

SAN DIEGO HIV PLANNING GROUP (HPG)



Wednesday, January 24, 2024, 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room A)

The Charge of the HIV Planning Group: The HIV Planning Group Committee Charge is to set priorities & allocate funds to provide services for people living with HIV/AIDS.

TABLE OF CONTENTS

Document	Page Number(s)
Directions and Parking Instructions	001
Procedure of HPG Public Requests During HPG Meetings	002
HPG Agenda 01/24/24	003-004
2024 County of San Diego Survey of HIV Impact	005-020
Action Item Information Sheet – Recommendation for HPG Reappointment of Dr. Stephen Spector	021
Action Item Information Sheet – Recommendation for HPG Reappointment of Tyra Fleming	022
Action Item Information Sheet – Recommendation for HPG Appointment of Ivy Rooney	023
2024 HPG and Committee Meeting Calendar	024
Consent Agenda for Approval: HPG Minutes – 11/29/23	025-030
Steering Committee Minutes – 11/21/23	031-036
Membership Committee Minutes – 11/15/23	037-040
Priority Setting and Resource Allocation Committee Minutes – 11/9/23	041-044
Community Engagement Group Minutes – 10/18/23 and 12/13/23	045-052
Committee Minutes for HPG Information: CARE Partnership – 10/16/23 through 12/11/23	053-065
Monthly HSHB Report, November 2023	066-074
Conflict of Interest Sheet	075
HPG Monthly Attendance	076-077
Vacant Seats	078
HPG Committee Meeting Locations (January-March 2024)	079-081
AB 2449 Reminder	082-084

Meeting Location & Directions:

HIV Planning Group

Wednesday, January 24, 2024

3:00 PM - 5:00 PM

Southeastern Live Well Center

5101 Market Street

San Diego, CA 92114

Tubman Chavez Room A



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

FROM I-805 NORTH:

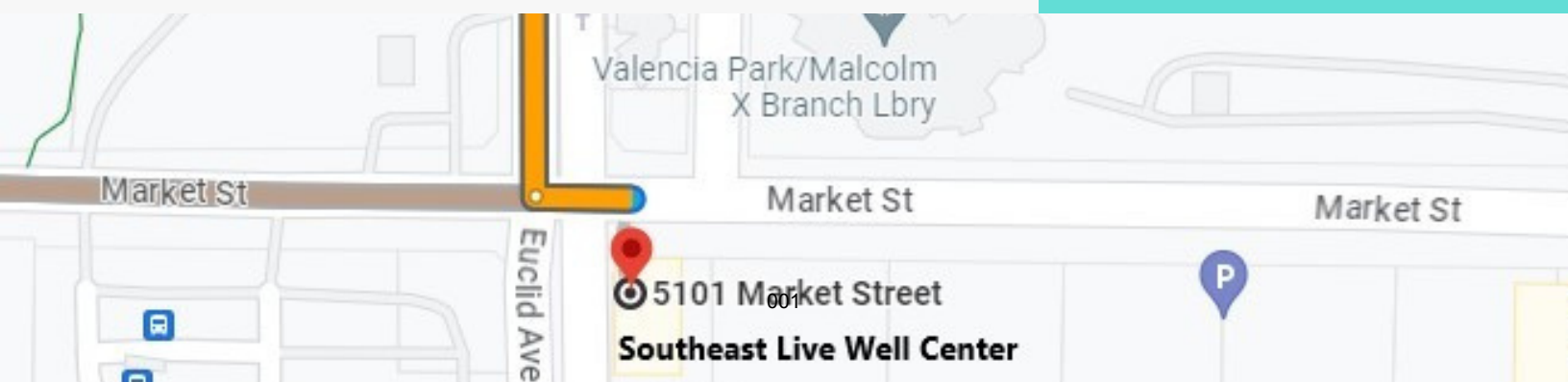
1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.



PUBLIC TRANSPORTATION

MTS Trolley:
Orange Line

MTS Bus Routes:
3, 4, 5, 13, 60, 916,
917 and 955



Procedure of HPG Public Requests During HPG Meetings

During public comment periods of HPG meetings, public members sometimes request a variety of things directly or indirectly in their comments (e.g., information/clarification, data, investigation of a circumstance, etc. or may assert circumstances that require clarification to address either in 1:1 communication or in a subsequent meetings).

The process/procedure for responding is as follows.

During each HPG meeting (including the one in which the direct or indirect request is made), the chair or vice-chair will:

Explain the process for a response and indicate that:

1. HPG Support Staff has placed their email and phone number in the chat so that the speaker can contact the staff to discuss and clarify the request. The staff will obtain contact information for any needed follow-up (name, email address, phone number, and preference for communication).
2. When the speaker contacts HPG Support, staff will respond within one business day via email or phone call to obtain contact information and the basic details of the request.
3. The day following the HPG meeting, an internal debrief meeting will be held which includes the review of follow-up items. Follow-up items are discussed and assigned to appropriate personnel to respond further to obtain the required information/clarification. The requestor will be contacted the same business day as the meeting is held. *Items that involve or require provider contract information are assigned to Recipient staff.*
4. If the situation requires further research or data gathering, Support Staff will inform the requestor and provide a good faith estimate of the time required for the research and when the requestor may expect a fuller response from the staff.
5. Every attempt will be made to obtain and communicate the requested information within a 10-day period.
6. When a full response is provided, the follow-up item will be recorded as completed.

SAN DIEGO HIV PLANNING GROUP (HPG)



Wednesday, January 24, 2024, 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room A)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/85368987291?pwd=KnO1bBlgoyR53sVY04E8ymyNo6OUq4.1>

Call in: +1 (669) 444-9171

Meeting ID (access code): 853 6898 7291

Password: SDHPG

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is fourteen (14).

Committee Members: Allan Acevedo | Marco Aguirre Mendoza | Amy Applebaum | Alberto Cortes | Beth Davenport | Tyra Fleming | Felipe Garcia-Bigley | David Grelotti | Pamela Highfill | Delores Jacobs | Cinnamen Kubricky | Robert Lewis | Michael Lochner | Moira Mar-Tang | Venice Price | Shannon Ransom | Raul Robles | Winston Tilghman | Karla Quezada-Torres | Regina Underwood | Rhea Van Brocklin | Freddy Villafan | Jeffrey Weber | Michael Wimpie | Abigail West | Adrienne Yancey

ORDER OF BUSINESS

1. Call to order
2. Welcome, roll call, moment of silence
3. Matters from the Chair
4. Public comment (for members of the public) – concerns/questions/suggestions for future topics
5. HPG Member Open Forum – concerns/questions/suggestions for future topics
6. **ACTION:** Approve the HPG agenda for January 24, 2024
7. Old Business:
 - a. Needs Assessment Working Group
 - i. Update
 - ii. Discussion: 2024 Survey on HIV Impact
 - iii. Next steps
8. New Business:
 - a. **ACTION** (*Membership Committee*): Approve Dr. Stephen Spector's reappointment to the HPG seat #31 for the second term
 - b. **ACTION** (*Membership Committee*): Approve Tyra Fleming's re-appointment to the HPG seat #3 for the second term
 - c. **ACTION** (*Membership Committee*): Approve Ivy Rooney's appointment to the HPG seat #43 for the first term
 - d. **ACTION** (*Priority Setting and Resource Allocation Committee*): Re-allocations for FY 23 (current FY: March 1, 2023 – February 29, 2024) or budget changes for FY 24 (March 1, 2024 – February 28, 2025)
 - e. Discussion – announcing open nominations for Vice-Chair

SAN DIEGO HIV PLANNING GROUP (HPG)

- f. 2024 meeting calendar
- 9. Routine Business:
 - a. **ACTION:** Approval of consent agenda for January 24, 2024 which includes:
 - i. Approval of HPG minutes from November 29, 2023.
 - ii. Acceptance of the following committee minutes: Steering Committee (November 21, 2023); Membership Committee (November 15, 2023); Priority Setting and Resource Allocation Committee (November 9, 2023); Community Engagement Group (October 18, 2023; December 13, 2023).
(The following is for HPG information, not for acceptance):
CARE Partnership (October 16, 2023; November 20, 2023; December 11, 2023).
- 10. HIV, STD, and Hepatitis Branch (HSHB) Report
- 11. HPG Support Staff Report
 - a. Administrative budget review
 - b. Email delivery platform changes
 - c. Staffing update
- 12. Committee Reports
 - a. HPG committees
 - b. State Office of AIDS (OA) and AIDS Drug Assistance Program (ADAP) – Abigail West
 - c. Housing Committee Report – Freddy Villafan
 - d. California HIV Planning Group (CHPG) – Mikie Lochner
- 13. Announcements
- 14. Adjournment
 - Next Meeting Date: **Wednesday, February 28, 2024, from 3:00 PM – 5:00 PM**
 - Location: **Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room A)** and via Zoom.

County of San Diego | HHSa HIV Needs Assessment Survey

What is the purpose of the HHSa Needs Assessment Survey? The County of San Diego Health and Human Services Agency is conducting a 2024 needs assessment survey. The survey will help County planners address the service needs of people living with or vulnerable to HIV and AIDS in San Diego County.

How does it work? You may complete the survey on paper or follow this link to complete it online: _____. Your participation in this survey is voluntary and your answers will remain anonymous. This means that no information you provide is linked to you. You do not need to answer any questions you do not feel comfortable answering. There are no right or wrong answers – we want to hear about you and your experiences. Some of these questions are personal. However, your open and honest responses are important so that the County can best serve people who are living with or vulnerable to HIV/AIDS. If you decide not to participate, it will not affect the services you are currently receiving or may seek in the future.

Some of the content of this survey might be uncomfortable. You are encouraged to prepare yourself emotionally before reading further. If you believe that you will find the survey to be uncomfortable, you should choose to not participate. The County of San Diego has a variety of resources. A 24/7 Access and Crisis Line provides free, confidential support in over 200 languages. Call 1 (888) 724-7240.

The survey should take about 25 minutes to complete. We appreciate the valuable time you are taking to complete the survey! Your responses are anonymous and will contribute to our analysis of the San Diego community needs.

Where to go for questions or comments about the survey? If you have any questions about the survey and the analysis, please email hpg.hhsa@sdcounty.ca.gov.

Survey Date: _____, 2024

SECTION 1: HIV STATUS

1. What is your current HIV/AIDS status?

- | | | |
|---|---|---|
| <input type="radio"/> Living with HIV (undetectable)
SKIP TO QUESTION 6 | <input type="radio"/> Living with HIV (detectable)
SKIP TO QUESTION 6 | <input type="radio"/> Living with AIDS
SKIP TO QUESTION 6 |
| <input type="radio"/> Not living with HIV | <input type="radio"/> Not sure of current HIV status | |

2. Do you get tested for HIV at least once every year?

- Yes No

3. If you are not living with HIV or not certain of your current HIV status, when did you last test for HIV?

- | | | |
|--|--|---|
| <input type="radio"/> Within the last 3 months | <input type="radio"/> Within the last 6 months to 1 year | <input type="radio"/> Not sure |
| <input type="radio"/> Within the last 3-6 months | <input type="radio"/> More than a year ago | <input type="radio"/> Never been tested |

4. Pre-exposure prophylaxis (PrEP) is a medication that a person who does not have HIV takes every day to reduce the risk of getting HIV. Are you currently taking PrEP?

- Yes Considering taking PrEP No, but used to Decided not to Do not know about PrEP

5. Has your health care provider ever offered you an HIV test?

- Yes No Not sure

*****If you are not living with HIV or unaware of your HIV status, SKIP TO SECTION 2*****

County of San Diego | HHSA HIV Needs Assessment Survey

6. Do you currently have a case manager?

- Yes No Not sure

7. Do you have a health care provider (doctor, nurse practitioner, or physician assistant) who provides HIV treatment?

- Yes No, I don't currently have a health care provider who provides HIV treatment I've never had a health care provider who provides HIV treatment **SKIP TO QUESTION 10**

8. Have you received HIV care in the last 12 months? (this may include a virtual visit)

- Yes No Not sure

9. If you answered "yes" to the previous question, was your last visit with a doctor, nurse, or other health care team member for your HIV/AIDS?

- In Person Virtual Both

10. If you did NOT get HIV medical care for one year or more, or have never received care, why not? (Select all that apply)

- | | | | | |
|--|--|--|---|---|
| <input type="checkbox"/> I felt healthy | <input type="checkbox"/> I was unhoused | <input type="checkbox"/> I needed someone to talk to who understands HIV | <input type="checkbox"/> I was afraid of people finding out | <input type="checkbox"/> HIV medications made me feel sick |
| <input type="checkbox"/> Children, family, or childcare needs came first | <input type="checkbox"/> I didn't have enough money to pay | <input type="checkbox"/> I didn't know where or how to find services | <input type="checkbox"/> I had a bad experience with a health care provider | <input type="checkbox"/> I was afraid of possible side effects of medications |
| <input type="checkbox"/> I was not ready to deal with having HIV | <input type="checkbox"/> I was using drugs and/or alcohol | <input type="checkbox"/> I didn't think I could get services | <input type="checkbox"/> I didn't trust doctors or clinics | <input type="checkbox"/> I had difficulty with getting health coverage |
| <input type="checkbox"/> I was tired of dealing with HIV | <input type="checkbox"/> I was too sick to leave home | <input type="checkbox"/> I didn't have a ride to services | <input type="checkbox"/> I needed someone who spoke my language | <input type="checkbox"/> I had problems with keeping health coverage |
| <input type="checkbox"/> I am/was physically disabled | <input type="checkbox"/> I had mental health problems | <input type="checkbox"/> I didn't think medical care would help me | <input type="checkbox"/> There was a waitlist | <input type="checkbox"/> Does not apply, I have not been out of care |

Other (please explain): _____

11. CD4/T-cell blood test is a test used to check the health of people with HIV, to see if they may be at risk for getting sick. In the last 12 months, how many CD4/T-cell blood tests have you had?

- Zero One Two
 More than two Not sure I've never had a CD4/T-cell blood test

County of San Diego | HHSA HIV Needs Assessment Survey

12. An HIV viral load blood test measures the amount of HIV virus in your blood. Like T-cells, it is also used to check the health of people with HIV. In the last 12 months, how many HIV viral load tests have you had?

- Zero One Two
 More than two Not sure I've never had an HIV viral load blood test

13. Do you currently have a suppressed/undetectable viral load?

- Yes No Not sure

14. Are you currently on antiretroviral therapy (ART)?

- Yes No Not sure

15. How often do you take ART medication as prescribed by your doctor?

- Always Usually (more than half the time) Sometimes (about half the time or less) Never

16. In the last five years, has there been a time in which you were off your HIV medication for more than 6 months?

- No I have never taken HIV medication

Yes (please explain): _____

17. In your opinion, which of the following changes in your life would impact your decision to stop your HIV medication in the future? (Select all that apply)

- Housing Move to another area Change in relationship status Perception that medication isn't helping

Other, please explain: _____

SECTION 2: OTHER HEALTH CONCERNS

18. Do you have a disability? If so, please check those that apply to you:

- I do not have a disability Deaf/hard of hearing (use ASL) Intellectual and developmental disability
 Blind/visually impaired Physically disabled Post-Traumatic Stress Disorder (PTSD)
 Other: _____

County of San Diego | HHSA HIV Needs Assessment Survey

19. Do you have or have you had in the past Hepatitis B?

- Yes No Not sure

20. Have you ever been tested for Hepatitis C?

- Yes No Not sure

21. If you tested positive for Hepatitis C, did you receive treatment?

- Yes No Not sure I have never tested positive

22. If you answered "No" to the previous question, please explain why you didn't receive treatment:

23. Do you have or have you had in the past Tuberculosis?

- Yes No Not sure

24. Have you ever been screened or tested for other Sexually Transmitted Infection(s) (STIs such as Chlamydia, Gonorrhea, Syphilis)?

