for customers to obtain their marriage licenses and ceremonies by offering walk-up services on Wednesdays during the summer months.
- Completed Restrictive Covenant Modification project timeline per Assembly Bill 1466 (2021–2022). AB1466 requires the county recorder of each county to establish a restrictive covenant program to assist in the redaction of unlawfully restrictive covenants. Each county recorder is required to prepare an implementation plan by July 1, 2022, as specified, to identify unlawfully restrictive covenants in the records of their office, and to redact unlawfully restrictive covenants, as specified.
- Developed a partnership with San Diego Sheriff Department to streamline the process for homeless individuals to obtain no-fee birth certificates (per Assembly Bill 1733, Statutes of 2014) within the unincorporated areas of East and North counties. AB1733 (2013–2014) effective July 1, 2015, requires each local registrar or county recorder to issue, without a fee, a certified record of live birth to any person who can verify his or her status as a homeless person or a homeless child or youth, as defined.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Completed a customer service focused training within six months of their hire date for 94% of new employees.
  - Provided advancement opportunities for Recorder/County Clerk staff by reorganizing Recorder/County Clerk structure and creating a multi-functional, multi-generational modern workforce across the department.
  - Discontinued the implementation of production goals and standards for all Recorder/County Clerk functions, including, but not limited to filing fictitious business names; issuing marriage licenses; issuing birth, death, and marriage vital records; and recording documents received in person, by mail, or through eRecording due to inconsistencies in reporting tools available in the system.
  - Developed a permanent teleworking option for all eligible employees.
  - Participated in the County Job Fair to promote employment opportunities with the department.

## Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

## 2022–24 Objectives



### Equity

- Economic Opportunity: Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses, especially communities of color and low income.
  - Continue to develop community educational partners and community advisors for traditionally underrepresented populations that transact business with the ARCC.
  - Conduct departmental job fairs in partnership with San Diego County Human Resources to help underserved communities find job opportunities within the department.
  - Complete Phase 1 of the AB1466 Restrictive Covenant Program according to the implementation plan to identify unlawfully restrictive covenants in the records of their office, and to redact unlawfully restrictive covenants, as specified.
- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.
  - Conduct Fictitious Business Name workshops in San Diego County to promote the economic growth of small businesses in traditionally underserved communities.
  - Offer an annual supplier diversity workshop for traditionally underrepresented small business owners on how to do business with the County and ARCC.



### Sustainability

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Continue to develop and refine the ARCC's Telerwork Plan for all eligible employees, thereby creating opportunities for reduction in office footprint.
  - Short-term: Determine which office functions may be opportunities for paperless operation (e.g. billing, scheduling, payroll, etc.). Evaluate special needs that must be met





by the electronic execution of the selected function (e.g. confirmation receipt, confidentiality, access to technology, etc.).

- Short-term: Participate in educational events such as Earth Day, lighting fairs, water conservation events, facility/energy conferences, and zero waste related events.
- Short-term: Provide trainings to employees about sustainability topics.
- Mid-term: Establish system to collect written or verbal suggestions and feedback from all employees on sustainability initiatives or programs.
- Long-term: Install filtered water bottle refill stations where feasible by June 30, 2024.



### Community

- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Provide the public with services that are of value to them in a competent and professional manner by achieving a customer service rating of at least 95%.
  - Award and implement an archival CMS for the County Archives to enhance online public discovery and use of the Recorder/County Clerk historic records collections and inspire civic engagement by encouraging an understanding of democracy, history, and culture to impact change.
- Partnership: Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.
  - Increase community partnerships with qualified institutions, such as schools, non-profits, museums, and religious organizations for property tax exemptions through additional outreach and education of the community.
  - Increase the number of qualified disabled veterans and their surviving spouses for the Disabled Veterans’ Exemption resulting in a total annual savings exceeding \$17.5 million in property taxes.
  - Qualify additional property owners for the Homeowner’s Exemption program saving them millions of dollars annually in property taxes.
  - Increase services available outside normal business hours by providing a second Saturday or extended hours for customers to obtain marriage licenses and ceremonies, Fictitious Business Name Statement filings, and vital record copies in the branch offices of the department.



### Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Ensure 100% of appraiser/audit staff is current on all required training to maintain certifications and ability to properly locate, identify, and assess all property. This will assure the public and businesses a fair and uniform assessment under the auspices of all applicable State property tax laws, rules, and regulations.
  - Examine and process 96.0% of documents submitted for eRecording within three hours of receipt to provide customers a more efficient and secure recording and document return process.
  - Expand Continuity of Operations processes to expand on our crisis management plan and encompass Disaster Recovery initiatives to ensure our ability to respond to the communities in the region in the event of an emergency.
- Transparency and Accountability – Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Provide accurate property information for the public by timely updating ownership information for the buying, selling, and financing of property.
  - Continue to meet all state mandates for a fair and equitable tax roll culminating in the Fiscal Year 2023–24 Annual Assessment Roll by June 30, 2023.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - In coordination with the Auditor and Controller, Treasurer-Tax Collector, Clerk of the Board of Supervisors, and the County Technology Office, complete the design, development, testing, and implementation of the Integrated Property Tax System (IPTS).
  - Continue to implement information technology (IT) infrastructure that will allow maximum productivity and uptime for various ARCC systems; upgrade and or replace current systems with new products for select software systems; and with the support of the County’s IT outsourcer, develop an innovative team of professionals to maintain the ARCC’s total IT ecosystem.
  - Complete 100% of the microfilm conversion, digitization, and polysulfide treatment services project for the Recorder/County Clerk microfilm rolls (through 1990) of Official Records. Film from 1936-1979 will be digitized to increase access to public information, protect rights, benefit public interests, and maintain institutional transparency and credibility.









## Related Links

For more information on the Assessor/Recorder/County Clerk, refer to the website at:

- ◆ <https://arcc.sdcounty.ca.gov>



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Mandated assessments completed by close of annual tax roll <sup>1</sup>	100% of 184,516	100% of 182,000	100% of 198,942	N/A	N/A
	Appraiser/audit staff current on all required training <sup>2</sup>	100% of 132	100% of 140	100% of 136	N/A	N/A
	Satisfactory customer service rating <sup>3</sup>	99%	98%	99%	N/A	N/A
	Examine and process all documents submitted for eRecording within three hours of receipt <sup>4</sup>	79.9% of 811,124	84% of 592,696	81.1% of 535,169	N/A	N/A
	Review of parcels designated as Proposition 8 eligible <sup>5</sup>	100%	100%	100%	N/A	N/A
	Satisfactory customer service rating <sup>3</sup>	N/A	N/A	N/A	95%	95%
	Mandated assessments completed by close of annual tax roll <sup>1</sup>	N/A	N/A	N/A	100%	100%
	Appraiser/audit staff current on all required training <sup>2</sup>	N/A	N/A	N/A	100%	100%
	Examine and process all documents submitted for eRecording within three hours of receipt <sup>4</sup>	N/A	N/A	N/A	96%	96%

**Table Notes**

- <sup>1</sup> Measures the performance in locating, identifying and fairly and uniformly appraising all property. Completion of the annual assessment work is the County's first step to assessing and billing annual property taxes. Effective July 1, 2022, this measure will support the Empower initiative.
- <sup>2</sup> Measures the number of appraiser/audit staff current on all required training to maintain certifications and ability to properly locate, identify, and assess all property. This assured the public and businesses a fair and uniform assessment under the auspices of all applicable State property tax laws, rules and regulations. This measure was effective Fiscal Year 2019–20. Effective July 1, 2022, this measure will support the Empower initiative.
- <sup>3</sup> The customer satisfaction rating measures how individuals perceive the departments ability to provide services of value to them. This rating reflects the percentage of survey questions in which customers indicated at least a satisfactory rating. Effective July 1, 2022, this measure will support the Community initiative.
- <sup>4</sup> Measures the timely manner in which the public can access ownership information to facilitate the buying, selling and financing of property. This was due to the high recording volume in the first half of the fiscal year as well as continued impacts on staffing as a result of the COVID 19 pandemic. Effective July 1, 2022, this measure will support the Empower initiative.
- <sup>5</sup> Review of parcels designated as Proposition 8 eligible provides fair assessment to both County of San Diego and Taxpayers. This is a new measure effective Fiscal Year 2019–20. Effective July 1, 2022, this will no longer be measured.

**Budget Changes and Operational Impact: 2021–22 to 2022–23**

**Staffing**

Increase of 27.00 staff years.

- ◆ Increase of 27.00 staff years to realign operational needs, mitigate the risks to the Assessment roll, and assist the public more efficiently by improving customer service wait time and reducing the delays in processing mail-in requests.

**Expenditures**

Net Increase of \$2.3 million

- ◆ Salaries & Benefits—increase of \$5.8 million primarily due to negotiated labor agreements and staffing changes noted above.
- ◆ Services & Supplies—decrease of \$3.2 million primarily due to the completion of RFP for an archival CMS; delay of the index of documents from 1936-1969 and the import of related images to the County of San Diego recording system;





delay of the microfilm conversion, digitization, and polysulfide treatment, and delay of major maintenance costs for tenant improvements at the San Marcos branch.

- ◆ Capital Assets Equipment—decrease of \$0.4 million due to the completed purchase of a generator for the County Archives.
- ◆ Operating Transfers—increase of \$0.1 million due to building of a roof to protect specialized equipment at the East County Office and Archives.

## Revenues

Net Increase of \$2.3 million

- ◆ Licenses, Permits and Franchises—net increase of \$0.1 million due to increased number of marriage licenses issued.
- ◆ Charges for Current Services—net increase of \$0.5 million.
  - ◆ Increase of \$1.6 million in AB 2890 Recovered Costs revenue to align with anticipated supplemental assessment revenues.
  - ◆ Increase of \$0.9 million in Property Tax System Administration revenue related to support of the property tax system.
  - ◆ Increase of \$0.9 million in Recording Fees due to increased number of vital certificates issued.
  - ◆ Increase of \$0.5 million in Filing Documents and Notary Public Fees due to increased number of filings.

- ◆ Increase of \$0.1 million in Marriage Ceremony Fees due to increased number of ceremonies performed.
- ◆ Decrease of \$2.3 million in Recorder Trust Fund revenues due to completion of RFP for an archival CMS, completion of capital equipment purchase, delay of the microfilm and indexing projects, and delay of the major maintenance project as noted above.
- ◆ Decrease of \$1.2 million in Recording Document and Duplicating and Filing Fees due to stabilization of the real estate market in refinancing homes and businesses.
- ◆ Use of Fund Balance—increase of \$0.2 million for a total budget of \$1.2 million in unassigned General Fund fund balance. There are no proposed uses of fund balance in Fiscal Year 2022–23.
- ◆ General Purpose Revenue Allocation—net increase of \$1.5 million primarily due to negotiated labor agreements.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$3.7 million primarily due to contracted services for the restoration/preservation, indexing and redaction of official records, microfilm conversion, digitization, and polysulfide treatment services, and major maintenance costs for facility improvements at the San Marcos branch and for anticipated salary and benefit increases due to negotiated labor agreements.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Property Valuation ID		267.75			281.75	281.75
Recorder/County Clerk		120.75			133.75	133.75
Management Support		31.00			31.00	31.00
<b>Total</b>		<b>419.50</b>			<b>446.50</b>	<b>446.50</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Property Valuation ID	\$43,500,929	\$43,520,470	\$48,970,130	\$43,145,189	\$44,209,228	\$46,895,941
Recorder/County Clerk	19,248,607	27,413,775	31,956,296	21,461,046	26,909,689	30,439,622
Management Support	8,210,195	7,871,454	8,880,008	7,768,334	9,996,230	7,514,628
<b>Total</b>	<b>\$70,959,731</b>	<b>\$78,805,699</b>	<b>\$89,806,433</b>	<b>\$72,374,568</b>	<b>\$81,115,147</b>	<b>\$84,850,191</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$51,101,887	\$54,370,287	\$55,378,072	\$54,688,189	\$60,244,408	\$60,401,166
Services & Supplies	19,708,597	24,010,412	34,003,361	17,686,380	20,795,739	24,449,025
Other Charges	5,637	—	—	—	—	—
Capital Assets Equipment	—	425,000	425,000	—	—	—
Operating Transfers Out	143,610	—	—	—	75,000	—
<b>Total</b>	<b>\$70,959,731</b>	<b>\$78,805,699</b>	<b>\$89,806,433</b>	<b>\$72,374,568</b>	<b>\$81,115,147</b>	<b>\$84,850,191</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Licenses Permits & Franchises	\$710,875	\$800,000	\$800,000	\$971,630	\$850,000	\$850,000
Intergovernmental Revenues	(121,651)	—	1,007,785	500,103	—	—
Charges For Current Services	47,096,433	48,303,696	52,691,943	42,889,951	48,827,639	51,828,793
Miscellaneous Revenues	11,265	—	—	2,081	—	—
Fund Balance Component Decreases	1,544,717	1,539,701	1,539,701	1,539,701	1,524,090	1,524,090
Use of Fund Balance	(6,265,229)	900,876	6,505,578	(790,324)	1,157,761	—
General Purpose Revenue Allocation	27,983,321	27,261,426	27,261,426	27,261,426	28,755,657	30,647,308
<b>Total</b>	<b>\$70,959,731</b>	<b>\$78,805,699</b>	<b>\$89,806,433</b>	<b>\$72,374,568</b>	<b>\$81,115,147</b>	<b>\$84,850,191</b>







# Treasurer-Tax Collector

## Mission Statement

To provide the residents, agencies and employees of San Diego County with excellent financial services in terms of quality, timeliness, efficiency and value while maintaining the highest levels of customer service and satisfaction.

## Department Description

The Treasurer-Tax Collector is an elected County official whose duties are mandated by state law and the County Charter. These duties include banking, investment, disbursement and accountability for up to \$14.4 billion in public funds invested in the County investment pool; the billing and collection of \$7.6 billion in secured and \$204.5 million in unsecured property taxes for all local governments. The Treasurer-Tax Collector also administers the County's Deferred Compensation Program. In addition, as the only elected fiscal officer of the County, the Treasurer-Tax Collector holds the only ex-officio seat on the San Diego County Employees Retirement Association (SDCERA) Board.

To ensure these critical services are provided, the Treasurer-Tax Collector has 123.00 staff years and a budget of \$24.7 million.



County departments. Provided accurate record-keeping of all funds on deposit and facilitated daily reconciliation of funds.

- Continued to fund the delivery of public services throughout the San Diego County region, invested public monies held in the Treasury and maximized interest earnings in collaboration with the objectives of safety and liquidity.
- Provided a learning platform and forum to address current government finance issues by annually facilitating four symposiums for local agencies including Fraud Prevention and Ethics, Cash Handling, Local Agency Debt and Investment and Financial Management.
- Achieved a collection rate of 98.5% for secured taxes and 97% for unsecured taxes by preparing and mailing property tax bills/notices and processing tax payments in a timely manner to ensure timely revenue collection on behalf of San Diego County's taxpayers.
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
- In coordination with Assessor/Recorder/County Clerk, Auditor and Controller, and the County Technology Office, continued the design and development of the Integrated Property Tax System (IPTs), which will significantly improve property assessment, tax collection and apportionment activities in the County.
- Implemented e-lockbox services through the County's new bank to receive a single Automated Clearing House (ACH) daily deposit for multiple property tax payments made online through taxpayers' banks, which streamlines the process for posting receivables and makes the revenue more readily available to support County programs and residents.
- Strengthen our customer service culture to ensure a positive customer service experience

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Operational Excellence

- Align services and available resources and maintain fiscal stability
  - Safeguarded the investment of public funds for over 200 public agencies and the County and efficiently managed the provisions of banking services for local schools and



- Achieved a customer satisfaction rating of 4.7 on a 5.0 scale, based on customer satisfaction survey results.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Broadened the Countywide base of employees who are planning for financial security during retirement.
    - ◆ Achieved enrollment in the Deferred Compensation 457 Plan of 50.6% of eligible County employees through June 30, 2022.
    - ◆ Maintained the average participant contribution in the Deferred Compensation 457 Plan at \$187 per pay period by June 30, 2022.
    - ◆ Continued to educate employees on the Deferred Compensation Plan by presenting two Investment and Retirement Symposiums each fiscal year.
    - ◆ Continued to increase employee awareness and understanding of the Deferred Compensation Plan by conducting educational workshops and redesigning promotional materials and presentations to increase the knowledge base of all employees by June 30, 2022.

Strategic Initiative Legend for Objectives

○	- Audacious Statement			
●	- Departmental Objective			

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

2022–24 Objectives



Equity

- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.
  - Safeguard the investment of public funds for over 200 public agencies and the County and efficiently manage the provisions of banking services for local schools and County departments. Provide accurate record-keeping of all funds on deposit and facilitate daily reconciliation of funds.
  - Provide a learning platform and forum to address current government finance issues by annually facilitating four symposiums for local agencies including Fraud Prevention and Ethics, Cash Handling, Local Agency Debt and Investment and Financial Management.



Sustainability

- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Continue to fund the delivery of public services throughout the San Diego County region, invest public monies held in the Treasury and maximize interest earnings in collaboration with the objectives of safety and liquidity.
  - Achieve a collection rate of 98.5% for secured taxes and 97% for unsecured taxes by preparing and mailing property tax bills/notices and processing tax payments in a timely manner to ensure timely revenue collection on behalf of San Diego County’s taxpayers.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Support teleworking and footprint reduction opportunities to increase productivity, reduce Vehicle Miles Traveled (VMT for employees and community members, reduce energy use, and decrease office space.
  - Short-term: Communicate and educate staff on SDTTC sustainability goals.
  - Mid-term: Reduce paper use by implementing the following actions:
    - ◆ Increase e-billing and e-check payments.
    - ◆ Encourage digital transactions and digital signatures.
    - ◆ Conduct virtual transactions.
    - ◆ Utilize shared printers.
    - ◆ Adhere to electronic file document management best practices.
      - ◆ Limit paper use when updating policies. Disseminate fliers, financial reports, and brochures via social media and sdttc.com website.
      - ◆ Reduce daily paper reports from the mainframe system when IPTS is implemented. Converting paper files to electronic files, including digital signatures.
  - Long-term: Adopt a zero waste goal by implementing the following actions:
    - ◆ Set targets for reduction, reuse, recycling, composting and more, including:
      - ◆ Placing bottle and can recycling receptacles in break rooms.
      - ◆ Creating/supporting composting measures and infrastructure.
      - ◆ Requesting an educational seminar from EDCO to understand what recyclables can go into blue bins.
    - ◆ Develop a plan and timeline to meet targets within the zero waste goal.



Community





- Strengthen our customer service culture to ensure a positive customer service experience.
  - Achieve a customer satisfaction rating of 4.7 on a 5.0 scale, based on customer satisfaction survey results.



## Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Broaden the Countywide base of employees who are planning for financial security during retirement.
  - Achieve enrollment in the Deferred Compensation 457 Plan of 51.0% of eligible County employees through June 30, 2023, and achieve rate of 51.5% through June 30, 2024.
    - ◆ Achieve an average participant contribution in the Deferred Compensation 457 Plan above \$190 per pay period by June 30, 2023, and maintain the participant contribution at \$195 through June 30, 2024.
    - ◆ Continue to educate employees on the Deferred Compensation Plan by presenting two Investment & Retirement Symposiums each fiscal year.
    - ◆ Continue to increase employee awareness and understanding of the Deferred Compensation Plan by conducting educational workshops and redesigning promotional materials and presentations to increase the knowledge base of all employees by June 30, 2023.





- ◆ Expand the knowledge and skills in fiscal controls by newly training 140 cash handlers in the County and other government entities by June 30, 2023.
- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - In coordination with Assessor/Recorder/County Clerk, Auditor and Controller and the County Technology Office, continue the design and development of the IPTS, which will significantly improve property assessment, tax collection and apportionment activities in the County.
  - Upgrade the remittance payment processing environment by December 2022 to a hosted software platform with new equipment that rapidly opens, extracts and scans mail payments and performs automated batching functions, which will streamline the timeline, process and visibility of incoming mail payments, making property tax revenue more readily available to support County programs and residents.

## Related Links

For more information about the Treasurer-Tax Collector, refer to the website at:

- ◆ [www.sdttc.com](http://www.sdttc.com)



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Secured Taxes Collected (% of total) <sup>1</sup>	99.0%	98.5%	98.5%	N/A	N/A
	Unsecured Taxes Collected (% of total) <sup>1</sup>	96.1%	97.0%	97.0%	N/A	N/A
	The Investment Pool met the liquidity needs of participants (Y/N) <sup>2</sup>	YES	YES	YES	N/A	N/A
	Customer Satisfaction Ratings (Scale of 1-5, 5 being highest) <sup>3</sup>	4.44	4.70	4.70	N/A	N/A
	457 Deferred Compensation Plan average deferral amount per employee per pay period	\$195	\$195	\$187	N/A	N/A
	Percentage of eligible County employees participating in the 457 Deferred Compensation Plan	51.0%	51.0%	50.6%	N/A	N/A
	Number of newly trained Cash Handlers for the County and other government entities <sup>4</sup>	491	140	140	N/A	N/A
	Secured Taxes Collected (% of total) <sup>1</sup>	N/A	N/A	N/A	98.5%	99.0%
	Unsecured Taxes Collected (% of total) <sup>1</sup>	N/A	N/A	N/A	97.0%	97.0%
	Customer Satisfaction Ratings (Scale of 1-5, 5 being highest) <sup>3</sup>	N/A	N/A	N/A	4.70	4.70
	The Investment Pool met the liquidity needs of participants (Y/N) <sup>2</sup>	N/A	N/A	N/A	YES	YES
	457 Deferred Compensation Plan average deferral amount per employee per pay period	N/A	N/A	N/A	\$190	\$195
	Percentage of eligible County employees participating in the 457 Deferred Compensation Plan	N/A	N/A	N/A	51.0%	51.5%
	Number of newly trained Cash Handlers for the County and other government entities <sup>4</sup>	N/A	N/A	N/A	140	140

**Table Notes**

- <sup>1</sup> With a county the size of San Diego, it is anticipated that a small percentage of taxpayers will not pay their taxes.
- <sup>2</sup> The purpose of the investment pool is to safeguard principal, meet the liquidity needs of the participants and achieve investment returns within the parameters of prudent risk management. Meeting the daily liquidity needs of participants is necessary to ensure payroll and other operational and capital needs are covered.
- <sup>3</sup> The Treasurer-Tax Collector mails more than one million tax bills per year. The public reaction to property taxes is strongly affected by economic conditions. This reaction is reflected on the Customer Satisfaction Surveys. Excellent ratings are earned for having questions answered and the level of courtesy experienced; however, the overall experience rating is slightly less than exceptional because some individuals believe the taxes are too high.
- <sup>4</sup> The Treasurer-Tax Collector typically hosts at least one Cash Handler training class per year.

**Budget Changes and Operational Impact:  
2021–22 to 2022–23**

**Staffing**

No change in staffing

**Expenditures**

Increase of \$0.6 million

- ◆ Salaries & Benefits—increase of \$1.1 million primarily for negotiated labor agreements.





- ◆ Expenditure Transfer and Reimbursements—increase of \$0.5 million primarily due to one-time funding. Since this is a transfer of expenditures, it has a net effect of \$0.5 million decrease in expenditures.

## Revenues

Increase of \$0.6 million

- ◆ Charges for Current Services—decrease of \$0.1 million to better align budgeted amounts to expected actuals.
- ◆ Use of Fund Balance—net decrease of \$0.4 million due to a decrease of \$0.6 million related to prior year one-time costs, which is offset by an increase of \$0.2 million for negotiated labor agreements.

- ◆ General Purpose Revenue Allocation—increase of \$0.9 million primarily due to negotiated labor agreements.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$0.3 million due to completion of one-time projects, which is offset by increases due to negotiated labor agreements.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Treasury		21.00			21.00	21.00
Deferred Compensation		4.00			4.00	4.00
Tax Collection		82.00			82.00	82.00
Administration - Treasurer / Tax Collector		16.00			16.00	16.00
<b>Total</b>		<b>123.00</b>			<b>123.00</b>	<b>123.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Treasury	\$5,318,673	\$6,218,544	\$6,357,805	\$5,399,938	\$6,214,644	\$5,956,122
Deferred Compensation	525,384	631,977	631,977	576,257	648,549	680,175
Tax Collection	11,633,504	12,452,234	12,828,934	11,810,353	12,850,126	13,287,406
Administration - Treasurer / Tax Collector	4,195,543	4,768,270	4,837,216	3,965,078	4,951,683	4,485,976
<b>Total</b>	<b>\$21,673,105</b>	<b>\$24,071,025</b>	<b>\$24,655,932</b>	<b>\$21,751,626</b>	<b>\$24,665,002</b>	<b>\$24,409,679</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$14,282,476	\$15,358,655	\$15,427,601	\$14,704,456	\$16,437,201	\$16,398,864
Services & Supplies	7,205,679	8,712,370	9,228,046	7,047,170	8,709,502	8,010,815
Capital Assets Equipment	184,950	—	285	—	—	—
Expenditure Transfer & Reimbursements	—	—	—	—	(481,701)	—
<b>Total</b>	<b>\$21,673,105</b>	<b>\$24,071,025</b>	<b>\$24,655,932</b>	<b>\$21,751,626</b>	<b>\$24,665,002</b>	<b>\$24,409,679</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Other Than Current Secured	\$(18)	\$—	\$—	\$—	\$—	\$—
Fines, Forfeitures & Penalties	701,819	644,150	644,150	695,836	644,150	644,150
Intergovernmental Revenues	49,910	—	68,946	152,296	—	—
Charges For Current Services	12,944,696	14,832,172	14,832,172	14,658,430	14,910,551	14,832,172
Miscellaneous Revenues	462,931	500,000	500,000	539,518	500,000	500,000
Fund Balance Component Decreases	441,145	441,145	441,145	441,145	441,145	441,145
Use of Fund Balance	229,752	635,316	1,151,277	(1,753,841)	253,467	—
General Purpose Revenue Allocation	6,842,870	7,018,242	7,018,242	7,018,242	7,915,689	7,992,212
<b>Total</b>	<b>\$21,673,105</b>	<b>\$24,071,025</b>	<b>\$24,655,932</b>	<b>\$21,751,626</b>	<b>\$24,665,002</b>	<b>\$24,409,679</b>





# Chief Administrative Office

## Mission Statement

Work with the Board of Supervisors, public and County employees to create a County government that is customer-focused and responsive to residents’ needs and priorities, effectively implementing the policy direction of the Board of Supervisors, efficiently managing the day-to-day operations and functions of County government and preparing the organization to meet the needs and address the issues that will emerge in the future.

## Department Description

The Chief Administrative Office (CAO) is responsible for implementing the policy directives of the Board of Supervisors as well as achieving the County’s overall mission, goals and objectives through the County’s four business groups—Public Safety, Health and Human Services, Land Use and Environment, and Finance and General Government.

The Chief Administrative Office is comprised of four units: the CAO Executive Office, the Office of Equity and Racial Justice, and the Office of Ethics, Compliance and Labor Standards consisting of Office of Ethics & Compliance and the Office of Labor Standards and Enforcement. Effective July 1, 2022, the Office of Strategy and Intergovernmental Affairs will transfer to the Finance & General Government Group Executive Office under the newly formed Economic Development & Government Affairs division.

To ensure these critical services are provided, the Chief Administrative Office has 25.00 staff years and a budget of \$11.6 million.



## 2021–22 Accomplishments



### Operational Excellence

- Promote a culture of ethical leadership and decision making across the enterprise
  - Provided oversight and guidance to ensure the County moves the dial to create the opportunity for all residents—regardless of geographic location, age group, gender, race/ethnicity, or socio-economic level—to achieve the Framework for the Future vision by engaging the community, strengthening existing services, and serving for results. Formed a working group to re-imagine community engagement and communication in the County to more intentionally reach members of the public in all areas.
  - Modeled ethical courage by always doing the right thing and acting in the best interests of all, including publishing Know the Code articles and micro-learnings dedicated to ethics and compliance published monthly since September 2021. Also, promoted ethical modeling during Ethics Awareness Month activities, which included a speaker series, articles, pop-up events and games.
  - Conducted 35 trainings, workshops and presentations on ethics and compliance.
  - Expanded existing means of communicating the County’s Code of Ethics to ensure a consistent and deep understanding of ethics across the enterprise.
  - Developed and implemented Ethics & Compliance Ambassador Program throughout enterprise, which resulted in 47 Ambassadors working with OEC in furthering the reach of ethics and compliance messaging into their respective departments.
  - Developed and implemented Know the Code program which layers monthly micro-learnings, articles, email and other activities that create scalable on-the-spot training at the group, department, division, unit, and individual levels.

**Strategic Initiative Legend for Accomplishments**

BBH	LS	SE/T	OE
○ - Audacious Vision			
● - Enterprise Wide Goal			
■ - Department Objective			

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

- Developed and implemented ethics awareness games to reinforce ethical culture through quizzes related to our ethics and compliance programs.
- Annually reported on trends, gaps, and opportunities to increase worker protections from unscrupulous employers, based on data and review of existing policies.
- Developed a community-based education and outreach program on current initiatives, labor rights of workers, and labor law obligations of employers.
- Regularly communicated and discussed the importance of the County’s Statement of Values to ensure a consistent and deep understanding of serving our community. The County updated the Statement of Values through a robust internal stakeholder process, approval by the Board of Supervisors, and subsequent enterprise-wide ongoing training. The new Values are Integrity, Equity, Access, Belonging, Excellence and Sustainability.
- Promoted the principles of transparency and open government throughout the enterprise through a culture of community participation, transparent reporting, contracting and auditing.
- Strengthened and promoted positive human relations, respect, dignity and the integrity of every individual in the community.
- Worked with the Leon Williams Human Relations Commission (HRC) to hold community engagement meetings to develop and implement their strategic plan that will be adopted in Spring of this year. In December of 2020 the Office of Equity and Racial Justice worked with the HRC and held an awards ceremony awarding three community members a legacy award, youth award and impact award in recognition of their outstanding service to the community.
- Modeled the use of an equity and belonging lens in the design, decision making, and implementation in all that we do.
- Modeled the use of an equity and belonging lens in the design, decision making, and implementation in all that we do through the implementation of Equity Impact Statements in all County Board letters. The Office of Equity and Racial Justice in partnership with the Human Resources department developed an online training and resources for staff to assist in the development of Equity Impact Statements for all Board letters.
- Align services to available resources to maintain fiscal stability
  - Managed risks with regional acumen, fiscal discipline and in accordance with federal and State regulations and Board of Supervisors policies and priorities.
  - Reviewed State and Federal legislative proposals that could have an operational impact to programs and services the County provides residents.
- Office of Strategy and Intergovernmental Affairs (OSIA) added a staff member based in Washington, D.C. who is responsible for focused efforts on advancing the Board’s Legislative Program on all federal advocacy.
- In 2021, OSIA issued 39 M-2 memos supporting 59 state and federal bills. Legislative Program statements related to Equity and Justice and equity, transparency, and access for all residents were the most used statements for authority to advocate on specific legislation.
- OSIA reviewed 2,776 state bills during the first year of the 2021-2022 State legislative session and worked with our DC team to monitor and track federal proposals of interest to the County.
- Actively sought out and engaged in legislation that promotes an equitable access to services for the entire region as well as funding to provide needed programs.
- OSIA successfully sponsored Assembly Bill (AB) 636 through the legislative process until it was signed by the Governor and chaptered into law. AB 636 now allows Adult Protective Services social workers to share information with the City Attorney’s Office for the purpose of shutting down unlicensed care facilities, which can prey on vulnerable seniors with substandard living conditions.
- The County supported 15 pieces of legislation utilizing the Legislative Program statements related to Equity and Justice and equity, transparency, and access for all residents. This legislation covered a wide range of policies including broadband, immigration, and access to healthcare.
- Oversaw operations to ensure program needs were met and specific outcomes were achieved.
- Developed and implemented a budget model that ensures the equitable distribution of resources to the communities we serve.
- Developed and implemented the County’s first budget equity tool and process. The tool and associated resources were adopted by the Board on January 11, 2022. The tool is being implemented in this Fiscal Year 2022–23 budget cycle.
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Provided strategic planning and appropriate resources for facility modernization and sustainability to enhance the workplace and better serve our customers.
  - Continued the implementation of a countywide data and performance analytics strategy that will enhance operational performance and service delivery through data and performance outcomes, improved cross-departmental data sharing, and external data availability. This implementation began with the selection of a Chief Evaluation Officer to lead this new unit and to begin building the strategy.



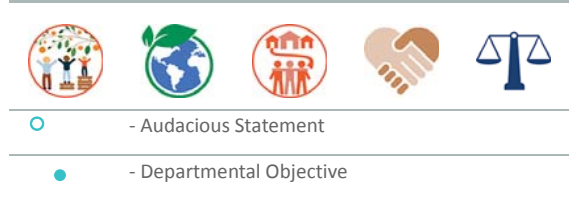


- Built an Enterprise Race/Ethnicity Data Working Group to develop standards for how to gather and report more detailed race/ethnicity data.
- Built internal staff capacity on how to automate data updates in the County’s Open Data Portal for the public to have access to data faster.
- Ongoing facilitation of the Data Governance Committee, including a subcommittee specifically charged with an enterprise equity data scan project and for the Equity Impact Indicator Report.
- Created an Enterprise PowerBI User Group to promote Continuous Collaboration across the organization for better data visualization tools.
- Connected across business groups to promote data sharing and collaboration for program evaluation and grant applications.
- Strengthen our customer service culture to ensure a positive customer experience
  - Continued to promote a culture that serves with HEART (Helpfulness, Expertise, Attentiveness, Respect, and Timeliness) at our core by recognizing a department and/or employee annually for creativity and demonstrated outcomes toward ensuring a positive customer experience.
  - Incorporated Language Access Services into the day-to-day operations of the countywide enterprise through trainings and increased availability of resources for staff and residents.
  - OSIA’s Legislative Program Community Forum provided Spanish interpretation as well as the ability to request interpretation services for other languages upon request in advance of the forum.
  - OSIA’s public website included English and Spanish PDF versions of the County’s Legislative Program as well as an option to view the document online and select a preferred language.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Sustained government excellence through succession planning, mentoring, training and attracting forward-thinking and competent talent to carry out the County’s mission.
  - Championed the Diversity & Inclusion strategic plan and enterprise initiatives of the Employee Resource Group Council.
  - Instilled equity, inclusion and belonging as a core principle in the County’s values, mission, vision, strategic plan, and overall culture.
  - The County’s Mission, Vision, Strategic Initiatives, and Values were re-imagined during this budget cycle adding Equity and Belonging each to the Values, adding Equity as a strategic initiative, and creating an implementation plan to

weave these new guiding principles through all levels of the organization with an enterprise-wide team of Ambassadors.

- Partnered with the Othering and Belonging Institute at UC Berkeley and the Urban Policy Development consultant team to provide Targeted Universalism and Structural Racism training to County staff, support the development of the Office of Equity and Racial Justice strategic plan, and provide technical assistance to departments in developing equity related goals and performance measures for department operational plans.
- Championed employee wellness activities to ensure team members thrive.

### Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

## 2022–24 Objectives



### Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Seek a change in law that would allow for a mobile pharmacy to dispense medications to vulnerable populations, such as the homeless, and those who lack transportation and financial means to obtain medications from fixed pharmacy locations.
- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.
  - Implement a hub for resources and referrals regarding labor standards applicable to workers and employers.
  - Ensure an equal playing field for businesses and workers by ensuring workers receive the full economic benefit for their labor through outreach, education, and enforcement of the Working Families Ordinance and Sub Contractors Transparency Ordinance.
- Economic Opportunity: Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses, especially communities of color and low income.





- Assess options regarding a dedicated labor standards advice line for businesses and workers who need assistance with understanding labor rights and obligations.
- Develop and implement the County’s Social Equity Program for Commercial Cannabis designed to address the harms that were caused by the war on drugs and over-criminalization of marijuana.
- Lead the development and roll-out of the County’s Equity Indicators and associated Equity Impact Report.
- Implement a County Community Equity Impact Fund.
- Begin implementation of the County Convention on the Elimination of all Forms of Discrimination Against Women ordinance.



### Sustainability

- Economy: Create policies to reduce and eliminate poverty, promoting economic sustainability for all.
  - Report annually on trends, gaps and opportunities to increase worker protections from unscrupulous employers, based on data and review of existing policies.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Create and implement telework plan for CAO Offices to reduce vehicle miles traveled by employees.
  - Short-term: Create a Sustainability Champion recognition award.
  - Short-term: Communicate with employees about sustainability program updates, success, and/or opportunities for improvement at minimum of once a quarter. Provide trainings to employees about sustainability topics.
  - Mid-term: Assist in the coordination of updating of relevant enterprise-wide sustainability policies such as those that increase the use of recycled content in paper products and printing and copying services.
  - Long-term: Adopt a department-wide zero waste goal by setting targets for reduction, reuse, recycling, composting, and more. Develop a plan and timeline to meet targets within the zero-waste goal.
- Resiliency: Ensure the capability to respond and recover to immediate needs for individuals, families and the region.
  - Implement program to encourage compliance by businesses with outstanding judgments for owed workers’ wages.



### Community

- Partnership: Facilitate meaningful conversations, shared programming, grant opportunities, or other opportunities to maximize resources through community partnerships to benefit the region.

- Participate in regionwide work groups and task forces to share best practices and leverage our municipal partners and their expertise.
- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Develop a community-based education and outreach program on current initiatives, labor rights of workers, and labor law obligations of employers.
  - Lead the Fair Workplace Collaborative, consisting of community-based organization working the OLSE to provide input in the development of OLSE’s programs and identify community needs.
- Communications: Create proactive communication that is accessible and transparent.
  - Develop easy to access information on labor standard requirements adopted by County.
  - Develop a multi-lingual outreach and education program that will provide educational materials in a variety of diverse languages to reach impacted communities in San Diego County.
  - Develop a language services plan led by the County Communications Office and informed by departments, community input, best practices and data to provide expanded access to County programs, services and information.



### Empower

- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Facilitate trainings for County data stewards to increase knowledge and use of the County’s Open Data Portal.
  - Create data warehouse for data used in the Equity Impact Indicator Report that the public can easily access.
  - Author CAO Administrative Policy around how data may be shared publicly.
  - Prepare annual reports of OEC complaints for management groups.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Launch the Enterprise PowerBI User Group Teams channel.
  - Author CAO Administrative Policy about how to gather and report more detailed race/ethnicity categories.
  - Promote a culture of ethical leadership and decision making across the enterprise by embedding micro-learnings into ethics and compliance program.
  - Conduct at least 25 trainings, presentations and workshops on ethics and compliance.
  - Analyze complaint history data to inform focus areas for training.





- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - During Fiscal Year 2022–24 negotiations of successor Memoranda of Agreement, use Interest Based Bargaining with any interested Union or Association as a method, based on interests rather than positions, which empowers our employees to craft an agreement that is mutually beneficial for the County, the employees and the citizens of San Diego.
  - Conduct biennial Employee Engagement survey by December 31, 2022 and provide enterprise report that include accountability objectives, including organizations trends of strengths, opportunities for systemic improvements, timeline for recommended changes and budget implications, if any.
  - Upon completion of biennial Employment Engagement survey, provide report on the improvement and satisfaction results to measure employee satisfaction.
  - Facilitate the implementation of the re-imagined General Management System that provides a specific channel of communication for all levels of the organization to provide feedback on our Governance Documents as well as any area of improvement our employees have identified.

## Justice

- Safety: Ensure a fair and equitable justice system in the defense and prosecution of crimes, investigations of abuse and neglect, and support and services for victims.
  - Implement strategies and programs for the County's Uplifting Boys and Men of Color initiative that is meant to support and develop programs that interrupt and lead to the eradication of the school to prison pipeline.
  - Work with the San Diego County Leon Williams Human Relations Commission to promote positive human relations through forums, the annual awards events and work-related preventing hate crimes.

## Related Links

For additional information about the Chief Administrative Office, refer to the website at:

- ◆ [www.sandiegocounty.gov/cao](http://www.sandiegocounty.gov/cao)

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net decrease of 1.50 staff years

- ◆ Increase of 2.00 staff years in the Office of Equity and Racial Justice (OERJ).

- ◆ Increase of 1.00 staff year in the Office of Ethics and Compliance.
- ◆ Decrease of 4.50 staff years in the Office of Strategy and Intergovernmental Affairs to reflect a transfer of staffing to the newly created Economic Development & Government Affairs within the Finance and General Government Group Executive Office.

### Expenditures

Net increase of \$2.5 million

- ◆ Salaries & Benefits—net increase of \$0.2 million due to the staff additions in the Office of Equity and Racial Justice and the Office of Ethics and Compliance noted above and negotiated labor agreements, offset by reductions of resources due to the transfer of the Office of Strategy and Intergovernmental Affairs to the Finance and General Government Group Executive Office.
- ◆ Services & Supplies—decrease of \$1.4 million primarily due to the transfer of the Office of Strategy and Intergovernmental Affairs to the Finance and General Government Group Executive Office.
- ◆ Expenditure Transfer & Reimbursements—decrease of \$3.7 million associated with the removal of \$4.0 million rebudgeted in Fiscal Year 2020–21 appropriations, which is offset by a rebudget of \$0.3 million in Fiscal Year 2021–22 appropriations for one-time projects. Since this is a transfer of expenditures, it has a net effect of \$3.7 million increase in expenditures. The central funding is supported by resources in Countywide Finance Other.

### Revenues

Net increase of \$2.5 million

- ◆ Use of Fund Balance—net increase of \$1.9 million due to \$4.0 million rebudget of one-time start up costs for the Office of Equity and Racial Justice and increase of \$0.1 million due to negotiated labor agreements, offset by a decrease of \$2.2 million associated with prior year projects.
- ◆ General Purpose Revenue Allocation—net increase of \$0.6 million primarily due to negotiated labor agreements and additional resources for the Office of Labor Standards and Enforcement.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$4.1 million due to removal of \$4.0 million one-time start up costs for the Office of Equity and Racial Justice and removal of \$0.3 million rebudget of Fiscal Year 2021–22 appropriations, offset by an increase of \$0.2 million primarily due to negotiated labor agreements.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Executive Office		7.00			7.00	7.00
Office of Intergovernmental Affairs		4.50			—	—
Office of Ethics & Compliance		5.00			6.00	6.00
Office of Equity and Racial Justice		5.00			7.00	7.00
Office of Labor Standards and Enforcement		5.00			5.00	5.00
<b>Total</b>		<b>26.50</b>			<b>25.00</b>	<b>25.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Executive Office	\$2,521,906	\$2,360,683	\$2,489,321	\$2,400,803	\$2,601,481	\$2,429,484
Office of Intergovernmental Affairs	1,461,162	1,584,242	1,888,737	1,623,958	—	—
County Memberships and Audit	747,825	751,499	832,732	760,926	758,264	758,264
Office of Ethics & Compliance	1,176,246	1,126,205	1,128,217	1,084,601	1,297,221	1,338,354
Office of Equity and Racial Justice	172,210	2,200,000	2,219,096	1,576,672	5,728,758	1,773,318
Office of Labor Standards and Enforcement	—	1,100,000	1,100,000	163,737	1,248,109	1,282,929
<b>Total</b>	<b>\$6,079,349</b>	<b>\$9,122,629</b>	<b>\$9,658,103</b>	<b>\$7,610,696</b>	<b>\$11,633,833</b>	<b>\$7,582,349</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$4,144,421	\$5,589,711	\$5,682,037	\$4,961,577	\$5,775,905	\$5,724,421
Services & Supplies	1,934,928	7,532,918	7,976,066	2,649,119	6,157,928	1,857,928
Expenditure Transfer & Reimbursements	—	(4,000,000)	(4,000,000)	—	(300,000)	—
<b>Total</b>	<b>\$6,079,349</b>	<b>\$9,122,629</b>	<b>\$9,658,103</b>	<b>\$7,610,696</b>	<b>\$11,633,833</b>	<b>\$7,582,349</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$91,142	\$—	\$10,326	\$15,032	\$—	\$—
Charges For Current Services	234,933	141,705	141,705	141,703	127,831	127,831
Miscellaneous Revenues	121	—	—	942	—	—
Fund Balance Component Decreases	119,408	108,884	108,884	108,884	108,884	108,884
Use of Fund Balance	224,462	2,253,426	2,778,574	725,520	4,111,209	—
General Purpose Revenue Allocation	5,409,283	6,618,614	6,618,614	6,618,614	7,285,909	7,345,634
<b>Total</b>	<b>\$6,079,349</b>	<b>\$9,122,629</b>	<b>\$9,658,103</b>	<b>\$7,610,696</b>	<b>\$11,633,833</b>	<b>\$7,582,349</b>





# Auditor and Controller

## Mission Statement

To provide superior financial services for the County of San Diego that ensure financial integrity, promote accountability in government and maintain the public trust.

## Department Description

Governed by the overriding principles of fiscal integrity, customer satisfaction, continuous improvement and innovation, the Auditor and Controller (A&C) has four primary responsibilities. First, in accordance with the County Charter and generally accepted accounting principles, the department maintains accounts for the financial transactions of all departments and of those agencies or special districts whose funds are kept in the County Treasury and provides the reports necessary to manage County operations. The department furnishes customer-focused financial decision-making support to the Board of Supervisors and the Chief Administrative Officer and advances the goals and visions of the Board using the General Management System and County's Strategic Plan. Additionally, the department performs independent, objective and cost-effective audit services. Finally, the department provides cost-effective and efficient professional collections and accounts receivable management services to maximize the recovery of monies due to the County and to victims of crime. The department is the leading financial management resource of the County and its long-term objective is to continue to broaden its role of controller into a provider of value-added financial services.

To ensure these critical services are provided, the A&C has 233.50 staff years and a budget of \$41.5 million.



## 2021–22 Accomplishments

### Operational Excellence

- Align services to available resources to maintain fiscal stability
  - Validated 100% (37) of audit recommendations reported as implemented within 10 business days. The Office of Audits and Advisory Services (OAAS) issues audit reports that include recommendations for the improvement of County operations. County departments are required to provide a corrective action plan that includes a completion date for the implementation of recommendations.
  - Administered the Ethics Hotline in coordination with the Office of Ethics and Compliance. Monitored and/or investigated 100% (40) of Fraud, Waste and Abuse allegations reported through the Ethics Hotline.
  - Achieved a recovery rate (total dollars collected/total available accounts receivable) of 6.85%, which was above the goal of 6.25%. This measure represents the effectiveness of collection activities performed by the Office of Revenue and Recovery (ORR). The recovery percentage was also impacted by various regulations which eliminated the ability to collect certain court ordered debts related to adult offenders, resulting in a lower total available accounts receivable.
  - Continued steps to implement an E-Commerce solution to replace the current online payment portal with an online payment application which allows for the scheduling and processing of recurring payments. This solution also integrates with the ORR's current Interactive Voice Response (IVR) system and enhances customer satisfaction by offering automated, self-service phone payments.
  - Achieved success/quality rate of 90.1% (86,980 of 96,499) in obtaining Telephone Consumer Protection Act (TCPA) customer consents in the ORR, allowing the department to

**Strategic Initiative Legend for Accomplishments**

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.



make calls using a pre-recorded voice or send Short Message Service (SMS) text messaging. Obtaining consent ensures ORR is compliant with the law, while continuing to provide important messages in an effective and efficient manner to our customers.

- Upgrade of the County’s Oracle Financials Application, which is currently nearing end of vendor support, has commenced with the required infrastructure pre-requisites, schedule development, and unit test phase activities being completed this Fiscal Year. Oracle Financials is used by the County to record cash deposits, process vendor payments, and prepare the annual audit of financial statements which are factors considered by credit agencies when determining the County’s credit rating. Therefore, the supportability of critical enterprise systems, such as Oracle Financials, is essential to minimize the risk of service disruptions that could prevent users from carrying out these vital business functions.
- Upgraded Kronos, the County’s employee timekeeping application, to the latest supported release. This upgrade allows the County to increase functionality, compatibility and stability, and also provides the County with the latest features and capabilities while maintaining the application support.
- Submitted 99.9% (1,425 of 1,426) of federal, State and local financial reports and annual financial statements that comply with regulations and reporting standards for County departments, outside government agencies, investors and taxpayers by their due dates to ensure accountability and transparency of financial transactions.
- Processed 100% (317,885) of County invoices within five business days after receipt from departments to ensure timely payments of vendors and contractors. The prompt payment of invoices ensures that the County captures any discounts that are available for early invoice payment.
- Continued to support financial literacy in the County by developing Auditor and Controller (A&C) curriculum and conducting 19 trainings that focused on core competencies of employees in accounting functions.
- Earned the State Controller’s Award for Counties Financial Transactions Report for the Fiscal Year ending June 30, 2020, the GFOA Certificate of Achievement for Excellence in Financial Reporting for the Annual Comprehensive Financial Report and the Award for Outstanding Achievement in Popular Annual Financial Reporting for the PAFR for the Fiscal Year ending June 30, 2021. These awards demonstrate the County’s regional leadership in preparing accurate and timely reports and contribute to the County’s credit worthiness and maintaining a AAA rating from the three major rating agencies.

- Continued to assist the County’s COVID-19 Emergency Operation Center (EOC) Financial Team and departments in tracking and reporting COVID-19 expenditures eligible for reimbursement by Coronavirus Relief Fund (CRF), Federal Emergency Management Agency (FEMA), and American Rescue Plan Act (ARPA).
- To develop and implement policies, procedures, and processes for the new lease accounting and reporting as required by GASB Statement 87, the County procured the LeaseQuery software program to manage the leases and completed all the infrastructure, technical, functional development activities, User acceptance testing (UAT) and went live with the new system.
- Strengthen our customer service culture to ensure a positive customer experience
  - Continued steps to upgrade the A&C’s ORR collection management system, Revenue Plus Collector System (RPCS), which is currently running on the 2007 release and nearing the end of vendor support. RPCS is used by ORR to establish and manage accounts, collect, and post payments and generate collections reports for County Client departments with accounts referred to ORR for collections. The supportability of a reliable and improved ORR collection management system is essential to ensure accurate account balances, improved customer service, and operational and fiscal transparency. The planned upgrade will enhance the functionality of the system.
  - Provided 11 customer service trainings to all A&C staff to enhance customer service skills and techniques.

**Strategic Initiative Legend for Objectives**

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- - Audacious Statement
- - Departmental Objective

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For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

**2022–24 Objectives**

**Sustainability**

- Environment: Protect and promote our natural and agricultural resources, diverse habitats and sensitive species.
- Short-term: Reduce the number of Annual Comprehensive Financial Reports printed by 20%, which will save between 5 to 6 thousand pages of paper, plus ink and/or toner.





- Short-term: Reduce Auditor and Controller (A&C) space at the County Operations Center by at least 7.5% based on Fiscal Year 2021–22 square footage.
- Short-term: Reduce paper consumption by 30% through double-sided copying and printing, electronic use for reviewing, editing, scanning, and sending files, and refraining from printing emails. A&C will conduct periodic reviews of paper consumption to determine if further actions are necessary.
- Short-term: Provide trainings to employees about sustainability topics.
- Mid-term: Identify items that can be replaced with durable/re-usable items by tracking supply purchases.
- Long-term: Convert eligible Payroll forms to an electronic format.
- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Earn the State Controller’s Award for Counties Financial Transactions Report for the Fiscal Year ending June 30, 2021, the GFOA Certificate of Achievement for Excellence in Financial Reporting for the Annual Comprehensive Financial Report and the Award for Outstanding Achievement in Popular Annual Financial Reporting for the PAFR for the Fiscal Year ending June 30, 2022. These awards demonstrate the County’s regional leadership in preparing accurate and timely reports and contribute to the County’s credit worthiness and maintaining a AAA rating from the three major rating agencies.



Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Provide customer service trainings to all A&C staff to enhance customer service skills and techniques.
  - Continue to support financial literacy in the County by developing A&C curriculum and conducting at least 20 trainings that focus on core competencies of employees in accounting functions.
- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Meet or exceed an actual recovery rate percentage (total dollars collected/total available accounts receivable) of 6.25%. This measure represents the effectiveness of collection activities performed by ORR. ORR provides cost effective and efficient accounts receivable management services and is responsible for achieving a fair and equitable balance between citizens who pay for obligations/services received and taxpayers who fund those that are unpaid.

- Revise the Office of Audits and Advisory Services (OAAS) strategic planning process to ensure alignment with the County strategic plan initiatives and publish audit reports online.
- Validate 100% of audit recommendations reported as implemented within 10 business days. OAAS issues audit reports that include recommendations for the improvement of County operations. County departments are required to provide a corrective action plan that includes a completion date for the implementation of recommendations.
- Administer the Ethics Hotline in coordination with the Office of Ethics and Compliance. Monitor and/or investigate 100% of Fraud, Waste and Abuse allegations reported through the Ethics Hotline.
- Submit 100% of federal, State and local financial reports and annual financial statements that comply with regulations and reporting standards for County departments, outside government agencies, investors and taxpayers by their due dates to ensure accountability and transparency of financial transactions.
- Process 100% of County invoices within five business days after receipt from departments to ensure timely payments of vendors and contractors. The prompt payment of invoices ensures that the County captures any discounts that are available for early invoice payment.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Upgrade the ORR’s collection management system, Revenue Plus Collector System (RPCS), which is currently running on the 2007 release and nearing the end of vendor support. RPCS is used by ORR to establish and manage accounts, collect, and post payments and generate collections reports for County Client departments with accounts referred to ORR for collections. The supportability of a reliable and improved ORR collection management system is essential to ensure accurate account balances, improved customer service, and operational and fiscal transparency.
  - Implement an E-Commerce solution to replace the current online payment portal with an online payment application which allows for the scheduling and processing of recurring payments. This solution also integrates with the ORR’s current Interactive Voice Response (IVR) system and enhances customer satisfaction by offering automated, self-service phone payments. In coordination with the Assessor/Recorder/County Clerk, Treasurer-Tax Collector, Clerk of the Board of Supervisors, and the County Technology Office, complete the design, development, testing, and implementation of the IPTS.
  - Upgrade of the County’s Oracle Financials Application, which is currently nearing end of vendor support. Oracle Financials is used by the County to record cash deposits,



## AUDITOR AND CONTROLLER

process vendor payments, and prepare the annual audit of financial statements which are factors considered by credit agencies when determining the County's credit rating. Therefore, the supportability of critical enterprise systems, such as Oracle Financials, is essential to minimize the risk of service disruptions that could prevent users from carrying out these vital business functions. The planned go-live for this upgrade project is March 2023.

### Related Links

For additional information about the Auditor and Controller, refer to the website at:

- ◆ [www.sandiegocounty.gov/auditor](http://www.sandiegocounty.gov/auditor)







Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	County invoices processed within five days of receipt from departments	100% of 290,210	100%	100% of 317,885	N/A	N/A
	Financial reports/disclosures in the Auditor and Controller that are submitted on or before their respective due date	100% of 1,435	100%	99.9% of 1,426	N/A	N/A
	Audit recommendations contained in internal audit reports issued by the Office of Audits and Advisory Services (OAAS) that are reported as implemented are validated within ten business days <sup>1</sup>	100% of 41	100%	100% of 37	N/A	N/A
	Meet or exceed Actual Recovery Rate Percentage (total dollars collected/total available accounts receivable) <sup>2</sup>	5.53%	6.25%	6.13%	N/A	N/A
	County invoices processed within five days of receipt from departments	N/A	N/A	N/A	100%	100%
	Financial reports/disclosures in the Auditor and Controller that are submitted on or before their respective due date	N/A	N/A	N/A	100%	100%
	Audit recommendations contained in internal audit reports issued by the Office of Audits and Advisory Services (OAAS) that are reported as implemented are validated within ten business days <sup>1</sup>	N/A	N/A	N/A	100%	100%
	Meet or exceed Actual Recovery Rate Percentage (total dollars collected/total available accounts receivable) <sup>2</sup>	N/A	N/A	N/A	6.25%	6.25%

Table Notes

<sup>1</sup> This measure reflects that Audit recommendations seek to improve and strengthen County operations in areas of risk management, control, and governance processes. The validation of implementation percentage quantifies the impact and quality of OAAS audit recommendations towards improving County operations in accordance with the objectives of the General Management System.

