Wednesday, April 17, 2024, 3:00 PM – 5:00 PM
County Operations Center
5570 Overland Ave, San Diego, CA 92123
Medical Examiner Conference Room 1047

A quorum for this meeting is three (3).
Committee Members Present: Michael Donovan | Michael Lochner (Acting Chair) | Jen Lothridge (Co-Chair)
Committee Members Absent: Allan Acevedo

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	The Co-Chair called the meeting to order at 3:00 PM and noted the presence of a quorum in person.	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group (CEG) Charge. The Co-Chair reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	None	
5. Sharing our concerns (for committee members)	The HPG Chair made an announcement that he will be stepping down from the committee and will be appointing a new CEG chair in the coming weeks.	
6. **ACTION:** Approve the CEG agenda for April 17, 2024	**Motion:** Approve the CEG agenda for April 17, 2024 as presented. **Public comment:** none **Motion/Second/Count (M/S/C):** Lochner / Donovan / 2-0 **Abstention(s):** Lothridge **Motion carries**	
7. **ACTION:** Approve the CEG minutes for February 21, 2024	**Motion:** Approve the CEG minutes for February 21, 2024. **Public comment:** none **M/S/C:** Lochner / Donovan / 2-0 **Abstention(s):** Lothridge	

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	Motion carries	
Follow-Up Items:	HPG Support Staff (HPG SS) will update the training plan – **completed** HPG SS will place the training on the HPG website (www.sdplanning.org) – **in progress**	
8. Old Business		
a. Review: 2024 CEG Training Plan	The HPG Chair made a recommendation for the CEG members to consider event outreach and to co-host the annual Truax awards. A member of the public inquired whether: - The CEG reaches out to the homeless population. - If there are data by race/ethnicity, data on those living with HIV and those experiencing homelessness. The HPG Chair requested that the HPG SS begin advertising availability of food and mileage reimbursement for all CEG and HPG meetings in effort to engage the public. It was also suggested that the Happyville exercise be promoted in the community. The committee also discussed the opportunity to meet in various regions throughout the county. There are certain rules to follow when choosing a meeting space. Some options include: La Mesa Police Department; America Indian Health Center; LGBT Center; VAW; Family Health Centers; AHF; UC San Diego Owen Clinic; St. Vincent de Paul; Catholic Charities; Jewish Family Services.	HPG SS to provide requested data to the June CEG meeting. HPG SS to create a community event calendar. HPG SS to provide flyers and needs assessment surveys to Michael Donovan.

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b. Committee Attendance	The committee reviewed the attendance summary. Allan Acevedo and Mikie Lochner will be removed. In May, there will be an additional three new members (including the newly appointed chair), for a total of six CEG members.	
9. New Business		
a. In-depth review of 4-5 service categories	Tabled until June. The committee requested an in-depth review of the following service categories: - Case management (non-medical, medical, housing) - Peer navigation	This item to be added to the June CEG agenda
b. **Discussion:** 2024 Membership Recruitment Planning	The vacant seats were reviewed. The HPG Chair addressed the need to recruit general members.	
10. Committee Updates		
a. CARE Partnership	The next meeting will be held in May at the South Live Well Center in National City.	
b. Membership Committee	Four members were appointed/reappointed at the April Board of Supervisors meeting. Two members, Lori Jones and Dr. Grelotti, are going through the routing process.	
c. Strategies and Standards Committee	The next meeting will be held on May 7, 2024.	
d. Medical Standards and Evaluation Committee	The next meeting will be held in June, and the committee will review the ambulatory outpatient service standards.	
e. Priority Settings and Resource Allocation Committee	Next meeting will be held on May 9, 2024. The members will begin reviewing the data. There will be two meetings in June and two meetings in July – all four will be held at the County Administrative Center on Pacific Hwy.	
f. Steering Committee	The committee had a lengthy discussion on recruitment as well as	

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	opportunities to make the HPG meetings more consumer focused.	
g. HIV Planning Group	The April 24th meeting has been cancelled. The consent agenda item has been condensed. There will also be an open forum to discuss and recommend future topics. Moving forward, two service categories will be reviewed at each meeting. In lieu of the meeting, there will be an annual retreat on May 22 at 1:00 PM – 5:00 PM.	
h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	There is currently no member on CEG that is involved with HOPWA.	
11. Announcements	- The HPG orientation will be held on Thursday, April 18. - UCSD/CFAR is hosting a townhall meeting. HPG SS will send out the email with the registration link. - The HIV Needs Assessment Survey is currently ongoing. - The Lotus Project is a multi-week series that is going to be hosted by Christie's Place for individuals who identify as females. - The Ryan White Conference is going to be held in Washington, DC in August. HPG SS will provide an update at the September meetings.	
12. Next meeting date	**Next Meeting:** Wednesday, May 15, 2024, at 3:00 PM – 5:00 PM, in-person and via Zoom. **Location:** Southeastern Live Well Center; 5101 Market Street, San Diego, CA 92114; (Tubman Chavez Room C)	
13. Adjournment	Meeting was adjourned at 4:41 PM.	