- Yes No Not sure

25. In the 12 months, how many times have you been screened or tested for STIs? _____

26. Has your health care provider offered Doxycycline Post-Exposure Prophylaxis for Bacterial STI prevention?

- Yes No Not sure

27. Are you currently pregnant or have been pregnant in the last 5 years?

- Yes No Not sure Not applicable

28. Have you obtained prenatal care/services (ongoing medical care during a pregnancy)?

- Yes No Not sure Not applicable

County of San Diego | HHSA HIV Needs Assessment Survey

SECTION 3: MENTAL HEALTH AND SUBSTANCE USE CONCERNS

29. In the past 6 months, have you seen a therapist or received counseling?

- Yes No Not sure

30. Select all that apply to you from the list below:

- I may have an alcohol problem I may have a drug problem I am in recovery
 I have had an alcohol problem, but no longer use alcohol I have had a drug problem, but no longer use drugs None apply to me

31. Have you ever injected illicit and non-prescribed drugs? (*select only one*)

- No **SKIP TO SECTION 4** Yes, in the last 12 months Yes, more than 12 months ago

32. Have you ever shared needles or works?

- Always Usually (more than half the time) Sometimes (about half the time or less) Never

33. Which drugs have you injected? (*Select all that apply*)

- Cocaine Non-prescribed hormones Methamphetamine (Crystal) Fentanyl
 Heroin Does not apply Other: _____

SECTION 4: CRIMINAL JUSTICE HISTORY

34. Have you ever been incarcerated (jail or prison)?

- Yes No **SKIP TO SECTION 5**

35. If you answered "yes" to the previous question, when were you released?

- Within the past 2 years Within 3-5 years More than 5 years ago

36. If you were incarcerated, did you have any problems getting the following **AFTER** your release:

- | Medical care | Housing | Other support services | Employment |
|--|--|--|--|
| <input type="radio"/> Yes <input type="radio"/> No | <input type="radio"/> Yes <input type="radio"/> No | <input type="radio"/> Yes <input type="radio"/> No | <input type="radio"/> Yes <input type="radio"/> No |

County of San Diego | HHSA HIV Needs Assessment Survey

SECTION 5: EMPLOYMENT AND INCOME

37. What is your current employment status?

- Employed
- Self-employed
- Retired
- Not working, but looking for a job
- Not working and not looking for a job
- Homemaker/stay-at-home parent
- Full- or part-time family caregiver
- Unable to work/Disabled
- Student

38. What is the highest level of education you have completed?

- Never attended school
- Less than high school
- Some high school
- High school graduate/GED
- Some college/technical or vocational school
- Associate's degree
- Bachelor's degree
- Graduate degree
- Other: _____

39. Currently, what is your main source of income? (Select only one)

- Earnings/job
- Family/Friends
- CalWorks
- Social Security (e.g., SSI, SSDI)
- General Assistance/Relief
- Unemployment
- Retirement
- No income
- Other: _____

40. What is your best estimate of your gross (before tax) MONTHLY household income from all sources (work, social security, disability, alimony, etc.)?

41. What is the total monthly cost that you and your household pay for rent or mortgage and utilities (water, electricity, and/or gas)?

42. What is the total number of family members or people supported by your household income (including yourself)?

_____ adults (18+) _____ children (under 18)

SECTION 6: HOUSING

43. What is your current housing situation?

- Renting a property
- Own a property
- Moving from friend/relative to friend/relative (couch surfing)
- Living in a shelter
- Unsheltered
- Staying with a friend/relative
- Living in a treatment facility
- Other: _____
- Incarcerated
- Living in supportive living facility or group home

County of San Diego | HHSA HIV Needs Assessment Survey

44. Have any of these situations impacted your ability to obtain and retain housing? (Select all that apply)

- Lack of available housing
- Insufficient monthly income
- Lack of employment opportunities
- Cost of housing
- Family size
- Geographic accessibility to health care
- Poor credit history
- Substance use
- HIV/AIDS stigma
- Access to health insurance
- Criminal record
- Other stigma: _____
- Limited support system
- Homelessness
- None

Other, please explain: _____

SECTION 7: ACCESS TO TREATMENT AND BASIC NEEDS SERVICES

45. For each **HEALTH SERVICE** listed in the rows below, check **only one** box that most closely matches your experience during the past 12 months:

	I didn't need this service	I received this service, and it met my needs	I received this service, but it did not meet my needs	I received this service, but it was hard to access	I needed this service, but couldn't get it
A. Dental care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. HIV/AIDS medication/medicine (as prescribed by a doctor)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. HIV primary care (clinic, doctor, nurse practitioner, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Home health care (nurse, attendant, hospice, physical therapy at your home)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. Medical specialist other than HIV specialist (Hep C/liver, eye, ear, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F. Alcohol/drug recovery services/treatment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G. Counseling/therapy (individual or group by a professional)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H. Psychiatric services (medication management for bipolar, clinical depression, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

County of San Diego | HHSA HIV Needs Assessment Survey

46. If you responded “I received this service, but it was hard to access” or “I needed this service, but couldn’t get it” for any of the **HEALTH SERVICES** listed above, why did you have trouble accessing this/these service(s)? (Select all that apply)

- I felt healthy
- I was unhoused
- I needed someone to talk to who understands HIV
- I was afraid of people finding out
- HIV medications made me feel sick
- Children, family or childcare needs came first
- I didn’t have enough money to pay
- I didn’t know where or how to find services
- I had a bad experience with a health care provider
- I was afraid of possible side effects of medications
- I was not ready to deal with having HIV
- I was using drugs and/or alcohol
- I didn’t think I could get services
- I didn’t trust doctors or clinics
- I had difficulty with getting health coverage
- I was tired of dealing with HIV
- I was too sick to leave home
- I didn’t have a ride to services
- I needed someone who spoke my language
- I had problems with keeping health coverage
- I am/was physically disabled
- I had mental health problems
- I didn’t think medical care would help me
- There was a waitlist
- Does not apply, I have not been out of care

Other (please explain): _____

47. For each **BASIC NEEDS SERVICE** listed in the rows below, check only one box that most closely matches your experience during the past 12 months:

	I didn’t need this service	I received this service, and it met my needs	I received this service, but it did not meet my needs	I received this service, but it was hard to access	I needed this service, but couldn’t get it
A. Childcare (day care or babysitting)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Emergency housing/shelter (emergency hotel stay)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Emergency utility payment (water, gas, electricity, phone)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Food (home delivered meals, food bank, food pantry)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. Help to pay rent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F. Legal services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G. Transportation (bus pass,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

County of San Diego | HHSA HIV Needs Assessment Survey

transportation vouchers to help you access health care services)

48. If you responded “I received this service, but it was hard to access” or “I needed this service, but couldn’t get it” for any of the **BASIC NEEDS SERVICES** listed above, why did you have trouble accessing this/these service(s)? (Select all that apply)

- I felt healthy
- I was unhoused
- I needed someone to talk to who understands HIV
- I was afraid of people finding out
- HIV medications made me feel sick
- Children, family or childcare needs came first
- I didn’t have enough money to pay
- I didn’t know where or how to find services
- I had a bad experience with a health care provider
- I was afraid of possible side effects of medications
- I was not ready to deal with having HIV
- I was using drugs and/or alcohol
- I didn’t think I could get services
- I didn’t trust doctors or clinics
- I had difficulty with getting health coverage
- I was tired of dealing with HIV
- I was too sick to leave home
- I didn’t have a ride to services
- I needed someone who spoke my language
- I had problems with keeping health coverage
- I am/was physically disabled
- I had mental health problems
- I didn’t think medical care would help me
- There was a waitlist
- Does not apply, I have not been out of care
- Other (please explain): _____
- _____
- _____

49. For each **SUPPORT SERVICE** listed in the rows below, check only one box that most closely matches your experience during the past 12 months:

	I didn’t need this service	I received this service, and it met my needs	I received this service, but it did not meet my needs	I received this service, but it was hard to access	I needed this service, but couldn’t get it
A. Case management (ongoing help to get services or benefits, not just one-time)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Coordinated services center (one-stop shop to get different services such as case management, education, peer navigation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Information and referral to services and how to get them (in writing, by phone or internet, in person)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

County of San Diego | HHS HIV Needs Assessment Survey

- | | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| D. Peer advocacy or peer navigation (referral, advice to get services) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| E. Representation payee (someone who manages my money) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

50. If you responded “I received this service, but it was hard to access” or “I needed this service, but couldn’t get it” for any of the SUPPORT SERVICES listed above, why did you have trouble accessing this/these service(s)? (Select all that apply)

- | | | | | |
|---|--|--|---|---|
| <input type="checkbox"/> I felt healthy | <input type="checkbox"/> I was unhoused | <input type="checkbox"/> I needed someone to talk to who understands HIV | <input type="checkbox"/> I was afraid of people finding out | <input type="checkbox"/> HIV medications made me feel sick |
| <input type="checkbox"/> Children, family or childcare needs came first | <input type="checkbox"/> I didn’t have enough money to pay | <input type="checkbox"/> I didn’t know where or how to find services | <input type="checkbox"/> I had a bad experience with a health care provider | <input type="checkbox"/> I was afraid of possible side effects of medications |
| <input type="checkbox"/> I was not ready to deal with having HIV | <input type="checkbox"/> I was using drugs and/or alcohol | <input type="checkbox"/> I didn’t think I could get services | <input type="checkbox"/> I didn’t trust doctors or clinics | <input type="checkbox"/> I had difficulty with getting health coverage |
| <input type="checkbox"/> I was tired of dealing with HIV | <input type="checkbox"/> I was too sick to leave home | <input type="checkbox"/> I didn’t have a ride to services | <input type="checkbox"/> I needed someone who spoke my language | <input type="checkbox"/> I had problems with keeping health coverage |
| <input type="checkbox"/> I am/was physically disabled | <input type="checkbox"/> I had mental health problems | <input type="checkbox"/> I didn’t think medical care would help me | <input type="checkbox"/> There was a waitlist | <input type="checkbox"/> Does not apply, I have not been out of care |
| <input type="checkbox"/> Other (please explain): _____ | | | | |
| _____ | | | | |
| _____ | | | | |

51. From the list below, which of the services are most important to you today?

Please write the letters for the 5 most important services, in order of importance to you (1 being most important).

1 _____ 2 _____ 3 _____ 4 _____ 5 _____

- | | |
|---|---|
| A. Dental care | K. Emergency utility payment (water, gas, electricity, phone) |
| B. HIV/AIDS medication/medicine (as prescribed by a doctor) | L. Food (home delivered meals, food bank, food pantry) |
| C. HIV primary care (clinic, doctor, nurse practitioner, etc.) | M. Help to pay rent |
| D. Home health care (nurse, attendant, hospital, physical therapy at your home) | N. Legal services |
| E. Medical specialist other than HIV specialist (Hep C/liver, eye, ear, etc.) | O. Transportation (bus pass, transportation vouchers to help you access health care services) |

County of San Diego | HHS HIV Needs Assessment Survey

F. Alcohol/drug recovery services/treatment

P. Case management (ongoing help to get services or benefits, not just one-time)

G. Counseling/therapy (individual or group by a professional)

Q. Coordinated services center (one-stop shop to get different services such as case management, education, peer navigation)

H. Psychiatric services (medication management for bipolar, clinical depression, etc.)

R. Information and referral to services and how to get them (in writing, by phone or internet, in person)

I. Childcare (day care or babysitting)

S. Peer advocacy or peer navigation (referral, advice to get services)

J. Emergency housing/shelter (emergency hotel stay)

T. Representation payee (someone who manages my money)

SECTION 8: PREVENTION NEEDS

52. Have you had sex (oral, vaginal, anal) in the last 12 months?

Yes

No **SKIP TO SECTION 9**

53. How many sexual partners have you had in the last 12 months? _____

54. What parts of YOUR body are involved when having sex? (Select all that apply)

Penis

Vagina

Anus

Mouth

55. What parts of your partner's/partners' body/bodies are involved when having sex? (Select all that apply)

Penis

Vagina

Anus

Mouth

56. Where did you meet your sex partners within the last 12 months? (Select all that apply)

Coffee shops

Parks

Online (Grindr, Scruff, etc.)

Work

Bathhouse

Public place

Adult book/video store

Social parties/gatherings

Sex parties

No new sex partners

Bars/clubs

Smartphone app

Through friends

Other: _____

57. If you met sex partners online or with a smartphone app, on which website(s) or app(s) did you meet your sex partners? (Select all that apply)

Adam4adam

Snapchat

Manhunt.com

Tinder

Craigslist.com

Growler

Facebook

Barebackrt.com

Scruff

Recon

Bear411

Sniffies

Jack'd.com

Grindr

Hornet

Does not apply

Other: _____

58. If you go online or use a smartphone app to meet partners, which of the following do you include on your profile? (Select all that apply)

Not living with HIV

Living with HIV

HIV unknown

I do not use apps

County of San Diego | HHSa HIV Needs Assessment Survey

Not living with HIV and on PrEP Living with HIV (undetectable) I do not state

59. If you go online or use a smartphone app to meet partners, how frequently do you include your HIV status on your profile?

Always Usually (more than half the time) Sometimes (about half the time or less) Never I do not use apps

60. In the last 12 months, were any of your sex partners: (Select all that apply)

Anonymous Not living with HIV Living with HIV Sex workers
 Not aware of HIV status Not living with HIV and on PrEP Person(s) who inject drugs
 Gay/Bisexual/Other men who have sex with men

61. For each item in the rows below, check only one box that most closely matches the frequency during the last 12 months:

	Always	Sometimes	Never	Not Applicable
A. I knew the HIV status of my sex partners.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. I knew whether my sex partners had been tested for STIs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. I told my sex partners my current HIV status.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. I used condoms when having sex with person(s) who didn't know my HIV status.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. I used condoms when having sex with a person(s) not living with HIV or a person(s) who did not know their HIV status.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F. I used condoms when having sex with a person(s) not living with HIV who is on PrEP.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G. I used condoms when having sex with a person(s) living with HIV.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H. I used condoms when having sex with a person(s) living with HIV who told me they have an undetectable viral load.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I. I am on PrEP and I told my sex partners about it.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION 9: DEMOGRAPHICS

62. What is the ZIP code where you live or stay most nights? _____
 (Note: If you do not know your ZIP code, write the name of the city or area where you live)

63. What is your age? _____

64. What is your race/ethnicity? (Select all that apply)

County of San Diego | HHS HIV Needs Assessment Survey

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Black/African American | <input type="checkbox"/> South American | <input type="checkbox"/> Japanese | <input type="checkbox"/> Laotian |
| <input type="checkbox"/> African | <input type="checkbox"/> Central American | <input type="checkbox"/> Chinese | <input type="checkbox"/> Cambodian |
| <input type="checkbox"/> Caribbean Black | <input type="checkbox"/> Filipino/a | <input type="checkbox"/> Korean | <input type="checkbox"/> White (non-Hispanic) |
| <input type="checkbox"/> Latino/Hispanic | <input type="checkbox"/> Pacific Islander/Hawaiian | <input type="checkbox"/> Middle Eastern | <input type="checkbox"/> Asian Indian |
| <input type="checkbox"/> Mexican | <input type="checkbox"/> Indigenous: _____ | <input type="checkbox"/> Multi-racial: _____ | <input type="checkbox"/> Other: _____ |

65. What language do you speak primarily? (Select only one)

- | | | | |
|-------------------------------|----------------------------------|---------------------------------|------------------------------------|
| <input type="radio"/> English | <input type="radio"/> Farsi | <input type="radio"/> Cantonese | <input type="radio"/> Korean |
| <input type="radio"/> Spanish | <input type="radio"/> Tagalog | <input type="radio"/> Mandarin | <input type="radio"/> Creole |
| <input type="radio"/> Arabic | <input type="radio"/> Vietnamese | <input type="radio"/> Chinese | <input type="radio"/> Other: _____ |

66. Which of these best describe your current gender identity? (Select all that apply)

- | | | |
|--------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Woman | <input type="checkbox"/> Man | <input type="checkbox"/> Genderqueer/Gender Non-conforming/Gender Fluid |
| <input type="checkbox"/> Trans Woman | <input type="checkbox"/> Trans Man | <input type="checkbox"/> Questioning/Unsure/Exploring |
| <input type="checkbox"/> Non-binary | <input type="checkbox"/> Two-spirit | <input type="checkbox"/> A gender not listed here (please specify): _____ |

67. Which of these best describe your current sexual orientation? (Select all that apply)

- | | | |
|------------------------------------|-----------------------------------|---|
| <input type="checkbox"/> Asexual | <input type="checkbox"/> Queer | <input type="checkbox"/> Heterosexual/Straight |
| <input type="checkbox"/> Gay | <input type="checkbox"/> Bisexual | <input type="checkbox"/> Questioning/Unsure/Exploring |
| <input type="checkbox"/> Pansexual | <input type="checkbox"/> Lesbian | <input type="checkbox"/> A sexual orientation not listed here (please specify): _____ |

68. Do you have health insurance coverage?

- Yes No Not sure

69. Do you receive medical care through the Ryan White HIV/AIDS Program?

- Yes No Not sure

70. Figuring out the difference between medical coverage providers can be confusing. TO the best of your knowledge, which of the following plan(s) are your associated with? (Select all that apply)

- | | | | |
|---|--|--|-----------------------------------|
| <input type="checkbox"/> Medi-Cal (nationally known as Medicaid) | <input type="checkbox"/> Private Insurance (via work, former employer, union, etc) | <input type="checkbox"/> Veteran's Administration | <input type="checkbox"/> Not sure |
| <input type="checkbox"/> Medi-Cal Managed Care | <input type="checkbox"/> Covered CA (marketplace exchange) | <input type="checkbox"/> Tricare or other military health care | <input type="checkbox"/> None |
| <input type="checkbox"/> Medi-Cal Dental Program (Denti-Cal) | <input type="checkbox"/> Medi-Medi (Medicare and Medicaid) | <input type="checkbox"/> Indian Health Services | |
| <input type="checkbox"/> Medicare (mostly for people 65 or older, and sometimes for people with certain disabilities) | | <input type="checkbox"/> Other _____ | |

County of San Diego | HHSa HIV Needs Assessment Survey

71. What is your current citizenship status? (Reminder: your answers will remain anonymous. This means that your answer to this question will not be linked to you in any way.)