<sup>2</sup> This measure represents the effectiveness of collection activities performed by the Office of Revenue and Recovery (ORR). ORR is responsible for the management, collections, and accounting of receivables owed to the County of San Diego for a variety of programs and services, excluding child support and property taxes.

**Budget Changes and Operational Impact:  
2021–22 to 2022–23**

**Staffing**

Decrease of 2.00 staff years

- ◆ Decrease of 2.00 staff years due to realignment of operational needs in the Finance and General Government Executive Office to support enterprise priorities.

**Expenditures**

No net change

- ◆ Salaries & Benefits—net increase of \$0.9 million due to a \$1.1 million increase primarily for negotiated labor agreements, which is offset by a decrease of \$0.2 million due to the staffing decrease noted above.
- ◆ Services & Supplies—decrease of \$0.9 million, primarily as a result of the removal of one-time costs associated various IT projects budgeted in Fiscal Year 2021–22.



## Revenues

### No net change

- ◆ Charges for Current Services—decrease of \$0.2 million in revenue related to a decrease in collection administrative fees in the Office of Revenue and Recovery due to State legislation that limits the fees.
- ◆ Miscellaneous Revenues—increase of \$0.1 million in revenue associated with the administration of court ordered victim restitution.

- ◆ Use of Fund Balance—net decrease of \$0.8 million due to a decrease of \$1.5 million from prior year one-time costs, which is offset by an increase of \$0.7 million primarily for negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—increase of \$0.9 million primarily for negotiated labor agreements.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$0.8 million primarily for negotiated labor agreements.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Audits		19.00			22.00	22.00
Controller Division		100.50			101.50	101.50
Revenue and Recovery		87.00			82.00	82.00
Administration		17.00			17.00	17.00
Information Technology Mgmt Services		12.00			11.00	11.00
<b>Total</b>		<b>235.50</b>			<b>233.50</b>	<b>233.50</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Audits	\$2,828,941	\$3,366,783	\$3,389,644	\$3,276,849	\$4,083,212	\$4,277,382
Controller Division	13,010,363	15,211,620	14,594,289	13,753,864	15,401,940	16,177,585
Revenue and Recovery	9,848,921	10,433,416	10,633,869	10,094,427	10,506,264	10,969,109
Administration	3,600,956	4,697,315	4,045,123	3,263,738	4,054,912	3,277,265
Information Technology Mgmt Services	9,093,414	7,876,787	14,469,103	7,833,895	7,494,003	7,590,708
<b>Total</b>	<b>\$38,382,595</b>	<b>\$41,585,921</b>	<b>\$47,132,027</b>	<b>\$38,222,772</b>	<b>\$41,540,331</b>	<b>\$42,292,049</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$26,268,122	\$30,192,741	\$28,402,595	\$26,876,786	\$31,066,946	\$31,818,484
Services & Supplies	12,211,290	11,557,938	18,784,949	11,418,679	10,638,143	10,638,323
Other Charges	58,392	50,000	54,242	41,817	50,000	50,000
Capital Assets Equipment	59,549	—	105,000	103,556	—	—
Expenditure Transfer & Reimbursements	(214,758)	(214,758)	(214,758)	(218,065)	(214,758)	(214,758)
<b>Total</b>	<b>\$38,382,595</b>	<b>\$41,585,921</b>	<b>\$47,132,027</b>	<b>\$38,222,772</b>	<b>\$41,540,331</b>	<b>\$42,292,049</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$1,071,785	\$1,052,101	\$1,891,955	\$629,734	\$1,052,101	\$1,052,101
Charges For Current Services	7,027,578	6,536,452	6,536,452	6,884,629	6,321,311	6,321,311
Miscellaneous Revenues	222,047	220,000	220,000	390,417	320,000	320,000
Fund Balance Component Decreases	821,830	821,830	821,830	821,830	821,830	821,830
Use of Fund Balance	(1,732,667)	1,498,440	6,204,692	(1,960,936)	729,702	—
General Purpose Revenue Allocation	30,972,022	31,457,098	31,457,098	31,457,098	32,295,387	33,776,807
<b>Total</b>	<b>\$38,382,595</b>	<b>\$41,585,921</b>	<b>\$47,132,027</b>	<b>\$38,222,772</b>	<b>\$41,540,331</b>	<b>\$42,292,049</b>



# Citizens' Law Enforcement Review Board

## Mission Statement

To increase public confidence in and accountability of peace officers employed by the Sheriff's Department or the Probation Department by conducting independent, thorough, timely, and impartial reviews of complaints of misconduct and deaths and other specified incidents arising out of or in connection with actions of peace officers.

## Department Description

The Citizens' Law Enforcement Review Board (CLERB) receives and investigates complaints of misconduct concerning sworn Sheriff's Deputies and Probation Officers. CLERB also investigates, without a complaint, the death of any person arising out of, or in connection with, the activities of these sworn officers, the discharge of firearms by these sworn officers, the use of force resulting in great bodily injury by these sworn officers, and the use of force at protests or First Amendment protected events by these sworn officers. In addition, CLERB has the authority to conduct annual inspections of County adult detention facilities. CLERB issues an annual report, monthly workload reports and summaries of decisions on completed investigations.

To ensure these critical services are provided, the Citizens' Law Enforcement Review Board has 9.00 staff years and a budget of \$1.8 million.



## 2021–22 Accomplishments

### Sustainable Environments/Thriving

- Create and promote diverse opportunities for residents to exercise their right to be civically engaged and find solutions to current and future challenges
  - Conducted or attended 12 community outreach activities to increase awareness of CLERB.

### Operational Excellence

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Completed 100% of 57 complaint investigations within one year of receipt of filed complaint, unless delayed by executive order exemptions or Public Safety Officers Procedural Bill of Rights exemptions as detailed in Government Code Section 3304(d)(2).
  - Completed 100% of 24 death investigations within one year of notification of death, unless delayed by executive order exemptions or Public Safety Officers Procedural Bill of Rights exemptions as detailed in Government Code Section 3304(d)(2).
  - Completed 100% of 13 investigations into other specified incidents within one year of notification of the incident, unless delayed by executive order exemptions or Public Safety Officers Procedural Bill of Rights exemptions as detailed in Government Code Section 3304(d)(2).
  - Processed 100% of 145 new complaints in a timely manner; maintain a complaint turnaround time of two working days or less, measured from when the complaint was received to when case documents were completed and returned to the complainant for signature.
- Pursue policy and program change for healthy, safe and thriving environments to positively impact residents

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

- Presented 26 policy and procedure recommendations to the Sheriff’s Department and/or Probation Department.
- Provided monthly “early warning” reports to the Sheriff’s Department and Probation Department regarding the nature of complaints filed and the identity and assignment of the employees, when known, thereby enabling corrective action when necessary.
- Maintained a transparent and independent citizen complaint process, to the extent allowed by law, which provides relevant feedback and recommendations to the Sheriff and Chief Probation Officer.
- Provided redacted case synopses that include relevant information for the public, while respecting peace officer confidentiality rights.

**Strategic Initiative Legend for Objectives**



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

**2022–24 Objectives**



**Equity**

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Analyze overall trends related to deaths in custody, to determine whether trends suggest disparate and disproportionate treatment, as they pertain to demographics.
  - Analyze overall trends pertaining to discrimination allegations.
- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - Analyze overall trends related to deaths in custody, to determine whether trends suggest deficiencies in Sheriff’s Department or Probation Department policies and procedures.
  - Analyze overall trends pertaining to discrimination allegations, to determine whether trends suggest deficiencies in Sheriff’s Department or Probation Department policies and procedures.



**Sustainability**

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Review staff telework schedules and determine a footprint reduction plan for CLERB.
  - Short-term: Provide quarterly trainings to CLERB employees about sustainability topics, including recycling and power usage.
  - Short-term: Reduce use of paper by 25% by relying on electronic (PDF) documents and double-sided printing.
  - Mid-term: Assess department purchasing trends and identify areas to improve selections for greater sustainability.
  - Long-term: Transition to hybrid CLERB meetings to reduce vehicle miles traveled from the public who will not have to travel to in person meetings.



**Community**

- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Conduct or attend 12 community outreach activities to increase awareness of CLERB.



**Empower**

- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Maintain a transparent and independent citizen complaint process, to the extent allowed by law, which provides relevant feedback and recommendations to the Sheriff and Chief Probation Officer.
  - Provide redacted case synopses that include relevant information for the public, while respecting peace officer confidentiality rights.



**Justice**

- Safety: Ensure a fair and equitable justice system in the defense and prosecution of crimes, investigations of abuse and neglect, and support and services for victims.
  - Complete 100% of complaint investigations within one year of receipt of filed complaint, unless delayed by executive order exemptions or Public Safety Officers Procedural Bill of Rights exemptions as detailed in Government Code Section 3304(d)(2).
  - Complete 100% of death investigations within three months of receiving all investigatory materials, unless delayed by executive order exemptions or Public Safety Officers Procedural Bill of Rights exemptions as detailed in Government Code Section 3304(d)(2).









- Complete 100% of investigations into other specified incidents within one year of notification of the incident, unless delayed by executive order exemptions or Public Safety Officers Procedural Bill of Rights exemptions as detailed in Government Code Section 3304(d)(2).
- Process 100% of new complaints in a timely manner; maintain a complaint turnaround time of two working days or less, measured from when the complaint was received to when case documents were completed and returned to the complainant for signature.
- Present 12 policy and procedure recommendations to the Sheriff's Department and/or Probation Department.
- Provide monthly "early warning" reports to the Sheriff's Department and Probation Department regarding the nature of complaints filed and the identity and assignment of the employees, when known, thereby enabling corrective action when necessary.
- Restorative: Contribute to a system of restorative justice that strives to repair harm to victims and to the community at large, as well provide inclusive opportunities for justice involved individuals to contribute to the region.
  - Provide to the Sheriff's Department a detailed plan to reduce the likelihood of racially disparate law enforcement practices.

### Related Links

For additional information about the Citizens' Law Enforcement Review Board, refer to the website at:

- ◆ [www.sandiegocounty.gov/clerb](http://www.sandiegocounty.gov/clerb)



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Conduct or attend community outreach activities <sup>1</sup>	4	12	12	N/A	N/A
	Mail complaint documents for complainant signature within two working days of initial contact <sup>2</sup>	100% of 116	100%	100% of 145	N/A	N/A
	Complete complaint investigations within one year of receipt of filed complaint, excluding applicable tolling exemptions <sup>2</sup>	100% of 91	100%	100% of 57	N/A	N/A
	Complete death investigations within one year of notification of death, excluding applicable tolling exemptions.	100% of 15	100%	100% of 24	N/A	N/A
	Complete investigation into other specified incidents within one year of notification of the incident, excluding applicable tolling exemptions <sup>4</sup>	100%	100%	100% of 13	N/A	N/A
	Present policy and procedure recommendations to the Sheriff's Department and/or Probation Department <sup>3</sup>	12	8	26	N/A	N/A
	Provide monthly early warning reports to the Sheriff's Department and Probation Department <sup>1</sup>	12	12	12	N/A	N/A
	Conduct or attend community outreach activities	N/A	N/A	N/A	12	12
	Mail complaint documents for complainant signature within two working days of initial contact <sup>2</sup>	N/A	N/A	N/A	100%	100%
	Complete complaint investigations within one year of receipt of filed complaint, excluding applicable tolling exemptions <sup>2</sup>	N/A	N/A	N/A	100%	100%
	Complete death investigations within one year of notification of death, excluding applicable tolling exemptions.	N/A	N/A	N/A	100%	100%
	Complete investigation into other specified incidents within one year of notification of the incident, excluding applicable tolling exemptions <sup>4</sup>	N/A	N/A	N/A	100%	100%
	Present policy and procedure recommendations to the Sheriff's Department and/or Probation Department <sup>3</sup>	N/A	N/A	N/A	12	12
	Provide monthly early warning reports to the Sheriff's Department and Probation Department <sup>1</sup>	N/A	N/A	N/A	12	12

*Table Notes*

- <sup>1</sup> The success of this goal is based on all activities being completed within the fiscal year rather than a percentage of those activities.
- <sup>2</sup> Data on number of complaints is gathered by calendar year (January-December) versus fiscal year (July-June).
- <sup>3</sup> This measure was exceeded due to the investigation of more complex cases and seriousness of allegations.
- <sup>4</sup> This measure was added in Fiscal Year 2020–21.





## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 1.00 staff year to provide administrative and analytical support.

### Expenditures

Increase of \$0.2 million

- ◆ Salaries & Benefits—increase of \$0.2 million primarily for negotiated labor agreements and the resources to support the staff addition noted above.

### Revenues

Increase of \$0.2 million

- ◆ General Purpose Revenue Allocation—increase of \$0.2 million primarily for negotiated labor agreements and for staffing increase noted above.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

No significant changes.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Law Enforcement Review Board		8.00			9.00	9.00
<b>Total</b>		<b>8.00</b>			<b>9.00</b>	<b>9.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Law Enforcement Review Board	\$1,083,567	\$1,559,269	\$1,715,786	\$1,594,461	\$1,798,883	\$1,768,562
<b>Total</b>	<b>\$1,083,567</b>	<b>\$1,559,269</b>	<b>\$1,715,786</b>	<b>\$1,594,461</b>	<b>\$1,798,883</b>	<b>\$1,768,562</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$874,748	\$1,296,351	\$1,301,516	\$1,244,223	\$1,525,475	\$1,501,430
Services & Supplies	208,820	262,918	414,270	350,238	273,408	267,132
<b>Total</b>	<b>\$1,083,567</b>	<b>\$1,559,269</b>	<b>\$1,715,786</b>	<b>\$1,594,461</b>	<b>\$1,798,883</b>	<b>\$1,768,562</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$—	\$—	\$5,165	\$6,654	\$—	\$—
Fund Balance Component Decreases	24,804	24,804	24,804	24,804	24,804	24,804
Use of Fund Balance	41,136	9,878	161,230	38,416	23,685	—
General Purpose Revenue Allocation	1,017,627	1,524,587	1,524,587	1,524,587	1,750,394	1,743,758
<b>Total</b>	<b>\$1,083,567</b>	<b>\$1,559,269</b>	<b>\$1,715,786</b>	<b>\$1,594,461</b>	<b>\$1,798,883</b>	<b>\$1,768,562</b>



# Civil Service Commission

## Mission Statement

To protect the merit basis of the personnel system through the exercise of the Commission’s Charter-mandated appellate and investigative authority.

## Department Description

The Civil Service Commission is designated by the County Charter as the administrative appeals body for the County in personnel matters. The Commission is comprised of five citizens appointed by the Board of Supervisors.

To ensure these critical services are provided, the Civil Service Commission has 3.00 staff years and a budget of \$0.6 million.



### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments



### Building Better Health

- Promote the implementation of a service delivery that is sensitive to individuals’ needs
  - Conducted virtual video conference hearings for customers in order to protect the health of staff, customers, and hearing participants by limiting in-person interactions during the COVID-19 pandemic.
  - Accepted all types of appeals, complaints, and requests electronically in order to protect the health of staff and customers by limiting in-person interactions during the COVID-19 pandemic.



### Sustainable Environments/Thriving

- Enhance the quality of the environment by focusing on sustainability, pollution prevention and strategic planning
  - Implemented a hybrid teleworking schedule for all staff that maintains office coverage while still providing excellent and timely customer service. This schedule change reduced miles driven by staff by approximately 8,100 miles per year.
  - Accepted all types of appeals, complaints, and requests electronically resulting in reduced miles driven by customers.
  - Conducted virtual video conference hearings resulting in reduced miles driven by staff, customers, and hearing participants.



### Operational Excellence

- Align services to available resources to maintain fiscal stability
  - Resolved 79% (26 of 33) of personnel disputes without the need for a full evidentiary hearing resulting in time and cost savings. Full evidentiary hearings can result in extensive staff time and legal and administrative costs.
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Distributed 100% (13) of Commission decisions within 48 hours of Commission approval in order to provide timely notification of outcomes to parties and the public.
  - Ensured direct access to information through proper referral of inquiries from departments, employees, employee representatives and organizations and the public, related to human resources matters.

- Ensured all decisions made by the Commission took into consideration fairness, due process and compliance with the law. The decisions were thoroughly reviewed by Commissioners, staff and counsel.
- Maintained and updated desk book manuals on Commission proceedings and easily searchable electronic database of Commission case law and precedents, counsel advice, key issues and other relevant information to increase staff efficiency, sound decision-making and operational consistency.
- Successfully migrated public meeting virtual platform to video conference format to provide more interactive experience for our customers and the public.
- Strengthen our customer service culture to ensure a positive customer experience
  - Achieved a positive customer satisfaction rating of 99%. Customer satisfaction surveys focused primarily on responsiveness, courtesy, and knowledge of staff.
  - Provided customers with hearings that were fair, impartial and efficient in order to achieve legally sound decisions.
  - Provided a safe, neutral environment that facilitated open discussion of issues for departments, employees and employee representatives resulting in fair and unbiased outcomes.
  - Assisted departments and appellants relating to appearances of witnesses and hearing participants by providing computers, internet connection and conference rooms, as necessary, while employing strict protocols to protect their health.
  - Provided training on video conference application to all hearing participants in order to prepare them for the virtual hearing, thereby ensuring a fair, smooth and seamless hearing process.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Participated in ongoing training in areas of human resources, technology, workplace safety, finance and pertinent legal updates to increase staff’s knowledge in order to provide superior customer service.
  - Updated our forms to be more inclusive by asking our customers their preferred pronouns.

### Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

## 2022–24 Objectives

### Sustainability

- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Resolve 55% of personnel disputes without the need for a full evidentiary hearing resulting in time and cost savings. Full evidentiary hearings can result in extensive staff time and legal and administrative costs.
  - Maintain and update desk book manuals on Commission proceedings and easily searchable electronic database of Commission case law and precedents, counsel advice, key issues and other relevant information to increase staff efficiency, sound decision-making and operational consistency.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Communicate with employees about sustainability program updates, successes, and/or opportunities for improvement at a minimum of once a quarter.
  - Short-term: Reduce use of paper by relying on electronic (PDF) documents and double-sided printing.
  - Short-term: Discontinue water deliveries by utilizing water bottle refill stations to reduce plastic waste and vehicle miles traveled in the delivery.
  - Short-term: Identify opportunities and participate in carbon footprint reduction activities.
  - Mid-term: Assess department purchasing trends and identify areas to improve selections for greater sustainability.
  - Long-term: Look for ways to expand opportunities to deliver virtual customer service to reduce vehicle miles traveled by employees, customers, and the public.

### Community

- Communications: Create proactive communication that is accessible and transparent.





- Distribute at least 95% of Commission decisions within 48 hours of Commission approval in order to provide timely notification of outcomes to parties and the public.
- Ensure direct access to information through proper referral of inquiries from departments, employees, employee representatives and organizations and the public, related to human resources matters.
- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Provide staff (1 of 3 – 33%) who will assume response and recovery roles during a disaster such as a wildfire (Local Assistance Centers, 211 operators).



## Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Participate in ongoing training in areas of sustainability, human resources, technology, workplace safety, finance, and pertinent legal updates to increase staff's knowledge in order to provide superior customer service.





- Achieve a positive customer satisfaction rating of 95% or above. Customer satisfaction surveys focus primarily on responsiveness, courtesy, and knowledge of staff.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Provide customers with hearings that are fair, impartial, and efficient in order to achieve legally sound decisions.
  - Provide a safe, neutral environment that facilitates open discussion of issues for departments, employees, and employee representatives resulting in fair and unbiased outcomes.
  - Ensure all decisions made by the Commission will take into consideration fairness, due process, and compliance with the law. The decisions will be thoroughly reviewed by Commissioners, staff, and counsel.

## Related Links

For additional information about the Civil Service Commission, refer to the website at:

- ◆ [www.sandiegocounty.gov/civilservice](http://www.sandiegocounty.gov/civilservice)



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Positive customer satisfaction rating <sup>1</sup>	99%	95%	99%	N/A	N/A
	Personnel disputes resolved without need of an evidentiary hearing <sup>2</sup>	58% of 26	55%	79% of 33	N/A	N/A
	Commission decisions distributed within 48 hours of Commission approval	100% of 14	95%	100% of 13	N/A	N/A
	Personnel disputes resolved without need of an evidentiary hearing	N/A	N/A	N/A	55%	55%
	Commission decisions distributed within 48 hours of Commission approval <sup>2</sup>	N/A	N/A	N/A	95%	95%
	Positive customer satisfaction rating <sup>1</sup>	N/A	N/A	N/A	95%	95%

*Table Notes*

<sup>1</sup> Customer satisfaction is measured by a survey that focuses on ratings in the areas of responsiveness, courtesy, and knowledge of staff.

<sup>2</sup> Full evidentiary hearings can result in extensive staff time and legal and administrative costs.

### Budget Changes and Operational Impact: 2021–22 to 2022–23

#### Staffing

- ◆ No significant changes.

#### Expenditures

- ◆ No significant changes.

#### Revenues

- ◆ No significant changes.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

No significant changes.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Civil Service Commission		3.00			3.00	3.00
<b>Total</b>		<b>3.00</b>			<b>3.00</b>	<b>3.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Civil Service Commission	\$570,440	\$580,732	\$581,595	\$561,153	\$620,299	\$613,860
<b>Total</b>	<b>\$570,440</b>	<b>\$580,732</b>	<b>\$581,595</b>	<b>\$561,153</b>	<b>\$620,299</b>	<b>\$613,860</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$464,809	\$490,273	\$490,273	\$479,252	\$525,966	\$519,527
Services & Supplies	105,630	90,459	91,322	81,900	94,333	94,333
<b>Total</b>	<b>\$570,440</b>	<b>\$580,732</b>	<b>\$581,595</b>	<b>\$561,153</b>	<b>\$620,299</b>	<b>\$613,860</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Charges For Current Services	\$39,284	\$46,374	\$46,374	\$46,373	\$44,556	\$44,556
Fund Balance Component Decreases	14,256	14,256	14,256	14,256	14,256	14,256
Use of Fund Balance	666	9,284	10,147	(10,294)	9,526	—
General Purpose Revenue Allocation	516,234	510,818	510,818	510,818	551,961	555,048
<b>Total</b>	<b>\$570,440</b>	<b>\$580,732</b>	<b>\$581,595</b>	<b>\$561,153</b>	<b>\$620,299</b>	<b>\$613,860</b>







# Clerk of the Board of Supervisors

## Mission Statement

To promote integrity in government administration through transparency, equitable access, and exceptional customer service.

## Department Description

As the official repository of the Board of Supervisors’ records, the Clerk of the Board of Supervisors is committed to transparency in government and providing public access to documents through the online posting of Board of Supervisors agendas, Statements of Proceedings and Minute Orders dating back to the late 1800s. The Clerk of the Board of Supervisors also provides administrative support to the Assessment Appeals Boards, County Hearing Officers, Special Districts and City Selection Committee, in addition to administration of the Labor Relations Ordinance. The majority of the department’s functions are defined and mandated by various California statutes, Revenue and Taxation codes, County ordinances, Board resolutions, the Board’s Rules of Procedures and Board of Supervisors’ policies. Additionally, the department provides a high volume of public-facing services, such as passport application acceptance services, passport photo services and notary public services. In Fiscal Year 2022–23, the department will introduce a Public Records Act unit that will coordinate and respond to all County public records requests.

The department is comprised of three major divisions: Executive Office, Legislative Services and Public Services. Additionally, the department administers the Board of Supervisors’ General Office and manages the Board of Supervisors’ office budgets.

The Clerk of the Board of Supervisors serves as the Executive Officer of the Board General Office and as the administrative officer of four Assessment Appeals Boards, as filing officer for economic disclosure statements (Form 700s), Deputy Secretary of the County Housing Authority and clerk of various other special districts and committees, including the County of San Diego Independent Redistricting Commission.

To ensure these critical services are provided, the Clerk of the Board of Supervisors has 30.00 staff years and a budget of \$4.9 million.



### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Sustainable Environments/Thriving

- Create and promote diverse opportunities for residents to exercise their right to be civically engaged and finding solutions to current and future challenges
  - In accordance with California Elections Code, Section 21550, served as the Clerk for the County of San Diego Independent Redistricting Commission clerking a total of 49 meetings of the Commission.
  - Reviewed and updated department policies and procedures to ensure that services provided to the public are fair, just and equitable including the development of an Inclusive Language Guide for drafting and review of policies, procedures and other documents.

### Operational Excellence

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Implemented a technology solution that improves the submission and reporting processes for applicants for, and members of, County boards, commissions, and committees.
  - Deployed initiatives from the Board of Supervisors Transparency Subcommittee that relate to functions in the Clerk of the Board of Supervisors department including a project improving the public search functionality on the Clerk of the Board website to ensure the public has easy access to records, as well as implemented a new solution for virtual public comments to address access and engagement challenges for constituents.
  - Finalized and adopted a department teleworking policy that provides flexibility in meeting diverse customer needs and department goals.
- Strengthen our customer service culture to ensure a positive customer experience
  - Improved the processing of Statements of Economic Interests (Form 700s) by increasing the percentage of forms filed electronically.
  - Received customer survey cards from 49% of the customers served in a fiscal year with an average rating of 4.96 out of 5.0 in all six categories.
  - Ensured the efficiency and transparency of the Property Tax Assessment Appeals process by entering 99.2% of Appeal Applications within seven days of receipt.
  - Improved the passport application acceptance process to reduce the department’s benchmark for average passport acceptance transaction time from 12.5 minutes to 10 minutes per application.
  - Provided access to Board of Supervisors’ actions by making the draft Statements of Proceedings of all Board of Supervisors meetings available on the Internet within three days of the related meeting.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Completed a department-wide reorganization to better align department goals and workload with current staffing levels and to provide improved customer service to the public, the Board of Supervisors, and County staff.
  - Revised and redesigned the onboarding process for new hires to provide a better understanding of all functions within the department and how the functions link to regional initiatives as well as instituted 30, 60, and 90-day check-ins with the management team to ensure that new hires have the support they need for success.

Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

2022–24 Objectives

Sustainability

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Develop and provide training on utilizing electronic resources to access Board of Supervisors agenda materials to reduce the number of hard copy agendas that are produced that result in a significant amount of paper waste.
  - Short-term: Focus on reducing waste produced at recognition events by providing reusable or compostable tableware.
  - Short-term: Identify opportunities and participate in carbon footprint reduction activities.
  - Mid-term: Further identify opportunities to transition paper forms or documents to electronic formats that allow online submission and retention, including mandating electronic filing of Statements of Economic Interest (Form 700s).
  - Long-term: Implement a Departmental Sustainable Purchasing Policy that prioritizes purchasing supplies and equipment that are recyclable or made from recycled materials.

Community

- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Establish a centralized Public Records Act Unit that will be the main point of contact for the public to request records and coordinate with departments on providing timely responses to requests. This will also include deploying a software solution for the public to submit requests, as well as for staff to manage and route requests.





- Provide interpreters for Board of Supervisors meetings to ensure residents have opportunities to make informed decisions while listening to, participating in or using County services or programs.
- Provide additional means of access to Board of Supervisors' Meetings to constituents in their preferred language.
- Ensure access to services and information through additional translated materials and signage.



## Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Implement a focused cross training plan that ensures that all staff have the knowledge for prompt response to customer inquiries regardless of operational units, as well as ensuring continuity of services during unexpected circumstances.
  - Receive customer survey cards from 40% of the customers served in a fiscal year with an average rating of 4.9 out of 5.0 in all six categories.

- Ensure the efficiency and transparency of the Property Tax Assessment Appeals process by entering 98% of Appeal Applications within seven days of receipt.
- Meet the department's benchmark of an average of 10 minutes per passport application.



## Justice





- Environment: Ensuring equal access to decision-making processes that create healthy environments in which to live, learn and work.
  - Provide access to Board of Supervisors' actions by making the draft Statements of Proceedings of all Board of Supervisors meetings available on the Internet within three days of the related meeting.

## Related Links

For additional information about the Clerk of the Board of Supervisors, refer to the websites:

- ◆ [www.sandiegocounty.gov/cob](http://www.sandiegocounty.gov/cob)
- ◆ [www.sandiegocob.com](http://www.sandiegocob.com)
- ◆ [www.sdpassports.com](http://www.sdpassports.com)



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Average score on internal customer surveys of 4.9 out of 5.0 in all six categories <sup>1</sup>	4.98	4.9	4.96	N/A	N/A
	Property Tax Assessment Appeal applications reviewed for quality and entered into the computer system within seven days of receipt during the filing period to increase efficiency of the appeal process <sup>2</sup>	45% of 4,153 applications	98%	99% of 4,343 applications	N/A	N/A
	Statement of Proceedings of Board of Supervisors meetings added to Clerk of the Board Internet site within three days of the related meeting	100%	100%	100%	N/A	N/A
	Statements of Economic Interests (Form 700s) filed electronically	72%	75%	84%	N/A	N/A
	Average transaction time for processing passport applications <sup>3,4</sup>	N/A	12.5 minutes	10 minutes	N/A	N/A
	Statements of Economic Interests (Form 700s) filed electronically	N/A	N/A	N/A	75%	85%
	Average score on internal customer surveys of 4.9 out of 5.0 in all six categories <sup>1</sup>	N/A	N/A	N/A	4.9	4.9
	Property Tax Assessment Appeal applications reviewed for quality and entered into the computer system within seven days of receipt during the filing period to increase efficiency of the appeal process <sup>2</sup>	N/A	N/A	N/A	98%	98%
	Average transaction time for processing passport applications <sup>3</sup>	N/A	N/A	N/A	10 minutes	10 minutes
	Statement of Proceedings of Board of Supervisors meetings added to Clerk of the Board Internet site within three days of the related meeting	N/A	N/A	N/A	100.0%	100.0%

**Table Notes**

- <sup>1</sup> Scale of 1-5, with 5 being “excellent.”
- <sup>2</sup> During Fiscal Year 2021–22, total applications received were 4,500. Target varies with volume: 1-5,000 received = 98%, 5,001 - 10,000 received = 95%, 10,001 or more received = 85%.
- <sup>3</sup> The department’s benchmark transaction time has been 12.5 minutes per application. However, through a process reengineering effort, the department was able to reduce the transaction time to 10 minutes.
- <sup>4</sup> The passport services were suspended while the County Administration Center was closed during Fiscal Year 2020–21.

**Budget Changes and Operational Impact:  
2021–22 to 2022–23**

**Staffing**

Increase of 2.00 staff years to establish the centralized Public Records Act Unit.

**Expenditures**

Net increase of \$0.6 million

- ◆ Salaries & Benefits—increase of \$0.3 million for staffing asso-

ciated with the new Public Records Act Unit.

- ◆ Services & Supplies—increase of \$0.3 million for various one-time IT systems upgrades to meet ongoing technology needs.

**Revenues**

Net increase of \$0.6 million

- ◆ General Purpose Revenue Allocation—increase of \$0.6 million primarily due to negotiated labor agreements.





Budget Changes and Operational Impact:  
2022–23 to 2023–24

Increase of \$0.1 million primarily due to negotiated labor agreements.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Legislative Services		11.00			8.00	8.00
Public Services		13.00			18.00	18.00
Executive Office		4.00			4.00	4.00
<b>Total</b>		<b>28.00</b>			<b>30.00</b>	<b>30.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Legislative Services	\$1,626,426	\$1,606,118	\$1,584,237	\$1,495,698	\$1,473,764	\$1,500,500
Public Services	1,594,938	1,718,563	1,779,251	1,617,061	2,466,296	2,514,397
Executive Office	762,151	958,665	984,822	987,614	924,097	957,575
<b>Total</b>	<b>\$3,983,516</b>	<b>\$4,283,346</b>	<b>\$4,348,309</b>	<b>\$4,100,374</b>	<b>\$4,864,157</b>	<b>\$4,972,472</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$3,357,561	\$3,659,271	\$3,418,899	\$3,402,151	\$3,946,601	\$4,109,477
Services & Supplies	625,955	624,075	929,410	698,223	917,556	862,995
<b>Total</b>	<b>\$3,983,516</b>	<b>\$4,283,346</b>	<b>\$4,348,309</b>	<b>\$4,100,374</b>	<b>\$4,864,157</b>	<b>\$4,972,472</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$265,418	\$—	\$20,628	\$6,697	\$—	\$—
Charges For Current Services	298,985	681,000	681,000	645,265	687,000	697,000
Miscellaneous Revenues	1,965	8,600	8,600	5,808	10,500	10,500
Fund Balance Component Decreases	106,478	101,498	101,498	101,498	101,498	101,498
Use of Fund Balance	(16,125)	65,012	109,347	(86,130)	—	—
General Purpose Revenue Allocation	3,326,795	3,427,236	3,427,236	3,427,236	4,065,159	4,163,474
<b>Total</b>	<b>\$3,983,516</b>	<b>\$4,283,346</b>	<b>\$4,348,309</b>	<b>\$4,100,374</b>	<b>\$4,864,157</b>	<b>\$4,972,472</b>





# County Communications Office

## Mission Statement

To build confidence in County government by providing clear, accurate and timely information to the public about County programs and services. To achieve world class communications status and become a preferred information provider by using current technology and communications tools.

## Department Description

Established by the Board of Supervisors in 1997, the County Communications Office (CCO) ensures that information about County issues, programs and services moves quickly and accurately to the public, employees and news organizations. Moreover, the department oversees emergency communications, media relations, overall content of the County’s external and internal websites, social media, and internal communications and projects. The department is also responsible for the operation and programming of the County government access channel, County News Center Television (CNC TV). Additionally, the County Communications Office monitors the State franchise agreements with video providers operating within unincorporated areas of the county. The Communications Office team has extensive experience in communications for the public, private and nonprofit sectors through traditional and emerging technologies and continually looks for new opportunities and methods to share information.

To ensure these services are provided, the County Communications Office has 23.00 staff years and a budget of \$5.6 million.



## 2021–22 Accomplishments



### Building Better Health

- Encourage and promote residents to take important and meaningful steps to protect themselves and their families for the first 72 hours during a disaster
  - Participated in at least two drills each fiscal year to prepare for and respond to major natural or human-made disasters impacting the San Diego County region.
  - Organized two meetings per fiscal year of regional Public Information Officers from various sectors, such as education, healthcare and government, to review disaster preparedness and response. Meetings will build critical relationships needed during regional emergencies and provide a forum for sharing ideas and resources.
  - Provided accurate and timely emergency and recovery information to the public and media, using a wide variety of traditional and new media tools, such as the County’s emergency website and app, social media, news releases, news conferences and video. During the COVID-19 pandemic, County Communications Office (CCO) and Health and Human Services Agency (HHSA) communications team managed a comprehensive outreach strategy with a focus on those most impacted, resulting in more than 68 million impressions and almost 80,000 subscribers to text updates.



### Sustainable Environments/Thriving

- Create and promote diverse opportunities for residents to exercise their right to be civically engaged and in finding solutions to current and future challenges
  - Provided timely and relevant information to the public about the County’s programs and services while demonstrating the fact that the County is a responsible steward of

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
○	- Audacious Vision		
●	- Enterprise Wide Goal		
■	- Department Objective		



For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

tax dollars through content posted on County News Center. The department provided at least one content item (article, video or graphic) per day for a total of 422 items.

 **Operational Excellence**

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Provided information access to all customers ensuring consistency, transparency and customer confidence.
  - Developed creative and innovative promotional campaigns to increase awareness of and participation in *Live Well San Diego* signature events, including but not limited to Love Your Heart, *Live Well San Diego* 5K, *Live Well San Diego* Advance and the Aging Summit.
  - Supported County departments’ goals and objectives by sharing vital information with the public, stakeholders and employees by creating print, video, web, mobile and graphic content shared through public awareness campaigns, news conferences, public service announcements and additional formats. This includes the live broadcast of all regular and special Board of Supervisors meetings to ensure the public has access to its County government.
  - Provided easy, on-the-go access to important County information through social media. Increase number of followers on Facebook, Instagram and Twitter by 12%.
- Strengthen our customer service culture to ensure a positive customer experience
  - Responded to 100% of all California Public Records Act requests submitted by members of the media within 10 calendar days from receipt of the request.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Fostered an environment of excellence, innovation and exceptional customer service among County employees who serve the public through the County’s intranet site, posting 232 content items, such as an article or video.

Strategic Initiative Legend for Objectives

				
○	- Audacious Statement			
●	- Departmental Objective			

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

2022–24 Objectives

 **Equity**

- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - Expand multilingual access to provide accurate and timely emergency and recovery information to the public and media by gathering community input, particularly from underrepresented communities, to improve current tools, such as the County’s emergency website and app, social media, news releases, news conferences and video, and identify new tools.

 **Sustainability**

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Share clear and accessible information about County and community sustainability efforts to encourage active involvement in efforts to combat climate change and protect and enjoy the natural environment.
  - Short-term: Extend department hybrid teleworking schedule through Fiscal Year 2022–23 to reduce vehicle miles traveled.
  - Short-term: Provide training to ensure IT management policies (how to set computers and printers to turn off/sleep, print double sided, etc.) are implemented by all staff to reduce energy use and waste.
  - Mid-term: Provide department training by County recycling program staff or partner agency about residential recycling guidelines and best practices.
  - Long-term: Purchase EV production vehicle to contribute to the reduction of greenhouse gases.

 **Community**

- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Create a comprehensive community engagement strategy and embed it in the County culture, working with partners and the public, particularly underrepresented communities, to play meaningful roles in discussions and decision-making, building trust and serving as a catalyst for meaningful change.
- Communications: Offer interpreters for community meetings or translations of information to ensure residents have every opportunity to make informed decisions while listening to, participating in or using County services or programs.





- Provide timely and relevant information to the public about County and community programs and services through content posted on County News Center. The department will provide at least one content item (article, video or graphic) per day for a total of 365 items.
- Provide County and partner information as well as opportunities for engagement through social media. Increase number of followers on Facebook, Instagram and Twitter by 10%.
- Develop a language services plan led by the Communications Office and informed by departments, community input, best practices and data to provide expanded access to County programs, services and information.



### Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
- Invest in our workforce and operations by providing resources and information on the County’s intranet site, posting 200 content items, such as articles, videos and trainings.

- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Maintain transparency and accountability by responding to 100% of all California Public Records Act requests submitted by members of the media within 10 calendar days from receipt of the request.



### Justice







- Restorative: Contribute to a system of restorative justice that strives to repair harm to victims and to the community at large, as well provide inclusive opportunities for justice involved individuals to contribute to the region.
  - Share clear and accessible information about regional efforts to reduce disparities and disproportionality across the justice system as well as promote opportunities for restorative and environmental justice to build trust and promote transparency.

### Related Links

For additional information about the County Communications Office, please visit:

- ◆ [www.countynewscenter.com](http://www.countynewscenter.com)



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Participate in two emergency preparedness drills to test readiness	2	2	2	N/A	N/A
	Coordinate two regional Public Information Officers meetings per fiscal year	2	2	2	N/A	N/A
	News items (article or video) posted on County News Center <sup>1</sup>	493	365	422	N/A	N/A
	Increase in followers of County social media sites	16% (35,584 over 222,289 actual base)	10%	12% (31,234 over 258,959 base)	N/A	N/A
	California Public Records Act requests are responded to within 10 calendar days from receipt of original request	100%	100%	100%	N/A	N/A
	Articles, videos and information posted on departments intranet site	311	200	232	N/A	N/A
	California Public Records Act requests are responded to within 10 calendar days from receipt of original request	N/A	N/A	N/A	100%	100%
	Coordinate two regional Public Information Officers meetings per fiscal year	N/A	N/A	N/A	2	2
	News items (article or video) posted on County News Center	N/A	N/A	N/A	365	365
	Increase in followers of County social media sites	N/A	N/A	N/A	10%	10%
	Articles, videos and information posted on departments intranet site <sup>1</sup>	N/A	N/A	N/A	200	200
	Participate in two emergency preparedness drills to test readiness	N/A	N/A	N/A	2	2

*Table Notes*

<sup>1</sup> While it is the departments goal to provide at least one new item for the public on County News Center each business day, news events such as disasters and public health concerns can significantly impact the number of items produced.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Net increase of 2.00 staff years

- ◆ Increase of 2.00 staff years to support community engagement efforts.
- ◆ Increase of 1.00 staff year to support enterprise-wide translation coordination.

- ◆ Decrease of 1.00 staff year due to realignment of operational needs in the County Technology Office to support enterprise priorities.

### Expenditures

Net increase \$1.7 million

- ◆ Salaries & Benefits—increase of \$0.4 million primarily due to negotiated labor agreements and the staffing changes noted above.
- ◆ Services & Supplies—net increase of \$1.5 million.
  - ◆ Increase of \$0.8 million primarily due to one-time expenditures for CNC TV studio renovations.





- ◆ Increase of \$0.2 million associated with cost for community engagement support.
- ◆ Increase of \$0.5 million associated with cost for Countywide translation coordination support.
- ◆ Expenditure Transfer & Reimbursements—increase of \$0.2 million associated with the rebudget of Fiscal Year 2021–22 appropriations to support community engagement efforts, noted above. Since this is a transfer of expenditures, it has a net effect of \$0.2 million decrease in expenditures. The central funding is supported by resources in Countywide Finance Other.

- ◆ Use of Fund Balance—increase of \$0.5 million for a total budget of \$0.6 million in unassigned General Fund fund balance tied to Countywide translation coordination activities and one-time costs due to negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—net increase of \$0.4 million primarily due to negotiated labor agreements and the staffing changes noted above.

## Revenues

Net increase \$1.7 million

- ◆ Licenses, Permits & Franchises—increase of \$0.8 million in Public Educational Governmental (PEG) Access Fee revenue, primarily due to one-time expenditures for CNC TV studio renovations.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$1.1 million primarily due to removal of one-time expenditures for CNC TV, translation coordination support and community engagement support, partially offset by increases due to negotiated labor agreements.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
County Communications Office		21.00			23.00	23.00
<b>Total</b>		<b>21.00</b>			<b>23.00</b>	<b>23.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
County Communications Office	\$3,525,792	\$3,941,283	\$4,274,155	\$3,502,806	\$5,641,821	\$4,533,678
<b>Total</b>	<b>\$3,525,792</b>	<b>\$3,941,283</b>	<b>\$4,274,155</b>	<b>\$3,502,806</b>	<b>\$5,641,821</b>	<b>\$4,533,678</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$3,144,120	\$3,340,401	\$3,305,804	\$3,203,084	\$3,751,171	\$3,847,028
Services & Supplies	595,944	751,882	1,010,692	580,573	2,245,650	586,650
Capital Assets Equipment	32,673	199,000	307,659	120,712	195,000	450,000
Expenditure Transfer & Reimbursements	(246,945)	(350,000)	(350,000)	(401,563)	(550,000)	(350,000)
<b>Total</b>	<b>\$3,525,792</b>	<b>\$3,941,283</b>	<b>\$4,274,155</b>	<b>\$3,502,806</b>	<b>\$5,641,821</b>	<b>\$4,533,678</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Licenses Permits & Franchises	\$266,368	\$463,500	\$463,500	\$280,899	\$1,262,000	\$524,000
Intergovernmental Revenues	1,135,217	—	15,403	(90,023)	—	—
Miscellaneous Revenues	491	—	—	—	—	—
Fund Balance Component Decreases	96,660	96,660	96,660	96,660	95,996	95,996
Use of Fund Balance	(1,257,066)	50,902	368,371	(114,951)	567,240	—
General Purpose Revenue Allocation	3,284,122	3,330,221	3,330,221	3,330,221	3,716,585	3,913,682
<b>Total</b>	<b>\$3,525,792</b>	<b>\$3,941,283</b>	<b>\$4,274,155</b>	<b>\$3,502,806</b>	<b>\$5,641,821</b>	<b>\$4,533,678</b>





# County Counsel

## Mission Statement

To deliver the highest quality legal services to our clients as efficiently and economically as possible in order to facilitate the achievement of the goal of the County to better serve the residents of San Diego County.

## Department Description

The San Diego County Charter provides that County Counsel serves as the civil legal advisor for the County and represents the County in all civil actions by and against the County, its officers, boards, commissions and employees. County Counsel serves as the attorney for the County through the Board of Supervisors, County officers, employees, departments, boards and commissions. County Counsel maintains proactive participation in all phases of governmental decision-making and a very active and successful litigation program. County Counsel also provides representation of the County's Health and Human Services Agency in juvenile dependency matters and provides legal services on a fee basis to several special districts. County Counsel oversees the County's Claims Division, which administers claims filed against the County by members of the public, as well as employee lost property claims.

To ensure these critical services are provided, the County Counsel has 165.00 staff years and a budget of \$39.5 million.



- Strengthened the local behavioral health continuum of care and supported creation of an integrated system of behavioral health hubs (integrated care environments), networks (a broad array of outpatient services and housing opportunities) and bridge planning strategies (services to ensure individuals are placed in the most appropriate levels of care during and after a psychiatric crisis). County Counsel continued to provide comprehensive and timely legal support to Health and Human Services Agency (HHSA) and Behavioral Health Services (BHS) executives and staff in the creation and design of the integrated system of behavioral health hubs, networks, housing and various bridge planning strategies. Such legal support included drafting, revising and negotiating memoranda of agreement with health plans, health systems, hospitals, and other behavioral health providers for all levels of service within the behavioral health continuum of care. Counsel played a key role in representing the public conservator, the County Psychiatric Hospital and other hospitals in coordinating with local behavioral health facilities regarding complex placement strategies for high-risk individuals.
- Supported implementation of the County's behavioral health continuum of care by providing direct advice on licensing and other legal issues, negotiating and drafting the leases and agreements necessary to establish the hubs and network facilities, and providing legal support to the bridge planning strategies. Counsel drafted and revised memoranda of agreement with local law enforcement agencies and municipalities for the regions first Mobile Crisis Response Teams.

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
○	- Audacious Vision		
●	- Enterprise Wide Goal		
■	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Building Better Health

- Promote the implementation of service delivery system that is sensitive to individuals' needs

### Living Safely

- Strengthen our prevention and enforcement strategies to protect our children, youth and older adults from neglect and abuse



- Provided effective legal services to HHS in matters relating to children who are or may become dependents of the Juvenile Court to ensure the safety of any child who may have been the victim of abuse.
  - ◆ Prevailed in 99% (871 of 876) of Juvenile Dependency petitions contested in Superior Court.
  - ◆ Prevailed in 95% (244 of 257) of Juvenile Dependency appeals and writs filed.



### Sustainable Environments/Thriving

- Provide and promote services that increase the well-being of our residents and increase consumer and business confidence
  - Improved policies and systems across departments to reduce economic barriers for business to grow and consumers to thrive.
  - Conducted 30 meetings with the Department of Purchasing and Contracting, Department of General Services and/or Land Use and Environment Group staff to continue to provide efficient, legally sound, and effective contracting practices.
- Enhance the quality of the environment by focusing on sustainability, pollution prevention and strategic planning
  - Ensure coordination of County Counsel responsibilities with respect to new projects that require County approval by early involvement of County Counsel staff with other departmental partners and maintain consistent communication among County Counsel staff on all aspects of required review.
    - ◆ The County had no Environmental Impact Report (EIR) reviews in this fiscal year due to litigation over the climate action plan and vehicle miles travel metrics, which limited processing of general plan amendments from the private sector. An uptick in EIR reviews in the next fiscal year is expected due to settlement of those issues, and increase in green County initiated programs.
    - ◆ Conducted 60 internal meetings with both advisory and litigation land use staff to evaluate new projects and provide a status update of ongoing project reviews.



### Operational Excellence



- Align services to available resources to maintain fiscal stability
  - Provide quality, accurate, effective and timely legal advice to all County departments to enable them to fulfill their mission and objectives in accordance with the law, reduce the risk of liability and use taxpayer dollars efficiently and effectively.
    - ◆ Completed 100% (77) of all advisory assignments for the Board of Supervisors and Chief Administrative Officer by their due dates.

- ◆ Completed 100% (2,043) of all advisory assignments for County departments by the agreed upon due dates.
- ◆ Conducted three meetings between County Counsel's Office and the Sheriff's Department to improve communication to provide greater efficiency during the litigation discovery process. County Counsel was unable to visit any Sheriff's Department facility during the reporting period but has two visits planned for Summer/Fall 2022.
- Provided 60 specialized risk mitigation sessions, such as risk roundtables, case evaluation committee discussions and post-litigation debriefings to address risk issues, helping to promote risk management and decrease future legal liability.
- Aggressively represent the County in litigation, maintaining fiscal stability while advancing the overall interests of the County of San Diego and the public it serves.
  - ◆ Prevailed in 93% (68 of 73) of court decisions in all lawsuits filed against the County.
  - ◆ Achieved 93% (13 of 14) success rate in lawsuits or code enforcement administrative cases where the County is the plaintiff by winning in court, obtaining favorable administrative orders or financial settlements either before or after a lawsuit is filed.
  - ◆ Handled 100% (116) of the defense of all lawsuits filed in California against the County, unless a conflict of interest requires outside counsel to handle a case, thereby reducing outside counsel costs to the County and taxpayers.
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Currently working with DPC to update County contracting templates and related procedures to address new and soon-to-be implemented Board procurement initiatives. Once that work is completed, the Office will conduct a one-day comprehensive training and legal update for County Counsel advisory attorneys and Department of Purchasing and Contracting staff on conflict of interest laws, critical terms and conditions (indemnity, choice of law, venue, attorneys-fees, arbitration), and updated procurement rules and procedures. Include department/assigned counsel specific breakout sessions and team-building exercises.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Continued to develop and implement a five-year succession plan to train and prepare future Office leaders. Implement needs-based, focused training programs, develop legal resource databases for common issues, strengthen team support structures, and keep current with changing legal technology.



## Strategic Initiative Legend for Objectives



-  - Audacious Statement
-  - Departmental Objective

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

## 2022–24 Objectives



### Equity

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Strengthen the local behavioral health continuum of care and support creation of an integrated system of behavioral health hubs (integrated care environments), networks (a broad array of outpatient services and housing opportunities) and bridge planning strategies (services to ensure individuals are placed in the most appropriate levels of care during and after a psychiatric crisis) by providing timely advice on implementation, program design and regulatory compliance.
- Health: Focus on policy, systems and environmental approaches that ensure equal opportunity for health and well-being through partnerships and innovation.
  - Support implementation of the County’s behavioral health continuum of care by providing direct advice on licensing and other legal issues, negotiating and drafting the leases and agreements necessary to establish the hubs and network facilities, and providing legal support to the bridge planning strategies.
  - Complete 100% of all draft Environmental Impact Report reviews in 40 days or less.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Reduce County Counsel’s copier and printer use by changing the default settings to double-side printing and encouraging printing only when needed, thereby reducing paper and toner use, and reducing materials waste.
  - Short-term: Provide communication to department staff about the County’s Reutilization site and its efforts towards composting to promote a culture of reusing and repurposing items.
  - Short-term: Reduce paper use within at least one department division by establishing a system of scanning its active case files.
  - Short-term: Identify opportunities and participate in carbon footprint reduction activities.
  - Mid-term: Assist departments in finding legal solutions which allow greater economic and/or energy savings.
  - Long-term: Gather department’s business requirements to identify one or more robust electronic document management systems to implement as long-term business resources.
  - Long-term: Gather department’s business requirements to identify an electronic discovery system for the litigation services area.



### Sustainability

- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Complete 100% of all advisory assignments for the Board of Supervisors and Chief Administrative Officer by their due dates.
  - Complete 100% of all advisory assignments for County departments by the agreed upon due dates.
  - Prevail in 98% of Juvenile Dependency petitions contested in Superior Court.



### Community

- Communications: Create proactive communication that is accessible and transparent.
  - Conduct at least 20 internal meetings with both advisory and litigation land use staff to evaluate new projects and provide a status update of ongoing project reviews.



### Empower

- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.



- Conduct at least 30 meetings with the Department of Purchasing and Contracting, Department of General Services and/or Land Use and Environment Group staff to continue to provide efficient, legally sound, and effective contracting practices.
- Ensure coordination of County Counsel responsibilities with respect to new projects that require County approval by early involvement of County Counsel staff with other departmental partners and maintain consistent communication among County Counsel staff on all aspects of required review.
- Provide at least 40 specialized risk mitigation sessions, such as risk roundtables, case evaluation committee discussions and post-litigation debriefings to address risk issues, helping to promote risk management and decrease future legal liability.
- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Conduct a one-day comprehensive training and legal update for County Counsel advisory attorneys and Department of Purchasing and Contracting staff on conflict of interest laws, critical terms and conditions (indemnity, choice of law, venue, attorneys-fees, arbitration), and updated procurement rules and procedures. Include department/assigned counsel specific breakout sessions and team-building exercises.

- Continue to develop and implement a five-year succession plan to train and prepare future Office leaders. Implement needs-based, focused training programs, develop legal resource databases for common issues, strengthen team support structures, and keep current with changing legal technology.

 Justice






- Environmental: Ensuring equal access to decision-making processes that create healthy environments in which to live, learn and work.
  - Conduct at least three meetings between County Counsel’s Office and the Sheriff’s Department, and visit at least two Sheriff’s Department facilities to improve communication to provide greater efficiency during the litigation discovery process.
  - Assist Departments in creating policies that improve environmental and community support factors that comply with applicable laws.

