



**SAN DIEGO HIV PLANNING GROUP (HPG)**  
**COMMUNITY ENGAGEMENT GROUP**  
**MEETING PACKET**  
**WEDNESDAY, February 21, 2024 3:00 PM – 5:00 PM**  
 Southeastern Live Well Center

5101 Market St, San Diego, CA 92114, Room Tubman Chavez A

**NOTE:** This meeting is audio and video recorded.

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff via e-mail at [hpg.hhsa@sdcounty.ca.gov](mailto:hpg.hhsa@sdcounty.ca.gov).

## TABLE OF CONTENTS

Document	Page Number(s)
Directions to Meeting for Community Engagement Group (CEG)	002
02/21/2024 Community Engagement Group Agenda (English)	003 - 004
02/21/2024 Community Engagement Group Agenda (Spanish)	005 - 006
01/17/2023 Community Engagement Group Meeting Minutes (English)	007 - 011
01/17/2023 Community Engagement Group Meeting Minutes (Spanish)	012 - 016
Updated 2024 CEG Training Plan	017
CEG Attendance	018
Housing Project-Based Voucher Program information	019 - 025
<b>Appendix (Provided for Informational Purposes)</b>	
AB 2449: Cause/Emergency Circumstance Information	027 - 029

# Meeting Location & Directions:

## Community Engagement Group

Wednesday, February 21, 2024

3:00 PM - 5:00 PM

## **Southeastern Live Well Center**

5101 Market Street

San Diego, CA 92114

Tubman Chavez Room C



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

### **FROM I-805 SOUTH:**

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

### **FROM I-805 NORTH:**

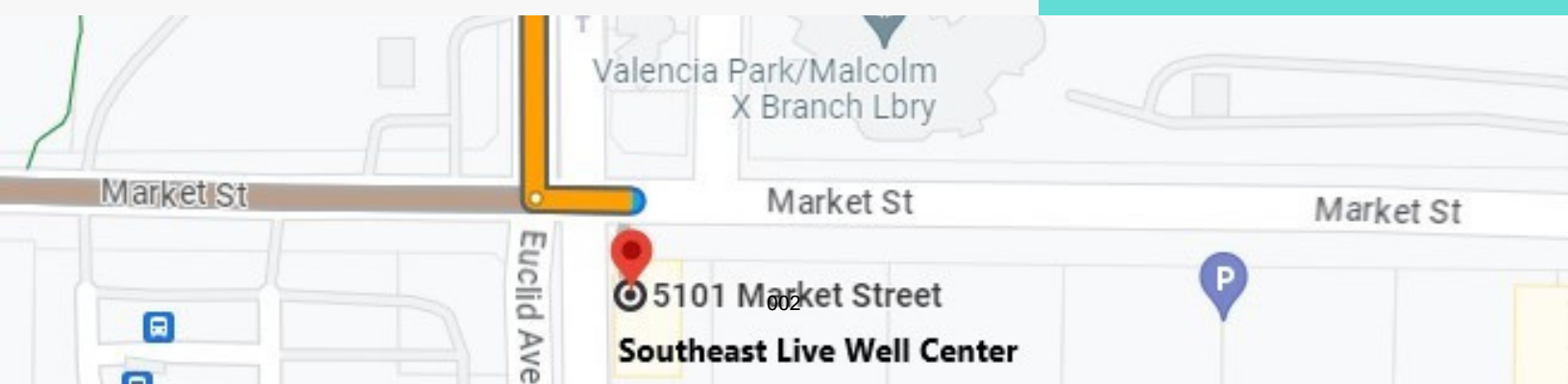
1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.



## **PUBLIC TRANSPORTATION**

**MTS Trolley:**  
Orange Line

**MTS Bus Routes:**  
3, 4, 5, 13, 60, 916,  
917 and 955



## COMMUNITY ENGAGEMENT GROUP (CEG)



Wednesday, February 21, 2024, 3:00 PM – 5:00 PM  
Southeastern Live Well Center  
5101 Market Street, San Diego, CA 92114  
(Tubman Chavez Room C)

### To participate remotely via Zoom:

<https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09>

Call in: US Toll +1 669 444 9171

Meeting ID: 837 8224 2388      Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting.  
Please contact HPG Support Staff via e-mail at [hpg.hhsa@sdcounty.ca.gov](mailto:hpg.hhsa@sdcounty.ca.gov).

### A quorum for this meeting is three (3)

**Committee Members:** Allan Acevedo | Michael Donovan | Michael Lochner (acting Chair) | Jen Lothridge (Co-Chair)

## MEETING AGENDA ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum
3. Introductions and Icebreaker
4. Public comment (for members of the public)
5. Sharing our concerns (for committee members)
6. **Action:** Approve the Community Engagement Group agenda for February 21, 2024
7. **Action:** Approve the Community Engagement Group minutes for January 17, 2024 (Review follow-up items from the minutes)
  - a. Review: Community Engagement Group Working/Training Plan
8. Old Business
  - a. None
9. New Business
  - a. Housing: Upcoming housing developments; First time home buyer programs; Landlord/Tenant Rights - Freddy Villafan, County Housing Program Analyst  
Housing and Community Development Services
10. Committee Updates
  - a. CARE Partnership
  - b. Membership Committee
  - c. Strategies and Standards Committee
  - d. Medical Standards and Evaluation Committee
  - e. Priority Settings and Resource Allocation
  - f. Steering Committee
  - g. HIV Planning Group
  - h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)

## COMMUNITY ENGAGEMENT GROUP (CEG)

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11. Announcements

12. **Next meeting date:** March 20, 2024, at 3:00 PM – 5:00 PM.

