

COMMUNITY ENGAGEMENT GROUP



Wednesday, January 29, 2025, 3:00 PM – 5:00 PM
Seville Plaza – Live Well Support Center 5469 Kearny Villa Rd,
San Diego, CA 92123 (1st Floor, Training Room B)

A quorum for this meeting is three (3).

Committee Members Present: Michael Donovan (Chair) | Hector Garcia | Jen Lothridge (Co-Chair) | Veronica Nava

Committee Members Absent: Skyler Miles

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	<p>The chair called the meeting to order at 3:02PM and noted the presence of an in-person quorum.</p> <p>Comments from the Chair: The chair would like to acknowledge that this has been a colorful week due to the fluctuation of policy changes around grants and Federal money. So, the best advice is to roll with it, and it is going to be a bumpy ride.</p>	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	<p>Committee members read the Mission Statement and the Community Engagement Group (CEG) Charge. Donovan, Nava, and Garcia reviewed the meeting decorum.</p>	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	<p>Members and participants introduced themselves.</p>	
4. Public comment (for members of the public)	<p>A member from the public expresses frustration that many people are unaware of the CEG, which needs to change. They share a personal experience of switching insurance, only to discover that their assigned doctor cannot prescribe their HIV medication. Although they are confident that the Ryan White Program will provide the medication if necessary, they note that the process is difficult and slow, and many others may not know how to access this support.</p>	

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5. Sharing our concerns (for committee members)	None.	
6. ACTION: Approve the consent CEG agenda for January 29, 2025 (which includes the January 29, 2025 agenda and the December 11, 2024, minutes)	<p>Motion: Approve the consent agenda for January 29, 2025 with the adjustment of moving 9. New Business above 8. Old Business.</p> <p>Motion/Second/Count (M/S/C): Nava/Garcia/2-0</p> <p>Public comment:</p> <p>Abstention(s): Donovan</p> <p>Motion carries</p>	
Follow-Up Items from minutes:	HPG SS will add the review of the 2025 Community Engagement Group Work/Training Plan to the next agenda; STATUS: Completed	
7a. Committee Updates		
I. Membership Committee	Membership is making progress on recruiting. 3 new members this month and 1 reappointment.	
II. Strategies and Standards Committee	Continue to review the universal standards and trauma-informed care and will be voting on the anti-racism statement that was forwarded from CEG.	
III. Medical Standards and Evaluation Committee (MSEC)	MSEC will meet 2/11 to finalize the Dental Practice Guidelines and Oral Care Service Standards with a discussion including Dr. Whyte the Chief Dental Officer for the County.	
IV. Priority Settings and Resource Allocation Committee (PSRAC)	PSRAC will have a meeting 2/13 to discuss reallocations so please come in and voice your opinion.	
V. Steering Committee	Beginning of March, the Steering Committee will meet the second Friday of every other month from 10am-12pm. They are also planning for the retreat that will occur March 26 th at 1-5pm.	
VI. HIV Planning Group	Approved the reallocations, one appointment, and one reappointment. They also had a presentation from Dr. Whyte on oral health and practices.	

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7b. Community Updates		
I. CARE Partnership	Care met in January and discussed the A Women’s Voice HIV conference and had a presentation from the Women Shine research study.	
II. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	None.	
8. Old Business		
a. Committee Attendance	None.	
b. Discussion: Review the 2025 Community Engagement Group Working/Training Plan	<p>The committee reviewed the 2025 recruitment plan and outreach schedule and discussed the following ideas:</p> <ul style="list-style-type: none"> - Sending HPG materials for POZabilities and Christie’s Place to repost. - Recording the “What is the HIV Planning Group” presentation and uploading to YouTube for views. - A “Join the HPG” section has been added to POZabilities newsletter. - Overcoming the perception that the HPG is only bureaucracy and no action. - Putting emphasis on prevention, specifically the Ending the HIV Epidemic. - Changing the date & time of the meetings. - Restructuring the meetings to have a hosting organization and then official business after. - More focus on navigating care and educating consumers what the program does and doesn’t provide. 	HPG SS will update the 2025 Training Plan
9. New Business		
a. Presentation: Conflict of Interest – Dasha Dahdouh	<p>Dasha Dahdouh presented on Conflict of Interest and discussed the following:</p> <ul style="list-style-type: none"> - Defining Conflict of Interest - Recusals and Disqualifications - Members’ Responsibilities as it Relates to Conflict of Interest - Annual HPG Requirements - Part A Funded Providers 	

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	<ul style="list-style-type: none"> - Examples of Conflicts of Interests 	
<p>b. Discussion: Review the HIV Planning Group Membership Participation Expectation document</p>	<p>The following was discussed:</p> <ul style="list-style-type: none"> - The document should state that every member of CEG can attend at least one additional committee meeting annually. However, since not all CEG members are part of the HPG, it can be placed in another CEG document. - To put the document in either the outreach document or charge document. <p>Public comment:</p> <ul style="list-style-type: none"> - The document should say all “HPG and community members”. 	<p>HPG SS will add the CEG expectation to one of the documents as a listed responsibility.</p>
10. Announcements	<ul style="list-style-type: none"> - POZabilities A Sweet Affair Fundraiser February 1st from 6:30-8:30 PM - Christie’s Place Black History Month Celebration February 28th from 12:30-3PM. Theme is the 70s. 	
11. Next meeting date	<p>Next Meeting: Wednesday, February 19, 2025, from 3:00 PM – 5:00 PM Location: <i>Southeastern Live Well Center; 5101 Market St, San Diego, CA 92114 (Tubman Chavez Room A)</i></p>	
12. Adjournment	Meeting was adjourned at 4:38PM.	