Full-Service Partnership (FSP) Biannual Meeting
Children, Youth and Families System of Care
November 1, 2019
2:00 pm to 3:30 pm
Health Services Complex (Coronado Room)
3851 Rosecrans Street San Diego, CA 92101

1	**Welcome** • **Introductions of Support staff** • **Biannual Meeting** • **Introduction of New Provider staff**	**Wendy Maramba, Chief / BHS**

2	**CASRC**
	
	• **FY 18-19 Summary Report**
	
	• **DCR Training**
	    ○ **Reference Sheet**
	    ○ **Client Transfer Procedure**
	
	• **Webinar DCR Users Training Update**
		Kate McDonald, CASRC

3	• **Knowledge Check**	**Wendy Maramba, Chief / BHS**
4	• **Roles & Responsibilities**	**Alfredo Villalba / Kelly San Martin, BHS**
5	• **TLS Encryption**	**Alfredo Villalba / Kelly San Martin, BHS**

6	**Open Discussion**
	    • **Questions and Answers**
	    • **Current DCR Issues**	

7	**FSP/DCR Support Staff**
	    • Maribeth Ganzon CYF FSP Lead Analyst (619) 563-2758 maribeth.ganzon@sdcounty.ca.gov
	    • Kelly San Martin CYF FSP Support Analyst (619) 584-5047 Kelly.SanMartin@sdcounty.ca.gov
	    • Katrina 'Kat' Boada CYF FSP Support Analyst (619) 584-5097 Katrina.Boada@sdcounty.ca.gov
	    • Regina Maschka CYF FSP Support Analyst (619) 584-5051 Regina.Maschka@sdcounty.ca.gov
	    • Kate McDonald CASRC (858) 966-7703 Ext. 241237 klmcdonald@ucsd.edu
	    • Anh Tran CASRC (858) 966-7703 x243582 alt041@ucsd.edu	

8	**Next Meeting Announcement – April/May 2020**	

County of San Diego Behavioral Health Services – Live Well!

BEHAVIORAL HEALTH SERVICES CHILDREN, YOUTH AND FAMILIES SYSTEM OF CARE

BI-ANNUAL FULL-SERVICE PARTNERSHIP MEETING (FY 19-20)

Health Services Complex (Coronado Room)
3851 Rosecrans Street San Diego, CA 92101
November 1, 2019

LIVE WELL SAN DIEGO

FSP FY 18-19 Summary Report

Presented by:
Kate McDonald, DrPH
Senior Mental Health Researcher
Child & Adolescent Services Research Center (CASRC)

FSP/DCR Bi-Annual User meeting
November 1, 2019

Clients Opened not Entered in the DCR (%)

FY 17-18
n= 7,523

10.6%
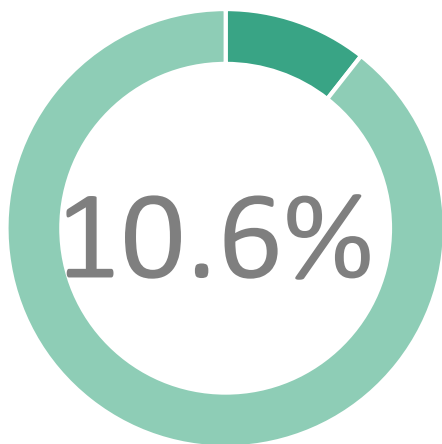
- ■ Not Entered
- ■ Entered

FY 18-19
n=6,802

11.1%
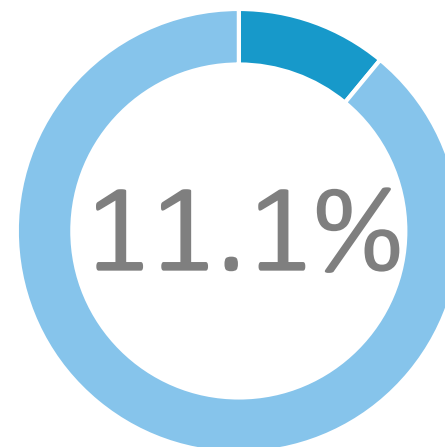
- ■ Not Entered
- ■ Entered

TIPS FOR REDUCING MISSING DATA

- Print out your active client list from CCBH and cross check it against your table of active clients in the DCR.

- Print out a list of clients that were closed during the current quarter in CCBH and cross check it against your table of *inactive* clients in the DCR.

3M Data Entered Late
(more than 125 days late)