Related Links




For additional information about County Counsel, refer to the website at:

- ◆ [www.sandiegocounty.gov/CountyCounsel](http://www.sandiegocounty.gov/CountyCounsel)



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Success rate in Juvenile Dependency petitions contested in Superior Court	98% (1,059 of 1,083)	98%	99% (871 of 876)	N/A	N/A
	Success rate in Juvenile Dependency appeals and writs filed <sup>1</sup>	96% (204 of 212)	96%	95% (244 of 257)	N/A	N/A
	Draft Environmental Impact Report reviews completed in 40 days or less <sup>2</sup>	100% (1)	100%	0%	N/A	N/A
	Number of internal meetings to evaluate new and ongoing land use projects <sup>3</sup>	60	20	60	N/A	N/A
	Number of meetings with Department of Purchasing and Contracting, Department of General Services and/or Land Use and Environmental Group staff to facilitate more efficient, legally sound, and effective contracting services	50	30	30	N/A	N/A
	Number of meetings with the Sheriff’s Department, and site visits to their facilities to improve communication to provide greater efficiency during the litigation discovery process <sup>4</sup>	3	5	3	N/A	N/A
	Advisory assignments for Board of Supervisors and Chief Administrative Officer completed by the due date	100% (49)	100%	100% (77)	N/A	N/A
	Advisory assignments for all County departments completed by the due date	100% (2,100)	100%	100% (2,043)	N/A	N/A
	Resolved court cases filed against the County in which County will prevail (County success rate)	97% (86 of 89)	90%	93% (68 of 73)	N/A	N/A
	Resolved non-conflict cases against the County handled by County Counsel	99% (130 of 131)	95%	100% (116)	N/A	N/A
	Success rate in County cases against other parties <sup>5</sup>	100%(5)	95%	93%(13 of 14)	N/A	N/A
	Number of risk mitigation education sessions provided by County Counsel <sup>6</sup>	58	40	60	N/A	N/A
	Number of in-house trainings for new and current employees <sup>7</sup>	5	5	9	N/A	N/A
	Number of designated staff to complete Financial Literacy online LMS training	100%	100%	100%	N/A	N/A
	Draft Environmental Impact Report reviews completed in 40 days or less	N/A	N/A	N/A	100%	100%
	Success rate in Juvenile Dependency petitions contested in Superior Court	N/A	N/A	N/A	98%	98%
	Success rate in Juvenile Dependency appeals and writs filed	N/A	N/A	N/A	96%	96%
	Advisory assignments for Board of Supervisors and Chief Administrative Officer completed by the due date	N/A	N/A	N/A	100%	100%
	Advisory assignments for all County departments completed by the due date	N/A	N/A	N/A	100%	100%



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Resolved court cases filed against the County in which County will prevail (County success rate)	N/A	N/A	N/A	90%	90%
	Resolved non-conflict cases against the County handled by County Counsel	N/A	N/A	N/A	95%	95%
	Success rate in County cases against other parties	N/A	N/A	N/A	95%	95%
	Number of internal meetings to evaluate new and ongoing land use projects	N/A	N/A	N/A	20	20
	Number of meetings with Department of Purchasing and Contracting, Department of General Services and/or Land Use and Environmental Group staff to facilitate more efficient, legally sound, and effective contracting services	N/A	N/A	N/A	30	30
	Number of risk mitigation education sessions provided by County Counsel	N/A	N/A	N/A	40	40
	Number of in-house trainings for new and current employees	N/A	N/A	N/A	5	5
	Number of designated staff to complete Financial Literacy online LMS training	N/A	N/A	N/A	100%	100%
	Number of meetings with the Sheriff’s Department, and site visits to their facilities to improve communication to provide greater efficiency during the litigation discovery process	N/A	N/A	N/A	5	5

*Table Notes*

- <sup>1</sup> This performance measure was not met. The County percentage goal was 1% lower than the performance goal.
- <sup>2</sup> This performance measure was not met. The County had no EIR reviews in this fiscal year due to litigation over the climate action plan and vehicle miles travel metrics, which limited processing of general plan amendments from the private sector.
- <sup>3</sup> This performance measure goal was exceeded due to the active land use projects throughout the County.
- <sup>4</sup> This performance measure was met in part. The site visits to Sheriff’s facilities were postponed due to impacts from the COVID-19 pandemic and scheduling conflicts.
- <sup>5</sup> This performance measure was not met. The County win to loss ratio was 2% lower than the performance goal.
- <sup>6</sup> This performance measure was exceeded. County Counsel provided a greater number of risk mitigation trainings than what was originally estimated due to the nature and complexity of new and existing cases.
- <sup>7</sup> This performance measure was exceeded. County Counsel provided a greater number of in-house trainings than what was originally estimated due to the addition of new attorney staff for whom specialized public entity law training was provided.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 15.00 staff years to align program coordination support in all legal services areas due to the overall growth in Countywide staffing and the addition of new departments.

### Expenditures

Net increase of \$5.7 million

- ◆ Salaries & Benefits—increase of \$5.1 million primarily for

negotiated labor agreements and staffing changes noted above.

- ◆ Services & Supplies—increase of \$0.5 million primarily due to increase in various operational services & supplies, including training, travel, and facilities related expenditures.
- ◆ Expenditure Transfer & Reimbursements—decrease of \$0.1 million primarily due to reduction in anticipated costs for coordinated program services provided on environmental health and private development constructions matters. Since this is a transfer of expenditures, it has the effect of a \$0.1 million increase in expenditures.



## Revenues

Net increase of \$5.7 million

- ◆ Charges for Current Services—increase of \$1.3 million primarily due to an anticipated increase in reimbursable staff costs for public liability and workers’ compensation legal services.
- ◆ Fund Balance Component Decrease—increase of \$0.1 million for a total of \$0.8 million budgeted to support a portion of departmental costs of the County’s existing pension obligation bond (POB) debt. Appropriations in this category are based on the use of restricted General Fund fund balance for POB costs through Fiscal Year 2026-27.

- ◆ Use of Fund Balance—net decrease of \$0.1 million due to a decrease of \$0.5 million related to the completion of prior year one-time costs offset by a \$0.4 million increase due to negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—net increase of \$4.4 million primarily for negotiated labor agreements.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$1.0 million primarily for negotiated labor agreements.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
County Counsel		150.00			165.00	165.00
<b>Total</b>		<b>150.00</b>			<b>165.00</b>	<b>165.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
County Counsel	\$31,726,680	\$33,848,785	\$33,988,908	\$32,516,289	\$39,536,825	\$40,508,232
<b>Total</b>	<b>\$31,726,680</b>	<b>\$33,848,785</b>	<b>\$33,988,908</b>	<b>\$32,516,289</b>	<b>\$39,536,825</b>	<b>\$40,508,232</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$32,122,968	\$34,533,514	\$33,873,329	\$32,605,007	\$39,574,749	\$40,546,156
Services & Supplies	1,778,391	1,927,187	2,727,495	2,324,365	2,424,268	2,424,268
Expenditure Transfer & Reimbursements	(2,174,679)	(2,611,916)	(2,611,916)	(2,413,083)	(2,462,192)	(2,462,192)
<b>Total</b>	<b>\$31,726,680</b>	<b>\$33,848,785</b>	<b>\$33,988,908</b>	<b>\$32,516,289</b>	<b>\$39,536,825</b>	<b>\$40,508,232</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$144,844	\$—	\$10,212	\$28,518	\$—	\$—
Charges For Current Services	15,689,302	16,728,174	16,728,174	16,440,803	18,037,017	18,789,279
Miscellaneous Revenues	936	1,000	1,000	1,307	1,000	1,000
Fund Balance Component Decreases	686,425	756,452	756,452	756,452	798,793	798,793
Use of Fund Balance	(310,235)	468,580	598,491	(605,370)	382,357	—
General Purpose Revenue Allocation	15,515,408	15,894,579	15,894,579	15,894,579	20,317,658	20,919,160
<b>Total</b>	<b>\$31,726,680</b>	<b>\$33,848,785</b>	<b>\$33,988,908</b>	<b>\$32,516,289</b>	<b>\$39,536,825</b>	<b>\$40,508,232</b>



# County Technology Office

## Mission Statement

We will guide the enterprise toward solutions that meet the diverse needs of our County customers through continuous improvement, thought leadership and operational excellence.

## Department Description

The County Technology Office (CTO) ensures that the departments within the enterprise have the required information technology (IT) infrastructure, tools, and resources to meet their respective missions. The CTO provides leadership and guidance for the optimal management of IT.

To ensure these critical services are provided, the CTO has 17.00 staff years, an operating budget of \$10.5 million and an IT internal service fund of \$208.6 million.



### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Operational Excellence

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Continued upgrade of several core products (ImageTrust and CARA) that make up the County’s Enterprise Document Processing Platform (EDPP). The ImageTrust and CARA upgrades have a revised target completion date of August 2023 and June 2023 respectively and a revised funding structure.
  - Continued expansion of the capabilities of the Justice Electronic Library System (JELS) as follows:

- ◆ Continued to implement distribution of electronic collection referrals to Office of Revenue and Recovery for Adult Court referrals. Project is in progress with target completion date pending Court internal processes. A pilot project, limited to South Bay Court Hearings, is underway and is expected to complete in Fall 2022.
- ◆ Continued to establish an Electronic Media Center for Juvenile Delinquency justice partners. Project is on hold due to reprioritization of other projects related to teleworking due to COVID emergency.
- ◆ Continued to implement Minute Order automation to provide Sheriff, District Attorney, Public Defender, Alternate Public Defender, and Revenue and Recovery immediate receipt of JELS-transported electronic Court Order documents and data. This will eliminate County employee travel to the County’s four courthouses for document pickup and also provide for measurable teleworking. A pilot project, limited to South Bay Court hearings, is underway and is expected to complete in Fall 2022. After the pilot is completed, a determination will be made on how to move forward.
- ◆ Implemented automated interface between JELS and the case management systems for County partners, Dependency Legal Services, Children’s Legal Services and Voices for Children, which will eliminate the need for Child Welfare Services (CWS) and County Counsel to provide those agencies with printed copies of their reports. Completed January 2022. Project resulted in elimination of printing / hand delivering of over 50,000 multi-page court reports annually.
- Delayed migration of County’s file share data to Microsoft 365 cloud storage to reduce the complexity and security risk associated with County data. This is a multi-year effort

with scope and timeline of project to be determined after planning phase is completed. This project is currently on hold pending identification of required funding.

- Continued to implement new County intranet site to improve employee engagement and agility, leveraging capabilities already available in SharePoint Online and other Office 365 services, to provide an improved intranet experience. Project has a revised target completion date of August 2022.
- Continued to provide technical support for the ConnectWellSD application. ConnectWellSD provides HHSAs, its community partners and other County departments the capability to access a comprehensive view of a client's history, thereby creating a coordinated care network between multiple providers.
- Continued to provide program management and oversight over the Integrated Property Tax System (IPTS) project. IPTS will significantly improve County's property assessment, tax collection and apportionment activities. In coordination with the Assessor/Recorder/County Clerk, Auditor and Controller, Treasurer-Tax Collector, and Clerk of the Board of Supervisors, will conclude the design, development, testing, and implementation of the Integrated Property Tax System (IPTS).
- Continued to provide technical coordination and oversight for the upgrade of the following Enterprise Resource Planning (ERP) applications: Kronos, Oracle E-Business Suite, and PeopleSoft.
- Provided support to Office of Emergency Services in their review and update of the Cyber Disruption Response Team plans and procedures, to ensure preparedness to respond to cyber security incidents.
- Provided support to County departments to remain on current versions of Microsoft Windows 10 OS, including testing of enterprise applications and platforms. These efforts will ensure enterprise-wide desktop and laptop devices are on the current version of Windows 10 OS.
- Continued to upgrade/re-host the County's public facing website platform to remain on a highly available and vendor supported solution. Project has a revised completion date of February 2023 due to delay in development of new infrastructure.
- Continued to upgrade JELS to SharePoint 2019 in anticipation that support for current platform version, SharePoint 2013, will be discontinued in 2023. The upgrade will be accomplished in two phases, with a target completion date of Summer 2022. The first phase will reconfigure the current case file structure to streamline processes and reduce reliance on certain aspects of SharePoint. The second phase will complete the upgrade to the newer version. Once completed, future upgrades should be less costly as the SharePoint component of JELS will have been reduced.

First phase of the upgrade has a revised completion date of June 2022. The second phase of the upgrade is anticipated to be completed by December 2022.

- Upgraded the County Constituent Relationship Management (CCRM) application to improve overall usability and functionality, to ensure that public referrals can be handled expediently. Project completed June 2022.
- Reviewing options to replace Electronic Approval System with a more efficient and cost-effective solution, to improve the routing and approval process for Board Letters and related documents. Project is currently on hold pending funding options.
- Continued to effectively manage the performance of the County's IT Outsourcing Provider to ensure timeliness and value of IT services.
  - ◆ Achieved 98% overall performance rating for Service Levels by the Outsourcing Provider.
  - ◆ Achieved 100% overall performance rating for IT project performance for budget and schedule by the Outsourcing Provider.
- Continued to strengthen the County's security posture by implementing multi-factor authentication (MFA) for all user accounts that access County computers systems and data. This will help mitigate security risk of cyber-attacks, ransomware and hacking by adding an additional layer of security in addition to username and password. MFA implementation for all accounts, excluding District Attorney (DA) and Sheriff accounts, has a revised completion date of August 2022. A separate project will be initiated to complete MFA for DA and Sheriff accounts.
- Replaced the County's aging remote network access solution with an Enterprise Application Access (EAA) solution, including MFA for an additional layer of security. Project completed March 2022 with 70% of users migrated to EAA. Some users who are unable migrate to EAA until access issues to their business applications are resolved.
- Continued to implement a secure backup solution to protect the county data from malware. With increased security threat the County has to protect the backups to recover. Project completed April 2022.
- Implemented auto-provisioning of users which automates and streamlines the onboarding and offboarding of employees thereby increasing overall productivity and strengthening County's security posture. Project completed November 2021.
- Implemented Oracle Unified Directory (OUD) lifecycle management for secure account management that meets County standards. Project completed January 2022.
- Provided support to the Office of Emergency Services for the redesign of their website, focusing on preparedness, emergency response and disaster recovery, helping to align the look and feel with County's branding and improving the ability to discover and experience content.



- Strengthen our customer service culture to ensure a positive customer experience
  - Continued to effectively manage the performance of the County’s IT Outsourcing Provider to ensure end-user satisfaction.
    - ◆ IT Outsourcing Provider anticipated to achieve 88% overall rating, which is less than the goal of 98%. The survey process used to measure the rating of the delivery of IT was assessed for improvement due to continued low volume of responses. A pilot was implemented to test out a new survey process alongside revised performance targets. It is anticipated that the IT Outsourcer will not meet the goal due to the change in performance targets and implementation of a new survey process.
    - ◆ Achieved a Best in Class rating using Gartner Inc.’s Best in Class score for IT Customer Satisfaction as a benchmark. Best in Class is defined as the top ten percent (10%) of scores obtained from the 219 organizations who have participated in Gartner’s IT Customer Satisfaction survey. Survey completed June 2022.
  - Established Digital Experience program and team to focus on enhancing the customer experience on the County’s internal and external websites. This program will strengthen County’s data architecture, enhance information management, and deliver enhanced customer experience. The program is on schedule to define and deliver to departments the County’s digital experience standards and redesigned templates by October 2022.

- Continue expansion of the capabilities of the Justice Electronic Library System (JELS) as follows:
  - ◆ Implement distribution of electronic collection referrals to Office of Revenue and Recovery for Adult Court referrals.
  - ◆ Establish an Electronic Media Center for Juvenile Delinquency justice partners.
- Migrate County’s file share data to Microsoft 365 cloud storage to reduce the complexity and security risk associated with County data. This is a multi-year effort with scope and timeline of project to be determined after planning phase is completed.
- Continue to provide program management and oversight over the Integrated Property Tax System (IPTS) project. IPTS will significantly improve County’s property assessment, tax collection and apportionment activities. In coordination with the Assessor/Recorder/County Clerk, Auditor and Controller, Treasurer-Tax Collector, and Clerk of the Board of Supervisors, conclude the design, development, testing, and implementation.
- Continue to provide technical coordination and oversight for the upgrade of the following Enterprise Resource Planning (ERP) applications: Kronos, Oracle E-Business Suite, and PeopleSoft.
- Provide support to County departments to remain on current versions of Microsoft Windows 10 OS, including testing of enterprise applications and platforms. These efforts will ensure enterprise-wide desktop and laptop devices are on the current version of Windows 10 OS.
- Upgrade and/or re-host the County’s public facing website platform to remain on a highly available and vendor supported solution.
- Upgrade JELS to SharePoint 2019 in anticipation that support for current platform version, SharePoint 2013, will be discontinued in 2023. The upgrade will be accomplished in two phases, with a target completion date of Summer 2022. The first phase will reconfigure the current case file structure to streamline processes and reduce reliance on certain aspects of SharePoint. The second phase will complete the upgrade to the newer version. Once completed, future upgrades should be less costly as the SharePoint component of JELS will have been reduced.
- Replace Electronic Approval System with a more efficient and cost-effective solution, to improve the routing and approval process for Board Letters and related documents.
- Continue to effectively manage the performance of the County’s IT Outsourcing Provider to ensure timeliness and value of IT services.
  - ◆ Achieve 99% overall performance rating for Service Levels by the Outsourcing Provider.
  - ◆ Achieve 100% overall performance rating for IT project performance for budget and schedule by the Outsourcing Provider.

Strategic Initiative Legend for Objectives



- - Audacious Statement
- - Departmental Objective

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

2022–24 Objectives

 Sustainability

- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Upgrade of several core products (ImageTrust and CARA) that make up the County’s Enterprise Document Processing Platform (EDPP).



- Patch Identity Access Management (IDAM) platform to remain on supported technology and meet requirement for IDAM upgrade. IDAM manages authentication for external partners, ERPs, and other systems. It is a mission critical system to support the businesses access to certain applications.
- Continue to strengthen the security posture of the County.
  - ◆ Enhancements to the Enterprise Access Application (EAA) and Multifactor Authentication (MFA) systems.
  - ◆ Integrate Cloud Access Security Broker (CASB) solution across cloud applications that host County data to ensure data security and compliance.
  - ◆ Implement backup & recovery practices and solutions to increase County’s cybersecurity posture.
- Prepare EDPP for migration to the cloud. This is a multi-year effort that will ultimately reduce the County’s footprint in the IT Outsourcer’s physical data center and eliminate costs associated with hardware refresh and any potential transition costs.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Implement Microsoft Teams Phone service to enable full remote phone functionality and reduce legacy phone costs.
  - Short-term: Update the Teleworking IT guidance in GWOW webpage to reflect updated technology and resources.
  - Short-term: Deliver CTO-led meetings (i.e., IT Threading, ITrack User Group, ITGG, ITMC, CRC, CRB and other governance meetings) as virtual meetings to support telework and reduce VMT.
  - Short-term: Identify opportunities and participate in carbon footprint reduction activities.
  - Short-term: Provide trainings to employees about sustainability topics.
  - Mid-term: Develop and publish a Virtual Meetings resource guide that includes feature sets for each audio/video conferencing platform the County owns, to assist enterprise with transition from paper forms to electronic digital forms.
  - Long-term: Develop and publish a Digital Signature resource guide and Digital Forms Standard to assist enterprise with transition from paper forms to electronic digital forms.



## Community

- Communications: Create proactive communication that is accessible and transparent.
  - Continue to provide Digital Services program to focus on enhancing the customer experience on the County’s internal and external websites. This program will strengthen County’s data architecture, enhance information management, and deliver enhanced customer experience.
- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Continue to assist in the redesign of Office of Emergency Services websites focusing on preparedness, emergency response and disaster recovery, helping to align the look and feel with County’s branding and improving the ability to discover and experience content.



## Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Continue to effectively manage the performance of the County’s IT Outsourcing Provider to ensure end-user satisfaction.
    - ◆ Achieve 98% overall rating from Service Desk users for delivery of IT services.
    - ◆ Achieve a Best in Class rating using Gartner Inc.’s Best in Class score for IT Customer Satisfaction as a benchmark. Best in Class is defined as the top ten percent (10%) of scores obtained from the 219 organizations who have participated in Gartner’s IT Customer Satisfaction survey.

## Related Links




For additional information about the CTO, refer to the website at:

- ◆ [www.sandiegocounty.gov/cto](http://www.sandiegocounty.gov/cto)







Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	IT initiatives resulting from CTO-driven advanced planning. <sup>1</sup>	5	5	7	N/A	N/A
	Outsourcing Provider IT Service Levels performance. <sup>2</sup>	98%	99%	98%	N/A	N/A
	Outsourcing Provider IT project performance to budget and schedule. <sup>3</sup>	100%	100%	100%	N/A	N/A
	County end-user satisfaction with delivery of IT services relative to 219 organizations. <sup>4</sup>	100%	100%	100%	N/A	N/A
	Outsourcing Provider IT customer satisfaction survey results. <sup>5</sup>	91%	98%	88%	N/A	N/A
	IT initiatives resulting from CTO-driven advanced planning. <sup>1</sup>	N/A	N/A	N/A	5	5
	Outsourcing Provider IT Service Levels performance. <sup>2</sup>	N/A	N/A	N/A	99%	99%
	Outsourcing Provider IT project performance to budget and schedule. <sup>3</sup>	N/A	N/A	N/A	100%	100%
	County end-user satisfaction with delivery of IT services relative to 219 organizations. <sup>4</sup>	N/A	N/A	N/A	100%	100%
	Outsourcing Provider IT customer satisfaction survey results. <sup>5</sup>	N/A	N/A	N/A	98%	98%

**Table Notes**

- <sup>1</sup> Every year, the CTO intends on completing IT initiatives intended to enhance technology and plan for future technology needs.
- <sup>2</sup> The percentage reported reflects the Service Levels (formerly “Minimum Acceptable Service Levels (MASLs)”) achieved by the Outsourcing Provider compared to the Service Levels missed in a given fiscal year. Service Levels are defined in the IT Outsourcing Agreement.
- <sup>3</sup> The percentage reported reflects the Service Levels for IT project management achieved by the Outsourcing Provider compared to the Service Levels for IT project management missed in a given fiscal year. Service Levels are defined in the IT Outsourcing Agreement.
- <sup>4</sup> The percentage reflects the County’s end-user satisfaction with the delivery of IT services relative to over 219 organizations, using Gartner Inc. Best in Class score for IT Customer Satisfaction as a benchmark. Best in Class is defined as the top ten percent (10%) of scores obtained from organizations that participated in Gartner’s IT Customer Satisfaction survey.
- <sup>5</sup> The percentage reported reflects the Outsourcing Provider’s overall rating from Service Desk users for delivery of IT services.

**Budget Changes and Operational Impact:  
2021–22 to 2022–23**

**Staffing**

Increase of 3.00 staff years.

- ◆ Increase of 3.00 staff years to support the newly established Digital Services program. This program will strengthen County’s data architecture, enhance information management, and deliver enhanced customer experience.

**Expenditures**

Net decrease of \$1.1 million in the County Technology Office.

- ◆ Salaries & Benefits—net increase of \$0.8 million primarily for negotiated labor agreements and staffing changes noted above.
- ◆ Services & Supplies—net increase of \$2.9 million.
  - ❖ Increase of \$3.2 million in application services for projects listed below.
  - ❖ Increase of \$0.3 million for catalog items purchased through IT outsourcing agreement.
  - ❖ Decrease of \$0.6 million in data center services.





- ◆ Expenditure Transfer & Reimbursement—Increase of \$4.8 million associated with one-time costs related to IT projects including Digital Services program, AEM platform and CCRM system updates, Justice Electronic Library System (JELS) system enhancements, Electronic Approval system replacement, Identity Access Manager (IDAM) Patchset upgrade, EAA and MFA system enhancements, EDPP cloud migration, and CASB integration. Since this is a transfer of expenditures, it has a net effect of \$4.8 million decrease in expenditures. The central funding is supported by resources in Countywide Finance Other.

### Revenues

Net decrease of \$1.1 million in the County Technology Office

- ◆ Use of Fund Balance—net decrease of \$2.0 million due to a decrease of \$2.1 million associated with prior year one-time costs, which is offset by a \$0.1 million increase for negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—net increase of \$0.9 million to sustain enterprise functions.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$0.1 million primarily for negotiated labor agreements.

### Information Technology Internal Service Fund Budget Changes and Operational Impact: 2021–22 to 2022–23

#### Expenditures

Decrease of \$10.2 million

- ◆ Services & Supplies—decrease of \$10.2 million in the Information Technology Internal Service Fund (IT ISF) based on one-time and ongoing information technology expenditures projected by departments using the IT Outsourcing contract.

#### Revenues

Decrease of \$10.2 million

- ◆ Charges for Current Services—decrease of \$11.6 million primarily due to decrease in departmental operation, maintenance and one-time costs.
- ◆ Other Financing Sources—increase of \$1.4 million primarily due to increases in enterprise-wide license costs.

### Budget Changes and Department Impact: 2022–23 to 2023–24

Net decrease of \$6.5 million in the Information Technology Internal Service Fund based on departmental projections for IT needs throughout the County.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
CTO Office		14.00			17.00	17.00
<b>Total</b>		<b>14.00</b>			<b>17.00</b>	<b>17.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
CTO Office	\$11,923,797	\$11,599,262	\$15,046,092	\$10,963,563	\$10,482,858	\$10,528,015
Information Technology Internal Service Fund	206,508,630	218,846,284	225,637,737	193,839,721	208,617,042	202,141,655
<b>Total</b>	<b>\$218,432,427</b>	<b>\$230,445,546</b>	<b>\$240,683,829</b>	<b>\$204,803,285</b>	<b>\$219,099,900</b>	<b>\$212,669,670</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$3,467,526	\$3,615,325	\$3,626,043	\$3,625,843	\$4,381,915	\$4,430,207
Services & Supplies	213,759,315	226,830,221	234,123,908	207,430,688	219,517,985	208,239,463
Other Charges	2,077,404	—	2,933,878	2,933,878	—	—
Capital Assets/Land Acquisition	(871,818)	—	—	(9,187,124)	—	—
Expenditure Transfer & Reimbursements	—	—	—	—	(4,800,000)	—
<b>Total</b>	<b>\$218,432,427</b>	<b>\$230,445,546</b>	<b>\$240,683,829</b>	<b>\$204,803,285</b>	<b>\$219,099,900</b>	<b>\$212,669,670</b>



Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$664,389	\$—	\$5,163	\$44,543	\$—	\$—
Charges For Current Services	198,659,390	212,148,203	212,148,203	194,512,291	200,493,255	192,226,900
Miscellaneous Revenues	93	100,000	100,000	—	100,000	100,000
Other Financing Sources	6,030,304	7,226,173	7,226,173	6,340,060	8,651,879	10,442,847
Fund Balance Component Decreases	111,156	99,164	99,164	99,164	98,524	98,524
Use of Fund Balance	4,164,679	2,101,638	12,334,758	(4,963,142)	62,686	—
General Purpose Revenue Allocation	8,802,415	8,770,368	8,770,368	8,770,368	9,693,556	9,801,399
<b>Total</b>	<b>\$218,432,427</b>	<b>\$230,445,546</b>	<b>\$240,683,829</b>	<b>\$204,803,285</b>	<b>\$219,099,900</b>	<b>\$212,669,670</b>



# General Services

## Mission Statement

*Semper Salus: Always Safe. Delivering our best, so you can deliver your best.*

## Department Description

The Department of General Services (DGS) is an internal service department within the County of San Diego. DGS ensures that other County departments have the necessary workspaces, services and vehicles to accomplish their own business objectives. These services range from real estate leasing and acquisition support to capital improvement and architectural planning; from facility maintenance and repair services to security management; from vehicle acquisition and maintenance to refueling services.

To ensure these critical services are provided, DGS has 427.00 staff years and a budget of \$242.5 million.



- Supported HHSA in the establishment of solutions for persons experiencing homelessness.
- Delivered the second Live Well Mobile Office to provide vaccinations and medical services to the community.

## Sustainable Environments/Thriving

- Enhance the quality of the environment by focusing on sustainability, pollution prevention and strategic planning
  - Reduced annual building Energy Use Intensity by 1.5%, comparing Fiscal Year 2021–22 to Fiscal Year 2020–21.
  - Prepared greenhouse gas (GHG) inventories of County operations for calendar year 2021 and remain on track for 2022. Achieved a 1% reduction in total greenhouse gas emissions compared to the prior calendar year.
  - Green Fleet Action Plan with strategies to reduce GHG emissions and implement fleet electrification through 2030 will be published in Fiscal Year 2022–23.
  - Reduced underutilized vehicles by 143 since Fiscal Year 2018–19.
  - Continued to expand electric vehicle (EV) infrastructure and the use of EV.
  - Delivered 14 plug-in hybrid electric vehicles (PHEV) to client departments. Partnered with 11 departments including DGS to purchase 119 BEV/PHEV vehicles for delivery in Fiscal Year 2022–23.
  - Installed 119 EV charging stations to serve the County Fleet at the County Operations Center (COC).
  - Implemented the extension of oil changes for light duty vehicles from 5,000 to 10,000 miles through a conversion to synthetic instead of conventional oil. Converted 2,370 units to the new extended oil change intervals and completed 8,315 preventive maintenance and safety inspection services.

Strategic Initiative Legend for Accomplishments			
BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Building Better Health

- Promote the implementation of a service delivery system that is sensitive to individuals’ needs
  - Facilitated the development of affordable housing units in collaboration with the Health and Human Services Agency (HHSA).
  - Assisted Behavioral Health Services with the establishment of regionally-distributed and community-located behavioral healthcare hubs that will include a focus on crisis stabilization, long-term residential care and prevention activities.



- Facilitated the Board of Supervisors decision for the unincorporated County of San Diego to join San Diego Community Power (SDCP) a local Community Choice Energy (CCE) Joint Powers Authority (JPA).
- Achieved an average of 81% waste diversion at County facilities over the last three years.
- Completed the new Zero Carbon Portfolio Plan for County operations with a goal of 90% building GHG emissions reduction by 2030.
- Foster an environment where residents engage in recreational interests by enjoying parks, open spaces and outdoor experiences
  - Supported the Department of Parks and Recreation’s effort to acquire eight properties for active and passive park development and open space.
  - Ensured that County-owned properties selected for affordable housing development consider walkability, access to public transit and proximity to supporting services.
  - Supported Planning & Development Services efforts to acquire Agricultural Conservation Easements over nine properties, which promotes the preservation of agriculture in the unincorporated area and supports the County’s Climate Action Plan Goals.

- Began construction of the HHS Ramona Community Resource Center, Edgemoor Psychiatric Unit, Julian Library Community Room, Rancho San Diego Library Expansion, Tri-City Medical Center Psychiatric Health Facility (PHF), and East Otay Mesa Fire Station in Fiscal Year 2022–23.
- Began programming of the San Diego County Animal Shelter, East County CSU, and Third Avenue Mental Health Inpatient Facility Hub in Hillcrest.
- Completed construction of a pedestrian incarcerated people transfer tunnel from the San Diego Central Jail to the new State Courthouse in June 2022.
- Completed the renovation of the Rock Mountain Detention Facility in April 2022.
- Completed capital projects with 5% budget growth.
- The goal to benchmark vehicle delivery against the acquisition cycles established in the fleet manual was not met due to manufacturer production closures and delays, as well as the operational impacts of dealership inventory levels which remain low due the ongoing microchip shortage.
- Established baseline metrics to better reflect maintenance actions tracked in the Facilities Operations Center.
- Coordinated with departments to consolidate, reduce and collaborate on space and vehicle requirements for the Government Without Walls Initiative. Completed the first consolidation of two departments, DGS and County Fire, at the COC due to the implementation of teleworking.

 **Operational Excellence**

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Supported client departments in relocating to more efficient facilities located in areas that provide optimal service to customers.
  - Continued design, relocation, and construction for the County Administration Center (CAC) Renovations. Completed renovations for the CAO, County Communications, DHR, and HHS/LUEG/PSG Executive Offices.
  - Began construction of the Southeastern Live Well Center in early 2022 with completion estimated in Summer 2023.
  - Continued construction of the new Lakeside Branch Library with completion in October 2022.
  - Completed construction of the Youth Transition Campus Phase 1, Ohio Street Probation Office, the Palomar Mountain Fire Station Living Quarters, San Marcos Road Maintenance Station & Fleet Garage, Sunshine Summit Fire Station, and Mount Laguna Fire Station in early 2022.
  - Completed construction of the North Coastal Live Well Health Center Improvements, Crisis Stabilization Unit (CSU) and Sheriff Emergency Vehicle Operations Course (EVOC) in late 2021.
  - Began construction of the Youth Transition Campus (Phase II) in early 2022.

**Strategic Initiative Legend for Objectives**

				
○	- Audacious Statement			
	●	- Departmental Objective		

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

**2022–24 Objectives**

 **Equity**

- Health: Reduce disparities and disproportionality and ensure access for all through a fully optimized health and social service delivery system and upstream strategies.
  - Assist Behavioral Health Services with the establishment of regionally-distributed and community-located behavioral healthcare hubs that will include a focus on crisis stabilization, long-term residential care and prevention activities.
  - Continue construction of the Southeastern Live Well Center, Ramona Family Resource Live Well Center and Tri-City Medical Center Psychiatric Health Facility (PHF).





- Begin construction of the Edgemoor Psychiatric Unit with completion in 2024.
- Continue design and begin construction of the Third Avenue Mental Health Inpatient Facility Hub in Hillcrest.
- Housing: Utilize policies, facilities, infrastructure, and finance to provide housing opportunities that meet the needs of the community.
  - Facilitate the development of affordable housing units in collaboration with the Health and Human Services Agency (HHS).
    - Support HHS in the establishment of solutions for persons experiencing homelessness.
- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.
  - Develop Strategic Facilities Planning Framework to assess and evaluate equitable service distribution across the region.
    - ◆ Facilitate department evaluation of metrics for existing facility conditions and program requirements.
    - ◆ Manage gap analysis and recommendations in location, equity, and condition.



## Sustainability

- Economy: Align the County's available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Complete capital projects with less than 5% budget growth.
  - Develop a Low Carbon Fuel Standard (LCFS) credit program and begin applying for credits to partially fund the transition to EVs and build the related infrastructure.
- Economy: Create policies to reduce and eliminate poverty, promoting economic sustainability for all.
  - Develop tools for DGS implementation and annual reporting associated with the Working Families Ordinance (WFO).
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Reduce annual building Energy Use Intensity by 1.5%, comparing Fiscal Year 2022–23 to Fiscal Year 2021–22.
  - Short-term: Develop a Zero Carbon Plan for County Operations to replace the current Zero Net Energy Portfolio Plan.
  - Short-term: Develop a Water Conservation Plan for County Operations in response to current and future drought challenges.
  - Short-term: Continue to expand EV infrastructure and electrify the fleet.
  - Short-term: Support the development of departmental sustainability plans.

- Short-term: Provide trainings to employees about sustainability topics.
- Mid-term: Coordinate with departments to consolidate, reduce and collaborate on space and vehicle requirements for the Government Without Walls/Footprint Reduction Initiative.
- Long-term: Prepare GHG inventories of County operations for calendar years 2022 and 2023. Achieve a 1% reduction in total greenhouse gas emissions each year compared to the prior calendar year.
- Support San Diego Community Power to ensure smooth addition of County unincorporated accounts in Spring of 2023.



## Community

- Safety: Support safety for all communities, including protection from crime, availability of emergency medical services and fire response, community preparedness and regional readiness to respond to a disaster.
  - Complete construction of the San Diego County Fire Training Center in Summer 2022.
  - Continue construction of the East Otay Mesa Fire Station with completion in 2023.
- Quality of Life: Provide programs and services that enhance the community through increasing the well-being of our residents and our environments.
  - Support the Department of Parks and Recreation's effort to acquire property for active and passive park development.
  - Ensure that County-owned properties selected for affordable housing development consider walkability, access to public transit and proximity to supporting services.
  - Complete construction of the new Lakeside Branch Library in Summer 2022.
  - Begin construction of the Rancho San Diego Library Expansion and Julian Library Community Room with completion in 2023.
  - Begin construction of the San Diego County Animal Shelter with completion in 2024.



## Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Continue design, relocation, and construction for the County Administration Center (CAC) Renovations.
  - Coordinate with departments to consolidate, reduce and collaborate on space and vehicle requirements for the Government Without Walls Initiative.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.





## GENERAL SERVICES

- Benchmark vehicle delivery against the acquisition cycles established in the fleet manual.
- Ensure efficient facility management by monitoring maintenance actions metrics tracked in the Facilities Operations Center.

### Justice

- Restorative: Contribute to a system of restorative justice that strives to repair harm to victims and to the community at large, as well provide inclusive opportunities for justice involved individuals to contribute to the region.

- Continue construction of the Youth Transition Campus (Phase II).
- Begin construction at the Hall of Justice and George Bailey Detention Facility.

### Related Links

For additional information about the Department of General Services, refer to the website at:

- ◆ [www.sandiegocounty.gov/general\\_services](http://www.sandiegocounty.gov/general_services)








Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Energy Use Intensity (EUI) decrease <sup>1,3</sup>	14.4% of 47.71 kBTU/SF	1.5% of 40.82 kBTU/SF	1.5% of 40.82 kBTU/SF	N/A	N/A
	County operations greenhouse gas (GHG) emissions reduction <sup>1,4</sup>	4.8% of 98,851 Metric Tons CO2e	1% of 94,106 Metric Tons CO2e	1% of 94,106 Metric Tons CO2e	N/A	N/A
	Vehicle delivery for standard orders within same fiscal year <sup>2</sup>	16%	N/A	N/A	N/A	N/A
	Time critical (24/7) emergency facilities maintenance requirements responded to and corrective action initiated within 4 hours of notification <sup>2</sup>	97% of 1,815	N/A	N/A	N/A	N/A
	Major Maintenance Improvement Plan and capital projects completed within estimated budget <sup>1</sup>	98% of 86	95% of 50	96% of 54	N/A	N/A
	Annual facilities' preventive maintenance actions completed <sup>2</sup>	96% of 30,811	N/A	N/A	N/A	N/A
	Energy Use Intensity (EUI) decrease <sup>3/sup</sup>	N/A	N/A	N/A	1.5%	1.5%
	County operations greenhouse gas (GHG) emissions reduction <sup>4</sup>	N/A	N/A	N/A	1%	1%
	Major Maintenance Improvement Plan and capital projects completed within estimated budget	N/A	N/A	N/A	97% of 50	97% of 50

Table Notes

- <sup>1</sup> This measure will be aligned to a new Strategic Initiative in Fiscal Year 2022–23.
- <sup>2</sup> This measure was discontinued in Fiscal Year 2021–22 as it was not tied to a future goal or objective.
- <sup>3</sup> EUI is calculated by taking the total energy consumed (natural gas and electricity) in one fiscal year (measured in kBTU) and dividing it by total gross square feet of all County properties with energy accounts. The goal was exceeded in Fiscal Year 2020–21 due to completed projects from the Zero Net Energy Portfolio Plan and facility impacts from the COVID-19 pandemic. The decrease for future fiscal years will remain as previously calculated.
- <sup>4</sup> Data on GHG emissions is tracked annually by calendar year and verified by a third party every three years. The goal was exceeded in calendar year 2020, reported under Fiscal Year 2020–21, due to completed projects from the Zero Net Energy Portfolio Plan, reduced fleet emissions and lower than expected landfill emissions. The reduction for future fiscal years will remain as previously calculated.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 32.00 staff years.

- ◆ Increase of 29.00 staff years in the Facilities Management Internal Service Fund.
  - ◆ 15.00 staff years for the Facilities Operations Division to support increased facility maintenance obligations and operational needs associated with program growth in mail services.

- ◆ 6.00 staff years for the Asset Management Division to support the growth in real estate projects related to development, surplus property and affordable housing.
- ◆ 4.00 staff years for the Administrative Services Division due to operational needs.
- ◆ 3.00 staff years for the Project Management Division to support the growth in capital and major maintenance projects.
- ◆ 1.00 staff year to support Energy & Sustainability initiatives.
- ◆ Increase of 3.00 staff years in the Fleet Management Internal Service Fund.



- ◆ 1.00 staff year to support the implementation of the Electric Vehicle (EV) Roadmap.
- ◆ 1.00 staff year to support the increased operational requirements for the management of vehicle inventory.
- ◆ 1.00 staff year for administrative support to perform the service writer function in the COC Fleet Garage.

### Expenditures

Net increase of \$16.9 million

- ◆ Salaries & Benefits—increase of \$8.3 million primarily for planning purposes associated with negotiated labor agreements and staffing changes noted above.
- ◆ Services & Supplies—net increase of \$4.0 million.
  - ◆ Increase of \$12.1 million to align costs with projected spending for contracted services at County facilities.
  - ◆ Decrease of \$8.1 million due to a decrease in projects categorized as non-capital major maintenance projects.
- ◆ Capital Assets Equipment—increase of \$2.6 million to align with projected spending for the replacement of vehicles and equipment.
- ◆ Operating Transfers Out—increase of \$2.0 million to reflect the increase in transfers associated with one-time projects.

### Revenues

Net increase of \$16.9 million

- ◆ Charges for Current Services—increase of \$12.9 million associated with the cost of services provided to client departments.
- ◆ Miscellaneous Revenues—decrease of \$0.2 million to align with projected revenue for acquisition leasing.
- ◆ Other Financing Sources—increase of \$2.3 million to fund the increase in transfers associated with one-time projects.
- ◆ Use of Fund Balance—increase of \$1.5 million for a total budget of \$11.6 million.
  - ◆ \$10.1 million to fund the Fleet Management Internal Service Fund countywide replacement acquisition program.
  - ◆ \$1.5 million to partially fund Salaries & Benefits costs resulting from negotiated labor agreements.
- ◆ General Purpose Revenue—increase of \$0.4 million to partially fund Salaries & Benefits costs resulting from negotiated labor agreements.

### Budget Changes and Operational Impact: 2022–23 to 2023–24

No significant changes.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Facilities Management Internal Service Fund		330.00			359.00	359.00
Fleet Management Internal Service Fund		65.00			68.00	68.00
<b>Total</b>		<b>395.00</b>			<b>427.00</b>	<b>427.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Facilities Management Internal Service Fund	\$166,057,754	\$163,414,371	\$266,011,781	\$160,369,619	\$176,893,651	\$175,568,456
Fleet Management Internal Service Fund	39,282,302	59,038,237	71,690,359	45,090,988	62,020,622	61,675,622
General Fund Contribution to GS ISF's	2,631,963	3,065,000	7,941,631	3,965,553	3,546,211	3,000,000
<b>Total</b>	<b>\$207,972,020</b>	<b>\$225,517,608</b>	<b>\$345,643,772</b>	<b>\$209,426,159</b>	<b>\$242,460,484</b>	<b>\$240,244,078</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$48,890,481	\$53,045,289	\$54,187,607	\$52,039,278	\$61,314,674	\$59,989,479
Services & Supplies	139,240,725	142,030,937	232,873,733	137,062,050	146,076,395	146,076,395
Other Charges	14,110,170	15,424,334	15,424,436	13,719,612	15,443,334	15,443,334
Capital Assets Software	—	—	622,940	—	—	—
Capital Assets Equipment	—	10,000,000	22,058,250	—	12,620,000	12,275,000
Operating Transfers Out	5,730,643	5,017,048	20,476,806	6,605,219	7,006,081	6,459,870
<b>Total</b>	<b>\$207,972,020</b>	<b>\$225,517,608</b>	<b>\$345,643,772</b>	<b>\$209,426,159</b>	<b>\$242,460,484</b>	<b>\$240,244,078</b>



Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Revenue From Use of Money & Property	\$1,369,963	\$1,357,262	\$1,357,262	\$1,336,685	\$1,357,262	\$1,357,262
Intergovernmental Revenues	4,460,534	3,761,728	4,904,046	3,166,259	3,761,728	3,761,728
Charges For Current Services	183,943,267	198,540,570	294,200,482	193,590,533	211,391,528	212,112,544
Miscellaneous Revenues	1,603,564	1,821,000	1,821,000	995,014	1,652,674	1,652,674
Other Financing Sources	10,309,395	6,658,562	11,041,338	9,088,857	8,992,595	8,101,384
Residual Equity Transfers In	5,883,639	258,486	258,486	1,049,271	258,486	258,486
Use of Fund Balance	(2,793,341)	10,120,000	29,061,158	(2,800,459)	11,602,313	10,000,000
General Purpose Revenue Allocation	3,195,000	3,000,000	3,000,000	3,000,000	3,443,898	3,000,000
<b>Total</b>	<b>\$207,972,020</b>	<b>\$225,517,608</b>	<b>\$345,643,772</b>	<b>\$209,426,159</b>	<b>\$242,460,484</b>	<b>\$240,244,078</b>



# Grand Jury

## Mission Statement

Represent the citizens of San Diego County by investigating, evaluating and reporting on the actions of local governments and special districts.

## Department Description

The Grand Jury is a body of 19 citizens who are charged and sworn to investigate County matters of civil concern as well as inquire into public offenses committed or triable within the county. Grand Jury duties, powers, responsibilities, qualifications and selection processes are outlined in the California Penal Code §1888 et seq. The Grand Jury reviews and evaluates procedures, methods and systems used by government to determine whether they can be made more efficient and effective. It may examine any aspect of county and city government, including special legislative districts and joint powers agencies, to ensure that the best interests of San Diego County citizens are being served. Also, the Grand Jury may inquire into written complaints brought to it by the public. Additionally, Penal Code §1904.6 authorizes the empanelment of a second Grand Jury to issue criminal indictments. Civil grand jurors are selected from a pool of applicants nominated by Superior Court Judges. Grand jurors serve in office for one year. Jurors impaneled to review and issue criminal indictments are drawn from the petit (regular trial) jury pool, as needed, at the request of the District Attorney.

To ensure these critical services are provided, the Grand Jury has a budget of \$0.8 million.



## 2021–22 Accomplishments

### Living Safely

- Plan, build and maintain safe communities to improve the quality of life for all residents
  - Reviewed and investigated 100% (45) of citizens' complaints, issues and other County matters of civil concern brought before the Grand Jury by assembling a well-qualified and widely representative civil panel to ensure that city and county government entities are operating as efficiently as possible.
  - Returned 67 criminal indictments and prepared other reports and declarations as mandated by law (Penal Code §1904.6, et seq.).

### Strategic Initiative Legend for Objectives

- Audacious Statement	- Departmental Objective	- Audacious Statement	- Departmental Objective	- Audacious Statement
○	●	○	●	○

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

Strategic Initiative Legend for Accomplishments			
BBH	LS	SE/T	OE
○	- Audacious Vision		
●	- Enterprise Wide Goal		
■	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2022–24 Objectives

### Sustainability

- Environment: Protect and promote our natural and agricultural resources, diverse habitats and sensitive species.
  - Short-term: At least quarterly, communicate to the Grand Jurors sustainability program updates, and opportunities.
  - Short-term: Promote the use of the reutilization program.



- Short-term: Conduct at least 75% of Grand Jury interviews via teleconference.
- Short-term: Identify opportunities and participate in carbon footprint reduction activities.
- Mid-term: Add electronic video capabilities to reduce paper handouts.
- Long-term: By Fiscal Year 2025-26, the Grand Jury aims to be a zero-waste department. This will be done through resource reduction, reuse, recycling, composting and other activities.

- Support the District Attorney with hearings on criminal matters in accordance with Penal Code f1904.6.

### Related Links

For additional information about the Grand Jury, refer to the website at:

- ◆ [www.sandiegocounty.gov/grandjury](http://www.sandiegocounty.gov/grandjury)

### Budget Changes and Operational Impact: 2021–22 to 2022–23

#### Staffing

No change in staffing

#### Expenditures

No significant changes

#### Revenues

No significant changes

### Budget Changes and Operational Impact: 2022–23 to 2023–24

No significant changes



### Community

- Engagement: Inspire civic engagement by providing information, programs, public forums or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Review, prioritize and investigate 100% of citizens' complaints, issues and other County matters of civil concern brought before the Grand Jury by assembling a well-qualified and widely representative civil panel to ensure that city and county government entities are operating as efficiently as possible.



### Justice

- Safety: Ensure a fair and equitable justice system in the defense and prosecution of crimes, investigations of abuse and neglect, and support and services for victims.



Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Grand Jury	\$409,697	\$763,194	\$769,934	\$657,815	\$772,301	\$772,301
<b>Total</b>	<b>\$409,697</b>	<b>\$763,194</b>	<b>\$769,934</b>	<b>\$657,815</b>	<b>\$772,301</b>	<b>\$772,301</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$409,697	\$763,194	\$769,934	\$654,526	\$772,301	\$772,301
Other Charges	—	—	—	3,289	—	—
<b>Total</b>	<b>\$409,697</b>	<b>\$763,194</b>	<b>\$769,934</b>	<b>\$657,815</b>	<b>\$772,301</b>	<b>\$772,301</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Use of Fund Balance	\$(348,311)	\$—	\$6,740	\$(105,379)	\$—	\$—
General Purpose Revenue Allocation	758,008	763,194	763,194	763,194	772,301	772,301
<b>Total</b>	<b>\$409,697</b>	<b>\$763,194</b>	<b>\$769,934</b>	<b>\$657,815</b>	<b>\$772,301</b>	<b>\$772,301</b>





# Human Resources

## Mission Statement

We are committed to provide and retain a skilled, adaptable, and diverse workforce for County departments so they may deliver superior services to the residents and visitors of the County of San Diego.

## Department Description

The Department of Human Resources (DHR) is responsible for all aspects of labor relations and human resources management for the County of San Diego. DHR serves as the in-house human resources consultant to the Chief Administrative Officer, executive staff and County departments. Activities include implementing equity, diversity and inclusion initiatives established by the Diversity & Inclusion (D&I) Executive Council, risk management, classification, compensation, recruitment, labor relations, workforce information management, and administration of employee benefits and training programs.

To ensure these critical services are provided, the Department of Human Resources has 131.00 staff years and a budget of \$35.1 million.



- ◆ D&I Executive Council November town hall meeting.
- ◆ Worked with the Office of Equity and Racial Justice, Urban Policy Development Consulting & The Othering and Belonging Institute to co-create structures for belonging.
- ◆ Worked with PRIDE Industries and San Diego Regional Center to relaunch the County's Jay's Internship Program for continuous success.
- ◆ Produced four (4) D&I Champion training supplements, including content from the D&I Digest and Micro-Learnings, for 250+ Champions to support department training opportunities.
- Collaborated with Office of Equity and Racial Justice to support a Budget Equity process which enhances the County's ability to identify structural racism and re-engineer opportunities for all.
- Designated staff from the Equity, Diversity, and Inclusion Division to coordinate with the Transparency Advisory Committee and Fiscal Realignment Advisory Committee and serve as a resource to departments in the creation and implementation of the Budget Equity Tool.
- Used results of equity study which compared our classifications to 13 similar sized counties and to make pay adjustments to bring classifications to market median over four years.
- Align services to available resources to maintain fiscal stability
  - Negotiated a fair and economically responsible successor Memoranda of Agreement (MOA) with 19 of 25 bargaining units and 5 of 9 employee organizations.
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Moved to testing phases of a project to upgrade PeopleSoft, the County's human resources information system.

Strategic Initiative Legend for Accomplishments			
BBH	LS	SE/T	OE
○	- Audacious Vision		
●	- Enterprise Wide Goal		
■	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Operational Excellence

- Promote a culture of ethical leadership and decision making across the enterprise
  - Collaborated with internal and external partners to produce engagement and developmental opportunities in the areas of equity, diversity, and inclusion. Engagements included:

- Developed and implemented a paperless process for all Medical Standards requests to scan directly into the electronic system of records, resulting in increases efficiencies and reduction of printing materials and staff time.
- Competed for a managed care provider to oversee workers’ compensation utilization and bill review to maintain treatment and cost reasonableness in accordance with the California Labor Code by December 31, 2022.
- Strengthen our customer service culture to ensure a positive customer experience
  - Provided excellent customer service to County departments by achieving agreed upon recruitment timelines with a 99% success rate.
  - In order to improve services and provide the best customer service to departments, attained a 98% satisfaction rate on recruitment surveys.
  - Provided excellent customer service to County departments by completing 98% of Classification Activity Requests within agreed upon timelines.
  - Maintained a 95% overall customer satisfaction rating on training provided by Talent Development.
  - Partnered with 12 benefit vendors to host virtual Lunch and Learn sessions, to give employees the opportunity to learn about benefit programs and make informed choices during Open Enrollment.
  - Collaborated with the Department of Purchasing and Contracting to prepare and post the medical insurance Request for Proposals for vendors to compete for healthcare plans for County employees and selected vendor for 2022 open enrollment.
  - Received 75,381 applications for 3,762 job opportunities.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Conducted 6 DHR Demystified Trainings for County departments in Fiscal Year 2021–22 in an effort to teach and provide information on HR Services’ processes and procedures.
  - Advertised 100% of executive recruitments on social media platforms to enhance and attract a diverse workforce.
  - Advertised 100% of external recruitments in diversity publications to attract a diverse applicant pool.
  - To strengthen Talent Development’s consultant role with County departments, consulted, collaborated, or assisted with 25 departmental training requests.
  - Increased the number of professional development training opportunities available in the Learning Management System by adding 30 new trainings to further develop employees’ careers.
  - Administered roll-out of Sexual Harassment Prevention (SHP) training and trained 100% of identified employees SHP.

- Strengthened enterprise culture through the continued development and release of quarterly Diversity and Inclusion (D&I) Digests that included themes of Bridging, Uplifting and Exploring our perspectives. These opportunities facilitated knowledge and promoted inclusive practices.
- Conducted 43 HR Countywide webinar trainings for a total of 7,330 completions by County employees, which equates to 15,962 of live virtual training hours.
- Leverage internal communication resources, resource groups and social media to enhance employee understanding of the County’s *Live Well San Diego* vision
  - Provided wellness activities on virtual platform and increased participation by 5.5%, 3,310 participated on quarterly online challenges.

Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

2022–24 Objectives



Equity

- Economic Opportunity: Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses.
  - Collaborate with internal and external partners to produce engagement and developmental opportunities in the areas of equity, diversity, and inclusion.
- Economic Opportunity: Advance opportunities for economic growth and development to all individuals and the community.
  - Advertise 100% of executive recruitments on social media platforms to enhance and attract a diverse workforce.
  - Advertise 100% of external recruitments in diversity publications to attract a diverse applicant pool.



Sustainability

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Consolidate space (footprint reduction) to make room for new departments





- Short-term: Communicate with employees about sustainability program updates, successes, and/or opportunities for improvement at a minimum of once a quarter.
- Short-term: Incorporate information on sustainability policies, plans, and practices into orientation presentations for all new employees.
- Short-term: Limit paper consumption through double-sided copying and printing, electronic use for reviewing, editing, scanning, and sending files, and refraining from printing emails. Conduct periodic reviews of paper consumption to determine if further actions are necessary.
- Short-term: Promote and use the San Diego County Reutilization Program, which manages the disposition of County surplus personal property so that property can be reused by other County departments or disposed of through auction, competitive sealed bid, or recycling.
- Short-term: Encourage contractors to conform to County's paper policy by communicating plan during programmatic meetings and email exchanges.
- Mid-term: Expand opportunities for the delivery of virtual customer services to reduce vehicle miles traveled by clients/customers.
- Long-term: Identify vendors to shift to paying from paper warrants to Automatic Clearing House or Electronic Funds Transfer.
- Long-term: Implement an electronic filing system for programs and work products where feasible to reduce paper and waste in accordance with County's retention policies.

- Conduct 12 DHR Demystified Trainings for County departments in an effort to teach and provide information on HR Services' processes and procedures by June 30, 2024.
- Maintain a 95% or above overall satisfaction rating on in-person and webinar training provided by Talent Development.
- To strengthen Talent Development's consultant role with County departments, consult, collaborate, or assist with 25 departmental training requests by June 30, 2023.
- Collaborate with Employee Resource Groups to review benefit plan options so that employees can better understand the health plans and make elections that best fit their needs.
- Offer Employee Assistance Program session that support the mental health needs of employees.
- Provide eight (8) Mental/Behavioral Health trainings which support the mental health needs of County employees.
- Offer six (6) Mind & Body Health trainings focused on managing stress, mindfulness, and healthy sleep self-care to all County employees.
- By September 30, 2023, implement new functionality in PeopleSoft, the County's human resources information system, to allow employees to designate preferred pronouns and additional gender choices.
- Create mentorship opportunities in collaboration with the Employee Resource Group (ERG) Council to foster professional growth through an informal mentorship series titled "ERG Fireside Chats".
- During Fiscal Year 2022–24 negotiations of successor Memoranda of Agreement, use Interest Based Bargaining with any interested Union or Association as a method, based on interests rather than positions, which empowers our employees to craft an agreement that is mutually beneficial for the County, the employees and the citizens of San Diego.
- Conduct biennial Employee Engagement survey by December 31, 2022 and provide enterprise report that include accountability objectives, including organizations trends of strengths, opportunities for systemic improvements, timeline for recommended changes and budget implications, if any.
- Upon completion of biennial Employment Engagement survey, provide report on the improvement and satisfaction results to measure employee satisfaction.
- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Provide excellent customer service to County departments by achieving agreed upon recruitment timelines with a 99% success rate.
  - In order to improve services and provide the best customer service to departments, attain a 98% satisfaction rate on recruitment surveys.



Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - By June 30, 2023, develop content and coordinate Leadership Academy for unclassified and executive management that focus on practical leadership concepts and strategies to enhance current and future leaders' skill sets.
  - By June 30, 2024, develop content and coordinate the Dynamic Management Seminars training program for unclassified and classified management to provide them with an increased awareness of the GMS disciplines, County functions, and services by County experts.
  - Negotiate a fair and economically responsible successor MOA with 6 of 25 bargaining units and 4 of 9 existing employee organizations by June 30, 2023.
  - Represent the Public Authority in negotiating a fair successor Memoranda of Agreement (MOA) between the San Diego County Public Authority, In-Home Supportive Services, and the United Domestic Workers (UDW), that expires December 2022.





## HUMAN RESOURCES




- Provide excellent customer service to County departments by completing 100% of Classification Activity Requests within agreed upon timelines.
- Secure a managed care provider to oversee workers' compensation utilization and bill review to maintain treatment and cost reasonableness in accordance with the California Labor Code by December 31, 2022.
- Complete PeopleSoft upgrade, the human resources information system, by November 30, 2022.
- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
- Strengthen enterprise culture through the continued development and release of quarterly Diversity and Inclusion (D&I) Digests to facilitate knowledge and promote inclusive practice.

### Related Links

For additional information about the Department of Human Resources, refer to the website at:

- ◆ [www.sandiegocounty.gov/hr](http://www.sandiegocounty.gov/hr)



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Rate of overall employee participation in Employee Wellness Program activities	16%	N/A	N/A	N/A	N/A
	Recruitment plan/service agreements/timelines met	99%	99%	99%	N/A	N/A
	Include diversity outreach in external recruitments	100%	100%	100%	N/A	N/A
	Increase in the number of professional development training opportunities available in LMS	20	30	30	N/A	N/A
	Classification Activity Request completed within prescribed time frame	98%	98%	98%	N/A	N/A
	Overall customer satisfaction rate for recruitment surveys	98%	98%	98%	N/A	N/A
	Conduct DHR Demystified Trainings	6	6	6	N/A	N/A
	Increase in overall employee participation on virtual wellness activity platforms	N/A	1%	5.5%	N/A	N/A
	Include diversity outreach in external recruitments	N/A	N/A	N/A	100%	100%
	Recruitment plan/service agreements/timelines met	N/A	N/A	N/A	99%	99%
	Increase in the number of professional development training opportunities available in LMS	N/A	N/A	N/A	30	30
	Classification Activity Request completed within prescribed time frame	N/A	N/A	N/A	100%	100%
	Overall customer satisfaction rate for recruitment surveys	N/A	N/A	N/A	98%	98%
	Conduct DHR Demystified Trainings	N/A	N/A	N/A	6	6

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 7.00 staff years

- ◆ Increase of 7.00 staff years to provide expanded human resources support to the enterprise due to the overall growth in Countywide staffing and the addition of new departments. 4.00 staff years will provide services related to equitable recruitment and 3.00 staff years will provide services related to risk management and workers’ compensation. These staff years will contribute to ensuring that new departments and programs retain a skilled, adaptable, and diverse workforce.

### Expenditures

Net increase of \$2.9 million

- ◆ Salaries & Benefits—net increase of \$1.8 million

- ◆ Increase of \$1.2 million due to the increase of 7.00 staff years as described above.
- ◆ Increase of \$0.6 million primarily for negotiated labor agreements.
- ◆ Services & Supplies—net increase of \$1.8 million
  - ◆ Increase of \$1.2 million due to workers’ compensation software upgrades and contract costs.
  - ◆ Increase of \$0.3 million due to operational impacts of the COVID-19 pandemic.
  - ◆ Increase of \$0.3 million due to various services and supplies to support operational needs.
- ◆ Expenditure Transfer & Reimbursements—increase of \$0.7 million
  - ◆ Increase of \$0.7 million due to internal service fund operational costs associated with Department of Purchasing and Contracting activities and one-time costs related to the youth employment opportunity program. Since this is a transfer of expenditures, it has the effect of a \$0.7 million decrease in expenditures.



## Revenues

Net increase of \$2.9 million

- ◆ Intergovernmental Revenues—increase of \$0.3 million due to the operational impacts of the COVID-19 pandemic and related American Rescue Plan Act funding.
- ◆ Charges for Current Services—decrease of \$1.1 million in cost allocation plan amounts for reimbursement of administrative services provided to other County departments.
- ◆ Miscellaneous Revenues—increase of \$1.6 million due to reimbursement from the Employee Benefits Internal Service Fund for its portions of the Employee Benefits and Workers' Compensation divisions and realignment of benefits and insurance revenues.
- ◆ Fund Balance Component Decreases—decrease of \$0.1 million to support a portion of departmental costs of the County's existing pension obligation bond (POB) debt. A total

of \$0.6 million is budgeted. Appropriations in this category are based on the use of restricted General Fund fund balance for POB costs through Fiscal Year 2026-27.

- ◆ Use of Fund Balance—net decrease of \$0.7 million due to a decrease of \$1.0 million related to completion of one-time costs associated with the youth employment opportunity program, which is offset by an increase of \$0.3 million for negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—net increase of \$2.9 million primarily due to increase in staff years, negotiated labor agreements, and decrease in Cost Allocation Plan amounts.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$0.6 million primarily for negotiated labor agreements.





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Department of Human Resources		124.00			131.00	131.00
<b>Total</b>		<b>124.00</b>			<b>131.00</b>	<b>131.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Department of Human Resources	\$29,200,936	\$32,216,949	\$34,271,166	\$32,129,630	\$35,128,278	\$35,703,495
<b>Total</b>	<b>\$29,200,936</b>	<b>\$32,216,949</b>	<b>\$34,271,166</b>	<b>\$32,129,630</b>	<b>\$35,128,278</b>	<b>\$35,703,495</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$18,263,448	\$19,474,634	\$19,500,420	\$19,184,969	\$21,232,732	\$21,811,526
Services & Supplies	11,188,695	13,010,148	15,038,579	13,219,840	14,828,379	14,324,802
Expenditure Transfer & Reimbursements	(251,206)	(267,833)	(267,833)	(275,178)	(932,833)	(432,833)
<b>Total</b>	<b>\$29,200,936</b>	<b>\$32,216,949</b>	<b>\$34,271,166</b>	<b>\$32,129,630</b>	<b>\$35,128,278</b>	<b>\$35,703,495</b>



Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$3,554,929	\$—	\$25,786	\$1,149,841	\$250,000	\$250,000
Charges For Current Services	2,461,525	2,250,205	2,250,205	2,296,634	1,193,920	1,193,920
Miscellaneous Revenues	9,368,179	11,054,171	11,054,171	9,380,216	12,700,424	13,023,940
Fund Balance Component Decreases	583,784	567,743	567,743	567,743	552,031	552,031
Use of Fund Balance	(3,402,725)	1,046,832	3,075,263	1,437,198	293,849	—
General Purpose Revenue Allocation	16,635,244	17,297,998	17,297,998	17,297,998	20,138,054	20,683,604
<b>Total</b>	<b>\$29,200,936</b>	<b>\$32,216,949</b>	<b>\$34,271,166</b>	<b>\$32,129,630</b>	<b>\$35,128,278</b>	<b>\$35,703,495</b>



# Office of Evaluation, Performance and Analytics

## Mission Statement

On May 18, 2021 (16), the Board of Supervisors established the Office of Evaluation, Performance and Analytics. The Office of Evaluation, Performance and Analytics is currently under development and once staffed will develop their mission statement.

## Department Description

The Office of Evaluation, Performance and Analytics works enterprise-wide to integrate Evidence-Based Policymaking in County operations and assists in implementing strategies to evaluate programs that enable the Board of Supervisors and County leadership to make evidence-based policy decisions that are most in line with the County's priorities. The office helps to institutionalize a culture of evaluation and learning, and to work with County departments to connect research with performance, operations, and resource allocations. This office serves an enterprise-wide function and reports directly to the Chief Administrative Officer. Initial staffing and program design effort are underway, and will be led by the Chief Evaluation Officer.

To ensure these critical services are provided, the Office of Evaluation, Performance and Analytics has 20.00 staff years and a budget of \$4.5 million.



## 2021–22 Accomplishments

### Operational Excellence

- Promote a culture of ethical leadership and decision making across the enterprise
  - Developing enterprise-wide standardized definitions around evidence-based performance and analytics.
  - Developing an enterprise-wide program inventory to review program fidelity.
  - Developing an Annual Strategic Research Plan which will include relevant policy questions and key services areas and/or program models to focus program evaluation efforts.
  - Establishing County-wide data infrastructure and governance, with data-sharing agreements across law enforcement, jails, health and social services.
  - Identifying strategies and opportunities to strengthen County capacity for strategic planning, performance monitoring and program evaluation to improve efficacy of programs addressing negative economic impacts.

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

### Strategic Initiative Legend for Objectives

	- Audacious Statement			
	- Departmental Objective			

For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.



## 2022–24 Objectives



### Sustainability

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation
  - Short-term: Create and implement telework plan for department to reduce vehicle miles traveled by employees.
  - Short-term: Provide trainings to employees about sustainability topics.



### Empower

- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Develop enterprise-wide standardized definitions around evidence-based performance and analytics.
  - Develop an enterprise-wide program inventory to review program fidelity.
  - Develop an Annual Strategic Research Plan which will include relevant policy questions and key services areas and/or program models to focus program evaluation efforts.
  - Establish County-wide data infrastructure and governance, with data-sharing agreements across law enforcement, jails, health and social services.
  - Identify strategies and opportunities to strengthen County capacity for strategic planning, performance monitoring and program evaluation to improve efficacy of programs addressing negative economic impacts.

## Related Links

- ◆ Newly established office per note above. Not applicable.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

No net changes in staffing; 3.0 staff years will be transferred from Finance and General Government Group Executive Office’s Data and Performance Analytics Unit to replace 3.00 staff years included in Fiscal Year 2021–22 Operational Plan.

### Expenditures

No significant changes

### Revenues

Net increase of \$0.0 million due to changes in funding as follows:

- ◆ Intergovernmental Revenues—decrease of \$2.5 million in American Rescue Plan Act (ARPA) of 2021 funds.
- ◆ Use of Fund Balance—increase of \$2.5 million in unassigned General Fund fund balance, for a total budget of \$2.5 million. As departmental operations become established and embedded in enterprise operations, funding structure will transition toward available ongoing resources.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

No significant changes





Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Office of Evaluation, Performance and Analytics		20.00			20.00	20.00
<b>Total</b>		<b>20.00</b>			<b>20.00</b>	<b>20.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Office of Evaluation, Performance and Analytics	\$—	\$4,500,000	\$4,500,000	\$143,141	\$4,500,000	\$4,500,000
<b>Total</b>	<b>\$—</b>	<b>\$4,500,000</b>	<b>\$4,500,000</b>	<b>\$143,141</b>	<b>\$4,500,000</b>	<b>\$4,500,000</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$—	\$3,695,385	\$3,695,385	\$36,341	\$3,695,385	\$3,695,385
Services & Supplies	—	804,615	804,615	106,800	804,615	804,615
<b>Total</b>	<b>\$—</b>	<b>\$4,500,000</b>	<b>\$4,500,000</b>	<b>\$143,141</b>	<b>\$4,500,000</b>	<b>\$4,500,000</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$—	\$4,500,000	\$4,500,000	\$—	\$2,000,000	\$2,000,000
Use of Fund Balance	—	—	—	143,141	2,500,000	2,500,000
General Purpose Revenue Allocation	—	—	—	—	—	—
<b>Total</b>	<b>\$—</b>	<b>\$4,500,000</b>	<b>\$4,500,000</b>	<b>\$143,141</b>	<b>\$4,500,000</b>	<b>\$4,500,000</b>





# Purchasing and Contracting

## Mission Statement

To provide efficient and effective mission-focused contracting services applying open, inclusive, and transparent practices.

## Department Description

The Department of Purchasing and Contracting (DPC) procures all goods and services for the County of San Diego, as provided for in the County Charter; conducting procurement and support services with the highest standards of ethics, integrity, and compliance. DPC implements sound procurement processes, provides outstanding customer service, and engages with the community and suppliers to maintain a competitive business environment. The County of San Diego has a portfolio of 2,521 contracts valued at over \$12.0 billion, with an annual procurement spend of over \$2.0 billion. The Department is also responsible for the re-use and disposal of surplus property and the administration of the countywide records management program.

DPC operates as an internal service fund (ISF), by directly billing customer departments at established rates for the cost of procurement services. Starting in Fiscal Year 2022–24, the department will allocate the records management program’s operational cost to user departments.

To ensure these critical services are provided, DPC has 74.00 staff years and a budget of \$17.4 million.



## 2021–22 Accomplishments

### Sustainable Environments/Thriving

- Provide and promote services that increase the well-being of our residents and increase consumer and business confidence
  - Increased diversity of supplier base and awards to small, disadvantaged and minority owned businesses.
    - ◆ Multiple County departments, including Department of Purchasing and Contracting (DPC), Department of General Services (DGS), Office of Equity and Racial Justice (OERJ) and Health and Human Services Agency (HHSA), collaborated to increase community engagement and contract awards in underserved communities, including the Southeastern San Diego community. Several outreach events were held to engage local businesses and residents in subcontracting and workforce opportunities on the new Southeastern Live Well Center. DPC also continued to host community outreach events to engage small and diverse businesses and service providers in the region.
    - ◆ Participated in 33 vendor/supplier outreach sessions in cooperation with local business associations with focus on minority and small businesses. In partnership with the Small Business Development Center (SBDC), DPC hosted a series of five workshops for suppliers interested in doing business with the County. The workshop series provided important information and training on the County’s procurement and contracting processes and was attended by an average of 68 attendees per session.
    - ◆ Continued to publicize contracting opportunities with local associations and organizations including the National Black Contractors Association, Strategic Alliance, Asian Business Association San Diego, Central

### Strategic Initiative Legend for Accomplishments

BBH	LS	SE/T	OE
	- Audacious Vision		
	- Enterprise Wide Goal		
	- Department Objective		

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

San Diego Black Chamber of Commerce, San Diego County Hispanic Chamber of Commerce, Black Entrepreneurs Leaders & Learners, RISE San Diego, San Diego and Imperial Small Business Development Center, Procurement Technical Assistance Center, and the Public Agency Consortium.

- ◆ Developed a Supplier Diversity and Community Engagement public webpage containing resources for small and diverse suppliers, subcontracting opportunities and information, and supplier diversity reports and data.
- Maintained percentages of competitively awarded contracts and depth of response to solicitations.
  - ◆ Competitively awarded 88% of contracts (measured by the value of the contracts).
  - ◆ Achieved 43% of solicitations receiving at least three vendor responses. Lower achievement reflective of continuing disruptive impact of COVID-19 to suppliers and the supply chain.

### Operational Excellence

- Promote a culture of ethical leadership and decision making across the enterprise
  - Continued to support the activities and policy recommendations from the Transparency Advisory and Fiscal Realignment Subcommittees including researching best practice procurement policies from other public agencies and expanding data collection and reporting capabilities on County suppliers and procurement activities.
- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Completed implementation of Contract Lifecycle Management System (CLMS) functionality and the selection of a new electronic supplier registration, business opportunity and proposal submittal portal.
  - Completed the transfer of microfilm vault content to Assessor/Recorder/County Clerk’s new archival facility.
  - Delayed implementation of additional electronic records libraries into the Federated Records Management System, due to the need to reassess available technology.
  - Continued to provide procurement and contracting knowledge by offering 21 Contracting Officer Representatives (COR) trainings and 63 other procurement and contracting classes.
  - Provided 10 individualized trainings for County departments to maintain Countywide Records Management policies and records retention schedules current.
  - Achieved Procurement Action Lead Time (PALT) timeline for Requests for Proposal (RFPs) within 180 days for 81% of RFPs.

- Achieved PALT timeline for contract amendments within 30 days for 88% of contract amendments.

### Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

### 2022–24 Objectives

#### Equity

- Economic Opportunity: Dismantle barriers to expanding opportunities in traditionally underserved communities and businesses, especially communities of color and low income.
  - Participate in at least 10 vendor/supplier outreach sessions in cooperation with local business associations (Chambers of Commerce, Small Business Administration and other community and public agencies). Outreach events will focus on minority and small businesses.
  - Advance opportunities for economic growth and development to all individuals and the community.
  - Increase accessibility to procurement and contracting opportunities by hosting supplier outreach events and information using a variety of communication tools and methods, including both in person and virtual settings.

#### Sustainability

- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Implement a secured electronic filing system for Countywide P-Card users to centrally maintain P-Card documentation in accordance with the County’s retention policies. This will eliminate the need for departments to retain backup paperwork and streamline the audit process.
  - Short-term: Initiate assessment of countywide agreements to identify opportunities to increase sustainability.
  - Short-term: Continue reduction of carbon footprint through hybrid telework schedules.
  - Short-term: Provide trainings to employees about sustainability topics.





- Mid-term: Update property disposal guidance focusing on ways to improve process ease of use and better promote the re-utilization of County surplus property as first preference.
- Long-term: Expand the use of electronic documents throughout the procurement business processes, including use of electronic signature.



### Community

- Communications: Create proactive communication that is accessible and transparent.
  - Collaborate with other County departments, including HHSA and OERJ, to ensure community service providers and organizations have access to procurement information and contracting opportunities.



### Empower

- Workforce: Invest in our workforce and operations by providing support services and excellent customer service to ensure continuity of operations remains at its best.
  - Provide procurement and contracting knowledge by offering at least 12 Contracting Officer Representatives (COR) trainings and 30 other procurement and contracting classes.





- Innovation: Foster new ideas and the implementation of proven best practices to achieve organizational excellence.
  - Initiate implementation of a new electronic supplier registration, business opportunity and proposal submittal portal.
  - Maintain percentages of competitively awarded contracts and depth of response to solicitations.
    - ◆ Competitively award 90% of contracts (measured by the value of the contracts).
    - ◆ Achieve 60% of solicitations receiving at least three vendor responses.
  - Achieve Procurement Action Lead Time (PALT) timeline for Requests for Proposal (RFPs) within 180 days for at least 75% of RFPs.
  - Achieve PALT timeline for contract amendments within 30 days for 85% of contract amendments.

### Related Links

For additional information about the Department of Purchasing and Contracting, refer to the website at:

- ◆ <https://www.sandiegocounty.gov/purchasing>



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Participate/host vendor outreach events <sup>1</sup>	24	10	33	N/A	N/A
	Percentage of total contract value competitively awarded <sup>2</sup>	87%	90%	88%	N/A	N/A
	Percentage of competitive solicitations receiving at least 3 vendor responses <sup>3</sup>	59%	60%	43%	N/A	N/A
	Percentage of Requests for Proposal (RFP) completed within 180 days <sup>4</sup>	74%	75%	81%	N/A	N/A
	Percentage of contract amendments requiring change in funding or scope completed within 30 days <sup>4</sup>	97%	85%	88%	N/A	N/A
	Ensure all County departments' and global records retention schedules are current <sup>5</sup>	98%	100%	100%	N/A	N/A
	Participate/host vendor outreach events <sup>1</sup>	N/A	N/A	N/A	10	10
	Percentage of total contract value competitively awarded <sup>2</sup>	N/A	N/A	N/A	90%	90%
	Percentage of competitive solicitations receiving at least 3 vendor responses <sup>3</sup>	N/A	N/A	N/A	60%	60%
	Percentage of Requests for Proposal (RFP) completed within 180 days <sup>4</sup>	N/A	N/A	N/A	75%	75%
	Percentage of contract amendments requiring change in funding or scope completed within 30 days <sup>4</sup>	N/A	N/A	N/A	85%	85%

*Table Notes*

- <sup>1</sup> This measure reports the number of outreach events the Department participates in or hosts.
- <sup>2</sup> This measure reflects the percentage of the value of contracts competitively awarded. The last reported federal government-wide competition rate was 64.4% for the federal year of 2015 as reported in the Contracting Data Analysis by the U.S. Government Accountability Office.
- <sup>3</sup> This Performance Measure demonstrates the efficiency of the solicitation process.
- <sup>4</sup> These measures are based on Procurement Action Lead Time (PALT) standards commonly used in the field of government procurement. They are intended to measure the time required for DPC to award a contract or purchase order; and time to process an amendment after receiving a complete package from a client department.
- <sup>5</sup> Records Services manages a total of 53 records retention schedules. This measure will be tracked internally, but no longer included in the Operational Plan.

**Budget Changes and Operational Impact:  
2021–22 to 2022–23**

**Staffing**

Increase of 6.00 staff years to support increase of contracted services in the Health and Human Services Agency.

**Expenditures**

Net increase of \$1.0 million

- ◆ Salaries & Benefits—increase of \$1.2 million primarily for negotiated labor agreements and staffing changes noted above.
- ◆ Services & Supplies—increase of \$0.4 million primarily related to ongoing IT costs for the new vendor registry and proposal submittal portal (BuyNet replacement) and to fund 1.00 staff year with the Department of Human Resources, dedicated to provide procurement related risk management advice.





- ◆ Operating Transfers Out—decrease of \$0.6 million in the allocation of General Purpose Revenue in the Records Services program.

## Revenues

Net increase of \$1.0 million

- ◆ Charges for Current Services—increase of \$2.3 million of internal service fund revenue due to increase of ongoing operational costs and allocation of records management program's operational costs to user departments.
- ◆ Other Financing Sources—decrease of \$0.6 million due to replacement of Operating Transfer From General Fund revenue with new Records Services program cost allocation.

- ◆ Use of Fund Balance—decrease of \$0.1 million for a total budget of \$5.5 million. The total amount of Purchasing ISF fund balance includes:

- ◆ \$4.4 million to stabilize internal service fund procurement rates.
- ◆ \$0.9 million for IT application depreciation expense.
- ◆ \$0.2 million for negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—decrease of \$0.6 million in General Purpose Revenue in the Records Services program.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net increase of \$0.4 million primarily for salary and benefit increases offset by decreases in IT costs.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Content/Records Services		3.00			2.00	2.00
Purchasing ISF		65.00			72.00	72.00
<b>Total</b>		<b>68.00</b>			<b>74.00</b>	<b>74.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Content/Records Services	\$1,173,922	\$1,254,238	\$1,100,319	\$1,012,935	\$1,120,906	\$1,139,680
Purchasing ISF	11,663,850	14,465,440	14,745,630	13,506,932	16,233,611	16,571,807
General Fund Contribution	594,000	594,000	594,000	594,000	—	—
<b>Total</b>	<b>\$13,431,772</b>	<b>\$16,313,678</b>	<b>\$16,439,949</b>	<b>\$15,113,866</b>	<b>\$17,354,517</b>	<b>\$17,711,487</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$9,960,240	\$10,788,953	\$10,171,441	\$10,257,298	\$11,994,117	\$12,325,652
Services & Supplies	4,565,715	4,120,173	4,913,956	3,506,581	4,504,412	4,429,847
Other Charges	532,552	810,552	760,552	755,987	855,988	955,988
Capital Assets/Land Acquisition	(2,234,358)	—	—	—	—	—
Operating Transfers Out	607,624	594,000	594,000	594,000	—	—
<b>Total</b>	<b>\$13,431,772</b>	<b>\$16,313,678</b>	<b>\$16,439,949</b>	<b>\$15,113,866</b>	<b>\$17,354,517</b>	<b>\$17,711,487</b>





Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Revenue From Use of Money & Property	\$52,299	\$60,000	\$60,000	\$58,455	\$60,000	\$60,000
Intergovernmental Revenues	(852,824)	—	15,488	43,548	—	—
Charges For Current Services	16,660,397	8,334,283	8,334,283	10,887,729	10,686,906	15,595,499
Miscellaneous Revenues	1,154,784	1,100,000	1,100,000	1,129,430	1,100,000	1,100,000
Other Financing Sources	594,000	594,000	594,000	594,000	—	—
Use of Fund Balance	(4,770,884)	5,631,395	5,742,178	1,806,704	5,507,611	955,988
General Purpose Revenue Allocation	594,000	594,000	594,000	594,000	—	—
<b>Total</b>	<b>\$13,431,772</b>	<b>\$16,313,678</b>	<b>\$16,439,949</b>	<b>\$15,113,866</b>	<b>\$17,354,517</b>	<b>\$17,711,487</b>





# Registrar of Voters

## Mission Statement

Conduct voter registration and voting processes with the highest level of professional election standards, including accountability, security and integrity, thereby earning and maintaining public confidence in the electoral process.

## Department Description

The Registrar of Voters (ROV) is entrusted with providing the means for all eligible citizens of San Diego County to exercise their right to actively participate in the democratic process. With a current registered voter population over 1.95 million, the department works to ensure widespread, ongoing opportunities to register and vote in fair and accurate elections for all federal, State and local offices and measures. The ROV is also responsible for providing access to the information needed for citizens to engage in the initiative, referendum and recall petition processes.

To ensure these critical services are provided, the ROV has 75.00 staff years and a budget of \$39.9 million.



- Create and promote diverse opportunities for residents to exercise their right to be civically engaged and finding solutions to current and future challenges
  - Mitigated challenges to the voter registration process.
    - ◆ Continued to work with volunteers and community-based organizations to identify needs and increase voter registration.
    - ◆ Continued to identify and developed strategies to address potential challenges, including application submittal accuracy, community knowledge and awareness, voter movement/relocation, cultural expectations, and the growing senior population.
  - Staffed all polling locations with the required number of poll workers.
    - ◆ Continued outreach strategy to increase work opportunities at the polls.
    - ◆ Continued to expand partnerships with organizations that work with persons with Limited English Proficiency (LEP) in order to recruit bilingual poll workers.
    - ◆ Continued to develop a business-focused poll worker recruitment program.
  - Engaged the community in the electoral process and ensure polling sites are sufficiently staffed with qualified personnel for scheduled or special elections by meeting the planned recruitment goals for poll workers.
  - Continued to recruit and replace non-accessible poll consolidations to comply with federal and State accessibility requirements.
    - ◆ Due to the implementation of the vote center model in San Diego County pursuant to the Voter’s Choice Act (VCA), approximately 1,550 traditional polling places were replaced with 219 Vote Centers for the June 2022 Gubernatorial Primary election. All Vote Centers met usable accessibility standards.
  - Increased voter awareness of convenient early Mail Ballot Drop Off Program.

Strategic Initiative Legend for Accomplishments	
	BBH
	LS
	SE/T
	OE
	- Audacious Vision
	- Enterprise Wide Goal
	- Department Objective

For more information on alignment to the Strategic Initiatives, Contributing Departments and External Partners, refer to the Group Description section within the Finance and General Government Group Summary. Text that is followed by EWG nomenclature indicates coordination with at least one other department.

## 2021–22 Accomplishments

### Sustainable Environments/Thriving

- Enhance the quality of the environment by focusing on sustainability, pollution prevention and strategic planning
  - Conserved resources by promoting the sign-up of e-Sample Ballot and Voter Information Pamphlets and referred military and overseas voters to an online version of their Sample Ballot and Voter Information Pamphlets.



- ◆ Collected 183,294 ballots from mail ballot drop off sites for the June 2022 Gubernatorial Primary election.
- Processed 100% of valid registrations received on or before the close of registration, before election day, for the June 2022 Gubernatorial Primary election to ensure eligible registrants appear in the official roster of voters and therefore have the opportunity to vote using a regular ballot, rather than a provisional ballot.

 **Operational Excellence**

- Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service delivery to our customers
  - Ensured 100% of poll worker trainers complete training assessments with scores of 100% no later than 26 days prior to the June 2022 Gubernatorial Primary election, providing knowledgeable instructors who are available and prepared to train poll workers.
  - Continued to offer voters the option to subscribe to an electronic version of the Sample Ballot and Voter Informational Pamphlet in lieu of a paper copy.
  - Continued to offer online campaign finance statements service.
    - ◆ Continued to maintain and work to improve the overall percent of online filings for the July 2021 and January 2022 semi-annual filings to 95% (from 80%), based on the January 2021 semi-annual online filing percentage.
  - Tallied 98% of vote centers for the June 2022 Gubernatorial Primary election by 11:30 pm on Election night.
  - Reported 100% of eligible mail ballots (those received by the ROV by the Sunday before Election day) in the first Election Night Results Bulletin released shortly after 8:00 pm for the June 2022 Gubernatorial Primary election.
  - Reported 56% of all ballots cast in the first Election Night Results Bulletin for the June 2022 Gubernatorial Primary.
  - Tallied 92% of all mail ballots received through Election Night by the Monday after Election Day for the June 2022 Gubernatorial Primary election.
- Develop, maintain and attract a skilled, adaptable and diverse workforce by providing opportunities for our employees to feel valued, engaged and trusted
  - Previous goal to encourage overall satisfaction and retention of poll worker staff by timely mailing of all poll worker stipends in 15 days or less from Election Day for all elections is no longer applicable; method of compensation for poll workers has changed under the new Vote Center model.
  - Continued to assign bilingual poll workers to fill poll worker positions as needed for the June 2022 Gubernatorial Primary election.

Strategic Initiative Legend for Objectives



For more information on alignment to the Strategic Initiatives, refer to the Group Description section within the Finance and General Government Group Summary.

**2022–24 Objectives**

 **Sustainability**

- Economy: Align the County’s available resources with services to maintain fiscal stability and ensure long-term solvency.
  - Long-term: Evaluate the fiscal impact and feasibility of leasing electric trucks and vehicles for the delivery of election materials and supplies.
- Climate: Actively combat climate change through innovative or proven policies, green jobs, sustainable facility construction or maintenance and hazard mitigation.
  - Short-term: Replace high-capacity printers with more efficient ones to reduce energy usage.
  - Short-term: Continue to offer virtual meetings for outreach and community events to reduce carbon footprint.
  - Short-term: Provide staff training on office sustainability practices.
  - Short-term: Provide staff with the opportunity to telecommute, when feasible, to reduce vehicle miles traveled.
  - Mid-term: Install filtered water bottle refill stations where feasible.

 **Community**

- Engagement: Inspire civic engagement by providing information, programs, public forums, or other avenues that increase access for individuals or communities to use their voice, their vote, and their experience to impact change.
  - Valid voter registrations received at close of registration (15 days prior to the November 8, 2022 Gubernatorial General Election and March 5, 2024 Presidential Primary Election) will be processed by the 7th day before Election Day to facilitate seamless access to the democratic process.
  - Manage all updates for the November 8, 2022 Gubernatorial General Election and March 5, 2024 Presidential Primary Election to ensure that all federally covered language translations of voter information pamphlets, official ballots, Registrar’s websites, and election information mailers





to facilitate civic engagement through increased access for communities to use their voice, their vote, and their experience to impact change.

- Partner with County Hospitals to participate in emergency mail ballot application program to enable registered voters confined to hospital facilities to vote in the November 8, 2022 Gubernatorial General Election and March 5, 2024 Presidential Primary Election. The goal is to recruit a minimum of 30 County Hospitals to participate in this program through partnerships and innovation.
- Provide continuous outreach and communications to encourage San Diego County registered voters to serve as poll workers for the November 8, 2022 Gubernatorial General Election and March 5, 2024 Presidential Primary Election, sufficient to fill 100% of board positions at all vote centers, including bilingual poll workers.



## Empower





- Transparency and Accountability: Maintain program and fiscal integrity through reports, disclosures, and audits.
  - Report 90% of eligible mail ballots (those received by the Registrar's office by the Sunday before Election Day) in the first Election Night Results Bulletin released shortly after 8:00 pm for the November 8, 2022 Gubernatorial General Election and March 5, 2024 Presidential Primary Election.
  - Mail ballots received through Election Night are tallied by the Monday after Election Day to ensure timely processing, and updated results reporting are available to the public for the November 8, 2022 Gubernatorial General Election and March 5, 2024 Presidential Primary Election.

## Related Links

For additional information about the Registrar of Voters, refer to the website at:

- ◆ [www.sdvote.com](http://www.sdvote.com)



Performance Measures		2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
	Valid voter registrations received at close of registration that are processed by 7 days before the election <sup>1</sup>	100% of 12,694	100% of 25,000	100% of 2,262	N/A	N/A
	Overall Customer Satisfaction Rating <sup>2</sup>	4.60	4.70	N/A	N/A	N/A
	Precincts tallied by 11:30 pm on Election Night <sup>3</sup>	31% of 572	30% of 1,600	98% of 219	N/A	N/A
	Number of days prior to Election Day that 100% of Precinct Inspectors are recruited <sup>4</sup>	45 days	40 days	7 days	N/A	N/A
	Number of days prior to Election Day that 90% of Touch Screen Inspectors are recruited <sup>4</sup>	N/A	39 days	7 days	N/A	N/A
	Number of days prior to Election Day that 90% of Site Managers are recruited <sup>4</sup>	34 days	35 days	4 days	N/A	N/A
	Number of days prior to Election Day that 100% of bilingual poll workers are assigned <sup>4</sup>	0 days	18 days	0 days	N/A	N/A
	Mail ballots received through Election Night that are tallied by the Monday after Election Day <sup>5</sup>	99% of 1,424,763	80% of 900,000	92% of 612,615	N/A	N/A
	Mail ballots received by the Sunday before Election Day that are reported in the 8:00 pm Election Night Results Bulletin <sup>6</sup>	100% of 1,088,251	90% of 500,000	100% of 321,398	N/A	N/A
	Valid voter registrations received at close of registration (15 days prior to Election Day) will be processed by the 7th day before Election Day to facilitate seamless access to the democratic process <sup>1</sup>	N/A	N/A	N/A	100% of 30,000	100% of 30,000
	Partner with County Hospitals to participate in emergency mail ballot application program to enable registered voters confined to hospital facilities to vote in the Election	N/A	N/A	N/A	30 of 30 hospital facilities	30 of 30 hospital facilities
	Provide continuous outreach and communications to encourage San Diego County registered voters to serve as poll workers, sufficient to fill 100% of board positions at all vote centers, including bilingual poll workers <sup>4</sup>	N/A	N/A	N/A	100% of 235 sites	100% of 235 sites
	Report 90% of eligible mail ballots received by the Registrars office by the Sunday before Election Day in the first Election Night Results Bulletin released after 8:00 pm <sup>6</sup>	N/A	N/A	N/A	90% of 500,000	90% of 550,000
	Mail ballots received through Election Night are tallied by the Monday after Election Day to ensure timely processing, and updated results reporting available to the public <sup>5</sup>	N/A	N/A	N/A	80% of 900,000	80% of 950,000

**Table Notes**

<sup>1</sup> This measure tracks the number of valid registrations that are received on or before the 15-day close of registration that are processed by the seventh day before Election Day to ensure eligible registrants are printed in the official roster of voters.

<sup>2</sup> Scale of 1-5, with 5 being “excellent.” Surveys have not been sent for the June 2022 Election. This will be combined with the November 2022 Election and sent after the election is conducted.

<sup>3</sup> This measure is based on using a one-card ballot.



<sup>4</sup> These measures track the timely recruitment of poll workers prior to major elections, including Site Managers, Precinct Inspectors, Touch Screen Inspectors, and poll workers with targeted language skills. The more days before the election that workers are recruited, there is time for them to submit the required hiring documentation and attend training with their board members; this ensures trained staff who have passed background checks are working at the polls on Election Day. The goal regarding assignment of bilingual poll workers was not met. There were not enough in-person bilingual poll workers available to meet the allocations for every site; so in addition to poll workers, the United Language Group call center capability continues to be implemented, and bilingual needs are supplemented through the use of this service.

<sup>5</sup> This measure focuses on the number of eligible (those that are not challenged) vote-by-mail ballots still available on Election Night to be counted and the process to verify and count each of these ballots by the Monday after Election Day. Processing both vote-by-mail ballots simultaneously with provisional ballots is a labor intensive process that requires additional review and verification. The ROV will continue to encourage voters to return their vote-by-mail ballots before Election Day to be included as part of the count on Election Night.

<sup>6</sup> This measure tracks the number of vote-by-mail ballots returned to the ROV by the Sunday before Election Day and eligible ballots (those that are not challenged) counted by 8:00 pm on Election Night. The purpose of this objective is to measure the increase in the number of returned vote-by-mail ballots that are processed, verified and counted by Sunday before Election Day. This will allow staff to process, verify and count 100% of eligible vote-by-mail ballots that are returned to the polls on Election Day by the Monday after Election Day.

## Budget Changes and Operational Impact: 2021–22 to 2022–23

### Staffing

Increase of 6.00 staff years

- ◆ 2.00 staff years in human resources due to an increase in the hiring of temporary employees for Vote Centers.
- ◆ 4.00 staff years in Voter Services due to an increase in the number of registered voters and election activities.

### Expenditures

Net increase of \$10.5 million

- ◆ Salaries & Benefits—increase of \$5.7 million primarily for negotiation labor agreements and staffing changes noted above and hiring additional temporary employees due to the implementation of the vote center model in San Diego County pursuant to the Voter’s Choice Act (VCA).
- ◆ Services & Supplies—increase of \$4.7 million to support the November 2022 Gubernatorial General Election as a result of the implementation of the vote center model in San Diego County pursuant to the Voter’s Choice Act (VCA) and full payment of the voting system.
- ◆ Capital Assets Equipment—increase of \$0.4 million for the purchase of additional voting equipment (if needed) due to the implementation of the vote center model in San Diego County pursuant to the Voter’s Choice Act (VCA).
- ◆ Expenditure Transfer & Reimbursements—increase of \$0.3 million to support one-time projects. Since this is a transfer of expenditures, it has a net effect of \$0.3 million decrease in expenditures.

### Revenues

Net increase of \$10.5 million

- ◆ Intergovernmental Revenues—increase of \$5.5 million in State and federal Help America Vote Act (HAVA) funding for full payment of the voting system and other reimbursable costs tied to the November 2022 Gubernatorial General election.
- ◆ Charges for Current Services—increase of \$1.0 million due to the number of billable jurisdictions that will participate in the November 2022 Gubernatorial General Election.
- ◆ Use of Fund Balance—net decrease of \$2.4 million due to a decrease of \$2.6 million related to prior year one-time costs, offset by an increase of \$0.2 million for negotiated labor agreements.
- ◆ General Purpose Revenue Allocation—increase of \$6.4 million due to the growth in voter registration and vote-by-mail usage, implementation of the vote center model in San Diego County pursuant to the Voter’s Choice Act (VCA) as mentioned in Expenditures section above, and negotiated labor agreements.

## Budget Changes and Operational Impact: 2022–23 to 2023–24

Net decrease of \$6.1 million primarily due to completion of expenditures from the November 2022 Gubernatorial General Election and full payment of the voting system, partially offset by increases for negotiated labor agreements.



Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Registrar of Voters		69.00			75.00	75.00
<b>Total</b>		<b>69.00</b>			<b>75.00</b>	<b>75.00</b>

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Registrar of Voters	\$36,261,399	\$29,485,477	\$51,453,995	\$36,689,226	\$39,949,422	\$33,835,655
<b>Total</b>	<b>\$36,261,399</b>	<b>\$29,485,477</b>	<b>\$51,453,995</b>	<b>\$36,689,226</b>	<b>\$39,949,422</b>	<b>\$33,835,655</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$15,916,787	\$14,272,010	\$26,172,558	\$20,515,299	\$19,958,211	\$20,652,145
Services & Supplies	20,050,116	15,183,467	25,251,437	16,173,927	19,910,211	13,183,510
Capital Assets Equipment	294,496	30,000	30,000	—	381,000	—
Expenditure Transfer & Reimbursements	—	—	—	—	(300,000)	—
<b>Total</b>	<b>\$36,261,399</b>	<b>\$29,485,477</b>	<b>\$51,453,995</b>	<b>\$36,689,226</b>	<b>\$39,949,422</b>	<b>\$33,835,655</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$9,709,463	\$455,000	\$22,355,548	\$15,993,780	\$5,950,501	\$830,000
Charges For Current Services	6,542,374	5,508,007	5,508,007	2,343,296	6,506,993	5,506,993
Miscellaneous Revenues	15,510	55,000	55,000	24,355	45,000	45,000
Fund Balance Component Decreases	253,685	247,219	247,219	247,219	239,217	239,217
Use of Fund Balance	(448,248)	2,651,044	2,719,014	(2,488,631)	214,221	—
General Purpose Revenue Allocation	20,188,616	20,569,207	20,569,207	20,569,207	26,993,490	27,214,445
<b>Total</b>	<b>\$36,261,399</b>	<b>\$29,485,477</b>	<b>\$51,453,995</b>	<b>\$36,689,226</b>	<b>\$39,949,422</b>	<b>\$33,835,655</b>



## Capital Program

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# Capital Program

## Capital Program Introduction

The County has a centralized, comprehensive capital facilities and space planning program (Capital Program) that is guided by Board Policy G-16, *Capital Facilities Planning*, which is described in more detail below. The Capital Program maintains a forward-looking perspective on the County’s current capital facilities and the anticipated needs for capital in the near- and long-term. To provide a formal groundwork for funding the Capital Program, the Board of Supervisors adopted Policy B-37, *Use of the Capital Program Funds*. This policy establishes the funding methods, administration and control, and allowable uses of the Capital Program Funds. The Capital Program does not include appropriations for recurring capital expenses appropriated in departmental operating budgets nor recurring appropriations for capital projects that are managed and accounted for in the enterprise funds or special revenue funds (i.e. roads/airports). See the departmental operational plan narratives for amounts appropriated for recurring capital expenses.

The Chief Administrative Officer (CAO) established County of San Diego CAO Administrative Manual, Policy 0030-23, *Use of the Capital Program Funds, Capital Project Development and Budget Procedures*, to set forth procedures for developing the scope of capital projects, monitoring the expenditure of funds for capital projects, timely capitalization of assets, and the closure of capital projects within the capital program funds.

The Capital Program is composed of the following major funds:

### Capital Outlay Fund

The Capital Outlay Fund provides centralized budgeting and accounting for the County's capital projects, and currently is used to account for the funding of land acquisitions and capital projects that do not fall within the scope of any of the other capital program funds (listed below). Capital projects that are funded through the Capital Outlay Fund include the purchase or construction of buildings for the delivery of County services and the acquisition and development of open space and parkland, outside of the Multiple Species Conservation Program (MSCP) (see description below).

### Major Maintenance Capital Outlay Fund

This fund was implemented for financial reporting purposes. This fund enables the County to capitalize those projects that meet the capitalization requirement per accounting rules. Such projects which are considered routine maintenance but require capitalization are funded through the originating departmental operating budget.



### County Health Complex Fund

The County Health Complex Fund contains budgeted amounts for capital projects related to the Rosecrans Health Complex and other County health facilities, excluding the recognition of the financial resources used for the reconstruction of the Edgemoor Skilled Nursing Facility. These transactions are accounted for in the Edgemoor Development Fund described below.

### Justice Facility Construction Fund

The Justice Facility Construction Fund contains budgeted amounts for capital projects related to the County's justice and public safety capital improvements, including detention facilities, Sheriff's stations and other criminal justice facilities.

### Library Projects Fund

The Library Projects Fund contains budgeted amounts for the acquisition and construction of County library facilities.

### Multiple Species Conservation Program Fund

This fund contains budgeted amounts for the improvement and acquisition of land related to the MSCP. The MSCP seeks to preserve San Diego’s natural areas, native plants and animals, and refine the development process, thereby conserving the quality of life for current and future generations.

### Edgemoor Development Fund

Board of Supervisors Policy F-38, *Edgemoor Property Development*, provides guidelines for the use, development and disposition of the County property located within the City of Santee, known as the Edgemoor property. The Edgemoor Development Fund was established pursuant to this policy and all of its revenues, mainly produced by the Edgemoor property itself and the lease and sale of land, are to fund the reconstruction of the Edgemoor Skilled Nursing Facility. As a fund established to

account for the financial resources to be used for the acquisition or construction of a major capital facility, it is included in the Capital Program. A portion of the cost of replacing the Edgemoor Skilled Nursing Facility was funded by Certificates of Participation (COPs) executed and delivered in January 2005 and December 2006, both of which were refunded in 2014. The Edgemoor Development Fund provides funding for the repayment of the COPs.

### Capital Program Funds are used for:

- ◆ The acquisition and construction of new public improvements, including buildings, initial furnishings and equipment.
- ◆ Land and permanent on-site and off-site improvements necessary for the completion of a capital project.
- ◆ The replacement or reconstruction of permanent public improvements which will extend the useful life of a structure, including changes in the use of a facility.

The following restrictions apply, and the following expenses are not to be funded from the Capital Program Funds:

- ◆ Roads, bridges, or other similar infrastructure projects that are provided for through special revenue funds, such as the Road Fund or enterprise funds.
- ◆ Expenditures which do not extend the useful life of a structure or will only bring the facility to a sound condition. These are considered maintenance expenses that do not meet the capitalization requirement per accounting rules, which are budgeted within departments.
- ◆ Feasibility studies, facility master plans or other analytical or research activities that do not relate directly to the implementation of a capital project.
- ◆ Furnishings or equipment not considered a permanent component of the facility, or other short-lived general fixed assets.

The Board of Supervisors may appropriate funding from any legal source to the Capital Program Funds for present or future capital projects. The Board of Supervisors has jurisdiction over the acquisition, use and disposal of County-owned real property and County-leased property under the authority of Government Code §23004. All proceeds from the sale of fixed assets (land and structures) are allocated to the Capital Program Funds unless otherwise specifically directed by the Board of Supervisors.

Administrative policies and procedures have been established to provide appropriate controls on the scope of projects and expenditure of funds.

The County's capital improvements planning process is outlined in Board of Supervisors' Policy G-16, *Capital Facilities Planning*. The process reflects the goals of the County's Five-Year Strategic Plan and identifies the Department of General Services (DGS) as steward for the management and planning of the County's capital facilities. DGS coordinates the implementation of Policy G-16 by setting a schedule, designing a process and creating evaluation criteria for establishing the CINA.

Once funding is identified, projects are included in the two-year Operational Plan, usually in the year they are to be initiated. In some instances, resources may be accumulated over time and the project is started only after all the funding has been identified. Each organizational group is responsible for identifying funding sources for its projects. Any long-term financing obligations required for implementation of the CINA must first be approved by the Debt Advisory Committee and then by the Board of Supervisors, as required by Board of Supervisors Policy B-65, *Long-Term Obligations and Financial Management Policy*.

The Board of Supervisors or the CAO also may recommend mid-year adjustments to the budget as circumstances warrant to meet emergent requirements or to benefit from unique development or purchase opportunities. A budget adjustment may be made if the project request meets at least one of the following criteria:

- ◆ Public or employee health/safety is threatened by existing or imminent conditions.
- ◆ The County will face financial harm (property damage, loss of revenue, litigation, etc.) if prompt action is not taken.
- ◆ The Board of Supervisors has approved a new program or program change which specifically includes additional space and funding for space-related costs.

Appropriations remaining for any given capital project at the end of the fiscal year automatically carry forward into the next fiscal year along with any related encumbrances, until the project is completed.

### Outstanding Capital Projects by Fund

The Outstanding Capital Projects by Fund report provides information for the County's current outstanding capital projects. This report is available at:

[https://www.sandiegocounty.gov/content/sdc/general\\_services/Facility\\_Planning\\_Design\\_Construction.html](https://www.sandiegocounty.gov/content/sdc/general_services/Facility_Planning_Design_Construction.html)



## Existing Capital Projects

For reference here is a listing of outstanding capital projects.

- ◆ 4S Ranch Library Expansion
- ◆ Alpine Local Park Acquisition
- ◆ Borrego Springs Shadeway
- ◆ Boulder Oaks Preserve Trails and Improvements
- ◆ Boulder Oaks Volunteer Pads
- ◆ Calavo Park
- ◆ Casa De Oro Library
- ◆ County Administration Center (CAC) Renovations
- ◆ Descanso Fire Station 45 Apparatus Bay
- ◆ Don Dussault Park Phase II Improvements
- ◆ Dos Picos Park Small Playground Equipment Replacement
- ◆ Dos Picos Playground Equipment
- ◆ East County Crisis Stabilization Unit (CSU) Hub/Network Plan
- ◆ East Mesa Juvenile Detention Center Outdoor Field
- ◆ East Otay Mesa Fire Station #38
- ◆ Edgemoor Psychiatric Unit
- ◆ El Cajon Branch Library
- ◆ El Monte Park Volunteer Pads
- ◆ El Monte River Valley
- ◆ Emergency Vehicle Operations Course
- ◆ Estrella Park Development
- ◆ Eucalyptus County Park New Playground Shade Structure
- ◆ Fallbrook Local Park
- ◆ Fallbrook Skatepark
- ◆ Felicita County Park Electrical and Sewer
- ◆ Felicita Park Outdoor Exercise and Shade Structure
- ◆ Fiscal Year 17-18 Parks Playground Equipment
- ◆ Flinn Springs Playground Shade Structure
- ◆ Four Gee Park
- ◆ Goodland Acres Park New Playground Shade Structure
- ◆ Guajome County Park Camping Cabins
- ◆ Guajome Sewer Improvements
- ◆ Hall of Justice MSRP
- ◆ Health Service Complex
- ◆ Heise Park Playground Equipment
- ◆ Heritage Park Building
- ◆ Hilton Head Playground Shade Structure
- ◆ I-15/76 Sheriff Station Acquisition
- ◆ Ildica Park Development
- ◆ Inmate Transfer Tunnel
- ◆ Jacumba Fire Station #43 Land Acquisition
- ◆ Jamul Fire Station 36 Land Acquisition
- ◆ Jess Martin Park Water Conservation
- ◆ Julian Library Community Room
- ◆ Lakeside Baseball Field Pk Synthetic Turf Replacement and Energy Upgrades
- ◆ Lakeside Branch Library
- ◆ Lakeside Equestrian Facility
- ◆ Lakeside Soccer Fields Acquisition
- ◆ Lamar County Park Fitness Loop Connection
- ◆ Lamar Park Parking Lot Improvements
- ◆ Lamar Playground Shade Structure
- ◆ Liberty Park Playground Shade Structure
- ◆ Lincoln Acres Park Acquisition and Expansion
- ◆ Lindo Lake County Park Playground Equipment Replacement
- ◆ Lindo Lake Improvements
- ◆ Lindo Lake Park Photovoltaic Panels at Parking Areas
- ◆ Lonny Brewer Leash Free Area
- ◆ Los Peñasquitos Canyon Preserve Amphitheater
- ◆ Mira Mesa Epicentre Youth and Community Center
- ◆ Mount Laguna Fire Station
- ◆ Mount Woodson Acquisition and Parking Lot
- ◆ Multiple Species Conservation Plan Acquisition
- ◆ North Coastal Live Well Center Improvements
- ◆ Ohio Street Probation Renovation and Replacement
- ◆ Old Ironside Volunteer Pads
- ◆ Otay Lakes County Park Electrical Upgrade
- ◆ Otay Lakes Park Sewer
- ◆ Otay Lakes Park Youth Campground
- ◆ Otay Lakes Parks Recreation Amenities
- ◆ Otay Valley Regional Park Heritage Staging Area Zone A
- ◆ Otay Valley Regional Park Bike Skills Course
- ◆ Otay Valley Regional Park Community Garden
- ◆ Palomar Mountain Fire Station
- ◆ Pine Valley Park New Playground Shade Structure
- ◆ Ramona Grasslands Phase I
- ◆ Ramona Intergenerational Community Campus-HHSA Family Resource Live Well Center Phase 2
- ◆ Ramona Sheriff Substation
- ◆ Rancho San Diego Library Expansion
- ◆ Regional Communications System Upgrade
- ◆ Sage Hill Staging Area and Trail System Improvements
- ◆ San Diego Botanic Gardens Master Plan
- ◆ San Diego County Animal Shelter
- ◆ San Diego Fire Training Center
- ◆ San Dieguito Local Park



- ◆ San Dieguito Playground Shade Structure
- ◆ San Luis Rey Land Improvements
- ◆ San Luis Rey River Park Bonsall Bridge Staging Area
- ◆ San Luis Rey River Park Duline Road Active Recreation Node
- ◆ San Luis Rey River Park Moosa Active Recreation Node
- ◆ San Luis Rey River Park Planning and Development
- ◆ San Marcos Road Maintenance Station and Fleet Garage
- ◆ Santa Ysabel East West Trail Cauzza
- ◆ Santa Ysabel Nature Center
- ◆ Sheriff Technology and Information Center COC Buildings 12 And 18
- ◆ South County Bicycle Skills Course
- ◆ South County Zipline
- ◆ South Lane Park
- ◆ Southeastern Live Well Center
- ◆ State Route 76 Middle Row Trail
- ◆ State Route 94 Safe Passage
- ◆ Steele Canyon Playground Shade Structure
- ◆ Steele Canyon Park New Playground Shade Structure
- ◆ Steele Canyon Park Playground Equipment Replacement
- ◆ Stelzer Park Ranger Station and Visitor Center
- ◆ Sweetwater Lane County Park Energy Upgrade
- ◆ Sweetwater Loop Trail Acquisition and Construction
- ◆ Sweetwater Regional Park Community Garden Construction
- ◆ Sweetwater Summit Regional Park Campground Expansion Phase 2
- ◆ Sycamore Canyon Trails Acquisition
- ◆ Sycuan Kumeyaay Village Dehesa Rd Sloan Canyon Rd Trail
- ◆ Third Avenue Mental Health Inpatient Facility Hub, Hillcrest
- ◆ Tijuana River Valley Regional Park Campground and Nature Equestrian Center
- ◆ Tijuana River Valley Smugglers Gulch Basin
- ◆ Tijuana River Valley Sport Complex Concept Plan
- ◆ Tri-City Healthcare District Psychiatric Health Facility
- ◆ Twin Oaks Local Park
- ◆ Valley Center Park Improvements
- ◆ Valley Center Senior Center
- ◆ Waterfront Park Active Recreation
- ◆ Youth Transition Campus

The Finance Other section of the Operational Plan contains detailed information regarding lease payments that are used to repay long-term financing of capital projects.



