

SchoolLink™

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Spotlight

NOVEMBER 2018

- Coordinate **SchoolLink Annual Meetings** at the beginning of every school year.
- Complete and distribute your **SchoolLink Annual Plans**.
- Update your **SchoolLink Annual Plans** throughout the year as needed.

As a SchoolLink provider, one of your important responsibilities has always been to coordinate annual meetings with each of your assigned schools at the beginning of the school year. These annual meetings lay the foundation for successful working relationships between school staff and behavioral health providers.

If you've already coordinated your SchoolLink Annual Meetings this year, take a quick look at the template [SchoolLink Annual Plan](#) and make sure you covered all the important topics. Reach back out to school staff to fill in any missing details and then circulate the plan to the appropriate school staff.

If you have not yet met with all of your designated schools, the new [SchoolLink training](#) details how to coordinate the annual meeting. It provides a template **Agenda, Annual SchoolLink Plan** and many other helpful documents and tips.

Please contact your supervisor with any questions. The County COR is also available to provide Technical Assistance through your Program Manager.

Thank you for all that you do for San Diego kids!

SchoolLink