FY 17-18
n= 8,354

4.9%
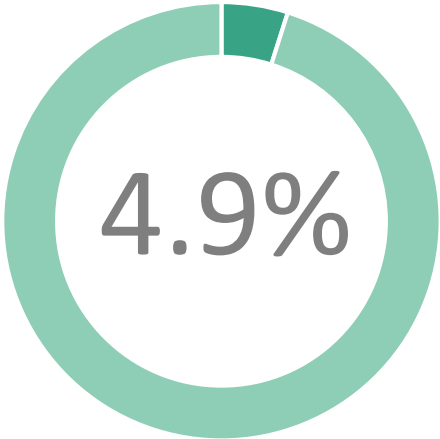
■ Late ■ Not Late

FY 18-19
n= 8,715

3.5%
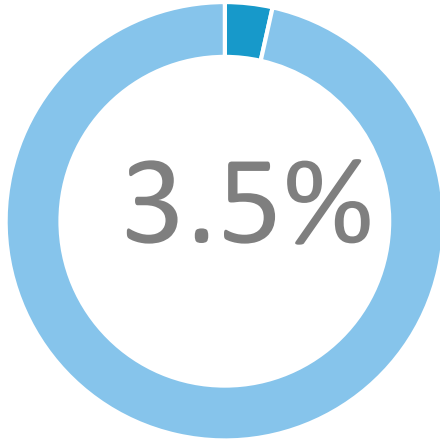
■ Late ■ Not Late

Gender of New Clients
n= 6,802

48.0%   52.0%
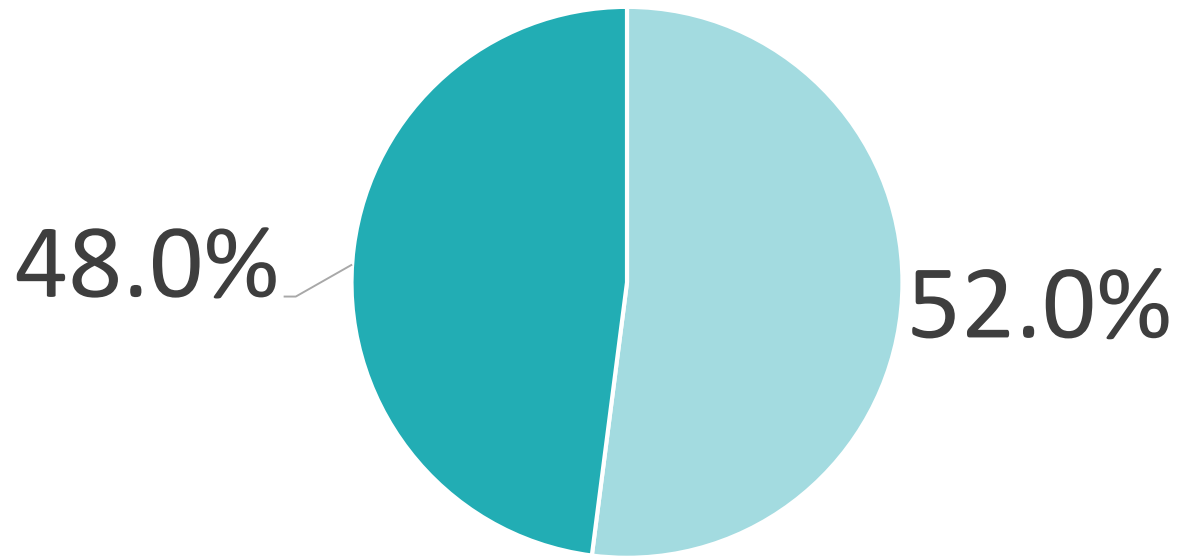
■ Male   ■ Female

# Referral Source
n= 4,964
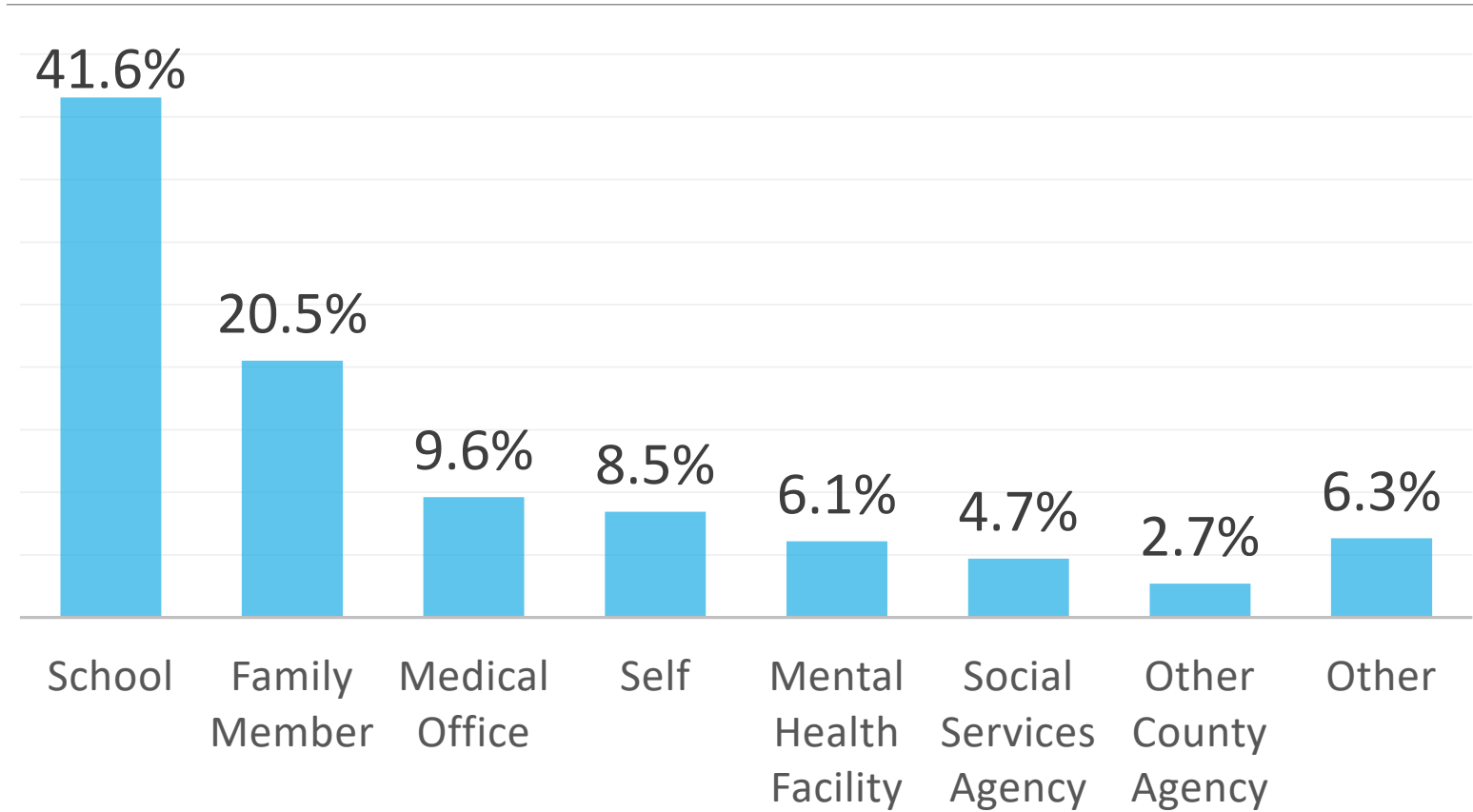
# Residential Status
n=4,964

	87.0%	5.0%	3.6%	0.3%	2.1%	2.0%
	With Parents	With Other Family	Foster Care	Homeless	Other	Missing
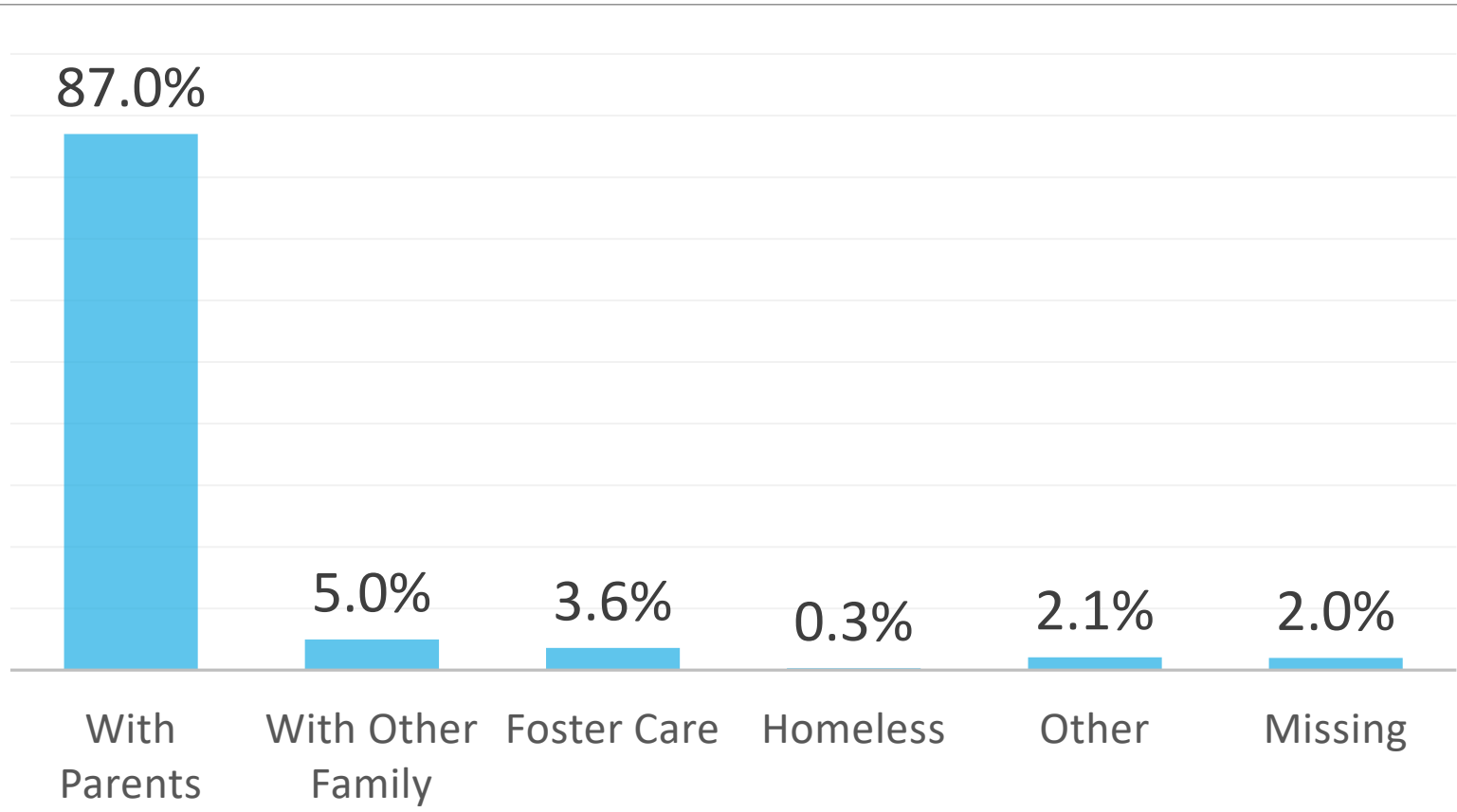
Sources of Financial Support
n=4,964

Source	Percentage
Family	87.8%
Food Stamps	16.3%
SSI/SSDI	5.7%
TANF	3.5%
Wages	2.2%
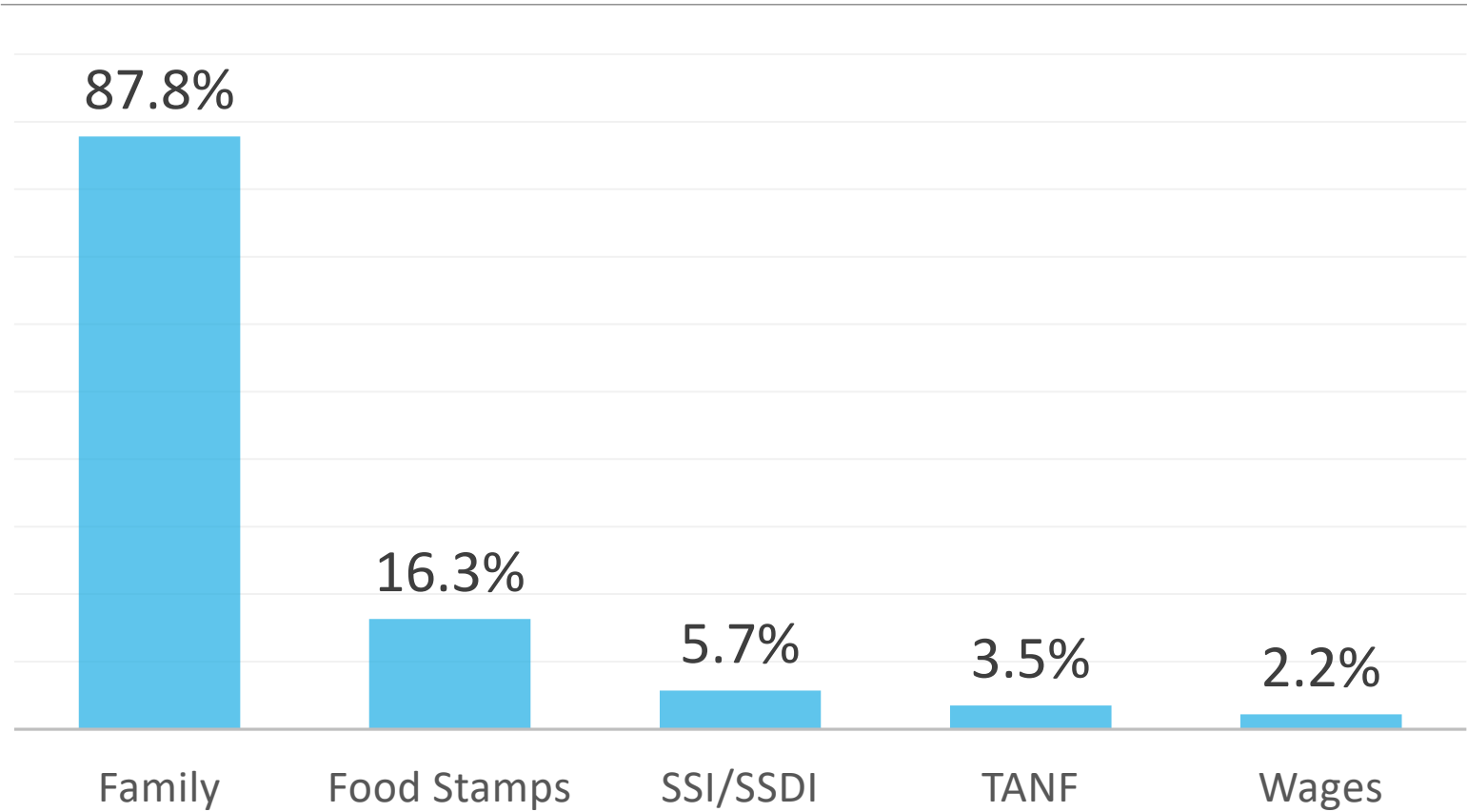
# School Attendance
n =4,964

Please use a reference period of "in the last month"

Always	Most of the Time	Sometimes	Infrequently	Never	Missing
55.7%	31.6%	6.3%	2.3%	2.5%	1.6%

# Grades
n=4,969

Very Good	Good	Average	Below Average	Poor	Missing
13.4%	25.3%	30.3%	21.6%	7.8%	1.7%
A's	**B's**	**C's**	**D's**	**F's**	

