

SAN DIEGO HIV PLANNING GROUP (HPG)



Wednesday, March 27, 2024, 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room A)

The Charge of the HIV Planning Group: The HIV Planning Group Committee Charge is to set priorities & allocate funds to provide services for people living with HIV/AIDS.

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Meeting Location & Directions:

HIV Planning Group

Wednesday, March 27, 2024

3:00 PM - 5:00 PM

Southeastern Live Well Center

5101 Market St, San Diego, CA 92114

Tubman Chavez Room A



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

FROM I-805 NORTH:

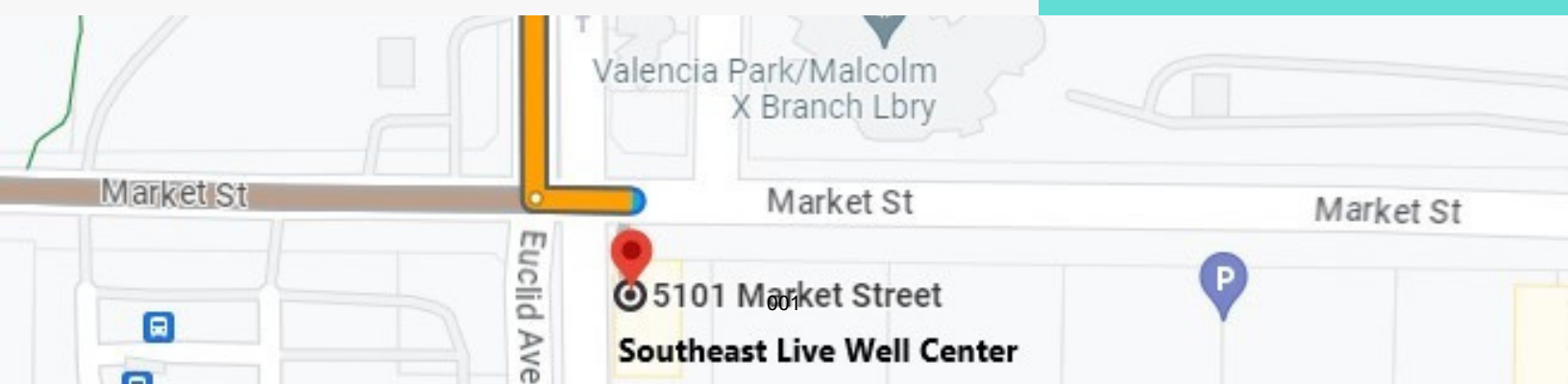
1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.



PUBLIC TRANSPORTATION

MTS Trolley:
Orange Line

MTS Bus Routes:
3, 4, 5, 13, 60, 916,
917 and 955



Procedure of HPG Public Requests During HPG Meetings

During public comment periods of HPG meetings, public members sometimes request a variety of things directly or indirectly in their comments (e.g., information/clarification, data, investigation of a circumstance, etc. or may assert circumstances that require clarification to address either in 1:1 communication or in a subsequent meetings).

The process/procedure for responding is as follows.

During each HPG meeting (including the one in which the direct or indirect request is made), the chair or vice-chair will:

Explain the process for a response and indicate that:

1. HPG Support Staff has placed their email and phone number in the chat so that the speaker can contact the staff to discuss and clarify the request. The staff will obtain contact information for any needed follow-up (name, email address, phone number, and preference for communication).
2. When the speaker contacts HPG Support, staff will respond within one business day via email or phone call to obtain contact information and the basic details of the request.
3. The day following the HPG meeting, an internal debrief meeting will be held which includes the review of follow-up items. Follow-up items are discussed and assigned to appropriate personnel to respond further to obtain the required information/clarification. The requestor will be contacted the same business day as the meeting is held. *Items that involve or require provider contract information are assigned to Recipient staff.*
4. If the situation requires further research or data gathering, Support Staff will inform the requestor and provide a good faith estimate of the time required for the research and when the requestor may expect a fuller response from the staff.
5. Every attempt will be made to obtain and communicate the requested information within a 10-day period.
6. When a full response is provided, the follow-up item will be recorded as completed.

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5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room A)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/85368987291?pwd=KnO1bBlgoyR53sVY04E8ymyNo6OUq4.1>

Call in: +1 (669) 444-9171

Meeting ID (access code): 853 6898 7291

Password: SDHPG

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is twelve (12)

Committee Members: Allan Acevedo | Marco Aguirre Mendoza | Amy Applebaum | Beth Davenport | Felipe Garcia-Bigley | Pamela Highfill | Delores Jacobs | Cinnamen Kubricky | Robert Lewis | Michael Lochner | Moira Mar-Tang | Venice Price | Karla Quezada-Torres | Shannon Ransom | Raul Robles | Winston Tilghman | Regina Underwood | Rhea Van Brocklin | Freddy Villafan | Jeffery Weber | Michael Wimpie | Abigail West | Adrienne Yancey

ORDER OF BUSINESS

1. Call to order
2. Welcome, roll call, moment of silence
3. Matters from the Chair
4. Public comment (for members of the public) – concerns/questions/suggestions for future topics
5. HPG Member Open Forum – concerns/questions/suggestions for future topics
6. **ACTION:** Approve the HPG agenda for March 27, 2024
7. Member Recognition
8. Old Business:
 - a. None
9. New Business:
 - a. **ACTION** (*Membership Committee*): Approve Lori Jones' appointment to the HPG seat #26 for the first term
 - b. **ACTION** (*Membership Committee*): Approve Dr. David Grelotti's reappointment to the HPG seat #30 for the second term

SAN DIEGO HIV PLANNING GROUP (HPG)

- c. **ACTION:** Approve the Board Letter to authorize acceptance of HIV/AIDS Services grant funding, extend HIV services contracts, competitively procure HIV/AIDS services contracts, and authorize application for new funding
- d. **ACTION** (*Priority Setting and Resource Allocation Committee*): Allocations for FY 24 (March 1, 2024 – February 28, 2025)
- e. **Presentation:** San Diego County Initiative to Eliminate Hepatitis C – Andrea R. Tomada
- f. **ACTION** (*Steering Committee*): Vice-Chair Elections

10. Routine Business:

- a. **ACTION:** Approval of consent agenda for March 27, 2024 which includes:
 - i. Approval of HPG minutes from January 24, 2024
 - ii. Acceptance of the following committee minutes: Steering Committee (January 20, 2024); Membership Committee (December 13, 2023); Priority Setting and Resource Allocation Committee (none); Medical Standards and Evaluation Committee (November 14, 2023); Community Engagement Group (January 17, 2024)

(The following is for HPG information, not for acceptance):

CARE Partnership (January 8, 2024)

11. HIV, STD, and Hepatitis Branch (HSHB) Report

12. HPG Support Staff Report

- a. Administrative budget review
- b. Staffing update
- c. Needs Assessment

13. Committee Reports

- a. HPG committees
- b. State Office of AIDS (OA) and AIDS Drug Assistance Program (ADAP) – Abigail West
- c. Housing Committee Report – Freddy Villafan
- d. California HIV Planning Group (CHPG) – Mikie Lochner

14. Announcements

15. Adjournment

Next Meeting Date: **Wednesday, April 24, 2024**, from **3:00 PM – 5:00 PM**

Location: **Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room A)** and via Zoom.



County of San Diego

ERIC C. MCDONALD, MD, MPH, FACEP
INTERIM AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES
5469 KEARNY VILLA ROAD, SUITE 2000, MAIL STOP P-578
SAN DIEGO, CA 92123
(619) 531-5800 • FAX (619) 542-4186

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

ELIZABETH A. HERNANDEZ, Ph.D.
PUBLIC HEALTH SERVICES DIRECTOR

SAN DIEGO HIV PLANNING GROUP MEMBERSHIP COMMITTEE ACTION ITEM INFORMATION SHEET

RECOMMENDATION FOR APPOINTMENT TO THE HIV PLANNING GROUP (HPG)

DATE: March 27, 2024

ITEM: Consider and vote to recommend an appointment to the HIV Planning Group (HPG).

BACKGROUND: The Membership Committee interviewed Lori Jones on February 14, 2024, and voted to recommend her for a new appointment to the HPG.

RECOMMENDATIONS:

Action Item (Membership Committee): Approve the recommendation to appoint Lori Jones to the HPG as the Prevention Services Consumer/Advocate, Seat 26. If approved by the HPG, the recommendation will be forwarded to the County Board of Supervisors for appointment.

This comes to the HPG as a seconded motion and is open for discussion.

Biographical Information: Lori Jones

Lori Jones holds a Bachelor's and Master's degrees in Sociology. She has over two decades of experience working with the HPG as a staff member, committee chair, and advocate for service recipients and providers. She has also managed the County of San Diego HIV Prevention Program for 15 years. Lori Jones is retired, full of energy, and ready to continue contributing to HIV prevention work. Her expertise and insights will help further the efforts of the HIV Planning Group Committee.



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SAN DIEGO HIV PLANNING GROUP MEMBERSHIP COMMITTEE ACTION ITEM INFORMATION SHEET

RECOMMENDATION FOR REAPPOINTMENT TO THE HIV PLANNING GROUP (HPG)

DATE: March 27, 2024

ITEM: Consider and vote to recommend reappointment to the HIV Planning Group (HPG).

BACKGROUND: The Membership Committee interviewed Dr. David Grelotti on February 14, 2024, and voted to recommend him for a reappointment to the HPG.

RECOMMENDATIONS:

Action Item (Membership Committee): Approve the recommendation to reappoint Dr. David Grelotti as the Recipient of Ryan White Part C, Seat 30. If approved by the HPG, the recommendation will be forwarded to the County Board of Supervisors for reappointment.

This comes to the HPG as a seconded motion and is open for discussion.

Biographical Information: David Grelotti, MD

Dr. Grelotti is a Professor of Psychiatry at UC San Diego. Upon completion of his residency training, Dr. Grelotti focused on improving the lives of people with HIV and their communities. In Haiti and Africa, Dr. Grelotti worked to integrate mental health care into HIV care communities made vulnerable by the HIV epidemic. Over the past decade, Dr. Grelotti has provided psychiatric treatment to people with HIV at UC San Diego's Owen Clinic. He has garnered awards for diversity and leadership and has maintained a high patient satisfaction rating. He has contributed to multiple grants and has published 30 papers that relate to HIV. He provides psychiatric and substance use treatment to children, adolescents, and adults with HIV. Each year, Dr. Grelotti provides and supervises the psychiatric care of over 300 people with HIV in San Diego County. He has also developed training opportunities for residents and fellows in HIV psychiatry, lectured widely on issues related to HIV and LGBTQ+ health, and contributed to multiple research projects.



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PUBLIC HEALTH OFFICER
ELIZABETH A. HERNANDEZ, Ph.D.
PUBLIC HEALTH SERVICES DIRECTOR

SAN DIEGO HIV PLANNING GROUP (HPG) ACTION ITEM INFORMATION SHEET

APPROVE HIV/AIDS SERVICES BOARD LETTER

DATE: March 27, 2024

ITEM

Approve Board Letter: *AUTHORIZATION TO ACCEPT HIV/AIDS SERVICES GRANT FUNDING, EXTEND HIV SERVICES CONTRACTS, COMPETITIVELY PROCURE HIV/AIDS SERVICES CONTRACTS, AND AUTHORIZE APPLICATION FOR NEW FUNDING (DISTRICTS: ALL)*

BACKGROUND

The HIV, STD, and Hepatitis Branch (HSHB) is going to the Board of Supervisors on May 21, 2024 to request authorization of several items:

- 1) and 2) Authorize contract amendments and a competitive solicitation for HIV prevention services;
- 3) Authorize acceptance of Ryan White Part B funding;
- 4) Authorize contract extensions for Ryan White services; and
- 5) Authorize the Health and Human Services Agency to apply for additional funding opportunities.

HSHB requests approval to proceed with items 3 and 5. Items 1, 2, and 4 will go before the Health Services Advisory Board because HPG does not take action on items related to contracts or procurements.

RECOMMENDATION

- 1. Approve the Board Letter requesting authorization of items 3 and 5.

This comes to the HPG as a first motion, open for discussion.



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

NORA VARGAS
First District

JOEL ANDERSON
Second District

TERRA LAWSON-REMER
Third District

MONICA MONTGOMERY STEPPE
Fourth District

JIM DESMOND
Fifth District

DATE: May 21, 2024

XX

TO: Board of Supervisors

SUBJECT

AUTHORIZE ACCEPTANCE OF HIV/AIDS SERVICES GRANT FUNDING, EXTEND HIV SERVICES CONTRACTS, COMPETITIVELY PROCURE HIV/AIDS SERVICES CONTRACTS, AND AUTHORIZE APPLICATION FOR NEW FUNDING (DISTRICTS: ALL)

OVERVIEW

For over 30 years, the San Diego County Board of Supervisors (Board) has authorized grants and agreements with the United States Department of Health and Human Services Health Resources and Services Administration (HRSA) and the California Department of Public Health (CDPH) to provide a variety of testing, treatment, and prevention services to persons living with or vulnerable to HIV.

HIV Prevention funding supports a variety of services to prevent the acquisition or spread of HIV. Services include disease intervention, HIV testing, linkages to pre-exposure prophylaxis (PrEP), linkages to antiretroviral therapy, and social marketing and media. The County currently holds five contracts for HIV prevention services that need to be extended for up to two years to allow time to conduct a competitive procurement. Authorization is requested to extend contracts 561585, 562135, 562136, 562137 and 562038 through December 31, 2025. Further, authorization is requested to conduct a competitive procurement for HIV prevention services, with new services forecasted to begin no later than January 1, 2026.

CDPH also funds the County for Ryan White Treatment Extension Act of 2009 Part B. The five-year grant period is from April 1, 2019 through March 31, 2024 for \$11,614,295. This funding support medical treatment and other support services for persons living with HIV.

In addition to funding from CDPH, the County receives funding from HRSA to provide medical and support services for persons living with HIV through the Ryan White HIV/AIDS Extension Act Part A (Ryan White Part A). The County is actively procuring for services. Authorization is requested to extend contracts 557752, 557753, 557758 and 559094 that are expected to exceed existing authority.

These items support the County's vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically

SUBJECT: AUTHORIZE ACCEPTANCE OF HIV/AIDS SERVICES GRANT FUNDING, EXTEND HIV PREVENTION AND CARE AND TREATMENT SERVICES CONTRACTS, COMPETITIVELY PROCURE HIV/AIDS SERVICES CONTRACTS, AND AUTHORIZE APPLICATION FOR NEW FUNDING

left behind, as well as the ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This will be accomplished through education, prevention, and intervention to interrupt transmission of disease in the region. This item also supports the County's Getting to Zero initiative by planning and allocating resources dedicated to services for residents who are living with or vulnerable to HIV.

