



Advisory Council for Aging & Independence Services

EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

September 24, 2024 | 9:00 a.m.

5560 Overland Ave, John Gaffaney Conference Room, 3rd Floor

Virtual Participation
Call in: 1 (669) 900-9128
Meeting ID: 824 8650 7295
Passcode: 162815

Click to Join Zoom Meeting

* (attachment)

- 1. Call to Order & Attendance: Susan Mallett, Chair
 - a. Welcome & Guest/Member Introductions
 - b. Confirmation of Quorum (Quorum = 3)
- 2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable. (Possible Action)
- 3. Standard Business
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of July 23, 2024, Meeting Minutes (Action)*
- 4. Membership Business (Possible Action)
 - a. Current Status 8 vacancies
 - b. Resignations
 - c. Applicants
 - i. Application Log*
 - ii. Application Review
 - iii. Interviews
 - d. Interested Parties
 - e. Vacancy Log*
 - f. Actions
 - i. Recommendation to seat applicant(s)
 - ii. Actions regarding term expiration(s)
 - iii. Assign seat(s) for proposed member(s)
 - g. Membership
 - i. Attendance: Monitor/Review Attendance Log*
 - ii. Ethics Training: 1 past due; 1 upcoming; 1 new member pending

5. Executive Business

- a. Monthly Presentations [see Annual Calendar]* (Possible Action)
- b. Standing Subcommittee Status and Appointments (Possible Action)
- c. Ancillary Subcommittee Status and Appointments (Action)





- d. Auxiliary Subcommittee Status and Appointments (Possible Action)
- e. Ad Hoc Subcommittee Status and Appointments (Possible Action)
- 6. Annual Goals*
- 7. Other Items
- 8. Build October 14th Council Meeting Agenda (Action)*
- 9. Next Meeting: TBD
- 10. Adjournment

This meeting is public, and the location is ADA accessible.

If you are planning to attend and need special accommodations, please call (858) 495-5885 at least three days in advance of the meeting.

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

TEL: 858-495-5885

Advisory Council for Aging & Independence Services **EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**

July 23, 2024 | 9:00 a.m.

Virtual Meeting
Call in: 1 (669) 900-9128
Meeting ID: 824 8650 7295
Passcode: 162815

Click to Join Zoom Meeting

MINUTES - DRAFT

	Members	Absent Members	Guests					
Attendance:	Stephen Huber Susan Mallett Wanda Smith (left at 9:59 a.m.)	Shirley King John Osborne	Smith Sirisakorn					
	Staff							
	Jana Jordan Samantha Hasler							
ltem	Outcome							
Call to Order & Attendance	Stephen Huber, Chair, called the mee a. Welcome & Guest/Member Introduct b. Confirmation of Quorum (quorum is	ions						
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable.	None.							
Standard Business	a. Public Comments/Announcements:b. Approval of June 25, 2024, Meeting		/. Smith: Unanimous]					
4. Membership Business	 a. Current Status – 8 vacancies. The cterms. b. Resignations – N/A c. Applicants i. Application Log* – The subcomilication Review – N/A iii. Interviews – N/A d. Interested Parties – Individuals that continue attending meetings. e. Vacancy Log* Supervisor-Appointed Seat Vacance Council-Appointed Seat Vacance f. Actions i. Recommendations to seat applications. ii. Actions regarding term expirations. iii. Assign seat(s) for proposed meetings. g. Membership i. Attendance: Monitor/Review Attendance: Monitor/Review Attendance: Training: 1 past due; 2 under the content of the content o	mittee reviewed this log and di have submitted an application values: 4 cies: 4 icant(s): N/A on(s): N/A ember(s): N/A tendance Log* pcoming; 3 new members pend	scussed recruitment efforts. will be encouraged to					
5. Executive Business	 a. Monthly Presentations [see Annual b. Standing Subcommittee Status and c. Ancillary Subcommittee Status and d. Auxiliary Subcommittee Status and 	Calendar]* (Possible Action) I Appointments (Possible Action Appointments (Possible Action	n) n)					
6. Annual Planning	a. Annual Calendarb. Annual Goals*c. Annual Reportd. Subcommittee Review							

7.	Other Items	
8.	Build July 8 th Council Meeting Agenda	The September 9 th agenda was prepared. No action taken to approve due to lack of quorum.
9.	Next Meeting	The next meeting will be on September 24, 2024, at 9:00 a.m.
10.	Adjournment	Meeting adjourned at 10:15 a.m.