# 2022–23 Adopted Budget at a Glance: Capital Program

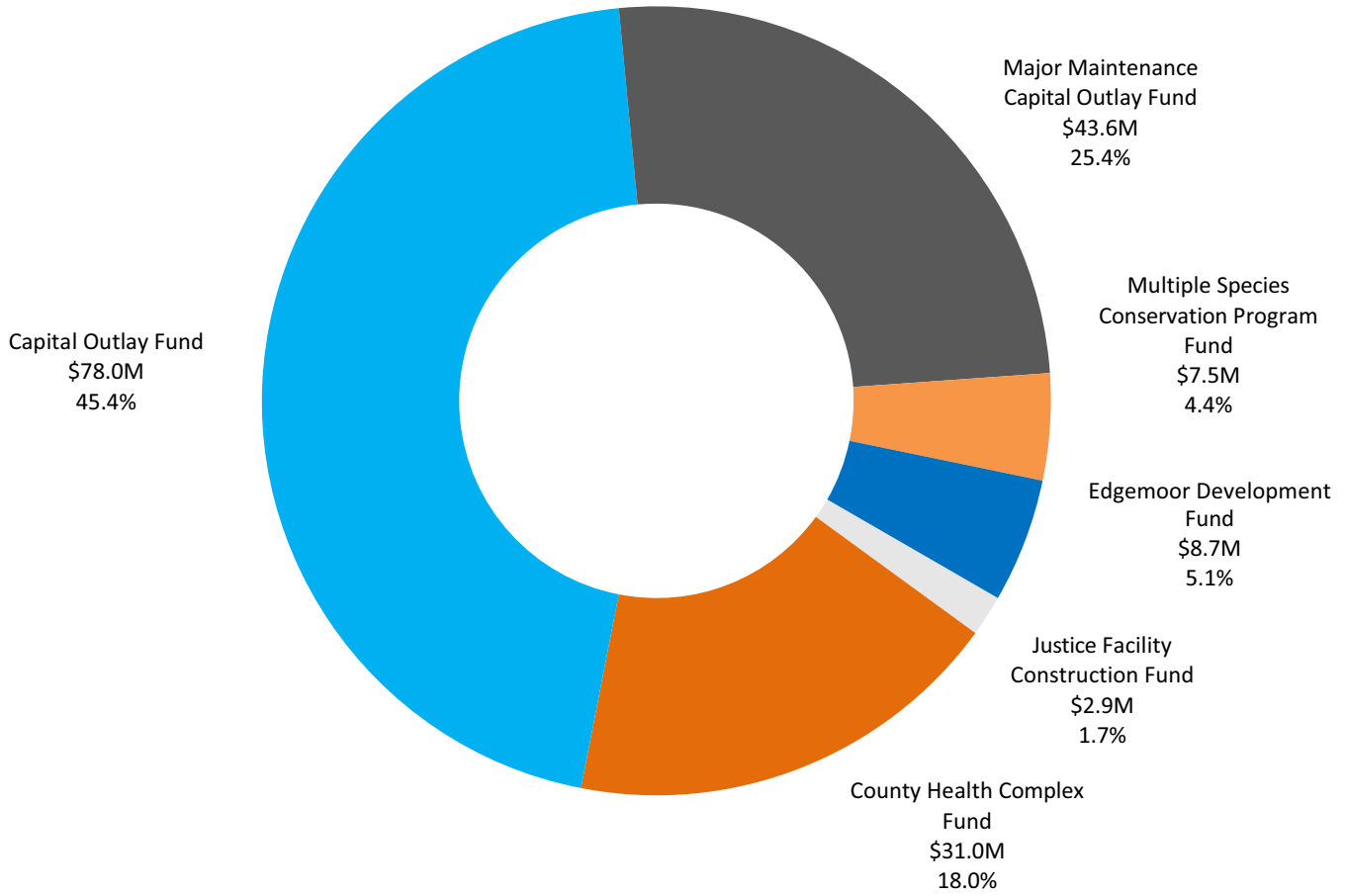
The Fiscal Years 2022–24 Adopted Operational Plan Program totals \$171.8 million which includes **\$119.5 million** in new appropriations for various capital projects, \$43.6 million for Major Maintenance projects required to be capitalized for financial reporting purposes and \$8.7 million in the Edgemoor Development Fund to support the costs associated with the Edgemoor Skilled Nursing Facility, including the lease payments related to the long-term financings executed to help fund construction. The following table provides a list of capital appropriations in Fiscal Year 2022–23.

Capital Appropriations Summary	
Project	Fiscal Year 2022–23 Appropriations
Smuggler's Gulch Improvements Project Tijuana River Valley Regional Park	\$ 1,000,000
Food Access Initiative	1,000,000
Jacumba Fire Station #43	250,000
County Administration Center (CAC) Major Systems Renovation Project (MSRP) phased	25,000,000
North County Regional Center (NCRC) Major Systems Replacement Project (MSRP)	1,000,000
Hall of Justice (HOJ) Major Systems Renovation Project (MSRP) phased	20,000,000
Lindo Lake Improvements (Phase II)	15,500,000
San Luis Rey River Park (SLRRP) Rio Prado Acquisition and Improvement	5,000,000
Mira Mesa Epicentre	4,350,000
Stelzer Ranger Station Renovation	900,000
Sweetwater Bike Skills Park Restroom	2,000,000
Tijuana River Valley Regional Park (TRVRP) Active Recreation and Community Park	2,000,000
<b>Capital Outlay Fund Total</b>	<b>\$ 78,000,000</b>
Third Avenue Mental Health Inpatient Facility (Central Region Hub)	20,000,000
Edgemoor Psychiatric Unit	11,000,000
<b>Health Total</b>	<b>\$ 31,000,000</b>
I-15 and SR-76 Public Safety Facility	2,892,600
<b>Justice Total</b>	<b>\$ 2,892,600</b>
Fallbrook Library - Zero Net Energy (ZNE)	100,000
George Bailey Detention Facility Renovation	29,477,146
EV Roadmap (COC Charging Stations - Phase 2)	910,000
Remaining Major Maintenance Capital Outlay Fund Projects	13,152,600
<b>Major Maintenance Capital Outlay Fund Total</b>	<b>\$ 43,639,746</b>
Multiple Species Conservation Program (MSCP) Land Acquisition	7,500,000
<b>MSCP Total</b>	<b>\$ 7,500,000</b>
Edgemoor Development Fund	\$ 8,735,061
<b>Edgemoor Development Fund Total</b>	<b>\$ 8,735,061</b>





**Capital Program by Fund**  
**Fiscal Year 2022–23: \$171.8 million**



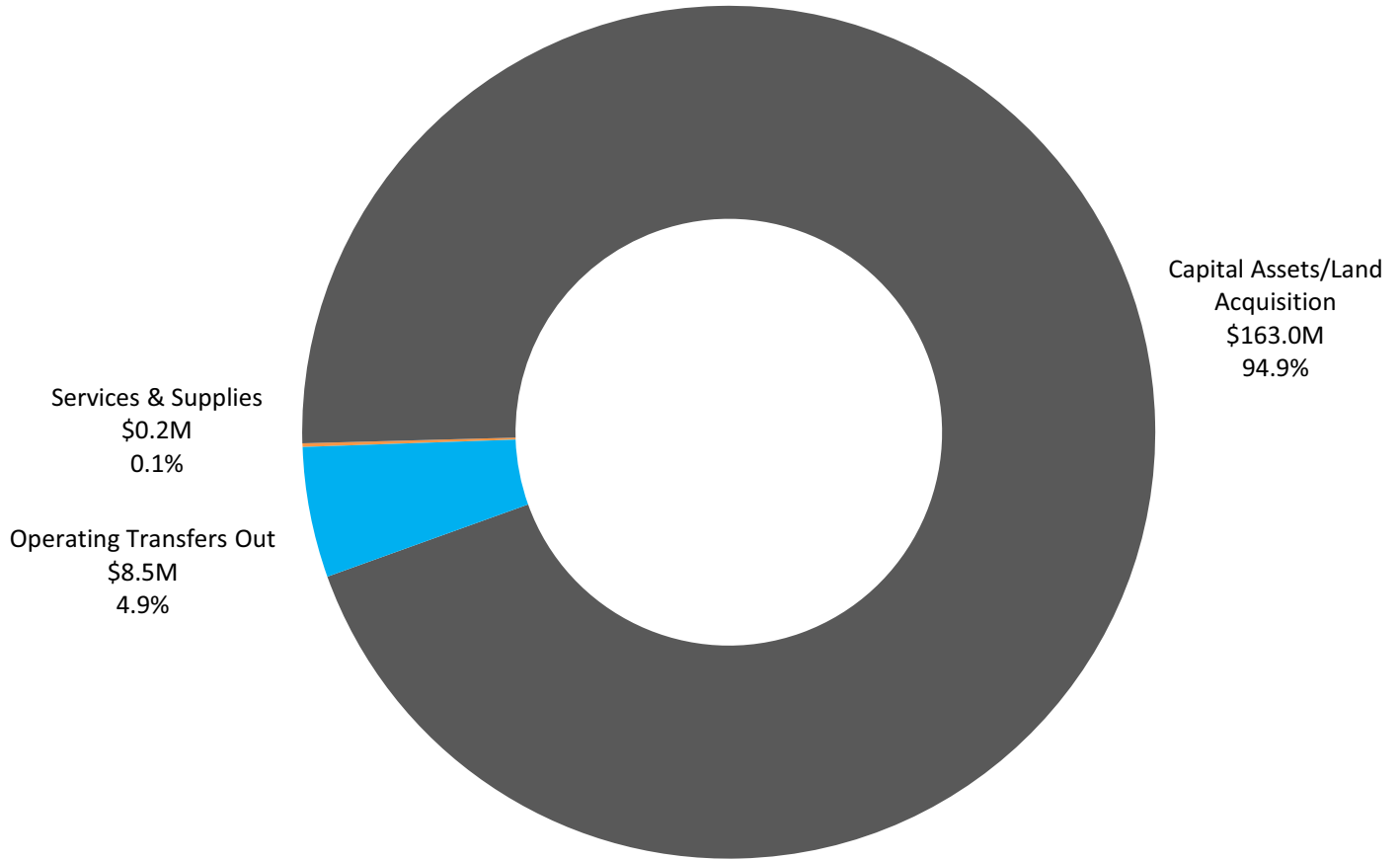
Adopted Budget by Fund: Capital Program		
	Budget in Millions	Percent of Total Capital Budget
Justice Facility Construction Fund	\$ 2.9	1.7
County Health Complex Fund	31.0	18.0
Capital Outlay Fund	78.0	45.4
Major Maintenance Capital Outlay Fund	43.6	25.4
Multiple Species Conservation Fund	7.5	4.4
Edgemoor Development Fund	8.7	5.1
<b>Total</b>	<b>\$ 171.8</b>	<b>100.0</b>

*\*The sum of individual figures within a column may not equal the total for that column due to rounding.*





## Capital Program by Categories of Expenditures Fiscal Year 2022–23: \$171.8 million



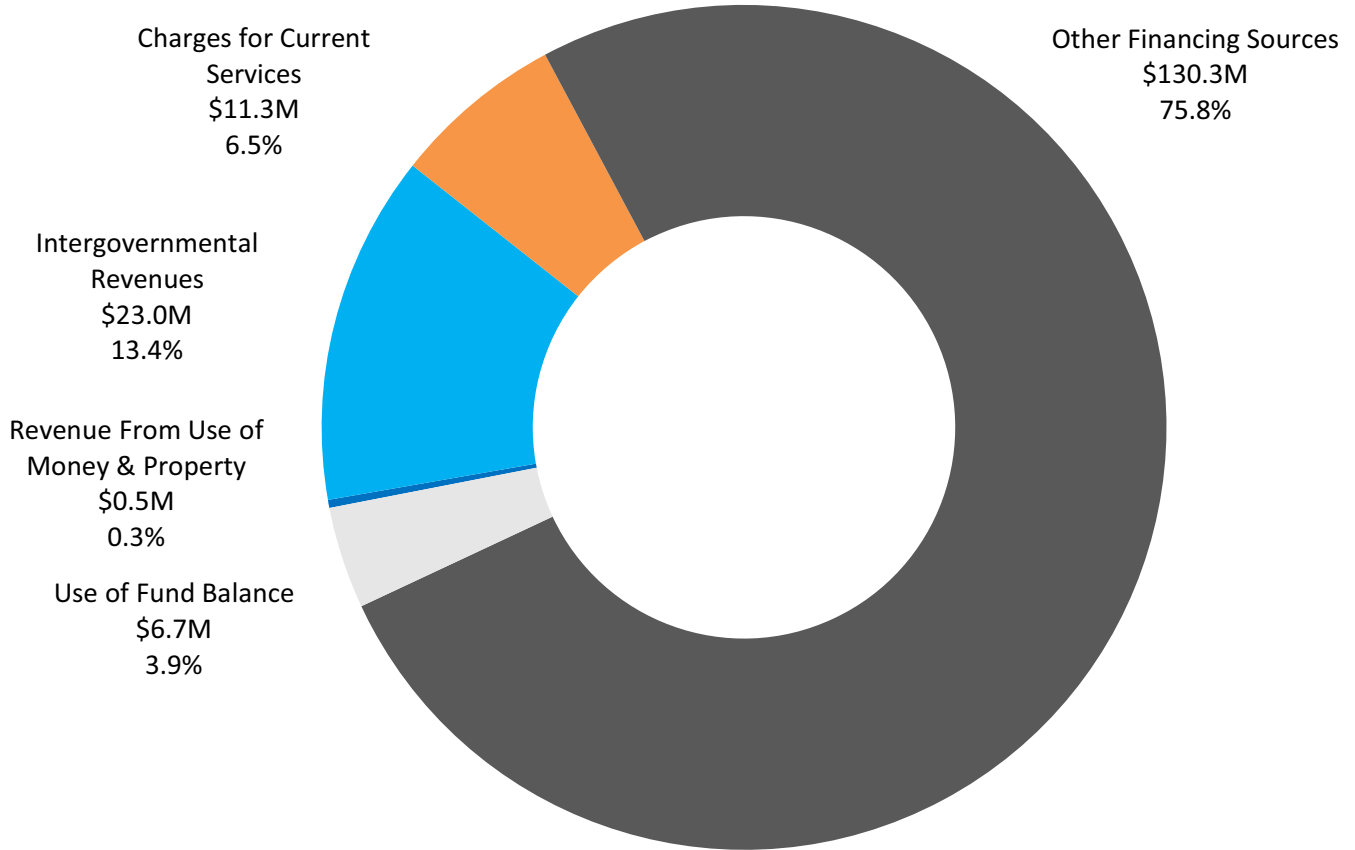
Adopted Budget by Categories of Expenditures:  
Capital Program

	Budget in Millions	Percent of Total Capital Budget
Services & Supplies	\$ 0.2	0.1
Capital Assets/Land Acquisition	163.0	94.9
Operating Transfers Out	8.5	4.9
<b>Total</b>	<b>\$ 171.8</b>	<b>100.0</b>

*\*The sum of individual figures within a column may not equal the total for that column due to rounding.*



## Capital Program by Categories of Revenues Fiscal Year 2022–23: \$171.8 million



Adopted Budget by Categories of Revenues: Capital Program		
	Budget in Millions	Percent of Total Capital Budget
Revenue From Use of Money & Property	\$ 0.5	0.3
Intergovernmental Revenues	23.0	13.4
Charges for Current Services	11.3	6.5
Other Financing Sources	130.3	75.8
Use of Fund Balance	6.7	3.9
<b>Total</b>	<b>\$ 171.8</b>	<b>100.0</b>

*\*The sum of individual figures within a column may not equal the total for that column due to rounding.*



# Capital Appropriations: Fiscal Year 2022–23

The Fiscal Years 2022–24 Adopted Operational Plan includes \$119.5 million in new appropriations for various capital projects in the Capital Program for Fiscal Year 2022–23. This amount excludes \$43.6 million appropriated in Fiscal Year 2022–23 Major Maintenance Capital Outlay Fund to support costs associated with the remaining Major Maintenance projects funded by departmental operating budgets and required to be capitalized for financial reporting purposes. This amount also excludes \$8.7 million appropriated in Fiscal Year 2022–23 in the Edgemoor Development Fund to support the costs associated with the Edgemoor Skilled Nursing Facility, including the lease payments related to the long-term financings executed to help fund construction. The following section briefly describes the anticipated cost and purpose of each capital project.



## County Administration Center (CAC) Major Systems Renovations Project (phased)

**Fiscal Year 2022–23 Appropriations:** \$25,000,000

**Project Number:** 1021162

**Estimated Total Project Cost:** \$121,554,000

**Funding Source(s):** General Purpose Revenue, \$25,000,000

**Scope:** Replacement of Life Safety, Mechanical, Electrical, Plumbing, and Architectural items past their useful life and to meet current code. Current concept includes multiple phases. Plan includes complete remodel of existing Board Chamber, replacement of historic windows and discretionary work.

**Current Status:** Construction.

**Anticipated Construction Completion:** Spring 2024

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## Edgemoor Psychiatric Unit

**Fiscal Year 2022–23 Appropriations:** \$11,000,000

**Project Number:** 1023737

**Estimated Total Project Cost:** \$13,000,000

**Funding Source(s):** Revenue Acct 46678 Institutional Care Hospital, \$11,000,000

**Scope:** Convert one unit inside the Edgemoor Skilled Nursing facility into a Psychiatric Inpatient Unit providing 12 beds.

**Current Status:** Pre-Construction.

**Anticipated Construction Completion:** Fall 2023\*



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\*Project in Pre-Construction phase. Anticipated completion date is an estimate and may be subject to change.



### Food Access Initiative

**Fiscal Year 2022–23 Appropriations:** \$1,000,000

**Project Number:** 1025464

**Estimated Total Project Cost:** \$1,000,000

**Funding Source(s):** American Rescue Plan Act (ARPA) Revenue, \$1,000,000

**Scope:** Establish community gardens throughout the County.

**Current Status:** Pre-Construction.

**Anticipated Construction Completion:** Winter 2024

### Hall of Justice (HOJ) Major Systems Renovation Project (MSRP) phased

**Fiscal Year 2022–23 Appropriations:** \$20,000,000

**Project Number:** 1023733

**Estimated Total Project Cost:** \$65,000,000

**Funding Source(s):** General Purpose Revenue, \$20,000,000

**Scope:** Replacement of Life Safety, Mechanical, Electrical, Plumbing, and Architectural items past their useful life and to meet current code.

**Current Status:** Construction.

**Anticipated Construction Completion:** Fall 2024\*



### I-15 and SR-76 Public Safety Facility

**Fiscal Year 2022–23 Appropriations:** \$2,892,600

**Project Number:** 1024946

**Estimated Total Project Cost:** \$48,021,400

**Funding Source(s):** Operating Transfer In from Proposition 172 Fund, \$2,892,600

**Scope:** Land acquisition, design and construction of a new approximately 25,000 square foot facility.

**Current Status:** Pre-Construction.

**Anticipated Construction Completion:** Spring 2027\*

\*Project in Pre-Construction phase. Anticipated completion date is an estimate and may be subject to change.







### Jacumba Fire Station #43

**Fiscal Year 2022–23 Appropriations:** \$250,000

**Project Number:** 1022910

**Estimated Total Project Cost:** \$17,400,000

**Funding Source(s):** Other Services to Government Agencies, \$250,000

**Scope:** Land acquisition, design and construction of new fire station to replace Station #43.

**Current Status:** Pre-Construction.

**Anticipated Construction Completion:** Spring 2026\*



### Lindo Lake Improvements (Phase II)

**Fiscal Year 2022–23 Appropriations:** \$15,500,000

**Project Number:** 1025566

**Estimated Total Project Cost:** \$15,950,000

**Funding Source(s):** General Fund fun Balance, \$15,500,000

**Scope:** Design, environmental analysis and construction to restore Lindo Lake by deepening the lakebed. Construction will occur in two phases. Phase I is under construction.

**Current Status:** Construction.

**Anticipated Construction Completion:** Summer 2024

### Mira Mesa Epicentre

**Fiscal Year 2022–23 Appropriations:** \$4,350,000

**Project Number:** 1024823

**Estimated Total Project Cost:** \$8,000,000

**Funding Source(s):** General Fund fun Balance, \$4,350,000

**Scope:** Design, environmental, and construction of upgrades to the existing Mira Mesa Youth and Community Center.

**Current Status:** Pre-Construction.

**Anticipated Construction Completion:** Summer 2024



\*Project in Pre-Construction phase. Anticipated completion date is an estimate and may be subject to change.





**Multiple Species Conservation Program (MSCP)  
Land Acquisition**

**Fiscal Year 2022–23 Appropriations:** \$7,500,000

**Project Number:** 1015029

**Estimated Total Project Cost:** \$294,000,000

**Funding Source(s):** General Purpose Revenue \$7,500,000

**Scope:** Acquisition, design, environmental and construction of remaining acres projected for existing South County, proposed North County and future East County MSCP through at least 2041.

**Current Status:** Acquisition.

**Anticipated Construction Completion:** Ongoing

**North County Regional Center (NCRC) Major  
Systems Replacement Project (MSRP)**

**Fiscal Year 2022–23 Appropriations:** \$1,000,000

**Project Number:** 1025465

**Estimated Total Project Cost:** \$25,000,000

**Funding Source(s):** General Purpose Revenue \$1,000,000

**Scope:** Major Systems Replacement Project. The appropriations established are to fund the design phase.

**Current Status:** Pre-Construction.

**Anticipated Construction Completion:** Spring 2027\*



**San Luis Rey River Park (SLRRP) Rio Prado  
Acquisition and Improvement**

**Fiscal Year 2022–23 Appropriations:** \$5,000,000

**Project Number:** 1025567

**Estimated Total Project Cost:** \$63,467,483

**Funding Source(s):** General Fund fund Balance \$5,000,000

**Scope:** Acquisition, design, environmental analysis of development of planned 1600-acre San Luis Rey River Park (SLRRP). Project is phased.

**Current Status:** Construction.

**Anticipated Construction Completion:** Spring 2023

*\*Project in Pre-Construction phase. Anticipated completion date is an estimate and may be subject to change.*





### Smuggler’s Gulch Improvement Project at Tijuana River Valley Regional Park

**Fiscal Year 2022–23 Appropriations:** \$1,000,000

**Project Number:** 1025467

**Estimated Total Project Cost:** \$10,000,000

**Funding Source(s):** State Aid – Other State Grants \$1,000,000

**Scope:** Dredging of the Pilot Channel and entirety of Smuggler's Gulch prior to construction of the Smuggler's Gulch improvements project. Installation of a bridge over Monument Road to address flooding issues.

**Current Status:** Construction.

**Anticipated Construction Completion:** Summer 2024



### Stelzer Ranger Station Renovation

**Fiscal Year 2022–23 Appropriations:** \$900,000

**Project Number:** 1021904

**Estimated Total Project Cost:** \$900,000

**Funding Source(s):** General Fund fund Balance \$900,000

**Scope:** Construction of ranger station and interpretive center to replace the existing ranger station in the same location.

**Current Status:** Pre-Construction.

**Anticipated Construction Completion:** Fall 2023



### Sweetwater Bike Skills Park Restroom

**Fiscal Year 2022–23 Appropriations:** \$2,000,000

**Project Number:** 1025568

**Estimated Total Project Cost:** \$2,000,000

**Funding Source(s):** General Fund fund Balance \$2,000,000

**Scope:** Construction to add a restroom and expand parking facilities at the existing Sweetwater Bike Park. Includes the development of a parking/staging area.

**Current Status:** Pre-Construction.

**Anticipated Construction Completion:** Summer 2023



*\*Project in Pre-Construction phase. Anticipated completion date is an estimate and may be subject to change.*





### Third Avenue Mental Health Inpatient Facility (Central Region Hub)

**Fiscal Year 2022–23 Appropriations:** \$20,000,000

**Project Number:** 1023736

**Estimated Total Project Cost:** \$32,000,000

**Funding Source(s):** Revenue Acct 45575 Behavioral Health Realignment \$20,000,000

**Scope:** Design of an integrated care environment designed to accelerate transition from behavioral health crisis to continuous and chronic care management. This facility is anticipated to include inpatient behavioral health services.

**Current Status:** Pre-Construction.

**Anticipated Construction Completion:** Summer 2025\*



### Tijuana River Valley Regional Park (TRVRP) Active Recreation and Community Park

**Fiscal Year 2022–23 Appropriations:** \$2,000,000

**Project Number:** 1025569

**Estimated Total Project Cost:** \$46,796,966

**Funding Source(s):** General Fund fund Balance \$2,000,000

**Scope:** Design, environmental analysis and construction of the 1800-acre Tijuana River Valley Regional Park (TRVRP). Future projects include local park, restrooms, sports complex and equestrian center. Projects are phased.

**Current Status:** Construction.

**Anticipated Construction Completion:** Summer 2028

*\*Project in Pre-Construction phase. Anticipated completion date is an estimate and may be subject to change.*





## Capital Program: All Funds Summary

Budget by Fund						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Capital Outlay Fund	\$ 55,134,130	\$ 138,685,000	\$ 312,001,626	\$ 48,672,175	\$ 78,000,000	\$ —
Major Maintenance Capital Outlay Fund	27,316,128	16,084,000	110,946,661	29,180,559	43,639,746	—
County Health Complex	10,218,776	11,500,000	105,172,596	26,414,092	31,000,000	—
Justice Facility Construction	108,754,852	75,800,000	150,919,090	57,194,986	2,892,600	—
Library Projects	2,973,751	24,327,935	49,509,930	9,433,248	—	—
MSCP - Land Use and Environmental	8,824,797	7,500,000	27,587,416	8,625,008	7,500,000	—
Edgemoor Development Fund	8,132,968	8,797,800	8,797,800	8,462,102	8,735,061	8,808,300
<b>Total</b>	<b>\$ 221,355,402</b>	<b>\$ 282,694,735</b>	<b>\$ 764,935,119</b>	<b>\$ 187,982,171</b>	<b>\$ 171,767,407</b>	<b>\$ 8,808,300</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$ 4,377,339	\$ 231,800	\$ 900,819	\$ 736,914	\$ 245,800	\$ 245,800
Capital Assets Equipment	306,553	—	28,794	28,794	—	—
Capital Assets/Land Acquisition	208,572,999	273,896,935	755,439,506	178,822,256	163,032,346	—
Operating Transfers Out	8,098,510	8,566,000	8,566,000	8,394,206	8,489,261	8,562,500
<b>Total</b>	<b>\$ 221,355,402</b>	<b>\$ 282,694,735</b>	<b>\$ 764,935,119</b>	<b>\$ 187,982,171</b>	<b>\$ 171,767,407</b>	<b>\$ 8,808,300</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Revenue From Use of Money & Property	\$ 532,228	\$ 568,924	\$ 568,924	\$ 441,038	\$ 537,973	\$ 538,792
Intergovernmental Revenues	6,296,805	38,012,219	53,138,859	31,723,364	22,997,721	996,949
Charges For Current Services	404,556	21,000,000	17,795,444	913,161	11,250,000	—
Miscellaneous Revenues	541,936	600,000	1,603,240	24,785	—	—
Other Financing Sources	207,900,278	215,661,935	684,976,995	147,944,255	130,282,346	500,000
Use of Fund Balance	5,679,599	6,851,657	6,851,657	6,935,568	6,699,367	6,772,559
<b>Total</b>	<b>\$ 221,355,402</b>	<b>\$ 282,694,735</b>	<b>\$ 764,935,119</b>	<b>\$ 187,982,171</b>	<b>\$ 171,767,407</b>	<b>\$ 8,808,300</b>



**CAPITAL PROGRAM: ALL FUNDS SUMMARY**

Revenue Detail						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Interest on Deposits & Investments	\$ 203,304	\$ 240,000	\$ 240,000	\$ 112,114	\$ 200,000	\$ 200,000
Rents and Concessions	328,924	328,924	328,924	328,924	337,973	338,792
State Aid for Corrections	144,513	15,000,000	29,755,487	27,855,401	—	—
State Aid Other State	3,515,947	16,850,000	16,687,182	2,153,452	1,000,000	—
Behavioral Health Realignment	—	—	—	—	20,000,000	—
Other Intergovernmental Revenue	175,712	—	265,382	259,174	—	—
Aid from Other Cities	—	—	46,358	—	—	—
Federal Aid HUD CDBG 14.218	539,492	785,000	1,007,231	370,446	—	—
Fed Treasury 21.027 ARPA CSLFRF	—	4,000,000	4,000,000	—	1,000,000	—
Federal HHS 93.778 Medical Assistance Program	1,921,141	1,377,219	—	—	997,721	996,949
Institutional Care Hospital	404,556	11,000,000	17,795,444	913,161	11,000,000	—
Contributions from Property Owners	—	10,000,000	—	—	—	—
Miscellaneous Revenue Other	502,445	—	847,297	23,807	—	—
Other Services to Government	—	—	—	—	250,000	—
Other Miscellaneous	39,491	600,000	755,943	977	—	—
Operating Transfer From General Fund	205,229,234	155,206,935	589,647,079	132,272,702	125,533,746	—
Operating Transfer From Internal Service Funds	13,624	—	500,000	25,317	—	—
Operating Transfer From APCD Fund	756,211	—	—	—	—	—
Operating Transfer From Parkland Dedication	638,818	—	6,609,456	348,185	—	—
Operating Transfer From Other/ Special District	386,468	—	25,900,688	4,025,749	—	—
Operating Transfer From Library Fund	876,185	455,000	1,620,011	397,682	1,356,000	—
Operating Transfer From Prop 172	238	—	699,761	412,092	2,892,6000	—
Reimbursement from SANCAL - Bond Proceeds	—	60,000,000	60,000,000	10,462,528	—	—
Sale of Fixed Assets	—	—	—	—	500,000	500,000
Use of Fund Balance	5,679,599	6,851,657	6,851,657	6,935,568	6,699,367	6,772,559
<b>Total</b>	<b>\$ 221,355,402</b>	<b>\$ 282,694,735</b>	<b>\$ 764,935,119</b>	<b>\$ 187,982,171</b>	<b>\$ 171,767,407</b>	<b>\$ 8,808,300</b>





# Capital Program: All Funds Detail

## Capital Outlay Fund

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$2,489,464	\$—	\$114,252	\$114,252	\$—	\$—
Capital Assets/Land Acquisition	52,428,982	138,685,000	311,887,374	48,557,923	78,000,000	—
Capital Assets Equipment	215,683	—	—	—	—	—
<b>Total</b>	<b>\$55,134,130</b>	<b>\$138,685,000</b>	<b>\$312,001,626</b>	<b>\$48,672,175</b>	<b>\$78,000,000</b>	<b>\$—</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$3,833,938	\$21,635,000	\$21,740,771	\$2,523,897	\$2,000,000	\$—
Charges For Current Services	—	10,000,000	—	—	250,000	—
Miscellaneous Revenues	571,936	600,000	1,230,019	24,181	—	—
Other Financing Sources	50,728,256	106,450,000	289,030,836	46,124,097	75,750,000	—
<b>Total</b>	<b>\$55,134,130</b>	<b>\$138,685,000</b>	<b>\$312,001,626</b>	<b>\$48,672,175</b>	<b>\$78,000,000</b>	<b>\$—</b>

## Major Maintenance Capital Outlay Fund

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$1,560,154	\$—	\$369,185	\$369,185	\$—	\$—
Capital Assets/Land Acquisition	25,755,974	16,084,000	110,577,476	28,811,375	43,639,746	—
<b>Total</b>	<b>\$27,316,128</b>	<b>\$16,084,000</b>	<b>\$110,946,661</b>	<b>\$29,180,559</b>	<b>\$43,639,746</b>	<b>\$—</b>





**CAPITAL PROGRAM: ALL FUNDS DETAIL**

Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$142,212	\$—	\$265,382	\$259,174	\$—	\$—
Other Financing Sources	27,173,916	16,084,000	110,681,279	28,921,386	43,639,746	—
<b>Total</b>	<b>\$27,316,128</b>	<b>\$16,084,000</b>	<b>\$110,946,661</b>	<b>\$29,180,559</b>	<b>\$43,639,746</b>	<b>\$—</b>

**County Health Complex Fund**

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$—	\$—	\$134,202	\$134,202	\$—	\$—
Capital Assets/Land Acquisition	10,218,776	11,500,000	105,038,394	26,279,890	31,000,000	—
<b>Total</b>	<b>\$10,218,776</b>	<b>\$11,500,000</b>	<b>\$105,172,596</b>	<b>\$26,414,092</b>	<b>\$31,000,000</b>	<b>\$—</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$—	\$—	\$—	\$—	\$20,000,000	\$—
Charges For Current Services	404,556	11,000,000	17,795,444	913,161	11,000,000	—
Other Financing Sources	9,814,220	500,000	87,377,152	25,500,931	—	—
<b>Total</b>	<b>\$10,218,776</b>	<b>\$11,500,000</b>	<b>\$105,172,596</b>	<b>\$26,414,092</b>	<b>\$31,000,000</b>	<b>\$—</b>





Justice Facility Construction Fund

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$—	\$—	\$51,380	\$51,380	\$—	\$—
Capital Assets/Land Acquisition	108,679,852	75,800,000	150,838,916	57,114,812	2,892,600	—
Capital Assets Equipment	75,000	—	28,794	28,794	—	—
<b>Total</b>	<b>\$108,754,852</b>	<b>\$75,800,000</b>	<b>\$150,919,090</b>	<b>\$57,194,986</b>	<b>\$2,892,600</b>	<b>\$—</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$144,513	\$15,000,000	\$29,755,487	\$27,855,401	\$—	\$—
Miscellaneous Revenues	—	—	343,061	—	—	—
Other Financing Sources	108,610,339	60,800,000	120,820,542	29,339,585	2,892,600	—
<b>Total</b>	<b>\$108,754,852</b>	<b>\$75,800,000</b>	<b>\$150,919,090</b>	<b>\$57,194,986</b>	<b>\$2,892,600</b>	<b>\$—</b>

Library Projects Fund

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$293,263	\$—	\$—	\$—	\$—	\$—
Capital Assets/Land Acquisition	2,664,617	24,327,935	49,509,930	9,433,248	—	—
Capital Assets Equipment	15,870	—	—	—	—	—
<b>Total</b>	<b>\$2,973,751</b>	<b>\$24,327,935</b>	<b>\$49,509,930</b>	<b>\$9,433,248</b>	<b>\$—</b>	<b>\$—</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Other Financing Sources	\$2,973,751	\$24,327,935	\$49,509,930	\$9,433,248	\$—	\$—
<b>Total</b>	<b>\$2,973,751</b>	<b>\$24,327,935</b>	<b>\$49,509,930</b>	<b>\$9,433,248</b>	<b>\$—</b>	<b>\$—</b>



**Multiple Species Acquisition Program Fund**

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Capital Assets/Land Acquisition	\$8,824,797	\$7,500,000	\$27,587,416	\$8,625,008	\$7,500,000	\$—
<b>Total</b>	<b>\$8,824,797</b>	<b>\$7,500,000</b>	<b>\$27,587,416</b>	<b>\$8,625,008</b>	<b>\$7,500,000</b>	<b>\$—</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues	\$255,000	\$—	\$—	\$—	\$—	\$—
Miscellaneous Revenues	(30,000)	—	30,160	—	—	—
Other Financing Sources	8,599,797	7,500,000	27,557,256	8,625,008	7,500,000	—
<b>Total</b>	<b>\$8,824,797</b>	<b>\$7,500,000</b>	<b>\$27,587,416</b>	<b>\$8,625,008</b>	<b>\$7,500,000</b>	<b>\$—</b>





Edgemoor Development Fund

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$34,458	\$231,800	\$231,800	\$67,895	\$245,800	\$245,800
Operating Transfers Out	8,098,510	8,566,000	8,566,000	8,394,206	8,489,261	8,562,500
<b>Total</b>	<b>\$8,132,968</b>	<b>\$8,797,800</b>	<b>\$8,797,800</b>	<b>\$8,462,102</b>	<b>\$8,735,061</b>	<b>\$8,808,300</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Revenue From Use of Money & Property	\$532,228	\$568,924	\$568,924	\$441,038	\$537,973	\$538,792
Intergovernmental Revenues	1,921,141	1,377,219	1,377,219	1,084,892	997,721	996,949
Miscellaneous Revenues	—	—	—	604	—	—
Other Financing Sources	—	—	—	—	500,000	500,000
Use of Fund Balance	6,276,276	6,851,657	6,851,657	6,851,657	6,699,367	6,772,559
<b>Total</b>	<b>\$8,729,645</b>	<b>\$8,797,800</b>	<b>\$8,797,800</b>	<b>\$8,378,191</b>	<b>\$8,735,061</b>	<b>\$8,808,300</b>





# Capital Improvement Needs Assessment: Fiscal Years 2022–27

The County’s capital improvement planning process is guided by Board of Supervisors Policy G-16, *Capital Facilities Planning*. The process is designed to align capital projects planning with the County of San Diego’s strategic initiatives and the County’s Five-Year Strategic Plan. Policy G-16 identifies the Department of General Services (DGS) as steward for the management and planning of the County’s capital facilities. DGS coordinates the implementation of Policy G-16 by setting a schedule, designating a process and providing specific evaluation criteria, detailed below, for establishing the Capital Improvement Needs Assessment (CINA).

In accordance with Board Policy G-16, the CINA is prepared and presented annually to the Board of Supervisors to guide the development and funding of both immediate and long-term capital projects. The CINA includes a comprehensive list of all current and anticipated capital projects over a five-year period. Preparation of the CINA involves the following process:

- ◆ Beginning in August departments submit capital priorities based on program needs, community feedback, and Board of Supervisor initiatives to their respective Groups for review and evaluation. Project submittals must include objectives and description, estimated costs (if available) and level of available funding. Capital requests are defined, per the County of San Diego CAO Administrative Manual, Policy 0050-01-06, *Capital, Space and Maintenance Requests*, as those projects which improve the effectiveness and efficiency, change the use, or extend the useful life of an asset. The definition includes projects such as new structures, major improvements to land and buildings, installation of infrastructure such as wells and photovoltaic systems on County property, and development of parkland.
- ◆ Groups will then assess and forward a prioritized five-year plan to the Facilities Planning Board (FPB) for its consideration.
- ◆ The FPB, which consists of the Director of the Office of Financial Planning, the Group Finance Directors and the Director of DGS, will integrate all capital facility needs and will develop the draft annual CINA for review by the Group General Managers, Chief Financial Officer and Chief Administrative Officer and Board Offices. The CINA reflects the County’s facility priorities based on numerous factors, with emphasis given to a proposed project:
  - ◆ Strategic Plan linkage
  - ◆ Criticality in addressing life, safety or emergency issues
  - ◆ Fulfillment of State/federal mandates or legally binding commitments
  - ◆ Operating budget impacts: reducing operating costs and increasing County’s commitment to sustainability
  - ◆ Customer service benefits and improving access to services
  - ◆ Positive impact on quality of life in the County

- ◆ The CINA is then presented to the CAO for final review and approval before presentation to the Board of Supervisors, which approves the CINA and in turn refers it to the CAO for determining project timing and funding actions, as the Capital Improvements Plan.

The County owns extensive land and facility assets throughout the region and employs a strategy to manage and plan for current and long-term capital and space needs. The Board, through its policies and commitment to capital investment and facility management, has shown that San Diego County is a leader in managing its capital assets in replacing outdated and functionally obsolete buildings. The County is also committed to the Multiple Species Conservation Program (MSCP) land acquisition program, as well as maintaining and expanding its park facilities.

Over the mid- and long-term, the County will continue to take an active approach to maintain the physical environment, modernize and replace aging facilities, and maximize the public return on investments. Aging facilities, particularly those whose major systems are reaching life expectancy, are analyzed for program delivery efficiency and compliance with regulatory requirements, and ultimately recommended for revitalization, replacement or disposition. To the greatest practical extent, the County will improve the sustainability of its own operations by reducing, reusing and recycling resources, and using environmentally friendly practices in maintenance and replacement of infrastructure. The County’s capital program anticipates new facilities will attain Leadership in Energy and Environmental Design (LEED) certification and be Zero Net Energy (ZNE), as well include public electric vehicle charging infrastructure and avoid the use of equipment that requires natural gas. Although all or partial funding has been identified for some capital projects, others will be financed by non-County sources, such as Statewide bonds and State and federal grants.

Capital Project Phases	
Initiation	Client request submitted Establish project objectives and preliminary project scope statement
Planning	Scope development Communications plan Programming Due diligence, Environmental/Entitlement Review Budget development Schedule development Acquisition strategy Approval/authorization
Execution	Design Construction
Closeout	Closeout project Punch-list items





The Facilities Planning Board is responsible for creating a Capital Improvement Needs Assessment (CINA) in conformance with the County of San Diego's General Management System and Board of Supervisors (Board) Policy G-16. The CINA, a planning document that includes all planned land acquisitions and capital improvements over a five-year period, is reviewed and revised annually. Several factors are taken into consideration when adding a project to the CINA including customer service benefits and improving access to services; reducing operating costs and increasing our commitment to sustainability; fulfilling legally binding mandates; addressing life, safety and emergency issues; and improving quality of life for all County residents. The total estimated cost of these priority projects is \$1.8 billion, of which \$119.5 million is funded (excludes Major Maintenance Capital Outlay Fund and Edgemoor Development Fund). The total project costs are the latest estimates based on preliminary scoping, and are subject to change. Updated estimates will be required before progressing to the implementation/construction bid phase for each project.

In an effort to revitalize the County building infrastructure and reduce ongoing maintenance and repair costs the County has implemented a process to identify aged facilities for major systems renovation or replacement. This process helps categorize and prioritize County-owned structures and infrastructure which are greater than 40 years old. Based on the results of a critical systems assessment, aged facilities are recommended for major systems renovation or complete replacement. Projects that involve consolidation of multiple facilities are identified as aged facilities if one or more of the buildings being consolidated is greater than 40 years old. The projects identified as aged facilities are listed in bold font for easier reference.

Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
4S Ranch Liberty Park Restrooms	Pre-Construction	\$ 400,000	Design, environmental analysis and construction of a new restroom building.
4S Ranch Library Expansion	Pre-Construction	13,000,000	Expansion of a 2,000 sq ft community room to allow for cultural events and educational programming.
4S Ranch North Artificial Turf Replacement	Pre-Construction	1,000,000	Construction/replacement of artificial turf at 4S Ranch North Field.
4S Ranch Patriot Park Playground	Pre-Construction	900,000	Design, environmental analysis, and construction to remove and replace two play structures with new play equipment and playground surfacing.
4S Ranch Patriot Park Restrooms	Pre-Construction	450,000	Design, environmental analysis and construction of a new restroom building.
4S Ranch Sports Park and Community Park	Pre-Construction	1,100,000	Design, environmental analysis, and construction to remove and replace one playground at Sports Park and one playground at Community park with new play equipment and playground surfacing.
4S Ranch Sports Park Photovoltaic System and LED Lighting (CAP)	Pre-Construction	1,500,000	Design, environmental and construction of 4S Ranch Sports Park Photovoltaic and LED Lighting retrofit Project will reduce the County's reliance on purchased energy.





Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
<b>Agua Caliente County Park - Staff Housing</b>	Pre-Construction	1,600,000	Design, environmental analysis and construction to replace residence 4 and add an additional facility for Park Attendants / seasonal staff. Residence 4 is a 1950's trailer, at Agua Caliente Park. The trailer houses the Senior Ranger from Fall to Spring and serves as an air conditioned break room during the summer months.
Agua Caliente County Park New Water Wells	Pre-Construction	1,500,000	Design, environmental analysis and construction for two new wells at Aqua Caliente Park and to connect to existing small drinking water system.
Alpine Community Loop	Pre-Construction	8,000,000	Design, environmental analysis, easement acquisition and construction of pathway and sidewalk improvements to increase connectivity to Alpine Park.
Alpine Local Park Acquisition, Design, Environmental, and Construction	Pre-Construction	33,000,000	Design, environmental analysis and construction of Alpine Park in Alpine. Park amenities could include sports fields, picnic areas, playgrounds, all-wheel park, dog park, trails and other recreation amenities. Project will be constructed in phases.
Bear Valley Parkway Parcel Redevelopment	Pre-Construction	3,350,000	Design, environmental analysis and construction to develop active recreation amenities on 2 parcels adjacent to Bear Valley Parkway in Escondido.
Bike Skills Course East County	Pre-Construction	2,000,000	Design, environmental analysis and construction of a bicycle skills course in East County. The skills course will likely include such elements as a pump track, progressive jumps and skills elements.
Bike Skills Course North County	Pre-Construction	2,000,000	Design, environmental analysis and construction of a bicycle skills course in North County.
Blossom Valley Rd Easement and Trail	Pre-Construction	2,000,000	Design, environmental analysis and construction of approx. 0.75 miles trail on Blossom Valley Road that leads to Rios Canyon Ballfields that is in CTMP. Project is a priority to community trail users.
Borrego Park Recreation Amenities	Pre-Construction	850,000	Design, environmental analysis and construction of additional recreation amenities requested by the community, shade structures, and improvements in the off leash area.

\* Projects listed above in BOLD are County-owned structures identified as aged facilities.



Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
Boulder Oaks Preserve Trails and Improvements	Pre-Construction	4,000,000	Design, environmental analysis and construction of preserve infrastructure to allow public access. Improvements include approximately 8 miles of new and existing multi-use trails and one ADA accessible trail, restrooms, driveway and road improvements, staging areas, and shaded picnic areas. Project is phased.
Brown Property Restoration	Pre-Construction	2,000,000	Construction to remove existing structures on site and implement restoration plan.
Cactus Park Playground	Pre-Construction	750,000	Design, environmental analysis, and construction to remove and replace a play structure with new play equipment, playground surfacing and a shade structure.
Cactus Park Restroom Replacement	Pre-Construction	750,000	Design, environmental analysis and construction to remove and replace an existing restroom in Cactus Park. Current restroom has reached the end of its useful life and does not meet current building code standards. Supports CAP Measure W-1.3 to reduce potable water consumption at county facilities.
Campo Library Community Room	Pre-Construction	2,389,699	Addition of 1,000 square foot community room to Campo Library..
Coastal Trail	Pre-Construction	2,750,000	Design, environmental and construction of southern most portion of the Coast Trail through the Tijuana River Valley Regional Park.
Collier Park Playground	Pre-Construction	1,300,000	Design, environmental analysis and construction to remove and replace two play structures with new play equipment, playground surfacing and refurbish the existing shade structure.
Community Gardens	Pre-Construction	5,000,000	Design, environmental analysis and construction of community gardens throughout the County. Assumes approximately 3 community gardens.
<b>County Administration Center (CAC) Major Systems Renovation Project (MSRP) phased</b>	Construction	121,554,000	Replacement of life safety, mechanical, electrical, plumbing, and architectural items past their useful life and to meet current code. Current concept includes multiple phases. Plan includes complete remodel of existing Board Chamber, replacement of historic windows and discretionary work.
COVID-19 Memorial	Pre-Construction	500,000	Design and installation of memorial to honor the lives lost to COVID-19.

\* Projects listed above in BOLD are County-owned structures identified as aged facilities.





Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
Descanso Fire Station 45 Fire Station Replacement	Pre-Construction	17,400,000	Design and construction of a new fire station to replace Station #45.
Dictionary Hill Trails	Pre-Construction	2,600,000	Design, environmental analysis and construction for trails identified in the Public Access Plan, which is currently underway.
Dos Picos Campground Restroom/ Shower Replacement	Pre-Construction	600,000	Design, environmental analysis and construction to repair and upgrade the main restroom/shower building (west of pavilion). Supports CAP Measure W-1.3 to reduce potable water consumption at county facilities.
Dos Picos County Park - Pond Restoration	Pre-Construction	3,500,000	Design, environmental analysis and construction for dredging and relining existing pond at Dos Picos (120K/sf surface area or 2.75 acres).
East County Crisis Stabilization Unit (CSU) Hub/Network Plan	Pre-Construction	11,600,000	Design and construction of Crisis Stabilization Unit (CSU) located in East County.
<b>East County Regional Center (ECRC)</b>	Pre-Construction	5,000,000	Major Systems Replacement. Project (MSRP). Funding for design phase.
East Otay Mesa Sheriff Station	Pre-Construction	46,150,000	Design and construction of approximately 25,000 square foot sheriff station on northern five acres of new quartermaster parcel.
Edgemoor Psychiatric Unit	Pre-Construction	13,000,000	Convert one unit inside the Edgemoor Skilled Nursing facility into a Psychiatric Inpatient Unit providing 12 beds.
El Cajon Branch Library	Pre-Construction	30,300,000	Land acquisition, design and construction of new library to include community room, study rooms (4), and living room.
El Monte Park Playground	Pre-Construction	1,950,000	Design, environmental analysis and construction to remove and replace three playgrounds with new playground equipment, playground surfacing, and shade structures.
Encinitas Landfill Park Conversion	Pre-Construction	10,000,000	Fiscal Year 2023-24 request is for concept and feasibility study. Project will include design, environmental analysis and construction of a solid waste site conversion to a park.
EV Roadmap (COC Charging Stations)	Pre-Construction	11,040,000	Installation of electric vehicle charging infrastructure at various locations to support the County's fleet of electric vehicles.

\* Projects listed above in BOLD are County-owned structures identified as aged facilities.



**CAPITAL IMPROVEMENT NEEDS ASSESSMENT: FISCAL YEARS 2022–27**

Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
Fallbrook Community Center Playground	Pre-Construction	2,850,000	Design, environmental analysis and construction to remove and replace three playgrounds with new play equipment and refurbish existing shade structures.
Fallbrook Library - Zero Net Energy (ZNE)	Pre-Construction	1,700,000	Replace existing green roof with photovoltaic panels and adding photovoltaic panel parking canopy to achieve Zero Net Energy.
Fallbrook Western Park	Pre-Construction	8,000,000	Acquisition to establish a new local park in Fallbrook.
Firefighter Memorial	Pre-Construction	500,000	Design and installation of a firefighter memorial at Waterfront Park.
Food Access Initiative/ Community Gardens	Pre-Construction	1,000,000	Establish community gardens throughout the County.
George Bailey Detention Facility Renovation	Pre-Construction	45,000,000	Large-scale renovation of the existing detention facility.
Guajome Regional Park - Off Leash Area	Pre-Construction	500,000	Design, environmental analysis and construction of off leash dog park.
Guajome Regional Park Campground Expansion	Pre-Construction	2,600,000	Design, environmental analysis and construction of 25 new campsites.
Guajome Regional Park Playground	Pre-Construction	850,000	Design, environmental analysis and construction to remove and replace playground with new play equipment and refurbish existing shade structure.
Hall of Justice (HOJ)	Pre-Construction	65,000,000	Replacement of life safety, mechanical, electrical, plumbing, and architectural items past their useful life and to meet current code.
Harmony Grove Village 4th of July Park	Pre-Construction	200,000	Design, environmental analysis and construction of new shade structure at existing playground area.
<b>Health Services Complex at COC</b>	Pre-Construction	230,500,000	Design and construction of Health Services Complex at COC.
Hidden Meadows Park	Pre-Construction	6,700,000	Acquisition, Design, environmental and construction of a new approximately two acre County park.
Hilton Head Park Playground	Pre-Construction	1,800,000	Design, environmental analysis and construction to remove and replace two playground structures with new inclusive play equipment, playground surfacing, and shade structure.
I-15 and SR-76 Sheriff Station	Pre-Construction	48,021,400	Land acquisition, design and construction of a new approximately 25,000 sq ft sheriff station.

\* Projects listed above in BOLD are County-owned structures identified as aged facilities.





Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
Intermountain Fire Station 85	Pre-Construction	17,600,000	Land acquisition, design and construction of a new fire station to replace Station #85 (Intermountain) and Station #87 (Witchcreek).
Jacumba Fire Station #43	Pre-Construction	17,400,000	Land acquisition, design and construction of new fire station to replace Station #43.
Jess Martin County Park Bleachers and Concession	Pre-Construction	750,000	Design, environmental analysis and construction of baseball bleachers and a concession stand to support the existing ball fields at Jess Martin Park.
Jess Martin County Park Playground	Pre-Construction	500,000	Design, environmental analysis and construction to remove and replace two play structures with new playground equipment, playground surfacing and refurbish existing shade structure.
Keys Creek Preserve	Pre-Construction	2,600,000	Design, environmental and construction of Via Piedra Rd to create a staging area driveway that safely connects with public road W. Lilac Rd. Amenities to include parking space, fencing, benches, signage, kiosks, and trash receptacles.
La Mesa Library	Pre-Construction	30,300,000	Design and construction of new library in La Mesa.
Lake Morena Campground Restroom Replacement	Pre-Construction	700,000	Design, environmental analysis and construction to replace the campground restroom at Lake Morena County Park. The existing restroom has reached the end of its useful life and does not meet current building code standards. Supports CAP Measure W-1.3 to reduce potable water consumption at county facilities.
Lake Morena Dock Extension	Pre-Construction	1,000,000	Design, environmental analysis, permitting and construction to extend the dock at Lake Morena to be usable at various water levels.
Lake Morena Playground	Pre-Construction	1,000,000	Design, environmental analysis and construction to remove and replace playground equipment with new play equipment, playground surfacing, and new shade structures over playground.
Lakeside Equestrian Park to Cactus Park Trail Connection	Pre-Construction	1,850,000	Acquisition, design, environmental analysis and construction of one-mile trail connection from Lakeside Equestrian Park to Cactus Park. Trail connection is in CTMP.







## CAPITAL IMPROVEMENT NEEDS ASSESSMENT: FISCAL YEARS 2022–27

Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
Lakeside Equestrian to San Vicente Reservoir Trail	Pre-Construction	3,000,000	Acquisition, design, environmental analysis and construction of three-mile trail connection from Lakeside Equestrian Park to San Vicente Reservoir Trail. Trail connection is requested by Lakeside community. Acquire easement from City and private property owners is needed.
Lakeside Off Leash Area	Pre-Construction	650,000	Design, environmental analysis and construction of an off leash area in an existing County park in Lakeside.
Lakeside Soccer Fields	Pre-Construction	9,000,000	Acquisition, design, environmental analysis and construction of a new soccer park in Lakeside.
Lamar County Park Pervious Parking Lot	Pre-Construction	1,335,000	Design, environmental analysis and construction of a pervious paving parking area in Lamar Park. New park amenities have been added to Lamar Park that are drawing additional park visitors. The parking lot expansion would support these new park users.
Lindo Lake Improvements (Phase II)	Pre-Construction	15,950,000	Design, environmental analysis and construction to restore Lindo Lake by deepening the lakebed. Construction will occur in two phases. Phase I is under construction.
Lindo Lake Photovoltaic Carports	Pre-Construction	1,000,000	Design, environmental analysis, and construction of two carports with photovoltaic panels. Project would offset electrical consumption at Lindo Lake County Park.
Lindo Lake Site Improvements	Pre-Construction	2,250,000	Design, environmental analysis and construction for recreational improvements on the site of the previous library building.
Live Oak Park Playground	Pre-Construction	300,000	Design, environmental analysis and construction to remove and replace playground structure with new play equipment and new shade structure.
Louis Stelzer County Park Playground	Pre-Construction	2,650,000	Design, environmental analysis and construction to remove and replace three playground structures with new play equipment, playground surfacing, and add new shade structures.
Lusardi Creek Crossing	Pre-Construction	700,000	Design, environmental analysis and construction to improve the creek crossing.
Maintenance Buildings for Storage and Security Systems	Pre-Construction	1,500,000	Design, environmental analysis and construction of 3 maintenance buildings / storage buildings for replacement parts for park playgrounds and other assets. Buildings will be geographically dispersed in north, south and east county.





Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
Mira Mesa Epicentre	Pre-Construction	8,000,000	Design, environmental, and construction of upgrades to the existing Mira Mesa Youth and Community Center.
Multiple Species Conservation Program (MSCP) Land Acquisition (CAP)	Acquisition	294,000,000	Acquisition, Design, environmental and construction of remaining acres projected for existing South County, proposed North County and future East County MSCP through at least 2041.
Nancy Jane Park Playground	Pre-Construction	2,625,000	Design, environmental analysis and construction to remove and replace playground equipment at three playgrounds with new play equipment and shade structures.
Nelson Sloan Reclamation	Pre-Construction	2,000,000	Reclamation of the Nelson Sloan property (former quarry) to meet the basic requirements of the reclamation plan under the Surface Mining and Reclamation Act (SMARA). Project includes one-time start-up costs for environmental review/surveys/permits and Storm Water Pollution Prevention Plan preparation, grading plan, sediment transport and placement and other related site preparation/construction.
North County Regional Center (NCRC)	Pre-Construction	25,000,000	Major Systems Replacement Project (MSRP). Funding for design phase.
Off-Highway Vehicle Recreation Area	Pre-Construction	12,300,000	Acquisition, design, environmental analysis and construction for the implementation of an off-highway vehicle recreation area based on the results of the grant funded feasibility study.
Old Ironsides Park Playground	Pre-Construction	400,000	Design, environmental analysis and construction to remove and replace playground equipment with new play equipment and shade structure.
Otay Valley Regional Park (OVRP): Heritage Staging Area, Active Recreation Site 3, Area A, Area B, Area C	Pre-Construction	53,940,000	Design, Environmental analysis and build out of Regional Park including land acquisition, trail construction, staging areas, and an active recreation area. Project is phased.
Pala-Pauma Local Park	Pre-Construction	3,700,000	Acquisition, design, environmental analysis and construction of a new 4 acre County park, sports field and playground.
Palomar Mountain County Park	Pre-Construction	750,000	Design, environmental analysis and construction of new picnic areas with ADA access at Palomar Mountain County Park.