**RECOMMENDATION(S)
CHIEF ADMINISTRATIVE OFFICER**

1. In accordance with Board Policy A-87, Competitive Procurement, and Administrative Code Section 401, authorize the Director, Department of Purchasing and Contracting, subject to successful negotiations and a determination of a fair and reasonable price, to amend contracts 561585 with Vista Community Clinic, 562135 with Family Health Center of San Diego, 562136 with San Ysidro Health, 562137 with San Diego LGBT Community Center, and 562038 with Family Health Centers of San Diego to extend the contract terms for up to two years; and amend the contracts as required in order to reflect changes to services and funding allocations, subject to the approval of the Agency Director, Health and Human Services Agency.
2. In accordance with Section 401, Article XXIII of the County Administrative Code, authorize the Director, Department of Purchasing and Contracting, to issue Competitive Solicitations for HIV prevention services, including HIV testing, outreach, health education, linkage to antiretroviral therapy, linkage to pre-exposure prophylaxis (PrEP), post-exposure prophylaxis (PEP), and social marketing and media, and upon successful negotiations and determination of a fair and reasonable price, award contracts for an initial term that aligns with the funding term fiscal year, and followed by additional funding years for a total of five years, plus up to an additional six months if needed, and to amend the contracts as needed to reflect changes to services and funding, subject to approval of the Agency Director, Health and Human Services Agency.
3. Authorize the acceptance of \$11,614,295 in grant funds from the California Department of Public Health for the period of April 1, 2024 through March 31, 2029, for Ryan White Part B, and authorize the Clerk of the Board to execute all required grant documents, upon receipt, including any annual extensions, amendments and/or revisions thereto that do not materially impact or alter the services or funding level.
4. Authorize the Director, Purchasing and Contracting to issue amendments to contracts a) 557752 with San Ysidro Health for Coordinated HIV Services for the period of July 1, 2024 through August 31, 2025; b) 559094 with Family Health Centers of San Diego for Coordinated HIV Services for the period of July 1, 2024 through August 31, 2025; 3) 557753 with Christie's Place for Coordinated HIV Services for Women, Children and Families for the period of July 1, 2024 through August 31, 2025; 4) 557758 with National Alliance on Mental Illness for Emergency Housing Assistance and Partial Assistance Rental Subsidy for the period of July 1, 2024 through August 31, 2025, and 5) 557755 with National Alliance on Mental Illness for Fiscal Intermediary Services for the period of July 1, 2024 through September 30, 2025 and any further amendments which may increase

SUBJECT: AUTHORIZE ACCEPTANCE OF HIV/AIDS SERVICES GRANT FUNDING, EXTEND HIV PREVENTION AND CARE AND TREATMENT SERVICES CONTRACTS, COMPETITIVELY PROCURE HIV/AIDS SERVICES CONTRACTS, AND AUTHORIZE APPLICATION FOR NEW FUNDING

contract annual amount, subject to the availability of funds and approval of the Health and Human Services Agency Director.

5. Authorize the Agency Director, Health and Human Services Agency, or designee, to apply for any additional funding opportunity announcements, if available to address the prevention, testing, care and treatment needs of those impacted by HIV, and if awarded, submit any required reports or applications for continuation.

EQUITY IMPACT STATEMENT

Since the beginning of the epidemic, HIV has disproportionately impacted some of our most vulnerable residents. Gay, bisexual, and other men who have sex with men, for instance, are currently estimated to comprise less than 2% of the adult population (LGBTQ+ Identification Rises to 5.6% in Latest U.S. Estimate, gallup.com), and yet they comprise 62% of recent HIV diagnoses and 71% of persons living with HIV. Moreover, in San Diego County, like much of the rest of the United States, HIV has disproportionately impacted Black and Hispanic communities. Blacks comprise less than 5% of the county’s population but comprise 12% of recent HIV diagnoses. Hispanics comprise 34% of the population of the county yet comprise 48% of recent HIV diagnoses. Since HIV prevention services funding began in the mid-1990’s, efforts have largely been focused on what are now the main tenants of the County of San Diego’s (County) local Getting to Zero initiative: test, treat and prevent. Efforts are focused on populations disproportionately impacted by HIV, including Black and Hispanic gay and bisexual men and other men who have sex with men. Data of new diagnoses during the years 2017-2021 demonstrated that Blacks were diagnosed at a rate of 34.9 per 100,000 and Hispanics were diagnosed at a rate of 19.9 per 100,000. Comparatively, Whites had a rate of 8.2 per 100,000 and Asian/Pacific Islanders had a rate of 5.3 per 100,000.

Since its inception in 1990, the Ryan White HIV/AIDS Treatment Extension Act (formerly the Ryan White CARE Act) has focused on ensuring access to treatment and support services for the most vulnerable residents. Thus far during the previous grant period (March 1, 2022 through February 28, 2023), a total of 3,358 clients received services funded by Ryan White Part A in San Diego County. Of those clients, 56% were Hispanic and 13% were Black.

The success in reaching our residents and communities most disproportionately impacted by HIV is due in large part to the HIV Planning Group (HPG), an official advisory board to the San Diego County Board of Supervisors that has legislative authority to allocated Ryan White Part A funding to respond to local needs. In partnership with the HPG, the County Health and Human Services Agency conducts needs assessments of system capacity and capabilities every three years and focus groups with different communities annually. The next needs assessment will be conducted during the current Ryan White fiscal year. During Fiscal Years 2019-20 and 2020-21, the HPG engaged a consultant to conduct a community engagement process to identify how policy, planning, and funding changes could further close the disproportionalities we see among Black, Hispanic and Transgender communities.

SUBJECT: AUTHORIZE ACCEPTANCE OF HIV/AIDS SERVICES GRANT FUNDING, EXTEND HIV PREVENTION AND CARE AND TREATMENT SERVICES CONTRACTS, COMPETITIVELY PROCURE HIV/AIDS SERVICES CONTRACTS, AND AUTHORIZE APPLICATION FOR NEW FUNDING

SUSTAINABILITY IMPACT STATEMENT

The proposed actions align with the County of San Diego’s Sustainability Goal #2 to provide just and equitable access to services and resources and Sustainability Goal #4 to protect health and well-being. This will be done by increasing capacity and services aimed to prevent, identify, and treat HIV. Testing, identification, and treatment of HIV will improve the overall health of communities, reduce the demand of associated care services, while increasing effectiveness of care providers and lowering operating costs.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year (FY) 2023-25 Operational Plan in the Health and Human Services Agency. If approved, this request will result in an estimated cost of \$640,800 and revenue of \$580,715 in FY 2023-24, and estimated cost of \$2,563,198 and revenue of \$2,322,859 in FY 2024-25, and annually through FY28/29 for a total cost of \$12,815,990 and revenue of \$11,614,295. These costs will be absorbed with existing appropriations. The funding source for this grant originates from the United States Health and Human Services Health Resources and Services Administration and is awarded to the California Department of Public Health. A waiver of Board Policy B-29 is requested because the funding does not offset all costs. These unrecovered costs are estimated to be \$69,640 for FY 2023-24, and 278,561 for FY 2024-25, and a total of 1,392,805 through FY28/29. The funding source for these costs will be Realignment. The public benefits of providing these services far outweigh the costs. Funds for subsequent years will be incorporated into future operational plans. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ADVISORY BOARD STATEMENT

The HIV Planning Group reviewed this item at its meeting on March 27, 2024, and recommended/did not recommend approval of Recommendations #3 and #5.

The Health Services Advisory Board reviewed this item at its meeting on April 2, 2024, and recommended/did not recommend approval of Recommendations #1, #2, and #4.

BACKGROUND

On March 1, 2016 (25), the San Diego County Board of Supervisors adopted the Getting to Zero initiative, which seeks to end the HIV epidemic. Since its adoption, the Getting to Zero initiative has evolved into a comprehensive approach to ending the HIV epidemic, with five core strategies:

1. **Test:** Identify everyone living with HIV in San Diego County and link them to HIV treatment and other services that provide support for remaining in treatment.
2. **Treat:** Ensure that everyone living with HIV in San Diego County has access to HIV treatment services so that persons living with HIV can achieve viral suppression.

SUBJECT: AUTHORIZE ACCEPTANCE OF HIV/AIDS SERVICES GRANT FUNDING, EXTEND HIV PREVENTION AND CARE AND TREATMENT SERVICES CONTRACTS, COMPETITIVELY PROCURE HIV/AIDS SERVICES CONTRACTS, AND AUTHORIZE APPLICATION FOR NEW FUNDING

3. **Prevent:** Identify everyone at risk for HIV infection in San Diego County and link them to HIV prevention resources and other services that provide support for remaining HIV-negative.
4. **Engage:** Continue partnering with communities disproportionately impacted by HIV to achieve collective impact and improve outcomes along the HIV care continuum.
5. **Improve:** Engage in continuous quality improvement activities to achieve the objectives of the Getting to Zero plan.

As of December 31, 2022, there were approximately 15,000 people living with HIV in the County and an estimated 1,300 persons living with HIV who are unaware of their HIV status. While there has been significant gains in reducing new HIV cases in San Diego County prior to 2020, utilization of HIV testing declined significantly in 2020 and is only now beginning to return to levels seen prior to the COVID-19 pandemic. In 2022, there were 469 new HIV diagnoses. There was a substantial increase over the prior two years and likely represents disruptions to HIV testing activities created by the COVID-19 pandemic.

Despite some of the temporary setbacks created by COVID-19, ending the HIV epidemic is still possible due to substantial advances in HIV treatment and HIV prevention. Treatment for persons living with HIV, known as anti-retroviral therapy (ART) is highly effective at suppressing the amount of HIV that can be detected in a milliliter of blood, known as the viral load. The vast majority of persons living with HIV and taking ART will achieve viral suppression, a point at which HIV can no longer do any additional damage to the person's immune system and at which they can no longer transmit HIV to others through sexual contact. Some of the same drugs that are used to treat HIV can also prevent infection in those who have not acquired the infection. Through HIV pre-exposure prophylaxis (PrEP), HIV drugs can be taken preventively to prevent HIV acquisition in HIV-negative individuals. Through post-exposure prophylaxis (PEP), HIV drugs can be used to prevent HIV infection in persons who are HIV-negative but have had a high-risk exposure within prior 72 hours.

Recommendation #1 and #2: Authorize Contract Amendments and a Competitive Solicitation for HIV Prevention Services.

HIV Prevention funding has come to the County of San Diego since 1995. The funding originates from the Centers for Disease Control and Prevention (CDC) and is passed through the California Department of Public Health (CDPH). CDPH then distributes funding throughout the California Project Area using a formula based on HIV surveillance data. A Notice of Funding Opportunity (NOFO) and new funding award was expected in 2022. The NOFO was released on February 9, 2024 and new funding is expected to be deployed August 1, 2024. The NOFO updates allowable services and program requirements. In order to have sufficient time to plan and execute a new procurement for these services, existing contracts need to be extended up to December 31, 2025. Extensions are requested for contracts 562135 and 562038 with Family Health Centers of San Diego, contract 562137 with the San Diego LGBT Community Center, contract 562136 with San Ysidro Health, and contract 561585 with Vista Community Clinic. Furthermore, authorization is

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requested to conduct a competitive procurement for HIV prevention services with services expected to begin January 1, 2026.

Recommendation #3: Authorize Acceptance of Ryan White Part B Funding

Ryan White Treatment Extension Act Part B funding originates from the United States Department of Health Human Services Health Resources and Services Administration and is awarded to the California Department of Public Health, which then awards a portion of their award to the County. Services funded by RWTEA Part B include HIV Outpatient Ambulatory Health Services for HIV primary medical care for persons living with HIV who are unable to obtain medical insurance; Data to Care, which is an intervention that locates and reengages people living with diagnosed HIV infection, who have dropped out of medical care and links them back into HIV care; Intensive Case Management, which services people living with HIV who are incarcerated or have been recently released from incarceration and are transitioning to substance use disorder treatment services; and Focused HIV Testing in the Central and South Regions of San Diego.

In (determine the year), xxxx persons living with HIV received services through the RWTEA Part B. In that same year, patients receiving RWTEA Part B services in San Diego County who had a recorded viral load testing showed a viral suppression rate of xx%.

Recommendation #4: Authorize Contract Extensions for Ryan White Services

HRSA funds the County to provide an array of medical and support services for persons living with HIV through our Ryan White HIV/AIDS Treatment Extension Act Part A funding (“Ryan White Part A”). On June 27, 2023 (4), the Board authorized acceptance of this funding. This funding supports several services that ensure residents living with HIV can access and benefit from HIV treatment. One of these services is Coordinated HIV Services, which provides a team approach including outreach, early intervention, case management, mental health services and transportation. Another of these services is Emergency Housing, which provides a variety of services (short-term subsidy, eviction prevention, short-term hotel stays, and move-in assistance) to promote stable housing for the County’s low-income residents living with HIV. The County is currently procuring these services, but it is unlikely that procurements will be concluded and new contracts will be in place prior to the expiration of existing authority for three of the current contracts. Therefore, in order to prevent any disruption in critical services for persons living with HIV, we request authorization to extend three contracts through to February 28, 2025.

These Board actions will result in estimated cost of \$640,800 and revenue of \$580,715 in FY 2023-24, and estimated cost of \$2,563,198 and revenue of \$2,322,859 in FY 2024-25, and annually through FY28/29 for a total cost of \$12,815,990 and revenue of \$11,614,295. The public benefits of providing these services far outweigh the costs.

LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN

Today’s proposed actions supports the Equity (Health) and Community (Quality of Life) initiatives in the County of San Diego’s 2023-2028 Strategic Plan vision by improving access to high-quality

SUBJECT: AUTHORIZE ACCEPTANCE OF HIV/AIDS SERVICES GRANT FUNDING, EXTEND HIV PREVENTION AND CARE AND TREATMENT SERVICES CONTRACTS, COMPETITIVELY PROCURE HIV/AIDS SERVICES CONTRACTS, AND AUTHORIZE APPLICATION FOR NEW FUNDING

HIV testing and other prevention services that contribute to improved physical and behavioral health.

