



County of San Diego

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HEALTH AND HUMAN SERVICES AGENCY
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**SAN DIEGO HIV PLANNING GROUP
MEMBERSHIP COMMITTEE**
Wednesday, May 10, 2023
11:00 AM
County Operations Center (COC)
5560 Overland Ave. (Training Room 171) San Diego, CA 92123

To participate remotely via WebEx (click the following link):

<https://sdcountyca.webex.com/sdcountyca/j.php?MTID=m7114a98378ac4418280e72b853b93bdd4>

Meeting Number/Access Code: 133 686 8789

Password: Member.20

Join the meeting via phone: 1-470-238-5742 US Toll / 525567225298 Mexico Toll

Committee Charge: *To recruit, interview, select and coordinate training for Planning Group Members.*

Quorum is Two (2)

Committee Members: Bob Lewis (Chair), Mikie Lochner, Regina Underwood, Rhea Van Brocklin

Participants Requesting Spanish Translation: *Must notify support staff 96 hours in advance. They will receive an email with the number to call in.*

DRAFT AGENDA

1. Call to order; Introductions; Comments from the Chair
2. Public Comment (for Non-Committee Members) / Sharing our Concerns (for Committee Members)
3. Review and approve May 10, 2023 meeting agenda
4. Review and approve meeting minutes from March 8, 2023 and review follow-up items

5. Old Business:
 - a. Discussion: HPG in-person meeting logistics
 - b. Getting to Zero (GTZ) 3-Year Action Plan
 - i. Membership Committee Plan/Strategy for Recruitment (Dr. Jacobs)
 - c. Focused Recruitment
 - i. Open Seats
 - ii. New Committee Members
 - iii. Underrepresented Groups (demographics)
 - iv. Consumer Recruitment
 - c. Terms Expired Dates
6. Review Attendance:
 - a. HPG Attendance
 - b. Committee Attendance
7. New Business:
 - a. **Action Item:** Approve the updated Membership Committee Operating Guidelines
 - b. Discussion: Review and update the HPG Membership Application
 - c. Discussion: Requirements of completion of HPG Membership Application
 - d. Discussion/**Action:** Eliminate Hepatitis C Virus (HCV) Task Force - HPG Member participation
8. Routine Business:
 - a. Mentor Appointments
 - i. Evaluation for Mentors/Prospective Mentors
 - ii. Continued Discussion: How to bring current HPG members into the Mentorship Program.
9. Agenda Items for future meetings
10. Announcements
11. Confirm the next meeting date/time: Wednesday, June 14, 2023 at 11:00 AM.
Location: **COC Training Room 124: 5530 Overland Ave. San Diego, CA 92123**
12. Adjourn