## CAPITAL IMPROVEMENT NEEDS ASSESSMENT: FISCAL YEARS 2022–27

Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
Photovoltaic (PV) Carports	Pre-Construction	2,250,000	Design, environmental analysis and construction of photovoltaic carports in existing parking areas to offset park energy demands and reduce GHG emission.
Playground Shade Structures	Pre-Construction	3,250,000	Design, environmental analysis, and construction of shade structure at Pine Valley Local Park, Pine Valley County Park, and Dos Picos County Park.
Potrero County Park - New Camping Cabins	Pre-Construction	800,000	Design, environmental analysis and construction of 2-4 camping cabins at Potrero County campgrounds.
Potrero Park Restroom Replacement	Pre-Construction	1,500,000	Design, environmental and construction to replace two restrooms at Potrero County Park. The playground restroom and the restroom near the outdoor pavilion in Reservation Area 1. Supports CAP Measure W-1.3 to reduce potable water consumption at county facilities.
Potts Trail	Pre-Construction	1,201,265	Improvements to newly acquired primitive trail and to add interpretive signage along the historic flume trail. The subject parcel is located south of El Monte Road along 2.3 miles of the historic San Diego Flume alignment between El Capitan Reservoir and Lake Jennings.
Poway Landfill Conversion	Pre-Construction	5,000,000	Design, environmental and construction to convert the existing closed landfill in Poway to active recreation / bike park. Cost estimate still being vetted.
Rady Children's Hospital Behavioral Health Hub for Children and Youth (parking structure)	Pre-Construction	25,000,000	Establish a behavioral health hub in the North Central region to provide critical services to children and youth through a partnership with Rady Children's Hospital. Rady funded construction of joint-use parking structure on County-owned property.
Rainbow County Park Playground	Pre-Construction	350,000	Design, environmental analysis and construction to remove and replace playground equipment and surfacing on one playground, and refurbish existing shade structure over an additional playground.
Ramona Grasslands Preserve Phase 1, 2 & 3	Pre-Construction	3,135,000	Design, environmental analysis and construction of an additional 5.5-mile multi-use trail system connecting the three portions of the Preserve. The trail system will utilize existing ranch roads and trails, with some new trail construction and a crossing of Santa Maria Creek.





Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
Ramona Intergenerational Community Campus (RICC) Active Recreation	Pre-Construction	23,000,000	Design, environmental analysis and construction of a new recreation amenities at the Ramona Intergenerational Community Campus. Amenities include a skate park and active recreation.
<b>Ramona Road Maintenance Station &amp; Fleet Garage</b>	Pre-Construction	11,000,000	Rehabilitation of Fleet garage to provide the necessary infrastructure to maintain County vehicles which are geographically located in this area. The footprint of the garage will be smaller in size compared to the current building in order to right size the building to the number of vehicles DGS Fleet supports.
<b>Ramona Sheriff Station</b>	Pre-Construction	36,000,000	Design and construction of new 18,000 square foot Sheriff Station on existing site.
Rancho Lilac Open Space Park	Pre-Construction	5,000,000	Design, environmental analysis and construction of a 900-acre open space park including staging area, trails, and interpretative displays, including improvements to existing structures onsite. Project completed in phases.
Rios Canyon County Park Playground	Pre-Construction	500,000	Design, environmental analysis and construction to remove playground equipment with new inclusive play equipment and shade structure.
<b>San Diego Botanic Gardens Master Plan</b>	Pre-Construction	66,850,000	Design, environmental and construction of new visitor center, parking lots, new gardens, greenhouse and nursery.
San Diego County Fire Training Tower	Pre-Construction	1,650,000	Design and construction of training tower.
San Diego River Trail	Pre-Construction	10,000,000	Acquisition, design, environmental analysis and construction to build out the San Diego River Trail. County is in process of identifying funding source per Board Direction. Cost estimate is still being vetted.
San Dieguito Local Park	Pre-Construction	11,000,000	Acquisition, design, environmental analysis and construction of a new local park in San Dieguito. Project will be partially funded with PEI.
San Dieguito Miracle Field	Pre-Construction	1,000,000	Replacement of the ballfield surfacing at Miracle Field. Current surfacing is at end of useful life.
San Dieguito Park Destination Playground	Pre-Construction	3,000,000	Design, environmental analysis and construction to remove and replace existing play structure with new and unique play structures, surfacing, and shade to appeal to families throughout the San Diego region.

\* Projects listed above in BOLD are County-owned structures identified as aged facilities.



**CAPITAL IMPROVEMENT NEEDS ASSESSMENT: FISCAL YEARS 2022–27**

Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
San Luis Rey River Park (SLRRP) Acquisition and Improvement	Construction	63,467,483	Acquisition, design, environmental analysis of development of planned 1600-acre San Luis Rey River Park (SLRRP). Project is phased.
Santa Maria Creek Greenway	Pre-Construction	3,000,000	Acquisition, design, environmental analysis of approximately 2.5 mile multi-use community pathway along the Santa Maria Creek from Wellfield Park to Ramona Grasslands. Connects to the RICC.
Santa Ysabel East-West Trail (Cauzza)	Pre-Construction	4,300,000	Design, environmental analysis and construction of trail alignment to provide an east-west trail connecting between west Santa Ysabel property/ trails to east Santa Ysabel property/ trails.
<b>Santee Library</b>	Pre-Construction	24,300,000	Design and construction of a new and larger facility (approximately 24,000 sq ft) library in Santee.
Scripps Ranch Civic Association / SDCWA Off Leash Area	Pre-Construction	650,000	Design, environmental analysis and construction to add an off leash area.
Smuggler's Gulch Improvements Project Tijuana River Valley Regional Park	Pre-Construction	10,000,000	Dredging of the Pilot Channel and entirety of Smuggler's Gulch prior to construction of the Smuggler's Gulch improvements project. Installation of a bridge over Monument Road to address flooding issues.
South Bay Regional Center (SBRC)	Pre-Construction	5,000,000	Major Systems Replacement. Project (MSRP). Funding for design phase.
South Lane Park Improvements Phase	Pre-Construction	1,900,000	Construction of Phase 2 improvements to existing park.
SR-94 Safe Passage	Pre-Construction	2,700,000	Acquisition (trail easements), design, environmental analysis and construction of two trail crossings under SR-94 through Sweetwater River. Requires significant engineering due to the bridge, rip rap, and permitting/ mitigation costs.
Star Valley Park	Pre-Construction	20,950,000	Design, environmental analysis, and construction of Star Valley Park. Park amenities could include sport fields/ courts, playgrounds, picnic areas.
Stelzer Cabin Renovation	Pre-Construction	400,000	Design, environmental analysis and construction to install bathroom, kitchen and fire sprinkler system to bring the cabin up to modern standards and create a rentable venue to generate revenue.

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Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
Stelzer Ranger Station Renovation	Pre-Construction	900,000	Construction of ranger station and interpretive center to replace the existing range station in the same location.
Sweetwater Bike Skills Park Restroom	Pre-Construction	2,000,000	Construction to add a restroom and expand parking facilities at the existing Sweetwater Bike Park. Includes development of a parking/staging area.
Sweetwater Lane Artificial Turf	Pre-Construction	3,000,000	Replacement of natural grass to artificial on four existing baseball fields with soccer field overlay. Current turf is at end of useful life.
Sweetwater Lane Park - LED Fixture Upgrade	Pre-Construction	700,000	Design, environmental analysis and construction of LED fixture update to existing ballfield lighting.
Sweetwater Lane Sports Complex Playground	Pre-Construction	1,000,000	Design, environmental analysis and construction to remove and replace existing play structure with new play equipment, playground surface and add shade.
Sweetwater Loop Trail Acquisition/ Construction: Segments 8 and 9 Segment 10	Pre-Construction	6,875,000	Acquisition, design, environmental analysis and permitting, mitigation and construction the multi-use Sweetwater Loop Trail Segments along the Sweetwater Reservoir. This project will be completed in segments.
Sweetwater Regional Park Artificial Turf Replacement and Conversion	Pre-Construction	4,350,000	Replacement of natural grass to artificial turf at Sweetwater Regional Park.
Sweetwater Regional Park Electrical and Sewer Upgrades (CAP)	Pre-Construction	2,500,000	Design, environmental analysis, and construction to replace outdated electrical and sewer systems in Sweetwater Park. Important upgraded need with the expansion of the campground.
Sweetwater Regional Trails - Tieber Connection	Pre-Construction	900,000	Design, environmental analysis and construction of Tieber Trail connection.
Sweetwater to California Riding and Hiking Connection and Sycuan Segment 7	Pre-Construction	2,200,000	Design, environmental analysis and construction of the Connector Trail from Sweetwater River and Loop Regional Trail east to CA Riding and Hiking Regional Trail. Also part of the Sycuan/ Sloane Canyon Trail (Segment 7) as well as a Pathway along Willow Glen Dr. This project includes a trail or pathway connection and possible easement acquisition for a small portion connecting Willow Glen Dr. to an existing County easement off Camino de Las Piedras and the trail system in the Refuge.
Sycamore Canyon Trails	Pre-Construction	2,600,000	Implementation of public access plan, including construction of new trails, improvements to existing trails and construction of a new staging area.





Capital Improvement Needs Assessment: Fiscal Years 2022-27			
Project Title	Current Status	Estimated Project Cost	Project Description
Sycuan Kumeyaay Village Dehesa Road/ Sloane Canyon Road Trail	Pre-Construction	12,900,000	Design, environmental analysis and construction of an estimated 4.9 miles of trail Sycuan and KDLC property along Dehesa road and Sloane Canyon Road (a DPW maintained road). Proposed trail provides an important regional trail connection between Regional Sweetwater Loop Trail to Regional California Riding and Hiking Trail. Project is phased.
Third Avenue Mental Health Inpatient Facility (Central Region Hub)	Pre-Construction	32,000,000	Design of an integrated care environment designed to accelerate transition from behavioral health crisis to continuous and chronic care management. This facility is anticipated to include inpatient behavioral health services.
Tijuana River Valley Regional Park (TRVRP) Active Recreation and Community Park	Construction	46,796,966	Design, environmental analysis and construction of the 1800-acre Tijuana River Valley Regional Park (TRVRP). Future projects include local park, restrooms, sports complex and equestrian center. Projects are phase.
Tijuana River Valley Regional Park Demolition	Pre-Construction	2,000,000	Testing, permitting and demolition or dilapidated / unused structures in the Tijuana River Valley Regional Park (TRVRP).
Twin Oaks Local Park	Pre-Construction	5,000,000	Acquisition, design, environmental analysis and construction of a new local park in the Twin Oaks community. Project will be partially funded with PEI.
Vallecito County Park - New Camping Cabins	Pre-Construction	1,300,000	Design, environmental analysis and construction of 2-4 camping cabins at Vallecitos County campgrounds.
Valley Center Community Park Playground	Pre-Construction	300,000	Design, environmental analysis and construction to add a shade structure over the playground.
<b>Vista Detention Facility Renovation/ Replacement</b>	Pre-Construction	1,000,000	A full scope for this project will be determined during the renovation/ replacement study.
Water Conservation Upgrades at William Heise Regional	Pre-Construction	570,000	Design, environmental and construction to retrofit existing irrigation lines and landscape. Supports CAP Measure W-1.3 to reduce potable water consumption at county facilities.

\* Projects listed above in BOLD are County-owned structures identified as aged facilities.





Capital Improvement Needs Assessment: Fiscal Years 2022-27

Project Title	Current Status	Estimated Project Cost	Project Description
William Heise and Dos Picos Campgrounds Picnic Table Replacement	Pre-Construction	1,000,000	Design, environmental analysis and construction to replace all existing damaged and stained concrete picnic tables (40) throughout Heise with Vinyl coated tables along with (4) ADA tables. Replace 92 existing damaged and stained concrete picnic tables and (4) ADA tables at Dos Picos with vinyl tables.
William Heise County Park - Camping Cabin Replacements	Pre-Construction	2,600,000	Design, environmental, construction and demolition of Cabins 1, 2, 9 and 10 to be replaced with Conestoga model cabins. These four cabins are the oldest in the park and approaching the end of their useful life.
William Heise County Park and Stelzer County Park - New Shade Structure	Pre-Construction	600,000	Design, environmental and construction of shade structures over existing amphitheaters to reduce UV exposure for park visitors.
William Heise Park Restroom Replacement	Pre-Construction	700,000	Design, environmental analysis and construction to repair and upgrade 2 restroom buildings that are outdated. Supports CAP Measure W-1.3 to reduce potable water consumption at county facilities
<b>\$ 1,778,700,813</b>			

\* Projects listed above in BOLD are County-owned structures identified as aged facilities.

The Capital Program section of this Operational Plan highlights major projects and provides project details on all outstanding capital projects. The Finance Other section includes a schedule of lease-purchase payments related to previously debt-financed projects.





# Operating Impact of Capital Program: Fiscal Years 2022–24

The County of San Diego considers each capital project in terms of its potential impact on the operating budget. Typical areas of impact include: one-time furniture, fixtures and equipment (FF&E) costs, ongoing operations and maintenance (O&M) costs which include facility and staff impacts, necessary additional staffing (staff years), ongoing program revenue related to the project, and debt service payments related to long-term financing of construction of the capital project. More detailed information regarding the debt service payments can be found in the Finance Other section of the Operational Plan in the Lease Payments table. The following major capital projects are currently in progress and are scheduled for completion during Fiscal Years 2022–24.

2022–24 Operating Impact of Capital Program							
Project Name	Description of Operating Impact	Estimated Total Project Cost	Estimated Completion Date	Estimated FF&E Costs	Estimated Ongoing Annual O&M Costs	Estimated Increase in Staff Years	Estimated Revenue for Ongoing Costs
Calavo Park	The operating impact for this park will include \$0.04 million in staffing, operations, maintenance, contracted services and utility costs to operate.	\$ 16,454,000	April 2023	—	45,074	1.00	\$ 45,074
Lakeside Branch Library	The operating impact for this facility will include \$1.2 million in FF&E costs and \$0.7 million in staffing, operations, maintenance, contracted services and utility costs to operate the 16,940 square foot facility.	17,945,000	September 2022	1,000,000	742,746	2.00	742,746
Lindo Lake Restoration Phase 1	The operating impact for this facility will include \$0.1 million in staffing, operations, maintenance, contracted services and utility costs to operate.	12,225,000	November 2022	—	143,951	2.00	143,951
Sweetwater Campground Expansion Phase 2	The operating impact to maintain the expansion will include \$0.2 million in operations, maintenance, contracted services and utility costs.	4,150,000	October 2022	—	207,374	—	207,374
Waterfront Park Active Recreation Expansion	The operating impact for this park will include \$0.3 million in staffing, operations, maintenance, contracted services and utility costs to operate.	3,000,000	December 2022	—	292,217	2.00	292,217
<b>2022–23 Total Operating Impact</b>		<b>\$ 53,774,000</b>		<b>\$ 1,000,000</b>	<b>\$ 1,431,362</b>	<b>7.00</b>	<b>\$ 1,431,362</b>

**OPERATING IMPACT OF CAPITAL PROGRAM: FISCAL YEARS 2022–24**

2022–24 Operating Impact of Capital Program

Project Name	Description of Operating Impact	Estimated Total Project Cost	Estimated Completion Date	Estimated FF&E Costs	Estimated Ongoing Annual O&M Costs	Estimated Increase in Staff Years	Estimated Revenue for Ongoing Costs
Alpine County Park	The operating impact for this park will include \$0.2 million in staffing, operations, maintenance, contracted services and utility costs to operate.	\$ 17,000,000	December 2023	\$ —	\$ 209,487	2.00	\$ 209,487
East Otay Mesa Fire Station	The operating impact for this facility will include \$1.0 million in FF&E costs and \$0.08 million in operations, maintenance, contracted services and utility costs to operate the 14,000 square foot facility.	20,300,000	July 2023	951,264	84,948	—	84,948
Edgemoor Psychiatric Hospital	The operating impact for this facility will include \$0.3 million in FF&E costs and \$0.0 million in new operations, maintenance, contracted services and utility costs to operate the 9,700 square foot facility.	13,000,000	June 2024	320,000	—	—	—
Heritage Park Hotel	The operating impact for this facility will include \$0.7 million in staffing, operations, maintenance, contracted services and utility costs to operate.	13,000,000	January 2024	—	726,115	12.00	726,115
Julian Library Community Room	The operating impact for this facility will include \$0.2 million in FF&E costs and \$0.02 million in operations, maintenance, contracted services and utility costs to operate the expanded 2,900 square foot facility.	7,220,000	August 2023	250,000	24,219	—	24,219
Rancho San Diego Library Expansion	The operating impact for this facility will include \$0.1 million in FF&E costs and \$0.01 million in operations, maintenance, contracted services and utility costs to operate the expanded 700 square foot facility.	1,400,000	July 2023	80,000	7,408	—	7,408
San Luis Rey Bonsall Community Park	The operating impact for this park will include \$0.7 million in staffing, operations, maintenance, contracted services and utility costs to operate.	23,997,000	August 2023	—	699,472	4.00	699,472





2022–24 Operating Impact of Capital Program

Project Name	Description of Operating Impact	Estimated Total Project Cost	Estimated Completion Date	Estimated FF&E Costs	Estimated Ongoing Annual O&M Costs	Estimated Increase in Staff Years	Estimated Revenue for Ongoing Costs
Southeastern Live Well Center	The operating impact for this facility will include \$2.8 million in FF&E costs and \$0.6 million in operations, maintenance, contracted services and utility costs to operate the 65,000 square foot facility.	75,995,000	July 2023	2,760,000	641,643	—	641,643
Tri-City Healthcare District Psychiatric Health Facility	The operating impact for this facility will include \$0.4 million in FF&E costs and \$0.0 million in operations, maintenance, contracted services and utility costs per lease to operate the 13,560 square foot facility.	20,600,000	July 2023	400,000	\$ —	—	—
Youth Transition Campus (Phase II)	The operating impact for this facility will include \$2.0 million in FF&E costs and \$0.7 million in operations, maintenance, contracted services and utility costs to operate the 60,000 square foot facility.	80,400,000	December 2023	2,000,000	720,077	—	720,077
<b>2023–24 Total Operating Impact</b>		<b>\$ 272,892,000</b>		<b>\$ 6,761,264</b>	<b>\$ 3,113,369</b>	<b>18.00</b>	<b>\$ 3,113,369</b>







*County of San Diego*

**Finance Other**

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# Finance Other

## Description

*Finance Other includes funds and programs that are predominantly Countywide in nature, have no staffing associated with them or exist for proper budgetary accounting purposes. Responsibility for these funds and programs rests primarily with departments in the Finance and General Government Group.*

*The funding levels for these programs are explained below and shown in the table that follows.*

## Cash Borrowing

No appropriations are budgeted for Fiscal Years 2022–23 and 2023–24.

## Community Enhancement

The Community Enhancement program provides grant funding for cultural activities, museums, visitor and convention bureaus, economic development councils and other similar institutions that promote and generate tourism and/or economic development at the regional and community levels throughout San Diego County. Per Board of Supervisors Policy B-58, Funding of the Community Enhancement Program, the amount of funding available for the Community Enhancement program approximately equals the amount of Transient Occupancy Tax (TOT) revenues estimated to be collected each fiscal year. Recommendations for grant awards are made throughout the year by individual Board members subject to approval by the Board of Supervisors as a whole. The funding level for Fiscal Year 2022–23 is budgeted at \$5.39 million, \$5.37 million of which reflects anticipated TOT revenues compared to \$4.79 million in Fiscal Year 2021–22 which was based on the economic recovery from the effects of COVID-19 pandemic to the hotel industry and tourism as a whole. The additional \$0.02 million is rebudgeted based on Fiscal Year 2021–22 returned funds

## Neighborhood Reinvestment Program

The Neighborhood Reinvestment Program is governed by Board of Supervisors Policy B-72, Neighborhood Reinvestment Program, and provides grant funds to County departments, public agencies, and nonprofit community organizations for one-time community, social, environmental, educational, cultural or recreational needs. Resources available for the program are subject to budget priorities as established by the Board of Supervisors. Recommendations for grant awards are made throughout the year



by individual Board members subject to approval by the Board of Supervisors as a whole. The funding level for Fiscal Year 2022–23 is budgeted at \$10.0 million, evenly divided among the five Districts.

## Contributions to Capital Program

These appropriations represent the General Fund cost for new or augmented capital development or land acquisition projects. For Fiscal Year 2022–23, \$84.2 million is budgeted in the Contributions to Capital Program as follows:

- ◆ \$25.0 million for the County Administration Center (CAC) Renovations,
- ◆ \$20.0 million for the Hall of Justice Major Systems Renovation project,
- ◆ \$15.5 million for the Lindo Lake Improvements (Phase II),
- ◆ \$7.5 million for the Multiple Species Conservation Program Land Acquisition,
- ◆ \$5.0 million for the San Luis Rey River Park (SLRRP) Rio Prado Acquisition and Improvement,
- ◆ \$4.4 million for the Mira Mesa Epicentre,
- ◆ \$2.0 million for the Sweetwater Bike Skills Park Restroom,
- ◆ \$2.0 million for the Tijuana River Valley Regional Park (TRVRP) Active Recreation and Community Park,
- ◆ \$1.0 million for the North County Regional Center Major Systems Renovation project,
- ◆ \$0.9 million for the Electric Vehicle Roadmap project to be located at the County Operations Center,
- ◆ \$0.9 million for the Stelzer Ranger Station Renovation.

Appropriations for the Capital Program budgeted with funding sources outside of the General Fund total \$87.6 million and are not reflected in this section.

No appropriations are budgeted for the Contributions to Capital Program in Fiscal Year 2023–24.

## Lease Payments: Capital Projects

The appropriations for this program are for the annual lease payments due to the San Diego County Capital Asset Leasing Corporation and the San Diego Regional Building Authority on the County's outstanding Certificates of Participation and Lease Revenue Bonds, the proceeds of which were used to finance various capital projects. The budget of \$24.0 million in Fiscal Year 2022–23 is a net decrease of \$0.5 million from the Fiscal Year 2021–22 Adopted Operational Plan as a result of decreases in the annual lease payment for the 2019 Justice Facilities Refunding as well as interest accrued from the reserve funds for the 2014 Edgemoor & RCS Refunding and the 2016A County Operations Center Refunding which are used to offset future debt service payments.

The Fiscal Year 2023–24 payments are estimated at \$26.2 million which is a net increase of \$2.2 million from the Fiscal Year 2022–23 Adopted Operational Plan primarily due to the issuance of the newest financing for the 2021 Youth Transition Campus offset by the defeasance of the courthouse portion of the 2019 Justice Facilities Refunding. Additional expenditure and revenue details are included in the Lease Payment table of this section.

## Countywide General Expenses

The primary objective of these appropriations is to fund Countywide projects and other Countywide needs. Budgeted at \$124.4 million, the major components of the Countywide General Expenses program in Fiscal Year 2022–23 include:

- ❖ \$103.1 million to support one-time department operational requirements including one-time Salaries and Benefits payments, various housing programs, various major maintenance projects, Climate Action Plans and Total Maximum Daily Load (TMDL) projects. Details of these projects are included in the Groups & Departments' financial section primarily in the Expenditure Transfer & Reimbursement account. These one-time activities are supported by General Purpose Revenue to reduce the use of General Fund Reserves. These General Purpose Revenues are planned to be allocated to departments on an ongoing basis in the future to address fixed cost increases and/or to mitigate revenue shortfalls.
- ❖ \$8.3 million for the 3rd installment of the Chula Vista Bayfront Project.
- ❖ \$10.1 million for contribution to the Information Technology (IT) Internal Service Fund to support the Countywide component of the IT outsourcing contract.
- ❖ \$1.5 million for retirement benefit payments required by the County Employees Retirement Law that must be paid by the County in accordance with Internal Revenue Code §415(m).

- ❖ \$1.2 million for appropriations for various contracts like actuaries to support the County in preparing retirement projections, for A-87 Countywide Indirect Cost Allocation Plan and for Sales & Use Tax auditing, recovery, and consulting services.
- ❖ \$0.2 million for contribution to the Employee Benefits Internal Service Fund to support workers' compensation costs based on the transfer settlement between the County and the State for pre-calendar year 2000 workers' compensation cases for court employees.

The Fiscal Year 2023–24 appropriations are estimated at \$161.5 million which includes unavoidable cost increases required to sustain service levels, anticipated increases in the County's retirement contributions resulting from any changes in valuation assumptions adopted by the Retirement Board, for future capital projects, as well as future increases from labor packages.

## Countywide Shared Major Maintenance

In Fiscal Year 2022–23, appropriations totaling \$2.0 million are budgeted for major maintenance projects at County facilities that are shared by departments from multiple groups. The funding level for Fiscal Year 2023–24 is also budgeted to be \$2.0 million. Appropriations for major maintenance projects are otherwise budgeted by the department/group that directly benefits from the improvements.

## Employee Benefits Internal Service Fund

In Fiscal Year 1994–95, the County established an Employee Benefits Internal Service Fund (ISF) to report all of its employee risk management activities. The appropriations for this fund support claim payments and administrative costs of the County's self-insured workers' compensation program and unemployment insurance program expenses. As of June 30, 2021, the total reported liability for the fund was \$204.8 million with current assets of \$208.2 million resulting in a positive net position of \$3.4 million.

Workers' compensation rates (premiums) are charged to individual departments based on that department's ten-year experience (claim history) and the department's risk factor based on its blend of occupational groups as established by the Workers' Compensation Insurance Rating Bureau (WCIRB) of California. WCIRB has developed a classification system based on potential risk of injury. An annual actuarial assessment is prepared by an actuary to estimate the liability and capture the costs associated with all reported and unreported claims. The actuarial claims liability is anticipated to increase by \$0.6 million as of June 30, 2022. Appropriations for Fiscal Year 2022–23 total \$48.4 million for the workers' compensation internal service fund, this reflects a \$0.7 million increase from the Fiscal Year 2021–22 Adopted

Budget due to a combination of anticipated increase in Excess WC insurance, actual claims/trends, and increased contract and software costs.

The County is self-insured for unemployment benefit costs and therefore must reimburse the State for any unemployment benefit payments that are attributed to a claimant's previous employment with the County. County departments provide the funding source for these payments. Unemployment insurance rates (premiums) are charged to departments based on 80% of each department's ten-year claims experience and 20% on budgeted staffing levels. Budgeted appropriations for Fiscal Year 2022–23 are \$3.8 million which reflects a decrease of \$1.3 million from the Fiscal Year 2021–22 Adopted Budget due to a decrease in projected claims expense based on the expiration of COVID-19 supplemental programs.

### Local Agency Formation Commission Administration

These appropriations reflect the County's contribution to the San Diego Local Agency Formation Commission (LAFCo) in accordance with provisions in Government Code §56381. LAFCo is a State chartered regulatory agency with countywide authority. LAFCo performs studies and renders jurisdictional decisions affecting the boundaries and government structure of cities and special districts. Through Fiscal Year 2000–01, LAFCo was funded exclusively by the County and user fees. Beginning with Fiscal Year 2001–02, funding for LAFCo is shared by the County, the 18 cities, 61 independent special districts in San Diego County as well as user fees. Appropriations of \$0.5 million are budgeted for Fiscal Year 2022–23 and \$0.5 million are budgeted for Fiscal Year 2023–24.

### Public Liability Internal Service Fund

In Fiscal Year 1994–95, the County established the Public Liability Internal Service Fund (ISF) to report all of its public risk management activities. The County is self-insured through the ISF for

premises liability at medical facilities, medical malpractice, errors and omissions, false arrest, forgery, automobile and general liability. The cost to General Fund departments, other funds and special districts is distributed based on a weighted risk factor: 90% allocated based on the last five years' loss experience and 10% based on staff hours of exposure. The County contracts with an actuary to annually assess the long-term liability of the fund to determine an adequate level of reserves. The fund's total reported liability as of June 30, 2021 was \$94.7 million with current assets of \$93.9 million resulting in a negative net position of \$0.8 million. The actuarial claims liability is expected to increase by \$10.7 million as of June 30, 2022. To address the unfunded actuarial liability that is driving the negative net position, \$3.8 million was budgeted in Fiscal Year 2021–22, and \$1.8 million will be budgeted in both Fiscal Year 2022–23 and 2023–24. Collections of the unfunded liability are amortized over a ten-year period subject to annual review.

Appropriations for Fiscal Year 2022–23 total \$42.0 million for the Public Liability Internal Service Fund, which reflects an \$8.2 million increase from the Fiscal Year 2021–22 Adopted Operational Plan primarily due to an increase in Settlements relating to liability payments.

### Pension Obligation Bonds

The appropriations for this debt service fund reflect the scheduled principal and interest payments and related administrative expenses for the 2004 and the 2008 taxable Pension Obligation Bonds (POBs). With the final prepayment of eligible taxable POBs, the remaining principal and interest payments are structured as level debt service in the amount of \$81.4 million annually. See the Debt Management Policies and Obligations section of this document for more information on the POBs, including the history, outstanding principal and scheduled payments.



Finance Other Appropriations/Expenditures					
	Fiscal Year 2020–21 Adopted Budget	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2022–23 Adopted Budget	% Change	Fiscal Year 2023–24 Approved Budget
Community Enhancement	\$ 5,943,432	\$ 4,837,336	\$ 5,390,086	11.4	\$ 5,373,163
Neighborhood Reinvestment Program	10,000,000	10,000,000	10,000,000	—	10,000,000
Contributions to Capital Program	81,900,554	141,417,935	84,160,000	(40.5)	—
Lease Payments: Capital Projects	24,571,641	24,505,206	24,031,204	(1.9)	26,232,143
Countywide General Expenses	124,433,782	115,218,329	124,366,769	7.9	161,462,621
Countywide Shared Major Maintenance	—	2,000,000	2,000,000	—	2,000,000
Employee Benefits Internal Service Funds (ISF)					
<i>Workers Compensation Employee Benefits ISF</i>	47,073,208	47,712,012	48,426,168	1.5	48,426,168
<i>Unemployment Insurance Employee Benefits ISF</i>	3,249,906	5,054,605	3,807,784	(24.7)	3,807,784
Local Agency Formation Commission Administration	483,914	498,431	514,281	3.2	529,709
Public Liability ISF	36,664,543	33,813,531	42,019,120	24.3	42,019,120
Pension Obligation Bonds	81,499,123	81,488,073	81,411,260	(0.1)	81,494,299
<b>Total</b>	<b>\$ 415,820,103</b>	<b>\$ 466,545,458</b>	<b>\$ 426,126,672</b>	<b>(8.7)</b>	<b>\$ 381,345,007</b>



## Lease Payments-Bonds

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Lease Payments-Bonds	\$ 24,551,513	\$ 24,505,206	\$ 24,505,206	\$ 24,142,905	\$ 24,031,204	\$ 26,232,143
<b>Total</b>	<b>\$ 24,551,513</b>	<b>\$ 24,505,206</b>	<b>\$ 24,505,206</b>	<b>\$ 24,142,905</b>	<b>\$ 24,031,204</b>	<b>\$ 26,232,143</b>

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$ —	\$ 2,001	\$ 2,001	\$ —	\$ 2,001	\$ 2,001
Other Charges	\$ 24,551,513	\$ 24,503,205	\$ 24,503,205	\$ 24,142,905	\$ 24,029,203	\$ 26,230,142
<b>Total</b>	<b>\$ 24,551,513</b>	<b>\$ 24,505,206</b>	<b>\$ 24,505,206</b>	<b>\$ 24,142,905</b>	<b>\$ 24,031,204</b>	<b>\$ 26,232,143</b>

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Revenue From Use of Money & Property	\$ 726,998	\$ 759,503	\$ 759,503	\$ 722,126	\$ 770,242	\$ —
Other Financing Sources	9,453,680	10,766,000	10,766,000	10,594,206	10,689,261	8,562,500
Fund Balance Component Decreases	800,000	800,000	800,000	800,000	800,000	—
Use of Fund Balance	814,590	—	—	—	—	—
General Purpose Revenue Allocation	12,756,245	12,179,703	12,179,703	12,026,573	11,771,701	17,669,643
<b>Total</b>	<b>\$ 24,551,513</b>	<b>\$ 24,505,206</b>	<b>\$ 24,505,206</b>	<b>\$ 24,142,905</b>	<b>\$ 24,031,204</b>	<b>\$ 26,232,143</b>



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## Appendix A: All Funds Budget Summary

### Countywide Totals

Staffing						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
	<b>Total</b>	<b>18,782.50</b>			<b>19,847.50</b>	<b>19,895.50</b>

Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$2,496,694,827	\$2,703,488,257	\$2,711,360,889	\$2,595,645,983	\$2,953,437,041	\$3,002,074,417
Services & Supplies	2,677,526,082	2,921,528,823	3,857,814,783	2,573,164,071	2,872,987,518	2,623,921,897
Other Charges	797,267,805	726,951,075	1,236,199,240	933,773,531	750,111,076	755,942,173
Capital Assets Software	262,122	50,000	846,060	204,586	50,000	50,000
Capital Assets/Land Acquisition	219,284,419	311,044,833	815,154,168	169,940,963	186,858,491	100,919,020
Capital Assets Equipment	26,555,975	47,487,968	93,176,166	9,349,744	58,841,644	33,519,221
Expenditure Transfer & Reimbursements	(70,915,491)	(98,346,516)	(132,840,285)	(84,089,698)	(143,218,519)	(44,415,802)
Operating Transfers Out	640,564,093	620,799,126	1,140,379,016	599,143,268	680,401,781	491,254,764
<b>Total</b>	<b>\$6,787,239,833</b>	<b>\$7,233,003,566</b>	<b>\$9,722,090,038</b>	<b>\$6,797,132,448</b>	<b>\$7,359,469,032</b>	<b>\$6,963,265,690</b>



**APPENDIX A: ALL FUNDS BUDGET SUMMARY**

Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Current Property	\$847,742,951	\$865,370,181	\$865,370,181	\$883,713,285	\$927,205,477	\$959,437,948
Taxes Other Than Current Secured	591,261,762	581,329,530	604,959,730	622,210,878	618,418,363	638,775,992
Licenses Permits & Franchises	58,745,259	43,873,063	43,873,063	55,141,548	57,939,426	60,101,679
Fines, Forfeitures & Penalties	44,746,446	45,571,430	46,171,984	46,036,679	44,213,710	37,376,080
Revenue From Use of Money & Property	55,980,665	47,086,009	47,348,009	64,674,893	46,526,927	46,192,171
Intergovernmental Revenues	3,501,633,945	3,369,308,456	4,235,581,482	3,538,754,413	3,514,704,482	3,456,735,962
Charges For Current Services	1,058,320,797	1,134,002,956	1,239,164,447	1,079,799,175	1,144,100,193	1,129,755,162
Miscellaneous Revenues	61,024,487	106,335,840	122,161,483	54,407,631	75,360,042	43,567,208
Other Financing Sources	585,794,191	645,862,208	1,153,089,358	578,305,903	642,008,768	455,079,655
Residual Equity Transfers In	8,983,639	258,486	258,486	1,049,271	258,486	258,486
Fund Balance Component Decreases	91,564,210	58,109,719	58,109,719	58,109,719	55,671,258	45,156,776
Use of Fund Balance	(118,558,519)	335,895,688	1,306,002,097	(185,070,946)	233,061,900	90,828,571
<b>Total</b>	<b>\$6,787,239,833</b>	<b>\$7,233,003,566</b>	<b>\$9,722,090,038</b>	<b>\$6,797,132,448</b>	<b>\$7,359,469,032</b>	<b>\$6,963,265,690</b>





Public Safety Group

Staffing						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
	<b>Total</b>	<b>7,834.00</b>			<b>8,015.00</b>	<b>8,063.00</b>

Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$1,172,439,585	\$1,323,482,464	\$1,276,430,593	\$1,237,804,756	\$1,395,293,819	\$1,446,959,832
Services & Supplies	349,622,627	460,056,272	580,945,819	397,504,778	492,190,093	437,747,123
Other Charges	117,857,860	121,218,382	136,535,873	119,461,204	146,623,471	149,644,542
Capital Assets Software	262,122	50,000	176,370	176,289	50,000	50,000
Capital Assets/Land Acquisition	7,915,990	—	206,498	206,238	—	—
Capital Assets Equipment	17,617,517	8,113,022	30,078,631	6,931,344	23,765,712	1,799,989
Expenditure Transfer & Reimbursements	(39,154,783)	(29,134,077)	(35,167,372)	(27,815,292)	(37,693,957)	(24,537,865)
Operating Transfers Out	313,966,564	363,765,998	472,902,873	361,802,041	480,672,449	397,801,090
<b>Total</b>	<b>\$1,940,527,483</b>	<b>\$2,247,552,061</b>	<b>\$2,462,109,284</b>	<b>\$2,096,071,358</b>	<b>\$2,500,901,587</b>	<b>\$2,409,464,711</b>

**APPENDIX A: ALL FUNDS BUDGET SUMMARY**

Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Current Property	\$3,730,037	\$5,134,491	\$5,134,491	\$6,471,832	\$8,505,477	\$9,009,477
Taxes Other Than Current Secured	24,545	50,530	50,530	581,960	72,398	72,398
Licenses Permits & Franchises	1,125,160	1,323,384	1,323,384	1,361,368	1,380,119	1,380,119
Fines, Forfeitures & Penalties	14,385,884	22,908,587	23,509,141	16,846,944	20,758,505	13,615,320
Revenue From Use of Money & Property	4,560,348	1,796,034	1,796,034	1,917,240	1,779,053	1,766,703
Intergovernmental Revenues	605,952,446	598,293,742	640,243,939	663,445,134	702,250,762	678,994,795
Charges For Current Services	187,910,157	204,500,941	204,300,941	195,778,544	204,773,587	206,770,860
Miscellaneous Revenues	19,906,054	22,858,595	25,589,171	22,581,751	19,454,247	17,432,752
Other Financing Sources	289,232,028	351,802,498	381,534,899	347,494,644	440,946,992	403,084,500
Fund Balance Component Decreases	34,605,940	33,605,940	33,605,940	33,605,940	33,605,940	33,605,940
Use of Fund Balance	(57,630,560)	94,805,125	234,548,620	(104,486,193)	97,645,073	16,242,671
General Purpose Revenue Allocation	836,725,445	910,472,194	910,472,194	910,472,194	969,729,434	1,027,489,176
<b>Total</b>	<b>\$1,940,527,483</b>	<b>\$2,247,552,061</b>	<b>\$2,462,109,284</b>	<b>\$2,096,071,358</b>	<b>\$2,500,901,587</b>	<b>\$2,409,464,711</b>





Health and Human Services Agency

Staffing						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
	<b>Total</b>	7,284.50			7,879.50	7,879.50

Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$846,625,848	\$856,944,471	\$906,008,111	\$864,797,169	\$965,026,057	\$956,409,032
Services & Supplies	1,555,410,454	1,553,012,258	1,837,358,451	1,349,278,896	1,419,581,863	1,360,135,797
Other Charges	424,340,182	393,351,544	636,442,053	555,018,756	393,986,449	393,986,449
Capital Assets Software	—	—	46,750	28,297	—	—
Capital Assets/Land Acquisition	3,107,399	—	100,000	99,594	—	—
Capital Assets Equipment	5,949,292	20,860,146	21,501,644	1,642,318	15,901,232	13,876,232
Expenditure Transfer & Reimbursements	(25,541,693)	(42,045,148)	(47,847,679)	(28,204,118)	(44,872,406)	(13,657,450)
Operating Transfers Out	50,918,502	60,234,831	91,002,453	71,116,912	65,494,754	64,107,622
<b>Total</b>	<b>\$2,860,809,984</b>	<b>\$2,842,358,102</b>	<b>\$3,444,611,784</b>	<b>\$2,813,777,825</b>	<b>\$2,815,117,949</b>	<b>\$2,774,857,682</b>

**APPENDIX A: ALL FUNDS BUDGET SUMMARY**

Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Current Property	\$2,191,396	\$—	\$—	\$—	\$—	\$—
Taxes Other Than Current Secured	2,333,325	2,336,673	2,336,673	2,275,241	2,323,479	2,323,479
Licenses Permits & Franchises	841,075	791,772	791,772	967,787	791,772	791,772
Fines, Forfeitures & Penalties	6,492,418	4,010,721	4,010,721	3,430,208	4,010,721	4,010,721
Revenue From Use of Money & Property	5,839,123	2,919,407	2,919,407	14,371,925	2,919,407	2,919,407
Intergovernmental Revenues	2,521,314,206	2,419,987,943	2,929,071,551	2,474,777,697	2,439,978,846	2,432,079,148
Charges For Current Services	103,427,662	111,168,310	111,227,707	100,429,680	107,761,855	101,126,044
Miscellaneous Revenues	22,920,708	66,025,586	76,697,756	17,077,403	33,017,533	6,888,295
Other Financing Sources	21,209,682	20,528,913	20,528,913	21,045,927	20,489,331	20,489,331
Fund Balance Component Decreases	14,198,815	2,370,714	2,370,714	2,370,714	2,370,714	2,370,714
Use of Fund Balance	25,332,256	62,430,443	144,868,950	27,243,623	19,042,024	13,414,702
General Purpose Revenue Allocation	134,709,319	149,787,620	149,787,620	149,787,620	182,412,267	188,444,069
<b>Total</b>	<b>\$2,860,809,984</b>	<b>\$2,842,358,102</b>	<b>\$3,444,611,784</b>	<b>\$2,813,777,825</b>	<b>\$2,815,117,949</b>	<b>\$2,774,857,682</b>





Land Use and Environment Group

Staffing						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
	<b>Total</b>	1,855.50			2,026.50	2,026.50

Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$229,995,690	\$250,812,682	\$245,453,250	\$226,999,129	\$285,082,634	\$288,954,276
Services & Supplies	240,668,650	295,579,633	589,988,536	256,165,826	331,032,435	274,826,657
Other Charges	14,567,324	13,639,941	22,422,194	12,689,313	13,011,955	13,439,498
Capital Assets/Land Acquisition	2,794,207	33,433,000	59,408,164	—	19,766,478	2,900,200
Capital Assets Equipment	2,110,943	7,860,800	18,640,904	523,021	5,978,700	5,118,000
Expenditure Transfer & Reimbursements	(3,331,428)	(19,722,784)	(20,380,728)	(19,973,808)	(50,610,672)	(2,760,704)
Operating Transfers Out	73,009,930	33,777,141	47,852,990	36,650,884	25,652,357	3,729,610
<b>Total</b>	<b>\$559,815,315</b>	<b>\$615,380,413</b>	<b>\$963,385,310</b>	<b>\$513,054,364</b>	<b>\$629,913,887</b>	<b>\$586,207,537</b>



**APPENDIX A: ALL FUNDS BUDGET SUMMARY**

Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Current Property	\$52,626,056	\$52,863,435	\$52,863,435	\$55,602,969	\$55,426,650	\$57,489,728
Taxes Other Than Current Secured	11,070,783	13,065,525	36,695,725	3,946,081	11,724,806	11,342,434
Licenses Permits & Franchises	51,014,228	35,653,610	35,653,610	47,171,595	48,887,350	51,859,126
Fines, Forfeitures & Penalties	1,329,676	808,459	808,459	576,371	809,311	809,311
Revenue From Use of Money & Property	25,240,887	27,833,567	28,095,567	29,111,274	28,381,130	29,042,933
Intergovernmental Revenues	160,438,666	158,672,596	213,319,601	163,097,901	171,567,281	163,190,520
Charges For Current Services	105,866,012	115,155,491	123,613,982	109,186,303	123,914,708	125,326,885
Miscellaneous Revenues	1,825,486	1,911,888	3,064,051	1,127,324	6,378,664	1,913,047
Other Financing Sources	41,008,996	32,402,141	36,199,053	35,152,361	21,736,357	3,679,086
Residual Equity Transfers In	3,100,000	—	—	—	—	—
Fund Balance Component Decreases	20,110,830	6,734,440	6,734,440	6,734,440	5,295,978	3,914,830
Use of Fund Balance	4,486,660	85,543,023	341,601,149	(23,388,492)	51,375,653	30,942,651
General Purpose Revenue Allocation	81,697,035	84,736,238	84,736,238	84,736,238	104,415,999	106,696,986
<b>Total</b>	<b>\$559,815,315</b>	<b>\$615,380,413</b>	<b>\$963,385,310</b>	<b>\$513,054,364</b>	<b>\$629,913,887</b>	<b>\$586,207,537</b>





Finance and General Government Group

Staffing						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
	<b>Total</b>	1,808.50			1,926.50	1,926.50

Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits	\$247,633,705	\$272,248,640	\$283,468,935	\$266,044,928	\$308,034,531	\$309,751,277
Services & Supplies	456,961,849	481,118,730	659,103,778	447,672,275	481,022,080	460,656,767
Other Charges	16,784,154	16,284,886	19,173,108	17,454,582	16,349,322	16,449,322
Capital Assets Software	—	—	622,940	—	—	—
Capital Assets/Land Acquisition	(3,106,176)	—	—	(9,187,124)	—	—
Capital Assets Equipment	571,669	10,654,000	22,926,193	224,268	13,196,000	12,725,000
Expenditure Transfer & Reimbursements	(2,887,587)	(7,444,507)	(29,444,507)	(8,096,481)	(10,041,484)	(3,459,783)
Operating Transfers Out	6,605,210	5,611,048	22,067,472	8,180,182	7,081,081	6,459,870
<b>Total</b>	<b>\$722,562,825</b>	<b>\$778,472,797</b>	<b>\$977,917,919</b>	<b>\$722,292,631</b>	<b>\$815,641,530</b>	<b>\$802,582,453</b>

**APPENDIX A: ALL FUNDS BUDGET SUMMARY**

Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Other Than Current Secured	\$(18)	\$—	\$—	\$—	\$—	\$—
Licenses Permits & Franchises	977,243	1,263,500	1,263,500	1,252,529	2,112,000	1,374,000
Fines, Forfeitures & Penalties	701,819	644,150	644,150	695,836	644,150	644,150
Revenue From Use of Money & Property	1,748,103	1,667,262	1,667,262	2,337,795	2,067,262	2,067,262
Intergovernmental Revenues	20,625,306	9,768,829	35,857,996	22,011,412	13,216,001	8,095,500
Charges For Current Services	492,860,208	515,664,978	615,713,137	486,955,285	520,842,644	520,890,935
Miscellaneous Revenues	12,934,094	14,939,771	14,939,771	12,523,510	16,509,598	16,833,114
Other Financing Sources	16,933,698	14,478,735	18,861,511	16,022,917	17,644,474	18,544,231
Residual Equity Transfers In	5,883,639	258,486	258,486	1,049,271	258,486	258,486
Fund Balance Component Decreases	5,265,292	5,265,292	5,265,292	5,265,292	5,265,292	5,265,292
Use of Fund Balance	(14,320,950)	30,517,404	99,442,424	(9,825,605)	27,782,860	13,455,988
General Purpose Revenue Allocation	178,954,390	184,004,390	184,004,390	184,004,390	209,298,763	215,153,495
<b>Total</b>	<b>\$722,562,825</b>	<b>\$778,472,797</b>	<b>\$977,917,919</b>	<b>\$722,292,631</b>	<b>\$815,641,530</b>	<b>\$802,582,453</b>



Capital Program

Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$4,377,339	\$231,800	\$900,819	\$736,914	\$245,800	\$245,800
Capital Assets/Land Acquisition	208,572,999	273,896,935	755,439,506	178,822,256	163,032,346	—
Capital Assets Equipment	306,553	—	28,794	28,794	—	—
Operating Transfers Out	8,098,510	8,566,000	8,566,000	8,394,206	8,489,261	8,562,500
<b>Total</b>	<b>\$221,355,402</b>	<b>\$282,694,735</b>	<b>\$764,935,119</b>	<b>\$187,982,171</b>	<b>\$171,767,407</b>	<b>\$8,808,300</b>

Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Revenue From Use of Money & Property	\$532,228	\$568,924	\$568,924	\$441,038	\$537,973	\$538,792
Intergovernmental Revenues	6,296,805	38,012,219	53,138,859	31,723,364	22,997,721	996,949
Charges For Current Services	404,556	21,000,000	17,795,444	913,161	11,250,000	—
Miscellaneous Revenues	541,936	600,000	1,603,240	24,785	—	—
Other Financing Sources	207,900,278	215,661,935	684,976,995	147,944,255	130,282,346	500,000
Use of Fund Balance	5,679,599	6,851,657	6,851,657	6,935,568	6,699,367	6,772,559
<b>Total</b>	<b>\$221,355,402</b>	<b>\$282,694,735</b>	<b>\$764,935,119</b>	<b>\$187,982,171</b>	<b>\$171,767,407</b>	<b>\$8,808,300</b>

**Finance Other**

Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Services & Supplies	\$70,485,162	\$131,530,130	\$189,517,380	\$121,805,382	\$148,915,247	\$90,309,753
Other Charges	223,718,285	182,456,322	421,626,013	229,149,675	180,139,879	182,422,362
Capital Assets/Land Acquisition	—	3,714,898	—	—	4,059,667	98,018,820
Operating Transfers Out	187,965,377	148,844,108	497,987,228	112,999,043	93,011,879	10,594,072
<b>Total</b>	<b>\$482,168,823</b>	<b>\$466,545,458</b>	<b>\$1,109,130,621</b>	<b>\$463,954,099</b>	<b>\$426,126,672</b>	<b>\$381,345,007</b>

Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Revenue From Use of Money & Property	\$3,702,878	\$3,592,502	\$3,592,502	\$2,962,256	\$2,757,168	\$1,986,926
Intergovernmental Revenues	31,375,311	—	219,376,409	22,703,935	—	—
Charges For Current Services	165,658,271	164,413,236	164,413,236	183,822,133	173,457,399	173,540,438
Miscellaneous Revenues	2,896,209	—	267,493	1,072,858	—	—
Other Financing Sources	9,509,507	10,987,986	10,987,986	10,645,800	10,909,268	8,782,507
Fund Balance Component Decreases	17,383,333	10,133,333	10,133,333	10,133,333	9,133,334	—
Use of Fund Balance	64,262,044	55,748,036	478,689,297	10,943,419	30,516,923	10,000,000
General Purpose Revenue Allocation	187,381,270	221,670,365	221,670,365	221,670,365	199,352,580	187,035,136
<b>Total</b>	<b>\$482,168,823</b>	<b>\$466,545,458</b>	<b>\$1,109,130,621</b>	<b>\$463,954,099</b>	<b>\$426,126,672</b>	<b>\$381,345,007</b>





Total General Purpose Revenue

General Purpose Revenue						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Current Property	\$789,195,463	\$807,372,255	\$807,372,255	821,638,484	\$863,273,350	892,938,743
Taxes Other Than Current Secured	577,833,128	565,876,802	565,876,802	615,407,596	604,297,680	625,037,681
Licenses Permits & Franchises	4,787,552	4,840,797	4,840,797	4,388,269	4,768,185	4,696,662
Fines, Forfeitures & Penalties	21,836,649	17,199,513	17,199,513	24,487,320	17,991,023	18,296,578
Revenue From Use of Money & Property	14,357,099	8,708,313	8,708,313	13,533,366	8,084,934	7,870,148
Intergovernmental Revenues	155,631,205	144,573,127	144,573,127	160,994,970	164,693,871	173,379,050
Charges For Current Services	2,193,931	2,100,000	2,100,000	2,714,069	2,100,000	2,100,000
Miscellaneous Revenues	—	—	—	—	—	500,000
<b>Total</b>	<b>\$1,565,835,026</b>	<b>\$1,550,670,807</b>	<b>\$1,550,670,807</b>	<b>1,643,164,074</b>	<b>\$1,665,209,043</b>	<b>1,724,818,862</b>





## Appendix B: Budget Summary and Changes in Fund Balance

### Appropriations by Fund Type

County Funds by Type						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Air Pollution Control District	\$56,697,039	\$—	\$—	\$—	\$—	\$—
Capital Project Funds	221,355,402	282,694,735	764,935,119	187,982,171	171,767,407	8,808,300
Community Facilities Districts	5,680,142	3,144,030	21,850,415	8,530,009	5,591,469	4,903,682
County Service Areas	26,401,813	22,269,683	56,488,479	37,034,093	26,609,062	25,339,669
Debt Service County Family	81,483,381	81,488,073	81,488,073	81,453,138	81,411,260	81,494,299
General Fund	5,296,382,080	5,540,905,805	7,087,016,665	5,314,431,784	5,654,012,679	5,519,031,071
Miscellaneous Local Agencies	7,678,662	7,781,448	7,901,448	7,780,682	7,728,672	7,728,672
Miscellaneous Special Districts	9,216,865	12,872,907	28,925,866	9,037,760	15,519,486	10,509,479
Permanent Road Divisions	2,907,085	7,036,147	8,889,296	1,704,373	6,220,530	1,762,324
County Proprietary Enterprise Funds	33,959,733	45,135,962	56,768,535	32,580,390	45,136,591	37,664,306
County Proprietary Internal Service Funds	513,880,148	559,023,418	710,237,956	534,643,120	574,576,904	566,089,292
Sanitation Districts	31,913,350	58,776,906	67,555,824	25,103,430	45,319,793	33,857,990
Special Revenue Funds	499,684,133	611,874,452	830,032,363	556,851,500	725,575,179	666,076,606
<b>Total</b>	<b>\$6,787,239,833</b>	<b>\$7,233,003,566</b>	<b>\$9,722,090,038</b>	<b>\$6,797,132,448</b>	<b>\$7,359,469,032</b>	<b>\$6,963,265,690</b>

**Appropriations by Group and Fund**

Public Safety Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
General Fund	\$1,636,695,761	\$1,862,507,174	\$2,020,186,172	\$1,732,378,384	\$2,018,582,221	\$1,979,003,268
Sheriff’s Asset Forfeiture Program	2,216,188	1,300,000	1,302,068	400,116	150,000	—
Sheriff’s Asset Forfeiture - US Treasury	300,000	—	—	—	1,450,000	—
Sheriff’s Asset Forfeiture - State	720,000	1,100,000	1,100,000	—	100,000	—
District Attorney Asset Forfeiture Program Fed	176,500	1,000,000	1,028,901	206,889	1,000,000	1,000,000
District Attorney Asset Forfeiture Program - US Treasury	—	50,000	50,000	—	50,000	50,000
District Attorney Asset Forfeiture State	45,151	100,000	100,000	45,638	100,000	100,000
Probation Asset Forfeiture Program	(48,678)	100,000	100,000	—	100,000	100,000
Sheriff’s Incarcerated Peoples’ Welfare	3,749,846	4,467,410	5,820,648	2,376,896	4,526,225	4,717,044
Probation Incarcerated Peoples’ Welfare	58,754	2,000	2,000	—	2,000	2,000
Public Safety Prop 172 Special Revenue	268,119,626	344,229,267	346,298,714	324,336,451	438,770,494	392,269,145
CSA 115 Pepper Drive Fire Protection / EMS	2,521	—	—	—	—	—
CSA 115 Pepper Drive Fire Mitigation	51	—	—	—	—	—
SDCFPD Fire Mitigation	135,932	—	1,864,068	1,047,739	—	—
SD County Fire Protection Dist	857,503	1,604,839	1,664,137	1,203,989	4,136,545	3,826,545
SDCFPD Mt Laguna	9,924	17,300	17,300	7,840	17,600	17,600
SDCFPD Palomar	27,912	61,800	62,304	51,303	61,800	61,800
SDCFPD Descanso	26,790	58,500	58,500	35,711	59,000	59,000
SDCFPD Dulzura	—	12,600	12,600	12,600	12,600	12,600
SDCFPD Tecate	—	12,900	12,900	12,900	13,000	13,000
SDCFPD Potrero	—	16,000	16,000	16,000	17,000	17,000
SDCFPD Jacumba	11,681	17,300	17,300	15,014	17,700	17,700
SDCFPD Rural West	128,216	493,700	493,900	409,743	1,314,000	564,000
SDCFPD Yuima	—	50,000	50,000	49,999	150,000	50,000
SDCFPD Julian	72,469	104,000	121,057	95,005	254,000	104,000

