



**Advisory Council for Aging & Independence Services  
LTC Ombudsman and Facilities Subcommittee**

January 27, 2025 | 11:30 a.m.

5560 Overland Ave, John Gaffaney Conference Room, 3rd Floor

Virtual Participation

Call in: 619-343-2539

Phone conference ID: 766 089 682#

Meeting ID: 231 962 825 392

Passcode: DJCHWK

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**AGENDA**

\*Attachment

1. **Call to Order:** Dan McNamara, Chair
  - a. Welcome & Guest/Member Introductions
  - b. Confirmation of quorum (quorum = 3)
2. **Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member, if applicable.** (Possible Action)
3. **Standard Business:**
  - a. Public Comment/Announcements: Members or Non-members
  - b. Approval of November 18, 2024, Meeting Minutes (Action)\*
4. **General Discussion:**
  - a. Discussion on recommendation paper and outline
5. **Next Meeting:** TBD
6. **Adjournment**

*This meeting is public, and the location is ADA accessible.  
If you are planning to attend and need special accommodations,  
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services  
**LTC Ombudsman and Facilities Subcommittee**  
 November 18, 2024 | 11:00 a.m.  
 5560 Overland Ave, Suite 310, San Diego, CA 92123

**MINUTES - DRAFT**

<b>Members</b>		<b>Absent Members</b>	<b>Guests</b>
Attendance:	Dan McNamara, Chair Faye Detsky-Weil Elaine Lewis Bradlyn Mulvey, Secretary		Jana Jordan, Chief, Agency Operations
<b>Staff</b>			
Brittney Willis, present and Lourdes Ramirez, present on Zoom			
<b>Item</b>	<b>Outcome</b>		
1. Call to Order	<b>Dan McNamara, Chair, called meeting to order at: 11:06 a.m.</b> a. Welcome & Guest/Member Introductions b. Confirmation of Quorum – four members present		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member	None.		
3. Standard Business  Names are noted when vote is not unanimous	a. Public Comments/Announcements: Members or non-members: none b. Approval of (October 21, 2024) Meeting Minutes (Action) <b>Motion : Faye Detsky-Weil / Second Elaine Lewis - Passed unanimously</b>		
4. Review Discussion from Subcommittee Members and Guests	<p>Dan McNamara, Chairman opened the meeting by noting the adjusted time of the meeting.</p> <p>He introduced Jana Jordan, Chief, Agency Operations, who discussed the proper process of requesting information from the county and why it is important to follow the protocol to insure what the committee is requesting is possible, appropriate and can be tracked. Recommendations that the committee makes need to be doable and feasible under the council's authority. So, the process is from to chairman of the subcommittee to the AIS council president to Jana Jordan who will follow through with the subcommittee's request.</p> <p>Dan reviewed the outline components our recommendation to the Council, and the process for completing it in December.</p>		
5. Other announcements	None.		
6. Next Meeting	Monday, January 27, 2025, 11:30 a.m. at 5560 Overland Avenue, 3 <sup>rd</sup> Floor, John Gaffaney Conference Room		
7. Adjournment	Meeting adjourned at 11:41 a.m.		

Respectfully submitted by Bradlyn Mulvey, Ph.D., Secretary