Respectfully submitted,

USE "INSERT PICTURE"
FUNCTION TO INSERT
SIGNATURE

SARAH E. AGHASSI
Interim Chief Administrative Officer

ATTACHMENT(S)

N/A

ELIMINATE HEPATITIS C SAN DIEGO COUNTY INITIATIVE



LIVE WELL
SAN DIEGO



Scott A. Suckow
Executive Director
Liver Coalition of San Diego

Andrea R. Tomada, MPH
Health Program & Planning Specialist
HIV, STD & Hepatitis Branch of Public Health Services County of
San Diego Health and Human Services Agency

SANDIEGOCOUNTY.GOV/HHSA



INTRODUCTION



Epidemiology Disease Reports and Investigations for Hepatitis C in San Diego County



Eliminate Hepatitis C in San Diego County Initiative Background



Eliminate Hepatitis C in San Diego County Initiative Recommendations & Targets

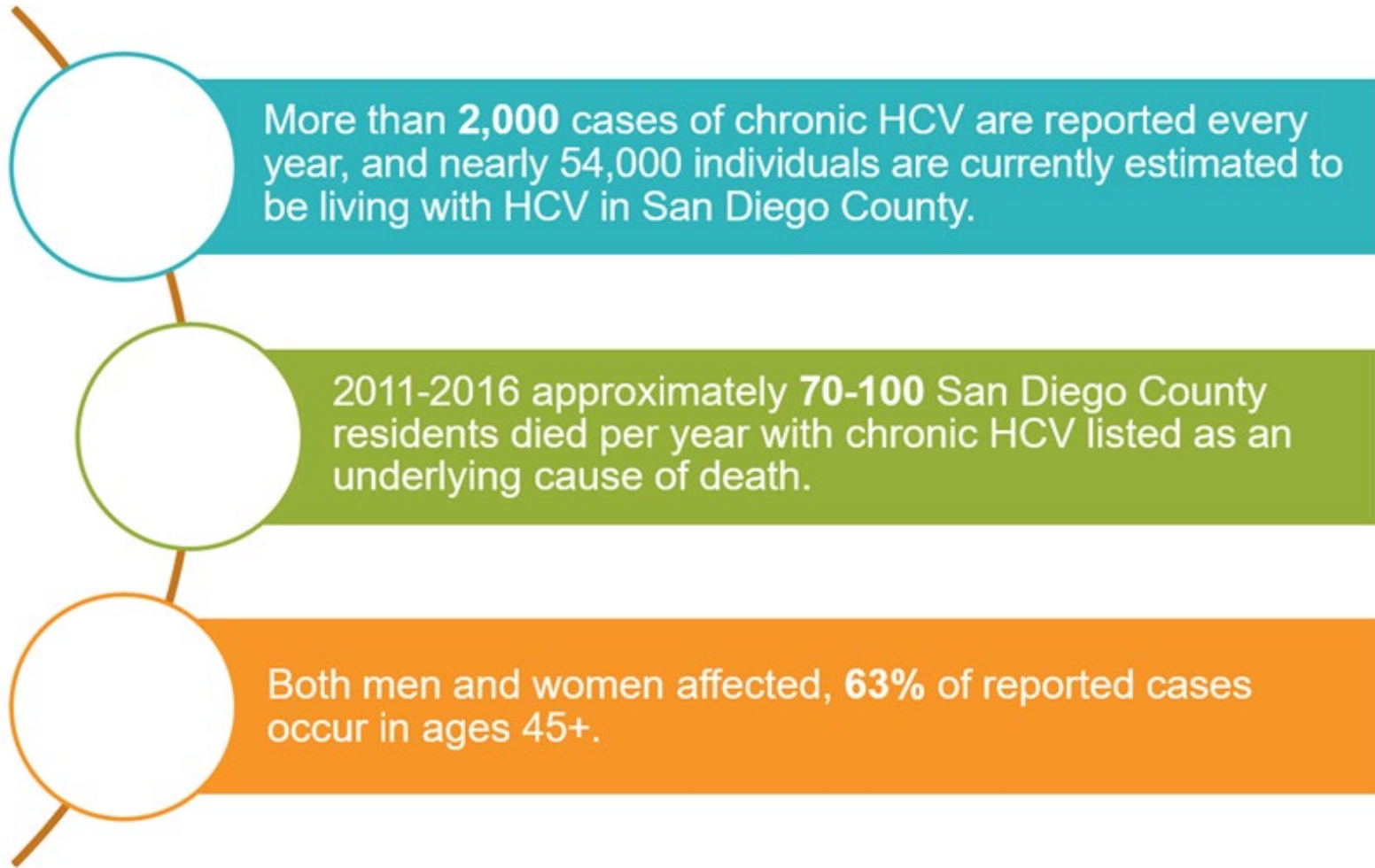


Methodology of the Implementation Plan

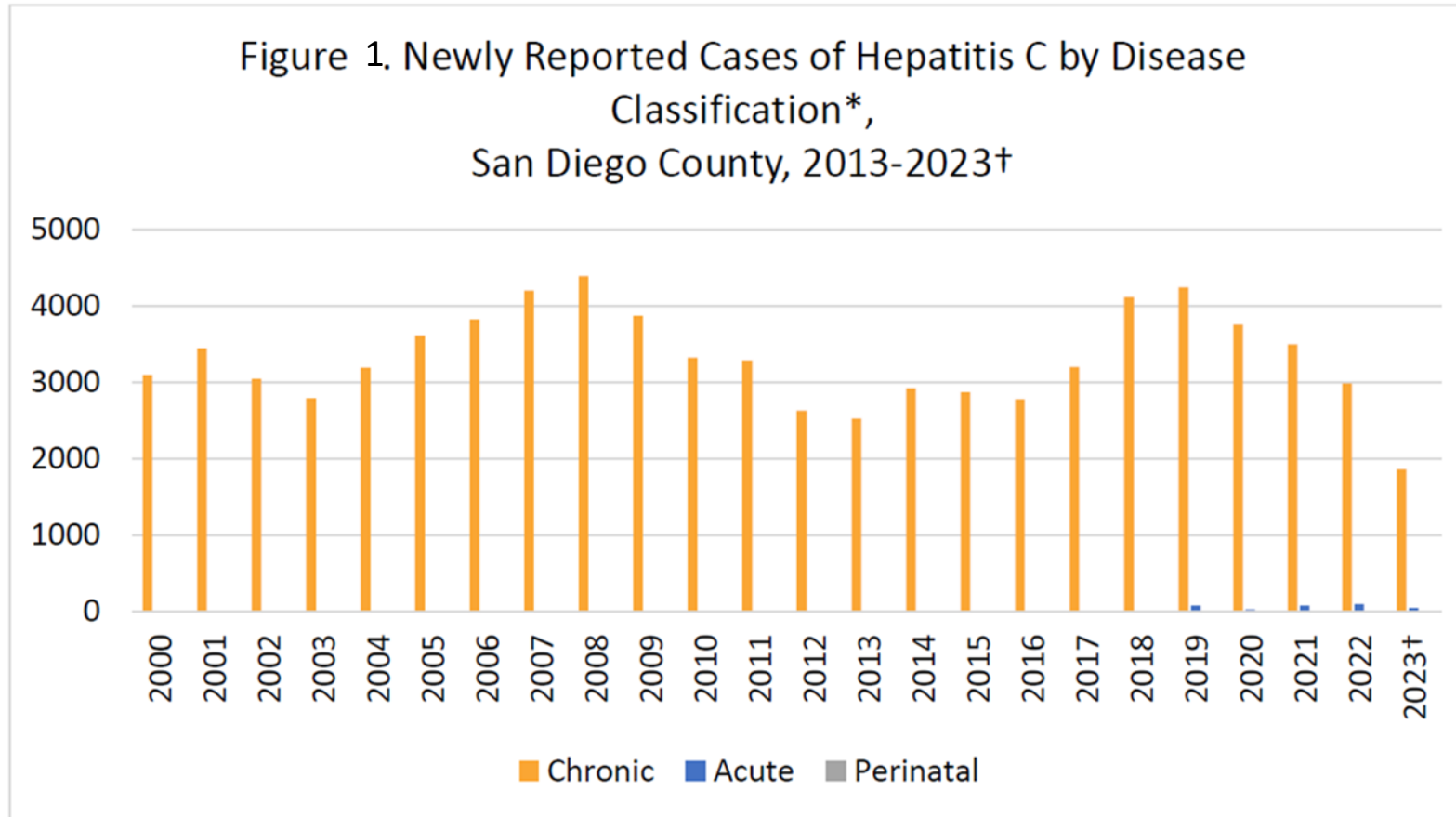


Future Directions & Strategies

Epidemiology



Newly Reported Cases



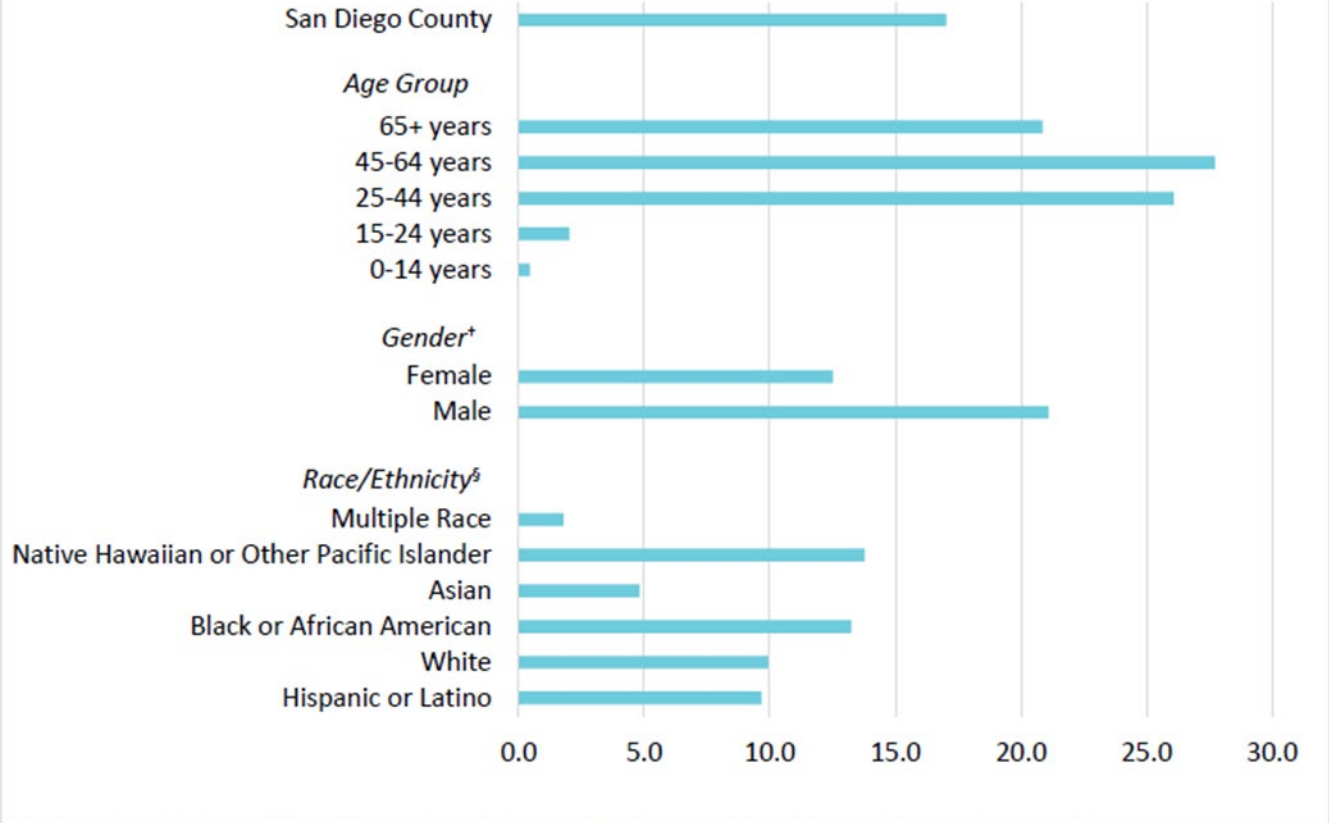
* Includes confirmed and probable cases following CDC/CSTE case criteria.

† 2023 data are through 10/3/2023. Includes confirmed and probable cases following CDC/CSTE case criteria. Grouped by CDC disease year. Data from 2023 are preliminary and may change as new/updated information is received.

SELECTED CHARACTERISTICS



Figure 2. Rate of Chronic Hepatitis C Cases by Age, Gender, and Race/Ethnicity, San Diego County, Q2 2023*



* Rate per 100,000 population using SANDAG 2019 population estimates, vintage 2020. Data from 2023 are preliminary and may change as new/updated information is received.

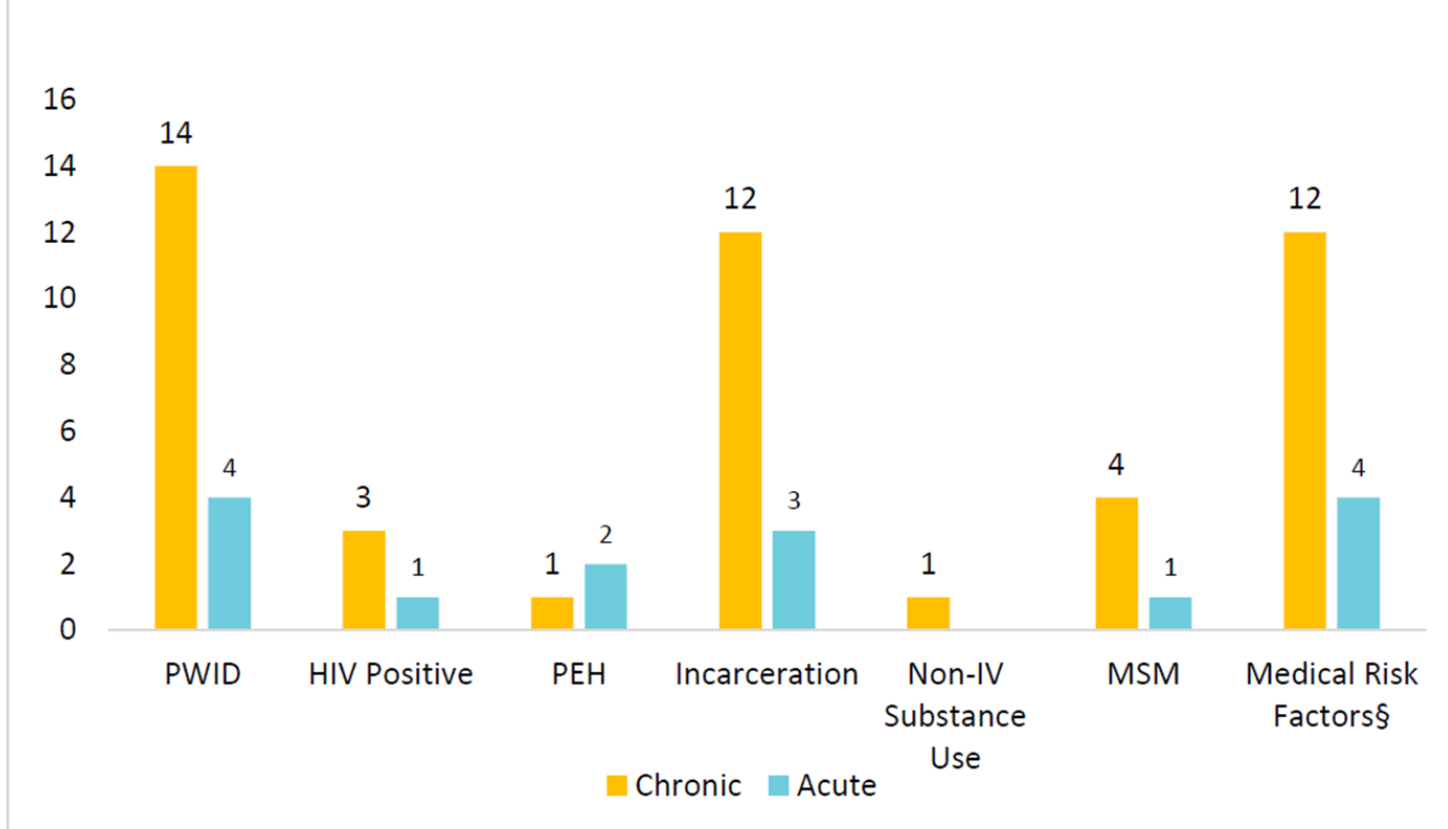
† Rates were not calculated for transgender and genderqueer or non-binary persons because information on those identities is not consistently collected. There were 0 transgender cases and 2 genderqueer or non-binary person reported for Q2 2023. Rates for cases which gender is unknown were also not calculated. There were 5 cases with unspecified gender for Q2 2023.