AIS Advisory Council

September 24, 2024

Applicant Name	Dates						(amments	Endorsed by Subcommittee	Subcommittee Involvement	_	,	To Clerk of the Board
71ppiicuiit 14uiic	Арр.	Region/	Meeting	Meeting	Interviewed	Follow-up						
	Received	District	Attended	Attended	micryicwed	ronow up						
Brown, Kimberly	9/19/24	South West / 1										
Guillen, Anita	9/16/24	South / 1										
Hall, Michael	8/26/24	Central / 2	9/9/24									

Vacancy Log *

September 24, 2024

- **Current Vacancies:** 8
- ❖ Vacancies: Board of Supervisors-appointed Seats: 4

May be filled 14 days after posting if vacant prior to end of Supervisor's term

- 1) Seat #1 (1/6/25)
- 2) Seat #3 (1/6/25)
- 3) Seat #9 (1/4/27)
- 4) Seat #10 (1/4/27)
- **❖** Vacancies: Council-appointed Seats: 4

May be filled 14 days after posting if vacant prior to terming out

- 1) Seat #11 (10/8/24)
- 2) Seat #13 (2/13/27)
- 3) Seat #23 (2/13/27)
- 4) Seat #29 (4/9/24)
- **Pending Term Expiration:** None
- **Pending Council Action**: None
- **Pending Board of Supervisors/Clerk of the Board Action**: None

^{*}Occupied by current appointee until a reappointment or replacement is made.

⁺ Dates in parenthesis are seat term expiration dates

AIS Advisory Council Attendance

2024-25

Name	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Bishop, Sabrina	~												Bishop, S.
Detsky-Weil, Faye	~												Detsky-Weil, F.
Huber, Stephen	~												Huber, S.
Kagan, Ted	~												Kagan, T.
Kerr, Mina	~												Kerr, M.
King, Shirley*	~												King, S.
Larkins, Ethel*	~												Larkins, E.
Lewis, Elaine	~												Lewis, E.
Mallett, Susan	~												Mallett, S.
Martinez, Silvia	~												Martinez, S.
McNamara, Dan	~												McNamara, D.
Milroy, David	~												Milroy, D.
Monarrez, Paul	Α												Monarrez, P.
Mulvey, Bradlyn	~												Mulvey, B.
Nocon, Molly*	Α												Nocon, M.
Osborne, John*	Α												Osborne, J.
Patterson, Taryn	~												Patterson, T.
Simon, Jacqueline	~												Simon, J.
Sirisakorn, Smith	~												Sirisakorn, S.
Smith, Wanda	Α												Smith, W.
Spiering, Richard	~												Spiering, R.
Stensberg, Kristine	Α												Stensberg, K.
* C	<u> </u>		: A -l:	6				1	1	1	1		

^{*} Supervisor Appointee

= Present for Advisory Council Meeting

A = Absent

V = Virtual Participation (AB 2449)

