



County of San Diego

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SAN DIEGO HIV PLANNING GROUP (HPG) STRATEGIES AND STANDARDS COMMITTEE

Tuesday, February 7, 2023
11:30 AM – 1:00 PM
Meeting by ZOOM

DRAFT MINUTES
Quorum = Seven (7)

Committee Members Present: Amy Applebaum, Dr. Beth Davenport, Lucia Franco, Moira Mar-Tang, Joseph Mora, Shannon Ransom (Chair), Dr. Winston Tilghman, Jeffery Weber, Michael Wimpie

Committee Members Absent: Allan Acevedo (Co-Chair), Liz Johnson, Venice Price

Agenda Item	Action	Follow-up
1. Call to order	Shannon Ransom established that a quorum was present and called the meeting to order at 11:31 AM.	
2. ACTION ITEM: Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	Motion: Recognize that there is a continued proclaimed state of emergency, and State and local officials have imposed or recommended measures to promote social distancing authorizing teleconferenced meetings pursuant to Government Code section 54953(e). Motion/Second/Count (M/S/C): Davenport/Tilghman 7/0 Abstention(s): Ransom Motion carries	
3. Public Comment/Sharing our Concerns	None	
4. Review and approve the agenda for February 7, 2023	Motion: Approve the agenda for the February 7, 2023 meeting as presented. M/S/C: Davenport/Wimpie 8/0 Abstention(s): Ransom Motion carries	
5. Review and approve the Minutes for December 6, 2022	Motion: Approve the minutes for the December 6, 2022 meeting as presented. M/S/C: Davenport/Weber 7/0	

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	<p>Abstentions: Ransom Motion carries</p>	
<p>6. Review follow up items from the last meeting</p>	<p>a) Getting to Zero Community Engagement Plan</p> <ul style="list-style-type: none"> i. Pending: HIV Planning Group (HPG) support staff will ask for year of birth and home district to report member representativeness <p>b) Review Universal Standards to include Competency Standards for Disability and Trauma-Informed Care</p> <ul style="list-style-type: none"> i. Complete: Draft changes to Competency in Service Design and Delivery ii. Pending: Draft changes to Trauma-Informed Care <p>c) Recommendation from Priority Setting and Resource Allocation Committee (PSRAC) to review service guidelines related to Psychosocial Services (regions, populations)</p> <ul style="list-style-type: none"> i. Complete: Forwarded to Steering Committee on January 17, 2023. 	<p>HPG Support to forward demographics update of year of birth and home district report to Membership Committee to include in their reporting. Remove from Strategies agenda.</p>
<p>7. Old Business</p>		
<p>a) Getting to Zero Community Engagement Plan</p> <ul style="list-style-type: none"> i. JEDI Principles Implementation 	<p>Discussion led by Dr. Delores Jacobs on Getting to Zero Community Engagement Plan updates.</p> <p>The HIV Planning Group retreat is scheduled to take place on Wednesday, March 22, 2023, at the Valencia Park/Malcolm X Library (5148 Market St. San Diego, CA 92114). Those who volunteered for workgroup can do a meet-and-greet with the consultant prior to the retreat before moving forward with diversity trainings.</p> <p>Part of the communication plan is reaching a wider audience with enhanced communication about HPG and what we do and how they can participate, etc. If people are aware of existing groups who are welcoming to HIV members or members who are at risk of HIV, we would like for people to send people these groups, names of individuals, etc. to Joyce Ann Eclarino, HPG Support Staff, to get more information distributed.</p>	

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	<p>The committee was asked to think about strategies to have providers make available on request the consolidation of appointments on the same site and possibly on same day. This consumer request historically and currently is increasing as we begin to return to in-person meetings. Many desire to not have to go to multiple places/locations for care.</p> <p>There was concern from the public on retreat being open to only committee members. There was also concern for diversity of HPG members.</p>	
<p>ii. Follow-up: Consultant for HPG's JEDI Workforce</p>	<p>The consultant is in the contracting process with the Recipient's office.</p>	
<p>b) Update: Integrated Statewide Strategic Plan</p>	<p>The Recipient's office had no additional updates and anticipated additional information after meeting with project officers. It was requested to keep this item on the Strategies and Standards Committee agenda.</p>	
<p>c) Consider changes to Transportation Standards and/or Universal Standards to add a requirement that Consumers be assessed for transportation needs</p>	<p>The Recipient's office reported that they have a meeting with the Part A Project Officer at the end of this month about how transportation may be measured and linked towards health outcome.</p> <p>The Clinical Quality Management (CQM) group had discussed universal enrollment and hoped that this process would roll out in March of this year to streamline services across the board.</p> <p>There was concern about utilization of Compass Card System and that the new system is Pronto, which can be utilized through a smart phone. The Recipient's office stated that the standard is to give a daily pass plus two (2) additional emergency passes.</p> <p>It was requested to keep this item on the Strategies and Standards Committee agenda.</p>	
<p>d) Review draft changes to Universal Standards:</p>	<p>Motion: Approve and accept draft changes to 'Competency in Service Design and Delivery' in Universal Standards as included in the meeting packet. M/S/C: Mora/Weber 8/0</p>	<p>HPG Support Staff to put together draft of competency standards with tracked changes to</p>

