

**Behavioral Health Services (BHS) - Provider Information Notice**

<b>To:</b>	<b>BHS Full Service Partnership (FSP) Contractors - Data Collection and Reporting (DCR) Users</b>	<b>August 11, 2020</b>
<b>From:</b>	Behavioral Health Services	
<b>Cc:</b>	Children and Adolescent Services Research Center (CASRC) Health Services Research Center (HSRC)	
<b>Topic(s):</b>	Provider Memo, Data Collection and Reporting (DCR) Forms	
<b>Title</b>	<b>Data Collection and Reporting Forms Updated to Fillable PDF Files</b>	

As programs continue to provide telehealth services, Behavioral Health Services (BHS) is exploring ways to improve the utilization and accessibility of information and forms.

BHS has converted the State of California DCR forms specific to Child and Youth, Transition Age Youth (TAY), Adult, and Older Adult populations into fillable PDF versions to allow contractors to enter information electronically.

DCR forms are developed by the State and are not generated by the County of San Diego (County), therefore the fillable PDF forms distributed by the County will require updating with any revisions issued by the State.

Twelve DCR forms have been converted into fillable versions:

- Partnership Assessment Form (PAF)
  - [Child/Youth](#)
  - [TAY](#)
  - [Adult](#)
  - [Older Adult](#)
- Key Event Tracking (KET)
  - [Child/Youth](#)
  - [TAY](#)
  - [Adult](#)
  - [Older Adult](#)
- Quarterly Assessment (3M)
  - [Child/Youth](#)
  - [TAY](#)
  - [Adult](#)
  - [Older Adult](#)

The fillable PDF forms are available for download in the Technical Resource Library (TRL)

[https://www.sandiegocounty.gov/content/sdc/hhsa/programs/bhs/technical\\_resource\\_library.html](https://www.sandiegocounty.gov/content/sdc/hhsa/programs/bhs/technical_resource_library.html)

and will be updated as needed by BHS with any State-issued revisions. Contractors may continue to utilize the non-fillable version of the forms that can be downloaded directly from the Department of Health Care Services located at <https://bhis.dhcs.ca.gov/>.

Please reach out to your COR with any questions.