- US citizen Not a US citizen or permanent resident Decline to state
 Permanent resident Refugee or asylum seeker

If you are **50 YEARS OLD OR OLDER**, please continue to section 10. Your responses about the needs of the aging population will help us improve the service delivery for people living with HIV aged 50 and older!

If you are **under the age of 50**, you are all done! Thank you again for your time!

SECTION 10: SERVICES FOR ADULTS 50 YEARS OF AGE AND OLDER

72. What are your greatest worries as you get older while living with HIV/AIDS? (Select all that apply)

- Overall health Housing End of life care
 Social isolation Access to HIV/AIDS services/medications None
 Other (please explain): _____

73. Has your health care provider ever talked to you about the implications of aging with HIV/AIDS?

- Yes No Not sure

74. Are you dealing with any other diagnoses or chronic illnesses? (Select all that apply)

- Hepatitis Osteoporosis/Bone disease Diabetes Sleep disorders Mobility challenges
 Cancer Cardiovascular (Health disease) Neuropathy Memory loss (neurocognitive challenges) No other diagnoses or illnesses
 Other (please explain): _____

75. Are you currently or have you ever experienced mental health challenges? (Select all that apply)

- Anxiety Depression Isolation Not sure None
 Other (please explain): _____

County of San Diego | HHSA HIV Needs Assessment Survey

76. Do you feel you have a support system that you can rely on during a time of need? (Please select all that apply)

- Family
 Service providers
 Support groups
 Friends
 Spiritual advisors
 None
 Other (please explain): _____

77. Are you experiencing any challenges carrying out your day-to-day activities such as preparing meals, cleaning, etc.?

- Yes
 No

78. Are you worried about losing your income or benefits as you age?

- Yes
 No

79. How often do you experience food insecurity (not having a steady supply of enough food)?

- Always
 Usually (more than half the time)
 Sometimes (about half the time or less)
 Never

80. How often do you have access to a computer?

- Always
 Usually (more than half the time)
 Sometimes (about half the time or less)
 Never

81. For each service in the rows below, check only one box that most closely matches your comfort level with using a telehealth option for (online consultations on the computer or mobile phone):

	1	2	3	4	5	
	Extremely uncomfortable	Somewhat uncomfortable	Neither comfortable nor uncomfortable	Somewhat comfortable	Extremely comfortable	Not applicable
A. Clinical services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Case management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Housing support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

82. Do you have any CLINICAL/MEDICAL needs that are not being met and that have a negative impact on your quality of life?

- Yes
 No

County of San Diego | HHSA HIV Needs Assessment Survey

83. If you answered "yes" to the previous question, what are the additional CLINICAL/MEDICAL needs that are not being met?

84. Do you have any SOCIAL SUPPORT needs that are not being met and that have a negative impact on your quality of life?

Yes No

85. If you answered "yes" to the previous question, what are the additional SOCIAL SUPPORT needs that are not being met?

86. What changes, if any, would you recommend related to HIV services? What would help make it easier for you to use the different services that are available?

87. What matters most to you right now?

THANK YOU!



County of San Diego

ERIC C. MCDONALD, MD, MPH, FACEP
INTERIM AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES
5469 KEARNY VILLA ROAD, SUITE 2000, MAIL STOP P-578
SAN DIEGO, CA 92123
(619) 531-5800 • FAX (619) 542-4186

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

ELIZABETH A. HERNANDEZ, Ph.D.
PUBLIC HEALTH SERVICES DIRECTOR

SAN DIEGO HIV PLANNING GROUP MEMBERSHIP COMMITTEE ACTION ITEM INFORMATION SHEET

RECOMMENDATION FOR REAPPOINTMENT TO THE HIV PLANNING GROUP (HPG)

DATE: January 24, 2024

ITEM: Consider and vote to recommend reappointment to the HIV Planning Group (HPG).

BACKGROUND: The Membership Committee interviewed Dr. Stephen Spector on December 13, 2023, and voted to recommend him for a reappointment to the HPG.

RECOMMENDATIONS:

Action Item (Membership Committee): Approve the recommendation to reappoint Dr. Stephen Spector as the Recipient of RW PART D, Seat 31. If approved by the HPG, the recommendation will be forwarded to the County Board of Supervisors for reappointment.

This comes to the HIV Planning Group as a seconded motion and is open for discussion.

Biographical information: **Stephen Spector, MD**

Dr. Stephen Spector is reapplying for the Recipient of Ryan White Part D, Seat 31. Dr. Spector is a professor and an Infectious Diseases Specialist. He is the founder and director of the UC San Diego Health Mother, Child, and Adolescent HIV Program (MCAP) which provides care to HIV-infected women, pregnant women, children, and youth up to the age of 25 years. In addition to medical care, MCAP includes counseling, social services, case management, psychiatric services, substance use, and nutrition counseling. MCAP receives Ryan White Parts A and D funding from the County of San Diego. His experience in the care and treatment of HIV-infected persons will be helpful to the HPG in ending the HIV/AIDS epidemic. Dr. Spector has been active for the past four years and is currently a member of the Medical Standards and Evaluation Committee (MSEC).



County of San Diego

ERIC C. MCDONALD, MD, MPH, FACEP
INTERIM AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES
5469 KEARNY VILLA ROAD, SUITE 2000, MAIL STOP P-578
SAN DIEGO, CA 92123
(619) 531-5800 • FAX (619) 542-4186

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

ELIZABETH A. HERNANDEZ, Ph.D.
PUBLIC HEALTH SERVICES DIRECTOR

SAN DIEGO HIV PLANNING GROUP MEMBERSHIP COMMITTEE ACTION ITEM INFORMATION SHEET

RECOMMENDATION FOR REAPPOINTMENT TO THE HIV PLANNING GROUP (HPG)

DATE: January 24, 2024

ITEM: Consider and vote to recommend reappointment to the HIV Planning Group (HPG).

BACKGROUND: The Membership Committee interviewed Tyra Fleming on December 13, 2023, and voted to recommend her for a reappointment to the HPG.

RECOMMENDATIONS:

Action Item (Membership Committee): Approve the recommendation to reappoint Tyra Fleming as the General Member, Seat 3. If approved by the HPG, the recommendation will be forwarded to the County Board of Supervisors for reappointment.

This comes to the HIV Planning Group as a seconded motion and is open for discussion.

Biographical information: Tyra Fleming

Tyra Fleming is reapplying for the General Member Seat 3. Tyra has a Bachelor of Arts degree in Applied Behavioral Science with a Minor in Psychology and is certified in LOTUS (as a peer navigator), Seeking Safety (as a peer facilitator), and is a registered substance use disease counselor. She has personal and educational experience working with others and has participated in various programs, groups, and committees that require effective listening, communication, and problem-solving. She has the knowledge and skills to work effectively and efficiently with diverse populations. She actively participates in many programs at agencies such as UC San Diego, Christie's Place, and Mother, Child, and Adolescent HIV Program (MCAP). Tyra has a passion for helping others obtain and retain access to services and for helping others. Tyra serves as the Priority Setting and Resource Allocation Committee (PSRAC) Vice-Chair and has previously served as a Community Engagement Group (CEG) member.



County of San Diego

ERIC C. MCDONALD, MD, MPH, FACEP
INTERIM AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES
5469 KEARNY VILLA ROAD, SUITE 2000, MAIL STOP P-578
SAN DIEGO, CA 92123
(619) 531-5800 • FAX (619) 542-4186

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

ELIZABETH A. HERNANDEZ, Ph.D.
PUBLIC HEALTH SERVICES DIRECTOR

SAN DIEGO HIV PLANNING GROUP MEMBERSHIP COMMITTEE ACTION ITEM INFORMATION SHEET

RECOMMENDATION FOR APPOINTMENT TO THE HIV PLANNING GROUP (HPG)

DATE: January 24, 2024

ITEM: Consider and vote to recommend an appointment to the HIV Planning Group (HPG).

BACKGROUND: The Membership Committee interviewed Ivy Rooney on December 13, 2023, and voted to recommend her for a new appointment to the HPG.

RECOMMENDATIONS:

Action Item (Membership Committee): Approve the recommendation to approve the appointment of Ivy Rooney to the HIV Planning Group as the Prevention Intervention Representative, Seat 43. If approved by the HPG, the recommendation will be forwarded to the County Board of Supervisors for appointment.

This comes to the HIV Planning Group as a seconded motion and is open for discussion.

Biographical information: Ivy Rooney

Ivy began working in the field of HIV/AIDS pharmacy in 1991. Because of the structure of insurance coverage at the time, there was a need for service providers to advocate heavily for access to treatments. Although treatments and access have improved significantly, assisting patients in navigating benefits and understanding insurance barriers is still needed. Ivy has dedicated her work to ensuring that the HIV/AIDS community receives care in a respectful, compassionate, and timely manner. After working for more than 30 years in the HIV/AIDS community, she continues to be committed to making a difference in the way that care is delivered to consumers. She takes her responsibilities very seriously, always striving for excellence in what is presented. In her time working in the HIV field, she has successfully changed the operations and efficiencies of specialty pharmacies.

2024 HIV PLANNING GROUP AND COMMITTEE MEETING SCHEDULE

HPG/Committee	Meeting Day and Time	Exception
HIV Planning Group (HPG)	4th Wednesday/Month 3:00 PM – 5:00 PM	*November and December meetings one week early due to holidays.
Strategies and Standards Committee	1st Tuesday every other Month 3:00 PM – 4:30 PM	
Medical Standards and Evaluations Committee (MSEC)	2nd Tuesday, 4x Year 4:00 PM – 5:30 PM (Feb, May, Sep, Nov)	
Membership Committee	2nd Wednesday/Month 11:00 AM – 1:00 PM	
Priority Setting and Resource Allocation Committee (PSRAC)	2nd Thursday every other Month 3:00 PM – 5:00 PM	**Half-day meetings in June/July (& possibly August) until the FY 25 priority setting and budget allocation process is completed.
Steering Committee	3rd Tuesday/Month 11:00 AM – 1:00 PM	
Community Engagement Group (CEG)	3rd Wednesday/Month 3:00 PM – 5:00 PM	*June meeting one week early due to holiday. *December meeting one week early due to HPG scheduling.

2024 Meeting Schedule (January – June)

Meeting	January	February	March	April	May	June
HPG	01/24/2024	02/28/2024	03/27/2024	04/24/2024	05/22/2024	06/26/2024
Strategies		02/06/2024		04/02/2024		06/04/2024
MSEC		02/13/2024			05/14/2024	
Membership	01/17/2024	02/14/2024	03/13/2024	04/10/2024	05/08/2024	06/12/2024
PSRAC	01/11/2024		03/14/2024		05/09/2024	See Below
Steering	01/16/2024	02/20/2024	03/19/2024	04/16/2024	05/21/2024	06/18/2024
CEG	01/17/2024	02/21/2024	03/20/2024	04/17/2024	05/15/2024	06/12/2024*

2024 Meeting Schedule (July – December)

Meeting	July	August	September	October	November	December
HPG	07/24/2024	See Below**	09/25/2024	10/23/2024	11/21/2024*	12/18/2024*
Strategies		08/06/2024		10/01/2024		12/03/2024
MSEC			09/10/2024		11/12/2024	
Membership	07/10/2024	08/14/2024	09/11/2024	10/09/2024	11/13/2024	12/11/2024
PSRAC	See Below		09/12/2024		11/14/2024	
Steering	07/16/2024	08/20/2024	09/17/2024	10/15/2024	11/19/2024	12/17/2024
CEG	07/17/2024	08/21/2024	09/18/2024	10/16/2024	11/20/2024	12/11/2024*

2024 PSRAC Meeting Schedule for Budget Allocation Process (June – July)

June	06/13/2024	06/27/2024			
July	07/11/2024**	07/25/2024**			

2024 HPG Meeting schedule for Budget Allocation Process (August)

August**	08/07/2024**	08/14/2024**	08/21/2024**	08/28/2024**	
----------	--------------	--------------	--------------	--------------	--

CARE Partnership <i>(The CARE Partnership Group is a committee and community advisory board for the Part D Recipient)</i>	3rd Monday/Month 11:00 AM – 1:00 PM		*January and February meetings one week early due to holidays.			
CARE Partnership	01/08/2024*	02/12/2024*	03/18/2024	04/15/2024	05/20/2024	06/17/2024
	07/15/2024	08/19/2024	09/16/2024	10/21/2024	11/18/2024	12/16/2024



SAN DIEGO HIV PLANNING GROUP (HPG)
MEETING MINUTES
WEDNESDAY, NOVEMBER 29, 2023, 3:00 PM – 5:00 PM
 SOUTHEASTERN LIVE WELL CENTER, ROOM C
 5101 MARKET STREET, SAN DIEGO, CA 92114

To participate remotely via Zoom:
<https://us06web.zoom.us/j/85368987291?pwd=KnO1bBlgoyR53sVY04E8ymyNo6OUq4.1>
 Call in: +1-669-444-9171 (US)

Meeting ID (access code): 853 6898 7291 **Password: SDHPG**

Language translation services are available upon request at least 96 hours prior to the meeting.
 Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is fourteen (14).

HPG Members present: Alberto Cortes, Beth Davenport, Tyra Fleming, Felipe Garcia-Bigley, David Grelotti, Delores Jacobs, Robert Lewis, Michael Lochner, Karla Quezada-Torres, Shannon Ransom, Raul Robles, Winston Tilghman, Regina Underwood, Rhea Van Brocklin, Jeffrey Weber, Michael Wimpie

HPG Members Absent: Allan Acevedo, Amy Applebaum, Pamela Highfill, Cinnamen Kubricky, Stephen Spector, Freddy Villafan, Adrienne Yancey

HPG Members Joining Virtually: Moira Mar-Tang (Emergency Circumstance), Venice Price (Emergency Circumstance), Abigail West (Just Cause)

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, ACTION: Approval of Emergency Circumstance remote/virtual attendance for 2 HPG members, roll call, comments from the chair, and a moment of silence	<p>Mikie Lochner called the meeting to order at 3:17 PM and noted the presence of an in-person quorum.</p> <p>Action: Approve Moira Mar-Tang’s and Venice Price’s virtual attendance due to emergency circumstances.</p> <p>Motion/Second/Count (M/S/C): Jacobs / Ransom / 14-0</p> <p>Abstentions: Lochner</p> <p>Motion carries</p> <p>Mikie Lochner requested that participants address concerns initially with committee chairs or the HPG chair due to decreased support staff; he reviewed the conflict-of-</p>	

Agenda Item	Discussion/Action	Follow-Up
	interest policy, noted open seats on the HPG, and led a moment of silence.	
2. Public comment	<ul style="list-style-type: none"> • A member of the public requested an online component for the Truax ceremony on December 1, 2023. • A member of the public noted there was no flyer for the Truax Ceremony posted at The Center. They also recommended training on attendance and voting for HPG members. They also recommended more resources to the service category Partial Assistance Rental Subsidy (PARS) instead of Emergency Housing. • Two members of the public introduced themselves and noted their planned participation in the HIV planning process. • A member of the public applauded staff for having meetings in an area where there are underserved populations. They also recommended the Community Engagement Group (CEG) have meetings at The Center. 	
3. Sharing our concerns	None	
4. ACTION: Approve the HPG agenda for November 29, 2023	<p>Action: Approve the HPG agenda for November 29, 2023, as presented with the noted changes:</p> <ul style="list-style-type: none"> • The Hepatitis C presentation will be tabled until January 2024. • The Strategies and Standards Committee will develop the Anti-racism Statement. <p>M/S/C: Steering Committee / 15-0 Abstentions: Lochner Motion carries</p>	
5. Celebration of Life	The lives of Greg Knoll, Carole Norman, Irene Milton, Ruth Riedel, and James Rucker were celebrated. Participants shared personal histories of the noted celebrants.	
6. Old Business	None	
7. New Business		
a. ACTION (Medical Standards & Evaluation Committee): Approve the Practice	Dr. Winston Tilghman presented the action item.	