**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**



Public Safety Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
CSA 135 Mt Laguna Fire/ Medical SRV ZN	32,472	—	—	3	—	—
CSA 135 Palomar Mt Fire/ Medical SRV ZN	125,599	—	—	18	—	—
CSA 135 San Pasqual Fire/ Medical SRV ZN	41,489	—	—	66	—	—
CSA 135 Descanso Fire/ Medical SRV ZN	126,720	—	—	17	—	—
CSA 135 Dulzura Fire/ Medical SRV ZN	27,977	—	—	60	—	—
CSA 135 Tecate Fire/ Medical SRV ZN	41,820	—	—	85	—	—
CSA 135 Potrero Fire/ Medical SRV ZN	35,469	—	—	75	—	—
CSA 135 Jacumba Fire/ Medical SRV ZN	24,047	—	—	3	—	—
CSA 135 Rural West Fire/ Medical SRV ZN	880,181	—	—	1,191	—	—
CSA 135 Yuima Fire Med SRV ZN	226,215	—	—	438	—	—
CSA 135 Julian Fire Med SRV ZN	81,533	—	—	11	—	—
CSA 135 Fire Authority Fire Mitigation	3,080,231	—	—	5,239	—	—
CSA 135 Fire Authority Fire Protection / EMS	2,437,024	—	—	52,831	—	—
CSA 135 Del Mar 800 MHZ Zone B	35,802	46,500	50,085	36,347	44,241	44,241
CSA 135 Poway 800 MHZ Zone F	154,757	165,500	169,802	94,376	165,500	137,385
CSA 135 Solana Beach 800 MHZ Zone H	53,360	59,500	63,802	39,703	56,500	39,751
CSA 135 Borrego Springs FPD 800 MHZ Zn K	7,866	8,550	8,550	6,555	8,550	—
County Service Area 17	—	5,663,670	11,476,512	5,389,461	5,804,149	5,804,149
County Service Area 69	—	8,810,177	18,427,204	8,583,588	9,151,061	9,151,061
CSA 135 CFD 04-01 Special Tax A	70,083	—	—	138	—	—
CSA 135 CFD 04-01 Special Tax B	711	—	—	1	—	—

**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**

Public Safety Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
CSA 135 EOM CFD 09-01 Special Tax A	469,939	—	—	905	—	—
CSA 135 EOM CFD 09-01 Special Tax B	901,629	—	—	3,434	—	—
SDCFPD CFD 04-01 Special Tax A	964	5,000	5,000	—	5,000	5,000
SDCFPD EOM CFD 09-01 Special Tax A	48,366	130,000	130,000	103,447	120,000	120,000
SDCFPD EOM CFD 09-01 Special Tax B	3,614	618,000	618,000	610,941	2,918,000	2,232,000
SHF Jail Stores Commissary Enterprise	8,019,635	7,123,292	7,334,393	6,450,438	5,923,326	6,129,750
Penalty Assessment	5,128,950	3,917,082	3,917,082	3,917,082	3,621,075	3,128,950
Criminal Justice Facility	4,605,712	2,994,066	38,824,352	7,366,753	1,194,869	687,722
Courthouse Construction	559,172	705,934	705,934	705,934	1,005,131	—
<b>Total</b>	<b>\$1,940,527,483</b>	<b>\$2,247,552,061</b>	<b>\$2,462,109,284</b>	<b>\$2,096,071,358</b>	<b>\$2,500,901,587</b>	<b>\$2,409,464,711</b>

Health and Human Services Agency						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
General Fund	\$2,824,222,341	\$2,819,264,016	\$3,405,821,441	\$2,775,676,686	\$2,792,076,639	\$2,751,816,372
Co Successor Housing Agy Gillespie Housing	16,621	25,000	25,000	15,287	25,000	25,000
Co Successor Housing Agy USDRIP Housing	111	3,500	3,500	171	3,500	3,500
Tobacco Securitization Special Revenue	15,297,233	15,312,638	15,312,638	15,265,610	15,312,638	15,312,638
CSA 17 San Dieguito Ambulance	5,296,208	—	5,838,684	5,677,743	—	—
CSA 69 Heartland Paramedic	8,315,541	—	9,737,572	9,377,104	—	—



**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**



Health and Human Services Agency						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Co Successor Agy Redevelopment Obligation Ret Fund	2,303,647	2,336,673	2,336,673	2,289,272	2,323,479	2,323,479
Co Successor Agy Gillespie Fld Debt Srv	1,525,301	1,549,801	1,549,801	1,534,994	1,536,607	1,536,607
Co Successor Agy Gillespie Fld Interest Acct	470,301	424,801	424,801	409,994	361,607	361,607
Co Successor Agy Gillespie Fld Principal Acct	580,000	610,000	610,000	610,000	645,000	645,000
Co Successor Agy Gillespie Fld Debt Srv Reserve	15,511	—	120,000	119,610	—	—
Co Successor Agy Gillespie Fld Turbo Redemption	475,000	515,000	515,000	515,000	530,000	530,000
Co Successor Agy USDRIP	550,000	550,000	550,000	550,000	550,000	550,000
Co Successor Agy Gillespie Fld Spec Revenue Fund	1,525,296	1,549,801	1,549,801	1,519,482	1,536,607	1,536,607
Co Successor Agy Gillespie Fld Admin	216,872	216,872	216,872	216,872	216,872	216,872
<b>Total</b>	<b>\$2,860,809,984</b>	<b>\$2,842,358,102</b>	<b>\$3,444,611,784</b>	<b>\$2,813,777,825</b>	<b>\$2,815,117,949</b>	<b>\$2,774,857,682</b>

Land Use and Environment Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
General Fund	\$217,711,743	\$239,203,151	\$340,141,765	\$226,016,196	\$242,135,781	\$237,128,562
Road Fund	136,954,990	167,006,459	325,100,374	133,643,214	187,568,742	179,008,127
Air Pollution Control District Operations	27,067,274	—	—	—	—	—
APCD Air Quality Improvement Trust	24,947,518	—	—	—	—	—
Air Quality State Moyer Program	2,517,854	—	—	—	—	—
Air Quality Proposition 1B GMERP	839,349	—	—	—	—	—
Air Quality Farmer Program	112,668	—	—	—	—	—
Air Quality Community AB 617	1,212,376	—	—	—	—	—
San Diego County Lighting Maintenance District 1	1,741,013	2,838,156	3,331,044	2,615,180	2,360,430	2,253,455
County Library	52,472,533	57,619,413	67,089,715	57,358,310	58,755,409	58,253,860



**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**

Land Use and Environment Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Inactive Waste Site Management	5,124,106	6,509,559	8,769,278	7,406,430	6,165,355	6,133,638
Waste Planning and Recycling	2,680,777	3,963,492	4,441,396	2,684,989	4,206,172	4,152,413
Duck Pond Landfill Cleanup	—	14,669	14,669	—	14,669	14,669
Parkland Ded Area 4 Lincoln Acres	—	300	300	—	300	300
Parkland Ded Area 15 Sweetwater	—	2,000	2,000	386	2,000	2,000
Parkland Ded Area 19 Jamul	—	300	300	—	300	300
Parkland Ded Area 20 Spring Valley	84,814	1,000	279,176	279,027	1,000	1,000
Parkland Ded Area 25 Lakeside	—	5,000	5,000	—	5,000	5,000
Parkland Ded Area 26 Crest	20,994	1,000	280,006	45,459	1,000	1,000
Parkland Ded Area 27 Alpine	—	4,000	904,000	536,408	4,000	4,000
Parkland Ded Area 28 Ramona	449,314	8,000	1,016,527	106,079	8,000	8,000
Parkland Ded Area 29 Escondido	—	1,000	1,000	—	1,000	1,000
Parkland Ded Area 30 San Marcos	—	2,000	2,000	—	2,000	2,000
Parkland Ded Area 31 San Dieguito	27,909	2,000	4,660,062	21,687	2,000	2,000
Parkland Ded Area 32 Carlsbad	—	2,000	2,000	—	2,000	2,000
Parkland Ded Area 35 Fallbrook	121,938	10,800	592,800	—	10,800	6,800
Parkland Ded Area 36 Bonsall	3,533	4,000	119,642	2,661	4,000	4,000
Parkland Ded Area 37 Vista	7,218	1,000	697,569	4,779	1,000	1,000
Parkland Ded Area 38 Valley Center	305,208	5,000	39,976	4,000	5,000	3,000
Parkland Ded Area 39 Pauma Valley	—	1,000	1,000	—	1,000	1,000
Parkland Ded Area 40 Palomar Julian	1,495	332,000	332,000	—	332,000	2,000
Parkland Ded Area 41 Mountain Empire	—	500	500	—	500	500
Parkland Ded Area 42 Anza Borrego	1,503	1,000	1,000	894	1,000	1,000



**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**



Land Use and Environment Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Parkland Ded Area 43 Central Mountain	34,635	300	17,078	—	300	300
Parkland Ded Area 45 Valle de Oro	349,476	500	2,854	205	500	500
PLD Administrative Fee	42,000	751,000	751,000	35,856	751,000	751,000
PRD 6 Pauma Valley	10,125	290,868	290,868	13,633	74,647	47,154
PRD 8 Magee Road Pala	4,955	116,141	341,141	10,090	57,560	31,598
PRD 9 Santa Fe Zone B	7,486	158,406	158,406	8,032	185,519	25,159
PRD 10 Davis Drive	22,907	36,272	36,272	6,661	17,808	11,078
PRD 11 Bernardo Road Zone A	3,268	50,480	50,480	5,907	74,736	19,255
PRD 11 Bernardo Road Zone C	3,054	5,789	5,789	2,780	6,531	3,104
PRD 11 Bernardo Road Zone D	3,360	25,791	25,791	3,378	37,010	7,486
PRD 12 Lomair	168,499	156,605	179,391	34,982	84,918	22,565
PRD 13 Pala Mesa Zone A	124,426	151,410	218,688	37,667	303,261	130,781
PRD 13 Stewart Canyon Zone B	32,535	28,055	34,055	4,799	69,385	31,419
PRD 16 Wynola	8,895	174,543	174,948	108,993	108,270	28,799
PRD 18 Harrison Park	38,337	80,113	258,971	242,940	91,437	44,072
PRD 20 Daily Road	286,639	392,973	421,013	344,638	201,799	123,659
PRD 21 Pauma Heights	82,221	708,695	793,695	36,193	163,173	88,465
PRD 22 West Dougherty St	2,556	5,109	5,109	3,477	5,017	2,337
PRD 23 Rock Terrace Road	3,250	33,990	33,990	4,033	19,704	7,731
PRD 24 Mt Whitney Road	12,781	75,783	75,783	4,474	69,012	10,010
CSA 26 Rancho San Diego	239,186	278,131	356,359	263,418	369,937	371,623
CSA 26 Cottonwood Village Zone A	149,814	233,845	239,928	147,199	238,880	247,535
CSA 26 Monte Vista Zone B	128,866	151,250	183,834	163,995	138,716	152,903
SD Landscape Maintenance Zone 1	170,518	179,483	182,711	146,088	184,470	184,891
Landscape Maintenance Dist Zone 2 - Julian	109,749	138,545	191,773	109,145	143,575	145,939
PRD 30 Royal Oaks Carroll	5,832	12,752	42,752	9,989	47,816	4,984
PRD 38 Gay Rio Terrace	4,240	50,125	50,125	6,592	71,170	11,078
PRD 45 Rincon Springs Rd	3,402	33,615	33,615	4,783	35,898	11,166
PRD 46 Rocosco Road	5,207	28,408	28,408	4,521	127,652	56,547
PRD 49 Sunset Knolls Road	9,152	58,317	58,317	6,812	62,563	7,180

**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**

Land Use and Environment Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
PRD 50 Knoll Park Lane	47,213	29,752	29,752	2,651	42,173	8,413
PRD 53 Knoll Park Lane Extension	90,384	131,107	131,107	3,144	152,578	18,880
PRD 54 Mount Helix	96,548	82,475	82,475	6,468	103,278	18,093
PRD 55 Rainbow Crest Rd	328,934	388,337	399,696	35,153	271,909	58,139
PRD 60 River Drive	82,885	29,938	29,938	4,510	69,728	18,917
PRD 61 Green Meadow Way	3,303	186,897	186,897	5,652	199,110	14,030
PRD 63 Hillview Road	3,819	563,752	593,752	14,450	401,016	41,283
PRD 70 El Camino Corto	4,072	37,456	37,456	8,406	50,178	9,191
PRD 75 Gay Rio Dr Zone A	216,068	42,061	42,061	3,790	64,298	20,546
PRD 75 Gay Rio Dr Zone B	311,690	38,349	38,349	4,130	83,125	27,446
PRD 76 Kingsford Court	68,759	17,074	17,074	3,078	27,292	11,186
PRD 77 Montiel Truck Trail	12,684	162,047	162,047	14,153	177,244	24,926
PRD 78 Gardena Way	4,096	81,921	81,921	4,095	103,688	10,830
PRD 80 Harris Truck Trail	(11,580)	209,644	254,644	7,395	76,963	22,623
CSA 81 Fallbrook Local Park	491,963	552,702	552,702	495,099	580,235	594,492
CSA 83 San Dieguito Local Park	847,765	824,490	1,595,328	981,128	890,210	898,994
CSA 83A Zone A4S Ranch Park 95155	896,539	1,086,743	1,396,118	1,226,726	1,155,037	1,165,660
PRD 88 East Fifth St	4,937	26,451	26,451	2,882	16,489	5,903
PRD 90 South Cordoba	3,517	26,409	26,409	2,955	44,125	9,673
PRD 94 Roble Grande Road	17,721	133,222	503,222	6,241	130,481	33,383
PRD 95 Valle Del Sol	9,083	284,871	309,871	7,302	347,176	33,536
PRD 99 Via Allondra Via Del Corvo	3,921	46,621	46,621	4,412	67,895	18,270
PRD 101 Johnson Lake Rd	16,802	83,950	83,950	18,450	101,026	27,731
PRD 101 Hi Ridge Rd Zone A	5,223	37,085	37,085	9,783	64,354	26,700
PRD 102 Mountain Meadow	36,296	108,856	167,856	14,937	106,402	62,683
PRD 103 Alto Drive	107,439	161,661	161,661	7,457	158,738	17,713
PRD 104 Artesian Rd	90,427	16,452	51,452	40,321	23,163	16,464
PRD 105 Alta Loma Dr	28,103	71,530	71,530	8,535	87,286	19,114
PRD 105 Alta Loma Dr Zone A	41,496	75,961	75,961	7,064	94,213	17,813
PRD 106 Garrison Way Et Al	6,547	48,361	48,914	5,451	57,468	11,338
PRD 117 Legend Rock	121,445	341,780	351,780	9,512	190,137	148,333
CSA 122 Otay Mesa East	—	7,152	7,152	—	7,152	7,152



**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**



Land Use and Environment Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
PRD 123 Mizpah Lane	36,151	39,490	39,490	3,964	50,753	10,448
PRD 125 Wrightwood Road	4,398	23,539	23,539	3,254	31,301	10,308
PRD 126 Sandhurst Way	3,400	7,375	7,375	3,035	13,918	4,383
PRD 127 Singing Trails Drive	114,816	27,239	27,239	4,361	34,980	17,563
CSA 128 San Miguel Park Dist	1,056,891	1,222,806	1,227,108	1,055,623	1,225,904	1,245,587
PRD 130 Wilkes Road	8,884	44,119	269,119	16,902	116,527	27,425
PRD 133 Ranch Creek Road	3,282	97,995	97,995	5,487	144,761	42,622
PRD 134 Kenora Lane	5,934	89,573	89,573	21,064	26,792	12,009
CSA 136 Sundance Detention Basin	13,212	22,500	23,989	13,895	22,500	22,000
CSA 138 Valley Center Park	—	369,200	369,200	209,020	369,200	383,061
San Diego County Flood Control District	5,829,614	7,068,773	19,742,842	5,370,403	9,379,578	5,910,996
Blackwolf Stormwater Maint ZN 349781	1,525	11,500	11,780	953	11,500	10,000
Lake Rancho Viejo Stormwater Maint ZN 442493	84,535	158,700	168,298	101,617	158,700	92,200
Ponderosa Estates Maint ZN 351421	1,615	12,000	12,253	926	12,000	9,050
Harmony Grove Cap Proj	2,794,207	—	9,153,541	—	100,000	200
Other Services - Harmony Grove Fund	143,221	316,789	455,121	144,929	360,881	382,043
Flood Control - Harmony Grove Fund	—	125,000	250,000	—	91,650	104,820
Fire Protection - Harmony Grove Fund	430,134	445,775	454,688	437,819	467,464	487,864
Improvement - Harmony Grove Fund	518,200	36,707	9,304,115	6,975,470	200	200
Horse Crk Rdg CFD 13-01 Interim Maint	182,133	426,770	426,770	6,526	426,770	426,770
Horse Crk Rdg CFD 13-01 A- Special Tax	—	473,315	480,785	240,641	482,659	492,190
Horse Crk Rdg CFD 13-01 B- Special Tax	—	193,562	193,562	—	197,375	197,452
Horse Crk Rdg CFD 13-01 C- Special Tax	116,942	144,223	144,223	—	147,094	147,094
Meadowood Prk CFD 19-01 A-Special Tax	—	51,649	51,649	—	52,641	53,654
Meadowood FCD CFD 19-01 B-Special Tax	—	30,611	30,611	—	31,183	31,767

**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**

Land Use and Environment Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Meadowood Fire CFD 19-01 C-Special Tax	—	24,109	24,109	—	24,552	25,002
Sweetwtr PI Maint CFD 19- 02 Special Tax	—	101,000	106,722	5,757	103,000	105,040
Park Cir Maint CFD 10-03 Special Tax	—	21,520	21,520	—	63,000	92,586
PRD 1003 Alamo Way	4,172	20,002	20,002	4,629	24,931	4,403
PRD 1005 Eden Valley Lane	3,294	89,329	99,329	5,816	11,363	8,118
PRD 1008 Canter	26,805	5,700	5,700	3,058	13,827	5,704
PRD 1009 Golf Drive	—	32	32	32	—	—
PRD 1010 Alpine High	33,227	46,870	417,741	402,543	72,129	45,904
PRD 1011 La Cuesta	16,806	76,045	76,045	3,092	88,855	10,608
PRD 1012 Millar Road	3,853	74,598	74,598	4,204	82,722	10,127
PRD 1013 Singing Trails	5,972	55,897	55,897	6,853	67,153	13,660
PRD 1014 Lavender Point Lane	32,521	16,019	24,019	3,097	27,241	6,655
PRD 1015 Landavo Drive	5,469	49,772	49,772	13,311	49,067	15,096
PRD 1016 El Sereno Way	3,138	77,588	87,588	5,997	79,806	9,007
PRD 1017 Kalbaugh-Haley- Toub St	—	56,705	56,705	25,920	57,985	29,500
Survey Monument Preservation Fund	—	270,000	270,000	31,646	270,000	270,000
Grazing Lands	—	8,700	8,700	—	8,700	8,700
Special Aviation	51,957	50,063	50,063	50,063	50,000	50,000
County Fish and Game Propogation	21,283	18,000	18,038	18,038	18,000	18,000
Airport Enterprise Fund	15,197,666	25,447,781	36,394,184	16,307,423	26,599,020	19,977,790
Liquid Waste Enterprise Fund	10,742,432	12,564,889	13,039,958	9,822,529	12,614,245	11,556,766
CWSMD-Zone B (Campo Hills Water)	411,696	329,500	392,801	333,430	403,000	329,500



**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**



Land Use and Environment Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Campo WSMD-Zone A (Rancho Del Campo Water)	286,977	394,278	1,298,529	256,801	884,278	344,278
LIVE OAK SPRINGS WTR SYS CSA 137	859,890	2,060,000	3,968,320	358,449	2,310,000	1,560,000
San Diego County Sanitation District	31,913,350	58,776,906	67,555,824	25,103,430	45,319,793	33,857,990
DPW Equipment Internal Service Fund	4,532,734	6,724,700	7,247,832	6,415,259	6,245,000	6,245,000
DPW ISF Equipment Acquisition Road Fund	3,171,389	6,970,000	14,933,241	3,111,586	7,308,000	6,859,000
DPW ISF Equipment Acquisition Inactive Waste	45,288	110,000	125,842	54,108	110,000	135,000
DPW ISF Equipment Acquisition Airport Enterprise	109,395	625,000	625,000	73,672	300,000	410,000
DPW ISF Equipment Acquisition General Fund	33,481	50,000	115,000	33,481	50,000	130,000
DPW ISF Equipment Acquisition Liquid Waste	491,829	945,000	2,497,860	521,940	1,425,000	960,000
<b>Total</b>	<b>\$559,815,315</b>	<b>\$615,380,413</b>	<b>\$963,385,310</b>	<b>\$513,054,364</b>	<b>\$629,913,887</b>	<b>\$586,207,537</b>





**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**

Finance and General Government Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
General Fund	\$297,876,366	\$321,454,227	\$398,732,092	\$308,472,437	\$350,755,698	\$345,485,233
Information Technology Internal Service Fund	206,508,630	218,846,284	225,637,737	193,839,721	208,617,042	202,141,655
Purchasing Internal Service Fund	12,837,772	15,719,678	15,845,949	14,519,866	17,354,517	17,711,487
Fleet Services Internal Service Fund	8,638,675	10,784,502	10,958,465	9,259,111	11,243,745	11,243,745
Fleet ISF Equipment Acquisition General	14,300,182	26,567,336	38,643,924	15,035,819	29,333,411	28,988,411
Fleet ISF Materials Supply Inventory	15,393,518	20,168,322	20,569,893	19,761,357	19,924,577	19,924,577
Fleet ISF Accident Repair	949,927	1,518,077	1,518,077	1,034,701	1,518,889	1,518,889
Facilities Management Internal Service Fund	126,178,301	140,945,109	158,287,812	136,514,117	160,324,301	158,999,106
Major Maintenance Internal Service Fund	39,879,454	22,469,262	107,723,969	23,855,502	16,569,350	16,569,350
<b>Total</b>	<b>\$722,562,825</b>	<b>\$778,472,797</b>	<b>\$977,917,919</b>	<b>\$722,292,631</b>	<b>\$815,641,530</b>	<b>\$802,582,453</b>

Capital Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Capital Outlay Fund	\$55,134,130	\$138,685,000	\$312,001,626	\$48,672,175	\$78,000,000	\$—
Major Maint Capital Outlay Fund	27,316,128	16,084,000	110,946,661	29,180,559	43,639,746	—
Capital MSCP Acquisition Fund	8,824,797	7,500,000	27,587,416	8,625,008	7,500,000	—
County Health Complex Capital Outlay Fund	10,218,776	11,500,000	105,172,596	26,414,092	31,000,000	—
Justice Facility Construction Capital Outlay Fnd	108,754,852	75,800,000	150,919,090	57,194,986	2,892,600	—
Library Projects Capital Outlay Fund	2,973,751	24,327,935	49,509,930	9,433,248	—	—
Edgemoor Development Fund	8,132,968	8,797,800	8,797,800	8,462,102	8,735,061	8,808,300
<b>Total</b>	<b>\$221,355,402</b>	<b>\$282,694,735</b>	<b>\$764,935,119</b>	<b>\$187,982,171</b>	<b>\$171,767,407</b>	<b>\$8,808,300</b>



**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**



Finance Other						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
General Fund	\$319,875,869	\$298,477,237	\$922,135,194	\$271,888,082	\$250,462,340	\$205,597,636
Pension Obligation Bonds	81,483,381	81,488,073	81,488,073	81,453,138	81,411,260	81,494,299
Employee Benefits Internal Service Fund	49,582,906	52,766,617	52,766,617	47,159,436	52,233,952	52,233,952
Public Liability Internal Service Fund	31,226,668	33,813,531	52,740,737	63,453,443	42,019,120	42,019,120
<b>Total</b>	<b>\$482,168,823</b>	<b>\$466,545,458</b>	<b>\$1,109,130,621</b>	<b>\$463,954,099</b>	<b>\$426,126,672</b>	<b>\$381,345,007</b>

**Changes in Components of Fund Balance (by Fund Group)**

Beginning in Fiscal Year 2012–13, ending fund balance represents all components of fund balance as defined by Governmental Accounting Standards Board (GASB) 54. This can be nonspendable, restricted, committed, assigned or unassigned fund balance for the Governmental Funds or unrestricted net assets for the Proprietary Funds.

Ending Fund Balances (in millions) <sup>1</sup>								
	General Fund	Special Revenue Funds <sup>2</sup>	Debt Service Fund <sup>2</sup>	Capital Fund <sup>2</sup>	Enterprise Funds <sup>2</sup>	Internal Service Funds <sup>2</sup>	Special Districts <sup>2</sup>	Misc. Category <sup>2</sup>
Fiscal Year 2015–16 Ending Fund Balance <sup>2</sup>	2,006.4	682.6	0.4	10.7	24.9	24.2	92.1	2.1
Fiscal Year 2016–17 Ending Fund Balance <sup>2</sup>	2,144.6	669.1	0.6	5.1	30.4	33.3	102.5	2.1
Fiscal Year 2017–18 Ending Fund Balance <sup>2</sup>	2,307.1	662.7	1.0	2.4	26.4	52.8	111.2	2.0
Fiscal Year 2018–19 Ending Fund Balance <sup>2</sup>	2,424.1	726.2	1.5	17.3	25.1	64.8	123.9	2.1
Fiscal Year 2019–20 Ending Fund Balance <sup>2</sup>	2,468.5	719.5	1.3	21.4	31.2	87.3	156.9	2.3
Fiscal Year 2020–21 Ending Fund Balance <sup>2</sup>	2,282.4	782.3	0.7	15.7	39.2	100.8	131.8	2.3

<sup>1</sup> Fiscal Year 2021–22 amounts are not available at the time of publishing.

<sup>2</sup> These amounts are based on final actual amounts reported in the budgetary application, and the category groupings are based on budgetary roll-ups which may differ from the Annual Comprehensive Financial Report.

Fiscal Year 2021–22 (in millions)								
	General Fund	Special Revenue Funds	Debt Service Fund	Capital Fund	Enterprise Funds	Internal Service Funds	Special Districts	Misc. Category
Beginning Fund Balance	\$ 2,282.4	\$ 782.3	\$ 0.7	\$ 15.7	\$ 39.2	\$ 100.8	\$ 131.8	\$ 2.3
<b>Add</b>								
Budgeted Revenue	5,277.7	540.0	80.9	275.8	37.8	538.7	80.3	7.8
Fund Balance Component Decrease	53.8	4.3	—	—	—	—	—	—
Total Available Funding	7,614.0	1,326.5	81.6	291.5	77.0	639.5	212.1	10.1
<b>Less</b>								
Budgeted Expenditures	5,540.9	611.9	81.5	282.7	45.1	559.0	104.1	7.8
Fund Balance Component Increase	—	—	—	—	—	—	—	—
<b>Projected Ending Fund Balance</b>	<b>\$ 2,073.1</b>	<b>\$ 714.6</b>	<b>\$ 0.1</b>	<b>\$ 8.8</b>	<b>\$ 31.9</b>	<b>\$ 80.5</b>	<b>\$ 108.0</b>	<b>\$ 2.3</b>



**APPENDIX B: BUDGET SUMMARY AND CHANGES IN FUND BALANCE**



Fiscal Year 2022–23 (in millions)								
	General Fund	Special Revenue Funds	Debt Service Fund	Capital Fund	Enterprise Funds	Internal Service Funds	Special Districts	Misc. Category
Beginning Fund Balance	\$ 2,073.1	\$ 714.6	\$ 0.1	\$ 8.8	\$ 31.9	\$ 80.5	\$ 108.0	\$ 2.3
<b>Add</b>								
Budgeted Revenue	5,531.0	612.6	81.4	165.1	36.6	552.8	83.5	7.7
Fund Balance Component Decrease	52.8	2.9	—	—	—	—	—	—
Total Available Funding	7,656.9	1,330.1	81.5	173.9	68.5	633.2	191.5	10.0
<b>Less</b>								
Budgeted Expenditures	5,654.0	725.6	81.4	171.8	45.1	574.6	99.3	7.7
Fund Balance Component Increase	—	—	—	—	—	—	—	—
<b>Projected Ending Fund Balance</b>	<b>\$ 2,002.9</b>	<b>\$ 604.5</b>	<b>\$ 0.1</b>	<b>\$ 2.1</b>	<b>\$ 23.3</b>	<b>\$ 58.7</b>	<b>\$ 92.3</b>	<b>\$ 2.3</b>

Fiscal Year 2023–24 (in millions)								
	General Fund	Special Revenue Funds	Debt Service Fund	Capital Fund	Enterprise Funds	Internal Service Funds	Special Districts	Misc. Category
Beginning Fund Balance	\$ 2,002.9	\$ 604.5	\$ 0.1	\$ 2.1	\$ 23.3	\$ 58.7	\$ 92.3	\$ 2.3
<b>Add</b>								
Budgeted Revenue	5,463.7	615.4	81.5	2.0	33.7	550.5	72.7	7.7
Fund Balance Component Decrease	42.8	2.4	—	—	—	—	—	—
Total Available Funding	7,509.5	1,222.2	81.6	4.2	57.0	609.2	165.0	10.0
<b>Less</b>								
Budgeted Expenditures	5,519.0	666.1	81.5	8.8	37.7	566.1	76.4	7.7
Fund Balance Component Increase	—	—	—	—	—	—	—	—
<b>Projected Ending Fund Balance</b>	<b>\$ 1,990.4</b>	<b>\$ 556.1</b>	<b>\$ 0.1</b>	<b>\$ (4.6)</b>	<b>\$ 19.3</b>	<b>\$ 43.1</b>	<b>\$ 88.6</b>	<b>\$ 2.3</b>





## Appendix C: General Fund Budget Summary

### Appropriations by Group and Fund

Public Safety Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Public Safety Executive Office	\$75,789,210	\$79,783,252	\$92,121,951	\$80,819,712	\$79,378,434	\$77,925,655
District Attorney	220,828,048	232,627,064	234,511,132	209,539,453	248,217,633	251,124,444
Sheriff	908,430,397	1,059,654,610	1,165,522,134	987,632,934	1,150,652,581	1,111,295,156
Animal Services	8,072,235	9,564,853	9,833,321	9,556,115	9,720,040	9,477,525
Child Support Services	46,849,002	47,354,733	47,664,861	46,199,404	53,814,497	53,799,079
Office of Emergency Services	7,770,224	7,947,354	10,631,079	8,121,103	9,581,610	9,573,520
Medical Examiner	13,124,321	13,253,485	14,283,018	13,198,401	14,776,414	13,794,753
Probation	209,433,876	236,706,223	249,209,753	208,459,749	261,343,834	261,928,469
Public Defender	100,315,200	110,538,085	111,587,555	105,593,821	126,927,934	127,955,198
San Diego County Fire	46,083,249	65,077,515	84,821,369	63,257,694	64,169,244	62,129,469
<b>Total</b>	<b>\$1,636,695,761</b>	<b>\$1,862,507,174</b>	<b>\$2,020,186,172</b>	<b>\$1,732,378,384</b>	<b>\$2,018,582,221</b>	<b>\$1,979,003,268</b>

Health and Human Services Agency						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Regional Operations	\$198,796	\$—	\$—	\$71,535	\$—	\$—
Self-Sufficiency Services	617,409,801	611,506,801	631,120,490	592,311,902	647,198,095	643,902,156



## APPENDIX C: GENERAL FUND BUDGET SUMMARY

Health and Human Services Agency						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Strategic Planning & Operational Support	25,317	—	—	89,049	—	—
Aging & Independence Services	284,025,594	248,178,272	215,823,219	205,659,165	238,543,105	244,152,133
Behavioral Health Services	719,994,637	817,606,006	830,913,412	745,898,644	899,482,616	895,669,892
Child Welfare Services	406,508,049	415,958,698	422,801,837	397,843,585	442,378,091	437,959,916
Public Health Services	382,853,133	377,769,263	478,480,868	314,792,574	221,548,394	208,125,574
Medical Care Services Department	—	—	—	—	44,008,645	42,982,131
Administrative Support	305,558,081	186,514,327	233,842,022	205,153,925	160,705,317	165,188,809
Housing & Community Development Services	107,648,933	113,734,406	433,966,244	253,716,332	84,310,684	67,429,787
Homeless Solutions and Equitable Communities	—	47,996,243	158,873,348	60,139,974	53,901,692	46,405,974
<b>Total</b>	<b>\$2,824,222,341</b>	<b>\$2,819,264,016</b>	<b>\$3,405,821,441</b>	<b>\$2,775,676,686</b>	<b>\$2,792,076,639</b>	<b>\$2,751,816,372</b>

Note: Residuals from prior year actuals for Public Administrator / Public Guardian were transferred under Aging & Independence Services to align with operational structure.

Land Use and Environment Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Land Use and Environment Executive Office	\$5,468,743	\$8,179,531	\$12,788,513	\$7,910,211	\$11,455,253	\$11,644,046
Agriculture, Weights and Measures	24,374,509	26,827,705	32,000,537	25,161,843	30,956,817	29,797,568
Department of Environmental Health and Quality	45,799,030	55,110,579	57,597,231	47,227,370	60,383,871	61,025,533
Parks and Recreation	43,219,452	52,888,981	78,209,830	50,453,390	63,137,087	59,600,012
Planning and Development Services	47,421,747	50,548,411	81,737,782	51,664,245	53,209,207	51,744,322
Public Works	50,264,941	44,455,952	76,321,230	42,376,855	22,993,546	23,317,081
University of California Cooperative Extension	1,163,321	1,191,992	1,486,642	1,222,282	—	—
<b>Total</b>	<b>\$217,711,743</b>	<b>\$239,203,151</b>	<b>\$340,141,765</b>	<b>\$226,016,196</b>	<b>\$242,135,781</b>	<b>\$237,128,562</b>





Finance and General Government Group						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Finance & General Government Executive Office	\$27,654,821	\$28,497,530	\$53,507,439	\$27,555,887	\$29,872,934	\$31,294,567
Board of Supervisors	11,214,978	12,934,126	14,486,586	13,538,877	15,087,396	14,320,128
Assessor/Recorder/County Clerk	70,959,731	78,805,699	89,806,433	72,374,568	81,115,147	84,850,191
Treasurer-Tax Collector	21,673,105	24,071,025	24,655,932	21,751,626	24,665,002	24,409,679
Chief Administrative Office	6,079,349	9,122,629	9,658,103	7,610,696	11,633,833	7,582,349
Auditor and Controller	38,382,595	41,585,921	47,132,027	38,222,772	41,540,331	42,292,049
County Communications Office	3,525,792	3,941,283	4,274,155	3,502,806	5,641,821	4,533,678
County Technology Office	11,923,797	11,599,262	15,046,092	10,963,563	10,482,858	10,528,015
Civil Service Commission	570,440	580,732	581,595	561,153	620,299	613,860
Clerk of the Board of Supervisors	3,983,516	4,283,346	4,348,309	4,100,374	4,864,157	4,972,472
County Counsel	31,726,680	33,848,785	33,988,908	32,516,289	39,536,825	40,508,232
General Services	2,631,963	3,065,000	7,941,631	3,965,553	3,546,211	3,000,000
Grand Jury	409,697	763,194	769,934	657,815	772,301	772,301
Human Resources	29,200,936	32,216,949	34,271,166	32,129,630	35,128,278	35,703,495
Office of Evaluation, Performance and Analytics	—	4,500,000	4,500,000	143,141	4,500,000	4,500,000
Purchasing and Contracting	594,000	594,000	594,000	594,000	—	—
Registrar of Voters	36,261,399	29,485,477	51,453,995	36,689,226	39,949,422	33,835,655
Citizens' Law Enforcement Review Board	1,083,567	1,559,269	1,715,786	1,594,461	1,798,883	1,768,562
<b>Total</b>	<b>\$297,876,366</b>	<b>\$321,454,227</b>	<b>\$398,732,092</b>	<b>\$308,472,437</b>	<b>\$350,755,698</b>	<b>\$345,485,233</b>

**APPENDIX C: GENERAL FUND BUDGET SUMMARY**

Finance Other						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Community Enhancement	\$5,761,932	\$4,837,336	\$10,025,836	\$3,883,106	\$5,390,086	\$5,373,163
Neighborhood Reinvestment Program	10,271,799	10,000,000	10,486,518	8,540,571	10,000,000	10,000,000
Contributions to County Library	111,145	—	847,695	499,874	—	—
Lease Payments-Bonds	24,551,513	24,505,206	24,505,206	24,142,905	24,031,204	26,232,143
Contributions to Capital Program	179,524,131	141,417,935	487,383,770	105,315,444	84,160,000	—
Countywide General Expense	99,171,435	117,218,329	388,387,739	129,022,267	126,366,769	163,462,621
Local Agency Formation Commission Administration	483,914	498,431	498,431	483,914	514,281	529,709
<b>Total</b>	<b>\$319,875,869</b>	<b>\$298,477,237</b>	<b>\$922,135,194</b>	<b>\$271,888,082</b>	<b>\$250,462,340</b>	<b>\$205,597,636</b>



Total - Group/Agency						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Total	\$5,296,382,080	\$5,540,905,805	\$7,087,016,665	\$5,314,431,784	\$5,654,012,679	\$5,519,031,071

## Financing Sources

Financing Sources by Category						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Taxes Current Property	\$789,195,463	\$807,372,255	\$807,372,255	\$821,638,484	\$863,273,350	\$892,938,743
Taxes Other Than Current Secured	577,833,110	565,876,802	565,876,802	615,407,596	604,297,680	625,037,681
Licenses Permits & Franchises	43,214,832	37,123,063	37,123,063	42,140,840	51,189,426	53,351,679
Fines, Forfeitures & Penalties	39,344,960	40,754,440	41,354,994	41,068,946	40,058,414	34,042,423
Revenue From Use of Money & Property	18,434,790	12,764,648	12,764,648	22,221,592	12,512,993	11,527,965
Intergovernmental Revenues	3,029,344,526	2,887,288,678	3,701,955,634	2,990,544,230	2,967,581,393	2,928,731,118
Charges For Current Services	420,979,994	456,310,513	461,770,640	423,335,722	460,360,073	457,924,248
Miscellaneous Revenues	47,499,245	93,750,078	108,482,208	43,398,100	64,706,706	32,731,448
Other Financing Sources	304,700,451	376,483,241	390,785,773	356,898,148	467,062,387	427,443,752
<b>Total Revenues</b>	<b>\$5,270,547,369</b>	<b>\$5,277,723,718</b>	<b>\$6,127,486,017</b>	<b>\$5,356,653,657</b>	<b>\$5,531,042,422</b>	<b>\$5,463,729,057</b>
Fund Balance Component Decreases	\$76,891,087	\$53,845,021	\$53,845,021	\$53,845,021	\$52,802,187	\$42,802,014
Use of Fund Balance	(51,056,376)	209,337,066	905,685,627	(96,066,893)	70,168,070	12,500,000
<b>Total Financing Sources</b>	<b>\$5,296,382,080</b>	<b>\$5,540,905,805</b>	<b>\$7,087,016,665</b>	<b>\$5,314,431,784</b>	<b>\$5,654,012,679</b>	<b>\$5,519,031,071</b>



# Appendix D: Health and Human Services Agency: General Fund

## Health and Human Services—General Fund

This appendix summarizes the Health and Human Services Agency’s (HHS) staffing and General Fund budget by operations and assistance payments.



Group Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Self-Sufficiency Services		2,613.00			2,710.00	2,710.00
Aging Programs		139.00			158.00	158.00
Adult Protective Services		124.00			166.00	166.00
In-Home Supportive Services		229.00			289.00	289.00
Behavioral Health Services		1,113.50			1,207.50	1,207.50
Child Welfare Services		1,531.00			1,630.00	1,630.00
Public Health Services		837.00			730.00	730.00
Administrative Support		363.00			433.00	433.00
Office of Military & Veteran Affairs		20.00			22.00	22.00
Housing & Community Development Services		130.00			156.00	156.00
Homeless Solutions and Equitable Communities Admin		10.00			14.00	14.00
Equitable Communities		42.00			53.00	53.00
Homeless Solutions		83.00			84.00	84.00
Office of Immigrant and Refugee Affairs		5.00			5.00	5.00
Strategy and Innovation		45.00			—	—
Medical Care Services Department		—			222.00	222.00
<b>HHS Total</b>		<b>7,284.50</b>			<b>7,879.50</b>	<b>7,879.50</b>



**APPENDIX D: HEALTH AND HUMAN SERVICES AGENCY: GENERAL FUND**

General Fund Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
<b>Self-Sufficiency Services</b>	<b>\$ 617,633,913</b>	<b>\$ 611,506,801</b>	<b>\$ 631,120,490</b>	<b>\$ 592,472,487</b>	<b>\$ 642,537,662</b>	<b>\$ 639,199,991</b>
Operational Budget	455,104,744	399,348,264	417,561,953	398,615,414	422,946,880	419,609,209
Assistance Payments Budget	162,529,169	212,158,537	213,558,538	193,857,073	219,590,782	219,590,782
<i>CalWORKs Assistance Payments</i>	123,781,257	161,415,640	161,415,640	136,938,461	161,415,640	161,415,640
<i>Employment and Child Care Payments</i>	11,972,989	15,427,656	15,427,656	24,265,200	22,076,854	22,076,854
<i>General Relief Payments</i>	14,142,442	20,925,824	22,325,824	18,444,243	19,073,759	19,073,759
<i>Cash Assistance Program for Immigrants (CAPI)</i>	4,136,919	4,137,358	4,137,358	4,869,370	4,464,678	4,464,678
<i>Expanded Subsidized Employment (ESE)</i>	1,179,410	4,081,464	4,081,464	1,314,746	4,161,054	4,161,054
<i>Work Incentive Nutritional Supplement (WINS)</i>	3,127,507	3,215,959	3,215,959	2,904,284	3,242,835	3,242,835
<i>Approved Relative Caregiver (ARC)</i>	—	—	—	—	—	—
<i>Family Stabilization (FS)</i>	2,177,419	986,911	986,911	3,076,052	3,095,124	3,095,124
<i>Trafficking and Crime Victims Assistance Program (TCVAP)</i>	1,266,309	1,198,462	1,198,462	1,178,545	1,198,462	1,198,462
<i>Refugee Aid Payments</i>	3,336	49,211	49,211	19,548	49,211	49,211
<i>Diaper Assistance Payments</i>	741,581	720,052	720,052	846,625	813,166	813,166
<b>Aging Programs</b>	<b>\$ 134,855,715</b>	<b>\$ 83,299,863</b>	<b>\$ 48,971,628</b>	<b>\$ 42,272,370</b>	<b>\$ 49,224,564</b>	<b>\$ 49,059,296</b>
Operational Budget	134,855,715	83,299,863	48,971,628	42,272,370	49,224,564	49,059,296
Assistance Payments Budget	—	—	—	—	—	—
<b>Adult Protective Services</b>	<b>\$ 17,108,901</b>	<b>\$ 20,278,335</b>	<b>\$ 21,272,428</b>	<b>\$ 20,830,938</b>	<b>\$ 30,892,204</b>	<b>\$ 30,932,428</b>
Operational Budget	17,108,901	20,278,335	21,272,428	20,830,938	30,892,204	30,932,428
Assistance Payments Budget	—	—	—	—	—	—
<b>In-Home Supportive Services</b>	<b>\$ 132,060,978</b>	<b>\$ 144,600,074</b>	<b>\$ 145,579,163</b>	<b>\$ 142,555,857</b>	<b>\$ 158,426,337</b>	<b>\$ 164,160,409</b>
Operational Budget	132,060,978	144,600,074	145,579,163	142,555,857	158,426,337	164,160,409
Assistance Payments Budget	—	—	—	—	—	—

Note: The sum of individual amounts may not total due to rounding.

**APPENDIX D: HEALTH AND HUMAN SERVICES AGENCY: GENERAL FUND**



General Fund Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
<b>Behavioral Health Services</b>	\$ 719,994,637	\$ 817,606,006	\$ 830,913,412	\$ 745,898,644	\$ 899,482,616	\$ 895,669,892
Operational Budget	719,994,637	817,606,006	830,913,412	745,898,644	899,482,616	895,669,892
Assistance Payments Budget	—	—	—	—	—	—
<b>Child Welfare Services</b>	\$ 406,508,049	\$ 415,958,698	\$ 422,801,837	\$ 397,843,585	\$ 442,378,091	\$ 437,959,916
Operational Budget	255,194,650	256,122,217	269,822,460	255,022,702	282,541,610	278,123,435
Assistance Payments Budget	151,313,399	159,836,481	152,979,377	142,820,882	159,836,481	159,836,481
<i>Foster Care Aid Payments</i>	59,812,622	64,979,143	58,122,039	52,064,276	64,979,143	64,979,143
<i>Kinship Guardianship Assistance Payments (Kin-GAP)</i>	6,053,292	6,006,984	6,006,984	5,994,419	6,006,984	6,006,984
<i>Adoption Assistance Payments</i>	81,361,159	84,929,249	84,929,249	80,311,742	84,929,249	84,929,249
<i>Approved Relative Caregiver (ARC)</i>	2,931,634	2,821,105	2,821,105	3,449,254	2,821,105	2,821,105
<i>Child Care Bridge</i>	1,154,692	1,100,000	1,100,000	1,001,192	1,100,000	1,100,000
<b>Public Health Services</b>	\$ 382,853,133	\$ 377,769,263	\$ 478,480,868	\$ 314,792,574	\$ 221,548,394	\$ 208,125,574
Operational Budget	382,853,133	377,769,263	478,480,868	314,792,574	221,548,394	208,125,574
Assistance Payments Budget	—	—	—	—	—	—
<b>Administrative Support</b>	\$ 301,565,173	\$ 182,299,945	\$ 229,601,774	\$ 201,174,287	\$ 160,705,317	\$ 165,188,809
Operational Budget	301,565,173	182,299,945	229,601,774	201,174,287	160,705,317	165,188,809
Assistance Payments Budget	—	—	—	—	—	—
<b>Office of Military &amp; Veteran Affairs</b>	\$ 3,992,908	\$ 4,214,382	\$ 4,240,248	\$ 3,979,638	\$ 4,660,433	\$ 4,702,165
Operational Budget	3,992,908	4,214,382	4,240,248	3,979,638	4,660,433	4,702,165
Assistance Payments Budget	—	—	—	—	—	—
<b>Housing &amp; Community Development Services</b>	\$ 107,648,933	\$ 113,734,406	\$ 433,966,244	\$ 253,716,332	\$ 84,310,684	\$ 67,429,787
Operational Budget	107,648,933	113,734,406	433,966,244	253,716,332	84,310,684	67,429,787
Assistance Payments Budget	—	—	—	—	—	—
<b>Homeless Solutions and Equitable Communities</b>	\$ —	\$ 47,996,243	\$ 158,873,348	\$ 60,139,974	\$ 53,901,692	\$ 46,405,974
Operational Budget	—	47,996,243	158,873,348	60,139,974	53,901,692	46,405,974
<i>Homeless Solutions and Equitable Communities Administration</i>	—	2,699,626	10,712,162	2,589,785	2,706,450	2,729,534



**APPENDIX D: HEALTH AND HUMAN SERVICES AGENCY: GENERAL FUND**

General Fund Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
<i>Equitable Communities</i>	—	12,976,102	14,000,907	11,617,512	\$14,463,450	14,500,691
<i>Homeless Solutions</i>	—	20,187,885	108,110,448	21,948,647	33,428,024	25,873,146
<i>Office of Immigrant and Refugee Affairs</i>	—	2,000,000	2,003,000	1,571,617	3,303,768	3,302,603
<i>Strategy and Innovation</i>	—	10,132,630	24,046,832	22,412,413	—	—
Assistance Payments Budget	—	—	—	—	—	—
<b>Medical Care Services Department</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ 44,008,645</b>	<b>\$ 42,982,131</b>
Operational Budget	—	—	—	—	44,008,645	42,982,131
Assistance Payments Budget	—	—	—	—	—	—
<b>HHS General Fund Total</b>	<b>\$ 2,824,222,341</b>	<b>\$ 2,819,264,016</b>	<b>\$ 3,405,821,441</b>	<b>\$ 2,775,676,686</b>	<b>\$ 2,792,076,639</b>	<b>\$ 2,751,816,372</b>
<b>Operational Budget Total</b>	<b>\$ 2,510,379,773</b>	<b>\$ 2,447,268,998</b>	<b>\$ 3,039,283,527</b>	<b>\$ 2,438,998,731</b>	<b>\$ 2,412,649,376</b>	<b>\$ 2,372,389,109</b>
<b>Assistance Payments Total</b>	<b>\$ 313,842,568</b>	<b>\$ 371,995,018</b>	<b>\$ 366,537,914</b>	<b>\$ 336,677,955</b>	<b>\$ 379,427,263</b>	<b>\$ 379,427,263</b>

Note: The sum of individual amounts may not total due to rounding.