**Location:** Southeastern Live Well Center: 5101 Market Street (Room Tubman Chavez A), San Diego, CA 92114, AND via Zoom.

13. Adjournment

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### Community Engagement Group Charge:

#### 1) Educate Community Members

- Educate/train community members about the HIV Planning Group's local HIV services planning process and prepare them for and support them in increased involvement throughout the HIV Planning Group Process: committees, task forces, working groups, and other opportunities, as well as HIV Planning Group membership.

#### 2) Increase Community Members' Participation

- Increase the level and diversity of community involvement, including from under-served and under-represented populations.
- Represent the needs of all community members, including those unable to participate in meetings.
- Provide linkages to regional and population-specific community groups and ensure communication between those groups and the Community Engagement Group.
- Identify and seek to overcome barriers to community participation.

#### 3) Represent Community Member Needs Throughout the HIV Planning Group Process

- Provide community representation on HIV Planning Group committees, task forces, etc., and ensure the flow of information from those groups to the Community Engagement Group.
- Encourage maximum community involvement in the Priority Setting Committee and other established venues for the annual priority setting and budget allocations process; the Community Engagement Group will not develop separate budget recommendations.
- Serve as a venue for providing community feedback regarding HIV Planning Group issues (e.g., task forces).

## GRUPO DE PARTICIPACIÓN COMUNITARIA (CEG)



*miércoles, 21 de febrero del 2024, 3:00 PM – 5:00 PM*  
*Southeastern Live Well Center*  
*5101 Market Street, San Diego, CA 92114*  
*(Tubman Chavez Sala C)*

### Para participar de forma remota a través de Zoom:

<https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09>

**Llame a:** Número de EE. UU. +1 669 444 9171

**ID de la reunión:** 837 8224 2388

**Código de acceso:** 106514

Los servicios de traducción de idiomas están disponibles previa solicitud al menos 96 horas antes de la reunión.

Póngase en contacto con el personal de soporte de HPG por correo electrónico en [hpg.hhsa@sdcounty.ca.gov](mailto:hpg.hhsa@sdcounty.ca.gov)

### El quórum para esta reunión es de tres (3)

**Miembros del Comité:** Allan Acevedo | Michael Donovan | Michael Lochner (presidente interino) | Jen Lothridge (Copresidenta)

## AGENDA DE LA REUNIÓN ORDEN DEL DÍA

1. Llamada al orden, pase de lista, comentarios de la presidencia y un momento de silencio
2. Revise los antecedentes, la declaración de la misión, los objetivos y el acuerdo del decoro de la reunión
3. Introducciones y rompehielos
4. Comentario público (para miembros del público)
5. Compartir nuestras preocupaciones (para los miembros del comité)
6. **Acción:** Aprobar la acta Grupo de Participación Comunitaria para 21 de febrero de 2024
7. **Acción:** Aprobar la acta del Grupo de Participación Comunitaria para (Revisar los elementos de seguimiento de las actas) 17 de enero de 2024 Revisión: Plan de Trabajo/Capacitación del Grupo de Participación Comunitaria
8. Puntos viejos
  - a. Ninguno
9. Puntos nuevos
  - a. Vivienda: Próximos desarrollos habitacionales; Programas para compradores de vivienda por primera vez; Derechos del Propietario/Inquilino - Freddy Villafan, Analista del Programa de Vivienda del Condado Servicios de Vivienda y Desarrollo Comunitario
10. Actualizaciones del Comité
  - a. Asociación CARE
  - b. Comité de Membresía
  - c. Comité de Estrategias y Normas
  - d. Comité de Estándares Médicos y Evaluación
  - e. Comité de Designación de Prioridades y Asignación de Recursos

## **GRUPO DE PARTICIPACIÓN COMUNITARIA (CEG)**

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- f. Comité Directivo
- g. Grupo de Planificación del VIH
- h. Comité de Vivienda para el VIH/Oportunidades de Vivienda para Personas con SIDA (HOPWA)

11. Anuncios

12. **Fecha para la próxima reunión:** 20 de marzo del 2024 de 3:00 p.m. a 5:00 p.m.

**Ubicación:** Southeastern Live Well Center: 5101 Market Street (Room Tubman Chavez A), San Diego, CA 92114, Y por Zoom.

13. Fin de la reunión

### **Cargo del Grupo de Participación Comunitaria:**

#### **1) Educar a los miembros de la comunidad**

- Educar/capacitar a los miembros de la comunidad sobre el proceso local de planificación de los servicios de VIH del Grupo de Planificación del VIH y prepararlos y apoyarlos para una mayor participación en todo el proceso del Grupo de Planificación del VIH: comités, grupos de trabajo, grupos de trabajo y otras oportunidades, así como la membresía del Grupo de Planificación del VIH.