‡ Caution should be used when interpreting rates by race/ethnicity, since race/ethnicity information was not reported for a large proportion of chronic cases.

Risk Factors



Figure 3. Risk and Social Factors* of Chronic† (N=567) and Acute (N=17) HCV Cases, San Diego County, Q2 2023**



* Cases may have more than one risk factor. Incarceration includes county, state, and federal facilities.

† Data obtained through enhanced surveillance efforts. Does not include all reported incidents.

§ Includes but is not limited to surgery, transfusions, organ transplants, dental work, dialysis, and foreign procedures.

** Data from 2023 are preliminary and may change as new/updated information is received.



Background

- Eliminate Hepatitis C San Diego County Initiative is a public-private partnership using a collective impact approach to eliminate the hepatitis C virus.
- On November 13, 2018, the San Diego County Board of Supervisors (Board) authorized staff to develop and launch the Eliminate Hepatitis C San Diego County Initiative.
- On October 23, 2019, we provided an overview of the draft recommendation and activities to this planning council as part of the broader community feedback process.
- On March 10, 2020, the Board received recommendations developed during a one-year planning process. Recommendations were developed to decrease morbidity by 80% incidence and 65% reduction of mortality of hepatitis C cases in San Diego County.
- The Hepatitis C Task Force worked to develop the Implementation Plan for these recommendations, which was approved by the Board of Supervisors on July 13, 2021.
- On January 1, 2022, the County of San Diego contracted with the Liver Coalition of San Diego to serve as the partnership convener.

Value Statements

No community left behind	All people at risk will know their hepatitis C status	All proven prevention strategies will be implemented	Anyone at risk of hepatitis C who wants a test will have free, available access to testing	All people with hepatitis C will have access to the most effective treatment, integrated primary care and payors will cover these treatments	All people living with hepatitis C will have access to treatment for substance use disorders and behavioral health conditions	People living with hepatitis C will have access to resources available through a patient-centered navigation system
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Nine Recommendations

1. Increase awareness of HCV as major public health concern
2. Implement prevention strategies
3. Screen for HCV
4. Ensure linkage to care and treatment
5. Build workforce capacity
6. Ensure access to direct-acting antivirals (DAAs)
7. Ensure surveillance, evaluation, & monitoring
8. Pursue policies to help achieve elimination
9. Support HCV research

Target Outcomes



TARGETS*:

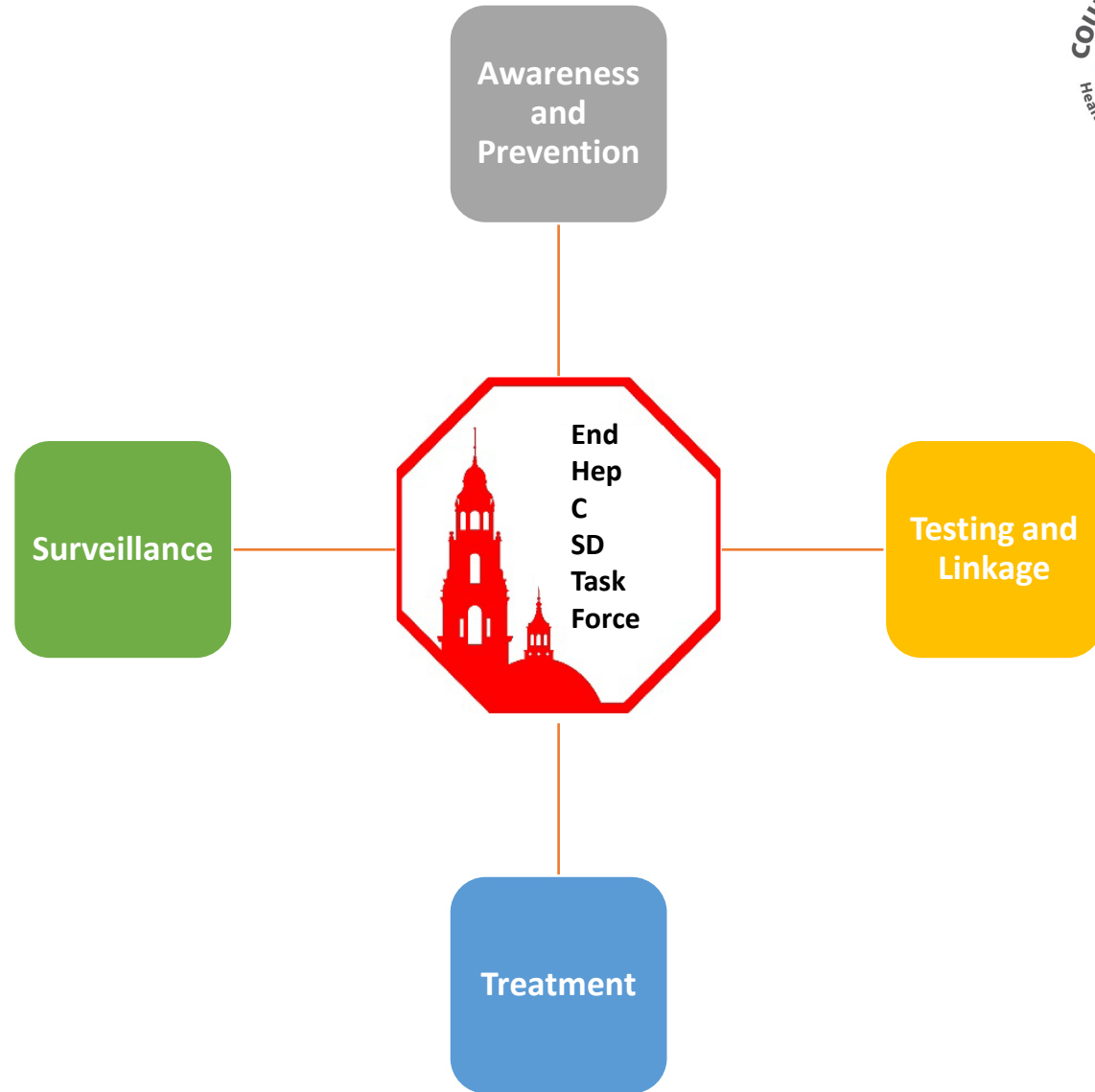
**80% decrease
of incidence of
chronic HCV
by 2030.**

**65% reduction
of HCV
mortality by
2030.**

*Based on best current estimates.

End Hep San Diego

- An initiative focused on hepatitis c elimination in San Diego
- Includes 15 organizations and more than 30 people.
- Collective impact initiative:
 - Common Agenda
 - Shared measurements
 - Mutually Reinforcing Activities
 - Continuous Communication
 - Backbone support



Future Direction & Strategies



Promote awareness of HCV as a major public health concern – By educate decision makers and political leaders about HCV.



Survey FQHCs about their HCV testing and linkage services; provide information on Liver Coalition's of San Diego resource page.



Develop a series of Learning Exchanges that address the current challenges of HCV Elimination efforts in San Diego and across the state.



Research to determine the possibility of having a micro-elimination project in San Diego County.



Research Model to understand if current set targets are achievable and if not, identifying the best path forward.



National Funding is needed.



The state has allocated some funds for the last two years, but more is needed.



Contact Information

Scott A. Suckow, Executive Director of the Liver Coalition of San Diego
and Contract Convener

scott@livercoalition.org

(858) 800-0116

Andrea R. Tomada, Health Program and Planning Specialist, HIV, STD, & Hepatitis
Branch of Public Health Services County of San Diego

AndreaR.Tomada@sdcounty.ca.gov

(619)510-2495

Committee meeting information:

[Hepatitis C Initiative - Liver Coalition of San Diego](#)



THANK YOU

[SANDIEGOCOUNTY.GOV/HHSA](https://sandiegocounty.gov/hhsa)



The Public Health Services department, County of San Diego Health and Human Services Agency, has maintained national public health accreditation, since May 17, 2016, and was re-accredited by the Public Health Accreditation Board on August 21, 2023.



County of San Diego

ERIC C. MCDONALD, MD, MPH, FACEP
INTERIM AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES
5469 KEARNY VILLA ROAD, SUITE 2000, MAIL STOP P-578
SAN DIEGO, CA 92123
(619) 531-5800 • FAX (619) 542-4186

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER
ELIZABETH A. HERNANDEZ, Ph.D.
PUBLIC HEALTH SERVICES DIRECTOR

SAN DIEGO HIV PLANNING GROUP ACTION ITEM INFORMATION SHEET

RECOMMENDATION FOR APPOINTMENT TO THE HIV PLANNING GROUP (HPG)

DATE: March 27, 2024

ACTION ITEM: Elect a Consumer Vice-Chair for the HIV Planning Group (HPG)

BACKGROUND:

The by-laws of the San Diego HIV Planning Group (HPG) include the following provisions:

Article 5, Section B (Vice-Chairpersons): HIV Planning Group members will elect two vice-chairpersons, one of whom shall be a Ryan White consumer. An employee of HSHB cannot be a vice-chair. The vice-chairpersons shall serve a term of two years.

Article 5, Section D (Duties of the Vice-Chairpersons):

1. If the chair is unable to perform the duties of the position for sixty days or more, the chair and/or Steering Committee shall provide a letter of designation to delegate the duties to the vice-chairperson(s).
2. The vice-chairperson(s) can assume responsibility for all meetings in the absence of the chair including conducting and convening meetings.

A vice-chair is being elected today because the two-year term for the current Vice-Chair is ending.

RECOMMENDATION: The action today is to elect a consumer vice-chair to serve for two years.

This action comes to the HPG as a first motion and is open for discussion.

SAN DIEGO HIV PLANNING GROUP (HPG)



*Wednesday, January 24, 2024, 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room A)*

A quorum for this meeting is fourteen (14).

HPG Members present: Marco Aguirre Mendoza | Amy Applebaum | Alberto Cortes | Beth Davenport | Tyra Fleming | Felipe Garcia-Bigley | Robert Lewis | Michael Lochner | Moira Mar-Tang | Venice Price | Shannon Ransom | Raul Robles | Winston Tilghman | Regina Underwood | Rhea Van Brocklin | Freddy Villafan | Jeffery Weber | Michael Wimpie | Adrienne Yancey

HPG Members absent: Allan Acevedo | David Grelotti | Pamela Highfill | Delores Jacobs | Karla Quezada-Torres

HPG Members joining remotely: Cinnamen Kubricky (Just Cause) | Abigail West (Just Cause)

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order	Mikie Lochner called the meeting to order at 3:00 PM and noted the presence of an in-person quorum.	
2. Welcome, roll call, moment of silence	Roll call was performed, and a moment of silence was observed.	
3. Matters from the Chair	Mikie Lochner reminded HPG members to submit County Form 700 and other required HPG forms by March 29, 2024 and thanked those with lived experience who continue to participate in the HIV planning process.	
4. Public comment	<ul style="list-style-type: none"> • A member of the public expressed concern about not being able to access meeting materials on the HPG website. • A member of the public applauded staff for having meetings in community spaces that are more accessible. 	
5. HPG Member Open Forum	<ul style="list-style-type: none"> • An HPG member expressed concern of trying to join the Membership Committee for over a year and would like an update. • An HPG member expressed concern for unstable housing, especially for people who use wheelchairs to get around and for pet owners. • An HPG member congratulated Townspeople and The LGBT Center on their collaboration with the County to add funds for emergency housing services. 	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	They also expressed concern about flooding on Euclid and issues with access.	
6. ACTION: Approve the HPG agenda for January 24, 2024	<p>Motion: Approve the HPG agenda for January 24, 2024</p> <p>Motion/Second/Count (M/S/C): Van Brocklin/Davenport/18-0</p> <p>Abstentions: Lochner</p> <p>Motion carries</p>	
7. Old Business		
a. Needs Assessment Working Group <ol style="list-style-type: none"> i. Update ii. Discussion : 2024 Survey on HIV Impact iii. Next steps 	<p>Beth Davenport provided a summary on the Needs Assessment Working Group process. She acknowledged the length of the survey and added that the group also added questions on the aging population. The survey has been reviewed at the Priority Setting and Resource Allocation Committee (PSRAC), Steering Committee, and the Community Engagement Committee (CEG). The next steps are to pilot the survey in English and Spanish.</p> <p>The HPG made the following recommendations/comments:</p> <ul style="list-style-type: none"> • The last survey with a large sample size was in 2017 which will be used for comparison. • It is important for the survey to be distributed widely and everywhere, including medical provider offices, hard to reach areas, etc. It's also important to spread the word to providers serving consumers. • Take those that are hard to reach, isolated and out of care into account. • Consider mechanisms by which this survey will be implemented, including incentives to participate. • A large Spanish speaking cohort will occur for the Project PEARL shortly. Consider using this group for the pilot. <p>Mikie Lochner will appoint the next working group to establish a strategy for disseminating the survey across the county.</p>	Mikie Lochner to assign members and interested consumers to participate in the next working group.
8. New Business		