Risk Factors
n=4,964

6.5%	4.4%	2.9%	2.6%	1.9%
Spec. Ed Services	SU Disorder	Dependent of Court	On Probation	SUD Services
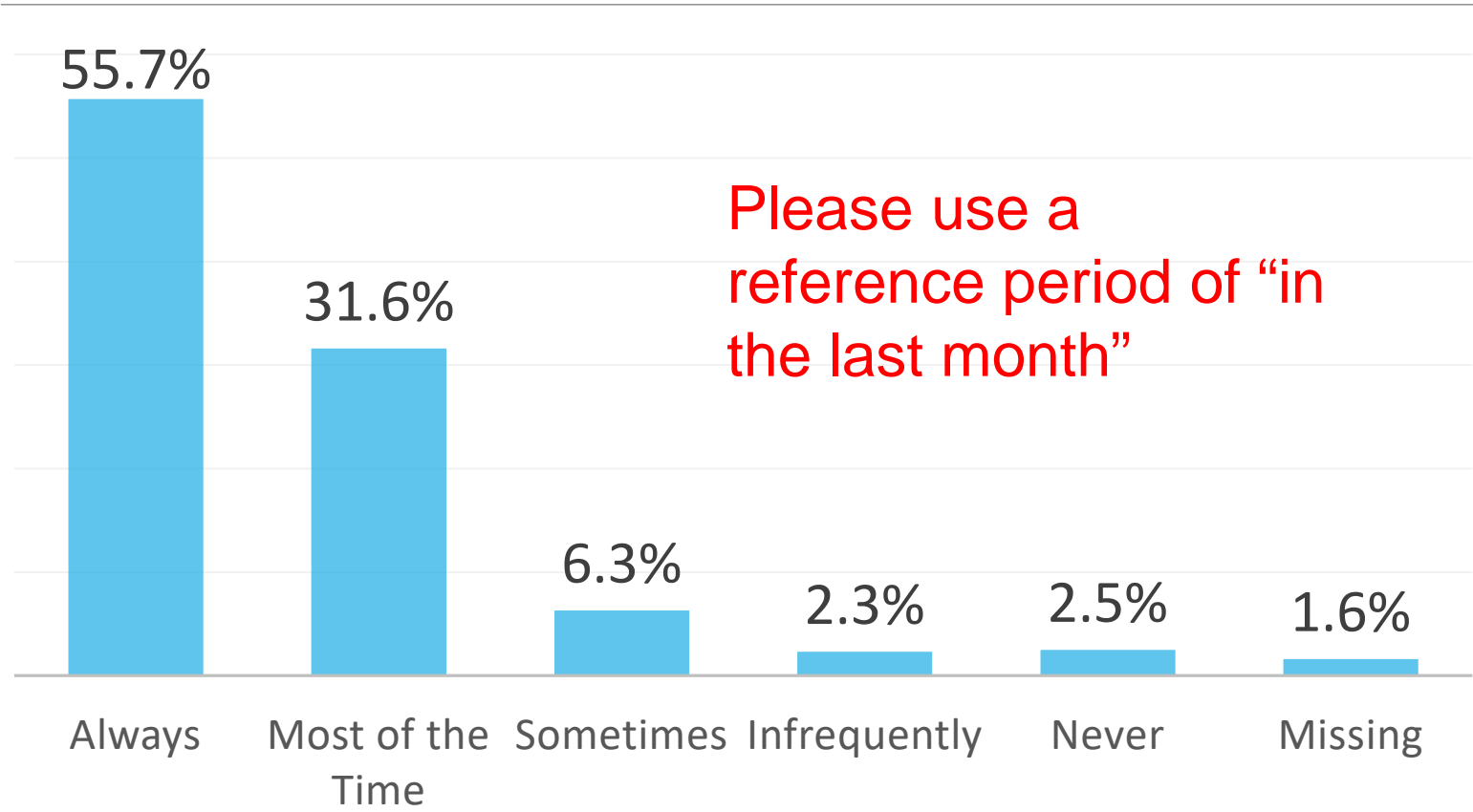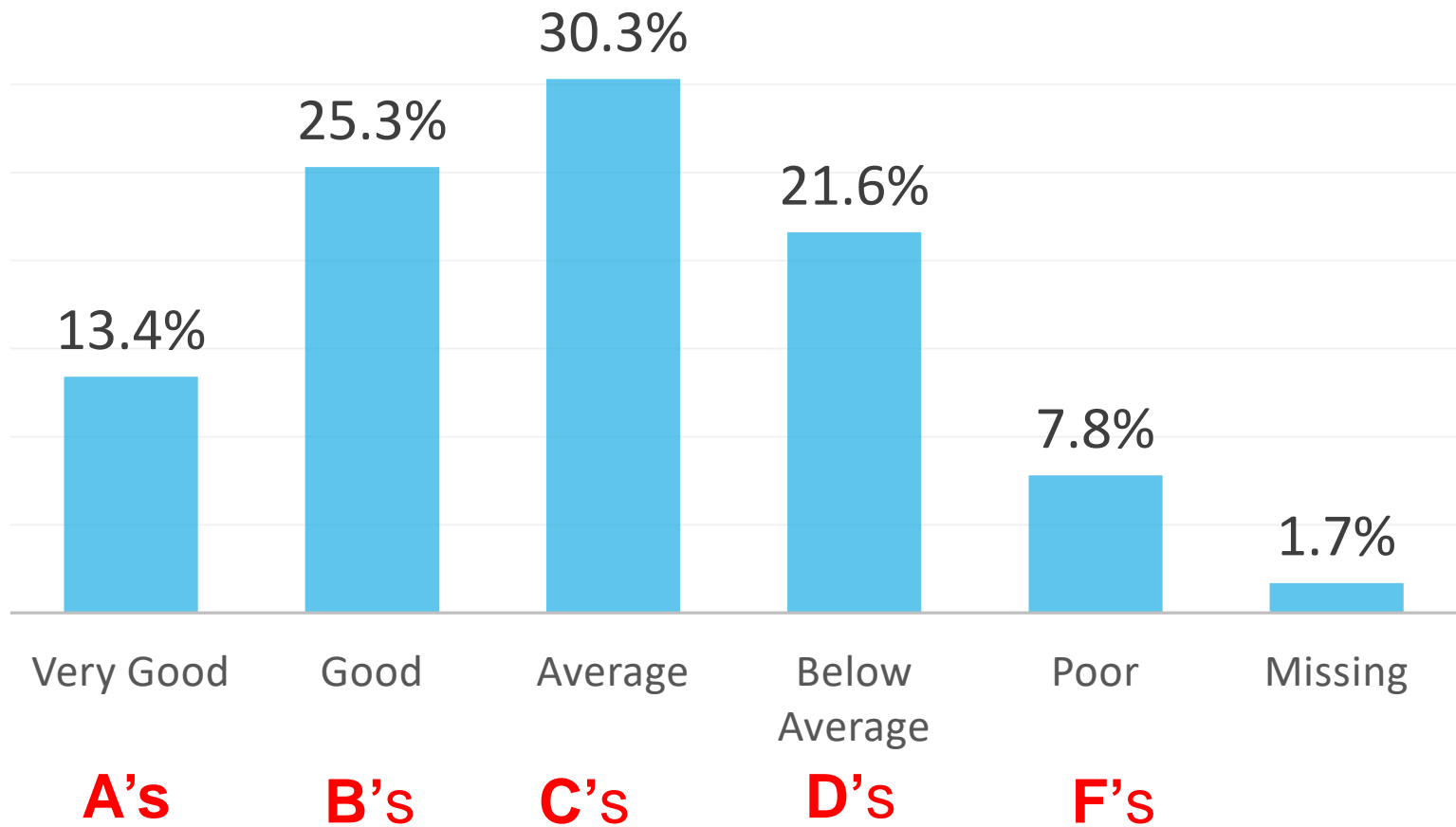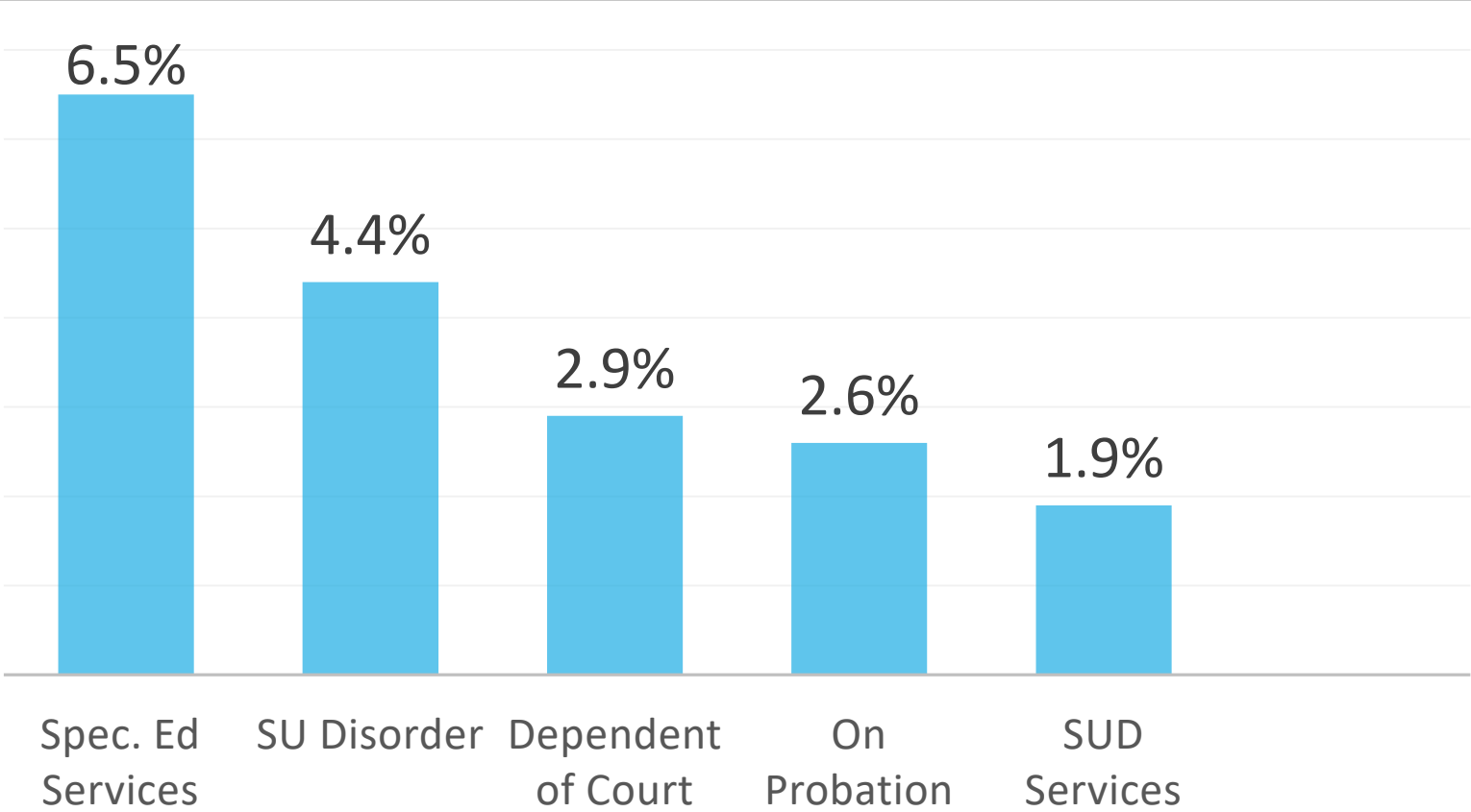
# Has a Primary Care Physician
n=4,964

