

MEDICAL STANDARDS AND EVALUATION COMMITTEE (MSEC)



Tuesday, February 27, 2024, 4:00 PM – 5:30 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room A)

A quorum for this meeting is six (6).

Committee Members present: Dr. David Grelotti | Bob Lewis | Mikie Lochner | Ivy Rooney | Dr. Stephen Spector | Lisa Stangl | Dr. Winston Tilghman (Chair) | Karla Quezada-Torres

Committee Members absent: Dr. Jeannette Aldous (Co-Chair) | Yessica Hernández

Committee Members joining virtually: Dr. Laura Bamford (Just Cause)

Meeting Minutes

Agenda Item	Action	Follow-up
1. Welcome and moment of silence, comments from the Chair	<p>Dr. Tilghman called the meeting to order at 4:18 PM and noted the presence of an in-person quorum. A moment of silence was observed.</p> <ul style="list-style-type: none"> - Due to the frequency of this committee's meetings, its attendance policy will be if a member misses two consecutive meetings their voting is suspended until the attendance is back in compliance. - Finalized Practice Guidelines were sent to all committee members via email along with the meeting reminder. 	
2. Public comment	None	
3. Sharing our concerns	A committee member shared their concern about access to medical services for the aging population.	
4. Action: Review and approve the February 27, 2024 meeting agenda	<p>Motion: Approve the February 27, 2024 meeting agenda as presented.</p> <p>Motion/Second/Count (M/S/C): Lochner/Lewis/6-0</p> <p>Abstentions: Tilghman</p> <p>Motion carries</p>	
5. Action: Review and approve the November 14, 2023 meeting minutes	<p>Motion: Approve the November 14, 2023 meeting minutes as presented.</p> <p>M/S/C: Stangl/Quezada-Torres/5-0</p> <p>Abstentions: Lochner, Tilghman</p> <p>Motion carries</p>	

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6. Old Business:		
<p>a. Discussion: Getting to Zero (GTZ) Community Engagement – Next Steps</p>	<p>Dr. Tilghman discussed the GTZ Community Engagement Plan and noted no specific tasks for the MSEC, but the committee will continue to review the goals and objectives to determine if any might apply to the committee.</p>	
<p>b. Discussion: MSEC committee meeting logistics</p>	<p>The committee held a discussion about the time of day, the frequency, and the day of the week that this committee meets and noted the following:</p> <ul style="list-style-type: none"> - Consider holding these meetings at the County Operations Center as a better option. Providers traveling from Hillcrest and La Jolla area experience heavy traffic. - Start the meetings at 4:30 PM. - If MSEC chooses to become a working group independent of the HIV Planning Group (HPG), there may be more flexibility. - Requested that the Southeastern Live Well Center not be used for future meetings. <p>Patrick Loose, the Recipient, noted that it is more complicated for the staff to use non-County approved facilities. The committee decided to continue meeting 4:00 PM – 5:30 PM.</p>	<p>HPG Support Staff (HPG SS) will schedule the May/June committee meeting and all future MSEC meetings at the location other than the Southeastern Live Well Center.</p>
7. New Business:		
<p>a. Action: Approve 2024 work plan</p>	<p>Motion: Approve the 2024 work plan, pending the May date change. M/S/C: Quezada-Torres/Grelotti/8-0 Discussion: Dr. Tilghman reviewed the work plan and clarified that medical specialty service standards are part of the Outpatient/Ambulatory Health Service (OAHS) Standards. Abstentions: Tilghman Motion carries</p>	
<p>b. Discussion: Review Outpatient/Ambulatory Health Service</p>	<p>Dr. Tilghman reviewed the OAHS Standards.</p>	<p>MSEC members to review the Standards</p>

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<p>(OAHs) Standards and identify needed revisions</p>	<p>The committee made the following comments:</p> <ul style="list-style-type: none"> - Recommendation to add the GTZ app under referrals/linkage on page 6. - The Ryan White legislation requires that a certain percentage be spent on core medical services. <p>The AIDS Regional Information & Evaluation System (ARIES) will be replaced by HIV Care Connect, which will go live in May 2024. There will be a two-month overlap with ARIES, which is scheduled to sunset at the end of June 2024.</p> <p>The committee was asked to review the OAHs Standards and provide feedback to HPG SS prior to the next meeting.</p>	<p>before the next meeting and send any feedback to HPG SS.</p> <p>HPG SS to send a word version to the committee.</p>
<p>c. Discussion: MSEC leadership succession planning</p>	<p>Dr. Tilghman provided an update regarding several HPG seats that will be terming out in 2024, including his own seat. He will not be able to continue serving as Chair but will remain on the committee. The new MSEC Chair will be required to serve also on the Steering Committee which meets on the third Tuesday of every month. He encouraged committee members to consider becoming the MSEC Chair.</p> <p>The committee will have a discussion and will make recommendations if possible. Presently, Dr. Grelotti and Dr. Spector are eligible as current HPG members to become MSEC Chair.</p>	
<p>8. Other Updates:</p>		
<p>a. STI and Mpox Update (Dr. Tilghman)</p>	<p>Dr. Tilghman reviewed the County of San Diego Monthly Sexually Transmitted Infection (STI) Report, which was included in the meeting materials packet.</p>	
<p>b. Committee member updates</p>	<p>None</p>	

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9. Future agenda items for consideration	None	
10. Announcements	The 2024 Needs Assessment Survey of HIV Impact is available. Please encourage clients to take the survey.	
11. Next meeting date:	Date: May or June TBD, 2024 Time: 4:00 PM Location: TBD The committee recommended May 7, 2024 or June 11, 2024.	HPG SS to finalize the next committee meeting date.
12. Adjournment	The meeting was adjourned at 5:29 PM.	