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
<p>a. ACTION (Membership Committee): Approve Dr. Stephen Spector's re-appointment to the HPG seat #31 for a second term</p>	<p>Motion: Reappoint Dr. Spector to the seat #31 (Recipient for Ryan White Part D Program) for a second term. Public comment: A member of the public expressed concern about the reappointment of Dr. Spector due to his absences and non-engagement with CARE Partnership. M/S/C: Membership Committee/18-0 Abstentions: Lewis, Ransom Motion carries</p>	
<p>b. ACTION (Membership Committee): Approve Tyra Fleming's re-appointment to the HPG seat #3 for a second term</p>	<p>Motion: Reappoint Tyra Fleming to seat #3 (General Member) for a second term. Public comment: A member of the public expressed concern about the HPG Bylaws. M/S/C: Membership Committee/18-0 Abstentions: Fleming, Lewis, Lochner Motion carries</p>	
<p>c. ACTION (Membership Committee): Approve Ivy Rooney's appointment to the HPG seat #43 for a first term</p>	<p>Motion: Appoint Ivy Rooney to the seat #43 (Prevention Intervention Representative) for a first term. M/S/C: Membership Committee/19-0 Abstentions: Lewis, Lochner Motion carries</p>	
<p>d. ACTION (Priority Setting and Resource Allocation Committee): Approve re-allocations for FY23 or budget changes for FY24</p>	<p>None</p>	
<p>e. Discussion – announcing open nominations for Vice-Chair</p>	<p>Mikie Lochner announced that nominations for Vice-Chair of HPG are open until the February 2024 HPG meeting. There are currently two openings, including one for a consumer. Please send any nominations to HPG Support Staff (HPG SS) or to Mikie Lochner. Rhea Van Brocklin provided a summary of being a Vice-Chair and the responsibilities involved, including being on the executive committee during the Health Resources and Services Administration (HRSA) visits. The Vice-Chair also steps in during the Chair's absences.</p>	
<p>f. 2024 meeting calendar</p>	<p>The calendar is available in the packet. It will be updated as needed.</p>	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
9. Routine Business		
<p>a. ACTION: Approval of consent agenda for January 24, 2024</p>	<p>Motion: Approve consent agenda for January 24, 2024, which includes: Approval of HPG minutes from November 29, 2023; Acceptance of the following committee minutes: Steering Committee (November 21, 2023); Membership Committee (November 15, 2023); PSRAC (November 9, 2023); and CEG (October 18, 2023; December 13, 2024). (The following is provided for HPG information, not for acceptance): CARE Partnership (October 16, 2023; November 20, 2023; December 11, 2023). M/S/C: Cortes/Lewis/15-0 Abstentions: Applebaum, Kubricky, Lochner, Villafan Motion carries</p>	
<p>10. HIV, STD, and Hepatitis Branch (HSHB) Report – Patrick Loose, Maritza Herrera</p>	<p>Lynn Carson reviewed the new dashboard for the service utilization data.</p> <p>Patrick Loose reviewed the following:</p> <ul style="list-style-type: none"> • The high viral suppression rate for Ryan White (RW) clients is getting the County of San Diego closer to the national goal of 95%. • There is an increase in utilization of services, especially HIV Primary Care, and we anticipate an additional \$500,000 may be needed, some of which can be from savings in other service categories. There will be reallocation recommendations for FY 24 (next fiscal year) in February. • Permanent housing is necessary. • The latest budget data currently available go back to November 2023; with 75% of the fiscal year expended, 71% of funding has been expended. <p>A member of the public expressed concern about housing funding. An HPG member shared information on the Housing Opportunities for People With HIV (HOPWA) waiting list, which is currently at 4,050.</p>	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
11. HPG Support Staff Report – Dasha Dahdouh		
a. Administrative Budget Review	Dasha Dahdouh noted that the most current administrative budget is not available at this time.	
b. Email delivery platform changes	The email platform the HPG SS previously used has changed. Please contact staff if you are not receiving emails.	
c. Staffing update	Interviews for a Health Information Specialist are being conducted, and there is a plan to hire a temporary Office Assistant.	
12. Committee Reports		
a. HPG committees	No updates	
b. State Office of AIDS (OA) and AIDS Drug Assistance Program (ADAP) – Abigail West	No updates	
c. Housing Committee Report – Freddy Villafan	Freddy provided an update on the housing committee. There are 4,050 people on the HOPWA waiting list, 23 people seeking vouchers. If there are any concerns with non-Ryan White housing, HPG is encouraged to reach out to Freddy Villafan.	
d. California HIV Planning Group (CHPG) – Mikie Lochner	<p>Mikie Lochner reminded HPG about the survey for LGBTQI+ persons 50 years of age or greater and updated the HPG on the process to fill the Medi-Cal seat.</p> <p>If HPG members are going to reach out to the Clerk of the Board, do it as a member of the public, not an HPG member.</p> <ul style="list-style-type: none"> • A member of the public was unsure how to contact HPG members. Send any message to staff who will forward it to the HPG member(s). • An HPG member requested clarification on the District seat process. The application for District seats is different from the HPG one, and HPG membership has no control over that process. • A member of the HPG expressed frustration about one of the District seats that has been on hold for many months. 	HPG SS will send another reminder regarding the aging population survey.

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
13. Announcements	<ul style="list-style-type: none"> • Christie’s Place is having a National Black HIV/AIDS Awareness Day event on Friday, February 9, 2024 at 12:00 PM – 3:00 PM with catering and arts activities. • Registration for a Women’s Voice conference, which is Saturday, March 9, 2024 is now open. There will be a virtual live stream option. • Pozabilities is holding a town hall on Aging with HIV on Saturday, February 3, 2024 at 9:00 AM – 4:00 PM. 	
14. Next meeting date	<p>Date: Wednesday, February 28, 2024 Time: 3:00 PM – 5:00 PM Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room A) and via Zoom.</p>	
15. Adjournment	The meeting was adjourned at 4:29 PM.	

STEERING COMMITTEE



Tuesday, February 20, 2024, 11:00 AM – 1:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room C)

A quorum for this meeting is three (3).

Members Present: Bob Lewis | Mikie Lochner | Shannon Ransom | Dr. Winston Tilghman | Rhea Van Brocklin

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	Chair called the meeting to order at 11:00 AM. A moment of silence was observed.	
2. Public comment (for members of the public)	A member of the public expressed concern about the number of meetings in a year and attendance guidelines per AB 2449. He noted that the HIV Planning Group (HPG) bylaws need to be updated.	
3. Sharing our concerns (for committee members)	A committee member noted that the packet was not accessible online.	
4. ACTION: Approve the Steering Committee agenda for February 20, 2024	Motion: Approve the Steering Committee agenda for February 20, 2024 as presented with the noted change: Change agenda item #6 to “Discuss cancelling the February 2024 HPG meeting”. Motion/Second/Count (M/S/C): Lewis/Ransom/4-0 Abstentions: Lochner Motion carries	
5. ACTION: Approve meeting minutes from January 16, 2024	Motion: Approve meeting minutes for January 16, 2024 as presented. M/S/C: Lewis/Tilghman/4-0 Abstentions: Lochner Motion carries	
6. ACTION: Approve the HIV Planning Group (HPG) agenda for February 28, 2024	The committee discussed the reasons to consider cancelling the February 28, 2024 HPG meeting. Motion: Cancel the February 28, 2024 HPG meeting. M/S/C: Lewis/Ransom/4-0	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	<p>Abstentions: Lochner</p> <p>Motion carries</p>	
7. Committee reports and recommendations	<p><u>Membership Committee:</u> Bob Lewis expressed concern regarding the future of HPG with 10 total seats terming in 2024: 1 seat in July, 8 seats in September, and 1 seat in October. It is important to aggressively recruit new HPG members and get some clarity from the Clerk of the Board regarding a strategy to ensure no gaps in appointment. All the District seats will be vacant at that time. Any interested individuals are encouraged to attend one committee and one HPG meeting to be considered for appointment.</p> <p><u>Strategies and Standards Committee:</u> Shannon Ransom expressed concern regarding not having a co-chair for the Strategies Committee; the tasks of finding her replacement and the co-chair replacement are stressful.</p> <p><u>Medical Standards and Evaluation Committee:</u> Succession planning will be discussed, and some medical service standards need to be reviewed and revised.</p>	
8. Old Business		
a. Needs Assessment Working Group – updates	<p>Five people have been appointed to the second Needs Assessment working group, whose primary function will be distribution of the survey. The first meeting will be on Thursday, February 22, 2024 at 1:00 PM – 3:00 PM via Zoom.</p> <p>It was noted that HPG members are not allowed to go to service provider locations and request to speak to consumers about the survey. Mileage reimbursement will be provided to those consumers who drive the surveys to the locations for drop-off.</p>	
b. Discussion: CARE Partnership – updates, support needs, 2024	<p><u>Public comment:</u> A member of the public clarified that CARE Partnership was asked to become an independent</p>	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
meeting schedule	group based on the Health Resources and Services Administration (HRSA) recommendation due to not meeting a requirement for an HPG committee. CARE Partnership leaders met to discuss the future of the group. At this time, they will continue to function independently and not as a committee of the HPG. There is a lot of participation and interest in the group. A Memorandum of Agreement (MOA) will need to be created, which the Recipient's Office will support.	
c. 2024 Workplan/training schedule and meeting calendar – available in packet	The plan was reviewed and was included in the meeting materials packet.	
9. New Business		
a. Review of Public comments/HPG member comments/Suggestions to the Steering Committee from previous HPG meeting(s)	The committee reviewed public comments and HPG member comments from the January 24, 2024 HPG meeting.	
b. Discussion: April 2024 HPG Retreat	<p>The committee discussed the following topics related to the HPG Retreat:</p> <ul style="list-style-type: none"> • A trainer will need to be identified. • Potential topics could include “change management”, “strategic planning”, and “creating more engaging HPG meetings”. • Recommended having the retreat in lieu of the May 22, 2024 HPG meeting, which will be held from 1:00 PM until 5:00 PM with time to settle in, food, and a short break. 	The Recipients' Office will research a potential facilitator.
c. Discussion: In-person interpreter expenses and equipment costs	<p>HPG Support Staff and the committee discussed the following:</p> <ul style="list-style-type: none"> • In-person interpretation may be needed at all the HPG and committee meetings. 	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	<ul style="list-style-type: none"> • Having bilingual documents available is very important as this removes a barrier. • The Southeastern Live Well Center is not a permanent meeting space, but meetings will continue there regularly, as available. • The HPG SS will need to find two more quotes for fiscal approval. • The committee recommended using any available unspent FY 23 funds to purchase the equipment presented by staff. 	
10. Routine Business		
a. ACTION: (Priority Setting and Resource Allocation Committee): Re-allocations for FY 23 or budget changes for FY 24	None	
b. Discussion: Getting to Zero Community Engagement Project and next steps	Tabled	
c. Discussion: HPG Leadership transition process and mentorship training	Tabled	
d. Review committee attendance	Tabled	
11. HIV, STD, and Hepatitis Branch (HSHB) Report	Patrick Loose reported: <ul style="list-style-type: none"> • There is a possible government shutdown in a week. HRSA is unable to provide a final FY 24 Part A award because Congress has not yet decided on the amount. • Seventy five percent (75%) of the FY 23 award has been expended at 75% of the fiscal year. • HIV Prevention funding comes from the Centers for Disease Control and Prevention (CDC). 	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	<ul style="list-style-type: none"> • Viral suppression among Ryan White patients is 95%, consistent with the national goal. • The Part A application will be issued in July and will be due in October 2024. 	
12. HPG Support Staff Report		
a. Administrative budget review	Tabled	
13. Future agenda items for consideration	None	
14. Announcements	<ul style="list-style-type: none"> • The HPG Orientation will be Thursday, April 18, 2024 2:00 PM – 4:00 PM via Zoom. Please contact HPG Support Staff to register or for more information. • The Women’s Conference is March 9, 2024 at the Handlery Hotel. For more information, please go to awomansvoice.org. 	
15. Next meeting date	<p>Date: Tuesday, March 19, 2024 Time: 11:00 AM – 1:00 PM Location: In-person and via Zoom County Operations Center, 5530 Overland Ave, San Diego, CA 92123 (Training Room 124)</p>	
16. Adjournment	The meeting adjourned at 1:06 PM.	



SAN DIEGO HIV PLANNING GROUP (HPG)
MEMBERSHIP COMMITTEE
WEDNESDAY, DECEMBER 13, 2023, 11:00 AM – 1:00 PM
SOUTHEASTERN LIVE WELL CENTER
5101 MARKET ST, SAN DIEGO, CA 92114 (TUBMAN CHAVEZ ROOM A)

A quorum for this meeting is Three (3)

Present: Bob Lewis, Mikie Lochner, Regina Underwood, Rhea Van Brocklin

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Call to order	Bob Lewis called the meeting to order at 11:00 AM and noted that a quorum was established.	
2. Public Comment on non-agenda items (for Members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. Action: Review and approve the December 13, 2023 agenda	Motion: Approve the December 13, 2023 meeting agenda as presented. Motion/Second/County (M/S/C): Lochner/Van Brocklin/3-0 Abstentions: Lewis Motion carries	
5. Action: Interview and approve Dr. Spector for 2 nd Term HPG Membership	<p>The membership committee interviewed Dr. Stephen Spector for the second term and recommended his reappointment to seat #31, Recipient of RW PART D on the HIV Planning Group (HPG).</p> <p>Motion: Interview and approve Dr. Stephen Spector for 2nd Term in HPG Membership. M/S/C: Lochner/Van Brocklin/3-0 Abstentions: Lewis Motion carries</p> <p>The committee reminded Dr. Spector that if he is not reappointed by the time his first term ends, he will have to come off the HPG temporarily. He can participate in HPG as a member of the public until he has been re-appointed.</p>	Forward recommendation to the HPG for Action.

Agenda Item	Action	Follow-up
<p>6. Action: Interview and approve Tyra Fleming for 2nd Term HPG Membership</p>	<p>The Membership Committee interviewed Tyra Fleming and recommended for 2nd term to General Member Seat #3. Motion: Interview Tyra Fleming and approve her appointment to seat #3. M/S/C: Lochner/Van Brocklin/3-0 Abstentions: Lewis Motion carries The committee reminded Tyra Fleming that if she is not reappointed by the time her first term ends, she will have to come off the HPG temporarily but can participate in HPG meetings as a member of the public until she has been reappointed.</p>	<p>Forward recommendation to the HPG for Action.</p>
<p>7. Action: Interview and approve Ivy Rooney's New HPG Membership</p>	<p>Motion: Interview and approve Ivy Rooney for seat #43, Prevention Intervention Representative. Formerly known as: Risk Reduction Activities Representative on HPG. M/S/C: Van Brocklin/Underwood/3-0 Abstentions: Lewis Motion carries</p>	<p>Forward recommendation to the HPG for Action. Mikie Lochner will contact Shannon Ransom and Dr. Tilghman regarding Ivy Rooney's interest in joining the Strategies & Standards Committee and the Medical Standards and Evaluation Committee, respectively.</p>
<p>8. Action: Review and approve the November 15, 2023 meeting minutes</p>	<p>Motion: Approve the November 15, 2023 meeting minutes as presented. M/S/C: Underwood/Lochner/3-0 Abstentions: Lewis Motion carries</p>	
<p>9. Action: Review follow-up items</p>	<p>None</p>	
10. Old Business		
<p>a. ACTION: Final review: Membership Committee Operating Guidelines</p>	<p>The committee discussed options for the membership interview process and decided to move forward with the HPG Support Staff and chair/co-chair conducting the interview, with the results being forwarded to the Membership Committee for a final vote. The Committee reviewed the HPG membership application for the initial appointment and recommended the following changes:</p>	<p>Forward the recommendation regarding the Needs Assessment race/ethnicity categories to the Needs Assessment Working Group. HPG Support Staff will update the</p>

Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> • Questions B and C. The race/ethnicity categories should be alone with the Cleark of Board application • Question I. Add frequency of committee meetings to the application • Remove question 2. Active member participation 	Membership Committee Operating Guidelines and forward them to the committee for final review.
b. Review 2 nd Term HPG Membership Application	<p>The committee reviewed the draft HPG Reappointment application and recommended changes:</p> <ul style="list-style-type: none"> • Questions B and C. The race/ethnicity categories should be alone with the Cleark of Board application • Section 3. Short answer: • Why are you interested in re-applying for an HPG member? • Remove question J • No interview process is needed; HPG Support Staff will update the 2nd Term application process in the Membership Committee Operating Guidelines 	HPG Support Staff will update the 2 nd term application and forward it to the committee for final review.
c. Discussion and review of Mentor and Mentee Guidelines	The committee recommended that the mentoring guidelines be changed to a 6-month mentorship with an opportunity to re-assess at that time.	Discuss the mentoring program again in January 2024.
d. Focused Recruitment		
i. Open Seats	Mikie Lochner provided an update on the district seats, and no action was taken on pending membership applications. The committee reviewed the open seats.	Mikie Lochner will continue to follow up with Districts 1 and 2 for updates.
ii. Term Expired dates	Tabled	
iii. New Committee members	Tabled	
iv. Underrepresented Groups (demographics)	Tabled	
11. New Business		
a. Discussion to change the January 10, 2024, meeting to Wednesday, January 17, 2024	The committee agreed to move the January meeting to Thursday, January 17, 2024.	
12. Routine Business		
a. Attendance	HPG Support Staff have sent notices to members who have missed more than six	

Agenda Item	Action	Follow-up
	meetings or more than four consecutive meetings.	
i. HPG Attendance	Reviewed	
ii. Committees Attendance	Reviewed	
13. Suggested item for the future committee agenda	None	
14. Announcements	None	
15. Next Meeting Date	When: Wednesday, January 17, 2024, at 11:00 AM – 1:00 PM. Location: Southeastern Live Well Center 5101 Market St, San Diego, CA 92117 (Tubman Chavez Room A)	
16. Adjournment	The meeting adjourned at 1:01 PM.	