Agenda Item	Discussion/Action	Follow-Up
Guidelines for the Care of Persons with HIV/AIDS	<p>Action: Approve the Practice Guidelines for the Care of Persons with HIV/AIDS as presented.</p> <p>M/S/C: Medical Standards and Evaluation Committee / 15-0</p> <p>Public comment: A member of the public stated the action could not come forward as a seconded motion as no consumers were present at the meeting where they were approved.</p> <p>Abstentions: Lochner, West</p> <p>Motion carries</p>	
b. ACTION (Priority Setting and Resource Allocation Committee): Approve reallocation of funds for FY 23	None	
c. Presentation: Hepatitis C – Andrea Tomada	Tabled	
d. Membership Application Review – Bob Lewis	Tabled	
e. Needs Assessment Working Group	Tabled	
8. Routine Business		
a. Anti-Racism: Assessment, Training, Recommendations, and Statement for HPG	This will be developed in the Strategies and Standards Committee.	
b. ACTION: Approval of consent agenda for November 29, 2023 1.	<p>Action: Approve consent agenda for November 29, 2023, which includes the following: Approval of HPG minutes from June 28, 2023, July 26, 2023, August 2, 2023; September 27, 2023; acceptance of the following committee minutes: Steering Committee: May 16, 2023; June 20, 2023, July 18, 2023, September 19, 2023; Strategies and Standards Committee: August 1, 2023; Membership Committee: May 10, 2023, July 12, 2023, September 13, 2023; Priority Setting and Resource Allocation Committee: June 22, 2023; July 20, 2023; July 27, 2023, September 14, 2023; Community Engagement Group: June 21, 2023, July 19, 2023, August 30, 2023, September 20, 2023.</p> <p>The following minutes are included for HPG information, not for acceptance:</p>	

Agenda Item	Discussion/Action	Follow-Up
	<p>CARE Partnership: June 12, 2023; July 17, 2023; September 18, 2023; HIV Housing Committee: May 17, 2023; September 20, 2023' MPox Task Force: June 15, 2023.</p> <p>Motion/Second/Count (M/S/C): Jacobs / Weber / 13-0</p> <p>Public comment: A member of the public stated that on July 18, 2023, Steering Committee minutes noted that the same person is Chair of one HPG committee and Vice-chair of another committee, representing a conflict of duties.</p> <p>Abstentions: Lochner, Mar-Tang, Wimpie</p> <p>Motion carries</p>	
-		
<p>9. HIV, STD, and Hepatitis Branch (HSHB) Report – Patrick Loose, Lauren Brookshire, Maritza Herrera</p>	<p>Maritza Herrera reported:</p> <ul style="list-style-type: none"> • The HSHB Report was not included in the current HPG meeting packet but will be available online. • Mpox update: As of November 28, 2023, the County reports 4 new cases of Mpox and 518 total cases. • HSHB had a Ryan White (RW) Part B Health Resources and Services Administration (HRSA) site visit, which went well; there were no findings. • There is a funding opportunity yet to be released in 2024 on focused testing. • Ending the HIV Epidemic (EHE) funding is actively procuring services for HIV Prevention. • Service Utilization year-to-date is 2,871, slightly decreased from 2,929 last year at the same time. Viral Load testing is 93%; Patrick Loose noted the percentage on the sheet in the packet was incorrectly transcribed. • PARS: 103 clients on PARS currently; 54 on the waitlist. <ul style="list-style-type: none"> ○ 10 previously enrolled ○ 10 new applicants • Demographics of clients on the waitlist: 54 <ul style="list-style-type: none"> ○ Gender 39 male, 10 female, 5 transgender 	

Agenda Item	Discussion/Action	Follow-Up
	<ul style="list-style-type: none"> ○ Race/ethnicity: 9 Black, 27 Hispanic/Latino, 18 white, 0 Asian ○ Age: 30 over 45, 22 ages 31-44, 2 ages 18-30 ○ Region: Central Region 38, East 6, South 4, North 6 	
10. HPG Support Staff Report – Dasha Dahdouh		
a. Administrative Budget Review	The administrative expenses through September 2023 are at approximately 50%; some line items were not expensed; the Needs Assessment was budgeted for \$75K but will be used in other areas this fiscal year. Truax Ceremony expenses will be reflected in the December 2023 budget.	
11. Committee Reports/Updates		
a. Community Engagement Group, Membership Committee, Strategies & Standards Committee, Priority Setting and Resource Allocation Committee, Medical Standards and Evaluation Committee, Hepatitis C Task Force	No updates	
b. State Office of AIDS (OA) and AIDS Drug Assistance Program (ADAP) – Abigail West	Abigail West noted that San Diego is highlighted in the October 2023 OA Voice (newsletter).	
c. Housing Committee Report – Freddy Villafan	No report	
d. California HIV Planning Group (CHPG) – Mikie Lochner	Mikie Lochner summarized the annual CHPG meeting in Sacramento on November 13-15, 2023. He mentioned that HRSA and the Centers for Disease Control and Prevention (CDC) have requested that all planning bodies prioritize filling the seats. General members continue to be the hardest to recruit. San Diego must serve 33% of available member seats to be compliant.	
e. Faith-Based Action Coalition (FBAC) – Kenyatta Parker	There is no report; the FBAC is on hiatus until April 2024.	
12. Suggestions for future agenda items for consideration	None	

Agenda Item	Discussion/Action	Follow-Up
13. Announcements	<ul style="list-style-type: none"> • The Truax Award Ceremony is Friday, December 1, 2023, from 3:00 PM to 5:00 PM at The LGBT Center. The Tree of Life Ceremony will follow at Hillcrest Village at 6:00 PM. For more information contact support staff. • Christie's Place is co-sponsoring: <ul style="list-style-type: none"> ○ A toy drive on Sunday, December 3, 2023, at the Brass Rail, 5:00 PM - 9:00 PM. ○ The 2024 HIV Conference for Women ("A Woman's Voice" will be held on March 9, 2024, at the Handlery Hotel San Diego. For more information, contact Rhea Van Brocklin. • Gilead and VIDA are co-sponsoring a World AIDS Day educational program on November 30, 2023, at 5:00 PM - 7:00 PM at Rockin' Baja Lobster restaurant in Old Town. For more information, contact Karla Quezada-Torres. • The Community Engagement Group (CEG) of the HPG will have its holiday celebration on December 13, 2023. For more information, contact support staff. • The AIDS Education Training Center (AETC) offers various training opportunities to the organizations. For more information, contact Ben Ignalino at ben.ignalino@ucsd.edu. 	
14. Next meeting date	<p>Date: Wednesday, December 20, 2023 Time: 3:00 PM – 5:00 PM Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room A) via Zoom.</p>	
15. Adjournment	The meeting was adjourned at 4:24 PM.	

STEERING COMMITTEE



Tuesday, November 21, 2023, 11:00 AM – 1:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room A)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/87049271222?pwd=aubVrdoZMXP2ldqXBfwNMI8Aa8w.1>

Call in: +1 (669) 444-9171

Meeting ID (access code): 870 4927 1222

Password: STEER

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is four (4).

Members Present: Dr. Delores Jacobs | Bob Lewis | Mikie Lochner | Shannon Ransom | Dr. Winston Tilghman | Rhea Van Brocklin

Members Absent: Allan Acevedo

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	Mikie Lochner called the meeting to order at 11:00 AM and noted the presence of an in-person quorum. A moment of silence was observed. Mikie Lochner reminded the committee that the decision to hold the meeting and deem its importance are up to the Chair. Mikie Lochner read the committee charge and reminded the Committee to adhere to their conflicts of interest during discussions and voting.	
2. Public comment (for members of the public)	None	
3. Sharing our concerns (for committee members)	Mikie Lochner expressed concern about his own unstable housing and the community's housing resources.	
4. ACTION: Approve the Steering Committee agenda for November 21, 2023	Motion: Approve the Steering Committee agenda for November 21, 2023 Motion/Second/Count (M/S/C): Jacobs/Lewis/5-0 Abstentions: Lochner Motion carries	

Agenda Item	Discussion/Action	Follow-Up
5. ACTION: Approve meeting minutes from September 19, 2023	Motion: Approve committee meeting minutes from September 19, 2023 M/S/C: Van Brocklin/Jacobs/4-0 Abstentions: Lochner, Ransom Motion carries	
6. ACTION: Approve the HIV Planning Group agenda for November 29, 2023	Motion: Approve the HIV Planning Group agenda for November 29, 2023 M/S/C: Tilghman/Van Brocklin/5-0 Abstentions: Lochner Motion carries	
7. Committee reports and recommendations		
a. Discussion: CARE Partnership and requirements for becoming HPG Committee	<p>CARE Partnership has expressed interest in becoming an HPG committee. The Chair mentioned that CARE Partnership would need to enter into a Memorandum of Understanding (MOU). Shannon Ransom and Rhea Van Brocklin commented that this was not discussed with them. Rhea Van Brocklin clarified that Janiesha, as her employee, did not go directly to her, but might have been compelled to go directly to HPG Support Staff. The CARE Partnership leadership will meet offline, decide on next steps, and bring back to Steering Committee.</p> <p>HPG Support Staff provided clarification that Janiesha spoke to Erika and has expressed interest in becoming an HPG committee.</p> <p>Dr. Tilghman asked to clarify what the reason for being in person would be if this meeting doesn't need to follow a Brown Act.</p> <p>Dr. Jacobs expressed interest in learning more about transportation being a big concern. Patrick Loose clarified that CARE Partnership isn't a HRSA-funded activity; therefore, there is no mechanism for providing this.</p>	<p>HPG Support Staff will look into the history and when CARE Partnership became an independent group.</p> <p>Recipients' Office to follow up with the HRSA Project Officer on CARE Partnership becoming an HPG committee.</p>

Agenda Item	Discussion/Action	Follow-Up
	<p>This issue will be brought to HRSA at the next scheduled monthly call with the project officer.</p> <p>It was suggested that action items from CARE Partnership be brought to the bimonthly Strategies and Standards Committee.</p> <p>Mikie Lochner provided a staffing update on changes of the HPG Support Staff.</p>	
8. Old Business		
a. HIV & Aging ad hoc committee	None	
b. Needs Assessment Working Group	<p>Shannon Ransom provided an update on the working group. The meeting to review the Survey on HIV Impact is scheduled for December 6, 2023 at the Allied Gardens Library, and there are 4 members of HPG in the group along with Shannon Ransom and Beth Davenport.</p>	
9. New Business		
a. Public comments/HPG member comments/Suggestions to the Steering Committee from previous HPG meeting(s)	<p>Chair of the Membership Committee provided an update on the membership guidelines that are being finalized.</p> <p>A member of the public expressed concern about the inconsistencies in the Bylaws.</p> <p>Mikie addressed the comment about long access times. There is no language in the standards about training and peer navigation. He has recommended that the Strategies & Standards Committee address this. Patrick Loose also suggested that perhaps a peer navigator could be of big help.</p> <p>Suggestion was made to discuss expanded access to services at one of the next steering committee meetings. Mikie Lochner suggested that HPG be</p>	

Agenda Item	Discussion/Action	Follow-Up
	mindful that services are available to all the community.	
b. ACTION: (Medical Standards & Evaluation Committee): Approve the Practice Guidelines for the Care of Persons with HIV/AIDS	Dr. Tilghman provided an update on the Medical Practice Standards that were reviewed at the November 2023 Medical Standards & Evaluation Committee. The document is reviewed every three years or based on need.	HPG Support Staff to forward to the HPG for action on Wednesday, November 29, 2023
10. Routine Business		
a. ACTION: (Membership Committee): New HPG Applications	None	
b. ACTION: (Priority Setting and Resource Allocation Committee): Re-allocations for FY 23	None	
c. Follow-up: Strategies and Standards Committee to create an anti-racism statement for the HPG and committees	Shannon Ransom mentioned that this is on the list of items to address at the next meeting.	
d. Discussion: Getting to Zero Community Engagement Project and next steps	Tabled	
e. Discussion: HPG Leadership transition process and mentorship training	Mikie Lochner reminded the chairs that vice-chairs need to be HPG members, and there has been a concern that members of color are not represented on committees. Dr. Tilghman made a comment that his vice-chair isn't an HPG member; therefore, it will be a challenge moving forward.	
f. Review 2023 HPG Work Plan and Draft 2024 HPG Work Plan	Mikie Lochner informed the committee that he and HPG Support Staff Lead will review and bring forward the 2024 Work Plan.	HPG Support Staff to review the 2024 Work Plan with the HPG Chair.
g. Review committee attendance	Allan Acevedo has missed 5 consecutive Steering Committee meetings. Mikie Lochner will reach out to him to gauge his future interest.	HPG Support Staff to provide a list of open seats

Agenda Item	Discussion/Action	Follow-Up
	<p>Patrick made a comment about the importance of not making it daunting for people to join and be involved. Patrick recommended that the committee look at engaging general members.</p> <p>Bob commented that the membership application has been streamlined, and the interview process is going to be more efficient and accessible.</p> <p>Patrick Loose confirmed that there is no legislation around two four-year term limits and recommended that members in partial seats be moved to full term seats.</p>	<p>to the steering committee.</p> <p>Mikie will work with HPG SS Lead to streamline the steering and HPG agendas.</p>
11. HIV, STD, and Hepatitis Branch (HSHB) Report	<p>Mikie Lochner made a comment that the expenditure report is not included in the packet.</p> <p>Patrick Loose provided an update on the year-to-date expenditures. He also mentioned that there is a significant delay at the CDC end in issuing funding for HIV prevention. The current funding goes through December 31, 2023, but has been extended through May 31, 2024 via a no-cost extension.</p> <p>Patrick Loose also provided an update on the year-to-date utilization of services.</p>	
12. HPG Support Staff Report		
a. Administrative budget review	Tabled	
13. Future agenda items for consideration	Tabled	
14. Announcements	Bob Lewis reminded the committee to be mindful of the HPG Support Staff currently being short-staffed.	
a. The 34 th Annual Dr. A. Brad Truax Award Ceremony	The Reception will take place on Friday, December 1, 2023 at the LGBT Center at 3:00 PM – 5:00 PM.	
15. Next meeting date	Date: Tuesday, December 19, 2023 Time: 11:00 AM – 1:00 PM	

Agenda Item	Discussion/Action	Follow-Up
	Location: In-person and via Zoom Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114	
16. Adjournment	1:05PM	



SAN DIEGO HIV PLANNING GROUP (HPG)
MEMBERSHIP COMMITTEE
DRAFT MEETING MINUTES
WEDNESDAY, NOVEMBER 15, 2023, 11:00 AM – 1:00 PM
SOUTHEASTERN LIVE WELL CENTER
5101 MARKET ST, SAN DIEGO, CA 92114 (TUBMAN CHAVEZ ROOM A)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/83939793722?pwd=dJARoW31vGchmUT4t6RCnEBdo7m1Ku.1>

Join the meeting via phone: 1-669-444-9171 Meeting ID: 83939793722#

Meeting ID: 839 3979 3722

Password: MEMBER

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is Three (3)

Present: Bob Lewis, Regina Underwood, Rhea Van Brocklin

Agenda Item	Action	Follow-up
1. Call to order	Bob Lewis called the meeting to order at 11:01 AM and noted that a quorum was established.	
2. Public Comment on non-agenda items (for Members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. Action: Review and approve the November 15, 2023 agenda	Motion: Approve the November 15, 2023, meeting agenda as presented. M/S/C: Van Brocklin/Underwood /3-0 Abstentions: Motion: carries	
5. Action: Interview and approve Tyra Fleming for 2 nd Term HPG Membership	Tabled	
6. Action: Review and approve the September 13, 2023 meeting minutes	Action: Approve the September 13, 2023 meeting minutes as presented. M/S/C: Van Brocklin/Underwood, 3-0 Abstentions: Motion carries	
7. Action: Review follow-up items from the last meeting	The HPG Support Staff reviewed the follow-up items from the previous meeting.	