6.4%

93.0%

■ Yes   ■ No
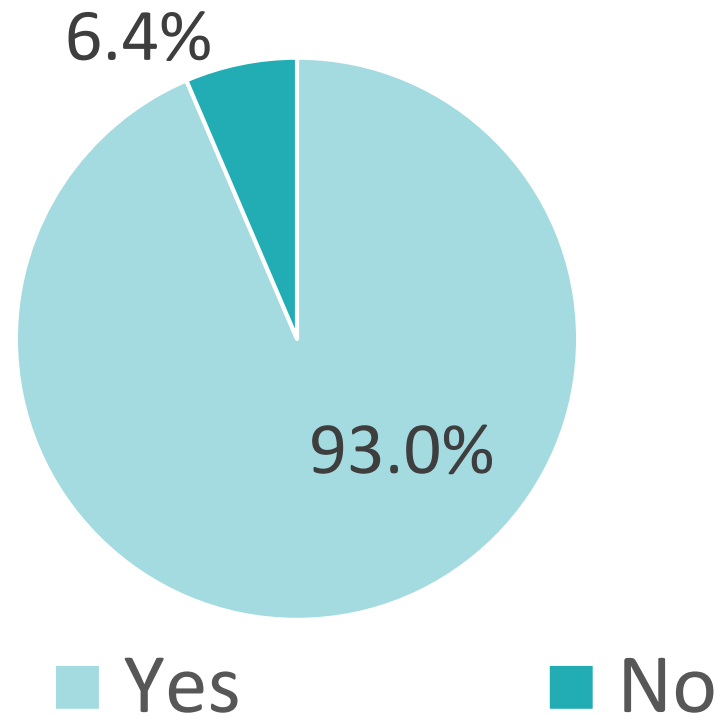
Types of Discharge
n=5,684

Category	Percentage
Met Goals	56.3%
Chose to Leave	18.6%
No Contact	16.0%
Moved	5.2%
Target Criteria Not Met	2.5%
Placed in an Institution	0.8%
Jail/ Juvenile Hall/ DJJ	0.6%

KETS

n=8,939

KETS
n=8,939

	Grade Completed	Residential Change	Mental Health Emergency	Suspended	Physical Health Emergence	Arrested	Employed	Expelled	Dependent of the Court	Probation	Juvenile Justice Parole
%	13.1%	3.8%	1.1%	0.9%	0.3%	0.1%	0.1%	0.1%	0.0%	0.0%	0.0%
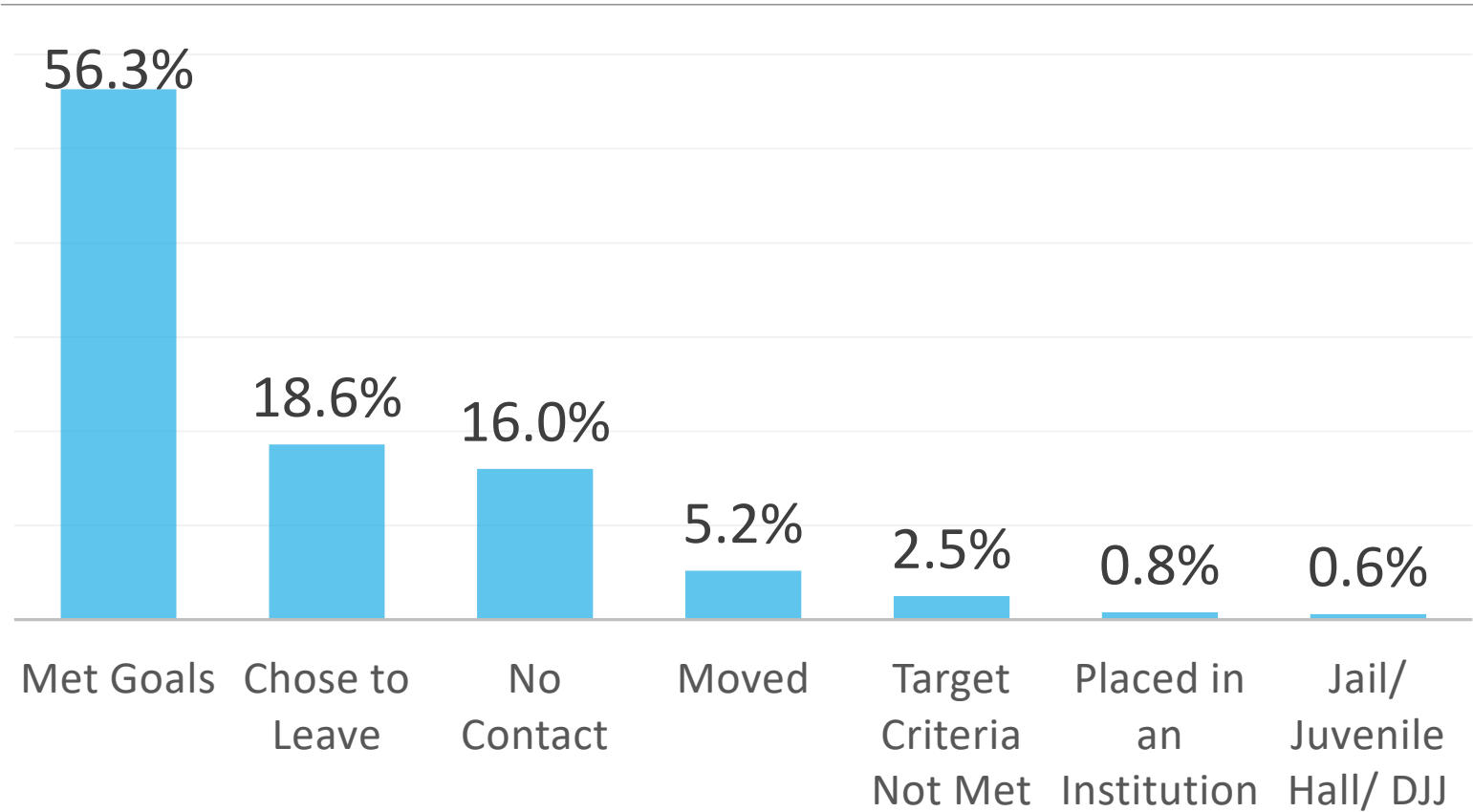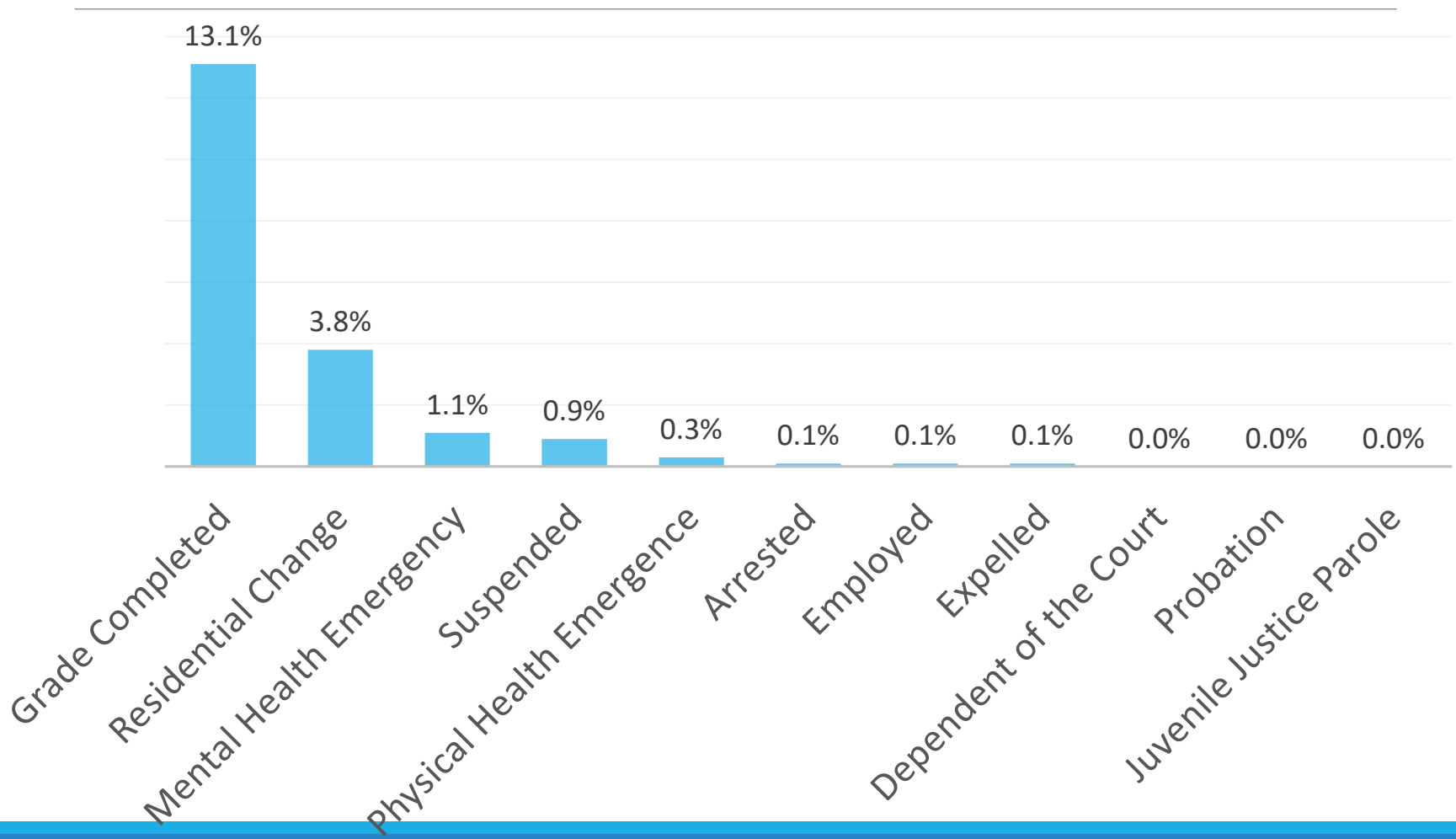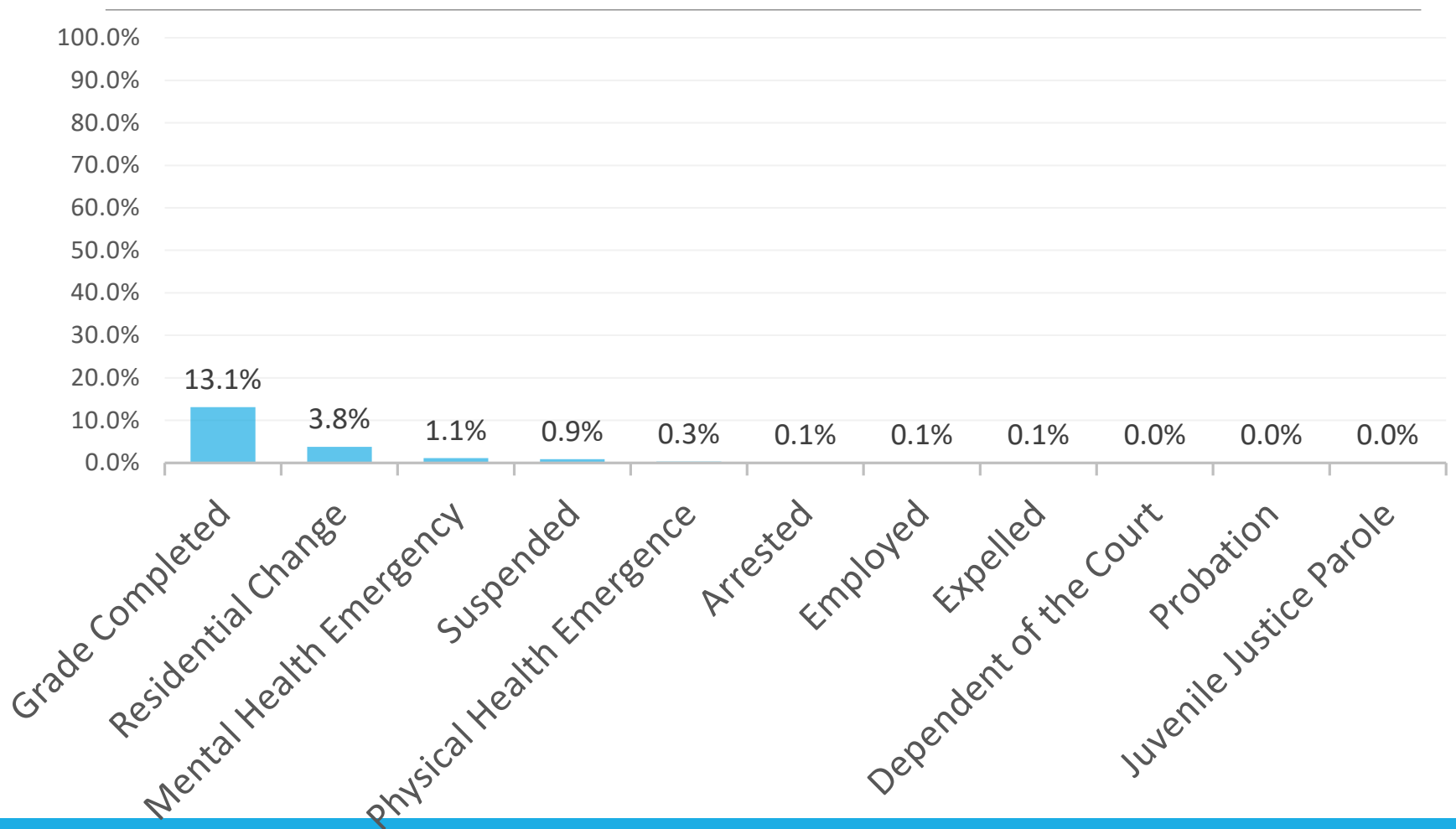
KET: Examples of Use