AIS Advisory Council

	ANNUAL CA	LENDAR - COUN	CIL FY 2024-25	
AACAITII.	OLUECTO /A OTIVUTUEO*	AIC TODICS*	COUNCIL BUSINESS	
MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	Date Sensitive	Authority [†]
SEPTEMBER (9/9/24)	HOMELESS SOLUTIONS AND EQUITABLE COMMUNITIES	AREA PLAN FOCUS GROUP	❖ SWEAR-IN OFFICERS	IIIa 82.5(b) BL 4(A)(3)
Fall Prevention			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
World Alzheimer's			=> ADOPT ANNUAL REPORT	IIIa 82.16
			=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
ANNUAL MEETING			=> COUNCIL GOALS: Review Draft	A-74(E)(4)
BL 6(E)(4)			=> SUBCOMMITTEE CHAIR ANNUAL TRAINING	BL 5(C)(2)(a)
OCTOBER (10/14/24)	SAN DIEGO REGIONAL CENTER	AGING ROADMAP ANNUAL REPORT	=> ADOPT COUNCIL GOALS	A-74(E)(4)
NOVEMBER		PUBLIC ADMINISTRATOR	CSL CAUCUS REPORT: Sacramento	WIC 9302
(11/18/24) National Family Caregiver		AND PUBLIC GUARDIAN	COSE CAOCOS NEI ONI. Sucramento	
DECEMBER	LIVE WELL SAN DIEGO	OMBUDSMAN ANNUAL		CDA PM 13-04,
(12/9/24)	ANNUAL RPT/INDICATORS	REPORT		III (C)
JANUARY (1/8/24)	BROWN ACT TRAINING CA Gov Code 54953-54963		> APPOINT AREA PLAN SUCOMM.	BL 5(C)(3)
	ALZHEIMER'S SAN DIEGO			
FEBRUARY (2/12/24)		IN-HOME SUPPORTIVE SERVICES		
,				
MARCH (3/11/24)		HEALTH & COMMUNITY ENGAGEMENT TEAM	 AREA PLAN PUBLIC HEARING (2024-2028 four-year plan) ✓ APPOINT BUDGET SUBCOMM. 	
APRIL	(OFF SITE MEETING)	CONTRACTS	AFFORNT BODGET SOBCOMM.	IIIa 82.1(a)
(4/8/24)	(OTT SITE IMEETING)	CALAIM		A-74(C)(8) BL 5(C)(3)
MAY (5/13/24)	HHSA BUDGET PRESENTATION	MSSP	APPOINT LEGISLATIVE SUBCOMM. APPOINT NOMINATING SUBCOMM.	A-74(C)(12) BL 5(C)(3)
Older Americans	per A-74(c)(8)			WIC 9302
			CSL VACANCY ELECTION	
JUNE	DR. LINDSEY YOURMAN,	ADVISORY COUNCIL	Next CSL Full Term Election: 2026 ❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
	CHIEF GERIATRIC OFFICER	STRATEGIC PLANNING	=> COUNCIL GOALS: Report Status	A-74(E)(4)
(6/10/24) World Elder Abuse			=> COUNCIL GOALS. REPORT STATUS => COUNCIL STRATEGIC PLANNING	N/A
Awareness			=> SUBCOMMITTEE GOALS 24-25	
Alzheimer's & Brain			Discuss/develop in subcommittee mtgs	
Awareness June 30th County FY ends			.	IIIa 82.12 BL 3(C)(2)
JULY		APS, SENIOR TEAM, &	COUNCIL: Leg. Policy Guidelines	BL 5(C)(3)
(7/8/24)		SPECIALIZED CASE MGT	conclude review, forward proposals	
July 1st County FY begins			❖ ELECT OFFICERS	IIIa 82.5(a) BL 4(A)(3)
and a sound it begins			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition & Brown Act	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
AUGUST (no mtg.)				

COUNCIL FOCUS: Use or gain expertise to identify, project, and anticipate needs and trends, and advise on AIS operational actions to address the needs of older adults and persons with disabilities.

AGING ROADMAP: County of San Diego's <u>regional plan</u> that is implemented and organized by 10 focus areas that collectively represent the County's comprehensive system of care, including both person-centered and community-wide efforts. Roadmap focus areas are as follows and identified throughout the Council's Goals:



GOALS 2024 – 2027										
#	Goal	Timeline	Lead	Measure	Outcome	Status				
1	Advise on the 4-year Area Plan for FY 2024-2028. Plan for FY 2024-2028. Plan for FY 2024-2028.	Feb – May 2024	Ad Hoc Area Plan Subcommittee	 Meeting date(s) Discussion Vote and authorization of Council Chair to sign letter of transmittal 	 Ad Hoc Area Plan Subcommittee met on 2/12/24 and 3/8/24. Area Plan public hearing comment and consideration of acceptance during Advisory Council meeting on 3/11/24. Discussion included: Area Plan 2024-2028 updates and process and content of the Area Plan. The Ad Hoc Subcommittee recommends continued consultation, input, and monitoring of progress from Advisory Council. Authorization passed with 18 votes on 3/11/24. 	Completed				