#### **2) Aumentar la participación de los miembros de la comunidad**

- Aumentar el nivel y la diversidad de la participación de la comunidad, incluso de las poblaciones desatendidas y subrepresentadas.
- Representar las necesidades de todos los miembros de la comunidad, incluidos aquellos que no pueden participar en las reuniones.
- Establecer vínculos con grupos comunitarios regionales y específicos de la población y garantizar la comunicación entre esos grupos y el Grupo de Participación Comunitaria.
- Identificar y tratar de superar las barreras a la participación de la comunidad.

#### **3) Representar las necesidades de los miembros de la comunidad durante todo el proceso del grupo de planificación del VIH**

- Proporcionar representación de la comunidad en los comités, grupos de trabajo, etc. del Grupo de Planificación del VIH, y garantizar el flujo de información de esos grupos al Grupo de Participación Comunitaria.
- Fomentar la máxima participación de la comunidad en el Comité de Establecimiento de Prioridades y otros lugares establecidos para el proceso anual de establecimiento de prioridades y asignaciones presupuestarias; el Grupo de Participación Comunitaria no desarrollará recomendaciones presupuestarias separadas.
- Servir como un lugar para proporcionar comentarios de la comunidad sobre los problemas del Grupo de Planificación del VIH (p. ej., grupos de trabajo).

**SAN DIEGO HIV PLANNING GROUP (HPG)  
COMMUNITY ENGAGEMENT GROUP**



*Wednesday, January 17, 2024, 3:00 PM – 5:00 PM  
Southeastern Live Well Center  
5101 Market Street, San Diego, CA 92114  
(Tubman Chavez Room A)*

A quorum for this meeting is three (3).

**Committee Members present:** Michael Donovan, Tyra Fleming, Michael Lochner, Jen Lothridge (Co-Chair)

**Committee Members absent:** Allan Acevedo

**ORDER OF BUSINESS**

<b>Agenda Item</b>	<b>Discussion/Action</b>	<b>Follow-Up</b>
1. Call to order, roll call, comments from the chair, and a moment of silence.	The Chair called the meeting to order at 3:00 PM and noted the presence of a quorum in person.	
2. <u>Review:</u> Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group (CEG) Charge. The Chair reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	A member of the public introduced themselves as a peer advocate and shared an open letter about the state of the HIV services. They expressed concern about hardship with signing up for a Ryan White program and that information is outdated on the HPG website. They stated the goldenrod experience was also an issue. They are also going to enter this letter for the California Public Record Act Request.	
5. Sharing our concerns (for committee members)	A member of the committee encouraged HPG support staff (HPG SS) to review HPG website links and confirm their function.	HPG SS to confirm HPG website links.
6. <b>Action:</b> Approve the Community Engagement	<b>Action:</b> Approve the CEG agenda for January 17, 2024 as presented.	

**SAN DIEGO HIV PLANNING GROUP (HPG)  
COMMUNITY ENGAGEMENT GROUP**

Agenda Item	Discussion/Action	Follow-Up
Group agenda for January 17, 2024	<b>Motion/Second/Count (M/S/C):</b> Lochner/Donovan/4-0 <b>Abstention(s):</b> Lothridge <b>Motion carries</b>	
<b>7. Action:</b> Approve the Community Engagement Group minutes for December 13, 2023.  Follow-Up Items:	<b>Action:</b> Approve the Community Engagement Group minutes for December 13, 2023 as presented. <b>M/S/C:</b> Lochner/Fleming/3-0 <b>Abstention(s):</b> Lothridge <b>Motion carries</b>  HPG Support Staff reviewed one follow-up item.	
a. Review the 2024 Training Plan	The committee reviewed the CEG 2024 Training Plan and made the following recommendations: <ul style="list-style-type: none"> <li>• Move the Happyville exercise to June.</li> <li>• Move Expenditures/Budget training to April to go with In-depth review of service categories.</li> <li>• Move the By-laws training to July.</li> <li>• Consider including HIV Prevention topics as one of the trainings and/or if a speaker is not available for any of the trainings September through November.</li> <li>• September – Conflict of interest</li> <li>• October – Dental services</li> <li>• November – Transportation</li> </ul> HPG SS will work with chair/vice-chair offline to come up with trainings	HPG SS will update the training plan and review with the chair.
8. Old Business	None	
9. New Business		
a. Medicare and Health Insurance Presentation – Dylan Murray, Medicare,	Dylan Murray, San Diego Medicare Broker, presented on Medicare. For more information, Dylan can be	



**SAN DIEGO HIV PLANNING GROUP (HPG)  
COMMUNITY ENGAGEMENT GROUP**

Agenda Item	Discussion/Action	Follow-Up
and Health Insurance	reached at <a href="mailto:dylan@yourhealthpolicy.com">dylan@yourhealthpolicy.com</a> or at 619-306-7943.	
b. Medi-Cal Presentation – Vanessa Aguayo, Patient Engagement Specialist	Vanessa Aguayo presented on Medi-Cal. For more information, Vanessa can be reached at 858-326-7162 or at <a href="mailto:vanessaag@fhcsd.org">vanessaag@fhcsd.org</a> .	
c. Review the 2024 Survey of HIV Impact	<p>Shannon Ransom provided a summary of the Survey of HIV Impact working group process and reviewed the survey tool. The committee discussed and made the following recommendations/comments:</p> <ul style="list-style-type: none"> <li>• Why do people think the survey is lengthy?</li> <li>• The survey is done every three years and captures important data to help improve access to and quality of services.</li> <li>• The working group did an excellent job of hard work for several hours dedicated to reviewing and editing the questions.</li> <li>• The first page includes the reason why the data are being collected and how they are going to be used.</li> <li>• Comparing data to previous surveys is important. This survey will be compared to 2017 results.</li> <li>• Concern about certain questions being unnecessary and too invasive.</li> <li>• The working group looked at the survey with the need in mind.</li> <li>• There is a dedicated budget and some of that will be for the evaluation of the data.</li> </ul>	