MEDICAL STANDARDS AND EVALUATION COMMITTEE



Tuesday, November 14, 2023, 4:00 PM – 5:30 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room C)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/84265220872?pwd=TGRydGxvcm40dEVIQUhmd0lsWUIZUT09>

Call in: 1-669-444-9171

Meeting ID: 842 6522 0872

Passcode: 428631

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is six (6).

Committee Members Present: Dr. Jeannette Aldous (Co-Chair) | Dr. Laura Bamford | Dr. David Grelotti | Yessica Hernández | Bob Lewis | Dr. Stephen Spector | Lisa Stangl | Dr. Winston Tilghman (Chair) | Karla Quezada-Torres

Committee Members Absent: Mikie Lochner

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Welcome and moment of silence, comments from the Chair	Dr. Tilghman called the meeting to order at 4:11 PM and noted the presence of a quorum. There have been several resignations since the last meeting: Dr. Zweig is unable to make future meetings due to ongoing scheduling conflicts and Shannon Ransom has stepped down to focus on the Strategies and Standards Committee. A moment of silence was observed.	
2. Public Comment	A member of the public expressed concern about the timeliness of the agenda and that the draft agenda must be sent out two weeks prior. The agenda for this meeting was sent eight hours prior to the meeting. They also stated that the HPG has not been in compliance with sending out the materials in a timely manner. They also expressed concern about absences of members of the committees that meet less frequently than once per month.	
3. Sharing our Concerns	None	

MEDICAL STANDARDS AND EVALUATION COMMITTEE

Agenda Item	Action	Follow-up
<p>4. Review and approve the November 14, 2023 meeting agenda</p>	<p>Action: Approve the November 14, 2023 meeting agenda as presented. Motion/Second/County (M/S/C): Spector/Aldous/7-0 Discussion: none Abstentions: Tilghman Motion carries</p>	
<p>5. Review and approve the September 19, 2023 meeting minutes</p>	<p>Action: Approve the September 19, 2023 meeting minutes with change to the Old Business section to reflect that the first dot point in section b is two separate thoughts. M/S/C: Lewis/Quezada-Torres/7-0 Discussion: A member of the public made a comment about the frequency of care for those who have been in care for a long time. There needs to be a general change to the guidelines that addresses the minimum length of services and the frequency of care for those who have been in care for a long time. Abstentions: Tilghman Motion carries</p>	<p>HPG SS to change the first dot point in section b of Old Business to be two separate thoughts.</p>
<p>6. Old Business:</p>		
<p>a. Discussion: GTZ Community Engagement – Next Steps</p>	<p>The committee made the following recommendations:</p> <ul style="list-style-type: none"> • Incorporate comparison data from the rest of the nation, especially integrating this in other areas of care, besides HIV. • The guidelines incorporate a syndemic approach to care. The service standards need to be focused on more HIV-related measures due to the scope of the supported services. • Include not just HIV, but also Hepatitis B and C, especially for children. • There is an overlap in populations for those with HIV and those with Hepatitis C, which is approximately 10 percent. 	

MEDICAL STANDARDS AND EVALUATION COMMITTEE

Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> It is important to be focused because it's hard to mandate activities that are not HIV-focused. There are recommendations we can use to educate partners on HIV screening; the guidelines must be specific to HIV and Ryan White. 	
<p>b. Review/Approve: Revisions to Ryan White primary care practice guidelines</p>	<p>Dr. Tilghman reminded the committee that the packet includes a draft of the practice guidelines with tracked changes that incorporates all input and a clean version. The major changes to the document were reviewed.</p> <p>Public comment: A member of the public expressed concern about time periods for appointment follow-ups not in the guidelines. When the appointment is cancelled, having to reschedule impacts access and continued access.</p> <p>The committee made the following recommendations:</p> <ul style="list-style-type: none"> Remove the words "optional" for cancer screening guidelines in section G and make a reference to section H where it is more specific. There are no national guidelines in place, but the URL leads to the New York State Department of Health guidelines. Make the guidelines more prescriptive in nature and available to all providers, urging them to find a way to create access. There are no national standards, but data will be available in the next 12 months that may inform the committee's decisions. Compare with the Los Angeles Guidelines and potentially incorporate some of those. Remove shared decision making. 	<p>Dr. Tilghman to have the finalized guidelines available at the next meeting.</p>

MEDICAL STANDARDS AND EVALUATION COMMITTEE

Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> • Add a statement on the national guidelines and emerging data. <p>Action: Approve the Revisions to Ryan White primary care practice guidelines with the noted changes:</p> <ol style="list-style-type: none"> 1. Remove shared decision making 2. Add statement to section H regarding the integration of the national standards as they become available. 3. Add language on access to appropriate referrals for follow-up. <p>M/S/C: Aldous/Grelotti/8-0 Abstentions: Tilghman Motion carries</p>	
7. New Business:		
<p>a. MSEC attendance policy</p>	<p>Public comment: A member of the public stated it was a mistake for this committee to become official. If this committee goes back to being a joint advisory committee, the HPG guidelines will no longer be applicable. There has been some discussion around the attendance policy at the Membership Committee. The committee recommended that after two consecutive absences, a member will not be in good standing until they have attended two additional consecutive meetings.</p>	<p>HPG SS to add an appendix to the HPG committee guidelines on MSEC attendance.</p>
<p>b. Review chart review tool for 2023</p>	<p>Public comment: A member of the public asked the reason marijuana is on the risk assessment form.</p> <p>The changes to the chart review tool were reviewed. A committee member asked if the documents can be updated internally by Dr. Tilghman as part of the role at the County. Dr. Tilghman responded that while it can be done, everyone’s feedback is important, and the Recipients’ Office</p>	

MEDICAL STANDARDS AND EVALUATION COMMITTEE

Agenda Item	Action	Follow-up
	uses this chart review tool as a quality assurance measure, so this committee's input is valuable.	
c. Discussion: 2024 Meeting Schedule and Priorities i. February meeting date change	Tuesday afternoon seems to be the best meeting time for most committee participants. The committee might want to consider making this meeting two hours long. The February meeting date is going to change; more information on the new date will be sent via email.	
8. Other Updates:		
a. STD and Mpox Update (Dr. Tilghman)	Tabled, but the updates are in the packet for review.	
b. Committee member updates	None	
9. Future agenda items for consideration	Public comment: A member of the public made a comment about the meeting going over time and that this requires a proper vote. They made a recommendation to remove the committee from being an official HPG committee.	
10. Announcements	None	
11. Next meeting date:	Date: February 13, 2024 (this date will be changed) Time: 4:00 PM Location: TBD	
12. Adjournment	5:49 PM	

COMMUNITY ENGAGEMENT GROUP (CEG)



Wednesday January 17, 2024, 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Chavez Room A)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09>

Call in: US Toll +1 669 444 9171

Meeting ID: 837 8224 2388 **Passcode:** 106514

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is three (3)

Committee Members present: Michael Donovan | Tyra Fleming | Michael Lochner (Acting Chair) | Jen Lothridge (Vice-Chair)

Committee Members absent: Allan Acevedo

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence.	The Chair, called the meeting to order at 3:00 PM and noted the presence of a quorum in person.	
2. <u>Review:</u> Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group (CEG) Charge. The Chair reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	A member of the public introduced themselves as a peer advocate and shared an open letter about the state of the HIV services. They expressed concern about hardship with signing up for a Ryan White program and that information is outdated on the HPG website. They stated the goldenrod experience was also an issue. They are also going to enter this letter for the California Public Record Act Request.	

COMMUNITY ENGAGEMENT GROUP (CEG)

Agenda Item	Discussion/Action	Follow-Up
5. Sharing our concerns (for committee members)	A member of the committee encouraged HPG Support Staff (HPG SS) to review HPG website links and confirm their function.	HPG SS to confirm HPG website links.
6. Action: Approve the Community Engagement Group agenda for January 17, 2024	Action: Approve the CEG agenda for January 17, 2024 as presented. Motion/Second/Count (M/S/C): Lochner/Donovan/4-0 Abstention(s): Lothridge Motion carries	
7. Action: Approve the Community Engagement Group minutes for December 13, 2023. Follow-Up Items:	Action: Approve the CEG minutes for December 13, 2023 as presented. M/S/C: Lochner/Fleming/3-0 Abstention(s): Lothridge Motion carries HPG SS reviewed one follow-up item.	
a. Review the 2024 Training Plan	The committee reviewed the CEG 2024 Training Plan and made the following recommendations: <ul style="list-style-type: none"> • Move the Happyville exercise to June. • Move Expenditures/Budget training to April to go with In-depth Review of Service Categories. • Move the By-laws training to July. • Consider including HIV Prevention topics to some of the trainings and/or if a speaker is not available for any of the trainings September-November. • September – Conflict of interest • October – Dental services • November – Transportation HPG SS will work with Chair/Vice-Chair offline to come up with trainings.	HPG SS will update the training plan and review with the Vice-Chair.
8. Old Business	None	
9. New Business		
a. Medicare and Health Insurance Presentation – Dylan Murray, Medicare	Dylan Murray, San Diego Medicare Broker, presented on Medicare. For more information, Dylan can be	

COMMUNITY ENGAGEMENT GROUP (CEG)

Agenda Item	Discussion/Action	Follow-Up
and Health Insurance	reached at dylan@yourhealthpolicy.com or at 619-306-7943.	
b. Medi-Cal Presentation – Vanessa Aguayo, Patient Engagement Specialist	Vanessa Aguayo presented on Medi-Cal. For more information, Vanessa can be reached at 858-326-7162 or at vanessaag@fhcsd.org .	
c. Review the 2024 Survey of HIV Impact	<p>Shannon Ransom provided a summary of the Survey of HIV Impact working group process and reviewed the survey tool. The committee discussed and made the following recommendations/comments:</p> <ul style="list-style-type: none"> • Why do people think the survey is lengthy? • The survey is done every three years and captures important data to help improve access to and quality of services. • The working group did an excellent job of hard work for several hours dedicated to reviewing and editing the questions. • The first page includes the reason why the data are being collected and how they are going to be used. • Comparing data to previous surveys is important. This survey will be compared to 2017 results. • Concern about certain questions being unnecessary and too invasive. • The working group looked at the survey with the need in mind. • There is a dedicated budget and some of that will be for the evaluation of the data. 	

COMMUNITY ENGAGEMENT GROUP (CEG)

Agenda Item	Discussion/Action	Follow-Up
	<p>The committee members and participants were asked to review the survey and submit questions/concerns/ideas to HPG SS no later than Friday, January 26, 2024.</p> <p>Michael Donovan and Lori Jones expressed interest in participating in the next working group to develop a strategy for disseminating the surveys.</p>	
10. Committee Updates		
a. CARE Partnership	HPG SS provided an update on the ongoing discussion for the group to become an official HPG committee.	
b. Membership Committee	The January meeting was cancelled due to lack of quorum. Two interviews will be conducted at the February meeting.	
c. Strategies and Standards Committee	No updates	
d. Medical Standards and Evaluation Committee	No updates	
e. Priority Settings and Resource Allocation Committee	Mikie Lochner provided an update on the discussions that were held at the meeting, including emergency housing, state funding status, and the appointment of the new Chair and election of a new Vice-Chair.	
f. Steering Committee	The Needs Assessment Survey of HIV Impact was discussed at the January meeting. The retreat will be discussed at the February 2024 meeting.	
g. HIV Planning Group	The next meeting will be held on January 24, 2024. Shannon Ransom will review the Survey of HIV Impact.	
h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	No updates	

COMMUNITY ENGAGEMENT GROUP (CEG)

Agenda Item	Discussion/Action	Follow-Up
11. Announcements	<p>Jen Lothridge made an announcement that Project PEARL is having a training in Spanish to learn more about HPG. It will start on Tuesday, January 30, 2024. More information is available via Christie’s Place.</p> <p>POZabilities will hold an HIV and Aging Town Hall on Saturday, February 3, 2024 9:00 AM – 5:00 PM at the LGBT Center. Breakfast, lunch and Spanish translation will be provided. For more information contact info@pozabilities.org. There will be an HPG table at the event.</p>	
12. Next meeting date	<p>Date: Wednesday, February 21, 2024, at 3:00 PM- 5:00 PM, in-person and via Zoom.</p> <p>Location: Southeastern Live Well Center, 5101 Market St., San Diego, CA 92114; (Tubman Chavez Room C)</p>	
13. Adjournment	Meeting was adjourned at 5:01 PM.	

MEETING MINUTES

CARE PARTNERSHIP FOR WOMEN, CHILDREN, AND FAMILIES Monday, January 8, 2024, 11:00 AM – 1:00 PM

To participate remotely via Zoom, click the following link):

<https://us06web.zoom.us/j/89458232478?pwd=SmlsTjBtaWhMVEVMK0VpciRzZU5qUT09>

Meeting ID: 894 5823 2478

Password: 224708

Spanish Interpretation is available.

