

SchoolLink™

to BEHAVIORAL HEALTH SERVICES | access • communicate • connect



Spotlight

JANUARY 2019

- Use the **Monthly Communication Log** to track the status of referrals and students in SchoolLink services.
- Share the **Monthly Communication Log** with school staff via the process established in your Annual SchoolLink Plan.

Communication between behavioral health providers and school staff about students in care is essential. Both teams play a critical role in supporting students and are more effective when they work together.

SchoolLink providers must submit a Monthly Communication Log to their designated school liaisons detailing the status of all pending, open and closed student referrals. The log should be delivered through a secure and confidential system, such as an in person hand off, confidential fax or via encrypted email.

The [SchoolLink training module on treatment](#) includes the template Monthly Communication Log. Please contact your supervisor with any questions. The County COR is also available to provide Technical Assistance through your Program Manager.

Thank you for all that you do for San Diego kids!

[Behavioral Health Services SchoolLink Website](#)