**SAN DIEGO HIV PLANNING GROUP (HPG)  
COMMUNITY ENGAGEMENT GROUP**

Agenda Item	Discussion/Action	Follow-Up
	<p>The committee members and participants were asked to review the survey and submit questions/concerns/ideas to HPG SS no later than Friday, January 26, 2024.</p> <p>Michael Donovan and Lori Jones expressed interest in participating in the next working group to develop a strategy for disseminating the surveys.</p>	
10. Committee Updates		
a. CARE Partnership	HPG SS provided an update on the ongoing discussion for the group to become an official HPG committee.	
b. Membership Committee	The January meeting was cancelled due to lack of quorum. Two interviews will be conducted at the February 2024 meeting.	
c. Strategies and Standards Committee	No updates	
d. Medical Standards and Evaluation Committee	No updates	
e. Priority Settings and Resource Allocation Committee	Mikie Lochner provided an update on the discussions that were held at the meeting, including emergency housing, state funding status, and the appointment of the new chair and election of a new vice-chair.	
f. Steering Committee	The Needs Assessment Survey of HIV Impact was discussed at the January 16, 2024 meeting. The retreat will be discussed at the February 2024 meeting.	
g. HIV Planning Group	The next meeting will be held on January 24, 2024. Shannon Ransom will review the Needs Assessment Survey of HIV Impact.	

**SAN DIEGO HIV PLANNING GROUP (HPG)  
COMMUNITY ENGAGEMENT GROUP**

Agenda Item	Discussion/Action	Follow-Up
h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	No updates	
11. Announcements	<p>Project PEARL is having a training in Spanish to learn more about the HPG and the planning process. It will start on Tuesday, January 30, 2024. More information is available via Christie's Place.</p> <p>Pozabilities will hold an HIV and Aging Town Hall on Saturday, February 3, 2024 9:00 AM – 5:00 PM at the LGBT Center. Breakfast, lunch, and Spanish translation will be provided. For more information contact <a href="mailto:info@pozabilities.org">info@pozabilities.org</a>. There will be an HPG table at the event.</p>	
12. Next meeting date	<p>Next Meeting: <b>Wednesday, February 21, 2024, at 3:00 PM- 5:00 PM.</b>, in-person and via Zoom.</p> <p>Location: Southeastern Live Well Center; 5101 Market St. San Diego, CA 92114; (Tubman Chavez Room C)</p>	
13. Adjournment	Meeting was adjourned at 5:01 PM.	

## GRUPO DE PARTICIPACIÓN COMUNITARIA (CEG)



Miércoles, 17 de enero del 2024, 3:00 PM – 5:00 PM  
Southeastern Live Well Center  
5101 Market Street, San Diego, CA 92114  
(Tubman Chavez Sala A)

### Para participar de forma remota a través de Zoom:

<https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09>

**Llame a:** Número de EE. UU. +1 669 444 9171

**ID de la reunión:** 837 8224 2388      **Código de acceso:** 106514

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### El quórum para esta reunión es de tres (3)

**Miembros del Comité presentes:** Michael Donovan | Tyra Fleming | Michael Lochner (Presidente interino) | Jen Lothridge (Vicepresidenta)

**Miembros del Comité ausentes:** Allan Acevedo

## ACTA DE LA REUNIÓN

Punto del orden del día	Discusión/Acción	Seguimiento
1. Llamada al orden, pase de lista, comentarios de la presidencia y un momento de silencio.	El Presidente declaró abierta la sesión a las 15:00 horas y tomó nota de la presencia de quórum en persona.	
2. <u>Revisión:</u> Antecedentes, declaración de la misión, objetivos y acuerdo del decoro de la reunión	Los miembros del comité leyeron la Declaración de Misión y el Cargo del Grupo de Participación Comunitaria (CEG, por sus siglas en inglés). El Presidente pasó revista al decoro de la reunión.	
3. Introducciones (Nombre, Rol con HPG/Consumidor, Pronombres), Rompehielos	Los miembros y participantes se presentaron.	
4. Comentario público (para miembros del público)	Un miembro del público se presentó como un defensor de pares y compartió una carta abierta sobre el estado de los servicios de VIH. Expresaron su preocupación por las dificultades para inscribirse en un programa de Ryan White y que la información está desactualizada en el sitio web de HPG. Afirmaron que la experiencia de la vara de oro también	