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<p>i. For Approval: Competency in Service Design and Delivery</p>	<p>Abstention(s): Ransom Motion carries</p> <p>The Pacific AIDS Education and Training Center and Christie’s Place are participating in trainings on Trauma-Informed Care and Cultural Humility. If needed they can help support the County and contractors and their team to get trained. Their curriculum is HRSA-approved.</p> <p>The section about the curriculum will be updated in the future. The need for a HRSA-approved curriculum will be discussed, however, that update was not ready to be included in the version of the draft presented.</p>	<p>present at next meeting.</p>
<p>ii. Discussion: Review draft changes to Trauma-Informed Care</p>	<p>Shannon Ransom and Rhea Van Brocklin have volunteered to work on finalizing the draft to Trauma-Informed Care for review at next Strategies and Standards Committee meeting. It was asked if it would be helpful for direct resources be mentioned in this section. If found not appropriate in this section, it would be appropriate to provide this information elsewhere.</p> <p>Important items mentioned to include in the draft are voluntary sexual experiences as well as adverse events and research on adverse events.</p>	
<p>8. New Business</p>		
<p>a) Discussion: Annual review of data requests to the Recipient</p>	<p>The committee discussed data that Strategies and Standards would want to review this year. Examples of data sets that the Priority Settings and Resource Allocation Committee (PSRAC) review annually were provided, including Co-Occurring conditions, PARS data, Housing Services data, HPG expenditures and budget, HIV epidemiology presentation by Dr. Tweeten, continuum of care for number of clients maintained in care and unmet need. Testing data is also reviewed at PSRAC on a regular basis as well as Service Utilization each month. There was a request to include filling out viral suppression data, more information on those who are inconsistent or falling out of care, and demographics breakdown of the data.</p>	<p>HPG Support to provide PSRAC workplan for Strategies and Standards Committee to preview at next meeting.</p> <p>HPG Support to confirm that subpopulation data may be requested noting that this usually requires a large sample size to</p>

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	<p>It was stated that it would be helpful to view list of data reports that PSRAC provides, then can identify data gaps at Strategies and Standards Committee.</p> <p>It is on the radar for Prevention team to conduct a gap analysis, however, there is no exact time frame. They review who is receiving prevention services and if there are gaps in prevention activities. If there is a request for gap analysis, Prevention compares data to epidemiologist's data.</p> <p>Suggestions were to consider including vulnerable populations, reviewing HIV testing reports. This request would be considered a separate request and/or added on request from the data that the Recipient's office provides. It was stated that the Recipient's office provides data on types of tests. It was stated that what will happen is that a request is made, and a subpopulation sample size is sometimes small to make an analysis.</p> <p>In terms of HIV impact and regional focus meetings, the goal is to have data collected by late summer/early fall of this year. Regional community meetings will be completed by staff and/or a consultant after we move into in-person meetings.</p>	<p>get to that level of detail.</p>
<p>b) Discussion: In-Person Meetings</p>	<p>The new AB 2449 ruling is effective immediately after the local COVID emergency concludes at the State level. It was expressed that travel to meetings will be difficult. There were suggestions from the public to possibly change the meeting times. There were several suggestions to meeting locations, however, meeting location would need to meet several requirements and have considerations to connectivity, space, and ADA compliance. The March meeting is reserved to take place in the South Live Well Center (690 Oxford St. Chula Vista, CA 91911). The South Live Well Center will not be open from April through July. The Recipient's office is working to secure more permanent meeting space, however, will not have information until new Southeast Live Well</p>	

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	<p>facility opens this summer. There is no given date for grand opening.</p> <p>If any members have any suggestions for potential meeting space, forward information to Shannon Ransom or HPG Support Staff.</p>	
9. Update Committee Work Plan		
a) Upcoming Trainings		
10. Recommendations to HPG, HPG committees, and requests of recipient	None currently.	
11. Suggested items for the future committee agenda	None currently.	
12. Announcements	<p>A new member of the HIV Planning Group Support Team will be starting on Friday, February 24, 2023.</p> <p>The Women's Conference, taking place on Saturday, March 11th, is now accepting registrations. Seats are filling up fast for in-person event. It will cap at around 160 attendees.</p>	
13. Confirm next meeting date and time	<p>Tuesday, March 7, 2023 at 11:30 AM Location: In-Person and via Zoom 690 Oxford St. Chula Vista, CA 91911</p>	
14. Adjournment	Meeting adjourned at 1:02 PM.	