Call: 1-888-582-3528 (toll-free) /1-847-944-7361 (US toll)

Passcode: 9150 983#

Attendees: Shannon Ransom (UCSD – MCAP), Patty Lopez (UCSD – MCAP), Daniela Muñoz (Medical Case Manager – UCSD MCAP), Margot Anderson – Founder/CEO The Laurel Foundation, Daniel Munoz, Medical Case Manager UCSD, Loren Goldstein ICM Case Manager for County of San Diego Public Health, Yarim Aguilera Client Experience Coach 2-1-1 San Diego, Nicole Pepper UCSD MCAP, Claudia 2-1-1 San Diego, Roberto Gallardo UCSD HNRP CMCR Observation and Clinical trials for PW and W/O HIV, Tammelita Cotlon-Pineda, Reginald Carroll

HPG Support Staff: America Gonzalez, Dasha Dahdouh

Agenda Item	Action	Follow-up
1. Welcome and introductions	Shannon Ransom started the meeting at 11:05 AM, and the participants introduced themselves online.	
2. Comments from the Chair/ <ul style="list-style-type: none">Respectful Engagement	None Respectful engagement guidelines read by Felice Jimenez.	
3. Moment of silence	A moment of silence was observed, remembering those who have passed and those living with or affected by HIV/AIDS and/or COVID-19.	
4. Review Mission Statement	Read No meeting translations.	
5. Public comment/ Sharing our Concerns	A member of the public recommended that the Care Partnership agenda and meeting minutes be included in Spanish. A member of the public recommended that the CARE Partnership meeting be held in person.	

Agenda Item	Action	Follow-up
6. Review & approval of the meeting agenda for January 8, 2024	The agenda for January 8, 2024, was approved by consensus as presented.	
7. Review & approval of December 11, 2023 meeting minutes	The meeting minutes from December 11, 2023, were approved by consensus as presented.	HPG SS will update Tammelita Cotlon-Pineda
8. Discuss and update the training plan	<p>Paty Lopez provided and updated on the 2024 Training plan. A presented shared about the 211 San Diego services. For job-seeking services presentations, people have been asking for job information, possibly asking for someone from the Workforce Committee.</p> <p>The attendees were encouraged to share if they have someone in mind to speak, and space will be made available in the following months.</p> <p>A public member commented about housing and Section 8 mail notices to please double-check what the notices mean to ensure their information is updated.</p>	Bring someone from Section 8 due to the changes.
9. Cultural Competency/ Training Opportunities/ Updates	<p>Christie's Place is continuing the Lotus Project and Project PEARL (Peers Promoting Equity, Advocacy, and Resources through Leadership).</p> <p>Project PEARL: In-person training opportunities are provided for persons living with HIV to develop leadership skills and learn more about the San Diego HIV planning process.</p> <p>Lotus Project: Training opportunities</p>	Share and training opportunities in the community that are happening.
10. Old Business		
a. Discuss CARE Partnership becoming an HPG Committee	Tabled	
11. New Business		
a. Presentation: 211 San Diego	<p>Claudia Flores, Program Manager for Client Experience Contact information 858-300-1200 resourcecenter@211sandiego.org</p>	

Agenda Item	Action	Follow-up
	<p>Claudia introduced 2-1-1 San Diego and its services, including a digital portal and an online database with a map. 2-1-1 San Diego also provides resources to Imperial County and is a 24/7 service. To list a business or a resource in a 2-1-1 San Diego’s database, contact Claudia.</p>	
<p>b. Presentation: The Laural Foundation</p>	<p>Margot Anderson, Founder/Chief Executive Officer at The Lauren</p> <p>Margot Anderson introduced The Lauren Foundation, which hosts Camp Laurel and Camp Mulberry. The Foundation has been providing programs for youth and their families affected by HIV and AIDS, transgender community, and other at-risk youth populations for over 30 years. Counselors and volunteers run the camps. Margot Anderson can be reached at manderson@lauren-foundation.org. Public members thanked Margot for her work, support, and dedication to youth and families.</p>	
<p>12. Reports</p>		
<p>a. Women and Youth Out of Care Group Discussion</p>	<p>The committee recommended participants check on friends, family, and especially youth during the holidays.</p> <p>A public member noted that sometimes, friends and family are the community we build.</p> <p>HIV Testing at Rady Children’s and UC San Diego, student health services, and routing in the emergency care clinic at UC San Diego will be linked to care. In the future, data will be provided.</p> <p>Women often get left out when it comes to routine HIV testing. UC San Diego is working with Rady Children’s to roll out regular testing, and more partnerships</p>	

Agenda Item	Action	Follow-up
	<p>are happening later this year. Patients can opt out but will be told it is part of routine testing. A UC San Diego team will reach out for the next steps if there is a positive test.</p>	
<p>b. HIV Planning Group (HPG) Planning Group Support Staff</p>	<p>HPG Support Staff provided updates on:</p> <ul style="list-style-type: none"> • Staffing. • Next steps on the Needs Assessment survey. • Membership recruitment and HPG appointments. • The next HPG meeting on January 27, 2024 at 3:00 PM. 	
<p>c. Ryan White Part D</p>	<p>Tabled</p> <p>Shannon Ransom and Patty Lopez thanked participants and committee members for their support and Maria Vergara for the outreach to patients and consumers.</p> <p>A public member stated they would like to see more transwomen attending the CARE Partnership meetings.</p>	<p>An update on Ryan White Part D will be provided in 2024.</p>
<p>d. 2024 Women’s Conference Rhea Van Brocklin</p>	<p>A Woman’s Voice Conference is going to be held on Saturday, March 9, 2024. Registration is now open; please visit www.awomansvoice.info</p>	
<p>e. Research</p>		
<p>i. AIDS Clinical Trials Group (ACTG)/ Antiviral Research Center (AVRC)</p>	<p>AMP UP for HIV+ and people HIV Exposed Uninfected young adults 18 years old and up. The eligibility to participate in AMP UP is limited to individuals previously enrolled in our research studies at MCAP. (AMP or SMARTT studies) or those with a well-documented history of HIV infection status. At this point, enrollment is only for HIV Exposed and Uninfected.</p> <p>SMARTT The Surveillance Monitoring for ART Toxicities (SMARTT) Protocol evaluates the long-term safety of antiretroviral (ARV) medications taken during pregnancy among women living with HIV (WLHIV) and their children born</p>	

Agenda Item	Action	Follow-up
	without HIV. The PHACS SMARTT study is the most extensive study of pregnant WLHIV in the United States and one of the only extensive studies in the world to follow children born to WLHIV beyond infancy. Contact person: Veronica Figueroa at 619-543-8089.	
ii. HIV Neurobehavioral Research Program (HNRP)	If anyone is interested in participating or checking eligibility, HNRP-CMCR can be reached at 619-543-5000. Longitudinal studies – living with HIV all their lives, recruiting 1,000 participants. Attendees are encouraged to contact Manderson@laurel-foundation.org .	
iii. Mother, Child & Adolescent Program (MCAP)	None	
iv. UC San Diego Moores Cancer Center	None	
13. Announcements	None	
14. Next Meeting Date: Monday, January 8, 2023	Next CARE Partnership Meeting Date: Monday, February 12, 2024, 11:00 AM Location: Virtually/online via Zoom	
15. Adjournment	Meeting adjourned at 12:28 pm.	

RW 2023-24 PART A AWARD INFORMATION	
Funding Source	Total RW 2023-24 Award
Part A	11,299,699.00
Part A MAI	773,155.00
TOTAL AWARD AMOUNT	12,072,854.00

RW 2023-24 YEAR TO DATE EXPENDITURE AND SAVINGS BREAKDOWN AS OF January 2024
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FY23-24 ALLOCATION BREAKDOWN								
Funding Source	Admin. \$	Admin. %	CQM \$	CQM %	RW 2023-24 Service dollars	Total	CORE Medical Services	Support Services
Part A	1,129,969	10%	315,170	3%	9,854,560	11,299,699	70%	30%
Part A MAI	66,977	9%	32,932	4%	673,246	773,155		
TOTAL	1,196,945.90		348,102.00		10,527,806.10	12,072,854.00	70%	30%

Ryan White Part A Allocations											
Service Categories	HRSA Ranking	Priority Ranking	RW 2023-24 HPG Allocation	%	HPG & Recipient Approved Actions +/-	RW 2023-24 HPG Total as of today	%	RW 2023-24 Year to Date Expenditure	RW 2023-24 Year-to-Date - The % below is the % of the Budget Spent 91.67% of Year Elapsed/Invoiced)	RW 2023-24 Balance	Comments
Outpatient Ambulatory Health Services: Primary Care	1l	1	962,630.00	10%	\$ 140,000.00	1,102,630.00	11%	1,172,534.16	106%	(69,904.16)	
Outpatient Ambulatory Health Services: Medical Specialty	1l	2	273,386.00	3%	100,711.00	374,097.00	4%	95,593.34	26%	278,503.66	
Psychiatric Medication Management	1j	12	28,036.00	84%	(15,000.00)	13,036.00	0%	5,560.81	43%	7,475.19	
Oral Health	1k	3	300,940.00	84%	(126,212.00)	174,728.00	2%	159,105.83	91%	15,622.17	
Medical Case Management	1h	4	1,268,338.00	14%	83,745.00	1,352,083.00	13%	1,108,887.62	82%	243,195.38	
Non-Medical Case Management for Housing		6	-	0%	-	-					
Housing: Emergency Housing	2e	7	530,000.00	6%	720,000.00	1,250,000.00	12%	1,136,895.25	91%	113,104.75	
Housing: Location, Placement and Advocacy Services NEW		8	-	0%	-	-					
Housing: Partial Assistance Rental Subsidy (PARS)	2e	9	807,507.00	100%	(1.00)	807,506.00	8%	690,503.43	86%	117,002.57	
Non-Medical Case Management	2h	5	392,021.00	4%	45,215.00	437,236.00	4%	349,263.43	80%	87,972.57	
Coordinated HIV Services for Women, Infants, Children, Youth, and Families (WICYF)	1c	13	943,317.00	10%	50,010.00	993,327.00	10%	885,057.77	89%	108,269.23	
Childcare Services	2a			0%			0%	-	0%	-	
Early Intervention Services: Regional Services	1c	14	477,703.00	5%	49,631.00	527,334.00	5%	455,952.30	86%	71,381.70	
Health Education & Risk Reduction	2d	14a	-	0%	-	-	0%	-	0%	-	
Outreach Services	2j	14b	322,683.00	3%	10,287.00	332,970.00	3%	271,848.61	0%	61,121.39	
Referral Services	2l	14c		0%			0%	-	0%	-	
Referral to Health and Supportive Services (Peer Navigation)		16	400,000.00	4%	2,231.00	402,231.00	4%	262,500.32	65%	139,730.68	
Mental Health: Counseling/Therapy & Support Groups	1j	10	1,061,062.00	11%	(85,092.00)	975,970.00	9%	762,718.69	78%	213,251.31	
Psychosocial Support Services		17	-	0%	-	-	0%	-	0%	-	
Substance Abuse Services: Outpatient	1m	11	315,127.00	3%	(26,540.00)	288,587.00	3%	236,619.42	82%	51,967.58	
Substance Abuse Services: Residential	2o	18	-	0%	-	-	0%	-	0%	-	
Home-based Health Care Coordination	1e	19	228,500.00	2%	-	228,500.00	2%	202,230.17	89%	26,269.83	
Transportation: Assisted and Unassisted	2g	20	142,830.00	2%	26,227.00	169,057.00	2%	106,789.04	63%	62,267.96	
Food Services: Food Bank/Home-Delivered Meals	2c	21	536,073.00	6%	(4,500.00)	531,573.00	5%	346,024.65	65%	185,548.35	
Medical Nutrition Therapy	1i	22	35,542.00	0%	-	35,542.00	0%	33,948.61	96%	1,593.39	
Legal Services	2i	23	285,265.00	3%	-	285,265.00	3%	252,910.30	89%	32,354.70	
Emergency Financial Assistance	2b	24	28,730.00	0%	39,626.00	68,356.00	1%	51,897.40	76%	16,458.60	

Ryan White Part A Allocations											
Service Categories	HRSA Ranking	Priority Ranking	RW 2023-24 HPG Allocation	%	HPG & Recipient Approved Actions +/-	RW 2023-24 HPG Total as of today	%	RW 2023-24 Year to Date Expenditure	RW 2023-24 Year-to-Date - The % below is the % of the Budget Spent 91.67% of Year Elapsed/Invoiced)	RW 2023-24 Balance	Comments
Home Health Care	1f	25		0%		-	0%	-	0%	-	
Early Intervention Services: HIV Counseling and Testing	1c	26		0%		-	0%	-	0%	-	
Cost-Sharing Assistance	1d	27		0%		-	0%	-	0%	-	
Hospice	1g	28		0%		-	0%	-	0%	-	
Subtotal			9,339,690		1,010,338.00	10,350,028	100%	8,586,841	83%	1,763,187	
Ryan White Part A Minority AIDS Initiative (MAI)			RW 2023-24 HPG Allocation		HPG & Recipient Approved Actions +/-	RW 2023-24 HPG Total as of today	%	RW 2023-24 Year to Date Expenditure	RW 2023-24 Year-to-Date - The % below is the % of the Budget Spent 91.67% of Year Elapsed/Invoiced)	RW 2023-24 Balance	Comments
Case Management (Non-Medical)			71,333.00		-	71,333.00	11%	48,367.17	68%	22,965.83	
Medical Case Management			258,925.00		-	258,925.00	38%	170,112.82	66%	88,812.18	
Mental Health Services			175,739.00		-	175,739.00	26%	114,142.82	65%	61,596.18	
Outreach Services			23,337.00		-	23,337.00	3%	29,049.38	124%	(5,712.38)	
Substance Abuse Services (Outpatient)			43,912.00		-	43,912.00	7%	71,540.12	163%	(27,628.12)	
Housing: Emergency Housing			100,000.00		-	100,000.00	15%	52,721.70	53%	47,278.30	
Subtotal			673,246.00		-	673,246.00	100%	485,934.01	72%	187,311.99	
TOTAL			10,012,936		1,010,338	11,023,274		9,072,775	1	1,950,499	

CORE and Support Services allocation breakdown			
	Total Allocation	Total Expenditure	Total Balance
CORE Medical Services	4,877,098.00	4,066,819.92	810,278.08
Support Services	5,472,930.00	4,520,021.23	952,908.77
TOTAL	10,350,028.00	8,586,841.15	1,763,186.85

DETAILED INTERNAL BUDGET (HPG)

Program: HIV Planning Group Support-County
Year: RW 2023
Budget Period: 03/01/2023 to 02/29/2024
CFDA#: 93.914