**GRUPO DE PARTICIPACIÓN COMUNITARIA (CEG)**

Punto del orden del día	Discusión/Acción	Seguimiento
	era un problema. También van a ingresar esta carta para la Solicitud de la Ley de Registros Públicos de California.	
5. Compartir nuestras preocupaciones (para los miembros del comité)	Un miembro del comité alentó al personal de apoyo de HPG (HPG SS) a revisar los enlaces al sitio web de HPG y confirmar su función.	HPG SS para confirmar los enlaces al sitio web de HPG.
6. <b>Acción:</b> Aprobar la agenda del Grupo de Participación Comunitaria para 17 de enero de 2024	<b>Acción:</b> Aprobar el orden del día de la CEG tal 17 de enero de 2024 como se presenta. <b>Movimiento/Segundo/Cuenta (M/S/C):</b> Lochner/Donovan/4-0 <b>Abstención(es):</b> Lothridge <b>Acarreos de movimiento</b>	
7. <b>Acción:</b> Aprobar las actas del Grupo de Participación Comunitaria para 13 de diciembre de 2023 .  Elementos de seguimiento:	<b>Acción:</b> Aprobar el acta del CEG tal 13 de diciembre de 2023 como se presenta. <b>M/S/C:</b> Lochner/Fleming/3-0 <b>Abstención(es):</b> Lothridge <b>Acarreos de movimiento</b>  HPG SS revisó un elemento de seguimiento.	
a. Revisa el Plan de Capacitación 2024	El comité revisó el Plan de Capacitación CEG 2024 y formuló las siguientes recomendaciones: <ul style="list-style-type: none"> <li>• Traslada el ejercicio de Happyville a junio.</li> <li>• Trasladar la capacitación de Gastos/Presupuesto a abril para acompañar la Revisión en Profundidad de las Categorías de Servicio.</li> <li>• Trasladar la capacitación de los Estatutos a julio.</li> <li>• Considere la posibilidad de incluir temas de prevención del VIH en algunas de las capacitaciones y/o si un orador no está disponible para ninguna de las capacitaciones de septiembre a noviembre.</li> </ul>	HPG SS actualizará el plan de capacitación y lo revisará con el Vicepresidente.

## GRUPO DE PARTICIPACIÓN COMUNITARIA (CEG)

Punto del orden del día	Discusión/Acción	Seguimiento
	<ul style="list-style-type: none"> <li>• Septiembre – Conflicto de intereses</li> <li>• Octubre – Servicios dentales</li> <li>• Noviembre – Transporte</li> </ul> <p>HPG SS trabajará con el Presidente/Vicepresidente fuera de línea para idear capacitaciones.</p>	
8. Puntos viejos	Ninguno	
9. Puntos nuevos		
a. Presentación de Medicare y Seguros de Salud – Dylan Murray, Medicare y Seguros de Salud	Dylan Murray, corredor de Medicare de San Diego, hizo una presentación sobre Medicare. Para obtener más información, puede comunicarse con Dylan <a href="mailto:al.dylan@yourhealthpolicy.com">al.dylan@yourhealthpolicy.com</a> o al 619-306-7943.	
b. Presentación de Medi-Cal – Vanessa Aguayo, Especialista en Participación del Paciente	Vanessa Aguayo presentó en Medi-Cal. Para obtener más información, puede comunicarse con Vanessa al 858-326-7162 o al <a href="mailto:vanessaag@fhcsd.org">vanessaag@fhcsd.org</a> .	
c. Revise la Encuesta de 2024 sobre el impacto del VIH	<p>Shannon Ransom proporcionó un resumen del proceso del grupo de trabajo de la Encuesta sobre el Impacto del VIH y revisó la herramienta de la encuesta. El comité examinó y formuló las siguientes recomendaciones y comentarios:</p> <ul style="list-style-type: none"> <li>• ¿Por qué la gente piensa que la encuesta es larga?</li> <li>• La encuesta se realiza cada tres años y captura datos importantes para ayudar a mejorar el acceso y la calidad de los servicios.</li> <li>• El grupo de trabajo hizo un excelente trabajo durante varias horas dedicadas a revisar y editar las preguntas.</li> <li>• La primera página incluye el motivo por el que se recopilan los datos y cómo se van a utilizar.</li> </ul>	

## GRUPO DE PARTICIPACIÓN COMUNITARIA (CEG)

Punto del orden del día	Discusión/Acción	Seguimiento
	<ul style="list-style-type: none"> <li>• Es importante comparar los datos con encuestas anteriores. Esta encuesta se comparará con los resultados de 2017.</li> <li>• Preocupación por que ciertas preguntas sean innecesarias y demasiado invasivas.</li> <li>• El grupo de trabajo examinó la encuesta teniendo en cuenta la necesidad.</li> <li>• Hay un presupuesto específico y parte de él se destinará a la evaluación de los datos.</li> </ul> <p>Se pidió a los miembros del comité y a los participantes que revisaran la encuesta y enviaran preguntas/inquietudes/ideas a HPG SS a más tardar el viernes 26 de enero de 2024.</p> <p>Michael Donovan y Lori Jones expresaron su interés en participar en el próximo grupo de trabajo para desarrollar una estrategia para difundir las encuestas.</p>	
10. Actualizaciones del Comité		
a. Asociación CARE	HPG SS proporcionó una actualización sobre la discusión en curso para que el grupo se convierta en un comité oficial de HPG.	
b. Comité de Membresía	La reunión de enero fue cancelada por falta de quórum. En la reunión de febrero se realizarán dos entrevistas.	
c. Comité de Estrategias y Normas	Sin actualizaciones	
d. Comité de Estándares Médicos y Evaluación	Sin actualizaciones	
e. Comité de Establecimiento de Prioridades y Asignación de Recursos	Mikie Lochner proporcionó una actualización sobre las discusiones que se llevaron a cabo en la reunión, incluida la vivienda de emergencia, el estado de financiamiento estatal y el nombramiento del nuevo presidente y	