Agenda Item	Action	Follow-up
8. Old Business		
a. Final review: Membership Committee Operating Guidelines	The Membership Committee reviewed the Guidelines and made additional changes. A member of the public mentioned that the guidelines have changed over time and has asked that the HPG Chair discuss this with the County and request that it go back to the way it used to be. Bob Lewis mentioned that HPG has no control over the Clerk of the Board's decisions.	
b. ACTION: Approve the Membership Application	Motion: Approve the Membership Application M/S/C: Van Brocklin / Underwood, 3-0 Abstentions: Motion carries	HPG Support Staff will add an agenda item to the November 15, 2023, meeting to review and approve the interview process.
c. Getting to Zero (GTZ) 3-Year Action Plan	Reviewed	
i. Membership Committee Plan/Strategy for Recruitment (Dr. Jacobs)	A public member expressed concern about the vacant seats and their role in the action plan.	HPG Support Staff will reach out to Dr. Spector for his availability to be interviewed in December for a second term
ii. Consumer Recruitment		
d. Focused Recruitment	<ul style="list-style-type: none"> • Add to the December Agenda: Dr. Spector's term expires on 1/14/2024. • Chris Nolan – interested in being a member of Dist. 1 or seat 34 • Marco Aguirre Seat 10- received 11/1 - pending COB approval to add to the agenda • Rhea VanBrocklin Seat 18 – pending re-appointment letter from the COB 	
i. Open Seats	General member seats, 2, 5, 6, 9, 11, 12, 13, 14, 15 & 24 Seat #24 - Hospital Planning Agency or Health Care Planning Agency Seat #26- Prevention Services Consumer/Advocate Seat #27- Prevention Services Consumer	

Agenda Item	Action	Follow-up
	Seat #28- State Government-State Medicaid Seat #33- Board of Supervisors Designee: District 1 Seat #37- Board of Supervisors Designee: District 5 Seat #42- HIV Testing Representative Seat #43- HIV Testing Representative	
ii. Term Expired dates	The committee discussed that 14 seats will be terming out 2024, and ten will have completed a 2 nd term.	
iii. New Committee members	None	
iv. Underrepresented Groups (demographics)	Reviewed	
9. New Business		
a. Discussion and review of Mentor and Mentee Guidelines	Tabled and will be discussed at the December 13, 2023, Membership Committee meeting. Rhea Van Brocklin will lead the current Mentor and Mentee Guidelines update.	
10. Routine Business		
a. Attendance	The following committee and HPG members have resigned since the last meetings. <ul style="list-style-type: none"> • Dr. Adam Zweig – MSEC on 9/19/2023 • Shannon Ransom – MSEC on 11/7/2023 • Esteban Duarte HPG/CEG on 10/26/2023 	
i. HPG Attendance	HPG Support Staff provided an update on the HPG member absences over the last 12 months: <ul style="list-style-type: none"> • Pam Highfill - 3 • Bob Lewis 3 • Venice Price 4 • Karla Quezada- Torres 3 • Raul Robles 4 	HPG Support Staff will send attendance email notices to those with three or more absences.
ii. Committees Attendance	HPG Support Staff provided an update on the Committee member absences over the last 12 months: <p>Strategies</p> <ul style="list-style-type: none"> • Allan Acevedo - 4 <p>Steering</p> <ul style="list-style-type: none"> • Allan Acevedo - 4 <p>PSRAC</p> <ul style="list-style-type: none"> • Chris Mueller - 3 	

Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> • Raul Robles - 3 <p>Community Engagement Group</p> <ul style="list-style-type: none"> • Alfredo de Jesus – 5 	
b. Mentor Appointments	The committee reviewed and updated the mentor and mentee list.	
i. Evaluation for Mentors	Tabled	
ii. Continue discussion: How to bring current HPG members into the Mentorship program.	Tabled	
11. Suggested items for the future committee agenda		
12. Announcement	<p>The 34th Annual Dr. A. Brad Truax Award Ceremony and Reception will take place on Friday, December 1, 2023, from 3:00 PM – 5:00 PM at the LGBT Center at 3909 Centre Street, San Diego, CA 92103</p> <p>The Tree of Life Ceremony at Mama’s Kitchen will follow the event.</p>	
13. Next Meeting Date	<p>When: December 13, 2023, 11:00 AM - 1:00 PM.</p> <p>Location: Southeastern Live Well Center 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room A)</p>	
14. Adjourn	The meeting adjourned at 12:39 PM.	



SAN DIEGO HIV PLANNING GROUP (HPG)
 PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)
 MEETING MINUTES
THURSDAY, NOVEMBER 9, 2023, 3:00 PM – 5:00 PM
 SOUTHEASTERN LIVE WELL CENTER
 5101 MARKET STREET SAN DIEGO, CA 92114 (Tubman Chavez room A)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/82979385521?pwd=ucUoVVtBupxbdBxothszYHHIP2luoC.1>

Join the meeting via phone: 1-669-444-9171 United States Toll

Meeting ID: 829 7938 5521

Password: PSRAC

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff at 619-403-8809 or via e-mail at hpg.hhsa@sdcounty.ca.gov

A quorum for this meeting is seven (7)

Present: Reginald Carroll, Alberto Cortes, Pam Highfill, Dr. Delores Jacobs (Chair), Chris Mueller, Raul Robles, Karla Quezada-Torres

Absent: Dr. Beth Davenport, Felipe Garcia-Bigley, Rhea Van Brocklin, Regina Underwood, Freddy Villafan, Cinnamen Kubricky

Agenda Item	Action	Follow-up
1. Call to order	Dr. Jacobs called the meeting to order at 3:18 PM and noted that a quorum was established.	
2. Reminders:	Dr. Jacobs reminded the committee members of the conflicts of interest. Chris Mueller read the committee charge.	
3. Public Comment on non-agenda items (for members of the public)	A member of the public expressed concern about housing.	
4. Sharing our concerns (for committee members)	A committee member expressed appreciation for the concerns raised by the member of the public and expressed concern about limits of the	

Agenda Item	Action	Follow-up
	emergency housing options in the County.	
5. Action: Review and approve the agenda for November 9, 2023	Action: Approve the November 9, 2023 meeting agenda as presented. M/S/C: Cortes/Mueller 5/0 Abstentions: Carroll, Jacobs, Motion carries	
6. Action: Review and approve the meeting minutes for September 14, 2023	Action: Review and approve the meeting minutes from September 14, 2023 M/S/C: Highfill/Quezada-Torres 5/0 Abstentions: Carroll, Jacobs Motion carries	
7. Review follow-up items from the last meeting minutes	None	
8. Old Business		
a) Update on the Needs Assessment Survey	Dr. Jacobs shared that Shannon Ransom and Dr. Beth Davenport would co-chair the Needs Assessment working group.	
b) Continue discussion of Mental Health and Substance Use Treatment Services	The Recipient provided an update on access to services and said that the service standards for Mental Health Services and Substance Use Treatment services are being revised to address this. The Recipient was asked if clients are getting the correct number of visits to mental health services. The Recipients' Office confirmed it's allowable to make these services more frequent if necessary.	The Recipients' Office to confirm that access times are included in the Service Standards
9. New Business	The committee discussed the terming out of some HPG seats and the importance of reaching out to consumers and colleagues to identify members' interest in participating in the committee.	HPG Support Staff will add to the January 2024 to discuss co-chair/chair and committee member recruitment

For any inquiries, please send an email to HPG.HHSA@sdcounty.ca.gov
You may also visit our website at sdplanning.org

Agenda Item	Action	Follow-up
<p>a. ACTION: Recommendations for FY 23 reallocations (current fiscal year, March 1, 2023 – February 29, 2024)</p>	<p>The Recipients mentioned that the County received additional money to support emergency housing.</p>	
10. Routine Business		
<p>a. Review Monthly and Year to Date expenditures and assess for recommended reallocations</p>	<p>The updated expenditure report is unavailable but will be available at the next PSRAC meeting. The Recipients' Office addressed the primary care expenditures and mentioned that the reason for the higher-than-usual expenses might be indicative of the clients returning to and seeking more care. The California Department of Public Health (CDPH) has issued a no-cost extension through May 2024. CDC also announced that the funding the County is receiving will end in May next year. The Recipient's Office is working to ensure that there is no interruption of services. A member of the public expressed concern about HIV spreading through the homeless population and has asked if the County is addressing this in terms of safety and spacing.</p>	
<p>a. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update</p>	<p>PARS report:</p> <ul style="list-style-type: none"> • 54 are currently on the waitlist. • 10 previously enrolled • 10 new applicants <p>Demographics of clients on the waitlist: 54</p> <ul style="list-style-type: none"> • Gender: 39 male, 10 female, 5 transgender • Race/ethnicity: 9 Black, 27 	<p>The steering committee will discuss the following steps to address public comment.</p>

For any inquiries, please send an email to HPG.HHSA@sdcountry.ca.gov
You may also visit our website at sdplanning.org

Agenda Item	Action	Follow-up
	<p>Hispanic/Latino, 18 White, 0 Asian</p> <ul style="list-style-type: none"> • Age: 30 over 45, 22 ages 31-44, 2 ages 18-30 • Central Region 38 East 6 • South 4 • North 6 • There are 103 clients currently enrolled in PARS. <p>A member of the public expressed concern about public comments not being tracked or addressed. The Chair confirmed a policy and ensured this would be addressed.</p>	
b. Review Monthly and TYD service utilization report	Reviewed	
11. Suggested items for the PSRAC agenda	None	
12. Announcements	None	
13. Next Meeting:	<p>Thursday, January 11, 2024 Location: County Operations Center (COC) 5530 Overland Ave. San Diego CA 92123 Room 124</p>	
14. Adjournment	Adjourned at 4:29 PM	

For any inquiries, please send an email to HPG.HHSA@sdcounty.ca.gov
You may also visit our website at sdplanning.org



SAN DIEGO HIV PLANNING GROUP (HPG)
COMMUNITY ENGAGEMENT GROUP
DRAFT MINUTES
WEDNESDAY, OCTOBER 18, 2023, 3:00 PM – 5:00 PM
SERRA MESA – KEARNY MESA LIBRARY
9005 AERO DRIVE, SAN DIEGO, CA 92123

To participate remotely via Zoom:

<https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09>

Call in: US Toll +1 669 444 9171

Meeting ID: 837 8224 2388

Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is four (4).

Committee Members: Michael Donovan, Tyra Fleming, Michael Lochner (HPG Chair), Jen Lothridge (Co-Chair)

Absent: Allan Acevedo, Alfredo De Jesus

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence.	The Co-Chair, Jen Lothridge, called the meeting to order at 3:06 PM and noted the presence of a quorum in person.	
2. <u>Review:</u> Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group Charge. The Chair reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves. Ice breaker - What is your favorite ice cream favor?	

Agenda Item	Discussion/Action	Follow-Up
4. Public comment (for members of the public)	A member of the public commented on Ryan White emergency utility assistance annual cap increase due to overall water, gas, and electric rates. They also raised concern about HOPWA emergency housing program administration and their services. A member of the public also expressed concern about the poor housing conditions, noting that they have not been getting a response from the Case Manager. A member of the public also requested a response from the CEG regarding Medicare due to the current open enrollment.	HPG Support Staff (HPGSS) will reach out to member of the public to provide resources and tools.
5. Sharing our concerns (for committee members)	<p>Tyra Fleming expressed concern about personal information about her being shared without her permission in a different forum and has requested more mindfulness around confidentiality and professionalism.</p> <p>Jen Lothridge has expressed appreciation for making this forum accessible for members of the public.</p>	
6. Action: Approve the Community Engagement Group agenda for October 18, 2023	<p>Action: Approve the Community Engagement Group agenda for October 18, 2023 as presented.</p> <p>Motion/Second/Count (M/S/C): Donovan, Lochner, 3/0</p> <p>Abstention(s): Lothridge</p> <p>Motion carries</p>	
7. Action: Approve the Community Engagement Group minutes for September 20, 2023	<p>Action: Approve the Community Engagement Group minutes for September 20, 2023.</p> <p>Discussion:</p> <p>M/S/C: Lochner, Donovan, 3/0</p> <p>Abstention(s): Lothridge</p> <p>Motion carries</p>	
a. Follow-Up Items:	The recruitment trifold was approved for circulation and will be live/operational until the March 2024	

Agenda Item	Discussion/Action	Follow-Up
	retreat. At that time, a new photo will be taken for the flier.	
8. Old Business	None	
9. New Business		
a. Doxycycline Post-exposure Prophylaxis Training - Dr. Winston Tilghman	<p>Dr. Winston Tilghman, M.D., Medical Director/STD Controller for the County of San Diego gave a presentation on Doxycycline Post-exposure Prophylaxis.</p> <p>A member of the public made a comment about the results compared to those of the UK.</p> <p>A member of the public asked whether this is covered by Medicare and what the price point for the medication is.</p> <p>A member of the public inquired whether with the widespread use of Doxycycline may be more chances of the public developing resistance.</p>	
b. Review HIV Impact Needs Assessment Survey	<p>The HPG Chair Mikie Lochner provided an overview of the Needs Assessment. The CEG Committee reviewed the survey.</p> <p>The committee went over Section one and stopped at Section 2, question 14.</p> <p>Tabled at question #14.</p>	
c. Review Standards Queued for Review	Tabled	
10. Committee Updates	Tabled	
a. CARE Partnership	Tabled	
b. Membership Committee	Tabled	
c. Strategies & Standards Committee	Tabled	

Agenda Item	Discussion/Action	Follow-Up
d. Medical Standards and Evaluation Committee (MSEC)	Tabled	
e. Priority Settings & Resource Allocation Committee (PSRAC)	Tabled	
f. Steering Committee	Tabled	
g. HIV Planning Group (HPG)	Tabled	
h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	Tabled	
11. Announcements	A member of the public thanked the CEG committee for opening the space up for public.	
12. Next meeting date	<p>Next Meeting: Wednesday, November 15, 2023, at 3:00 PM-5:00 PM., in-person and via Zoom.</p> <p>Location: Southeastern Live Well Center; 5101 Market St. San Diego, CA 92114; (Tubman Chavez Room A)</p>	
13. Adjournment	Meeting was adjourned at 5:02 PM.	



SAN DIEGO HIV PLANNING GROUP (HPG)
COMMUNITY ENGAGEMENT GROUP
DRAFT MINUTES
WEDNESDAY, DECEMBER 13, 2023, 3:00 PM – 5:00 PM

Southeastern Live Well Center (Room Tubman Chavez A)
 5101 Market Street, San Diego, CA 92114

To participate remotely via Zoom:

<https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09>

Call in: US Toll +1 669 444 9171

Meeting ID: 837 8224 2388

Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is four (4).

Committee Members: Michael Donovan, Tyra Fleming, Michael Lochner, Jen Lothridge (Co-Chair)

Committee Members Absent: Allan Acevedo (Chair), Alfredo De Jesus

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence.	The Chair, called the meeting to order at 3:08 PM and noted the presence of a quorum in person.	
2. <u>Review:</u> Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group Charge. The Chair reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	A member of the public expressed concern about this meeting not being accessible to consumers.	