A Partnership is established on 7/1/2018 with a TAY.

The baseline information for the Partner indicates that the Partner is homeless, not in school and not employed. The Partner currently has a co-occurring substance use disorder for which he is not receiving treatment services, and the Partner is currently receiving no financial support.

On 8/25/2018, the Partner has his first arrest during the program, and the arrest date is recorded in the FSP DCR via a KET.

On 9/5/2018, the Partner moves into an emergency shelter and the residential change and date are recorded in the FSP DCR via a KET.

On 12/15/2018, the Partner has his second mental health emergency intervention, and the date and type of intervention are recorded via a KET.

On 1/23/2019, the Partner moves into an apartment alone, and the residential change and date are recorded via a KET.

On 4/25/2019, the Partner begins part-time supported employment, and the average weekly hours and wage are recorded via a KET.

Key Event Tracking Form (KET)

- Administrative Information

- Residential Information

- Emergency Interventions

- Education

- Employment

- Legal Issues

Key Even Tracking Form (KET)

- Administrative Information

- Residential Information

- Emergency Interventions

- Education

- Employment

- Legal Issues

Key Event Tracking Form (KET)

- Administrative Information:
  - changes in Partnership Service Coordinator ID
  - Discontinuations or interruptions
  - Transfers

- NOTE: If a partner is to be discontinued, enter all other pending information first (on separate KETS) before submitting the discontinuation KET.

Key Event Tracking Form (KET)

- Administrative Information

- Residential Information

- Emergency Interventions

- Education

- Employment

- Legal Issues

Residential KET

- Residential Information:
  - Date of residential change
  - Type of residential change

  For ANY residential change

Residential KET (continued)

GENERAL LIVING ARRANGEMENT

With one or both biological / adoptive parents

With adult family member(s) other than parents – non-foster care

In an apartment or house alone / with spouse / partner / minor children / other dependents / roommate – must hold lease or share in rent / mortgage

Foster Home (with relative)

Foster Home (with non-relative)

Residential KET (continued)

SHELTER / HOMELESS

Emergency Shelter / Temporary Housing (includes people living with friends but paying no rent)

Homeless (includes people living in their cars)

Residential KET (continued)

Hospitalizations
- o   Acute medical hospital
- o   Acute psychiatric hospital/ psychiatric health facility
- o   State psychiatric hospital

Residential KET (continued)

RESIDENTIAL PROGRAM

Group Home (Level 0-11)

Group Home (Level 12-14)

Community Treatment Facility

Licensed Residential Treatment (includes crisis, short-term, long-term, substance abuse, dual diagnosis residential programs)

Residential KET (continued)

JUSTICE PLACEMENT

Juvenile Hall / Camp / Ranch

Division of Juvenile Justice

Key Event Tracking Form (KET)

- Administrative Information

- Residential Information

- Emergency Interventions

- Education

- Employment

- Legal Issues

Emergency Intervention (KETs)

- Date of emergency intervention

- Type of emergency intervention
  - Physical health
  - Mental health

- This includes ER visits, Crisis Stabilization Units, PERT events, etc.

Key Even Tracking Form (KET)

- Administrative Information

- Residential Information

- Emergency Interventions

- Education

- Employment

- Legal Issues

Education Changes (KETs)

GRADE LEVEL INFORMATION

Date of Grade Level Completion (mm/dd/yyyy):

Level of education completed:

○ Day Care   ○ 5th Grade   ○ 12th Grade

Education (KETs)

SUSPENSION INFORMATION

Date of Suspension (mm/dd/yyyy):

EXPULSION INFORMATION

Date of Expulsion (mm/dd/yyyy):

Key Even Tracking Form (KET)

- Administrative Information

- Residential Information

- Emergency Interventions

- Education

- Employment

- Legal Issues

Employment (KET)

- Date of Employment Change

- For each employment category:
  - Record Average Hours per week worked
  - Average hourly wages

Key Even Tracking Form (KET)

- Administrative Information

- Residential Information

- Emergency Interventions

- Education

- Employment

- Legal Issues

Legal Issues (KETs)

- Arrest

- Probation Status/ Change

- Parole Status/Change

- Conservatorship Status/ Change

- Payee Information Status/ Change

- Dependent Information

Question

Can you delete a KET after it is entered?

Answer

You cannot delete a KET after it is entered.

- If you enter a wrong non-discharge KET, you can erase all the information in that KET to make it blank.
- If you enter a wrong discharge KET, you need to reactivate that client on that same date and notify CASRC so that they can exclude that wrong discharge from the analysis.

You can enter a missing KET for an inactive client.

Reference Sheet

SEE REFERENCE SHEET

Transfer Procedures

SEE TREE DIAGRAM

FSP CLIENT TRANSFER PROCEDURE IN THE DCR
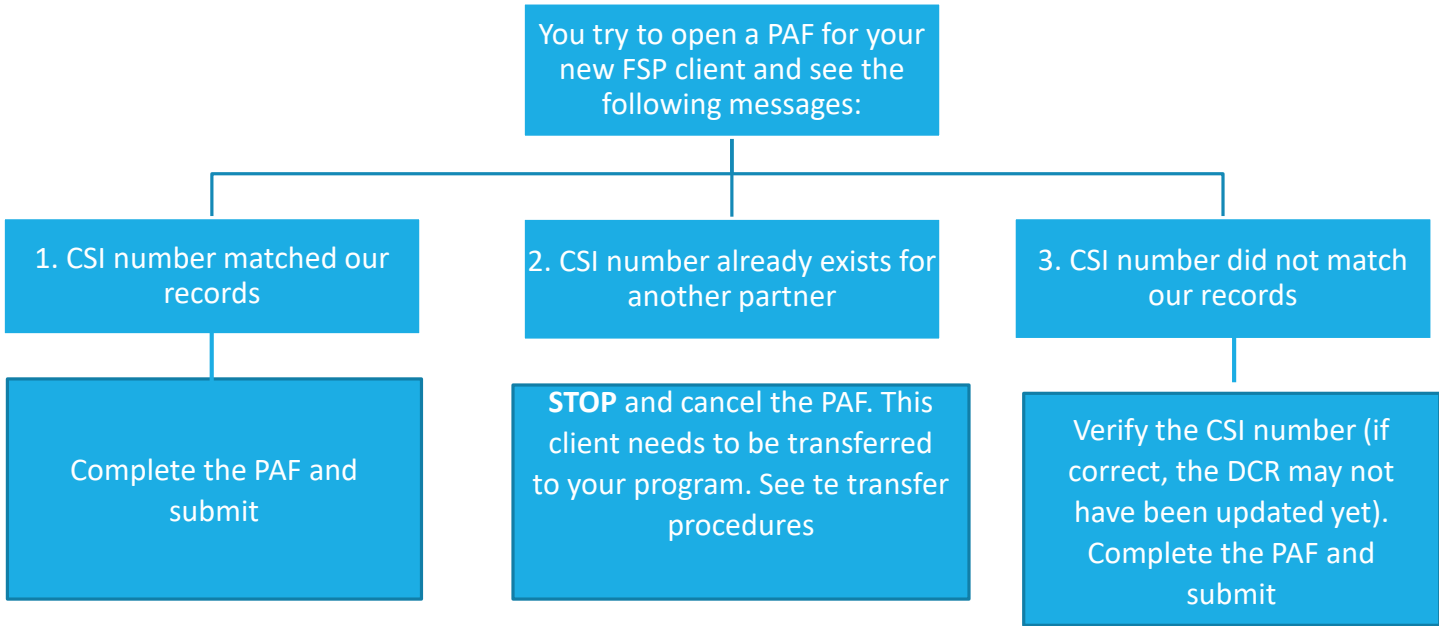
MESSAGES

You try to open a PAF for your new FSP client and see the following messages:

1. CSI number matched our records

Complete the PAF and submit

2. CSI number already exists for another partner

STOP and cancel the PAF. This client needs to be transferred to your program. See te transfer procedures

3. CSI number did not match our records

Verify the CSI number (if correct, the DCR may not have been updated yet). Complete the PAF and submit

Question

If a client has been inactive for a year or more, and then reactivates which form is used?