## Appendix E: Operational Plan Acronyms and Abbreviations

**AB:** Assembly Bill  
**A&C:** Auditor and Controller  
**ACA:** *Patient Protection and Affordable Care Act* of 2010  
**ACAO:** Assistant Chief Administrative Officer  
**ACP:** Alternative Compliance Project  
**ACT:** Assertive Community Treatment  
**ADA:** Americans with Disabilities Act  
**ADS:** Alcohol & Drug Services  
**AIS:** Aging & Independence Services  
**ALMS:** Airport Lease Management System  
**ALS:** Advanced Life Support  
**AOT:** Assisted Outpatient Treatment  
**APCD:** Air Pollution Control District  
**APS:** Adult Protective Services  
**ARC:** Approved Relative Caregiver program  
**ARCC:** Assessor/Recorder/County Clerk  
**ARI:** Advanced Recovery Initiative  
**ARRA:** *American Recovery and Reinvestment Act* of 2009  
**AS:** Administrative Support  
**ASAP NET:** Advanced Situational Awareness for Public Safety Network  
**ASIST:** Applied Suicide Intervention Skills Training  
**AVA:** Acutely Vulnerable Adult  
**AWM:** Agriculture, Weights and Measures  
**BEA:** Bureau of Economic Analysis  
**BHS:** Behavioral Health Services  
**BIM:** Building Information Modeling  
**BOS:** Board of Supervisors  
**BPR:** Business Process Reengineering  
**BSCC:** Bureau of State and Community Corrections  
**BBH:** Building Better Health  
**CA:** California  
**CAC:** County Administration Center  
**CAL FIRE:** California Department of Forestry and Fire Protection  
**CaIMHSA:** California Mental Health Services Authority  
**CAHP:** Coordinated Assessment and Housing Placement  
**CAMS:** Contracts Award & Management System  
**CAO:** Chief Administrative Officer



**CAP:** Climate Action Plan, Community Action Partnership  
**CAPI:** Cash Assistance Program for Immigrants  
**CATCH:** Computer and Technology Crime High-Tech Response Team  
**CCFSA:** California Counties Facilities Services Association  
**CCI:** Coordinated Care Initiative  
**CCO:** County Communications Office  
**CCRM:** County Constituent Relationship Management  
**CCTP:** Community-Based Care Transitions Program  
**CDBG:** Community Development Block Grant  
**CDC:** Centers for Disease Control and Prevention  
**CEC:** California Energy Commission  
**CEQA:** California Environmental Quality Act  
**CERS:** California Electronic Reporting System  
**CERT:** Community Emergency Response Team  
**CFO:** Chief Financial Officer  
**CFM:** Certified Farmers' Market  
**CFT:** Child and Family Teams  
**CHIP:** Community Health Improvement Plans  
**CINA:** Capital Improvement Needs Assessment  
**CIP:** Capital Improvement Plan, Capital Improvement Program, Construction In Progress  
**CIR:** Compliance Inspection Report  
**CLERB:** Citizens' Law Enforcement Review Board  
**CLPP:** Childhood Lead Poisoning Prevention  
**CNAP:** County Nutrition Action Partnership  
**CNC TV:** County News Center Television  
**CoC:** Continuum of Care  
**COC:** County Operations Center

## APPENDIX E: OPERATIONAL PLAN ACRONYMS AND ABBREVIATIONS

<b>COF:</b> Capital Outlay Fund	<b>EMT:</b> Emergency Medical Technician
<b>COOP:</b> Continuity of Operations Plan	<b>EOC:</b> Emergency Operations Center
<b>COPs:</b> Certificates of Participation	<b>ERAF:</b> Educational Revenue Augmentation Fund
<b>COVID:</b> Corona Virus Disease	<b>ERG:</b> Employee Resource Groups
<b>CPI:</b> Consumer Price Index	<b>ERP:</b> Enterprise Resource Planning
<b>CPI-U:</b> Consumer Price Index for All Urban Consumers	<b>ESG:</b> Emergency Solutions Grant
<b>CQI:</b> Continuous Quality Improvement	<b>ESU:</b> Emergency Screening Unit
<b>CREP:</b> Comprehensive Renewable Energy Plan	<b>EUI:</b> Energy Use Intensity
<b>CSA:</b> County Service Area	<b>EVOC:</b> Emergency Vehicle Operations Course
<b>CSAC:</b> California State Association of Counties	<b>EWG:</b> Enterprise-Wide Goal
<b>CSG:</b> Community Services Group	<b>eWIN:</b> Extension Wildfire Information Network
<b>CSU:</b> Crisis Stabilization Unit	<b>EV:</b> Electric Vehicle
<b>CTC:</b> Community Transition Center	<b>FASB:</b> Financial Accounting Standards Board
<b>CTO:</b> County Technology Office	<b>FEMA:</b> Federal Emergency Management Agency
<b>CUPA:</b> Certified Unified Program Agency	<b>FF&amp;E:</b> Furniture, fixtures and equipment
<b>CVPD:</b> Chula Vista Police Department	<b>FGG:</b> Finance and General Government Group
<b>CWS:</b> Child Welfare Services	<b>FHA:</b> Farm and Home Advisor, Federal Housing Authority
<b>CYF:</b> Children Youth and Families	<b>FIs:</b> Field Interviews
<b>D&amp;I:</b> Diversity and Inclusion	<b>FPB:</b> Facilities Planning Board
<b>DA:</b> District Attorney	<b>FSP:</b> Full Service Partnerships
<b>DAS:</b> Department of Animal Services	<b>FSWG:</b> Food Systems Working Group
<b>DCAI:</b> Discipline Case Advocacy Institute	<b>FTE:</b> Full-time equivalent
<b>DCAO:</b> Deputy Chief Administrative Officer	<b>FY:</b> Fiscal Year
<b>DCCA:</b> Downpayment and Closing Cost Assistance	<b>GAAP:</b> Generally Accepted Accounting Principles
<b>DCSS:</b> Department of Child Support Services	<b>GASB:</b> Governmental Accounting Standards Board
<b>DEHQ:</b> Department of Environmental Health and Quality	<b>GC:</b> Government Code
<b>DGS:</b> Department of General Services	<b>GDP:</b> Gross Domestic Product
<b>DHR:</b> Department of Human Resources	<b>GEMS:</b> Global Election Management System
<b>DLP:</b> Data Loss Prevention	<b>GFOA:</b> Government Finance Officers Association
<b>DMS:</b> Division of Measurement Standards	<b>GHG:</b> Greenhouse gas
<b>DMV:</b> Department of Motor Vehicles	<b>GIS:</b> Geographic Information System
<b>DO:</b> Department Objective	<b>GM:</b> General Manager
<b>DPC:</b> Department of Purchasing and Contracting	<b>GMS:</b> General Management System
<b>DPR:</b> Department of Parks and Recreation	<b>GO:</b> General Obligation (bonds)
<b>DPSNF:</b> Distinct Part Skilled Nursing Facility	<b>GPR:</b> General Purpose Revenue
<b>DPW:</b> Department of Public Works	<b>GPS:</b> Geographic Positioning System
<b>ECAP:</b> Environmental Corrective Action Program	<b>GR:</b> General Relief
<b>EDPP:</b> Enterprise Document Processing Platform	<b>GSR:</b> Global Scale Rating
<b>EFC:</b> Extended Foster Care	<b>GWOW:</b> Government Without Walls
<b>EIR:</b> Environmental Impact Report	<b>HACSD:</b> Housing Authority of the County of San Diego
<b>EMS:</b> Emergency Medical Services	<b>HAVA:</b> Help America Vote Act





**HCDS:** Housing and Community Development Services  
**HCV:** Housing Choice Voucher  
**HEART:** Helpfulness, Expertise, Attentiveness, Respect, and Timeliness  
**HHS:** Health and Human Services Agency  
**HiAP:** Health in All Policies  
**HIDTA:** High Intensity Drug Trafficking Areas  
**HMD:** Hazardous Materials Division  
**HOME:** Home Investment and Partnership Grant  
**HOPTR:** Homeowner's Property Tax Relief  
**HOPWA:** Housing Opportunities for Persons with Aids  
**HUD:** U.S. Department of Housing and Urban Development  
**IHOT:** In-Home Outreach Team  
**IHSS:** In-Home Supportive Services  
**ILP:** Information-Led Policing  
**IM:** Independence Mapping  
**IP:** Individual Provider  
**IPTS:** Integrated Property Tax System  
**IRS:** Internal Revenue Service  
**ISF:** Internal Service Fund  
**IT:** Information Technology  
**IT ISF:** Information Technology Internal Service Fund  
**JELS:** Justice Electronic Library System  
**JJC:** Juvenile Justice Commission  
**JPA:** Joint Powers Agreement  
**JUDGE:** Jurisdictions United for Drug/Gang Enforcement  
**KIP:** Knowledge Integration Program  
**LECC:** Law Enforcement Coordination Center  
**LEED:** Leadership in Energy and Environmental Design  
**LEP:** Limited English Proficiency  
**LMS:** Learning Management System  
**LRBs:** Lease Revenue Bonds  
**LS:** Living Safely  
**LTC:** Long-Term Care  
**LUEG:** Land Use and Environment Group  
**LWSD:** *Live Well San Diego*  
**M:** million  
**MAA:** Medi-Cal Administrative Activities  
**MASLs:** Minimum Acceptable Service Levels  
**MCH:** Maternal Child Health  
**MCS:** Medical Care Service

**MECAP:** Medical Examiners and Coroners Alert Project  
**MG:** Master Gardener  
**MMCOF:** Major Maintenance Capital Outlay Fund  
**MHSA:** Mental Health Services Act  
**MSCP:** Multiple Species Conservation Program  
**MSSP:** Multipurpose Senior Service Program  
**MTS:** San Diego Metropolitan Transit System  
**NACo:** National Association of Counties  
**NAICS:** North American Industry Classification System  
**NCOA:** National Change of Address  
**NEOP:** Nutrition Education and Obesity Prevention  
**NICHD:** National Institute of Child Health and Human Development  
**NFP:** Nurse Family Partnership  
**NOPA:** Notices of Proposed Action  
**NPP:** Nuclear Power Plant  
**NUSIPR:** National University System Institute for Policy Research  
**OAAS:** Office of Audits and Advisory Services  
**OE:** Operational Excellence  
**OEC:** Office of Ethics and Compliance  
**OES:** Office of Emergency Services  
**OFFP:** Office of Financial Planning  
**OMVA:** Office of Military and Veteran Affairs  
**O&M:** Operations and Maintenance  
**ORR:** Office of Revenue and Recovery  
**OS:** Optical Scan  
**PA:** Public Administrator  
**PACE:** Purchase of Agricultural Conservation Easement  
**PB:** Performance Budgeting System  
**PC:** Public Conservatorship  
**PCC:** Polinsky Children's Center  
**PDATF:** Prescription Drug Abuse Task Force  
**PDP:** Priority Development Project  
**PDS:** Planning & Development Services  
**PEI:** Prevention and Early Intervention  
**PERT:** Psychiatric Emergency Response Team  
**PG:** Public Guardian  
**PHAB:** Public Health Accreditation Board  
**PHC:** Public Health Center  
**PHS:** Public Health Services





## APPENDIX E: OPERATIONAL PLAN ACRONYMS AND ABBREVIATIONS

<b>PII:</b> Personal Identifiable Information	<b>SDCPH:</b> San Diego County Psychiatric Hospital
<b>PILT:</b> Payments in Lieu of Taxes	<b>SDG&amp;E:</b> San Diego Gas and Electric
<b>PLDO:</b> Parkland Dedication Ordinance	<b>SDRBA:</b> San Diego Regional Building Authority
<b>PM:</b> Performance Measure(s)	<b>SE/T:</b> Sustainable Environments/Thriving
<b>POB:</b> Pension Obligation Bond	<b>SF:</b> Square foot/feet
<b>POFA:</b> Project One for All	<b>SHSGP:</b> State Homeland Security Grant Program
<b>PRD:</b> Permanent Road Division	<b>SIDS:</b> Sudden Infant Death Syndrome
<b>PROP:</b> Proposition	<b>SME:</b> Subject Matter Expert
<b>PSAs:</b> Public Service Announcements	<b>SNAP-ED:</b> Supplemental Nutrition Assistance Program- Education
<b>PSG:</b> Public Safety Group	<b>SNF:</b> Skilled Nursing Facilities
<b>PV:</b> Photovoltaic	<b>SOC:</b> Standards of Cover
<b>QA:</b> Quality Assurance	<b>SR:</b> State Route
<b>QR:</b> Quick Response	<b>SSS:</b> Self-Sufficiency Services
<b>RCCC:</b> Regional Continuum of Care Council	<b>STAR:</b> Sheriff's Transfer, Assessment and Release
<b>RCFE:</b> Residential Care Facilities for the Elderly	<b>SUAS:</b> State Utility Assistance Subsidy
<b>RCS:</b> Regional Communications System	<b>TABs:</b> Tax Allocation Bonds
<b>RFP:</b> Request for Proposal	<b>TB:</b> Tuberculosis
<b>RG3:</b> Regional Realignment Response Group	<b>TEVAP:</b> Trafficking and Crime Victims Assistance Program
<b>RIFA:</b> Red Imported Fire Ants	<b>TICP:</b> Tactical Interoperable Communications Plan
<b>RLA:</b> Resident Leadership Academies	<b>TIF:</b> Transportation Impact Fee
<b>ROV:</b> Registrar of Voters	<b>Title IV-E Waiver:</b> California Well-Being Demonstration Project
<b>RPTT:</b> Real Property Transfer Tax	<b>TJRV:</b> Tijuana River Valley
<b>RPTTF:</b> Redevelopment Property Tax Transfer Fund	<b>TMDL:</b> Total Maximum Daily Load
<b>RRC:</b> Regional Recovery Centers	<b>TN:</b> Technological Needs
<b>RSVP:</b> Retired & Senior Volunteer Program	<b>TOT:</b> Transient Occupancy Tax
<b>RWQCB:</b> Regional Water Quality Control Board	<b>TRANS:</b> Tax and Revenue Anticipation Notes
<b>S&amp;B:</b> Salaries & Benefits	<b>TRC:</b> Teen Recovery Centers
<b>S&amp;S:</b> Services & Supplies	<b>UAAL:</b> Unfunded Actuarial Accrued Liability
<b>SANCAL:</b> San Diego County Capital Asset Leasing Corporation	<b>UASI:</b> Urban Areas Security Initiative Grant
<b>SANDAG:</b> San Diego Association of Governments	<b>UCLA:</b> University of California, Los Angeles
<b>SanGIS:</b> San Diego Geographic Information Source	<b>UCCE:</b> University of California Cooperative Extension
<b>SAPT:</b> Substance Abuse Prevention and Treatment	<b>UDC:</b> Unified Disaster Council
<b>SARMS:</b> Substance Abuse and Recovery Management System	<b>US:</b> United States
<b>SB:</b> Senate Bill	<b>USDA:</b> United States Department of Agriculture
<b>SD:</b> San Diego	<b>USD RIP:</b> Upper San Diego River Improvement Project
<b>SDCERA:</b> San Diego County Employees' Retirement Association	<b>UST:</b> Underground Storage Tanks
<b>SDCFA:</b> San Diego County Fire Authority	<b>VAP:</b> Voluntary Assistance Program
<b>SDCJ:</b> San Diego Central Jail	<b>VASDHS:</b> Veterans Administration San Diego Healthcare System
<b>SDCL:</b> San Diego County Library	<b>VASH:</b> Veterans Affairs Supportive Housing program





**VBM:** Vote-by-Mail

**WIC:** Welfare and Institutions Code

**VLf:** Vehicle License Fees

**WQE:** Water Quality Equivalency





## Appendix F: Glossary of Operational Plan Terms

**Accomplishment:** The successful achievement of a goal.

**Account:** A distinct reporting category in a ledger used for budgeting or accounting purposes. All budgetary transactions, whether revenue- or expenditure-related, are recorded in accounts. Also called “Object” in the County’s Performance Budgeting (PB) system.

**Accrual Basis:** The basis of accounting under which revenues are recorded when earned and expenditures (or expenses) are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or the payment of cash may take place, in whole or in part, in another accounting period.

**Activity:** A departmental effort that contributes to the accomplishment of specific identified program objectives.

**Actuarial Accrued Liability:** The actuarial accrued liability, commonly used in pension fund discussions, generally represents the present value of fully projected benefits attributable to service credit that has been earned (or accrued) as of the valuation date; it is computed differently under different funding methods but is always assessed by an actuary.

**Actuals:** The County’s year-end actual dollars for expenditures and revenues for a fiscal year. Also, it represents the year-end actual measures or results for operational performance data for a fiscal year.

**Actuary:** A person professionally trained in the technical aspects of pensions, insurance and related fields. The actuary estimates how much money must be contributed to an insurance or pension fund in order to provide current and future benefits.

**Adopted Budget:** The County’s annual budget as formally adopted by the Board of Supervisors for a specific fiscal year.

**Adopted Operational Plan:** The Board of Supervisors’ two-year financial plan that allocates resources to specific programs and services that support the County’s long-term goals; it includes the adopted budget for the first fiscal year and a tentative budget that is approved in principle for the second fiscal year.

**Amended Budget:** A budget that reflects the adopted budget plus the carry forward budget from the previous fiscal year and any mid-year changes authorized during the fiscal year.

**Americans with Disabilities Act (ADA):** A federal law that, among other provisions, requires modification of public buildings to ensure access for people with disabilities.

**Appropriation:** A legal authorization to make expenditures and to incur obligations for specific purposes.



**Appropriation for Contingency:** A budgetary provision representing that portion of the financing requirements set aside to meet unforeseen expenditure requirements or to offset revenue shortfalls.

**Arbitrage:** As defined by treasury regulations, the profit earned from investing low yielding tax-exempt proceeds in higher yielding taxable securities. In general, arbitrage profits earned must be paid to the United States Treasury as rebate unless a specific exception to the rebate requirements applies.

**Assessed Valuation:** A valuation set upon real estate or other property by a government as a basis for levying taxes.

**Asset:** An item owned or a resource held that has monetary value.

**Assigned Fund Balance:** The portion of fund balance that reflects an intended use of resources. For non-general funds, it is the amount in excess of nonspendable, restricted and committed fund balance.

**Assistant Chief Administrative Officer (ACAO):** The County’s second-highest ranking executive, the ACAO works with the Chief Administrative Officer to implement the Board of Supervisors’ policies and to manage the County’s workforce and annual budget.

**Audacious Goal:** A set of focused goals for departments to collaborate on for the greatest impact to our community.

**Audacious Vision:** A bold statement detailing the impact the County strives to make in the community towards the four strategic initiatives of Building Better Health, Living Safely, Sustainable Environments/Thriving and Operational Excellence.

**Balance Sheet:** The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

**Balanced Budget or Balanced Operational Plan:** A budget in which the planned expenditures and the means of financing them are equal. A balanced annual budget is required by the State of California per Government Code §29000, et seq.

**Basis of Accounting:** The term used to describe the timing of recognition, that is, when the effects of transactions or events should be recognized. The basis of accounting used for purposes of financial reporting in accordance with Generally Accepted Accounting Principles (GAAP). The County’s governmental funds are required to use the modified accrual basis of accounting in GAAP financial statements.

**Basis of Budgeting:** Refers to the conversions for recognition of costs and revenue in budget development and in establishing and reporting appropriations, that are the legal authority to spend or collect revenues. Governmental funds use the cash basis of accounting or the “cash plus encumbrances” basis of accounting for budgetary purposes.

**Belonging:** Is having the right and opportunity to contribute a meaningful voice and participate in the design of social and cultural structures. It is the communal and dynamic process of constantly revisiting and identifying the elements of our common good to produce social cohesion.

**Best Practices:** Methods or techniques that have consistently shown results superior to those achieved with other means, and that are used as benchmarks.

**Board of Supervisors:** The five-member, elected governing body of the County authorized by the California State Constitution. Each Board member represents a specific geographic area (Supervisorial District) of the county.

**Bond:** A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. Sometimes, however, all or a substantial portion of the interest is included in the face value of the bond. The sale of bonds is one mechanism used to obtain long-term financing.

**Budget:** A financial plan for a single fiscal year that includes expenditures and the means of financing them. The County’s annual budget is contained within the Operational Plan and is voted upon by the Board of Supervisors.

**Building Better Health:** The Strategic Plan Initiative that focuses on ensuring every resident has the opportunity to make positive healthy choices, that San Diego County has fully optimized its health and social service delivery system and makes health, safety and thriving a focus of all policies and programs.

**Business Process Reengineering (BPR):** The fundamental rethinking and redesign of business processes to achieve improvements in critical measures of performance, such as cost,

quality, service and/or speed. One goal of BPR is to generate budgetary savings to permit reallocations of resources to other priority needs and services.

**California State Association of Counties (CSAC):** An organization that represents California’s 58 county governments before the California Legislature, administrative agencies and the federal government.

**CalWIN:** CalWORKs Information Network: A fully integrated online, real-time automated system to support eligibility and benefits determination, client correspondence, management reports, interfaces and case management for public assistance programs, such as the CalWORKs Program.

**CalWORKs:** California Work Opportunity and Responsibility to Kids program. A welfare program that provides cash aid and services to eligible needy California families.

**Capital Assets:** Tangible and intangible assets acquired for use in operations that will benefit more than a single fiscal year. Typical examples of tangible assets are land, improvements to land, easements, buildings, building improvements, infrastructure, equipment, vehicles and machinery.

**Capital Assets Equipment:** Equipment that includes movable personal property of a relatively permanent nature (useful life of one year or longer) and of significant value, such as furniture, machines, tools, weapons and vehicles. An item costing \$5,000 or more is budgeted in the appropriate capital asset account and capitalized. When an individual item costs less than \$5,000 (including weapons and modular equipment) it is budgeted in the minor equipment account.

**Capital Assets/Land Acquisition:** Expenditure accounts that include expenditures for the acquisition of land and buildings and construction of buildings and improvements.

**Capital Expenditures:** Costs incurred to construct facilities, purchase fixed assets or to add to the value of an existing fixed asset with a useful life extending beyond one year.

**Capital Improvement Needs Assessment (CINA):** An annually updated five-year list of planned capital projects, developed by the Department of General Services in compliance with Board of Supervisors Policies G-16 and B-37.

**Capital Outlay Fund (COF):** One of the Capital Program funds that is used exclusively to finance the acquisition, construction and completion of permanent public improvements including public buildings and for the costs of acquiring land and permanent improvements. Revenues are obtained from the sale of fixed assets, from the lease or rental of County-owned facilities, and from other funds such as grants and contributions when allocated to the COF by the Board of Supervisors.

**Capital Program Budget:** A spending plan for improvements to or acquisition of land, facilities and infrastructure. The capital program budget balances revenues and expenditures, specifies





the sources of revenues and lists each project or acquisition. Appropriations established in the capital program budget are carried forward until the project is completed.

**Carry Forward Budget:** The budget that captures encumbrances and appropriations related to the encumbrances, at the end of one fiscal year, that is carried over into the next fiscal year.

**Cash Flow:** The analysis of cash receipts (revenues) to required payments (expenditures) and reporting of net cash balance projections. The Auditor and Controller prepares cash flow reports that project the inflow, outflow and net balance of cash on a monthly, quarterly and annual basis.

**Certificates of Participation (COPs):** Certificates issued for the financing of capital assets. A certificate is similar to a bond and represents an undivided interest in the payments made by the public agency pursuant to a financing lease. Even though they are not treated as indebtedness of the issuer by California State law, the federal tax law treats the lease obligation as if it were a debt.

**Change Letter:** Change Letters are recommended changes to the CAO Recommended Operational Plan submitted by the CAO and/or members of the Board of Supervisors. The CAO Change Letter updates the CAO Recommended Operational Plan with information that becomes available after the latter document is presented to the Board of Supervisors. Such modifications may be due to Board actions that occurred subsequent to the submission of the CAO Recommended Operational Plan or as a result of changes in State or federal funding.

**Charges for Current Services:** Revenues received as a result of fees charged for certain services provided to residents and other public agencies. This group of revenue accounts includes revenues resulting from: interfund transactions between governmental fund types; collection of taxes and special assessments and accounting and banking services for other governmental agencies; special district audits; election services provided to governmental agencies under contract, including charges for consolidating elections and rental of voting booths; planning and engineering services such as subdivision fees, traffic surveys, sale of plans and specifications and blueprints, and plan or map check fees; library services including special materials usage fees, book fines and lost or damaged books; park and recreational facilities usage including camping, parking and picnic area usage; document recording services, certified copies of vital statistics and fees for filing fictitious business names; animal services such as vaccination and impound fees; law enforcement services provided under contract to governmental agencies; and reimbursement for hospital care and services for prisoners, juvenile court wards and juvenile hall; and other services.

**Chief Administrative Officer (CAO):** The highest ranking County executive who provides policy-based program and financial decision making support to the Board of Supervisors. The CAO over-

sees the operation of more than 40 departments and manages the allocation of personnel, capital and budgetary resources within the County organization. The position is appointed by the Board of Supervisors. The lines of authority flow from the Board of Supervisors to the CAO and Assistant CAO (ACAO), to the Deputy CAO of each Group.

**Collective Impact:** The commitment of organizations and individuals from different sectors to a common agenda for solving a specific social problem, using a structured form of collaboration, alignment of efforts and common measures of success.

**Committed Fund Balance:** Self-imposed limitations set on funds prior to the end of an accounting period. These limitations are imposed by the highest level of decision-making (i.e. the Board of Supervisors), and require formal action at that same level to remove.

**Commitment:** 'Excellence in All We Do'; One of the core values of the County's General Management System (GMS).

**Community Development Block Grant (CDBG):** A federal grant administered by the County for housing and development activities that: (1) benefit lower income persons; (2) prevent/eliminate slums and blight; or (3) meet urgent community development needs.

**Community Stakeholder:** Members of the public, community groups, businesses, industries, organizations or other agencies who are involved in or affected by a course of action.

**Comprehensive Annual Financial Report:** The annual audited financial statement of the County.

**Contingency Reserve:** Appropriations set aside to meet unforeseen economic and operational circumstances.

**Cost Applied:** The transfer of costs for services performed by one budget unit for the benefit of another budget unit within the same fund.

**County Administration Center (CAC):** The central County administration facility located at 1600 Pacific Highway, San Diego, California. The CAC is a public building completed in 1938 as a federal Works Progress Administration (WPA) project and is listed on the National Register of Historic Places.

**County News Center Television (CNC TV):** The County's government access television station, which broadcasts Board of Supervisors meetings and programs of community interest. CNC TV can be seen in San Diego County on Cox Communications channel 24 in the south county, or channel 19 in the north as well as on Spectrum (Time Warner) channels 24 or 85 and AT&T U-verse channel 99.

**County Operations Center (COC):** The central County operations center campus located at 5500 Overland Avenue, San Diego, California. The COC is a 44 acre regional public complex which includes 18 structures and houses 19 departments from all 4





County business groups. The campus includes office and operational functions for County services available to the public as well as the Emergency Operations Center for the region.

**County Service Area (CSA):** An assessment district comprised of property owners in the unincorporated area who pay for special services, such as park maintenance, fire suppression and paramedic services, through special assessments on their property tax bills.

**Credit Rating:** A rating determined by a credit rating agency that indicates the agency’s opinion of the likelihood that a borrower such as the County will be able to repay its debt. The three major municipal credit rating agencies include Standard & Poor’s, Fitch and Moody’s.

**Current Assets:** Assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets that will be used up or converted into cash within one year (i.e. temporary investments and taxes receivable that will be collected within one year).

**Current Liabilities:** Liabilities that are payable within one year. Liabilities are obligations to transfer assets (i.e. cash) or provide services to other entities in the future as a result of past transactions or events.

**Custodian Bank:** In finance, a custodian bank, or simply custodian, refers to a financial institution responsible for safeguarding a firm’s or individual’s financial assets. The role of a custodian in such a case would be to hold in safekeeping assets, such as equities and bonds, arrange settlement of any purchases and sales of such securities, collect information on and income from such assets (dividends in the case of equities and interest in the case of bonds), provide information on the underlying companies and their annual general meetings, manage cash transactions, perform foreign exchange transactions where required and provide regular reporting on all their activities to their clients.

**Customer Experience Initiative:** An enterprisewide initiative that uses County resources so employees can create improved interactions with community members and stakeholders resulting in a positive overall service encounter with the County of San Diego.

**Customer Service Level:** Describes in measurable terms the performance of customer service. Certain goals are defined and the customer service level gives the percentage to which those goals should be achieved.

**Debt Service:** Annual principal and interest payments that a local government owes on borrowed money.

**Debt Service Fund:** A fund established to account for the accumulation of resources, for the payment of principal and interest on long-term debt.

**Deferred Revenue:** Measurable revenue that has been earned but not yet collected until beyond 180 days from the end of the fiscal year.

**Department:** The basic organizational unit of government which is functionally unique in its delivery of services.

**Department Objectives (DO):** Drive an outcome; the outcome may be mandated by State or federal regulations or set by the department rather than from the Enterprise-Wide Goal focus groups.

**Depreciation:** The decrease in the service life or estimated value of capital assets attributable to wear and tear, deterioration and the passage of time.

**Deputy Chief Administrative Officer (DCAO):** Title used for the General Managers (GMs) of County functional business groups: Public Safety, and Land Use and Environment. The GM of the Finance and General Government Group is the Chief Financial Officer, and the GM of the Health and Human Services Agency (HHS) is the Director. See General Manager.

**Educational Revenue Augmentation Fund (ERAF):** The fund that was set up in each county at the direction of the State Legislature in the early 1990s to enable a shift of a portion of county, city and special district property taxes to school districts in response to State budget shortfalls.

**Employee Benefits:** The portion of an employee compensation package that is in addition to wages. Included are the employer’s share of costs for Social Security and various pension, medical and life insurance plans.

**Encumbrance:** A commitment within the County to use funds for a specific purpose.

**Enterprise Fund:** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises (e.g. water, gas and electric utilities; airports; parking garages; or transit systems). The governing body intends that the costs of providing these goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Enterprise Resource Planning (ERP)/Enterprise Systems (ES):** New applications to replace, enhance and integrate existing financial and human resources information technology systems.

**Enterprise-Wide Goals (EWG):** A set of focused goals for departments to collaborate on for the greatest positive impact to the community. Each Enterprise-Wide Goal supports a specific Audacious Vision, as laid out in the County’s Strategic Plan.

**Entitlement Program:** A program in which funding is allocated according to eligibility criteria; all persons or governments that meet the criteria specified by federal or State laws may receive the benefit.



**Estimated Revenue:** The amount of revenue expected to accrue or to be collected during a fiscal year.

**Expenditure:** A decrease in net financial resources. Expenditures include current operating expenses that require the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

**Expenditure Transfer & Reimbursements:** This expenditure account group, which is shown as a decrease in expenditures, consists of transfers of costs for services provided between budget units in the same governmental type fund. The cost of the service is transferred to the revenue earning department with an equal reduction in cost to the department providing the service.

**Fiduciary Fund:** A fund containing assets held in a trustee capacity or as an agent for others which cannot be used to support the County's own programs. For example, the County maintains fiduciary funds for the assets of the Investment Trust Fund. This trust fund holds the investments on behalf of external entities in either the County investment pool or specific investments.

**Finance Other:** Finance Other includes funds and programs that are predominantly Countywide in nature, have no staffing associated with them or exist for proper budgetary accounting purposes. Responsibility for these funds and programs rests primarily with departments in the Finance and General Government Group.

**Financial Planning Calendar:** A timetable outlining the process and tasks to be completed during the annual financial planning and budget cycle.

**Fines, Forfeitures & Penalties:** A group of revenue accounts that includes vehicle code fines, other court fines, forfeitures and penalties, and penalties and costs on delinquent taxes.

**Firestorm 2003 and Firestorm 2007:** Devastating wildfire events that occurred in San Diego County in October 2003 and October 2007 that financially affected the County and resulted in programs and services to recover from the damage and improve fire-related disaster preparedness.

**Fiscal Year (FY):** A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The County of San Diego's fiscal year is July 1 through June 30.

**Fixed Assets:** Assets with a useful life extending beyond one year, that are purchased for long-term use and are not likely to be converted quickly into cash, such as land, buildings, and equipment.

**Functional Threading:** The process of collaboration throughout the organization to pursue goals, solve problems, share information and leverage resources. Functional Threading ensures all areas of the County work together to meet goals set in both the Strategic and Operational Plans. Functional Threading is a component of the County's General Management System (GMS).

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance:** The difference between fund assets and fund liabilities of governmental funds. Fund Balance may be used in the budget by a Group or department for the upcoming fiscal year as a funding source for one-time projects/services.

**Fund Balance Components:** The classifications that segregate fund balance by constraints on purposes for which amounts can be spent. There are five classifications: Nonspendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance and Unassigned Fund Balance.

**Fund Balance Component Increases/Decreases:** An expenditure or revenue account group that indicates that a fund balance component is to be augmented (increased) or used as a funding source (decreased). These two categories are used only for adjustments to Restricted, Committed or Assigned Fund Balance.

**GASB 54:** Governmental Accounting Standards Board (GASB) Statement Number 54 which establishes a fund balance classification hierarchy based on constraints that govern how the funds can be used.

**General Fund:** The County's primary operating fund, which is used to account for all financial resources, except those required to be accounted for in another fund.

**General Management System (GMS):** The County's complete guide for planning, implementing, monitoring and rewarding all functions and processes that affect the delivery of services to customers. It links planning, execution, value management, goal attainment and compensation.

**General Manager (GM):** An executive management class reporting directly to the Chief Administrative Officer (CAO) or Assistant CAO/COO. Responsible for managing all financial, personnel, and operational functions for each of the County's business Groups (Finance and General Government, Land Use and Environment, Health and Human Services, and Public Safety), and coordinating the Group initiatives in accordance with the CAO's Strategic Plan and County goals.

**General Obligation Bonds:** Bonds backed by the full faith and credit of a governmental entity.

**General Plan Update:** (formerly General Plan 2020). A multi-year project to revise the San Diego County Comprehensive General Plan that forms the framework for growth in the unincorporated communities.

**General Purpose Revenue:** Revenue derived from sources not specific to any program or service delivery that may be used for any purpose that is a legal expenditure of County funds. Exam-



ples of General Purpose Revenue include property taxes, sales taxes, property tax in lieu of vehicle license fees, court fines, real property transfer tax and miscellaneous other sources.

**General Purpose Revenue Allocation:** The amount of General Purpose Revenue that is budgeted to fund a group's or a department's services after all other funding sources for those services are taken into account; it is also commonly referred to as "net county cost."

**Generally Accepted Accounting Principles (GAAP):** The uniform minimum standards and guidelines for financial accounting and reporting that govern the form and content of the financial statements of an entity. GAAP is a combination of authoritative standards set by policy boards such as the Governmental Accounting Standards Board (GASB), and the commonly accepted ways of recording and reporting accounting information.

**Geographic Information System (GIS):** A regional data warehouse providing electronic geographic data and maps to County and city departments and other users.

**Goal:** A short, mid or long-term organizational target or direction stating what the department wants to accomplish or become over a specific period of time.

**Governmental Accounting Standards Board (GASB):** The independent authoritative accounting and financial reporting standard-setting body for U.S. State and local government entities.

**Government Finance Officers Association (GFOA):** An organization comprised of government accounting and finance professionals throughout the United States and Canada, whose goals include but are not limited to improving financial management practices and encouraging excellence in financial reporting and budgeting by State and local governments.

**Governmental Fund:** The funds that are generally used to account for tax-supported activities; it accounts for the majority of funds, except for those categorized as proprietary or fiduciary funds.

**Grant:** Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specified purpose, activity or facility.

**Group/Agency:** Headed by a General Manager (GM), the highest organizational unit to which a County department/program reports. There are three Groups and one Agency that include: Public Safety Group (PSG), Land Use and Environment Group (LUEG), Finance and General Government Group (FGG) or Health and Human Services Agency (HHSA).

**Information Technology:** A term that encompasses all forms of technology used to create, store, exchange and use information in its various forms including business data, conversations, still images and multimedia presentations.

**Integrity:** 'Character First'; One of the core values of the County's General Management System (GMS).

**Interfund Transfers:** The transfer of resources between funds of the same government reporting entity.

**Intergovernmental Revenue:** Revenue received from other government entities in the form of grants, entitlements, shared revenues and payments in lieu of taxes. Examples of State revenue include Health and Social Services Realignment, Proposition 172 Public Safety Sales Tax, highway user tax, in-lieu taxes, public assistance administration, health administration and Homeowner's Property Tax Relief. Major federal revenue includes public assistance programs, health administration, disaster relief, grazing fees and Payments In-lieu of Taxes for federal lands.

**Internal Service Fund (ISF):** A proprietary-type fund used to account for the financing of goods or services provided by one department to other departments of the County, or to other governmental units, on a cost-reimbursement basis.

**Joint Powers Agreement (JPA):** A contractual agreement between a city, county and/or special district in which services are agreed to be performed, or the County agrees to cooperate with or lend its powers to another entity.

**Lease:** A contract granting use or occupation of property during a specified time for a specified payment.

**Liability:** As referenced in the section on Measurement Focus and Basis of Accounting, a liability is a legal obligation of an entity to transfer assets or provide services to another entity in the future as a result of past transactions or events.

**Licenses, Permits & Franchises:** Revenue accounts that include revenue from animal licenses, business licenses, permits and franchises.

**Live Well San Diego (LWSD):** Started as an enterprise initiative in 2010 with the Building Better Health strategy, adding Living Safely in 2012 and Thriving in 2014. In 2015, LWSD evolved into the County's vision statement—a region that is Building Better Health, Living Safely and Thriving.

**Living Safely:** The Strategic Plan Initiative focused on making San Diego the safest and most resilient community in the nation, where youth are protected and the criminal justice system is balanced between accountability and rehabilitation.

**Major Fund:** A fund in which one element (total assets, liabilities, revenues, or expenditures/expenses) is at least 10 percent of the corresponding element total for all funds of that category or type, and at least 5 percent of the corresponding element for all governmental and enterprise funds combined, as set forth in GASB Statement Number 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*. By its nature, the General Fund of a government entity is always a major fund.



**Major Maintenance Capital Outlay Fund:** A Capital Program Fund established to account for major maintenance projects that meet the capitalization requirement per accounting rules. Such projects which are considered routine maintenance but require capitalization are funded through the operating budget of the originating department.

**Managed Competition:** A framework in which County departments compete with the private sector to determine the most cost-effective method of delivering services.

**Mandate:** A requirement, often set by law, from the State or federal government(s) that the County perform a task in a particular way or meet a particular standard.

**Management Reserves:** An expenditure category unique to the County of San Diego. Management Reserves are intended to be used for unforeseen expenses that arise during the budget year or as a means to set aside funds for a planned future year use. The level of Management Reserves is generally dependent upon the amount of fund balance realized by a Group/Agency or department, but may be budgeted for General Fund departments based on ongoing General Purpose Revenue allocation or comparable revenue source in the case of special funds. No expenditures can be made from Management Reserves; instead appropriations must first be transferred to a sub-account under one of the other expenditures categories (e.g. Salaries & Benefits, Services & Supplies, etc.).

**Miscellaneous Revenues:** A group of revenue accounts that includes other sales, tobacco settlement and other monetary donations from private agencies, persons or other sources.

**Mission:** A statement of organizational purpose. The County's mission is: *To efficiently provide public services that build strong and sustainable communities.*

**Modified Accrual Basis:** The basis of accounting under which revenues are recognized when they become available and measurable and, with a few exceptions, expenditures are recognized when liabilities are incurred. A modified accrual accounting system can also divide available funds into separate entities within the organization to ensure that the money is being spent where it was intended.

**Monitoring and Control:** The process of reviewing operations to make sure the organization is on track to meet its goals, and identifying the actions needed to address any identified issues. Monitoring and Control is a component of the County's General Management System (GMS).

**Motivation, Rewards and Recognition:** The General Management System (GMS) component that ensures the County is rewarding excellence in employee performance by providing tangible rewards, employee development opportunities, department recognition rewards, and national and local recognition opportunities.

**Multiple Species Conservation Program (MSCP):** A program intended to preserve a network of habitat and open space in the San Diego region, protecting biodiversity and enhancing the region's quality of life. The County is one of several entities participating in the MSCP.

**National Association of Counties (NACo):** An organization that represents the interests of counties across the nation to elected federal representatives and throughout the federal bureaucracy.

**Nonspendable Fund Balance:** The portion of net resources that cannot be spent either because of its form or due to requirements that it must be maintained intact.

**Objective:** A measurable target that must be met on the way to implementing a strategy and/or attaining a goal.

**Objects (Line Items):** A summary classification (or "roll-up" account) of expenditures and revenues based on type of goods or services (Salaries & Benefits, Services & Supplies, Other Charges, Capital Assets, etc.) or by type of revenue (Fines, Forfeitures & Penalties, Taxes Current Property, Intergovernmental Revenue, etc.).

**Operating Budget:** A plan of current expenditures and the recommended means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

**Operating Transfers:** Operating transfers result when one fund provides a service on behalf of another fund. The providing fund budgets the amount required by the other fund in the "Operating Transfer Out" expenditure account. The receiving fund budgets the amount in one of the "Operating Transfer In" revenue accounts.

**Operational Excellence (OE):** The Strategic Plan Initiative to promote continuous improvement in the organization through problem solving, teamwork and leadership with a focus on customers' needs and supporting employees.

**Operational Plan Document:** The County's two-year financial plan. It is presented in a program budget format that communicates expenditure and revenue information as well as operational goals, objectives and performance measures for County departments. The Operational Plan provides the County's financial plan for the next two fiscal years. The first year is formally adopted by the Board of Supervisors as the County's operating budget while the second year is approved in principle for planning purposes.

**Operational Planning:** The process of allocating resources, both dollars and staff time, to the programs and services that support the County's strategic goals. This process encompasses plans for expenditures and the means of financing them and results in the County's Operational Plan document. Operational Planning is a component of the County's General Management System.





**Ordinance:** A regulation, an authoritative rule, a statute.

**Other Charges:** A group of expenditure accounts that includes support and care of other persons (such as assistance payments), bond redemptions, interest on bonds, other long-term debt and notes and warrants, judgments and damages, rights-of-way, taxes and assessments, depreciation, bad debts, income allocation, contributions to non-county governmental agencies and inter fund expenditures.

**Other Financing Sources:** An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. Examples include sale of capital assets, operating transfers in and long-term debt proceeds.

**Parkland Dedication Ordinance (PLDO):** The County ordinance that created a mechanism for funding local parks development and established the Parkland Dedication Fund.

**Pension Obligation Bond (POB):** Bonds issued to finance all or part of the unfunded actuarial accrued liabilities of the issuer's pension plan. The proceeds are transferred to the issuer's pension system as a prepayment of all or part of the unfunded pension liabilities of the issuer to ensure the soundness of the plan.

**Performance Measurement (PM):** Operational indicators of the amount of work accomplished, the efficiency with which tasks were completed and/or the effectiveness of a program, often expressed as the extent to which objectives were accomplished. Performance measures in this Operational Plan focus primarily on outcome measures (planned results).

**Permanent Road Division:** An assessment district comprised of property owners in the unincorporated area who pay for special road work, such as road improvements and maintenance, through special assessments on their property tax bills.

**Perspective:** The capacity to view things in their true relations or relative importance. In relation to the County's Operational Plan, the budget and accounting reports may have different fund reporting structures, or perspective.

**Policy:** A high-level overall plan embracing the general goals and acceptable procedures of the subject contained therein.

**Priority:** An item that is more important than other things and that needs to be done or dealt with first; the right to precede others in order, rank, or privilege.

**Program:** A set of activities directed to attaining specific purposes or objectives.

**Program Revenue:** Revenue generated by programs and/or dedicated to offset a program's costs.

**Proposed Budget:** See Recommended Budget.

**Proprietary Funds:** The classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds).

**Public Hearings:** Board of Supervisors meetings that are open to the public in order to provide residents an opportunity to express their views on the merits of the County's proposals and services.

**Public Liability:** Claims against a public entity, its officers and employees, and/or agencies resulting in damages to a third party arising from the conduct of the entity or an employee acting within the course and scope of their employment.

**Real Property Transfer Tax (RPTT):** A tax assessed on property when ownership is transferred.

**Reappropriation:** The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent fiscal year.

**Rebudget:** To include funds for a project or services budgeted in the previous fiscal year but not spent within that year nor meeting the criteria for an encumbrance at fiscal year-end.

**Recommended Budget:** The budget document developed by the CAO and formally approved by the Board of Supervisors to serve as the basis for public hearings and deliberations prior to the determination of the adopted budget. May also be referred to as the Recommended Operational Plan, Proposed Budget or Proposed Operational Plan.

**Reporting Component:** An object, unit or fund within a department that is reported on. In the Operational Plan, the County may present "reporting components" and funds in different ways than the County's Comprehensive Annual Financial Report.

**Request for Proposal (RFP):** An official request for proposals to be submitted to the County to perform specified services. The RFP sets forth the services being sought for procurement by the County and requests information from firms interested in the engagement.

**Restricted Fund Balance:** The portion of fund balance subject to externally enforceable limitations on its use imposed by law, constitutional provision, or other regulation.

**Revenue From Use of Money & Property:** Revenue accounts that include investment income, rents and concessions and royalties.

**Salaries & Benefits:** A group of expenditure accounts that includes expenses related to compensation of County employees.



**SANCAL:** The San Diego County Capital Asset Leasing Corporation. A nonprofit corporation governed by a five-member Board of Directors appointed by the Board of Supervisors. SANCAL's purpose is to facilitate the issuance of low-cost financing instruments to fund the procurement of County buildings and equipment.

**Securitization:** A type of structured financing whereby an entity that is to receive future payments sells the right to that income stream to a third party in exchange for an up-front payment. For example, the County securitized the Tobacco Settlement Payments, receiving the revenue up-front and reducing the risk of not collecting all of the payments.

**Service Level:** Measures the performance of a system of service delivery. Certain goals are defined and the service level gives the percentage to which those goals should be achieved.

**Services & Supplies:** A group of expenditure accounts that includes non-personnel operating expenses such as contract services, office supplies, information technology services, minor equipment and facilities maintenance.

**Special District:** An independent unit of local government set up to perform a specific function or a restricted number of related functions, such as street lighting or waterworks. A special district might be composed of cities, townships, or counties, or any part or combination of these.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Staff Year:** In concept, one person working full-time for one year; the hours per year that a full-time employee is expected to work. A normal fiscal year generally equals 2,088 staff hours (occasionally 2,080 or 2,096 staff hours). Two workers, each working half that number of hours, together equal one staff year. County salaries and benefits costs are based on the number of staff years required to provide a service.

**Stewardship:** 'Service Before Self'; One of the core values of the County's General Management System (GMS).

**Strategic:** Dealing with creation of overall plans and to determine how best to achieve the general goal of an entity.

**Strategic Alignment:** The process and the result of linking an organization's resources with its strategy and business. Strategic alignment enables higher performance by optimizing the contributions of people, processes and inputs to the realization of measurable objectives.

**Strategic Framework:** Shows how the County's vision, with its tagline of *Live Well San Diego*, is supported by the organization's mission, values, four strategic initiatives and the foundation of the General Management System.

**Strategic Initiatives:** The means through which a vision is translated into practice. The County's four Strategic Initiatives are Building Better Health, Living Safely, Sustainable Environments/Thriving and Operational Excellence and can be found in the Strategic Plan.

**Strategic Plan:** A document that explains the County's four strategic initiatives, in addition to its vision, mission and values. The four strategic initiatives focus on how the County achieves its vision of a region that is Building Better Health, Living Safely and Thriving.

**Strategic Planning:** As used by the County, a process that identifies and communicates the County's strategic direction for the next five years and results in the Strategic Plan. Strategic Planning is a component of the County's General Management System.

**Subject Matter Expert (SME):** A person who possesses expert knowledge in a particular area, field, job, system or topic because of their education and/or experience.

**Successor Agency:** The agency responsible for managing the dissolution of a redevelopment agency as laid out in Assembly Bill X1 26 (2011), *Community Redevelopment Dissolution*. In most cases, the city or county that created the redevelopment agency has been designated as the successor agency. The County of San Diego is the Successor Agency for the County of San Diego Redevelopment Agency.

**Sustainable Environments/Thriving (SE/T):** The Strategic Plan Initiative focused on strengthening the local economy through planning, development and infrastructure, protecting San Diego's natural and agricultural resources and promoting opportunities for residents to engage in community life and civic activities.

**Targeted Universalism:** Means setting universal goals pursued by targeted processes to achieve those goals. Within a Targeted Universalism framework, an organization or system sets universal goals for all groups concerned. It is a platform for bridging programs that move all groups toward the universal goal of equity and belonging.

**Tax and Revenue Anticipation Notes (TRANS):** A short-term, interest bearing note used as a cash management tool. Public agencies often receive revenues on an uneven basis throughout a fiscal year. The borrowed funds allow the agency to meet cash requirements during periods of low revenue receipts and repay the funds when the revenues are greater.

**Taxes Current Property:** A group of revenue accounts that includes the property tax amount for the current year based on the assessed value of the property as established each year on January 1st by the Office of the Assessor/Recorder/County Clerk.

**Taxes Other Than Current Secured:** A group of revenue accounts that includes unsecured property taxes. The term "unsecured" refers to property that is not "secured" real estate, that is a



house or parcel of land which is currently owned. In general, unsecured property tax is either for business personal property (e.g. office equipment, owned or leased), boats, berths, or possessory interest for use of a space. It can, however, also be based upon supplemental assessments based on prior ownership of secured property.

**Tobacco Settlement Funds:** The result of the historic Master Settlement Agreement in 1998 between the California Attorney General and several other states and the four major tobacco companies which provided more than \$206 billion in Tobacco Settlement Payments over 25 years in exchange for the release of all past, present and future claims related to the use of tobacco products. California agreed to distribute its share of the settlement to its counties based on population. By Board of Supervisors Policy E-14, *Expenditure of Tobacco Settlement Revenue in San Diego County*, funds are dedicated to healthcare-based programs.

**Transient Occupancy Tax (TOT):** A tax levied by the County on rental receipts for temporary lodging in a hotel or other similar facility doing business in the unincorporated area.

**Trust Fund:** A fund used to account for assets held by a government unit in a trustee capacity or as an agent for others and which, therefore, cannot be used to support the government's own programs. The County is sometimes required to segregate

revenues it receives from certain sources into a trust fund, but these funds are accounted for in the financial statements as County assets.

**Unassigned Fund Balance:** Residual net resources. Total fund balance in the general fund in excess of nonspendable, restricted, committed and assigned fund balance.

**Unfunded Actuarial Accrued Liability (UAAL):** The present value of benefits earned to date that are not covered by plan assets; commonly used in pension fund discussions. The excess, if any, of the actuarial accrued liability over the actuarial value of assets. See also Actuarial Accrued Liability.

**Use of Fund Balance:** The amount of fund balance used as a funding source for one-time projects/services.

**Values:** A shared culture of organizational behavior. The County's values are: Integrity, Stewardship and Commitment.

**Vision:** The image that an individual or organization has of itself or an end state. A picture of future desired outcomes. The County's vision is "A region that is Building Better Health, Living Safely and Thriving: *Live Well San Diego.*"

**World Class:** Ranking among the world's best; outstanding. To be world class, the goals that the County of San Diego sets and the resources allocated must be consistent with the purpose of the organization and its continuous drive to create a higher level of excellence.

# Appendix G: Operational Plan Format

## Introduction: County Overview

This Operational Plan provides the financial plan for the County of San Diego for the next two fiscal years, July 1, 2022 through June 30, 2024. The introductory portion of the document highlights the following:

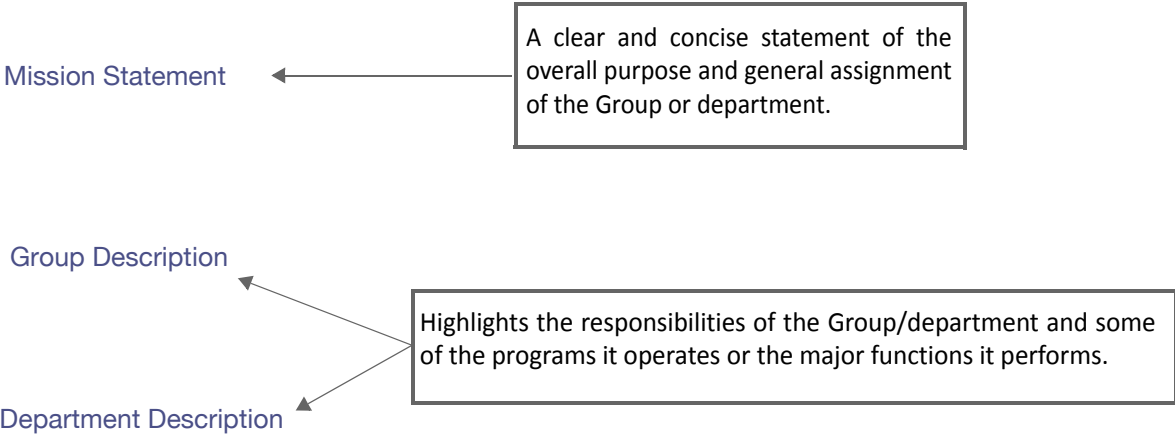
- ◆ Board of Supervisors and Organizational Chart
- ◆ Message from the Chief Administrative Officer
- ◆ Executive Summary
- ◆ County Profile, County History and Economic Indicators
- ◆ Governmental Structure
- ◆ General Management System
- ◆ Strategic Framework and Alignment
- ◆ Budget Process, Budget Documents and Financial Planning Calendar
- ◆ Appropriations and Funding Sources for all funds and the General Fund
- ◆ Staffing
- ◆ Financial Policies
- ◆ Capital Project Summary
- ◆ Reserves and Resources
- ◆ Financial Obligations and Debt Service

## Note on Rounding in All Charts and Tables

In all charts, the sum of individual percentages may not total 100.0% due to rounding. In all tables, the sum of individual figures within a column may not equal the total for that column due to rounding.

## Groups and Departments

This section highlights the four business groups and the departments in each group. The following information is presented:



2021–22 Accomplishments

Brief descriptions of the Group’s/department’s accomplishments for Fiscal Year 2021–22. The discussions address the progress made on the 2021–23 Objectives reported in the prior fiscal year’s Operational Plan and include the final results based on the actual work completed. Accomplishments are categorized by the County’s Strategic Initiative in which the accomplishment supports and are aligned directly to an Enterprise-Wide Goal or Audacious Vision.

2022–24 Objectives

Department’s key goals and priorities for the next two fiscal years and statements on how they will be achieved. Each objective is linked to the Strategic Initiative it supports and is aligned directly to an Audacious Goal. Audacious Goals are bold statements detailing the impact the County wants to make in the community and focus on collaborative efforts that inspire greater results than any one department could accomplish alone. Audacious Goals are developed to support each of the Strategic Initiatives. A Departmental Objective is a specific department goal to drive the outcome of an Audacious Goal. The more a team, division or department can align its goals to support the Audacious Goal, the stronger the collective impact will be on the public we serve.

Related Links

The County’s website for the Group/department. Some departments list additional websites that may be of interest to the reader.

Performance Measures

Each department’s key performance measures are outlined in a table format. The department’s progress in achieving its goals and objectives is depicted over time. Data displayed includes past performance, current year goals and the actual results, as well as approved targets for the next two fiscal years.

PERFORMANCE MEASURES <sup>1</sup>	2020–21 Actuals	2021–22 Adopted	2021–22 Actuals	2022–23 Adopted	2023–24 Approved
<i>Defined Measure...</i>	90% of xxx	92% of xxx	93% of xxx	94% of xxx	94% of xxx





Table Notes

Footnotes to the Performance Measures table which provide additional details to explain or clarify a measure or the measurement data.

Budget Changes and Operational Impact: 2021–22 to 2022–23

Detailed explanations of the budget changes in staffing, expenditures and revenues from the prior fiscal year’s adopted budget to the current budget. Dollar changes are rounded. Therefore, the sum of the individual expenditure and revenue categories may not equal the total change for the overall expenditures and revenues.

Budget Changes and Operational Impact: 2022–23 to 2023–24

A brief narrative description of significant changes in staffing, expenditures and revenues from the first year of the Operational Plan to the second year of the two-year plan.

Budget Tables

Tables of comparative data on staffing, expenditures and revenues are presented for each Group and department. The following page provides an example of the table format which includes the Adopted Budget for Fiscal Year 2021–22 and 2022–23; Approved Budget for Fiscal Year 2023–24.

### Note on Actual General Purpose Revenue and Use of Fund Balance in Departmental Tables

Each department's budget table shows the funding sources for its programs for the indicated budget years, including various categories of program revenues, fund balance, fund balance component decreases and General Purpose Revenue (GPR) allocation. For any given budget year, the amount of the GPR allocation is intended to be fixed, meaning that the amount is anticipated to be the same for the adopted budget, the amended budget and the actuals. Exceptions are made due to unique one-time events. In the case of the use of fund balance, the amount in the actual column may be either positive or negative. The sum of the actual fund balance, any fund balance component decreases and the GPR allocation equals the total amount of non-program revenue funding sources used to support the actual expenditures of the department.



**Sample Budget Tables**

Staffing by Program						
		Fiscal Year 2021–22 Adopted Budget			Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Name of Program						
Name of Program						
<b>Total</b>						

Budget by Program						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Name of Program						
Name of Program						
<b>Total</b>						

Budget by Categories of Expenditures						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Salaries & Benefits						
Services & Supplies						
Other Charges						
Capital Assets Equipment						
<b>Total</b>						

Budget by Categories of Revenues						
	Fiscal Year 2020–21 Actuals	Fiscal Year 2021–22 Adopted Budget	Fiscal Year 2021–22 Amended Budget	Fiscal Year 2021–22 Actuals	Fiscal Year 2022–23 Adopted Budget	Fiscal Year 2023–24 Approved Budget
Intergovernmental Revenues						
Charges For Current Services						
Miscellaneous Revenues						
Other Financing Sources						
Use of Fund Balance						
General Purpose Revenue Allocation						
<b>Total</b>						



## Capital Program

This section discusses the County's Capital Program, its structure, funds, policies and procedures. Details are provided for the following:

- ◆ Capital Improvement Needs Assessment (CINA): The CINA is the County's five year Capital Improvement Plan (CIP). This section details the policies and procedures for funding and selection of capital projects. Tables are presented for the CIP prioritization score sheet as well as all major and minor capital projects listed on the CINA for Fiscal Years 2022–27.
- ◆ Operating Impact of Capital Program: A summary of the potential impact on the operating budget is presented for major capital projects that are scheduled for completion during Fiscal Years 2022–24.
- ◆ Capital Appropriations: Discusses new appropriations to the capital budget for Fiscal Year 2022–23, including the amount and purpose of each capital item.
- ◆ Capital Program Summary: Tables summarizing the entire Capital Program budget; including the budget by fund, by categories of expenditures and revenues, and revenue detail.
- ◆ Summary of Capital Program Funds: Tables are presented for each fund within the Capital Program that has budgeted appropriations for the fiscal years presented, which may include any or all of the following funds: Capital Outlay, County Health Complex, Justice Facility Construction, Library Projects, Multiple Species Conservation Program, Edgemoor Development and Major Maintenance Capital Outlay Fund. The information in the tables presents, for each fund, the capital budget by categories of expenditures and by categories of revenues.

## Finance Other

This section highlights miscellaneous funds and programs that are predominantly Countywide in nature, have no staffing associated with them or exist for proper budgetary accounting purposes.

- ◆ Lease Payments: Details lease payments budget by categories of expenditures and revenues, and the expenditure and revenue detail.

## Appendices

- ◆ Appendices A, B and C present tables of data which includes the Adopted Budget for Fiscal Year 2021–22 and 2022–23; the Approved Budget for Fiscal Year 2023–24.
  - ◆ Appendix A: All Funds Budget Summary: Tables outline staff years; and expenditures and revenues by category for the total County and by each business group, the Capital Program, Finance Other, and General Purpose Revenue.
  - ◆ Appendix B: Budget Summary and Changes in Fund Balance appropriations by fund type; and appropriations by fund type within each business group, the Capital Program and Finance Other.
  - ◆ Appendix C: General Fund Budget Summary: Tables of General Fund expenditures by department within each business group and for Finance Other; also provided are financing sources by category for the General Fund.
- ◆ Appendix D: Health and Human Services Agency (HHSA): General Fund—Tables present staff years and summarize HHSA's General Fund budget by operations and assistance payments.
- ◆ Appendix E: Operational Plan Acronyms and Abbreviations: Common abbreviations and acronyms referenced.
- ◆ Appendix F: Glossary of Operational Plan Terms: Explanations of key terms used in the document and during the budget process.
- ◆ Appendix G: Operational Plan Format: An instructional guide detailing each section of the Operational Plan and its intended purpose.
- ◆ Index: An alphabetical listing of key topics and the page reference for each.









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