Agenda Item	Discussion/Action	Follow-Up
5. Sharing our concerns (for committee members)	None	
6. Action: Approve the Community Engagement Group (CEG) agenda for December 13, 2023	<p>Action: Approve the Community Engagement Group agenda for December 13, 2023 as presented.</p> <p>Public comment: A member of the public expressed concern about a CEG member having missed 7 meetings, including 5 in a row, requesting that this be addressed.</p> <p>Motion/Second/Count (M/S/C): Lochner/Donovan 2/0</p> <p>Abstention(s): Lothridge</p> <p>Motion carries</p>	
7. Action: Approve the Community Engagement Group minutes for October 18, 2023	<p>Action: Approve the Community Engagement Group minutes for October 18, 2023 as presented.</p> <p>M/S/C: Donovan/Lochner 2/0</p> <p>Abstention(s): Lothridge</p> <p>Motion carries</p>	
a. Follow-Up Items:	None	
8. Discussion on outreach/recruitment options	<p>The Co-Chair proposed outreach activities and opportunities.</p> <p>HPG Support Staff (HPGSS) provided an update on the approval for an outreach worker through the County.</p> <p>A member of the public recommended that more people be involved so there are more volunteers to go out to community events. They also mention that a lot of organizations do not post information. Additionally, the Southeastern Live Well Center did not know about the meeting today and has been turning people away at the door.</p> <p>A committee member recommended several upcoming options for tabling.</p>	

Agenda Item	Discussion/Action	Follow-Up
	<p>Mikie Lochner mentioned that the needs assessment survey is planned for distribution by March 1, 2024.</p>	
<p>9. Discussion on meeting location and public spaces</p>	<p>Jen Lothridge mentioned that the sites we have meetings at have to be approved by the County of San Diego. There are several venues such as the LGBT Center that have space available.</p> <p>Mikie Lochner clarified that the meeting spaces need to be approved by the County of San Diego, but some barriers include, but are not limited to cost (which we are required to pay) and virtual accessibility.</p> <p>Jen Lothridge has suggested that the committee help Support Staff with finding spaces to consider for future meetings.</p> <p>It was suggested that the Community Engagement Group committee meet in various regions throughout the year. The member of the public also recommended we investigate changing the times of the meeting.</p>	
<p>10. Discussion on the 2024 Working/Training Plan</p>	<p>Mikie Lochner recommended that the committee discuss the Medicare / Medi-Cal programs in January. The member of the public suggested that the HPG By-Laws be discussed in March or later.</p> <p>Michael Donovan recommended Housing in February, Robert's Rules in March, in-depth review, in April, epidemiology in May, and Happyville in June.</p> <p>HPG support staff recommended that the committee consider training on interpreting information in the</p>	<p>HPGSS will coordinate a speaker for January to present on Medi-Cal and Medicare.</p>

Agenda Item	Discussion/Action	Follow-Up
	<p>expenditure sheet prior to the allocation season. This could be combined with another presentation if needed.</p> <p>Training Plan for 2024 Jan: Insurance, Medi-Cal (Medicaid) & Medicare presentation Feb: Housing March: Roberts Rules/ Ryan White April: In depth review of categories and expenditure sheets and budget interpretation May: HIV Epidemiology June: Happyville exercise (priority setting and budget allocation)</p>	
11. Holiday Party		
12. Next meeting date	<p>Next Meeting: Wednesday, January 17, 2024, at 3:00 PM- 5:00 PM., in-person and via Zoom.</p> <p>Location: Southeastern Live Well Center; 5101 Market St. San Diego, CA 92114; (Tubman Chavez Room A)</p>	
13. Adjournment	Meeting was adjourned at 4:00 PM.	

MEETING MINUTES

CARE PARTNERSHIP FOR WOMEN, CHILDREN, AND FAMILIES Monday, October 16, 2023, 11:00 AM – 1:00 PM Via Zoom

To participate remotely via Zoom, click the following link:

<https://us06web.zoom.us/j/89458232478?pwd=SmlsTjBtaWhMVEVMK0VpciRzZU5qUT09>

Meeting ID: 894 5823 2478

Password: 224708

Spanish Interpretation is available.

Call: 1-888-582-3528 (toll-free) /1-847-944-7361 (US toll)

Passcode: 9150 983#

Attendees: Marvin Hanashiro (UCSD – AVRC), Rhea Van Brocklin (Christie’s Place), Shannon Ransom (UCSD – MCAP), Patty Lopez (UCSD – MCAP), Jim Cassidy (Director of Programs, Being Alive San Diego), Margaux Stack-Babich (UCSD Moores Cancer Center – Community Outreach and Engagement), Daniela Muñoz (Medical Case Manager – UCSD MCAP), Tammelita Cotlon-Pineda (Front Desk Coordinator – UCSD MCAP), Roberto Gallardo (Participant and Accrual Retention Manager, UCSD – HNRP), Reginald Carroll, Joe More (UCSD, MCAP), Felice Jimenez, Dallas Davis, Veronica Figueroa

HPG Support Staff: Dasha Dahdouh, Joyce Ann Eclarino, Erika Peralta, America Gonzalez

Agenda Item	Action	Follow-up
1. Welcome and introductions	Shannon Ransom started the meeting at 11:06 AM, and the participants introduced themselves.	
2. Comments from the Chair/ <ul style="list-style-type: none">▪ Respectful Engagement	Shannon Ransom went over the process of how to access translation services. Respectful engagement comments were read by Marvin Hanashiro.	
3. Moment of silence	A moment of silence was observed, remembering those who have passed and those living with or affected by HIV/AIDS and/or COVID-19.	
4. Review Mission Statement	Rhea Van Brocklin read the Mission Statement.	
5. Public comment/ Sharing our Concerns	A speaker of the public expressed concerns about the clarity of the rules regarding meeting attendance and mileage reimbursement. They also requested that the committee consider going back to when the mileage reimbursement policy existed.	Shannon Ransom and Dasha Dahdouh from HIV Planning Group Support Staff (HPGSS) will research information on mileage reimbursement of

Agenda Item	Action	Follow-up
	<p>Consumers who attend this meeting are not eligible for mileage reimbursement.</p> <p>Another participant expressed concern about the inability to work and the need for more housing and food services. Also inquiring about the reasons, the PARS list is long.</p> <p>Tammelita Cotlon has requested that more in-person groups (outside of HPG) be held, especially for women. Shannon Ransom asked attendees to share what meetings are happening at their sites for consumers.</p> <p>A public comment was made regarding concerns about the status of the housing manager and reminded the committee attendees how vital this role is.</p>	<p>consumers for CEG and CARE Partnership.</p> <p>HPGSS will follow up with the PARS waitlist.</p>
6. Review & approval of the meeting agenda for October 16, 2023	The agenda for October 16, 2023, was approved by consensus.	
7. Review & approval of August 21, 2023 meeting minutes	The meeting minutes from August 21, 2023, were approved by consensus.	HPGSS will change the spelling of Tammelita Cotlon's name.
8. Discuss and update the training plan	<p>Patty Lopez provided the training plan updates.</p> <ul style="list-style-type: none"> • November – San Ysidro and Casa & The LGBT Center • December – Self-Care 	
9. Cultural Competency/ Training Opportunities/ Updates	<p>Gloria Alonzo from Christie's Place announced the upcoming training through Project Pearl, the first cohort as a hybrid model. It will have six modules. Please sign up on the interest list. More information is available at www.sdprojectpearl.com.</p> <p>Rhea Van Brocklin made an announcement for End-of-Life planning at Christie's Place, in collaboration with VIVO VIVA Collective. The session is for Spanish-speaking clients and will take place on Wednesday, October 18, 2023. There will be people onsite to answer questions; dinner will be provided.</p>	

Agenda Item	Action	Follow-up
10. Old Business		
a. None	<p>An attendee expressed concern about childcare services being unavailable when they go to primary and/or support activities. He has requested that the Recipients' Office provide an update on childcare services.</p> <p>Rhea clarified that childcare is coordinated throughout the County. Rhea also explained that childcare for research study appointments is protected as it does not fall within the Ryan White Part A funding.</p> <p>A member of the public inquired about pet support services in the County. Another member of the public commented that free vet services are provided at the Community Health and Resource Fair at the Jackie Robinson YMCA in Mt. Hope on the first Wednesday of every month at 10:00 AM-3: PM. Another member of the public shared PAWS-San Diego; Rhea Van Brocklin will confirm whether it's still operational. Another resource for vet services is available at Financial Assistance for Veterinary Care - San Diego Humane Society (sdhumane.org).</p>	
11. New Business		
a. Presentation: Jim Cassidy, Director of Programs – Being Alive San Diego	<p>Jim Cassidy, Director of Programs at Being Alive San Diego provided information on the program for people affected by the HIV diagnosis. To receive services clients are required to provide a diagnosis or lab results. Being Alive San Diego is located at: <i>3940 Fourth Avenue STE 340 San Diego, CA</i></p>	
12. Reports		
a. Women and Youth Out of	Shannon Ransom provided an update that the next Women and Youth Out of	

Agenda Item	Action	Follow-up
Care Group Discussion	<p>Care group will be held on October 18 at 5:00 PM-8:00 PM. The group will feature a presentation.</p> <p>Childcare services provided for the Project PEARL.</p>	
b. HIV Planning Group (HPG) Planning Group Support Staff	<p>Dasha Dahdouh from HPGSS provided the following updates:</p> <ul style="list-style-type: none"> • Steering Committee and HIV Planning Group committee meetings will be canceled for the month of October 2023 and will resume in November 2023. • Community Engagement Group is scheduled for October 18, 2023, at 3:00 PM-5:00 PM. • A member of our HPGSS, Joyce Ann Eclarino, has been promoted. • Dr. Brad A. Truax Award Event will be held on December 1, 2023 at 3:00 PM-5:00 PM. • HPG is currently recruiting for open committee positions. • HPG retreat will take place March 2024. 	
c. Housing Needs/Progress	None	
d. Ryan White Part D	Shannon provided an update on the Peer Navigator at Christie's Place.	
e. Research i. AIDS Clinical Trials Group (ACTG)/ Antiviral Research Center (AVRC) ii. HIV Neurobehavioral Research Program (HNRP) iii. Mother, Child & Adolescent Program (MCAP)	i. Marvin Hanashiro provided an update on COVID-19 research. ii. Roberto Gallardo provided an update on research related to HIV. Roberto and his team are looking for anyone in the community interested in research who are willing to participate in the control group. People will be screened and may not be eligible. iii. Veronica Figueroa provided an update about MCAP. Margaux Stack-Babich provided a link to an upcoming event: Community Outreach Events (ucsd.edu)	

Agenda Item	Action	Follow-up
	UCSD Moores Cancer Center: https://moorecancercenter.ucsd.edu/outreach/coe-events.html	
13. Announcements	None	
14. Next Meeting Date: Monday, September 18, 2023	Next CARE Partnership Meeting Date: Monday, November 20, 2023, 11:00 AM Location: Virtually/online via Zoom	
15. Adjournment	Adjourned at 12:34 PM	

MEETING MINUTES

CARE PARTNERSHIP FOR WOMEN, CHILDREN, AND FAMILIES Monday, November 20, 2023, 11:00 AM – 1:00 PM Via Zoom

To participate remotely via Zoom, click the following link:

<https://us06web.zoom.us/j/89458232478?pwd=SmlsTjBtaWhMVEVMK0VpciRzZU5qUT09>

Meeting ID: 894 5823 2478

Password: 224708

Spanish Interpretation is available.

Call: 1-888-582-3528 (toll-free) /1-847-944-7361 (US toll)

Passcode: 9150 983#

Attendees: Johneisha Jones (Chair), Delio Ladron de Guevara (The LGBT Community Center – Sexual Health and Wellness Manager), Marvin Hanashiro (UCSD – AVRC), Rhea Van Brocklin (Christie’s Place), Shannon Ransom (UCSD – MCAP), Patty Lopez (UCSD – MCAP), Margaux Stack-Babich (UCSD Moores Cancer Center – Community Outreach and Engagement), Daniela Muñoz (Medical Case Manager – UCSD MCAP), Tammelita Colton-Pineda (Front Desk Coordinator – UCSD MCAP), Roberto Gallardo (Participant and Accrual Retention Manager, UCSD – HNRP), Reginald Carroll, Joe More (UCSD, MCAP), Felice Jimenez, Dallas Davis, Veronica Figueroa, Nicole Pepper (PhD), Bill Le (The LGBT Community Center – Manager of Training & Community Education), Carlie Catolico (County of San Diego - Community Health Program Specialist), Crystal Castro, Loren G, Rosalva

HPG Support Staff: Dasha Dahdouh, Erika Peralta, America Gonzalez

Agenda Item	Action	Follow-up
1. Welcome and introductions	Johneisha Jones started the meeting at 11:01 AM, and the participants introduced themselves online.	
2. Comments from the Chair/ <ul style="list-style-type: none">▪ Respectful Engagement	Johneisha Jones reviewed the process of how to access translation services. Marvin Hanashiro read respectful engagement guidelines.	
3. Moment of silence	A moment of silence was observed, remembering those who have passed and those living with or affected by HIV/AIDS and/or COVID-19.	
4. Review Mission Statement	Margaux Stack-Babich read the Mission Statement.	
5. Public comment/ Sharing our Concerns	None	
6. Review & approval of the meeting agenda for November 20, 2023	The agenda for November 20, 2023, was approved by consensus as presented.	

Agenda Item	Action	Follow-up
7. Review & approval of October 16, 2023 meeting minutes	The meeting minutes from October 16, 2023, were approved by consensus as presented.	
8. Discuss and update the training plan	Patty Lopez reviewed the training plan updates, including: <ul style="list-style-type: none"> • December – Self-Care • The December meeting will take place in person. • Planning to have 211-San Diego in January. 	
9. Cultural Competency/ Training Opportunities/ Updates	None	
10. Old Business		
a. None	None	
11. New Business		
a. Presentation: San Ysidro Health (Casa) – Marilyn Armenta, Patient Navigator/Women’s Specialist and Veronica Nava, Peer Navigator	The presenter discussed San Ysidro Health (CASA) and summarized the services offered through that clinic, including the HIV department Humble Beginnings. Reach out to if you have any questions: Ricardo Vasquez – 619-662-4161	
b. Presentation: The San Diego LGBT Community Center – Bill Van Le, Training and Community Education Manager	Delio Ladron de Guevara from the San Diego LGBT Community Center presented the services available at the center. Services include, but aren’t limited to: <ul style="list-style-type: none"> • Behavioral Health Services • Housing/Supportive Services • Latinx Services • Senior Services The Center also has a Training Institute. For more information, The Center can be contacted at 619-692-2077.	
12. Reports		
a. Women and Youth Out of Care Group Discussion	None	
b. HIV Planning Group (HPG) Planning Group Support Staff	Dasha Dahdouh from HPG Support Staff provided the following updates: <ul style="list-style-type: none"> • The Truax Awards Ceremony will be held in person at The San 	

Agenda Item	Action	Follow-up
	<p>Diego LGBT Community Center on December 1st from 3 -5 pm. Please join us!</p> <ul style="list-style-type: none"> • Four HIV prevention seats are vacant on HPG. If anyone is interested, reach out to HPG Support Staff at hpg.hhsa@sdcounty.ca.gov <p>A member of the public expressed concern about housing and the Partial Assistance Rental Program (PARS).</p>	
c. Ryan White Part D	Shannon Ransom provided an update on Ryan White Part D.	
<p>d. Research</p> <p>i. AIDS Clinical Trials Group (ACTG)/ Antiviral Research Center (AVRC)</p> <p>ii. HIV Neurobehavioral Research Program (HNRP)</p> <p>iii. Mother, Child & Adolescent Program (MCAP)</p>	<p>Dr. Nicole Pepper updated MCAP, mentioning that a new peer position is available to support this program. Dr. Pepper has also appreciated the partnership with Christie’s Place on the peer navigator program.</p> <p>MCAP will be offering a Seeking Safety group in the new year. It’s a 12-week group (hybrid in-person and via Zoom) for women with HIV. Seeking Safety is an evidence-based intervention that teaches safe coping skills to address trauma and/or substance use. Group members need not be MCAP clients; this is open to the community. If you are interested in a Spanish-language-seeking safety group, please contact MCAP staff. Referrals for English or Spanish can be sent to Marie Huerta, LCSW, 858-776-8485 (call/text).</p> <p>Marvin Hanashiro provided an update on the research. One paid study is available for those with COVID-19. If anyone is interested in participating in HIV cure studies, please contact Marvin Hanashiro at mhanashiro@health.ucsd.edu or 619-543-3740.</p> <p>HNRP – no updates</p> <p>Shannon Ransom suggested that those who have participated in studies be recognized with a pin or another way.</p>	