1a	Advise on Area Plan updates for FY 2024-2025.	Feb – May 2025	Ad Hoc Area Plan Subcommittee	 Meeting date(s) Discussion Vote and authorization of Council Chair to sign letter of transmittal 	• Discussion included:	Not yet started
2	Monitor and plan for the expansion of services for older adults to meet the needs of the growing population.	Ongoing	Ad Hoc Area Plan Subcommittee and Advisory Council	• Discussion	Discussion included:	In progress
3	Find engaging speakers for the AIS Advisory Council general meetings.	Ongoing	Advisory Council	• Speakers	• Speakers' topics included:	In progress
4	Expand participation in appropriate Auxiliary Subcommittees.	Ongoing	Advisory Council	Meeting date(s)Discussion	Auxiliary Subcommittee met on:Discussion included:Authorization passed:	In progress
5	Participate in appropriate Ancillary Subcommittees.	Ongoing	Advisory Council	Meeting date(s)Discussion	Ancillary Subcommittee met on:Discussion included:Authorization passed:	In progress
6	Research and make recommendations for priority areas to support economic security amongst older adults in San Diego.	2024-25 Council Year	Affordability in Aging Subcommittee	• Finding(s)	Topics included:Recommendations:	Not yet started

7	Research and make recommendations for priority areas of healthcare programs and groups for older adults.	Ongoing	Healthy Aging Subcommittee	• Finding(s)	 Topics may include, but are not limited to, where the older adult population meets, nutrition, socialization, geography/communities, disabilities, mental health, neurodegenerative diseases of AD, PD, FTD, Dementia, ways to increase awareness and education in hospitals re: geriatric issues. 	In progress
7a	Research the impacts of isolation and explore the "Seniors Who Live Alone" topic.	Ongoing	Healthy Aging Subcommittee	• Finding(s)	Discussion included:	In progress
8	Review how older adults who have the greatest economic or social need are made aware of and utilize nutrition services including CalFresh benefits.	Ongoing	Nutrition Subcommittee	• Finding(s)	 Topics may include review of nutrition resources and education through the AIS website, printed materials. Examine the barriers to CalFresh benefit enrollment and how enrollment assistance is promoted. 	In progress
9	Review the research and implementation efforts of local and national 'food as medicine' initiatives that focus on the integration of food for disease prevention and management.	Ongoing	Nutrition Subcommittee	• Finding(s)	 Topics may include, but not limited to enhancing nutritional quality through increased fruit and vegetable consumption and the importance of good nutrition for older adults living with chronic health conditions. 	In progress
10	Increase awareness about good oral health and dental treatment options through public insurance benefits.	Ongoing	Nutrition Subcommittee	• Finding(s)	Discussion included:	In progress
11	Identify disease risk reduction strategies and educational opportunities	Ongoing	Healthy Aging Subcommittee	Finding(s)	 Topics may include cardiac health, diabetes, oral health care and nutrition, dementia and neuro-degenerative disorders and Parkinson's disease. 	In progress

	for diseases and disorders affecting older adults.					
12	Monitor and advise on AIS programs through presentations and site visits.	Ongoing	Nutrition Subcommittee Healthy Aging Subcommittee	 Meeting(s) and date(s) attended 	Discussion included:	In progress
12a	Congregate Meals (Title III C1) and Transportation to Dining Sites (Title III B). Review nutrition education and in-service requirements for congregate sites.	Ongoing	Nutrition Subcommittee	 Meeting(s) and date(s) attended 	Discussion included:	In progress
12b	Home-Delivered Meals (Title III C2)	Ongoing	Nutrition Subcommittee	 Meeting(s) and date(s) attended 	Discussion included:	In progress
12c	SNAP-Ed (Cal Fresh)	Ongoing	Nutrition Subcommittee	 Meeting(s) and date(s) attended 	Discussion included:	In progress
12d	Older Adult Health Promotion (Feeling Fit, Fall Prevention, etc.) and Healthy Aging in life-long learning.	Ongoing	Healthy Aging Subcommittee	 Meeting(s) and date(s) attended 	Awareness and Promotion of local programs in lifelong learning to support Healthy Aging.	In progress
13	Monitor pending legislation in all goal areas and participate with respective committees and AIS staff in analysis of legislation.	Ongoing	Advisory Council and Ad Hoc Legislative Subcommittee	Legislation monitored	Discussion included:Recommendations:	In progress
14	Monitor and make	Ongoing	Long Term Care	Date(s) of Choose Well	Recommendations for improvement, including assessment	In progress

