



**Advisory Council for Aging & Independence Services  
LTC Ombudsman and Facilities Subcommittee**

November 18, 2024 | 11:00 a.m.

5560 Overland Ave, John Gaffaney Conference Room, 3rd Floor

Virtual Participation

Call in: 619-343-2539

Phone conference ID: 976 321 516#

Meeting ID: 231 962 825 392

Passcode: DJCHWK

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**AGENDA**

\*Attachment

1. **Call to Order:** Dan McNamara, Chair
  - a. Welcome & Guest/Member Introductions
  - b. Confirmation of quorum (quorum = 3)
2. **Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member, if applicable.** (Possible Action)
3. **Standard Business:**
  - a. Public Comment/Announcements: Members or Non-members
  - b. Approval of October 21, 2024, Meeting Minutes (Action)\*
4. **General Discussion:**
  - a. Discussion on recommendation paper and outline
5. **Next Meeting:** TBD
6. **Adjournment**

*This meeting is public, and the location is ADA accessible.  
If you are planning to attend and need special accommodations,  
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services  
**Long Term Ombudsman and Facilities Subcommittee**

October 21, 2024 | 11:30 am  
 5560 Overland Ave, Suite 310, San Diego, CA 92123

**MINUTES - DRAFT**

	Members	Absent Members	Guests
Attendance:	Dan McNamara, Chair Faye Detsky-Weil Elaine Lewis Bradlyn Mulvey, Secretary		
	<b>Staff</b>		
	Sunita Upchurch, Brittney Willis, Lourdes Ramirez, Denna Wood, LTCOF Staff		
Item	Outcome		
1. Call to Order	<b>Dan McNamara, Chair, called meeting to order at: 11:36 am</b> Welcome & Guest/Member Introductions a. Confirmation of Quorum – four members present		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member	Not applicable.		
3. Standard Business  Names are noted when vote is not unanimous	a. Public Comments/Announcements: Members or non-members: none  b. Approval of September 16, 2024, Meeting Minutes (Action) <b>Motion: Elaine Lewis / Second Faye Detsky-Weil</b>  <b>Passed unanimously</b>		
4. Review Discussion from Committee members	The discussion centered around the need to find similar counties with Ombudsman programs that have comparable size and quality to our program. Finding those programs could allow us to analyze their applications. Bradlyn said she discovered similar programs but was unable to access the application to find what requirements were delineated because the gatekeeper kept her from accessing the actual application. Elaine discussed her research with the on-line application for the Ombudsman program for San Diego County. This is where the possible problem with FITT testing came up as a possible deterrent to increasing volunteerism to the Ombudsman volunteer program. It was determined the committee needs to ask Jana to provide the committee with three similar programs at which point the LTCOF staff would provide the information. A brief discussion of non-profit applications ensued to analyze requirements. There are many non-profit applications available to analyze but most may not be related to the necessary skill set necessary for the Ombudsman program. In the rest of the discussion, the committee developed a working outline and the development of metrics to measure volunteer movement.		
5. Other Announcements	None.		
6. Next Meeting	November 18, 2024 at 11:00 am at 5560 Overland Avenue, 3 <sup>rd</sup> Floor, John Gaffaney		
7. Adjournment	Meeting adjourned at 12:30 pm		

Respectfully submitted by Bradlyn Mulvey, Ph.D., Secretary