Agenda Item	Action	Follow-up
13. Announcements	None	
14. Next Meeting Date: Monday, December 11, 2023	<p>Next CARE Partnership Meeting Date (in-person and via Zoom): Date: Monday, December 11, 2023, 11:30 AM -1:30 PM Location: Mission Hills - Hillcrest/Knox Branch Library Address: 215 W Washington St, San Diego, CA 92103</p> <p>Note: The library has underground parking, which is free for the first 2 hours. MCAP will provide lunch; if you wish to bring a dish to share, please feel free to do so.</p>	
15. Adjournment	Meeting adjourned at 12:47 PM	

MEETING MINUTES

CARE PARTNERSHIP FOR WOMEN, CHILDREN, AND FAMILIES Monday, December 11, 2023, 11:30 AM – 1:30 PM

Meeting in-person
Mission Hills - Hillcrest/Knox Branch Library
215 W Washington St, San Diego, CA 92103

Attendees: Johneisha Jones (Chair), Shannon Ransom (UCSD – MCAP), Patty Lopez (UCSD – MCAP), Daniela Muñoz (Medical Case Manager – UCSD MCAP), Tammelita Colton-Pineda (Front Desk Coordinator – UCSD MCAP), Reginald Carrol, Marilyn Armenta (San Ysidro Health), Rosalia Vargas, Felicitas Jiménez (UCSD MCAP), Nancy Perez Espinoza, Nancy Tang (MCAP Nurse), Sandra Real (UCSD MCAP), Miriam Zuazo (UCSD MCAP), Veronica Figueroa Frank (UCSD MCAP), Patty Lopez (UCSD MCAP), Martha Solaisa (Consumer),

HPG Support Staff: Erika Peralta, America Gonzalez

Agenda Item	Action	Follow-up
1. Welcome and introductions	Johneisha Jones started the meeting at 11:38 AM, and the participants introduced themselves online.	
2. Comments from the Chair/	None	
<ul style="list-style-type: none"> ▪ Respectful Engagement 	Respectful engagement guidelines were read.	
3. Moment of silence	A moment of silence was observed, remembering those who have passed and those living with or affected by HIV/AIDS and/or COVID-19.	
4. Review Mission Statement	Johneisha Jones read the Mission Statement. Johneisha Jones thanked everyone for coming and being active participants.	
5. Public comment/ Sharing our Concerns	A member of the public said they were glad that the Care Partnership has Spanish speakers and, therefore, the agenda should be in Spanish too and volunteered to do it. A member of the public recommended that the CARE partnership have its meetings in person.	

Agenda Item	Action	Follow-up
	<p>Johneisha Jones noted some women feel isolated, and getting out for a meeting for 1-2 hours is helpful.</p> <p>A meeting participant shared they feel less isolated due to the CARE Partnership meeting today and thanked the group for having an in-person meeting.</p>	
6. Review & approval of the meeting agenda for December 11, 2023	The agenda for December 11, 2023, was approved by consensus as presented.	
7. Review & approval of November 20, 2023 meeting minutes	The meeting minutes from November 20, 2023, were approved by consensus as presented.	
8. Discuss and update the training plan	<p>Next year, there is a plan to have a presenter from 211 San Diego for the 211 Resource Guide website and space available for training for the following months. People have been asking for information on getting a job so someone from the Workforce Committee will be invited to speak.</p> <p>The attendees were encouraged to share if they have someone in mind to speak, and space will be made available in the following months.</p> <p>A meeting participant alerted the committee to the letters for housing. They recommended people double-verify and check what the letters mean to ensure their information is updated.</p>	
9. Cultural Competency/ Training Opportunities/ Updates	<p>Christie's place is continuing the Lotus Project and Project PEARL (Peers Promoting Equity, Advocacy, and Resources through Leadership).</p> <p>Project PEARL: in-person training opportunity is for persons living with HIV to develop leadership skills and learn more about the San Diego HIV planning process.</p> <p>Lotus Project: Training opportunities</p>	
10. Old Business		

Agenda Item	Action	Follow-up
a. Discuss CARE Partnership becoming an HPG Committee	<p>Tabled</p> <p>Johneisha Jones asked how the committee felt regarding the in-person meeting; the response was overwhelmingly positive.</p> <p>HPG support staff and the CARE Partnership will discuss the CARE Partnership returning to regular in-person meetings and the logistics.</p>	A detailed conversation will take place during the next meeting.
11. New Business		
a. Presentation: Self Care - Anita Darcey, RN	<p>Anita Darcey, a registered nurse, gave a presentation on self-care.</p> <p>She conducted a self-care exercise through guided meditation.</p>	
b. Discuss and update the Training Plan for 2024	Tabled	
12. Reports		
a. Women and Youth Out of Care Group Discussion	<p>The committee recommended participants check on friends, family, and especially youth during the holidays.</p> <p>A public member noted that sometimes, friends and family are the community we build.</p>	
b. HIV Planning Group (HPG) Planning Group Support Staff	<p>HPG Support Staff provided updates.</p> <ul style="list-style-type: none"> • The Community Engagement Group will have a Holiday Party during its meeting on December 13, 2023, from 3-5 pm at Southeastern Live Well Center (5101 Market St, San Diego, CA 92114, Room Tubman Chavez A). All are invited. • HPG Support Staff invited everyone to join an HPG committee and assist in providing updates on the HPG. 	
c. Ryan White Part D	<p>Tabled</p> <p>Shannon Ransom and Patty Lopez thanked participants and committee</p>	An update on Ryan White Part D will be provided in 2024.

Agenda Item	Action	Follow-up
	<p>members for support as well as Maria Vergara for the outreach to patients and consumers.</p> <p>A meeting participant stated they would like to see more trans women attend the CARE Partnership meetings.</p>	
d. 2024 Women's Conference – Rhea Van Brocklin	Tabled	
e. Research i. AIDS Clinical Trials Group (ACTG)/ Antiviral Research Center (AVRC) ii. HIV Neurobehavioral Research Program (HNRP) iii. Mother, Child & Adolescent Program (MCAP) iv. UC San Diego Moores Cancer Center	Tabled	
13. Announcements	<p>Maritza with UCSD provided an update on a meeting via Zoom for health equity; she also mentioned UCSD has different prevention cancer presentations with different focuses. For more information, email Maritza at mag075@health.ucsd.edu.</p>	
14. Next Meeting Date: Monday, January 8, 2023	<p>Next CARE Partnership Meeting Date: Monday, January 8, 2024, 11:00 AM Location: Virtually/online via Zoom</p>	
15. Adjournment	Meeting adjourned at 1:24 PM	



County of San Diego

ERIC C. MCDONALD, MD, MPH, FACEP
INTERIM AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES
5469 KEARNY VILLA ROAD, SUITE 2000, MAIL STOP P-578
SAN DIEGO, CA 92123
(619) 531-5800 • FAX (619) 542-4186

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

ELIZABETH A. HERNANDEZ, Ph.D.
PUBLIC HEALTH SERVICES DIRECTOR

HIV, STD and Hepatitis Branch of Public Health Services County of San Diego Health and Human Services Agency Monthly Report to the HIV Planning Group November 2023

Updates are **in bold**.

Items for HPG Follow-Up

- None.

Coronavirus (COVID-19) Impacts and Updates

- The County of San Diego has a webpage dedicated to COVID-19: www.coronavirus-sd.com. On this page, the public has information regarding the current status of COVID-19 in San Diego County.
- For general questions about COVID-19, the County recommends reaching out to 2-1-1 San Diego (211sandiego.org).
- State Public Health Emergency and local emergency came to end at the end of February 2023.
- On May 11, 2023, the federal COVID-19 public health emergency declaration ended. After this date, most tools, like vaccines, treatments, and testing will remain available. But, some tools, like certain data sources and reporting, will change.

MPOX (Monkeypox) Updates

- San Diego County's local health emergency for Monkeypox expired on Thursday, Nov. 10.

Ryan White Parts A/HRSA Updates/Clinical Quality Management

- The Ryan White Part A grant has three parts. The first is "formula." This amount is based upon the number of people living with HIV in San Diego County. The second

part is called “supplemental.” This amount is based upon the strength of the County’s application for funding. The final part of the award is “Minority AIDS Initiative.” This amount is based upon the number of people living with HIV who are Black, Hispanic, Asian, Pacific Islander, Native American/Native Alaskan or whose ancestry includes more than one race.

- HSHB has received final notice of award for the current grant period, March 1, 2023 to February 29, 2024. The final award is \$12,072,854. This represents approximately a 1% increase over the prior year’s award.

Year	Formula	Supplemental	MAI	Total
21-22	\$7,124,107	\$3,469,994	\$742,177	\$11,336,278
22-23	\$7,625,887	\$3,557,289	\$793,221	\$11,976,397
23-24	\$7,492,416	\$3,807,283	\$773,155	\$12,072,854

- HSHB has received a core medical services waiver from HRSA for March 2023 to February 2024. Ordinarily, 75% of grant funding would have to be spent on “core medical services.” With the waiver, the HIV Planning Group is exempt from that requirement. San Diego County has received a core medical services waiver for the past 9 years. The core medical services waiver can be granted if there are no waiting lists for Ryan White HIV core medical services and there is no waiting list for California’s AIDS Drug Assistance Program.

Ryan White Part B

- Notice of Grant Award for FY19-24 was received. Total grant award for Part B and MAI is \$2,291,806 each year.
- Ryan White Part B funds HIV primary care and oral health, medical and non-medical case management, inpatient substance use treatment services, emergency financial assistance, early intervention services, representative payee, and focused HIV testing.

Ending the HIV Epidemic (HRSA 20-078)

- The federal Ending the HIV Epidemic (EHE) initiative focuses on achieving two ambitious goals: a 75% reduction in new HIV infections by 2025 and a 90% reduction in new HIV infections by 2030.
- HRSA conducted a comprehensive site visit from March 14-16, 2023. We are awaiting the final report that will be shared with HPG once received.

- The site visit report was received on May 18. A corrective action plan addressing the findings was submitted to HRSA and we are awaiting the Officer feedback. The Project Officer had returned the Corrective Action Plan to us, which we updated and resent to HRSA. The updated Corrective Action Plan was approved by HRSA on September 8, 2023.
- A new notice of award of \$343,068.00 was received on 1/24/2023 for Budget Period Start Date 03/01/2023 - End Date 02/28/2024. Final notice of award for Budget Period Date 03/01/2023 – End Date 02/28/2024 was received on 03/24/2023 and the total amount is \$2,555,761.00.
- EHE has funded a Leadership Training Program with the goal of engaging persons living with HIV infection in the community planning process. This includes having a role in priority setting and resource allocations, establishing service standards, in efforts to ensure that persons living with HIV receive high quality services to improve retention in care and viral suppression. Training with the pilot group began on 8/30/22. Seven participants attended each module in the month of September, and they all completed the training session. Cohort 1 of Leadership Training began on 11/7/2022 with a total of 13 participants registered and 9 participants attended and completed the session(s). Recruitment for the second cohort began in December and this cohort will be facilitated in Spanish. Out of the 9 participants who completed the first cohort of the Leadership Training, two were selected to apply for HPG as their community-based project (CBP), one decided to do outreach and six were selected as training facilitators. Recruitment for the second cohort began on 12/13/22 and as of 12/16/22 there were 7 participants registered.
- The Spanish-speaking cohort of Leadership Training graduated on 02/24. Participants are working on their community-based projects in collaboration with UCSD MCAP Health Educator. Two graduates will apply to the HPG. There are also several outreach opportunities planned for the next few weeks for graduates to recruit for the upcoming June cohort.
- The Leadership Training program completed in June the first training cohort for the fiscal year 23-24. All participants have been highly engaged in discussion throughout all Project PEARL modules. Many are showing interest in participating in the HIV Planning Group. A few participants are already thinking ahead of what they want their Community-Based Project to look like.

Integrated HIV Surveillance and Prevention (CDC 18-1802)

- Current CDC funding for HIV prevention (known as “PS18-1802”), called High Impact Prevention (HIP) is currently focusing on three areas:
 - Strengthening disease intervention infrastructure;
 - Expanding and providing navigation services (medical care, benefits, support services); and
 - Expanding access to syringe services for persons who inject drugs.
- **CDC 18-1802 funding was originally scheduled to expire on December 31, 2023. However, as a new funding opportunity has yet to be released, HSHB has issued a six-month contract extension from January 1, 2024 to June 30, 2024. The purpose of this extension is to ensure there will be no gaps in services and to allow additional time to complete the next procurement process. This extension will include HIP, MPOX, SSP, Routine Opt-Out Testing, and Focused Testing/Linkage to PrEP service activities.**
- Between January and June 2023:
 - PrEP navigators served 455 individuals who requested help accessing HIV PrEP. Among those who had not yet seen a PrEP prescriber, navigators linked 92% (412/448) to appropriate medical care resulting in 353 individuals newly initiating PrEP. Of 455 served: MSM 87%, MSM/PWID <1%, Other sex risk 12%; 91% male, 5% female, 3% transgender, 1% other/unknown; 48% Hispanic, White 24%, Asian 8%, Black 6%, Unknown 13%, Native Hawaiian/Pacific Islander 1%.
 - Navigators also linked or re-linked 65 individuals living with HIV to medical care. Of these individuals, 26 were newly diagnosed, 32 were previously diagnosed and had fallen out of care and 7 who had not yet fallen out of care were aided in making their next appointment. Of 67 served, 65 linked: 90% MSM, 9% other sex risk, 1% MSM/PWID; 84% Male, 12% transgender, 4% Female; and 58% Hispanic, 21% White, 9% Asian, 7% Black, 3% Unknown, and 1% Native American.
 - Contractors outreached to 1,679 persons vulnerable to HIV and 40 persons living with HIV during the first half of 2023.
 - Contractors also successfully engaged and provided follow-up checks with 101 condom distribution sites throughout San Diego County frequented by people vulnerable to HIV infection.
 - Social media efforts aimed at providing PrEP and PEP information to social/sexual networking sites resulted in 123,926 regional website hits, 44,134 interactions/ impressions, and 9,197 followers on social media.
 - Syringe services were provided to 1,149 individuals during 3,682 sessions.