- A reactivation KET, or
- A new PAF

Question

If a client has been inactive for a year or more, and then reactivates which form is used?

- A reactivation KET, or
- A new PAF

Data Reporting System (DCR) – REFERENCE SHEET

County of San Diego HHSA – Health and Human Services Agency | LIVE WELL SAN DIEGO | SOCE system of care evaluation

FSP DCR Application

Log-in information
1. Open the BHIS website (http://appdir.dhcs.ca.gov/bhis/Pages/default.aspx)
2. Click [**Log In**] and enter your credentials
3. On the Menu Bar, select the **Applications -> DCR Web Application** submenu

DCR Home Page

Menu Options
The useful functions for FSP providers are circled

Home ▾ Partnerships ▾ Transfers ▾ Admin ▾ Help ▾ Return to BHIS

| Go to home page | Add New Partner (PAF) Active Partners Inactive Partners | DCR User Manual Contact Us |

Search Bar Options
You can search for active or inactive partner by Last Name or CCN/FSP (also known as CSI#)

Enter Search Text | Starts With ▾ | Last Name ▾ | --Select Page-- ▾ | Go

Home Page Tables
- System Messages**:** shows any message from the DCR system.
- Pending Partnership Assessment Form(s**):** shows all the Partners with pending PAF status.
- 30 Day Key Event Notification(s) Table**:** shows all Partners who have been residing in a temporary setting for 30 days or more (see the full list of temporary settings in the KET section).
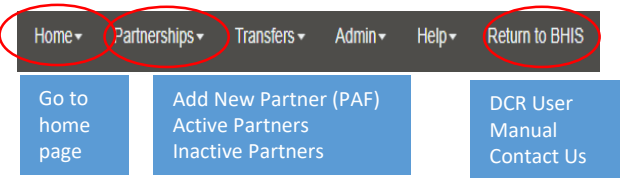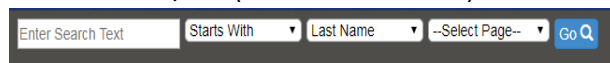- Quarterly Assessment(s) Due**:** shows all the Partners who have 3Ms due.

PAF

The Partnership Assessment Form **(PAF)** is completed to establish a new FSP partnership, or for partners who return to services after being inactive for more than one year.

Creating a PAF
1. On the Menu Bar, select the **Partnerships / Add New Partner (PAF)** submenu.
2. Enter the **Partner's date of birth and Partnership date.**
   Warning: The Partner's DOB and Partnership Date cannot be edited. If this information is incorrect, the entire Partnership record must be deleted and re-created.
3. **Enter the CSI #:** Take note of the following errors
   a. CSI# already exists for another partner: STOP and cancel the PAF. This error message means the partner is active in another program and must be transferred (See: Transfer Procedures)
   b. CSI# did not match our records -> Verify the CSI# is entered correctly. If correct, then the system still needs to update. When the update occurs, the CSI number should be recognized. You should continue completing the PAF
4. Fill in the **Administrative Information (**You must fill in the **Provider Number).**
5. Fill in the rest of the form and then click Submit.

- -

Validation Report
- If a PAF is **pending**, you can click on the **validation report** to see which part of information is missing and needs to be entered.
- If the pending status is due to **WARNING PAF003: CSI # did not match our records**, **you can still continue entering the data as usual**. The pending status does not affect the data entry process and report.

3M

The Quarterly Assessment (3M) needs to be completed every 3 months. A notification appears 15 days prior to the due date and 30 days after the due date.

Creating a 3M
1. Open the partner who has a 3M due.
2. Click on the missing 3M to update it.
3. Enter the Assessment Date and click on "Get Form".
4. Fill in ALL domains and click "Submit".
Notes:
- The Quarterly Assessment data must be collected within the 45-day window, but the data can be entered beyond the 45-day window.
- You can also update an inactive partner's 3M.

QUARTERLY ASSESSMENTS

| | Currently Due: | Days Past Due: |
| | N/A | N/A |

QUARTERLY HISTORY
08/01/2017 (missing)
05/01/2017 (missing)
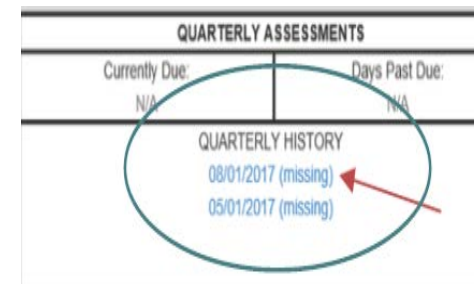
KET

Complete a KET when there are changes in any of the following areas:

- Administrative Information – All changes (including discharges/discontinuations, reactivating partners, transferring partners in or out of programs, etc.)
- Education – Dates of school enrollment, graduation dates, suspensions, expulsions, drop-outs, no longer enrolled
- Employment – All changes (hours, wages, type of employment)
- Legal Issues / Designations – Dates of Partner's legal issues
- Emergency Interventions – All physical or behavioral health interventions.
- Residential Moves – All changes
  - The **30 Day Key Event Notification(s) Table** displays all partners who have been residing in a temporary setting for 30 days or more. This includes: emergency shelters, hospitals, Juvenile Halls, DJJ, or if a partner becomes homeless.

Creating a KET

1. On the Menu Bar, select the **Partnerships / Manage Active Partners** submenu. Then select the Partner's Name.
2. Select the **Enter New KET** link under the "key event tracking" section of the table.
3. Enter the date the KET form was completed and click **Get Form**.
4. Fill in the appropriate KET section and click **Submit**.

Discontinue a Partner/Inactivate

After a Partnership is discontinued (discharged), the Partner status is set to Discontinued and is considered "Inactive." The Partner is shown in the section of the FSP DCR for Inactive Partners.
1. Follow the steps in "Creating a KET" to open a new KET.
2. Enter the discharge date on **"Date of Partnership Status Change"**
3. Select the **"Discontinuation"** button, choose a **reason for discontinuation,** "Submit."
 A discontinuation KET cannot be deleted, if entered in error, you should reactivate the partner
  - If a KET includes a change in Partnership status (discontinuation)**,** other information about the Partnership should NOT be entered on the same KET**.** Use a separate KET to enter this information, before discontinuing the partner.
  - You can enter a KET for an inactive Partner, as long as the KET occurred when the partner was active (e.g., after the partner was established and before they became inactive)

Reactivate an inactive Partner

1. On the Menu Bar, select the **Partnerships / Inactive Partners** submenu to show the list of inactive Partners.
2. Select the Partner of interest.
3. Enter the date the Partner was reactivated (**Date to Reactivate)** ; click "**Reactivate**."
Notes:
  • If the gap in partnership was **less than a year, a KET** will be generated. Update all relevant key events that occurred when a partner was inactive on a separate KET.
  • If the gap in partnership was **greater than a year, a PAF** will be generated. Complete the PAF with updated information for the partner.

Outcomes Assessments for:	
Date to Reactivate	MM/DD/YYYY
PAF	**KEY EVENT TRACKING** View / Update Current KET Status Enter New KET
PAF HISTORY 12/02/2013	KET HISTORY 02/11/2014

HHSA — COUNTY OF SAN DIEGO HEALTH AND HUMAN SERVICES AGENCY | LIVE WELL SAN DIEGO | SOCE system of care evaluation

FSP CLIENT TRANSFER PROCEDURE IN THE DCR

MESSAGES

You try to open a PAF for your new FSP client and see the following messages:

1. CSI number matched our records

2. CSI number already exists for another partner

3. CSI number did not match our records

Complete the PAF and submit

STOP and cancel the PAF. This client needs to be transferred to your program. See the transfer procedures

Verify the CSI number (if correct, the DCR may not have been updated yet). Complete the PAF and submit

CLIENT TRANSFER PROCEDURE

TRANSFER OUT

3 After receiving the transfer request from a program, search for the client in the DCR

A If the client is still active at your program (has not been discharged), see the transfer procedures for clients active at both FSP programs

B If the client has been discharged from your program, reactivate them. Enter the "Transfer Date" from the new program, *(see figure 1)*

Update the "Administrative Information" of the system-generated PAF if the gap time more than a year or KET if the gap time within a year *(see figures 2a-b)* using information from the new program