Expenditures updated 1/30/24

% of Year Elapsed 91.7%

Expense Categories	Budget Revision 5/11/23	January 2024 Expenditures	YTD Total Expenditures	%	Remaining Balance
Personnel Expenses (Salary, Benefits, Mileage, OT)	\$ 251,492.00	\$ 23,236.16	\$ 318,931.63	126.82%	\$ (67,439.63)
Operating expenses - Network charges	\$ -	\$ -	\$ -	0.00%	\$ -
Office Supplies (From HPG Pcardholder only)	\$ -	\$ -	\$ -	0.00%	\$ -
Needs Assessment	\$ 75,000.00	\$ -	\$ -	0.00%	\$ 75,000.00
Translation Services	\$ 11,000.00	\$ -	\$ 8,671.69	78.83%	\$ 2,328.31
Food Purchases	\$ -	\$ -	\$ -	0.00%	\$ -
Meeting Space	\$ -	\$ -	\$ -	0.00%	\$ -
Transportation, Mileage & Gas Cards	\$ 4,500.00	\$ -	\$ 4,353.63	96.75%	\$ 146.37
Training for HPG Staff	\$ -	\$ -	\$ -	0.00%	\$ -
Office Supplies	\$ 4,000.00	\$ 63.57	\$ 8,046.04	201.15%	\$ (4,046.04)
Food Purchases	\$ 5,000.00	\$ -	\$ 2,102.91	42.06%	\$ 2,897.09
Transcription (Written) Services	\$ 500.00	\$ -	\$ -	0.00%	\$ 500.00
WebEx (monthly) 47.86 HPG charge	\$ 750.00	\$ -	\$ 478.60	63.81%	\$ 271.40
Zoom (annually)	\$ 950.00	\$ -	\$ 890.06	93.69%	\$ 59.94
Equipment (Meeting Owl Office Max)	\$ 5,000.00	\$ -	\$ 1,948.23	38.96%	\$ 3,051.77
Trainings/Consultants	\$ 1,500.00	\$ -	\$ -	0.00%	\$ 1,500.00
WiFi (MiFi) Monthly Service @ \$286/month (6)	\$ 2,000.00	\$ -	\$ 2,950.52	147.53%	\$ (950.52)
Mail Chimp	\$ 504.00	\$ -	\$ 253.28	50.25%	
Total Personnel & Operating Expenses	\$ 362,196.00	\$ 23,299.73	\$ 348,626.59	96.25%	\$ 13,569.41
TOTAL PC BUDGET	\$ 362,196.00	\$ 30,253.44	\$ 403,025.48		\$ 13,569.41

Other funding info

YEAR TO DATE EXPENDITURE AND SAVINGS BREAKDOWN AS OF DECEMBER 2023						
RW2324 SERVICE DOLLAR ALLOCATIONS AND EXPENDITURES						
Funding Source	RW 2023/2024 Service Dollars	Contract YTD Expenditure	% of Year Invoiced	% Spent	Balance	Comments
Ryan White Part B						
Outpatient Ambulatory Health Services (Medical)	407,426.00	315,686.05	74.97%	77.48%	91,739.95	Part A Payment Summary (Part B funding)
Early Intervention Services (Expanded HIV Testing)	-	-	74.97%	-	-	
Early Intervention Services (Focused Testing)	187,900.00	158,363.22	74.97%	84.28%	29,536.78	Part B Payment Summary as of DECEMBER 2023 invoices.
Medical Case Management (Emergency Financial Assistance)	227,906.00	211,576.57	74.97%	92.84%	16,329.43	Part B Payment Summary as of DECEMBER 2023 invoices.
Housing (Substance Abuse Services-Residential)	653,190.00	587,512.46	74.97%	89.95%	65,677.54	Part B Payment Summary as of DECEMBER 2023 invoices.
Non-medical Case Management (Rep Payee)	45,833.00	36,159.94	74.97%	78.89%	9,673.06	Part B Payment Summary as of DECEMBER 2023 invoices.
CoSD Medical Case Management	403,173.24	351,913.97	74.97%	87.29%	51,259.27	Q3 Cost Report
CoSD Early Intervention Services	396,482.82	318,615.18	74.97%	80.36%	77,867.64	Q3 Cost Report
Ryan White Part B Total	2,321,911.06	1,979,827.39	74.97%	85.27%	342,083.67	
Ryan White Part B-MAI Bridge	97,277.00	65,657.84	74.97%	67.50%	31,619.16	Part B-MAI Payment Summary as of DECEMBER 2023 invoices.
Ryan White Part B-MAI Total	97,277.00	65,657.84	74.97%	67.50%	31,619.16	
Prevention 2023						
<i>Counseling and Testing</i>	180,000.00	179,898.37	99.96%	99.94%	101.63	Prevention Payment Summary as of DECEMBER 2023 invoices.
<i>Evaluation / Linkage Activities / Needs Assessment</i>	962,418.00	929,824.48	99.96%	96.61%	32,593.52	Prevention Payment Summary as of DECEMBER 2023 invoices.
Prevention Total	1,142,418.00	1,109,722.85			32,695.15	
CDPH Ending the HIV Epidemic- Component A	1,308,016.00	318,569.89	0.00%	24.36%	989,446.11	Payment Summary as of DECEMBER 2023 invoices.
CDPH EHE- Component A	1,308,016.00	318,569.89	0.00%	24.36%	989,446.11	
CDPH Ending the HIV Epidemic- Component C	222,220.00	-	0.00%	0.00%	222,220.00	CDPH EHE Comp C No Contracts.
CDPH EHE- Component C	222,220.00	-	0.00%	0.00%	222,220.00	
HRSA Ending the HIV Epidemic- 20-078 FY2324	2,555,761.00	1,310,997.03	83.30%	51.30%	1,244,763.97	HRSA EHE Payment Summary as of DECEMBER 2023
HRSA Ending the HIV Epidemic- 20-078 TOTAL	2,555,761.00	1,310,997.03	83.30%	51.30%	1,244,763.97	
TOTAL	7,647,603.06	4,784,775.00			2,862,828.06	

Ryan White Utilization Report

Summary of
Services for FY 23

*(March 1, 2023 - February
29, 2024)*

HIV, STD and Hepatitis Branch



Committee Reports – March 2024

Medical Standards and Evaluation Committee (MSEC):

The Medical Standards and Evaluation Committee (MSEC) met on February 27, 2024.

2024 Work Plan: The Committee voted to approve a Work Plan for the remainder of calendar year 2024. Priority activities will include reviewing and updating, in descending order, of the Outpatient/Ambulatory Health Service Standards and the documents for Dental/Oral Health Services (including the Dental Practice Guidelines, the Oral Health Service Standards, and the List of Allowable Dental Services). Also, the Committee will continue to review the findings of the Ryan White Quality Assurance Chart Review to identify opportunities for improvement of services.

Outpatient/Ambulatory Health Service Standards: The current Service Standards were provided to the Committee for initial review. HPG Support Staff will follow up with individual Committee members to obtain input and feedback, which will be incorporated into a draft document that will be reviewed by MSEC in the May or June 2024 meeting (exact date to be determined).

Succession Planning: The MSEC Chair will term out of the HPG in October 2024. The Committee began initial discussions regarding who will assume the role of Chair at that time (must be an HPG member and will also be a member of the Steering Committee).

Attendance Policy and Meeting Logistics: The Committee confirmed that a member will no longer be in good standing after two consecutive absences. To regain good standing, the member will need to attend at least two consecutive meetings. If a member is not in good standing, they cannot vote. This policy will be incorporated into the Committee Operating Guidelines. The Committee also discussed meeting logistics. The Southeastern Live Well Center is not an ideal location for several members due to afternoon traffic, although Tuesday afternoons are the best times overall for most of the members. Efforts will be made to identify sites that are easier for members to access. The next meeting will take place in May or June 2024 (date and location to be determined).

Priority Setting & Resource Allocation Committee (PSRAC):

The March 14, 2024 meeting was cancelled due to lack of quorum. An ad hoc meeting will be held April 11, 2024. The meeting dates for the budgeting process are June 6, June 13, July 11, and July 18.

Membership Committee:

None

Steering Committee:

None

Community Engagement Committee (CEG):

None (the March 20, 2024 meeting was cancelled)

Strategies and Standards Committee:

The committee will meet May 7, 2024 at 3:00 PM – 4:30 PM. Topics on the agenda will include:

- 1) Discussion on strategies for individuals 50+ living with HIV;
- 2) Discussion on strategies for individuals out of care or of unknown status; and
- 3) Planning for new committee chair and co-chair.

Seat #	HPG Vacant Seats as of 3/2024
2	General Member
5	General Member
6	General Member
9	General Member
11	General Member
12	General Member
13	General Member
14	General Member
15	General Member
24	Hospital Planning Agency or Health Care Planning Agency
27	Prevention Services Consumer
28	State Government-State Medicaid
33	Board of Supervisors Designee: District 1
34	Board of Supervisors Designee: District 2
37	Board of Supervisors Designee: District 5
42	HIV Testing Representative

SAN DIEGO HIV PLANNING GROUP

Orientation

All HIV Planning Group Members and anyone interested in learning more about the HIV Planning Group are welcome!

The orientation will cover:

- An overview of the Ryan White Program
- The purpose and procedures of the HIV Planning Group
- The roles and duties of HIV Planning Group members
- An overview of budget reports



VIRTUAL VIA ZOOM



**Thursday, April 18, 2024
2:00 PM - 4:00 PM**

Register at:

<https://shorturl.at/kqU49>



To request Spanish interpretation services, please let HPG Support know at least **96 hours** in advance at:
HPG.HHSA@sdcounty.ca.gov



HPG CONFLICT OF INTEREST (COI) SHEET

	Applebaum, Amy	Davenport, Beth	Garcia Bigley, Felipe	Grelotti, David J.	Highfill, Pamela	Lewis, Robert	Mar-Tang, Moira	Price, Venice	Ransom, Shannon	Spector, Stephen A.	Tilghman, Winston	Underwood, Regina	Van Brocklin, Rhea	Villafan, Freddy	Yancey, Adrienne
CHS: WICYF*															
Early Intervention Services: Regional Services															
Early Intervention Services: Minority AIDS Initiative															
Home-Based Health Care Coordination															
Medical Case Management															
Mental Health: Groups / Therapy															
Mental Health: Counseling / Therapy															
Mental Health: Psychiatric Medication Management															
Non-Medical Case Management															
Oral Health															
Outpatient Ambulatory Health Services: Medical Specialty															
Outpatient Ambulatory Health Services: Primary Care															
Outreach Services															
Peer Navigation**															
Substance Use Disorder Treatment: Outpatient															
Substance Use Disorder Treatment: Residential															
Transportation: Assisted and Unassisted															

*Coordinated HIV Services for Women, Infants, Children, Youth and Families

**Referral for Healthcare and Support Services

No Conflicts

Acevedo, Allan F.
Aguirre Mendoza, Marco
Fleming, Tyra
Jacobs, Delores A.

Kubricky, Cinnamon
Lochner, Michael
Quezada-Torres, Karla
Robles, Raul

Weber, Jeffery
West, Abigail
Wimpie, Michael

April 2024 – HIV Planning Group Committee Meetings

	Meeting	Date	Time	Location
1	Membership Committee	Wednesday, April 10, 2024	11:00 AM – 1:00 PM	County Operations Center (COC) 5570 Overland Ave. San Diego, CA 92123 Training Room 1047
2	Priority Setting & Resource Allocation Committee	Thursday, April 11, 2024	3:00 PM – 5:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room C)
3	CARE Partnership Group	<i>No meeting</i>		
4	Steering Committee	Tuesday, April 16, 2024	11:00 AM – 1:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)
5	Community Engagement Group (CEG)	Wednesday, April 17, 2024	3:00 PM – 5:00 PM	County Operations Center (COC) 5570 Overland Ave. San Diego, CA 92123 Training Room 1047
6	HIV Planning Group (HPG)	Wednesday, April 24, 2024	3:00 PM – 5:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)

Reminder: PSRAC and Strategies & Standards Committee switched to every other month, effective April 2023 (except for the Budget Allocation Process from June – July). These committees will alternate.

Strategies Committee time changed to 3:00 PM effective June 2023.

May 2024 – HIV Planning Group Committee Meetings

	Meeting	Date	Time	Location
1	Strategies and Standards Committee	Tuesday, May 7, 2024	11:00 AM – 1:00 PM	To be determined
2	Membership Committee	Wednesday, May 8, 2024	11:00 AM – 1:00 PM	County Operations Center (COC) 5570 Overland Ave. San Diego, CA 92123 Training Room 1047
3	Priority Setting & Resource Allocation Committee	Thursday, May 9, 2024	3:00 PM – 5:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A)
4	Medical Standards & Evaluation Committee (MSEC)	Tuesday, May TBD, 2024	4:00 PM – 5:30 PM	To be determined
5	Community Engagement Group (CEG)	Wednesday, May 15, 2024	3:00 PM – 5:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room C)
6	CARE Partnership Group	Monday, May 20, 2024	11:00 AM – 1:00 PM	South Region Live Well Center (National City) 401 Mile of Cars Way, San Diego, CA 91950 (Room TBD)
7	Steering Committee	Tuesday, May 21, 2024	11:00 AM – 1:00 PM	Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room C)
8	HIV Planning Group (HPG) Retreat	Wednesday, May 22, 2024	1:00 PM – 5:00 PM	County Operations Center (COC) 5570 Overland Ave. San Diego, CA 92123 Training Room 1047

Reminder: PSRAC and Strategies & Standards Committee switched to every other month, effective April 2023 (except for the Budget Allocation Process from June – July). These committees will alternate.

Strategies Committee time changed to 3:00 PM effective June 2023.

ASSEMBLY BILL (AB) 2449: JUST CAUSE AND EMERGENCY CIRCUMSTANCES (2023)

If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under two circumstances:

(1) for "just cause" and (2) due to "emergency circumstances".

Qualifying Reason	Provisions to attend remotely	Requirements/Limitations
Just Cause	<ul style="list-style-type: none">• There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely• A contagious illness prevents the member from attending the meeting in• There is a need related to a defined physical or mental disability that is not otherwise accommodated for• Traveling while on official business of the legislative body or another state or local agency	A member is limited to two (2) virtual attendances based on "just cause" per calendar year
Emergency Circumstances	<p>"A physical or family medical emergency that prevents a member from attending the meeting in person."</p> <p>A member is not required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.</p> <p>A request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting*.</p>

**If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.*

ADDITIONAL REQUIREMENTS FOR A MEMBER PARTICIPATING REMOTELY:

In addition to making a request either for "just cause" or due to an "emergency circumstance" for remote appearance, AB 2449 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. Before any action is taken during the meeting, the member **must** publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
2. A member of the legislative body participating from a remote location must participate through both audio **and** visual technology.
3. A member's remote participation cannot be for more than three (3) consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. And if the legislative body regularly meets fewer than ten (10) times per calendar year, a member's participation from a remote location cannot be for more than two meetings.

AB 2449 Checklist

(Applicable January 1, 2023 to December 31, 2025)

Procedures for Public Participation

- Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- Public cannot be required to submit comments prior to the meeting

Procedures for Member to Teleconference from a Remote Location

- Member must participate through both audio and visual technology
- Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
 - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
 - Contagious illness that prevents member from attending in person
 - A need related to a physical or mental disability
 - Travel on official business of the legislative body or another state or local agency
- Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

Procedures for the Board/Commission/Committee/Group

- Include instructions on the agenda how the public can participate remotely
- A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- All votes must be taken by roll call
- Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

TELECONFERENCING RULES UNDER THE BROWN ACT

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstance (AB 2449)
In person participation	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-visual	Audio-visual
Required (minimum) opportunities for public participation	In-Person	Call-In or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (Initial findings and renewed findings every 30 days)	No, but general description to be provided by legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendations for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025