- **An updated summary of program activities from July 2023 through December 2023 will be provided in January 2024.**

Ending the HIV Epidemic (CDC PS20-2010)

- CDC Ending the HIV Epidemic (CDC EHE) is part of the federal Ending the HIV Epidemic Initiative to reduce new HIV infections in the United States by 75% in the next five years and by 90% in the next ten years.
- In 2020, HSHB was awarded \$1.9 million per year for five years to implement comprehensive HIV programs, that complement existing programs, such as CDC prevention, Ryan White, and other HHS programs to accelerate efforts to reduce new HIV infections across San Diego County.
- **The Recipient’s office has been actively procuring services to implement CDC EHE activities. Four contracts have been awarded as of 8/30/23:**
 - **Comprehensive HIV Prevention Services for Persons Who Inject Drugs:**
 - **Contract was awarded to Family Health Centers of San Diego. Funding will support the foundation of expansion of high-quality, stigma-free, community-based harm reduction services to underserved areas of the County. Services will aim to reduce barriers to HIV, STD and HCV testing and treatment, identify individuals who are at risk of HIV acquisition and link them to needed services, and increase referrals to behavioral and social support services.**
 - **HIV Prevention and Care Services for Transgender Persons**
 - **Contract was awarded to San Ysidro Health. Funding will support enhancement of their existing transgender system of healthcare which includes PrEP, HIV treatment, primary care, care coordination services, and linkages to evidence-based harm reduction services and social support services.**
 - **Benefits Navigation**
 - **Contract was awarded to Family Health Centers of San Diego. Funding will support HIV positive and negative individuals identify and enroll in timely, essential, and appropriate HIV-related medical and social services. Emphasis will be placed on assisting individuals experiencing unique and complex challenges engaging with health and social support systems.**
 - **Implementation Grants for Routine Optout Testing**

- **Contract was awarded to UCSD. Funding will help establish new service delivery systems for conducting routine HIV testing in settings that are not currently conducting routine HIV testing (ex. emergency departments).**
 - **One additional procurement is in process:**
 - **Mobile PrEP Services**
 - **Currently in the contract awarding process.**
 - **Funding will aim to increase access to PrEP, provide culturally and gender responsive PrEP related services, and reduce disparities for our focus populations across the County via mobile units, street-based PrEP teams, and PrEP champions.**
- **In September 2023, the new County of San Diego Getting to Zero (GTZ) mobile application and GTZ Resource Guide was launched to increase access to free, multi-lingual, HIV related resource information in San Diego County. The app is available for download in the Apple Store and Google Play and the Resource Guide is available in both online and print version.**

Status Neutral Approaches to Improve HIV Prevention and Health Outcomes for Racial and Ethnic Minorities - Implementation Sites (HRSA 23-126)

- **HSHB was awarded funding from HRSA to develop and implement a “status-neutral approach” to HIV service delivery for racial and ethnic minorities. Status-neutral refers to an approach for systems design that integrates HIV testing, care, treatment and prevention into a single system, thus breaking down the silos between HIV care and HIV prevention. For a long time, one of the limits of our HIV prevention efforts has been the much smaller amount of funding we received for prevention when compared with the funding we receive for care and treatment.**
- **Deploying three major activities:**
 - **Deploy care coordination/case management services for persons vulnerable to HIV acquisition, providing us with an opportunity to engage in more substantial work with HIV-negative persons who might need additional support due to housing status, mental health, substance use or disability.**
 - **Deploy a Social Networking Strategy (SNS). SNS is an evidence-based approach to identify, engage, and motivate people who are unaware of their status to accept HIV testing and engage in available care and prevention services.**

- Support our HIV Planning Group in shifting its approach to encompass a status-neutral approach by updating its service standards and reducing or eliminating distinctions between services for persons living with HIV and persons who are vulnerable to HIV.
- The total award for the first year is \$500,000, and \$375,000 in years 2 and 3.

Service Utilization

- Ryan White Parts A and B
 - Ryan White Part A Service Utilization Report provides data regarding clients and service utilization through October 31, 2023.
 - To date, the Ryan White Part A system of care provided services to 2,871 clients. This number represents a slight decrease in the number of clients served during the prior grant period, which was 2,929.
 - Viral suppression of clients receiving services in the month of October 2023 was 92% for clients who have viral load tests documented in ARIES.
 - HSHB continues to assess the capacity of the Ryan White system on a monthly basis in critical core medical services. We also include non-medical case management due to its important role in linking clients to needed services. The system capacity assessment looks at the availability of services by measuring the time until the third available appointment. Because of our Core Medical Services Waiver, we must ensure that there are no waiting lists for any core medical service that are longer than 30 days.
 - Outpatient/Ambulatory Health Services: No concerns.
 - Oral Health: No concerns.
 - Psychiatry: No concerns.
 - Mental Health: No concerns.
 - Medical Case Management: No concerns.
 - Non-Medical Case Management: No concerns.
 - PARS Waitlist as of 11/01/23
 - 54 currently on the waitlist
 - 10 previously enrolled
 - 10 new applicants
 - Demographics of clients on the waitlist: 54
 - Gender 39 male, 10 female, 5 transgender
 - Race/ethnicity: 9 Black, 27 Hispanic/Latino, 18 white, 0 Asian

- o Age: 30 over 45, 22 ages 31-44, 2 ages 18-30
- o Central region 38, East 6, South 4, North 6
- 103 currently enrolled in PARS

Budget

- In general, one of the primary measures we use to assess spending is to compare the percent of the year elapsed with the percent of the service category that has been spent. For a 12-month period, around 8% of funding should be spent each month to ensure funding is fully spent by the end of the grant period. When the percent of funds spent is higher than the percent of year elapsed, it means that funding might run out before the end of the grant period. When the percent of funds spent is less than the percent of the year elapsed, there is the possibility of savings and unspent grant dollars at the end of the period. For purposes of this analysis, a variance that is less than 4% (approximately two weeks) is used to determine whether service categories are displaying accelerated or slower-than-expected expenditure.
- **Ryan White Part A**
 - o For the period (3/1/23 – 2/29/24), **the report reflects expenditures through September, representing 58.33% of the grant period.**
 - o The following service categories are under mark for the fiscal year:
 - Peer Navigation (47%)
 - Oral Health (43%)
 - o The following services are over mark for the fiscal year:
 - Early Intervention Services (90%)
 - Primary Care (71%)
 - Emergency Housing (68%)
- **Ryan White Part B**
 - o For the period (4/1/22 – 3/31/23), the report reflects expenditures through August, representing 42% of the grant period.
 - o No concerns.
- **HIV Prevention (PS 18-1802 Funding)**
 - o The report reflects expenditures through August 2023, representing 67% of the funding period.
 - o No concerns.
- **HRSA EHE (20-078 Funding)**

- The report reflects 50% of the grant year elapsed (March 1, 2023-February 29, 2024). HRSA will allow carryover of funds from Years 1 and 2 of the project to Years 3-5.
- No concerns.
- CDC/CDPH (PS20-2010 Funding)
 - This report reflects 8% of the grant year elapsed (August 1, 2023-July 31, 2024).
 - No Concerns.

Policy Updates

- No Updates.

HPG CONFLICT OF INTEREST (COI) SHEET

	Applebaum, Amy	Cortes, Alberto	Davenport, Beth	Garcia Bigley, Felipe	Grelotti, David J.	Highfill, Pamela	Lewis, Robert	Mar-Tang, Moira	Price, Venice	Ransom, Shannon	Spector, Stephen A.	Tilghman, Winston	Underwood, Regina	Van Brocklin, Rhea	Villafan, Freddy	Yancey, Adrienne
CHS: WICYF*																
Early Intervention Services: Regional Services																
Early Intervention Services: Minority AIDS Initiative																
Emergency Financial Assistance																
Foodbank / Home Delivered Meals																
Home-Based Health Care Coordination																
Medical Case Management																
Medical Nutrition Therapy																
Mental Health: Groups / Therapy																
Mental Health: Counseling / Therapy																
Mental Health: Psychiatric Medication Management																
Non-Medical Case Management																
Oral Health																
Outpatient Ambulatory Health Services: Medical Specialty																
Outpatient Ambulatory Health Services: Primary Care																
Outreach Services																
Peer Navigation**																
Substance Use Disorder Treatment: Outpatient																
Substance Use Disorder Treatment: Residential																
Transportation: Assisted and Unassisted																

*Coordinated HIV Services for Women, Infants, Children, Youth and Families

**Referral for Healthcare and Support Services

No Conflicts

Acevedo, Allan F.
Aguirre Mendoza, Marco
Fleming, Tyra
Jacobs, Delores A.

Kubricky, Cinnamon
Lochner, Michael
Quezada-Torres, Karla
Robles, Raul

Weber, Jeffery
West, Abigail
Wimpie, Michael

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
Jan 2023- Dec 2023

HPG Member	1	1	1	1	1	1	1	1	1	0	1	0	10
Total Meetings	25-Jan	22-Feb	22-Mar	26-Apr	24-May	26-Jun	26-Jul	2-Aug	27-Sep	25-Oct	29-Nov	20-Dec	TOTAL
Acevedo, Allan, 8	*	*	*	*	*	*	*	*	1	NM	1	NM	2
Applebaum, Amy, 32	1	*	*	*	*	*	*	*	*	NM	1	NM	2
Cortes, Alberto, 34	*	1	*	*	*	*	1	*	*	NM	*	NM	2
Davenport, Elizabeth, 35	*	*	JC	*	*	*	*	1	1	NM	*	NM	2
Duarte, M. Esteban					*	*	*	1	1	NM			
Fleming, Tyra						*	*	*	*	NM	*	NM	0
Garcia-Bigley, Felipe	*	*	*	*	*	*	*	*	*	NM	*	NM	0
Grelotti, David, 30	*	*	1	*	*	*	*	1	*	NM	*	NM	2
Highfill, Pamela, 21	*	1	*	*	EC	1	*	*	1	NM	1	NM	4
Jacobs, Delores, 20	*	*	*	*	*	*	*	*	1	NM	*	NM	1
Kubricky, Cinnamen, 4	*	1	*	*	1	*	*	*	*	NM	1	NM	3
Lewis, Bob, 17	*	1	1	1	*	*	*	*	*	NM	*	NM	3
Lochner, Mikie, 16	*	*	*	*	1	*	*	*	*	NM	*	NM	1
Mar-Tang, Moira, 39	1	*	1	*	*	*	*	EC	*	NM	*	NM	2
Price, Venice, 44	*	1	*	*	*	1	1	1	*	NM	*	NM	4
Quezada-Torres, Karla, 25	1	*	*	1	*	*	*	*	1	NM	*	NM	3

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
Jan 2023- Dec 2023

Total Meetings	25-Jan	22-Feb	22-Mar	26-Apr	24-May	26-Jun	26-Jul	2-Aug	27-Sep	25-Oct	29-Nov	20-Dec	TOTAL
Ransom, Shannon, 36	*	*	*	*	*	1	*	*	*	NM	*	NM	1
Robles, Raul 7	*	*	1	1	1	*	*	*	1	NM	*	NM	4
Spector, Stephen 31	*	*	1	*	EC	*	*	*	JC	NM	1	NM	2
Tilghman, Winston, 23	*	1	*	*	*	*	*	*	JC	NM	*	NM	1
Underwood, Regina, 19	*	*	1	*	*	*	*	*	*	NM	1	NM	2
Van Brocklin, Rhea, 18	*	*	*	*	1	JC	*	*	*	NM	*	NM	1
Villafan, Freddy 40	*	*	1	*	*	*	*	1	*	NM	1	NM	3
Weber, Jeffery, 41	*	*		*	1	*	*	*	*	NM	*	NM	1
West, Abigail, 29	1	*			*	*	*	1	*	NM	*	NM	2
Wimpie, Michael, 1	*	1	*	*	*	*	*	*	*	NM	*	NM	1
Yancey, Adrienne					EC	*	*	*	*	NM	*	NM	0
To remain in good standing and eligible to vote, the HPG member may not miss 3 consecutive meetings or 6 meetings within 12 months.													
* = Present													
1 = Absent for the month													
1 = Absent when there are multiple meetings in a month. The member needs to attend at least one meeting for attendance to count for the specific month													
JC = Just Cause													
EC = Emergency Circumstance													



Make a difference in your community!

Get involved today!

VACANT SEATS:

General Member *(multiple vacancies)*

Prevention Services Consumer

Prevention Services Consumer/Advocate

HIV Testing Representative

Board of Supervisors - District 1 Representative

Board of Supervisors - District 5 Representative

Hospital Planning Agency or Health Care Planning Agency

State Government - State Medicaid

Website: www.sdplanning.org

Contact: hpg.hhsa@sdcounty.ca.gov

January 2024 – HIV Planning Group Committee Meetings

	Meeting	Date	Time	Location
1	CARE Partnership	Monday, January 8, 2024	11:00 AM – 1:00 AM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room C)
2	Priority Setting & Resource Allocation Committee (PSRAC)	Thursday, January 11, 2024	3:00 PM – 5:00 PM	County Operations Center (COC): 5530 Overland Ave. San Diego, CA 92123 Training Room 124
3	Steering Committee	Tuesday, January 16, 2024	11:00 AM – 1:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)
4	Membership Committee	Wednesday, January 17, 2024	11:00 AM – 1:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room C)
5	Community Engagement Group	Wednesday, January 17, 2024	3:00 PM – 5:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)
6	HIV Planning Group	Wednesday, January 24, 2024	3:00 PM – 5:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)

Reminder: PSRAC switched to every other month in alteration with Strategies effective April 2023 (except for the Budget Allocation Process from June – July).

Strategies Committee time change to 3:00 PM effective June 2023.

February 2024 – HIV Planning Group Committee Meetings

	Meeting	Date	Time	Location
1	Strategies & Standards Committee	Tuesday February 6, 2024	3:00 PM – 4:30 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)
2	Medical Standards & Evaluation Committee (MSEC)	Tuesday, February 13, 2024	4:00 PM – 5:30 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)
3	Membership Committee	Wednesday, February 14, 2024	11:00 AM – 1:00 AM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)
4	Steering Committee	Tuesday, February 20, 2024	11:00 AM – 1:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room C)
5	Community Engagement Group (CEG)	Wednesday, February 21, 2024	3:00 PM – 5:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room C)
6	HIV Planning Group (HPG)	Wednesday, February 28, 2024	3:00 PM – 5:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)

Reminder: PSRAC switched to every other month in alteration with Strategies effective April 2023 (except for the Budget Allocation Process from June – July).

Strategies Committee time change to 3:00 PM effective June 2023.

March 2024 – HIV Planning Group Committee Meetings

	Meeting	Date	Time	Location
1	Membership Committee	Wednesday, March 13, 2024	11:00 AM – 1:00 AM	County Operations Center (COC) 5570 Overland Ave. San Diego, CA 92123 Training Room 1047
2	Priority Setting & Resource Allocation Committee	Thursday, March 14, 2024	3:00 PM – 5:00 PM	County Operations Center (COC) 5530 Overland Ave. San Diego, CA 92123 Training Room 124
3	Steering Committee	Tuesday, March 19, 2024	11:00 AM – 1:00 PM	County Operations Center (COC) 5530 Overland Ave. San Diego, CA 92123 Training Room 124
4	Community Engagement Group (CEG)	Wednesday, March 20, 2024	3:00 PM – 5:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)
5	HIV Planning Group (HPG)	Wednesday, March 27, 2024	3:00 PM – 5:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)

Reminder: PSRAC switched to every other month in alteration with Strategies effective April 2023 (except for the Budget Allocation Process from June – July).

Strategies Committee time change to 3:00 PM effective June 2023.

ASSEMBLY BILL (AB) 2449: JUST CAUSE AND EMERGENCY CIRCUMSTANCES (2023)

If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body’s meeting under two circumstances: (1) for “just cause” and (2) due to “emergency circumstances”.

Qualifying Reason	Provisions to attend remotely	Requirements/Limitations
<p>Just Cause</p>	<ul style="list-style-type: none"> • There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely • A contagious illness prevents the member from attending the meeting in • There is a need related to a defined physical or mental disability that is not otherwise accommodated for • Traveling while on official business of the legislative body or another state or local agency 	<p>A member is limited to two (2) virtual attendances based on “just cause” per calendar year</p>
<p>Emergency Circumstances</p>	<p>“A physical or family medical emergency that prevents a member from attending the meeting in person.”</p> <p>A member is not required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.</p> <p>A request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting*.</p>

**If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.*

ADDITIONAL REQUIREMENTS FOR A MEMBER PARTICIPATING REMOTELY:

In addition to making a request either for “just cause” or due to an “emergency circumstance” for remote appearance, AB 2449 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. Before any action is taken during the meeting, the member **must** publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.
2. A member of the legislative body participating from a remote location must participate through both audio **and** visual technology.
3. A member’s remote participation cannot be for more than three (3) consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. And if the legislative body regularly meets fewer than ten (10) times per calendar year, a member’s participation from a remote location cannot be for more than two meetings.

AB 2449 Checklist

(Applicable January 1, 2023 to December 31, 2025)

Procedures for Public Participation

- Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- Public cannot be required to submit comments prior to the meeting

Procedures for Member to Teleconference from a Remote Location

- Member must participate through both audio and visual technology
- Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
 - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
 - Contagious illness that prevents member from attending in person
 - A need related to a physical or mental disability
 - Travel on official business of the legislative body or another state or local agency
- Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

Procedures for the Board/Commission/Committee/Group

- Include instructions on the agenda how the public can participate remotely
- A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- All votes must be taken by roll call
- Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

TELECONFERENCING RULES UNDER THE BROWN ACT

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstance (AB 2449)
In person participation	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-visual	Audio-visual
Required (minimum) opportunities for public participation	In-Person	Call-In or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (Initial findings and renewed findings every 30 days)	No, but general description to be provided by legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendations for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025