	recommendations for enhancements to Choose Well.		& Ombudsman Facilities	meeting(s) attended • Quarterly meetings.	•	of effectiveness or additional resources needed. Discussion included:	
15	Advise AIS on legislation proposals and changes related to Skilled Nursing Facilities and Residential Care Facilities for the Elderly.	Ongoing	Long Term Care & Ombudsman Facilites	Legislation Monitored		Raise and maintain awareness for the AIS Advisory council surrounding legislation related to skilled nursing facilities and residential care facilities for the elderly. Discussion included:	In progress
16	Monitor and advise AIS on the Ombudsman program standard of operations, goals, performance, and increasing the number of volunteers as well as advise on areas of concern related to long term care.	Ongoing	Long Term Care & Ombudsman Facilities	Meeting(s) and date(s) attended	•	Recommendations for improvement, including assessment of effectiveness or additional resources needed. Discussion included:	In progress
17		Ongoing	Advisory Council and All Subcommittees	 Finding(s) Number and topic of media campaign 	•	Recommendations may include a media campaign to promote existing programs or identify opportunities for new programs.	Not yet started





Advisory Council for Aging & Independence Services October 14, 2024 | 12:00 p.m.

5560 Overland Ave, Joaquin Anguera Room, 3rd Floor

Virtual Participation
Call in: 1 (669) 900-9128

Meeting ID (access code): 824 8650 7295

Passcode: <u>162815</u>

Click here to Join Zoom Meeting

AGENDA - DRAFT

* (attachment)

- 1. Call to Order: Susan Mallett, Chair
 - a. Welcome & Pledge of Allegiance
 - b. Guest/Member Introductions
 - c. Confirmation of Quorum (quorum = 12)
- 2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member, if applicable. (Possible Action)
- 3. Standard Business
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of September 9, 2024, Meeting Minutes (Action)*
- 4. AIS Director's Items (Possible action)
 - a. AIS Director's Update
- Guest Speakers
 - a. Aging Roadmap Annual Report
 - b. TBD
- 6. Executive & Membership Subcommittee Report/Other Business (Possible action)
 - a. Chair's Report: Susan Mallett, Chair
 - Adopt Annual Council Goals (Action)*
 - b. Membership Report: Smith Sirisakorn, Secretary
 - c. Board of Supervisors Annual Visits (Dates posted as confirmed):

TEL: 858-495-5885

i.	District #1: Vargas	[Vacant/Larkins]	8/26/2024
ii.	District #2: Anderson	[Vacant/Nocon]	TBD
iii.	District #3: Lawson-Remer	[King/Osborne]	1/16/2024
iv.	District #4: Montgomery Steppe	[Bishop/Milrov]	TBD

v. District #5: Desmond [Vacant/Vacant]





- 7. Ancillary Subcommittee Oral Reports (Possible action)
 - a. LTC Ombudsman/Facilities (met XX/XX/XX): Dan McNamara, Chair
 - b. Healthy Aging (met XX/XX/XX): Wanda Smith, Chair
 - c. Housing (met XX/XX/XX): Smith Sirisakorn, Chair
 - d. Nutrition (met XX/XX/XX): Shirley King, Chair
- 8. Ad Hoc Subcommittee Oral Reports (Possible action)
- 9. Other Announcements

10. Adjournment & Next Meetings:

Meetings are held at 5560 Overland Ave. Ste. 310, San Diego, 92123 Virtual meeting details are included on agendas at www.aging.sandiegocounty.gov/AlSAdvisoryCouncil

Council Meeting: November 18, 2024, 12 noon

Future Subcommittee Meetings:

	LTC Ombudsman/Facilities:	XX/XX/XX	11:30 a.m.	[3 rd Mondays]
\triangleright	Executive & Membership:	XX/XX/XX	9:00 a.m.	[4 th Tuesdays]
	Nutrition:	XX/XX/XX	1:00 p.m.	[1st Wednesdays]
	Healthy Aging:	XX/XX/XX	2:00 p.m.	[2 nd Mondays]
	Housing:	XX/XX/XX	10:30 a.m.	[2 nd Mondays]

This meeting is public, and the location is ADA accessible. If you are planning to attend and need special accommodations, please call (858) 495-5885 at least three days in advance of the meeting.

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.