Inform the requesting program that the transfer is complete

TRANSFER IN

1 Look up the client in CCBH to determine where they are receiving services

2 Contact that program to request a client transfer. Securely provide the following information:
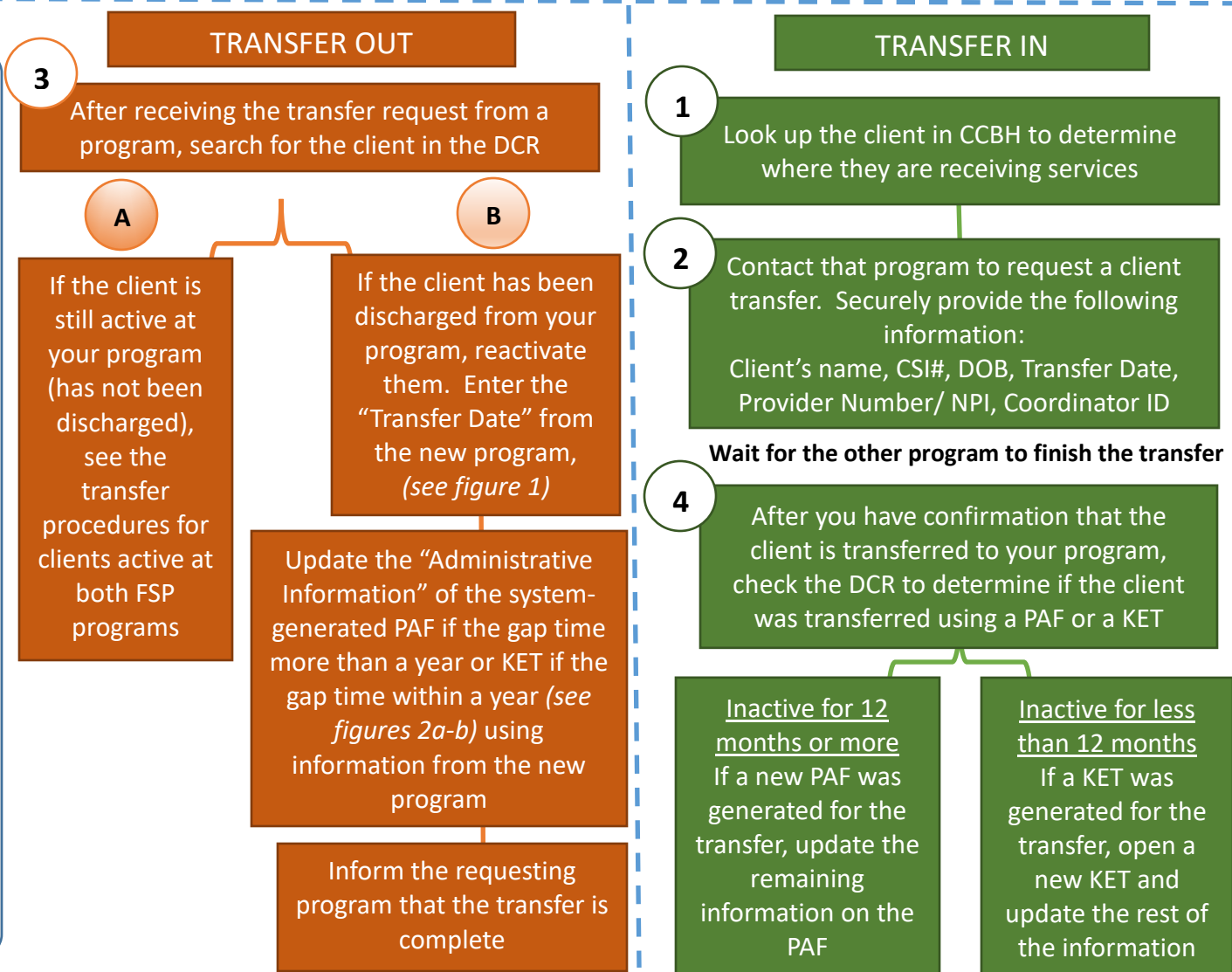Client's name, CSI#, DOB, Transfer Date, Provider Number/ NPI, Coordinator ID

Wait for the other program to finish the transfer

4 After you have confirmation that the client is transferred to your program, check the DCR to determine if the client was transferred using a PAF or a KET

Inactive for 12 months or more
If a new PAF was generated for the transfer, update the remaining information on the PAF

Inactive for less than 12 months
If a KET was generated for the transfer, open a new KET and update the rest of the information

November 1, 2019

A

SPECIAL CASE: CLIENT IS ACTIVE AT BOTH FSP PROGRAMS

CLIENT TRANSFER PROCEDURE – SPECIAL CASE: CLIENT ACTIVE AT BOTH FSP PROGRAMS

TRANSFER OUT	TRANSFER IN

The client has not been discharged from your program and is still actively receiving services

1 Open a new KET and update the "Administrative Information" (see figure 2b) with the provided information from the requesting program

2 Inform the requesting program that:
1) They can see the client in the DCR now
2) The client is active at both programs. Your program (the initial program) is solely responsible for entering all 3Ms and KETs until the client is discharged from your program

3 After you have confirmation that the client is active at both programs, follow these instructions:

3M You still collect 3Ms but not enter them into the DCR

KETs You still collect KETs and send them to the initial program to enter into the DCR

If the client is discharged from the initial program

4 Open a new KET to discharge the client from your program

5 Reactivate the client using the same discharge date

6 Inform the other program that the client was discharged from your program; the other program is now solely responsible for updating 3Ms and KETS

7 If the client is discharged from the initial program, your program is now responsible for collecting and entering all KETs and 3Ms in the DCR

Note: Please enter the provider site ID/ NPI for every KET during the time the client is active at both programs

Appendix

Figure 1. Reactivating the client

Outcomes Assessments for:		
Date to Reactivate MM/DD/YYYY 📅 [Reactivate]		
PAF	**KEY EVENT TRACKING** View / Update Current KET Status Enter New KET	**QUARTERLY ASSESSMENTS**
PAF HISTORY 03/01/2018	KET HISTORY 05/24/2018	QUARTERLY HISTORY 06/01/2018 (missing)

Figure 2a. Updating the Administrative Information of system-generated PAF example

ADMINISTRATIVE INFORMATION

Clear Domain

PARTNERSHIP STATUS

Provider Number / NPI (Optional)	
Full Service Partnership Program ID	CYFS, Children and Youth Full Service Partnerships ▼ *
Partnership Service Coordinator ID	▼ *

Save and Continue

Figure 2b. Updating the Administrative Information of system-generated KET example

Clear Domain

PARTNERSHIP STATUS

Date of Provider Number / NPI Change (mm/dd/yyyy):	10/22/2018
NEW Provider Number / NPI:	
Date of Full Service Partnership Program ID Change (mm/dd/yyyy):	10/22/2018
NEW Full Service Partnership Program ID:	CYFS, Children and Youth Full Service Partnerships ▼
Date of Partnership Service Coordinator ID Change (mm/dd/yyyy):	10/22/2018
NEW Partnership Service Coordinator ID:	▼
Date of Partnership Status Change (mm/dd/yyyy):	10/22/2018

Indicate NEW partnership status:

○ Discontinuation / Interruption of Full Service Partnership and / or community services / program (indicate reason below)

◉ Reestablishment of Full Service Partnership and / or community services / program

Knowledge Check – Client Transfer

I received a client transfer request from another FSP program. I know this client was discharged from that program 6 months ago.

What form(s) should I use to enter into the DCR for this client?

A) PAF
B) KET
C) 3M
D) KET and 3M
E) All 3 forms: PAF, KET, and 3M

Knowledge Check – Client Transfer

I received a client transfer request from another FSP program. I know this client was discharged from that program 6 months ago.

What form(s) should I use to enter into the DCR for this client?

A) PAF
B) **KET**
C) 3M
D) KET and 3M
E) All 3 forms: PAF, KET, and 3M

Knowledge Check – Client Transfer

If the message "this CSI# already exists for another partner", what is the next step?

A) Call COSD DCR lead
B) Call CASRC for assistance
C) Double check the CSI#
D) Look up in CCBH where the client was seen last
E) Try entering a KET to activate client

Knowledge Check – Client Transfer

If the message "this CSI# already exists for another partner", what is the next step?

A) Call COSD DCR lead
B) Call CASRC for assistance
C) **Double check the CSI#**
D) **Look up in CCBH where the client was seen last**
E) Try entering a KET to activate client

Knowledge Check – Client Transfer

When requesting a client transfer, Transfer In program needs to send to Transfer Out program which of the following information to ?

A) Transferred client's name, CSI# and DOB
B) Transfer date
C) Provider Number/NPI
D) Partnership Service Coordinator ID
E) All of the above

Knowledge Check – Client Transfer

When requesting a client transfer, Transfer In program needs to send to Transfer Out program which of the following information to ?

A) Transferred client's name, CSI# and DOB

B) Transfer date

C) Provider Number/NPI

D) Partnership Service Coordinator ID

E) All of the above

Knowledge Check – Client Transfer

When a program reactivates a client who was discharged more than a year ago, what form will the DCR require?

A) PAF
B) KET
C) 3M
D) Nothing
E) All of the above

Knowledge Check – Client Transfer

When a program reactivates a client who was discharged more than a year ago, what form will the DCR require?

A) **<u>PAF</u>**
B) KET
C) 3M
D) Nothing
E) All of the above

Knowledge Check – Client Transfer

If the client is active at both FSP programs, who is responsible to enter the client's data into the DCR?

A) Program #1 only
B) Program #2 only
C) Both Program #1 and Program #2

Knowledge Check – Client Transfer

If the client is active at both FSP programs, who is responsible to enter the client's data into the DCR?

A) **<u>Program #1 only</u>**

B) Program #2 only

C) Both Program #1 and Program #2

Roles and Responsibilities

- **County of San Diego (COSD) DCR Staff:**
  - Questions about:
    - Approving Users
    - Removing Users
    - DCR Initial Access
    - DHCS Contact Liaison
    - Technical Assistance
    - Roster Maintenance
    - Special Circumstances Client Transfers
    - Biannual Meeting

- **CASRC Research Analyst:**
  - Questions about:
    - Using the DCR
    - User IDs
    - Passwords
    - Connectivity
    - Functionality
    - Technical Assistance on System Related Issues

DCR User Manual is available within the DCR Website under the "Help" tab.

DCR Roster
Behavioral Health Services / Children Youth and Families System of Care