## GRUPO DE PARTICIPACIÓN COMUNITARIA (CEG)

Punto del orden del día	Discusión/Acción	Seguimiento
	la elección de un nuevo vicepresidente.	
f. Comité Directivo	En la reunión de enero se debatió la Encuesta de Evaluación de las Necesidades sobre el Impacto del VIH. El retiro se discutirá en la reunión de febrero de 2024.	
g. Grupo de Planificación del VIH	La próxima reunión se celebrará el 24 de enero de 2024. Shannon Ransom revisará la Encuesta sobre el Impacto del VIH.	
h. Comité de Vivienda para el VIH/Oportunidades de Vivienda para Personas con SIDA (HOPWA)	Sin actualizaciones	
11. Anuncios	Jen Lothridge anunció que Project PEARL está recibiendo una capacitación en español para aprender más sobre HPG. Comenzará el martes 30 de enero de 2024. Más información está disponible a través de Christie's Place. POZabilities llevará a cabo una reunión pública sobre el VIH y el envejecimiento el sábado 3 de febrero de 2024 de 9:00 a. m. a 5:00 p. m. en el Centro LGBT. Se proporcionará desayuno, almuerzo y traducción al español. Para obtener más información, póngase en contacto con <a href="mailto:info@pozabilities.org">info@pozabilities.org</a> . Habrá una mesa HPG en el evento.	
12. Fecha de la próxima reunión	<b>Fecha:</b> miércoles 21 de febrero de 2024, de 3:00 p.m. a 5:00 p.m., en persona y a través de Zoom. <b>Ubicación:</b> Southeastern Live Well Center, 5101 Market St., San Diego, CA 92114; (Tubman Chávez, Sala C)	
13. Fin de reunión	Se levanta la reunión a las 5:01 PM.	



**Community Engagement Group (CEG)  
2024 Training Plan**

<b>Month</b>	<b>Presentation/Training</b>	<b>Month</b>	<b>Presentation/Training</b>
January	<ul style="list-style-type: none"> <li>Insurance Programs</li> </ul>	July	<ul style="list-style-type: none"> <li>HPG Bylaws Training</li> </ul>
February	<ul style="list-style-type: none"> <li>Housing</li> </ul>	August	<ul style="list-style-type: none"> <li>(None; due to weekly HPG meetings)</li> </ul>
March	<ul style="list-style-type: none"> <li>Robert's Rules of Order/Ryan White</li> </ul>	September	<ul style="list-style-type: none"> <li>Conflict of interest</li> </ul>
April	<ul style="list-style-type: none"> <li>In depth review of service categories</li> <li>Expenditure Sheets and budget sheets (Dr. Ken Riley)</li> </ul>	October	<ul style="list-style-type: none"> <li>Dental services</li> </ul>
May	<ul style="list-style-type: none"> <li>Epidemiology data (using to make decisions)</li> </ul>	November	<ul style="list-style-type: none"> <li>Transportation</li> </ul>
June	<ul style="list-style-type: none"> <li>Happyville exercise/ "Another Day in Happyville" (Dr. Ken Riley)</li> </ul>	December	<ul style="list-style-type: none"> <li>None</li> </ul>

<b>Topics without a set date</b>	
HIV Prevention topics (include in several trainings)	

**HIV PLANNING GROUP  
12-MONTH COMMITTEE TRACKING  
Feb 2023 - Jan 2024**

<b>Community Engagement Group</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>#</b>
<b>Total Meetings</b>	1	1	1	1	1	1	1	1	1	1	1	1	12
<b>Member</b>													
Acevedo, Allan	*	*	*	*	*	*	*	*	1	1	1	1	4
De Jesus, Alfredo	*	*	1	*	1	*	1	1	1	1	1		
Donovan, Michael	*	JC	*	*	*	*	*	*	*	*	*	*	0
Fleming, Tyra		*	*	JC	*	*	*	JC	*	*	*	*	0
Lochner, Mikie	1	*	*	1	*	*	*	*	*	*	*	*	2
Lothridge, Jen		*	*	*	*	*	*	*	*	*	*	*	0

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

\* = Present

1 = Absent for the month






1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause



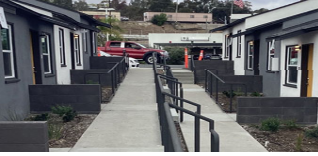
EC = Emergency Circumstance

NM = No Meeting

## Housing Authority of the County of San Diego Project-Based Voucher Program

	Project Name/Type	City/District	Owner/Developer	Total # of Units	PBV Units	Bedroom Types	Target Population	HAP Effective Date	Contract Expiration Date
<b>Completed Projects</b>					<b>239</b>				
1	 Pine View Apartments 1101 Alturas Rd. Fallbrook, CA 92028 Existing Housing	Fallbrook D5	Community Housing Works	101	25	10 One-Bedroom Units 15 Two-Bedroom Units	Low Income Families	08/03/2009	08/02/2034
2	 Vista Terrace Apartments 987 Postal Way Vista, CA 92083 New Construction - Acquisition and Rehab	Vista D5	North County Solutions for Change	47	35	29 Two-Bedroom Units 6 Three-Bedroom Units	Disabled	08/20/2013	08/19/2028
3	 Ramona Schmale Family Senior Apartments 430 16 Street Ramona, CA 92065 New Construction	Ramona D2	Ramona Seniors CIC, LP	62	61	50 One-Bedroom Units 11 Two-Bedroom Units	Elderly	07/12/2019	07/11/2039
4	 Veterans Village of San Diego 1540 South Escondido Boulevard, Escondido, CA 92025 Existing Housing	Escondido D5	Veterans Village of San Diego	54	5	5 One-Bedroom Units	Veterans	10/01/2020	09/30/2040
5	 The Grove Apartments 815 Civic Center Dr. Vista, CA 92084 New Construction	Vista D5	Wakeland Opportunities for Affordable Housing	81	24	20 One-Bedroom Units 4 Two-Bedroom Units	Elderly	10/29/2020	10/28/2040

**Housing Authority of the County of San Diego  
 Project-Based Voucher Program**

	Project Name/Type	City/District	Owner/Developer	Total # of Units	PBV Units	Bedroom Types	Target Population	HAP Effective Date	Contract Expiration Date
6	 Villa de Vida Poway 12355 Oak Knoll Road Poway, CA 92064 New Construction	Poway D2	Mercy Housing	54	53	50 One-Bedroom Units 3 Two-Bedroom Units	Special Needs- Developmentally Disabled	05/27/2021	05/26/2041
7	 Villa Lakeshore 12606 Lakeshore Dr Lakeside, CA 92040 Mod Rehab RAD Conversion	Lakeside D2	MAAC	34	28	25 Two-Bedroom Units 3 Three-Bedroom Units	Low Income Families	08/01/2021	07/31/2041
8	 El Cajon Senior Veterans Apartments (Genesis) 735-739 El Cajon Blvd. El Cajon, CA 92020 Rehabilitation	El Cajon D2	San Diego Community Housing Corporation	9	8	8 One-Bedroom Units	Elderly Veterans	10/12/21	10/11/41

**Housing Authority of the County of San Diego  
 Project-Based Voucher Program**

	Project Name/Type	City/District	Owner/Developer	Total # of Units	PBV Units	Bedroom Types	Target Population	Conditionally Awarded Date	AHAP Effective Date
<b>Conditionally Awarded Projects</b>					<b>300</b>				
<b>9</b>				85	42	42 Studio Units	Low Income Seniors and Homeless Seniors with SMI	02/23/2022	
<b>10</b>				100	60	55 One-Bedroom Units 5 Two-Bedroom Units	Low Income Seniors	02/23/2022	
<b>11</b>				54	53	51 Studio Units 2 One-Bedroom Units	Low Income Seniors and Homeless Seniors with SMI	04/11/2022	04/03/2023
<b>12</b>				96	24	3 One-Bedroom Units 7 Two-Bedroom Units 14 Three-Bedroom Units	Low Income Families	04/11/2022	03/16/2023

**Housing Authority of the County of San Diego  
 Project-Based Voucher Program**

	Project Name/Type	City/District	Owner/Developer	Total # of Units	PBV Units	Bedroom Types	Target Population	Conditionally Awarded Date	AHAP Effective Date
<b>Conditionally Awarded Projects</b>									
13				54	53	49 One-Bedroom Units 4 Two-Bedroom Units	Low Income Seniors and Homeless/ At Risk Seniors with SMI		
14				63	15	7 One-Bedroom Units 4 Two-Bedroom Units 4 Three-Bedroom Units	Low Income Families and Homeless/At Risk with SMI		
15				50	25	20 Studio Units 5 One-Bedroom Units	Low Income Seniors and Homeless/ At Risk Seniors		
16				10	5	4 Studio Units 1 One-Bedroom Unit	Transitional Age Youth		
17				33	23	14 Two-Bedroom Units 9 Three-Bedroom Units	Low Income Homeless/At Risk		

**Housing Authority of the County of San Diego  
 Public Housing Developments**

		Project Name/Type	City	Total # of Units	Year Built	Bedroom Types	Target Population
<b>Existing Developments</b>							
1		Town Center Manor 434 F Street Chula Vista, CA 91910	Chula Vista	59	1985	58 One-Bedroom Unit 1 Two-Bedroom Unit 6 Accessible Units	Elderly/Disabled
2		Dorothy St. Manor 778 Dorothy St. Chula Vista, CA 91911	Chula Vista	22	1992	22 Three-Bedroom Units 2 Accessible Units	Working Families
3		Melrose Manor Apartments 1678 Melrose Avenue Chula Vista, CA 91911	Chula Vista	24	1984	8 Three-Bedrooms Units 16 Two-Bedroom Units 2 Accessible Units	Working Families
4		L St. Manor Apartments 584 L St. Chula Vista, CA 91911	Chula Vista	16	1992	16 Three-Bedroom Units 1 Accessible Unit	Working Families
		Project Name/Type	City	Total # of Units	Year Built	Bedroom Types	Target Population
<b>USDA Funded</b>							
1		Firebird Manor 444 Firebird Lane San Marcos, CA 92069	San Marcos	38	1996	30 Three-Bedroom Units 6 Four-Bedroom Units 2 Five-Bedroom Units	Low Income Agriculture Workers