Program	FSP Subunit	Provider #	Contact Person	Phone #	Email Address	Fax #
County of San Diego			CYF FSP Lead: Wendy Maramba	(619) 584-5076	wendy.maramba@sdcounty.ca.gov	(619) 563-2775
			Analyst III: Alfredo Villalba	(619) 584-3009	alfredo.villalba@sdcounty.ca.gov	
			Support Analyst: Kelly San Martin	(619) 584-5047	Kelly.Sanmartin@sdcounty.ca.gov	
			Support Analyst: Katrina Boada	(619) 584-5097	Katrina.Boada@sdcounty.ca.gov	
			Support Analyst: Regina Maschka	(619) 584-3051	regina.maschka@sdcounty.ca.gov	
CASRC			Sr. MH Researcher: Kate Mcdonald	(858) 966-7703 x241237	klmcdonald@ucsd.edu	(858) 966-7704
			MH Researcher: Anh Tran	(858) 966-7703 x243582	alt041@ucsd.edu	
CRF - Crossroads	6055	37C7	Program Mgr: Brenda Estrada	(619) 441-1907	bestrada@comresearch.org	(619) 441-1908
			Data Entry: Roberto Berumen	(619) 441-1907	RBerumen@comresearch.org	
			Data Entry: Oscar Gutierrez	(619) 441-1907	OGutierrez@comresearch.org	
			Data Entry: Zena Albanna	(619) 441-1907	zalbanna@comresearch.org	
CRF - Douglas Young	6079	37H5	Program Mgr: Sara Welsh	(858) 300-8282	swelsh@comresearch.org	(858) 300-8284
			Data Entry: Nadia de la Garza	(858) 300-8282	ndelagarza@comresearch.org	
			Data Entry: Amada Gonzalez	(858) 300-8282	agonzalez@comresearch.org	
CRF - Nueva Vista	6098	37B9	Program Mgr: Zugiel Torres	(619) 585-7686	ztorres@comresearch.org	(619) 585-7699
			Data Entry: Michelle Quintero	(619) 585-7686	mquintero@comresearch.org	
CRF - MAST	6085	37HH	Program Mgr: Colleen Hennesy	(619) 398-3261	chennessy@comresearch.org	(619) 275-2023
			Data Entry: Edna Jimenez	(619) 398-3261	ejimenez@comresearch.org	
			Data Entry: Ariel Castillo	(619) 398-3261	acastillo@comresearch.org	
			Data Entry: Adriana Miranda	(619) 398-3261	amiranda@comresearch.org	
ECS - Para Las Familias	6153	37EL	Program Mgr: Andrea Gonzalez	(619) 565-2650	agonzalez@ecscalifornia.org	(619) 565-2656
			Data Entry: Alicia Araujo (CM)	(619) 565-2650	aaraujo@ecscalifornia.org	
			Data Entry: Valerie Venegas	(619) 565-2650	vvenegas@ecscalifornia.org	
FHC Community Circle Central	6205	37EJ	Program Mgr: Melissa Proctor	(619) 255-7859	melissapr@fhcsd.org	(619) 269-0464
			Data Entry: Melissa Santos	(619) 515-2355 x3336	melissas@fhcsd.org	
FHC Community Circle East	6216	37EK	Program Mgr: Yo Ishida	(619) 255-5444	yoi@fhcsd.org	(619) 713-0480
			Data Entry: Jessica Murillo	(619) 515-2380 x4896	jessica.murillo@fhcsd.org	
			Data Entry: Paola Meraz-Salas	(619) 255-7520	paolam@fhcsd.org	
Fred Finch Wraparound *(Program CLOSED as of 07/31/19, no longer accepting referrals)*	8821	37J6	Program Mgr: Tara Gehler	(619) 922-1985	taragehler@fredfinch.org	(619) 797-1091
			Data Entry: Vanessa Calderon	(619) 876-9944	vanessacalderon@fredfinch.org	
			Data Entry: Roxana Perez	(619) 797-1090 x4211	roxannerios@fredfinch.org	
			Data Entry: Melissa Simmons	(619) 873-4358	melissasimmons@fredfinch.org	
Mental Health Systems - Community and School Based	6266	37GN	Program Mgr: VACANT	(858) 278-3292 x1126		(858) 278-3294
			Data Entry: Carolina Cruz	(858) 565-2510 x1129	carolina.cruz@mhsinc.org	

7/12/2022

DCR Roster
Behavioral Health Services / Children Youth and Families System of Care

Program	FSP Subunit	Provider #	Contact Person	Phone #	Email Address	Fax #
New Alternatives Inc - North County Outpatient School Based Services (Cajon Valley School Project)	8204	37FN	Program Mgr: Ashley Connors	(760) 798-0299	ashley.conners@newalternatives.org	(619) 588-3654
			Data Entry: Isaura Shine	(760) 798-0299	izzy.shine@newalternatives.org	
			Data Entry: Lindsay Fernandez	(760) 798-0299	lindsay.fernandez@newalternatives.org	
New Alternatives Inc - TBS	6382	37FE	Program Mgr/Data Entry: Christine Boyd	(619) 254-2243	christine.boyd@newalternatives.org	(858) 256-2186
North County Lifeline - Oceanside/Vista School Based	6466/6486	37K6	Program Mgr: Joshua Turov	(760) 842-6207	jturov@nclifeline.org	(760) 726-0778
			Data Entry: Yannette Meza	(760) 726-4900 x6323	ymeza@nclifeline.org	
PFCS - Fallbrook MHSA-FSP	6565	37HB	Program Mgr: Elizabeth Nua	(760) 731-3235	enua@pfcs.agency	(760) 741-2647
			Data Entry: Areli Pereda	(760) 731-3235	apereda@pfcs.agency	
PFCS - North Inland North Coastal MHSA-FSP	6575	37EB	Program Mgr: Sharon Kruvi	(760) 741-2660 x120	skruvi@pfcs.agency	
			Data Entry: Jenny Garcia	(760) 741-2660 x109	jgarcia@pfcs.agency	
			Data Entry: Barbara Dorman (PSC)	(760) 741-2660 x 111	bdorman@pfcs.agency	
Pathways Cornerstone	6664	37QU	Program Mgr: Mareeh Marquez	(619) 640-3266	mareeh.marquez@pathways.com	(619) 640-3269
			Data Entry: Jasia Vega	(619) 640-3266	jasia.vega@pathways.com	
Rady Children's Hospital - Central	6757	3711	Program Mgr: Tray Thomason	(858) 966-5832 x245752	Ethomason@rchsd.org	(858) 966-6733
			Director of BH Operations: Sandy Mueller	(858) 966-5832	smueller@rchsd.org	
			Data Entry: Sabina Perez	(858) 966-5832 x243220	sperez@rchsd.org	
Rady Children's Hospital - CES	6746	37LV	Program Mgr: Tyler Waldron	(858) 966-8471 x248471	twaldron@rchsd.org	(858) 966-8470
			Data Entry: Myleen Cabauatan	(858) 966-5832 x243794	mcabauatan@rchsd.org	
Rady Children's Hospital - North Coastal School/Clinic	6777	37HD	Program Mgr: Kristy Randall	(760) 758-1480 x256520	krandall1@rchsd.org	(760) 435-9472
			Data Entry: Ana Perez-Torres	(760) 758-1480 x258881	Aperez-Torres@rchsd.org	
Rady Children's Hospital - North Inland	6799	3721	Program Mgr: Margaret Anello	(760) 294-9270 x257033	manello@rchsd.org	(760) 294-9268
			Data Entry: Connie Sanchez	(760) 294-9270 x253369 or 257418	cpsanchez@rchsd.org	
SAY School Based	6865	37K2	Program Mgr: Alicia Koppy	(619) 283-9624 x332	akoppy@saysandiego.org	(619) 641-7656
			Data Entry: Victoria Castillo	(619) 283-9624 x347	victoria.castillo@saysandiego.org	
SBCS	6915	37LA	Program Mgr: Valerie Centeno	(619) 420-3620 x1112	vcenteno@csbcs.org	(619) 420-8722
			Data Entry: Maura Moreno	(619) 420-3620	mmoreno@csbcs.org	
			Data Entry: Liliana Ochoa-Ricalde	(619) 213-3773 (619) 628-3541	lricalde@csbcs.org	
SDCC - East Region OP	6955	37G5	Program Mgr: Katherine Morrill	(619) 668-6200	kmorrill@centerforchildren.org	(619) 668-6202
			Program Mgr: Beverly Portillo	(619) 668-6200	bportillo@centerforchildren.org	
			Data Entry: Danica Farias	(619) 668-6200	dfarias@centerforchildren.org	
SDCC - FFAST	6985	37OA	Program Mgr: Aisha Pope	(858) 633-4115	apope@centerforchildren.org	(858) 737-6972
			Data Entry: Carolina McKee	(858) 633-4115	cmckee@centerforchildren.org	

DCR Roster
Behavioral Health Services / Children Youth and Families System of Care

Program	FSP Subunit	Provider #	Contact Person	Phone #	Email Address	Fax #
SDCC WrapWorks - North / Central / South	6931/6941/6991	37P5	Program Mgr: Carrie Kintz	(858) 688-2485	ckintz@centerforchildren.org	(858) 571-4544
SDCC WrapWorks - North / Central	6941/6991		Data Entry: Diana Peraza	(858) 633-4100	dperaza@centerforchildren.org	
SDCC WrapWorks - North	6941		Data Entry: Audrey Jones-Keller	(619) 346-5160 (760) 466-3934	ajones@centerforchildren.org	
SDCC WrapWorks - South	6931		Data Entry: VACANT			
SDYS - ECBHC	7138	37K3	Program Mgr: Caleb Harris	(619) 448-9700 x3305	charris@sdyouthservices.org	(619) 448-9711
			Data Entry: Sandi Fontaine	(619) 448-9700	sfontaine@sdyouthservices.org	
SDYS - Counseling Cove	7111	37H7	Program Mgr: Christine Phelps	(619) 525-9903 x3601	cphelps@sdyouthservices.org	(619) 525-9908
			Data Entry: Veronica Garcia	(619) 525-9903 x3611	veronicagarcia@sdyouthservices.org	
SYHC - YES	7207	37BN	Program Mgr: Roberto Suarez	(619) 428-5533	rsuarez@syhealth.org	(619) 428-5535
			Data Entry: Luis Aguilar	(619) 428-5533 x4752	luis.aguilar@syhealth.org	
			Data Entry: Karla Rice	(619) 428-5533 x4753	karla.rice@syhc.org	
UPAC CMH FSP MHSA	7040/7048	37AK	Program Mgr: Yen Du	(619) 232-6454 x842	ydu@upacsd.com	(619) 235-4607
			Data Entry: Mary Jane Bertulfo	(619) 232-6454 x806	mbertulfo@upacsd.com	
UPAC MCC MHSA	7441	37PX	Program. Mgr: Michelle Ly	(619) 787-5069	mly@upacsd.com	(619) 578-2245
			Data Entry: Sirikorn Attapaiboon	(619) 578-2211 x200	sattapaiboon@upacsd.com	
Vista Hill - VHLAC Escondido	7357	37EG	Program Mgr: Alyssa Martinez (a/o 08.27.19)	(760) 489-4126	amartinez@vistahill.org	(760) 489-4129
			Data Entry: Claudia Smith	(760) 489-4126	csmith@vistahill.org	
			Data Entry: Jessica Gradilla	(760) 489-4126	jgradilla-lara@vistahill.org	
Vista Hill - VHLAC North Inland	7367	37GI	Program Mgr: Kathryn Block	(760) 788-9724	kblock@vistahill.org	(760) 788-9754
			Data Entry: Jeanne Nichols	(760) 788-9724	jnichols@vistahill.org	
Vista Hill - Merit Academy	7412	37OS	Program Mgr: Naomi Midura	(619) 994-7860	nmidura@vistahill.org	(619) 448-4262
			Data Entry: Laura Sanders	(619) 956-0615	lsanders1@vistahill.org	
YMCA Tides	7455	37GS	Program Mgr: Katie Demmler	(619) 281-8313 x10711	kdemmler@ymca.org	(619) 281-8324
			Data Entry: Theresa Benintende	(619) 281-8313	tbenintende@ymca.org	