# Down Payment and Closing Cost Assistance Program



The **Down Payment and Closing Cost Assistance (DCCA) Program** is a first-time homebuyer program designed to make funds available to low-income households to help with the purchase of a home in the County of San Diego program area including the Cities of Carlsbad, Coronado, Del Mar, Encinitas, Imperial Beach, La Mesa, Lemon Grove, Poway, San Marcos, Santee, Solana Beach, Vista and all Unincorporated Areas of the County of San Diego.

Low-income, first-time homebuyers may qualify for a low-interest, deferred payment loan of up to 22% of the purchase price for down payment assistance and up to \$10,000 in closing costs assistance.

## Who is Eligible?

- Households whose income is 80 percent or less than the San Diego County Area Median Income, as adjusted for household size.
- Qualified applicants and all household members over the age of 18 must be a first-time homebuyer.
- Buyer must obtain a fixed-rate first trust deed loan; have adequate income, a good credit rating; and provide a minimum down payment of 3 percent.
- Applicants also must attend a homebuyer education class and pre-purchase counseling.

## Eligible Properties

- New or resale single family homes, townhomes, and condominiums located within the County of San Diego program area.
- The current maximum purchase price may not exceed \$676,000 (subject to annual adjustments).
- Before your loan can be approved, your new house will be inspected to ensure the required standards are met.

## How to Apply

- Visit <https://sdhc.org/housing-opportunities/first-time-homebuyers/>.
- Contact a loan officer from the participating lender list.
- Attend a Homebuyer Education Course with a San Diego Housing Commission-approved provider.
- Work with a real estate agent to find a property.

The County of San Diego has partnered with the San Diego Housing Commission to administer the DCCA Program. For more information, please visit <https://bit.ly/46hTH05> or scan the QR Code.





County of San Diego

# Down Payment and Closing Cost Assistance Program (DCCA)



*Low-income, first-time homebuyers may qualify for a low-interest, deferred payment loan of up to 22% of the purchase price for down payment assistance and up to \$10,000 in closing costs assistance.*

To learn more about the DCCA program, **scan the QR code** or visit <https://sdhc.org/housing-opportunities/first-time-homebuyers/>.



The County of San Diego has partnered with the San Diego Housing Commission to administer the Down Payment and Closing Cost Assistance Program. For more information, visit <https://bit.ly/46hTH05>.



LIVE WELL  
SAN DIEGO

# **APPENDIX**

(Pages 027 - 029)

## **ASSEMBLY BILL (AB) 2449: JUST CAUSE AND EMERGENCY CIRCUMSTANCES (2023)**

If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under two circumstances:

(1) for "just cause" and (2) due to "emergency circumstances".

<b>Qualifying Reason</b>	<b>Provisions to attend remotely</b>	<b>Requirements/Limitations</b>
<b>Just Cause</b>	<ul style="list-style-type: none"><li>• There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely</li><li>• A contagious illness prevents the member from attending the meeting in</li><li>• There is a need related to a defined physical or mental disability that is not otherwise accommodated for</li><li>• Traveling while on official business of the legislative body or another state or local agency</li></ul>	A member is limited to <b>two (2)</b> virtual attendances based on "just cause" per calendar year
<b>Emergency Circumstances</b>	<p>"A physical or family medical emergency that prevents a member from attending the meeting in person."</p> <p>A member is not required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.</p> <p>A request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting*.</p>

*\*If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.*

### **ADDITIONAL REQUIREMENTS FOR A MEMBER PARTICIPATING REMOTELY:**

In addition to making a request either for "just cause" or due to an "emergency circumstance" for remote appearance, AB 2449 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. Before any action is taken during the meeting, the member **must** publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
2. A member of the legislative body participating from a remote location must participate through both audio **and** visual technology.
3. A member's remote participation cannot be for more than three (3) consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. And if the legislative body regularly meets fewer than ten (10) times per calendar year, a member's participation from a remote location cannot be for more than two meetings.

## **AB 2449 Checklist**

(Applicable January 1, 2023 to December 31, 2025)

### **Procedures for Public Participation**

- Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- Public cannot be required to submit comments prior to the meeting

### **Procedures for Member to Teleconference from a Remote Location**

- Member must participate through both audio and visual technology
- Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
  - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
  - Contagious illness that prevents member from attending in person
  - A need related to a physical or mental disability
  - Travel on official business of the legislative body or another state or local agency
- Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

### **Procedures for the Board/Commission/Committee/Group**

- Include instructions on the agenda how the public can participate remotely
- A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- All votes must be taken by roll call
- Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

# TELECONFERENCING RULES UNDER THE BROWN ACT

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstance (AB 2449)
In person participation	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-visual	Audio-visual
Required (minimum) opportunities for public participation	In-Person	Call-In or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (Initial findings and renewed findings every 30 days)	No, but general description to be provided by legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendations for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025